

## GREENVILLE UTILITIES COMMISSION

### GREENVILLE, NORTH CAROLINA

Thursday, July 16, 2020

The Board of Commissioners of the Greenville Utilities Commission held a Virtual Meeting at 12:00 noon with the following members, and others present via conference call, and Chair-Elect Overton presiding.

#### Commission Board Members Present:

Parker Overton, Chair-Elect	Peter Geiger
Tommy Stoughton, Secretary	Lindsey Griffin
Ann E. Wall	Kelly L. Darden, Jr.
Minnie J. Anderson	

#### Commission Staff Present:

Tony Cannon, General Manager/CEO	Kevin Keyzer
Jeff McCauley	Lou Norris
Phil Dixon	Jonathan Britt
Keith Jones	Kathy Howard
George Reel	Molly Ortiz
Randy Emory	Tony Godwin
Anthony Miller	Freddie Martin
Roger Jones	
Steve Hawley	
David Springer	
John Worrell	
Andy Anderson	
Amy Wade	
Scott Mullis	

#### Others Present:

Rick Smiley, City Council Liaison; Ginger Livingston, The Daily Reflector; and Menna Abdel-Salam, Camryn Gutierrez, Chad Hull and John Ingram, City of Greenville Interns.

Chair-Elect Overton called the meeting to order. Ms. Amy Wade, Executive Secretary, called the roll and ascertained that a quorum was present.

#### ACCEPTANCE OF THE AGENDA

A motion was made by Mr. Geiger, seconded by Ms. Wall, to accept the agenda as amended to add a closed session to discuss an economic development project. The motion carried unanimously.

#### ELECTION OF OFFICERS, REAPPOINTMENT OF EXECUTIVE SECRETARY AND ASSISTANT EXECUTIVE SECRETARY, AND APPOINTMENT OF FIRST ALTERNATE COMMISSIONER TO THE NORTH CAROLINA EASTERN MUNICIPAL POWER AGENCY BOARD OF COMMISSIONERS (Agenda Item 1)

Mr. Cannon announced that GUC's Bylaws indicate that the election of officers is to be conducted on the first regular meeting after July 1 of each year. The officers of the Commission shall be the Chair, Chair-Elect and Secretary for a term of one year. Mr. Cannon presided and opened the floor for nominations.

Mr. Griffin nominated a slate of officers to include Parker Overton as Chair, Tommy Stoughton as Chair-Elect, and Minnie Anderson as Secretary. Mr. Cannon asked if there were any other

nominations from the floor and there were none. A motion was made by Mr. Griffin, seconded by Mr. Darden, to close the nominations and to elect Parker Overton as Chair, Tommy Stoughton as Chair-Elect and Minnie Anderson as Secretary. The motion carried unanimously.

Mr. Cannon stated that it is also time to reappoint the Executive Secretary and Assistant Executive Secretary. A motion was made by Mr. Darden, seconded by Mr. Stoughton, to nominate for reappointment Amy Wade as Executive Secretary and Keith Jones as Assistant Executive Secretary. The motion carried unanimously.

Mr. Cannon reminded the Commissioners that he is serving as a Commissioner for the North Carolina Eastern Municipal Power Agency (NCEMPA) Board of Commissioners and stated that it is customary for the Chair to serve as the First Alternate Commissioner. Therefore, Mr. Cannon asked the Board to appoint Parker Overton as the First Alternate Commissioner to the NCEMPA Board of Commissioners. Upon motion by Mr. Griffin, seconded by Mr. Geiger, Chair Overton was appointed as First Alternate Commissioner to the NCEMPA Board of Commissioners. The motion carried unanimously.

#### APPROVAL OF MINUTES (Agenda Item 2)

A motion was made by Ms. Anderson, seconded by Mr. Stoughton, to approve the June 11, 2020 Regular Meeting minutes as presented. The motion carried unanimously.

#### REVIEW OF MONTHLY FINANCIAL STATEMENT – JUNE 30, 2020 (preliminary) (Agenda Item 3)

##### **June 30, 2020 Financial Statement Preliminary:**

Key financial metrics for the combined funds for the period ending June 30, 2020 Preliminary:

Operating Cash:	\$89,973,483	Days of Cash on Hand:	157
Less Current Liabilities	<u>(\$18,655,789)</u>		
Fund Balance:	\$69,317,694		

Fund Balance Available for Appropriation: 26.6%      Days of Cash on Hand After Liabilities: 124

Average Investment Yield: 1.12%

##### Fund Equity/Deficit Before Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$401,289	(\$539,035)	(\$344,304)	\$784,212	(\$2,302,411)	\$5,856,137
Water	\$483,662	\$1,215,682	\$847,371	\$7,009,483	\$5,760,578	\$2,914,508
Sewer	\$295,814	\$198,639	\$1,412,746	\$5,300,589	\$1,539,842	\$5,136,141
Gas	(\$17,100)	\$1,081	(\$334,819)	\$3,093,876	\$147,164	\$3,383,559
<b>Combined</b>	<b>\$1,163,665</b>	<b>\$876,367</b>	<b>\$1,580,994</b>	<b>\$16,188,160</b>	<b>\$5,145,173</b>	<b>\$17,290,345</b>

