

# GREENVILLE UTILITIES COMMISSION

GREENVILLE, NORTH CAROLINA

Thursday, April 21, 2022

The Board of Commissioners of the Greenville Utilities Commission met in the Greenville Utilities Flex Space in regular session at 12:00 noon with the following members, and others present, and Chair Stoughton presiding.

## Commission Board Members Present:

Minnie J. Anderson, Chair-Elect  
Kelly L. Darden, Jr.  
Peter Geiger  
Lindsey Griffin

Ann E. Wall  
Ferrell L. Blount III  
Kristin S. Braswell

Tommy Stoughton was absent.

## Commission Staff Present:

Tony Cannon, General Manager/CEO  
Chris Padgett  
Amy Wade  
John Worrell  
Jeff McCauley  
Phil Dixon  
Anthony Miller  
Randy Emory  
Richie Shreves  
Andy Anderson  
Scott Mullis  
Colleen Sicley  
Ken Wade  
David Springer

Lou Norris  
Kevin Keyzer  
Jonathan Britt  
Jacob Swink  
Jacob Barnes  
Kyle Brown  
Linda Clark  
Tony Godwin

## Others Attending:

Rick Smiley, City Council Liaison; Ginger Livingston, The Daily Reflector; Annelle West, First Presbyterian Church; and Trey Quinn, Greenville-Pitt County Chamber Leadership Institute.

Chair-Elect Anderson called the meeting to order. Secretary Darden ascertained that a quorum was present.

## SAFETY BRIEF

Mr. Kevin Keyzer, Operations Support Manager, provided a safety brief and explained the plan of action should there be an emergency at today's meeting.

## ACCEPTANCE OF THE AGENDA

General Counsel Phil Dixon stated that the agenda needs to be amended to allow for a closed session (N.C.G.S. 143-318.11 (a)(4)) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations.

A motion was made by Dr. Braswell, seconded by Mr. Darden, to accept the agenda as amended. The motion carried unanimously.

Chair-Elect Anderson welcomed the Greenville-Pitt County Chamber Leadership Institute Participant Trey Quinn.



NEIGHBOR TO NEIGHBOR UPDATE

Mr. Scott Mullis, Director of Customer Relations, stated that the Neighbor-to-Neighbor program has helped a number of Pitt County residents. He reminded the Board that this program meets local needs by providing funds to assist low-income families in Pitt County with their heating bills. The program is administered through the Department of Social Services and offers up to \$200 for heating assistance per year to approved families.

The First Presbyterian Women were recognized for their fundraising efforts supporting GUC's Neighbor to Neighbor program. This year the First Presbyterian Women were not able to hold a fundraising luncheon and their campaign was still able to raise \$8,700. Since the beginning of the GUC Neighbor to Neighbor program in 2001, their fundraising efforts, along with GUC's matching funds total more than \$351,984 for the program. Mr. Mullis welcomed Annelle West with the First Presbyterian Women and thanked her for their service and continued support.

APPROVAL OF MINUTES (Agenda Item 1)

A motion was made by Ms. Wall, seconded by Mr. Geiger, to approve the March 17, 2022, Regular Meeting minutes as presented. The motion carried unanimously.

REVIEW OF MONTHLY FINANCIAL STATEMENT – MARCH 31, 2022 (Agenda Item 2)

**March 31, 2022 Financial Statement:**

Key financial metrics for the combined funds for the period ending March 31, 2022:

Operating Cash:	\$85,768,812	Days of Cash on Hand:	139
Less Current Liabilities:	(\$23,058,653)		
Fund Balance:	\$62,710,159		
Fund Balance Available for Appropriation:	23.6%	Days of Cash on Hand After Liabilities:	102
Average Investment Yield:	.80%		

Fund Equity/Deficit Before Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$250,798	(\$251,450)	(\$391,290)	\$2,552,773	\$620,498	\$4,608,018
Water	\$612,490	\$404,511	\$493,398	\$4,043,815	\$3,757,606	\$3,627,768
Sewer	\$134,275	\$141,200	\$28,130	\$2,813,039	\$845,725	\$2,876,579
Gas	\$1,082,525	\$517,016	\$38,403	\$324,217	\$775,600	\$3,836,036
Combined	\$2,080,088	\$811,277	\$168,641	\$9,733,844	\$5,999,429	\$14,948,401

Fund Equity/Deficit After Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$50,798	(\$251,450)	(\$391,290)	\$102,773	\$620,498	\$3,003,865
Water	\$37,490	\$4,509	\$72,565	\$433,815	\$7,598	\$1,126,068
Sewer	\$34,275	\$78,700	\$28,130	\$313,039	\$283,225	\$1,443,243
Gas	\$1,082,525	\$517,016	\$38,403	\$324,217	\$775,600	\$3,486,036
Combined	\$1,205,088	\$348,775	(\$252,192)	\$1,173,844	\$1,686,921	\$9,059,212

Mr. Jeff McCauley, Chief Financial Officer, provided a presentation on the preliminary Financial Statement for March 31, 2022.

