

GREENVILLE UTILITIES COMMISSION

GREENVILLE, NORTH CAROLINA

Thursday, June 9, 2022

The Board of Commissioners of the Greenville Utilities Commission met in the Greenville Utilities Board Room in regular session at 12:00 noon with the following members, and others present, and Chair Stoughton presiding.

Commission Board Members Present:

Tommy Stoughton, Chair  
Minnie J. Anderson  
Kelly L. Darden, Jr.  
Peter Geiger

Ann E. Wall  
Ferrell L. Blount III  
Kristin S. Braswell

Commissioner Lindsey Griffin was absent.

Commission Staff Present:

Tony Cannon, General Manager/CEO  
Chris Padgett  
Jeff McCauley  
Phil Dixon  
John Worrell  
Anthony Miller  
Randy Emory  
Richie Shreves  
Andy Anderson  
Steve Hawley  
Scott Mullis  
Amy Wade  
David Springer  
Ken Wade  
Durk Tyson

Lou Norris  
Kevin Keyzer  
Jonathan Britt  
Tony Godwin  
Cheryl Irwin  
Julius Patrick  
Tyler Haislip  
Cliff Cahoon

Others Attending:

Rick Smiley, City Council Liaison.

Chair Stoughton called the meeting to order. Secretary Darden ascertained that a quorum was present.

SAFETY BRIEF

Mr. Kevin Keyzer, Operations Support Manager, provided a safety brief and explained the plan of action should there be an emergency at today's meeting.

ACCEPTANCE OF THE AGENDA

A motion was made by Ms. Wall, seconded by Ms. Anderson, to accept the agenda as presented. The motion carried unanimously.

RECOGNITION OF SERVICE AS COMMISSIONER: MINNIE JOHNSON ANDERSON

Chair Stoughton presented Commissioner Anderson a GUC plaque and thanked her for her 6 years of service as a GUC Commissioner.

RECOGNITION OF NORTH CAROLINA WATERWORKS OPERATORS' ASSOCIATION  
LABORATORY ANALYST OF THE YEAR AWARD-CHERYL IRWIN

Mr. Randy Emory, Director of Water Resources called on Water Treatment Plant Superintendent Julius Patrick to recognized Cheryl Irwin, Water Treatment Plant Laboratory Technician II. In March, Ms. Irwin was presented the Laboratory Analyst of the Year Award for 2021 from the North Carolina Waterworks Operators Association (NCWOA) for outstanding work at GUC and for her service to NCWOA. NCWOA is a non-profit organization for drinking water professionals. This award annually recognizes one person who has demonstrated outstanding ability in the field of drinking water analysis and who has made exceptional achievements and contributions to the field of drinking water analysis and/or drinking water treatment. Cheryl has been with GUC for 18 years and has many accomplishments.

APPROVAL OF MINUTES (Agenda Item 1)

A motion was made by Mr. Darden, seconded by Mr. Geiger, to approve the May 19, 2022, Regular Meeting minutes as presented. The motion carried unanimously.

REVIEW OF MONTHLY FINANCIAL STATEMENT – MAY 31, 2022 (Agenda Item 2)

**May 31, 2022, Financial Statement:**

Key financial metrics for the combined funds for the period ending May 31, 2022:

Operating Cash:	\$84,974,455	Days of Cash on Hand:	139
Less Current Liabilities:	(\$24,179,175)		
Fund Balance:	\$60,795,2803		
Fund Balance Available for Appropriation:	22.3%	Days of Cash on Hand After Liabilities:	99
Average Investment Yield:	.96%		

Fund Equity/Deficit Before Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
<b>Electric</b>	\$509,703	(\$782,413)	(\$134,051)	\$3,401,880	(\$369,785)	\$5,803,644
<b>Water</b>	\$308,171	\$440,954	\$602,096	\$4,908,889	\$4,618,025	\$4,966,769
<b>Sewer</b>	(\$2,089)	\$140,811	\$705,367	\$3,261,135	\$1,127,458	\$4,031,899
<b>Gas</b>	(\$327,207)	(\$47,966)	(\$352,897)	\$178,958	\$1,160,848	\$3,569,724
<b>Combined</b>	<b>\$488,578</b>	<b>(\$248,614)</b>	<b>\$820,515</b>	<b>\$11,750,862</b>	<b>\$6,536,546</b>	<b>\$18,372,036</b>