##### Fund Equity/Deficit After Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$151,289	\$334,368	(\$344,304)	\$34,217	(\$416,975)	\$2,806,137
Water	\$54,495	\$818,413	\$601,538	\$2,288,646	\$1,390,619	\$647,844
Sewer	\$120,814	\$129,631	\$912,746	\$2,825,310	\$780,754	\$1,902,809
Gas	(\$37,933)	\$14,083	(\$334,819)	\$2,864,445	\$290,186	\$893,559
<b>Combined</b>	<b>\$288,665</b>	<b>\$1,296,495</b>	<b>\$835,161</b>	<b>\$8,012,618</b>	<b>\$2,044,584</b>	<b>\$6,250,349</b>

Jeff McCauley, Chief Financial Officer, provided a presentation on the Preliminary Financial Statement for June 30, 2020.

The weather impact for the month of June indicated that the cooling degree days were lower than June 2019. The June rainfall was 4.34 inches which was less than last year. The portfolio earned 1.02% for the month of June.

Overall year-to-date results through the end of June remain stable. The Electric Rate Stabilization Reserves are approximately \$24.4 million, and the Gas Rate Stabilization Reserves are \$1.9 million. The Operating Reserves are 155 Days Cash on Hand, and Renewals and Replacements Reserves are approximately \$2.6 million. The Capital Project Funds Reserved for Existing and Future Capital Projects are approximately \$35.8 million.

Mr. Cannon provided additional information on the budget impacts of COVID-19.

After some discussion, a motion was made by Mr. Geiger, seconded by Mr. Griffin, to accept the Preliminary Financial Statement for June 30, 2020. The motion carried unanimously.

RECOMMENDATION OF FINANCE/AUDIT COMMITTEE TO CONSIDER THE AUTHORIZATION OF THE GENERAL MANAGER/CEO TO NEGOTIATE AND EXECUTE A NATURAL GAS SUPPLY AGREEMENT WITH MINNESOTA MUNICIPAL GAS AGENCY (Agenda Item 4)

Finance/Audit Committee Chair Parker Overton stated that on July 7, 2020, the Finance/Audit Committee approved staff recommendation to seek Board approval to authorize the General Manager/CEO to negotiate and execute the Natural Gas Supply Agreement with Minnesota Municipal Gas Agency (MMGA) for a volume up to, but not to exceed, 3,000 dekatherms per day over 30 years.

Mr. Tony Cannon, General Manager/CEO, stated that in an effort to further diversify Greenville Utilities Commission's (GUC's) natural gas supply portfolio and reduce costs, staff has evaluated the option of GUC participating in a natural gas pre-payment (prepay) transaction with Minnesota Municipal Gas Agency (MMGA).

Mr. Anthony Miller, Director of Gas Systems, introduced Freddie Martin, Natural Gas Officer, and stated that he will provide background on natural gas prepay agreements and discuss in detail the proposed transaction.

Mr. Martin explained that GUC has been asked to participate in a prepay with MMGA. A prepay is a transaction where a municipal utility can issue tax-exempt bonds to prepay for delivery of gas on a long-term basis to achieve an ongoing discount to the prevailing market price. Under the proposed agreement, MMGA will be the issuer of the bonds.

GUC is currently in year 14 of a 15-year prepay with Patriots Energy Group (PEG), year 3 of a 30-year prepay with Black Belt Energy (BBE) and year 2 of a 30-year prepay with Public Energy Authority of Kentucky (PEAK). The PEG prepay has saved GUC and its customers \$1,715,400 since November 2007 and the agreement ends on January 31, 2022. Delivery under the BBE prepay began on November 1, 2018 with projected savings of \$8,071,106 over the term of the agreement. Delivery under the PEAK prepay began on July 1, 2019 with projected savings of \$4,634,449 over the term of the agreement.

GUC has an opportunity to participate in a new 30-year natural gas pre-payment deal with MMGA and Royal Bank of Canada (RBC). Closing of this agreement is targeted for October 2020. This agreement is like the last 2 prepay agreements and has a projected annual savings of \$212,000 per year for total of \$6,351,000. To participate in the prepay, GUC will need approval to execute a gas supply contract with MMGA by the end of September 2020.

The key provisions of the proposed agreement are listed below:

- GUC enters the agreement to purchase a volume up to, but not to exceed, 3,000 dekatherms per day for a term of 30 years.
- GUC receives a discount of \$0.33 or more per dekatherm from the applicable first-of-the-month gas index price through a combination of monthly and annual savings during an initial period.

- The discount to the prevailing market price will be reset periodically during the term of the contract, with a potential that the discount may increase from the initial discount. The discount may not be less than \$0.23 per dekatherm after the initial reset period. GUC pays an administrative fee of \$0.04 per dekatherm to MMGA to cover administrative costs related to billing, regulatory compliance, and other ongoing administrative tasks associated with the prepay transaction.
- Remarketing provision - if demand drops, MMGA will use commercially reasonable efforts to remarket the gas for an administrative charge of \$0.03 per dekatherm.
- Limited Liability Clause keeps GUC from being obligated financially except as expressly described in contract.
- Compensation for failure to perform.
- Termination rights (bankruptcy, failure to issue bonds, etc.).