The weather impact for the month of March 2022 indicated that the March Heating Degree Days were lower than last year, and the March Cooling Degree Days were a little higher than last year. The March rainfall was approximately 1.62 inches which was less than last year. The portfolio earned .80 % for the month of March.



Overall year-to-date results through the end of March remain stable. The Electric Rate Stabilization Reserves are approximately \$24.6 million, and the Gas Rate Stabilization Reserves are \$4.0 million. The Operating Reserves are 139 Days Cash on Hand, and Renewals and Replacements Reserves are approximately \$2.6 million. The Capital Project Funds Reserved for Existing and Future Capital Projects are approximately \$32.0 million.

After discussion, a motion was made by Mr. Griffin, seconded Mr. Geiger, to accept the March 31, 2022 Preliminary Financial Statement. The motion carried unanimously.

### CONSIDERATION OF ADOPTION OF PRELIMINARY FY 2022-2023 BUDGET (Agenda Item 3)

Mr. Cannon reminded the Board that at the March 17, 2022 Board meeting, a presentation was provided to the Board that focused on the end-of-year performance for FY 2021-22, the principal elements of the preliminary FY 2022-23 budget, GUC's five-year capital improvement plan, and long-term financial forecast.

After careful consideration of the information that was presented and Board feedback of the March 17, 2022 meeting materials, the Board reached a consensus to move forward with the preparation of the preliminary FY 2022-23 budget. Mr. Cannon added that the budget has not changed much since March, however, there will be a change due to cost of natural gas with an impact on the expense side and revenue side.

Mr. Cannon shared some of the purchase power costs drivers that are associated with Duke Energy Progress (DEP) System Costs and Natural Gas price volatility that may impact GUC in future years.

### **Proposed FY 2021-22 Budget**

Key rate adjustment recommendations of the proposed budget are listed below:

- **Electric:** 0.0% rate increase
- **Water:** 3.1% rate increase
- **Sewer:** 0.0% rate increase
- **Gas:** 2.7% rate increase

The overall FY 2022-2023 Budget is \$274 million.

Highlights of the FY 2022-23 proposed budget are listed below:

- Expenditures budgeted for FY 2022-23 have increased by 3.2%, or \$8.6M, when compared to the FY 2021-22 budget. Key points are:
  - \$6.8M increase in operations
  - \$482K decrease in purchased power
  - \$1.9M increase in capital outlay
  - \$1.6M increase in purchased gas
  - \$584K decrease in debt service
  - \$350K decrease in transfers to capital projects
  - \$650K decrease in transfers to rate stabilization
- No rate adjustment for the Electric Fund
- 3.1% rate increase for the Water Fund, a 3.5% reduction from last year's forecast
- No rate adjustment for the Sewer Fund
- 2.7% rate increase for the Gas Fund, a 2.7% increase from last year's forecast
- Funding for a 4% employee merit/market adjustment
- Funding for a 3% increase in salaries as the result of upcoming pay study
- Continuation of a self-insured health insurance plan which includes a high deductible Health Savings Account option
- Continuation of self-insured dental insurance plan
- Funding to hire replacements prior to the retirement of key personnel to facilitate succession planning, leverage the knowledge and experience of long-term employees for training on critical issues and ensure smooth transitions



- Eight new permanent positions and one new part-time intern position to address workload
- Continuation of investment in the Greenville ENC Alliance to promote economic development in our region
- Transfer to Other Post-Employment Benefits (OPEB) of \$500K
- Transfer of \$150K to City's Housing Energy Conservation Program
- Investment of \$14.6M for capital outlay to maintain system reliability and comply with regulatory requirements
- Annual turnover or transfer of \$7.0M to the City of Greenville in accordance with the Charter issued by the North Carolina General Assembly

Highlights of the FY 2022-23 capital budget are listed below:

- GUC continues to make investments in capital projects to maintain reliability, meet ongoing regulatory requirements, and remain strategically positioned to facilitate growth. To that end, in FY 2022-23, GUC will be establishing capital projects totaling \$8.0M.