Fund Equity/Deficit After Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
<b>Electric</b>	\$59,703	(\$782,413)	(\$134,051)	\$201,880	(\$369,785)	\$1,199,491
<b>Water</b>	\$58,171	\$5,954	\$181,263	\$548,889	\$18,019	\$1,044,236
<b>Sewer</b>	(\$2,089)	\$78,311	\$205,367	\$361,135	\$439,958	\$1,098,563
<b>Gas</b>	(\$327,207)	(\$47,966)	(\$352,897)	\$178,958	\$1,160,848	\$1,219,724
<b>Combined</b>	<b>(\$211,422)</b>	<b>(\$746,114)</b>	<b>(\$100,318)</b>	<b>\$1,290,862</b>	<b>\$1,249,040</b>	<b>\$4,562,014</b>

Mr. Jeff McCauley, Chief Financial Officer, provided a presentation on the Financial Statement for May 31, 2022.

The weather impact for the month of May 2022 indicated that the May Heating Degree Days were lower than last year, and the May Cooling Degree Days were higher than last year. The May rainfall was approximately 4.50 inches which was more than last year. The portfolio earned .96 % for the month of May.

Overall year-to-date results through the end of May remain stable. The Electric Rate Stabilization Reserves are approximately \$24.7 million, and the Gas Rate Stabilization Reserves are \$4.0 million. The Operating Reserves are 139 Days Cash on Hand, and Renewals and

Replacements Reserves are approximately \$2.6 million. The Capital Project Funds Reserved for Existing and Future Capital Projects are approximately \$30.9 million.

After discussion, a motion was made by Dr. Braswell, seconded Mr. Geiger, to accept the May 31, 2022, Financial Statement. The motion carried unanimously.

RECOMMENDED AWARD OF CONSTRUCTION CONTRACT FOR FORLINES PUMP STATION EXPANSION, SCP-10230 (Agenda Item 3)

Mr. Emory stated that Water Resources staff have been working on two projects and are now ready to issue a contract for award. He introduced Assistant Director of Water Resources David Springer to provide an update on the next two agenda items. Mr. Springer reminded that Board that GUC's Forlines pump station and force main need immediate upgrades to facilitate compliance with state permitting requirements. These upgrades will enable GUC to continue to accommodate growth in this service area.

This project includes the installation of approximately 6,400 LF of 10-inch force main to replace an existing 6-inch force main, installation of new submersible pumps and associated piping and valves, and the installation of a stand-by generator and associated electrical improvements. The proposed improvements will increase capacity at the station to facilitate permitting future development.

Highfill Infrastructure Engineering completed design and produced bidding documents for this project. The project initially bid on April 14, 2022, with only one bid received. In accordance with the requirements of the North Carolina General Statutes, the project was re-advertised, and final bids were received on April 27, 2022. T.A. Loving Company, Inc. submitted a bid in the amount of \$1,790,364.00.

The approved budget amount for this project, is \$2,450,000. Total project cost, including engineering, easements, construction, and a construction contingency of 10%, is estimated to be \$2,399,000.

After discussion, a motion was made by Ms. Wall, seconded by Dr. Braswell, to award a construction contract for the Forlines Pump Station Expansion Project to T.A. Loving, Inc., in the amount of \$1,790,364.00 and to authorize the General Manager/CEO to take appropriate actions to execute the contract(s) with T.A. Loving, Inc. The motion carried unanimously.

RECOMMENDED AWARD OF CONSTRUCTION CONTRACT FOR SOUTHEAST SEWER SERVICE AREA PROJECT, SCP-10221 (Agenda Item 4)

Mr. Springer shared that GUC experienced highly successful results with the 1995-1999 construction of a sewer system in the Southwest Sewer Service Area (Frog Level Road/Davenport Farm Road area). Similarly, in 2017, the Board approved a similar concept for a Southeast Sewer Service Area Project to enhance the development potential in the area of Hollywood Crossroads and D.H. Conley High School/Hope Middle School. Information previously presented to the Board on this project was provided in the agenda materials.

GUC was able to partner with several developers on the cost of this project. Six different developers, representing approximately 525 acres of new land development, will be contributing a total of \$1,750,000 of the project funding.

This project includes the installation of approximately 8,200 LF of gravity sewer of various sizes, approximately 5,500 LF of 8-inch force main and construction of a new pumping station with associated piping and valves, a stand-by generator, and associated electrical improvements.

The local firm of Stroud Engineering completed the design and produced the bidding documents for this project. Construction bids for this project were received on March 29, 2022. Three (3) bids were received and ranged from a low of \$6,298,238 to a high of \$7,186,850.45. The low bidder was Hendrix Barnhill Company, Inc. in the amount of \$6,298,238.00. The other two bidders were T.A. Loving Company and JS Smith.