After some discussion, a motion was made by Mr. Stoughton, seconded by Mr. Griffin, to authorize the General Manager/CEO to negotiate and execute the Natural Gas Supply Agreement with MMGA for a volume up to, but not to exceed, 3,000 dekatherms per day over 30 years. The motion carried unanimously.

CONSIDERATION OF ABANDONMENT OF EASEMENTS ACROSS TAX PARCEL NO. 82505, REGARDING THE ECU LIFE SCIENCES PROJECT AT THE NORTHEAST INTERSECTION OF EVANS STREET AND TENTH STREET (Agenda Item 5)

Mr. Phil Dixon, General Counsel, stated that The East Group is preparing a recombination plat for the two city blocks associated with Tax Parcel No. 82505, regarding the ECU Life Sciences Project at the northeast intersection of Evans Street and Tenth Street. as such, existing easements associated with relocated utilities need to be abandoned.

RESOLUTION \_\_\_\_\_

RESOLUTION OF GREENVILLE UTILITIES COMMISSION  
OF THE CITY OF GREENVILLE, NORTH CAROLINA,  
ABANDONING (1) A SANITARY SEWER EASEMENT CENTERED OVER EXISTING MAIN,  
(2) A TEN FOOT (10') WIDE UTILITY EASEMENT, (3) A TEN FOOT (10') WIDE ELECTRIC  
EASEMENT, AND (4) A SHADED PORTION ONLY OF A FIFTY FOOT (50') WIDE DRAINAGE  
AND UTILITY EASEMENT ACROSS TAX PARCEL NUMBER NO. 82505  
ACCORDING TO THE RECORDS IN THE OFFICE OF THE TAX ADMINISTRATION  
OF PITT COUNTY, NORTH CAROLINA,  
AND REQUESTING EXECUTION OF DEED OF RELEASE

WHEREAS, Greenville Utilities Commission of the City of Greenville, North Carolina (hereinafter referred to as "Commission"), heretofore obtained (1) a Sanitary Sewer Easement centered over existing main, (2) a ten foot (10') wide Utility Easement five feet (5') on either side of a 15" RCP as hereinafter described, (3) a ten foot (10') wide Electric Easement, and (4) a shaded portion only of a fifty foot (50') wide Drainage and Utility Easement all as shown on Map Book 41 at Page 118, Pitt County Public Registry, across property commonly known as Tax Parcel No. 82505 according to the records in the Office of the Tax Administration of Pitt County, North Carolina; and

WHEREAS, such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement are no longer needed by Commission and should all be abandoned, all as shown on the plat which is marked Exhibit "A" which is attached hereto and made a part hereof entitled "EASEMENT ABANDONMENT MAP"

denominated Project No. 20200027 and dated May 29, 2020, prepared by The East Group, Engineering – Architecture – Surveying - Technology, 324 S. Evans Street, Greenville, North Carolina 27834, Corporate License No. C0206, telephone no. (252) 758-3746, to which reference is hereby made for a more particular and accurate description of such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement to be abandoned. Reference is hereby further made to Exhibit "B" which is attached hereto and made a part hereof which is a diagram entitled "10<sup>th</sup> Street Right of Way Easement to be Abandoned Pitt Co., NC" dated June 1, 2020 and prepared by Greenville Utilities Commission which further shows the easements to be abandoned; and

WHEREAS, Commission anticipates no use or need now or in the future for such easements to be abandoned; and

WHEREAS, Commission therefore desires to abandon such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement previously granted; and

WHEREAS, the current owner of such property, State of North Carolina, for the benefit of East Carolina University, P.O. Box 629, 116 W. Jones Street, Raleigh, North Carolina 27602, has requested the City of Greenville, North Carolina, and Greenville Utilities Commission to abandon such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement, and requests that the City of Greenville, for the use and benefit of Greenville Utilities Commission, acknowledge such abandonments and releases; and

WHEREAS, Commission deems such abandonments to be reasonable and in the best interests of the Commission and all parties and therefore requests that the City of Greenville, North Carolina, acknowledge such abandonments and releases of such easements which are to be abandoned.

NOW, THEREFORE, BE IT RESOLVED by Greenville Utilities Commission of the City of Greenville, North Carolina, in Regular Session on the \_\_\_\_ day of \_\_\_\_\_, 2020, as follows:

1. That Commission has no need or desire to use such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility

Easement previously granted to the City of Greenville, for the use and benefit of Greenville Utilities Commission, as shown on Map Book 41 at Page 118, Pitt County Public Registry, and more particularly shown on the attached Exhibit "A" and Exhibit "B."

2. That a request be made to the City Council of the City of Greenville, North Carolina, as soon as practicable that it abandon such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement, all as is more particularly shown on Exhibit "A" and Exhibit "B" which are attached hereto and made a part hereof; and

3. That the City Council of the City of Greenville authorize the appropriate City Officials to make, execute, and deliver to the State of North Carolina, or the current owner(s) of such property encumbered by such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement to be abandoned, an instrument in a form suitable for recording to release whatever interests the City of Greenville, North Carolina, for the use and benefit of Greenville Utilities Commission, might have in and to such easements to be abandoned, all as is shown on Exhibit "A" and Exhibit "B" which are attached hereto and made a part hereof.