Project Type	Project Description	Project Amount
Finance	NOC Building 1	\$2,000,000
IT	Customer Care & Billing Software Upgrade	\$4,500,000
Sewer	Frog Level Pump Station Improvements	\$1,500,000
	<b>Total</b>	<b>\$8,000,000</b>

Additional components of the budget include:

- Water and Sewer System Development Fees-Increase 55% of calculated maximum allowable fees
- Bethel Water Monthly Surcharge-Increase to \$15.50, up 8% or \$1.14 over initial surcharge
- Policy revisions for line extension to GUC Utility Regulations Electric Service Guidelines
- Policy revisions for line extension to Part A – Terms and Conditions of Electric Service
- Policy revisions for line extension to Part B – Terms and Conditions of Gas Services
- Policy revisions for line extension to Part C – Terms and Conditions of Water and/or Sewer Service
- Electric Rate Stabilization Reserves via Rate Stabilization Fund(s)
- Electric Rate Design Modifications
- LED Streetlight Conversion
- Water Rate Design Modifications
- Gas Rate Stabilization Reserves via Rate Stabilization Fund(s)

### Long-term Financial Forecast

Mr. Cannon reviewed the long-term financial forecast that included the five-year plan through FY 2026-27.

A revenue and expenditures document containing the FY 2021-22 projections and the preliminary FY 2022-23 budget were provided to the Board.

Mr. Cannon noted that pending the Board's approval of adoption, the preliminary balanced budget will be presented to the City Council on May 9. Final adoption of the FY 2022-23 budget will be considered at the Board's May 19 meeting, with final consideration by the City Council scheduled for May 23.

After discussion, a motion was made by Mr. Geiger, seconded by Ms. Wall, to adopt the FY 2022-2023 preliminary budget and recommend similar action by City Council. The motion carried unanimously.



**RECOMMENDED AWARD OF BID FOR ELECTRICAL SUPPLIES – DISTRIBUTION TRANSFORMERS (Agenda Item 4)**

Mr. John Worrell, Director of Electric Systems, announced that it is not typical to bring electrical supplies to the Board for approval but with the increasing costs of materials over the General Manager/CEO's threshold for approval and subject to Board approval. He introduced Kyle Brown, Electric Planning Engineer, who shared information on transformers and how they are used. Mr. Brown stated that GUC maintains adequate inventory levels to respond to new construction and maintenance with typical inventory of +/- 800 distribution transformers. Since 2020 GUC has experienced significant increases in electrical material cost (averaging +/- 80%) and delivery lead times. He stated that GUC solicited bids for various quantities of (8) distribution transformer inventory items. Bids were received from (3) different suppliers. Purchase orders were awarded to suppliers below for the amounts listed:

<b>Vendors</b>	<b>Price</b>
Wesco Distribution, Inc.	\$681,070.00
WEG Transformer USA	\$30,986.00

The total amount awarded was \$712,056.00

Pursuant to NC General Statute 143-129, award will be to the lowest responsible, responsive bidder. There is no minimum number of bids required. GUC advertised this Request for Bid (RFB) on the GUC website and sent the request to multiple vendors.

A motion was made by Mr. Geiger, seconded by Ms. Wall, to award the bid for the purchase of distribution transformers to Wesco Distribution, Inc. in the amount \$681,070.00 and WEG Transformer USA in the amount of \$30,986.00. The motion carried unanimously.

Tony recommended having a consent agenda in the future for similar standard items.

**RECOMMENDED AWARD OF BID FOR TUBULAR STEEL STRUCTURES FOR MT. PLEASANT TO SUGG PARKWAY 115 KV TRASMISSION LINE (ECP-10218) (Agenda Item 5)**

Mr. John Worrell, Director of Electric Systems, introduced this item and asked Electric Distribution Engineer Jacob Swink to provide some background information. Mr. Swink stated that Capital Project ECP-10218's budget is \$8,892,000.00 designated for the construction of the new 115 kV transmission line from the Mt. Pleasant Substation on Belvoir School Road to Sugg Parkway Substation on Sugg Parkway. The transmission line will be constructed using galvanized monopole tubular steel structures. He noted that the remaining available budget for this project is \$7,455,262.00. The cost per pound of steel is approximately 45% greater than budgeted and other material costs have increased significantly.