The approved budget amount for this project, is \$7,000,000. Total project cost, including engineering, easements, construction, and a construction contingency is estimated to be \$6,994,000.

After discussion, a motion was made by Ms. Wall, seconded by Mr. Geiger, to award the construction contract for the Southeast Sewer Service Area Project to Hendrix -Barnhill Company, Inc., in the amount of \$6,298,238.00 and to authorize the General Manager/CEO to take appropriate action to execute the contract(s) with Hendrix-Barnhill Company, Inc. The motion carried unanimously.

CONSIDERATION OF RESOLUTION AUTHORIZING APPLICATIONS FOR FUNDING FROM THE INFRASTRUCTURE INVESTMENT AND JOBS ACT (IIJA) FOR ADVANCED METER INFRASTRUCTURE (AMI) CYBERSECURITY, ELECTRIC VEHICLES (EV), ELECTRIC INFRASTRUCTURE, AND NATURAL GAS DISTRIBUTION INFRASTRUCTURE SAFETY AND MODERNIZATION (Agenda Item 5)

Mr. Andy Anderson, Director of Information Technology, announced that the Infrastructure Investment and Jobs Act (IIJA) authorizes \$1.2 trillion for infrastructure spending programs. Of the 380 IIJA programs, GUC has identified fifteen programs, with total funding of \$58.7 billion, that may provide loan and/or grant opportunities supportive of advanced meter infrastructure (AMI), cybersecurity, electric vehicles (EV), electric infrastructure, and natural gas distribution infrastructure safety and modernization initiatives.

The identified loan and/or grant opportunities are expected to begin accepting applications in third quarter 2022. In order for GUC to submit loan and/or grant applications, a resolution authorizing the applications and authorizing the General Manager/CEO to act as the designated agent for Greenville Utilities is necessary.

**GREENVILLE UTILITIES COMMISSION**

**RESOLUTION BY GOVERNING BODY OF APPLICANT**

- WHEREAS, The Infrastructure Investment and Jobs Act (IIJA) has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction and studies of transportation, energy, and water infrastructure; and
- WHEREAS, The Greenville Utilities Commission ("The Commission") of the City of Greenville, North Carolina, a body politic duly chartered by the State of North Carolina, has identified 15 IIJA funded programs, with total funding of \$58.7 billion, that may provide loan and/or grant opportunities supportive of advanced meter infrastructure (AMI), cybersecurity, electric vehicles (EV), electric infrastructure, and natural gas distribution infrastructure safety and modernization initiatives, and
- WHEREAS, The Commission, on behalf of the City of Greenville intends to request loan and/or grant assistance for various projects.

**NOW THEREFORE BE IT RESOLVED, BY THE GREENVILLE UTILITIES COMMISSION:**

That the Greenville Utilities Commission of the City of Greenville, North Carolina, the **Applicant**, will arrange financing for all remaining costs of the project(s), if approved for a one or more loans and/or grant awards.

That the **Applicant** will adopt and place into effect on or before completion of the project(s) a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of any principal and interest on the debt incurred.

That the **Applicant** will provide for efficient operation and maintenance of the project(s) on completion of construction thereof.

That Mr. Anthony C. Cannon, General Manager/CEO, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the appropriate State or Federal agency for a loan and/or grant to aid in the construction of the project(s) described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State or Federal agency may request in connection with such application(s) or project(s): to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project(s) and to Federal and State loans and/or grants pertaining thereto.

Adopted this the \_\_\_\_\_ day of June 2022.

\_\_\_\_\_  
/s/ Tommy Stoughton  
Chair

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
/s/ Kelly L. Darden, Jr.  
Secretary

\_\_\_\_\_  
/s/ Phillip R. Dixon  
General Counsel

After discussion, a motion was made by Mr. Darden, seconded by Dr. Braswell, to adopt the resolution authorizing the General Manager/CEO to act as designated agent for Greenville Utilities Commission in connection with IJA funding applications. The motion carried unanimously.

GENERAL MANAGER’S/CEO REPORT (Agenda Item 6)

I. Informational Reading

Bids, Statistical Data Report, Sewer Spill Tracking Report, Load Management Report, and PGA Report were provided.