Adopted this the \_\_\_\_ day of \_\_\_\_\_, 2020.

GREENVILLE UTILITIES COMMISSION  
OF THE CITY OF GREENVILLE, NC

By \_\_\_\_\_  
/s/ \_\_\_\_\_, Chair

(SEAL)

ATTEST:

\_\_\_\_\_  
/s/ \_\_\_\_\_, Secretary

RESOLUTION \_\_\_\_\_

RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF GREENVILLE, NORTH CAROLINA,  
ABANDONING (1) A SANITARY SEWER EASEMENT CENTERED OVER EXISTING MAIN,  
(2) A TEN FOOT (10') WIDE UTILITY EASEMENT, (3) A TEN FOOT (10') WIDE ELECTRIC  
EASEMENT, AND (4) A PORTION ONLY OF A FIFTY FOOT (50') WIDE DRAINAGE AND  
UTILITY EASEMENT ACROSS TAX PARCEL NUMBER NO. 82505  
ACCORDING TO THE RECORDS IN THE OFFICE OF THE TAX ADMINISTRATION

OF PITT COUNTY, NORTH CAROLINA,  
AND AUTHORIZING EXECUTION OF DEED OF RELEASE

WHEREAS, Greenville Utilities Commission of the City of Greenville, North Carolina (hereinafter referred to as "Commission"), heretofore obtained (1) a Sanitary Sewer Easement centered over existing main, (2) a ten foot (10') wide Utility Easement five feet (5') on either side of a 15" RCP as hereinafter described, (3) a ten foot (10') wide Electric Easement, and (4) a shaded portion only of a fifty foot (50') wide Drainage and Utility Easement all as shown on Map Book 41 at Page 118, Pitt County Public Registry, across property commonly known as Tax Parcel No. 82505 according to the records in the Office of the Tax Administration of Pitt County, North Carolina; and

WHEREAS, such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement are no longer needed by Commission and should all be abandoned, all as shown on the plat which is marked Exhibit "A" and is attached hereto and made a part hereof entitled "EASEMENT ABANDONMENT MAP" denominated Project No. 20200027 and dated May 29, 2020, prepared by The East Group, Engineering – Architecture – Surveying - Technology, 324 S. Evans Street, Greenville, North Carolina 27834, Corporate License No. C0206, telephone no. (252) 758-3746, to which reference is hereby made for a more particular and accurate description of such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement to be abandoned. Reference is hereby further made to Exhibit "B" which is attached hereto and made a part hereof which is a diagram entitled "10<sup>th</sup> Street Right of Way Easement to be Abandoned Pitt Co., NC" dated June 1, 2020 and prepared by Greenville Utilities Commission which further shows the easements to be abandoned; and

WHEREAS, Commission anticipates no use or need now or in the future for such easements to be abandoned; and

WHEREAS, Commission therefore desires to abandon such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement previously granted; and

WHEREAS, the current owner of such property, State of North Carolina, for the benefit of East Carolina University, P.O. Box 629, 116 W. Jones Street, Raleigh, North Carolina 27602, has requested the City of Greenville, North Carolina, and Greenville Utilities Commission to abandon

such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement, and requests that the City of Greenville, for the use and benefit of Greenville Utilities Commission, acknowledge such abandonments and releases; and

WHEREAS, Commission deems such abandonments to be reasonable and in the best interests of the Commission and all parties and therefore requests that the City of Greenville, North Carolina, acknowledge such abandonments and releases of such easements which are to be abandoned.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville, North Carolina, in Regular Session held in the Council Chambers of City Hall of the City of Greenville, North Carolina, on the \_\_\_\_ day of \_\_\_\_\_, 2020, as follows:

1. That the City Council of the City of Greenville does hereby abandon (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement previously granted to the City of Greenville, for the use and benefit of Greenville Utilities Commission, as shown on Map Book 41 at Page 118, Pitt County Public Registry, and more particularly shown on the attached Exhibit "A" and Exhibit "B."

2. That the appropriate City Officials be and are hereby empowered to make, execute and deliver to the State of North Carolina, for the benefit of East Carolina University, P.O. Box 629, 116 W. Jones Street, Raleigh, North Carolina 27602, or the current owner(s) of such property encumbered by (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement to be abandoned, an instrument in a form suitable for recording to release whatever interests the City of Greenville, North Carolina, for the use and benefit of Greenville Utilities Commission, might have in and to such easements to be abandoned, as hereinabove described.

Adopted this the \_\_\_\_ day of \_\_\_\_\_, 2020.