GUC solicited bids for galvanized tubular steel structures. The six proposals listed below were received.

<b>Vendors</b>	<b>Deliver Time (WKS)</b>	<b>Total</b>
CHM Industries Inc.	20-24	\$3,496,210.26
Meyer Utility Structures	21	\$3,796,059.00
Rohn Products LLC	24-26	\$4,662,500.00
Southland Grid Structures LLC	24-30	\$4,943,217.00
MVA Power Inc.	24-26	\$4,944,032.02
Valmont Utility	32-34	\$5,174,626.00

CHM Industries Inc. was the lowest responsible responsive bidder.

A motion was made by Ms. Wall, seconded by Mr. Griffin, to award the bid for tubular steel structures to CHM Industries Inc. in the amount of \$3,496,210.26 and to authorize the General Manager/CEO to take appropriate action to execute the contract(s) with CHM Industries Inc. The motion carried unanimously.



RECOMMENDED AWARD OF BID FOR 1272 AAC WIRE FOR MT. PLEASANT TO SUGG PARKWAY 115 KV TRANSMISSION LINE (ECP-10218) (Agenda Item 6)

Electric Distribution Engineer Jacob Swink stated that Capital Project ECP-10218's budget is \$8,892,000.00 designated for the construction of the new 115 kV transmission line from the Mt. Pleasant Substation on Belvoir School Road to Sugg Parkway Substation on Sugg Parkway. The transmission conductor along the entire route will consist of 1272 MCM AAC. The cost per pound of wire is approximately 104% greater than budgeted

GUC solicited bids for 1272 MCM AAC conductor. The three proposals listed below were received.

Vendors	Deliver Time (WKS)	Total
CME	30-34	\$ 648,474.63
Wesco Distribution	26	\$ 785,853.90
American Wire Group	16	\$ 843,084.20

CME Wire and Cable was the lowest responsible responsive bidder.

A motion was made by Dr. Braswell, seconded by Mr. Geiger, to award the bid for 1272 AAC to CME Wire and Cable in the amount of \$648,474.63 and to authorize the General Manager/CEO to take appropriate action to execute the contract(s) with CME Wire and Cable. The motion carried unanimously.

RECOMMENDED AWARD OF BID FOR TUBULAR STEEL STRUCTURES FOR FY 22-23 115 KV TRANSMISSION STRUCTURE REPLACEMENTS (ECP-10220) (Agenda Item 7)

Electric Distribution Engineer Jacob Swink stated that Capital Project ECP-10220's budget is \$2,000,000.00 designated for the replacement of 115 kV transmission structures. The purpose of this project is to replace existing wooden transmission poles, that have reached end of life, with new steel structures. The transmission line will be constructed using galvanized monopole tubular steel structures. The remaining budget available is \$1,204,613.00 and the cost per pound of steel is approximately 63% greater than budgeted. In addition, other material costs have also had a significant increase.

GUC solicited bids for galvanized tubular steel structures. The eight proposals listed below were received.

Vendors	Deliver Time (WKS)	Total
Meyer Utility Structures	20-22	\$861,472.00*
Carolina High Mast	20-22	\$887,001.45
Summit Utility Structures LLC	20-22	\$939,742.00
MVA Power Inc.	20-22	\$1,062,019.13
Southland Grid Structures LLC	24	\$1,096,033.00
Valmont Utility	26-28	\$1,199,028.00
Rohn Products LLC	18	\$1,273,150.00
Sabre	16-18	\$1,323,722.00

Meyer Utility Structures was the lowest responsible responsive bidder.

A motion was made by Mr. Darden, seconded by Dr. Braswell, to award the bid for tubular steel structures to Meyer Utility Structures in the amount of \$861,472.00 and to authorize the General Manager/CEO to take appropriate action to execute the contract(s) with Meyer Utility Structures. The motion carried unanimously.



CONSIDERATION OF RESOLUTIONS AUTHORIZING APPLICATIONS FOR FUNDING FROM THE AMERICAN RESCUE PLAN ACT AND THE INFRASTRUCTURE INVESTMENT AND JOBS ACT FOR WATER AND SEWER CAPITAL PROJECTS (Agenda Item 8)

Mr. Randy Emory, Director of Water Resources, stated that the American Rescue Plan Act (ARPA) and the Infrastructure Investment and Jobs Act (IIJA) provides infrastructure funding that is in addition to the typical annual funding provided to the State's Revolving Fund Loan and Grant Programs (SRF).