The following Bids awarded by the General Manager/CEO during the past month were reported for information:

**GREENVILLE UTILITIES COMMISSION**

**TABULATION OF BIDS RECEIVED**

CITY GATE #2 REPLACEMENT MATERIALS  
MAY 12, 2022 @ 3:00 PM

VENDORS	MFG.	DELIVERY WEEKS	UNIT PRICE ITEM NO. 1	TOTAL
R.E. Mason Company	Fisher	6	\$4,664.00	\$9,328.00*
Bartlett Controls, Inc.	Mooney	5	4,908.00	9,816.00
Stuart C. Irby	Fisher	10-12	4,972.83	9,945.66
Consolidated Pipe & Supply	--	--	--	--
VENDORS	MFG.	DELIVERY WEEKS	UNIT PRICE ITEM NO. 2	TOTAL
R.E. Mason Company	Fisher	6	\$3,660.00	\$7,320.00*
Stuart C. Irby	Fisher	10-12	3,874.32	7,748.64
Bartlett Controls, Inc.	Mooney	5	4,908.00	9,816.00
Consolidated Pipe & Supply	--	--	--	--

<b>VENDORS</b>	<b>MFG.</b>	<b>DELIVERY WEEKS</b>	<b>UNIT PRICE ITEM NO. 3</b>	<b>TOTAL</b>
Bartlett Controls, Inc.	Filter Fab	12	\$6,776.00	\$13,552.00(1)
R.E. Mason Company	--	--	--	--
Stuart C. Irby	--	--	--	--
Consolidated Pipe & Supply	--	--	--	--
<b>VENDORS</b>	<b>MFG.</b>	<b>DELIVERY WEEKS</b>	<b>UNIT PRICE ITEM NO. 4</b>	<b>TOTAL</b>
Consolidated Pipe & Supply	Cameron T31	16-20	\$7,585.00	\$30,340.00*
Stuart C. Irby	Cameron T31	2	10,652.97	42,611.88
Bartlett Controls, Inc.	Delta	20	6,370.00	25,480.00(1)
Consolidated Pipe & Supply (Alt.)	Cameron WKM	2-3	6,679.00	26,716.00(1)
R.E. Mason Company	--	--	--	--
<b>VENDORS</b>	<b>MFG.</b>	<b>DELIVERY WEEKS</b>	<b>UNIT PRICE ITEM NO. 5</b>	<b>TOTAL</b>
Consolidated Pipe & Supply	Cameron T31	10-12	\$4,713.00	\$28,278.00*
Stuart C. Irby	Cameron T31	2	6,541.76	39,250.56
Consolidated Pipe & Supply (Alt.)	Cameron WKM	2-3	4,128.00	24,768.00(1)
Bartlett Controls, Inc.	Delta	1	5,664.00	33,984.00(1)
R.E. Mason Company	--	--	--	--
<b>VENDORS</b>	<b>MFG.</b>	<b>DELIVERY WEEKS</b>	<b>UNIT PRICE ITEM NO. 6</b>	<b>TOTAL</b>
R.E. Mason Company	Fisher	8	\$12,727.00	\$12,727.00*
Stuart C. Irby	Fisher	10-12	14,618.38	14,618.38
Bartlett Controls, Inc.	--	--	--	--
Consolidated Pipe & Supply	--	--	--	--
<b>VENDORS</b>	<b>MFG.</b>	<b>DELIVERY WEEKS</b>	<b>UNIT PRICE ITEM NO. 7</b>	<b>TOTAL</b>
Consolidated Pipe & Supply	Cameron T31	3-4	\$2,352.00	\$2,352.00*
Stuart C. Irby	Cameron T31	2	3,419.10	3,419.10
Consolidated Pipe & Supply (Alt.)	Cameron WKM	2-3	1,263.00	1,263.00(1)
Bartlett Controls, Inc.	Delta	4	2,348.00	2,348.00(1)
R.E. Mason Company	--	--	--	--
<b>VENDORS</b>	<b>MFG.</b>	<b>DELIVERY WEEKS</b>	<b>UNIT PRICE ITEM NO. 8</b>	<b>TOTAL</b>
Bartlett Controls, Inc.	Flowsafe	1	\$3,570.25	\$3,570.25*
Stuart C. Irby	Flowsafe	2	4,163.31	4,163.31
R.E. Mason Company	--	--	--	--
Consolidated Pipe & Supply	--	--	--	--

(1) Indicates recommended award based on the lowest responsible, responsive bid.

(2) Indicates that the vendor did not meet minimum specifications.