CITY OF GREENVILLE

By \_\_\_\_\_  
/s/ P.J. Connelly, Mayor

(SEAL)

ATTEST:



\_\_\_\_\_  
/s/ VALERIE SHIUWEGAR, Clerk

Prepared by: Phillip R. Dixon, Attorney  
File: Greenville Utilities  
Post Office Box 1847  
Greenville, NC 27835

NORTH CAROLINA  
  
PITT COUNTY

**DEED OF RELEASE**

THIS DEED OF RELEASE, made and entered into this the \_\_\_\_\_ day of \_\_\_\_\_, 2020, by and between the City of Greenville, North Carolina, a municipal corporation in Pitt County, North Carolina, party of the first part (hereinafter called GRANTOR), and State of North Carolina, for the benefit of East Carolina University, P.O. Box 629, 116 W. Jones Street, Raleigh, North Carolina 27602, party of the second part (hereinafter called GRANTEE).

**W I T N E S S E T H**

THAT WHEREAS, the GRANTOR previously received (1) a Sanitary Sewer Easement centered over existing main, (2) a ten foot (10') wide Utility Easement five feet (5') on either side of a 15" RCP as hereinafter described, (3) a ten foot (10') wide Electric Easement, and (4) a portion only of a fifty foot (50') wide Drainage and Utility Easement all as shown on Map Book 41 at Page 118, Pitt County Public Registry, across property commonly known as Tax Parcel No. 82505 according to the records in the Office of the Tax Administration of Pitt County, North Carolina; and

WHEREAS, such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement are no longer needed by Commission; and

WHEREAS, such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement to be abandoned are shown on the plat entitled "EASEMENT ABANDONMENT MAP" denominated Project No. 20200027 and dated May 29, 2020, prepared by The East Group, Engineering – Architecture – Surveying - Technology, 324 S. Evans Street, Greenville, North Carolina 27834, Corporate License No. C0206, telephone no. (252) 758-3746, which is marked Exhibit "A" and is attached hereto and made a part hereof. Reference is hereby further made to Exhibit "B" which is attached hereto and made a part hereof which is a diagram entitled "10<sup>th</sup> Street Right of Way Easement to be

Abandoned Pitt Co., NC" dated June 1, 2020 and prepared by Greenville Utilities Commission which further shows the easements to be abandoned; and

WHEREAS, the current owner of the underlying fee interest in such property, State of North Carolina, for the benefit of East Carolina University, has requested abandonment of such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement; and

WHEREAS, Greenville Utilities Commission has requested GRANTOR to indicate formally that it has no plans or interest in such property encumbered by such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement, all as to be abandoned; and

WHEREAS, Greenville Utilities Commission has therefore requested GRANTOR to execute a Deed of Release to GRANTEE, or the current owner(s) of such property, to indicate its abandonment and release of such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement, as described and shown on Exhibit "A" and Exhibit "B" which are attached hereto and made a part hereof; and

WHEREAS, the City Council of the GRANTOR, acting on the recommendation of Greenville Utilities Commission, has duly adopted the Resolution abandoning to GRANTEE, such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement, shown on Exhibit "A" and Exhibit "B" as to be abandoned, and a copy of which said Resolution is attached hereto as Exhibit "C" and made a part hereof.

NOW THEREFORE, pursuant to and in accordance with said Resolution, GRANTOR does hereby remise, release, discharge and forever quitclaim unto GRANTEE, State of North Carolina, for the benefit of East Carolina University, as the current owner of the subject property, its successors and assigns, all the GRANTOR's rights, title and interest in and to such (1) a Sanitary Sewer Easement centered over existing main, (2) a ten foot (10') wide Utility Easement five feet (5') on either side of a 15" RCP as herein described, (3) a ten foot (10') wide Electric Easement, and (4) a shaded portion only of a fifty foot (50') wide Drainage and Utility Easement previously granted to the City of Greenville, for the use and benefit of Greenville Utilities Commission, all as shown on Map Book 41 at Page 118, Pitt County Public Registry, and more

particularly described and shown to be abandoned on Exhibit "A" and Exhibit "B" which are attached hereto and made a part hereof.

IN TESTIMONY WHEREOF, GRANTOR has caused this Deed of Release to be executed in its name by its Mayor, attested by the City Clerk, and its official seal hereto affixed, all by Resolution duly entered by the City Council of GRANTOR, on the day and year first above written.

CITY OF GREENVILLE, NORTH CAROLINA

By: \_\_\_\_\_  
/s/ P.J. CONNELLY, Mayor

[SEAL]

Attest:

\_\_\_\_\_  
/s/ VALERIE SHIUWEGAR, City Clerk

NORTH CAROLINA

PITT COUNTY

I, \_\_\_\_\_, a Notary Public of the aforesaid County and State, certify that VALERIE SHIUWEGAR personally came before me this day and acknowledged that she is City Clerk of the City of Greenville, North Carolina, and that by authority duly given and as the act of the City of Greenville, North Carolina, the foregoing instrument was signed in its name by its Mayor, sealed with its official seal and attested by her as its City Clerk.