Applications for infrastructure funding from ARPA are due on May 2, 2022. Receipt of applications for funding from the IIJA are scheduled to begin in the Fall 2022.

To enable GUC to submit funding applications under either one of these Acts, resolutions authorizing the applications and authorizing the General Manager/CEO to act as the designated agent for Greenville Utilities are necessary.

Four resolutions are requested for projects already included in the Capital Funding Plan. The projects are:

1. Water Main Rehabilitation Phase III
2. Sewer Main Rehabilitation Phase V
3. WWTP Clarifier Replacement Project
4. Water Distribution System Improvements Planning Grant

**GREENVILLE UTILITIES COMMISSION**

**RESOLUTION BY GOVERNING BODY OF APPLICANT**

- WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction and studies of (state whether a wastewater treatment works, wastewater collection system, stream restoration, stormwater treatment, other "green" project, drinking water treatment works, and/or drinking water distribution system), and
- WHEREAS, The Greenville Utilities Commission of the City of Greenville, North Carolina, a body politic duly chartered by the State of North Carolina, has need for and intends to replace and/or rehabilitate certain designated portions of its drinking water distribution system described as Greenville Utilities Commission Water Distribution System Rehabilitation Program Phase III project, necessary to assure continued adequate water service to the Commission's customers, and
- WHEREAS, The Commission, on behalf of the City of Greenville intends to request state loan and/or grant assistance for the project,

**NOW THEREFORE BE IT RESOLVED, BY THE GREENVILLE UTILITIES COMMISSION:**

That the Greenville Utilities Commission of the City of Greenville, North Carolina, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Greenville Utilities Commission of the City of Greenville, North Carolina to make scheduled repayment of the loan, to withhold from the Greenville Utilities Commission of the City of Greenville, North Carolina any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Mr. Anthony C. Cannon, General Manager/CEO, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the construction of the project described above.



That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 21<sup>st</sup> day of April, 2022.

\_\_\_\_\_  
/s/ Minnie J. Anderson  
Chair-Elect

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
/s/ Kelly L. Darden, Jr.  
Secretary

\_\_\_\_\_  
/s/ Phillip R. Dixon  
General Counsel

#### GREENVILLE UTILITIES COMMISSION

##### RESOLUTION BY GOVERNING BODY OF APPLICANT

- WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction and studies of (state whether a wastewater treatment works, wastewater collection system, stream restoration, stormwater treatment, other "green" project, drinking water treatment works, and/or drinking water distribution system), and
- WHEREAS, The Greenville Utilities Commission of the City of Greenville, North Carolina, a body politic duly chartered by the State of North Carolina, has need for and intends to replace and/or rehabilitate certain designated portions of its sanitary sewer collection system described as Greenville Utilities Commission Sanitary Sewer Collection System Rehabilitation Phase V project, and
- WHEREAS, The Commission, on behalf of the City of Greenville intends to request state loan and/or grant assistance for the project,

##### NOW THEREFORE BE IT RESOLVED, BY THE GREENVILLE UTILITIES COMMISSION:

That the Greenville Utilities Commission of the City of Greenville, North Carolina, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Greenville Utilities Commission of the City of Greenville, North Carolina to make scheduled repayment of the loan, to withhold from the Greenville Utilities Commission of the City of Greenville, North Carolina any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Mr. Anthony C. Cannon, General Manager/CEO, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.



That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 21<sup>st</sup> day of April, 2022.

\_\_\_\_\_  
/s/ Minnie J. Anderson  
Chair-Elect

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
/s/ Kelly L. Darden, Jr.  
Secretary

\_\_\_\_\_  
/s/ Phillip R. Dixon  
General Counsel

### GREENVILLE UTILITIES COMMISSION

#### RESOLUTION BY GOVERNING BODY OF APPLICANT

- WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction and studies of (state whether a wastewater treatment works, wastewater collection system, stream restoration, stormwater treatment, other "green" project, drinking water treatment works, and/or drinking water distribution system), and
- WHEREAS, The Greenville Utilities Commission of the City of Greenville, North Carolina, a body politic duly chartered by the State of North Carolina, has need for and intends to construct a wastewater treatment works project described as Greenville Utilities Commission Wastewater Treatment Plant Clarifier Replacement Project, necessary to restore lost treatment capacity and provide more efficient wastewater treatment, and
- WHEREAS, The Commission, on behalf of the City of Greenville intends to request state loan and/or grant assistance for the project,