## RE-BIDS RECEIVED

COUPLINGS, VALVES, STOPS, REPAIR CLAMPS & TAPPING SADDLES  
MAY 17, 2022 @ 3:00 PM

VENDORS	DELIVERY (WEEKS)	TOTAL
Core & Main, LP	3-4	\$124,536.10*
Water Works, Inc.	12-14	146,722.48
Consolidated Pipe & Supply Inc.	23	156,599.08

\* Indicates recommended award based on the lowest responsible, responsive bid.

The Duke Energy Progress (DEP) monthly peak occurred on May 31, 2022, for the hour ending at 6:00 p.m. GUC's load management system was in full operation during this period. As a result, the estimated avoided demand costs amount to \$1,513,363.

### 2. Key Performance Indicators (KPIs)

The Corporate KPI report was provided.

### 3. Commendations

- Director of Electric Systems John Worrell received a compliment email from Director of Wilson Energy Richard Worsinger for the City of Wilson. Mr. Worsinger wrote to thank GUC for the team's assistance repairing the damage from the May 20 windstorm.

#### **Employees' Names:**

Billy Owens, Overhead Lineworker First Class  
Brandon Butler, Underground Lineworker Second Class  
Calvin Whitehead, Overhead Lineworker First Class  
Daniel Dilda, Underground Lineworker First Class  
Derek Elks, Underground Lineworker First Class  
Eddie Baxter, Underground Lineworker First Class  
Gavin Smith, Underground Lineworker Third Class  
Gustavo Smith, Underground Lineworker Third Class  
Holden Stotesbury, Tree Trimmer I  
James Forrest Jr, Underground Maintenance Crew Leader  
Jason Gaskins, Troubleshooter Crew Leader  
Joey Dash, Underground Maintenance Crew Leader  
Justin McLawhorn, Overhead Lineworker First Class  
Matt Board, Underground Lineworker Third Class  
Matt Craft, Overhead Lineworker First Class  
Oscar Meeks, Overhead Lineworker Third Class

### 4. Other

- Mr. John Worrell, Director of Electric Engineering, announced that GUC participated in mutual aid through Electricities with the City of Wilson, North Carolina, on May 20, 2022. The City of Wilson experienced damage from a windstorm and GUC was able to assist and send seventeen linemen that worked to restore power. Other mutual aid teams from Rocky Mount, Apex, and Tarboro, worked along with GUC. The Director of Wilson Energy thanked all for working well together. Mr. Cannon added that the APPA sent GUC a commendation for the mutual aid service provided.
- Mr. Andy Anderson, Director of Information Technology, provided information on efforts GUC is conducting related to cybersecurity. He shared that a comprehensive cybersecurity awareness program was implemented in 2016 and the program continues to evolve and improve. Cybersecurity awareness is communicated in many ways: during new employee orientation, required training videos for all employees, and providing reminders through different forms of communication during the year.
- Mr. Scott Mullis, Director of Customer Relations, shared information on the annual fan giveaway. GUC Energy Services employees delivered fans to the Council on Aging, the Greenville Housing Authority, and Department of Social Services on June 7 for the 26th year and the fans will be available to qualified citizens.

BOARD CHAIR'S REMARKS/REPORT (Agenda Item 7)

Chair Stoughton announced the next GUC Regular Board meeting is scheduled for Thursday, July 21, 2022, at 12:00 noon.

BOARD MEMBERS' COMMENTS

Commissioners expressed gratitude to Commissioner Anderson for her service.

CLOSED SESSIONS:

Mr. Phillip Dixon, General Counsel, stated that the Board of Commissioners should consider entering Closed Session pursuant to the following statutes.

N.C.G.S. 143-318.11(a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

N.C.G.S. 143-318.11 (a)(6) To consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee

Upon motion by Ms. Wall, seconded by Dr. Braswell, the Greenville Utilities Board of Commissioners unanimously agreed to enter Closed Session at 12:51 p.m. for such purposes.

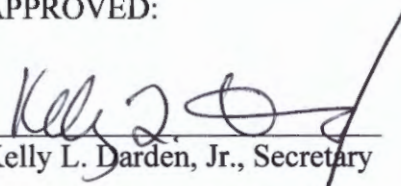
There being no further business to come before the Board of Commissioners in Closed Session, upon motion by Ms. Wall, seconded by Mr. Geiger, the Board of Commissioners unanimously agreed to return to Open Session at 1:00 p.m.

Without any further business to conduct in Open Session, Chair Stoughton announced that without objection, the meeting would be adjourned.

Respectfully submitted,

  
\_\_\_\_\_  
Amy Wade, Executive Secretary

APPROVED:

  
\_\_\_\_\_  
Kelly L. Darden, Jr., Secretary