WITNESS my hand and official stamp or seal, this the \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

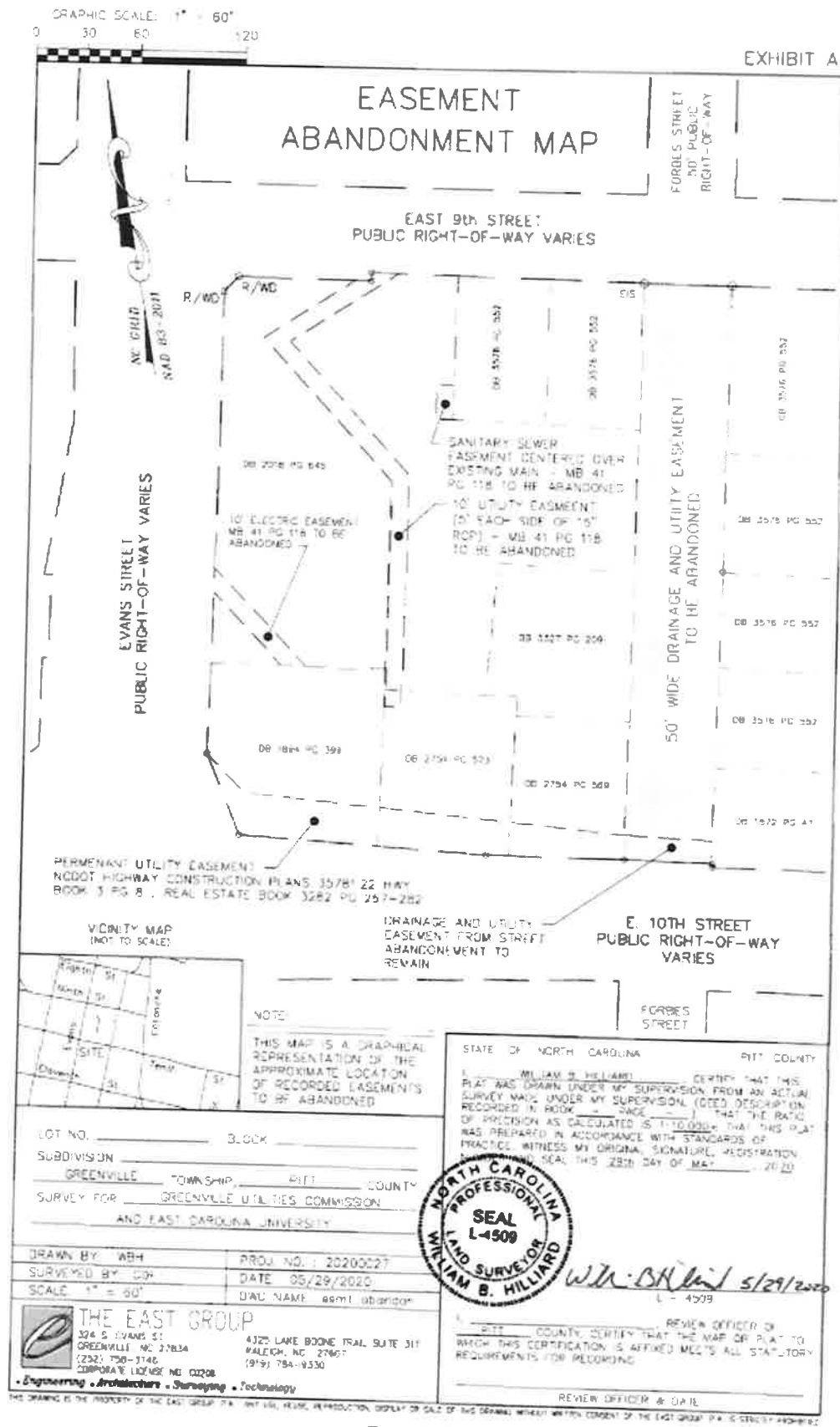


Exhibit "A"



Exhibit C is a copy of the City Resolution.

A motion was made by Mr. Geiger, seconded by Mr. Darden, to authorize the execution of a Resolution requesting City Council of the City of Greenville, North Carolina, to abandon such easements and request the execution of a Deed of Release in favor of the current owner. The motion carried unanimously.

CONSIDERATION OF ABANDONMENT OF A THIRTY FOOT (30') WIDE ELECTRICAL EASEMENT ACROSS TAX PARCEL NO. 86352 (Agenda Item 6)

Mr. Dixon stated that the owner purchased two (2) parcels and combined into one parcel (Tax PN 86352) for the purpose of building a home. Owner's house plans indicate that the home would be directly on top of an existing thirty-foot (30') wide Electrical Easement which was split between the two (2) parcels. Owner has requested that Greenville Utilities Commission abandon such existing Electrical Easement across the subject property. Under separate document, Greenville Utilities Commission is obtaining an Electrical Easement on the right side of the subject property to resolve any conflicts.