#### NOW THEREFORE BE IT RESOLVED, BY THE GREENVILLE UTILITIES COMMISSION:

That the Greenville Utilities Commission of the City of Greenville, North Carolina, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Greenville Utilities Commission of the City of Greenville, North Carolina to make scheduled repayment of the loan, to withhold from the Greenville Utilities Commission of the City of Greenville, North Carolina any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Mr. Anthony C. Cannon, General Manager/CEO, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.



Adopted this the 21<sup>st</sup> day of April, 2022.

\_\_\_\_\_  
/s/ Minnie J. Anderson  
Chair-Elect

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
/s/ Kelly L. Darden, Jr.  
Secretary

\_\_\_\_\_  
/s/ Phillip R. Dixon  
General Counsel

**GREENVILLE UTILITIES COMMISSION**  
**RESOLUTION BY GOVERNING BODY OF APPLICANT**

- WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction and studies of (state whether a wastewater treatment works, wastewater collection system, stream restoration, stormwater treatment, other “green” project, drinking water treatment works, and/or drinking water distribution system), and
- WHEREAS, The Greenville Utilities Commission of the City of Greenville, North Carolina, a body politic duly chartered by the State of North Carolina, has need for and intends to conduct a study on the drinking water distribution system described as Greenville Utilities Commission Distribution System Improvements Study, necessary to assure continued adequate water service to the Commission’s customers, and
- WHEREAS, The Commission, on behalf of the City of Greenville intends to request state loan and/or grant assistance for the project,

**NOW THEREFORE BE IT RESOLVED, BY THE GREENVILLE UTILITIES COMMISSION:**

- That the Greenville Utilities Commission of the City of Greenville, North Carolina, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan award.
- That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.
- That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Greenville Utilities Commission of the City of Greenville, North Carolina to make scheduled repayment of the loan, to withhold from the Greenville Utilities Commission of the City of Greenville, North Carolina any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.
- That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.
- That Mr. Anthony C. Cannon, General Manager/CEO, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the construction of the project described above.
- That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.
- That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 21<sup>st</sup> day of April, 2022.



\_\_\_\_\_  
/s/ Minnie J. Anderson  
Chair-Elect

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
/s/ Kelly L. Darden, Jr.  
Secretary

\_\_\_\_\_  
/s/ Phillip R. Dixon  
General Counsel

A motion was made by Mr. Griffin, seconded by Mr. Geiger, to adopt the four resolutions authorizing the General Manager/CEO to act as designated agent for Greenville Utilities Commission in connection with ARPA, IIJA, and SRF funding applications. The motion carried unanimously.

UPDATE FROM THE JOINT PAY AND BENEFITS COMMITTEE MEETING (Agenda Item 9)

Commissioner Kelly Darden announced that the Joint Pay and Benefits Committee met on March 22 with representatives from both GUC and the City of Greenville present including GUC Commissioners Kelly Darden and Peter Geiger; and City Council Members Rick Smiley and Mayor Pro-tem Rose Glover.

The Joint Committee recommends the GUC Board and City Council approve a 4% pay adjustment to fund merit/market for FY 2022-23 and a 2.1% salary structure adjustment for FY 2022-23.

In addition, there was an update on the compensation study that is currently underway.

Commissioner Darden shared the approved Finance/Audit Committee minutes dated October 14, 2021 and reminded the Commissioners that there is a scheduled Joint Meeting with the City of Greenville on Monday, April 25, 2022, 6:00 p.m., in the City Council Chambers.

GENERAL MANAGER’S/CEO REPORT (Agenda Item 10)

1. Informational Reading

Request for Proposals, Bids, Statistical Data Report, Sewer Spill Tracking Report, Load Management Report, and PGA Report were provided.

The following Ranking of Proposals and Bids awarded by the General Manager/CEO during the past month were reported for information:

**GREENVILLE UTILITIES COMMISSION**

**RANKING OF PROPOSALS RECEIVED**

ONE COPIER / PRINTER  
JANUARY 26, 2022 @ 3:00 PM

VENDOR PROPOSAL RANKING	
Ricoh USA Inc. *	
Toshiba Corporation	
Coeco Office Systems	
Copy Pro, Inc.	
Systel Business Equipment	

\* Indicates recommended vendor to negotiate a contract.