**RESOLUTION \_\_\_\_\_**

**RESOLUTION OF GREENVILLE UTILITIES COMMISSION  
OF THE CITY OF GREENVILLE, NORTH CAROLINA,  
ABANDONING A THIRTY FOOT (30') WIDE ELECTRICAL EASEMENT  
ACROSS TAX PARCEL NUMBER NO. 86352  
ACCORDING TO THE RECORDS IN THE OFFICE OF THE TAX ADMINISTRATION  
OF PITT COUNTY, NORTH CAROLINA,  
AND REQUESTING EXECUTION OF DEED OF RELEASE**

WHEREAS, Greenville Utilities Commission of the City of Greenville, North Carolina (hereinafter referred to as "Commission"), heretofore obtained a thirty foot (30') wide Electrical Easement as shown on Map Book 70 at Page 182, Pitt County Public Registry, across property commonly known as Tax Parcel No. 86352 according to the records in the Office of the Tax Administration of Pitt County, North Carolina; and

WHEREAS, such thirty foot (30') wide Electrical Easement is no longer needed by Commission and should be abandoned, all as shown on the plat which is marked Exhibit "A" which is attached hereto and made a part hereof entitled "CMH Homes, Inc. Belvoir TWP, Pitt Co., NC"

dated June 22, 2020 to which reference is hereby made for a more particular and accurate description of such thirty foot (30') wide Electrical Easement to be abandoned. Reference is hereby further made to Exhibit "B" which is attached hereto and made a part hereof which is a diagram entitled "CMH Homes Easement to be Abandoned Pitt Co., NC" dated June 1, 2020 and prepared by Greenville Utilities Commission which further shows the easement to be abandoned; and

WHEREAS, Commission anticipates no use or need now or in the future for such easement to be abandoned; and

WHEREAS, Commission therefore desires to abandon such thirty foot (30') wide Electrical Easement previously granted; and

WHEREAS, the current owner of such property, CMH Homes, Inc., P.O. Box 4098, Maryville, Tennessee 37802, has requested the City of Greenville, North Carolina, and Greenville Utilities Commission to abandon such thirty foot (30') wide Electrical Easement, and requests that the City of Greenville, for the use and benefit of Greenville Utilities Commission, acknowledge such abandonment and release; and

WHEREAS, Commission deems such abandonment to be reasonable and in the best interests of the Commission and all parties and therefore requests that the City of Greenville, North Carolina, acknowledge such abandonment and release of such easement which is to be abandoned.

NOW, THEREFORE, BE IT RESOLVED by Greenville Utilities Commission of the City of Greenville, North Carolina, in Regular Session on the \_\_\_\_ day of \_\_\_\_\_, 2020, as follows:

1. That Commission has no need or desire to use such thirty foot (30') wide Electrical Easement previously granted to the City of Greenville, for the use and benefit of Greenville Utilities Commission, as shown on Map Book 70 at Page 182, Pitt County Public Registry, and more particularly shown on the attached Exhibit "A" and Exhibit "B."
2. That a request be made to the City Council of the City of Greenville, North Carolina, as soon as practicable that it abandon such thirty foot (30') wide Electrical Easement, all as is more particularly shown on Exhibit "A" and Exhibit "B" which are attached hereto and made a part hereof; and
3. That the City Council of the City of Greenville authorize the appropriate City Officials to make, execute, and deliver to CMH Homes, Inc., or the current owner(s) of such property encumbered by such thirty foot (30') wide Electrical Easement to be abandoned, an instrument in a form suitable for recording to release whatever interests the City of Greenville,

North Carolina, for the use and benefit of Greenville Utilities Commission, might have in and to such easement to be abandoned, all as is shown on Exhibit "A" and Exhibit "B" which are attached hereto and made a part hereof.

Adopted this the \_\_\_\_ day of \_\_\_\_\_, 2020.

GREENVILLE UTILITIES COMMISSION  
OF THE CITY OF GREENVILLE, NC

By \_\_\_\_\_  
/s/ \_\_\_\_\_, Chair

(SEAL)

ATTEST:

\_\_\_\_\_  
/s/ \_\_\_\_\_, Secretary

RESOLUTION \_\_\_\_\_

RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF GREENVILLE, NORTH CAROLINA,  
ABANDONING A THIRTY FOOT (30') WIDE ELECTRICAL EASEMENT  
ACROSS TAX PARCEL NUMBER NO. 86352  
ACCORDING TO THE RECORDS IN THE OFFICE OF THE TAX ADMINISTRATION  
OF PITT COUNTY, NORTH CAROLINA,  
AND AUTHORIZING EXECUTION OF DEED OF RELEASE

WHEREAS, Greenville Utilities Commission of the City of Greenville, North Carolina (hereinafter referred to as "Commission"), heretofore obtained a thirty foot (30') wide Electrical Easement as shown on Map Book 70 at Page 182, Pitt County Public Registry, across property commonly known as Tax Parcel No. 86352 according to the records in the Office of the Tax Administration of Pitt County, North Carolina; and

WHEREAS, such thirty foot (30') wide Electrical Easement is no longer needed by Commission and should be abandoned, all as shown on the plat which is marked Exhibit "A" which is attached hereto and made a part hereof entitled "CMH Homes, Inc. Belvoir TWP, Pitt Co., NC" dated June 22, 2020 to which reference is hereby made for a more particular and accurate description of such thirty foot (30') wide Electrical Easement to be abandoned. Reference is hereby further made to Exhibit "B" which is attached hereto and made a part hereof which is a diagram entitled "CMH Homes Easement to be Abandoned Pitt Co., NC" dated June 1, 2020 and prepared by Greenville Utilities Commission which further shows the easement to be abandoned; and

WHEREAS, Commission anticipates no use or need now or in the future for such easement to be abandoned; and