### TABULATION OF BIDS RECEIVED

RE-BID WATER & SEWER MATERIALS  
FEBRUARY 22, 2022 @ 3:00 PM

VENDORS	DELIVERY (DAYS)	TOTAL
Consolidated Pipe & Supply, Inc.	10	\$11,151.55*
Core & Main, LP	7	9,916.35 (1)
Fortiline Waterworks, Inc.	TBD	12,759.00
Ferguson Waterworks	3-5	17,156.20
Brozelco, Inc.	14-28	19,419.24

\* Indicates recommended award based on the lowest responsible, responsive bid.

(1) Indicates that the vendor's pricing was not firm and quoted alternate brands.

39,040 LBS. OF 795 MCM AAC, GUC STK# 206410,  
37,440 LBS. OF 336.4 MCM ACSR, GUC STK# 204580,  
3,408 LBS. OF 1/0 AWG ACSR, GUC STK# 204570,  
40,500' OF 7#9 ALUMOWELD, GUC STK# N/S,  
40,000' OF 96 COUNT ADSS FIBER, GUC STK# N/S  
MARCH 2, 2022 @ 3:00 PM

VENDORS	MFG.	DELIVERY WEEKS	UNIT PRICE 795 MCM AAC	TOTAL
UAI/CME Wire & Cable	CME	31	\$3.486	\$136,093.44*
Wesco Distribution, Inc.	Southwire	26	4.66	181,926.40
Border States	Southwire	26	4.74	192,918.00
American Wire Group	American Wire	14	5.25	204,960.00

VENDORS	MFG.	DELIVERY WEEKS	UNIT PRICE 336.4 MCM ACSR	TOTAL
UAI/CME Wire & Cable	CME	31	\$3.197	\$119,695.68*
Wesco Distribution, Inc.	Southwire	32	4.66	174,470.40
Border States	Southwire	32	4.74	177,465.60
American Wire Group	American Wire	14	5.25	196,560.00

VENDORS	MFG.	DELIVERY WEEKS	UNIT PRICE 1/0 AWG ACSR	TOTAL
UAI/CME Wire & Cable	CME	31	\$2.916	\$9,937.73*
Wesco Distribution, Inc.	Southwire	32	4.16	14,177.28
Border States	Southwire	32	5.00	17,690.00
American Wire Group	American Wire	14	5.25	17,892.00



VENDORS	MFG.	DELIVERY WEEKS	UNIT PRICE 7#9 ALUMOWELD	TOTAL
Wesco Distribution, Inc.	AFL	3-5	\$0.378	\$15,309.00*
American Wire Group	American Wire	10	1.00	40,500.00
Border States (NO BID)	--	--	--	--
UAI/CME Wire & Cable (NO BID)	--	--	--	--

VENDORS	MFG.	DELIVERY WEEKS	UNIT PRICE 96 COUNT ADSS	TOTAL
Wesco Distribution, Inc.	Prism	14-18	\$2.334	\$93,360.00*
American Wire Group (NO BID)	--	--	--	--
Border States (NO BID)	--	--	--	--
UAI/CME Wire & Cable (NO BID)	--	--	--	--

\* Indicates recommended award based on the lowest responsible, responsive bid.

**MULTIPLE HIGH PRESSURE GAS FACILITIES (SITE WORK)**  
**MARCH 23, 2022 @ 3:00 PM**

VENDORS	OLD TAR ROAD GATE STATION	TULL ROAD GATE STATION	TOTAL
NC Earthworks, Inc.	\$37,578.40	\$52,390.40	\$89,968.80*
Tripp Brothers, Inc.	68,175.00	128,079.50	196,254.50
Carolina Cleaning & Restoration, LLC	184,500.00	301,500.00	486,000.00
FHG, Inc.	238,409.53	341,828.98	580,238.51

\* Indicates recommended award based on the lowest responsible, responsive bid.

**99,000' OF 1/0 15KV UG PRIMARY WIRE, GUC STK# 201360**  
**MARCH 24, 2022 @ 4:00 PM**

VENDORS	MFG.	DELIVERY WEEKS	UNIT PRICE	TOTAL
Wesco Distribution, Inc.	Okonite	34-35	\$3.347	\$331,353.00*
AMEK A&S, Inc.	Daewon	20	3.26	322,740.00 <sup>(1)</sup>
Border States	Kerite	20	4.28	423,720.00

\*Indicates recommended award based on the lowest responsible, responsive bid.

(1) Indicates that the vendor did not meet the minimum specifications.

**INDIRECT NATURAL GAS FIRED WATER BATH HEATER**  
**MARCH 29, 2022 @ 4:00 PM**

VENDORS	DELIVERY WEEKS	TOTAL
The Blythe Company	8-10	\$59,720.00*
Fredrick Logan Company, Inc.	12-16	64,455.00
OGI Process Equipment, Inc.	12-14	81,439.00
Sagebrush	16	117,910.00
Gas Tech Engineering, LLC.	16	117,950.00

\* Indicates recommended award based on the lowest responsible, responsive bid.



The Duke Energy Progress (DEP) monthly peak occurred on March 13, 2022 for the hour ending at 7:00 a.m. GUC's load management system was in full operation during this period. As a result, the estimated avoided demand costs amount to \$307,238.

2. Key Performance Indicators (KPIs)

The Corporate KPI report was provided.

3. Commendations

- *Twitter Message:* Craig Stephen tweeted, "Quality service from GUC- power back on within the hour!" (This was in response to power being restored to a neighborhood in GUC's service area following the string of storms in the early hours of March 24, 2022.)
- *Facebook Message:* Customer Katrina Kermoschchuk sent a Facebook message March 29 thanking GUC employees that assisted her when she called about a possible gas leak at her home. She said the customer service representative was very friendly and helpful and the gas department employees that came to check on the leak were super quick and very professional. She thanked GUC for great service. **Employees' Name:** John Sheppard, Senior Gas Service Worker; and George Darden, Control Room Operator II.
- *Bless Your Heart* in The Daily Reflector, April 7, 2022: "Bless Your Heart to the GUC workers replacing gas meters in Main Street Village. Not only were they polite and professional, but also really caring to ensure everything was working properly prior to their departure. They are the example GUC represents in our community." **Employees' Name:** John Sheppard and Jason Haddock, Senior Gas Service Workers.
- General Manager/CEO received an email compliment from Peter West, CEO of Custom Building Company, in Greenville, North Carolina. Mr. West had an electrical outage at his home on a Sunday afternoon and called the GUC Hotline and was called back almost immediately. A service crew was sent and immediately went to work. The guys located the problem and needed to excavate. He was impressed with the response and work ethic of the crew. He thanked GUC and the crew for their response and professional manner. **Employees' Name:** Timothy Pollard, Troubleshooter Crew Leader II; Wesley Foell, Overhead Lineworker Third Class; Matt Board, Underground Lineworker Third Class; and Kevin Jones, Underground Lineworker Second Class.

4. Other

- Mr. Scott Mullis, Director of Customer Relations, shared that Great Blue Research will conduct a digital and telephone survey of randomly selected Residential Customers beginning on May 16. This survey is conducted every other year to determine overall customer satisfaction along with customer's perceptions of value and reliability of the Electric, Water, Sewer, and Natural Gas services that GUC provides. The final report should be available in early Summer.

BOARD CHAIR'S REMARKS/REPORT (Agenda Item 11)

Chair-Elect Anderson announced a Joint GUC and City of Greenville Meeting is scheduled for Monday, April 25, 2022, at 6:00 p.m. and the GUC Regular Board meeting is scheduled for Thursday, May 19, 2022, at 12:00 noon.

CLOSED SESSION:

Mr. Phillip Dixon, General Counsel, stated that the Board of Commissioners should consider entering Closed Session pursuant to the following statute.

N.C.G.S. 143-318.11 (a)(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations



Upon motion by Ms. Wall, seconded by Dr. Braswell, the Greenville Utilities Board of Commissioners unanimously agreed to enter Closed Session at 12:43 p.m. for such purpose.

There being no further business to come before the Board of Commissioners in Closed Session, upon motion by Ms. Wall, seconded by Mr. Darden, the Board of Commissioners unanimously agreed to return to Open Session at 12:50 p.m.

Without any further business to conduct in Open Session, and without objection Chair-Elect Anderson adjourned the Board of Commissioners meeting at 12:50 p.m.

Respectfully submitted,

Amy Carson Wade  
Amy Carson Wade, Executive Secretary

APPROVED:

Kelly L. Darden, Jr.  
Kelly L. Darden, Jr., Secretary



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