WHEREAS, Commission therefore desires to abandon such thirty foot (30') wide Electrical Easement previously granted; and

WHEREAS, the current owner of such property, CMH Homes, Inc., P.O. Box 4098, Maryville, Tennessee 37802, has requested the City of Greenville, North Carolina, and Greenville Utilities Commission to abandon such thirty foot (30') wide Electrical Easement, and requests that the City of Greenville, for the use and benefit of Greenville Utilities Commission, acknowledge such abandonment and release; and

WHEREAS, Commission deems such abandonment to be reasonable and in the best interests of the Commission and all parties and therefore requests that the City of Greenville, North Carolina, acknowledge such abandonment and release of such easement which is to be abandoned.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville, North Carolina, in Regular Session held in the Council Chambers of City Hall of the City of Greenville, North Carolina, on the \_\_\_\_ day of \_\_\_\_\_, 2020, as follows:

1. That the City Council of the City of Greenville does hereby abandon a thirty foot (30') wide Electrical Easement previously granted to the City of Greenville, for the use and benefit of Greenville Utilities Commission, as shown on Map Book 70 at Page 182, Pitt County Public Registry, and more particularly shown on the attached Exhibit "A" and Exhibit "B."

2. That the appropriate City Officials be and are hereby empowered to make, execute and deliver to CMH Homes, Inc., P.O. Box 4098, Maryville, Tennessee 37802, or the current owner(s) of such property encumbered by such thirty foot (30') wide Electrical Easement to be abandoned, an instrument in a form suitable for recording to release whatever interests the City of Greenville, North Carolina, for the use and benefit of Greenville Utilities Commission, might have in and to such easement to be abandoned, as hereinabove described.

Adopted this the \_\_\_\_ day of \_\_\_\_\_, 2020.

CITY OF GREENVILLE

By \_\_\_\_\_  
/s/ P.J. Connelly, Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
/s/ VALERIE SHIUWEGAR, Clerk



Prepared by: Phillip R. Dixon, Attorney  
File: Greenville Utilities  
Post Office Box 1847  
Greenville, NC 27835

NORTH CAROLINA

**DEED OF RELEASE**

PITT COUNTY

THIS DEED OF RELEASE, made and entered into this the \_\_\_\_ day of \_\_\_\_\_, 2020, by and between the City of Greenville, North Carolina, a municipal corporation in Pitt County, North Carolina, party of the first part (hereinafter called GRANTOR), and CMH Homes, Inc., P.O. Box 4098, Maryville, Tennessee 37802, party of the second part (hereinafter called GRANTEE).

**WITNESSETH**

THAT WHEREAS, the GRANTOR previously received thirty foot (30') wide Electrical Easement as shown on Map Book 70 at Page 182, Pitt County Public Registry, across property commonly known as Tax Parcel No. 86352 according to the records in the Office of the Tax Administration of Pitt County, North Carolina; and

WHEREAS, such thirty foot (30') wide Electrical Easement is no longer needed by Commission; and

WHEREAS, such thirty foot (30') wide Electrical Easement to be abandoned is shown on the plat entitled "CMH Homes, Inc. Belvoir TWP, Pitt Co., NC" dated June 22, 2020 which is marked Exhibit "A" and is attached hereto and made a part hereof. Reference is hereby further made to Exhibit "B" which is attached hereto and made a part hereof which is a diagram entitled "CMH Homes Easement to be Abandoned Pitt Co., NC" dated June 1, 2020 and prepared by Greenville Utilities Commission which further shows the easement to be abandoned; and

WHEREAS, the current owner of the underlying fee interest in such property, CMH Homes Inc., has requested abandonment of such thirty foot (30') wide Electrical Easement; and

WHEREAS, Greenville Utilities Commission has requested GRANTOR to indicate formally that it has no plans or interest in such property encumbered by such thirty foot (30') wide Electrical Easement as to be abandoned; and

WHEREAS, Greenville Utilities Commission has therefore requested GRANTOR to execute a Deed of Release to GRANTEE, or the current owner(s) of such property, to indicate its abandonment and release of such thirty foot (30') wide Electrical Easement, as described and shown on Exhibit "A" and Exhibit "B" which are attached hereto and made a part hereof; and

WHEREAS, the City Council of the GRANTOR, acting on the recommendation of Greenville Utilities Commission, has duly adopted the Resolution abandoning to GRANTEE, such thirty foot (30') wide Electrical Easement shown on Exhibit "A" and Exhibit "B" as to be abandoned, and a copy of which said Resolution is attached hereto as Exhibit "C" and made a part hereof.

NOW THEREFORE, pursuant to and in accordance with said Resolution, GRANTOR does hereby remise, release, discharge and forever quitclaim unto GRANTEE, CMH Homes, Inc., as the current owner of the subject property, its successors and assigns, all the GRANTOR's rights, title and interest in and to such thirty foot (30') wide Electrical Easement previously granted to the City of Greenville, for the use and benefit of Greenville Utilities Commission, all as shown on Map Book 70 at Page 182, Pitt County Public Registry, and more particularly described and shown to be abandoned on Exhibit "A" and Exhibit "B" which are attached hereto and made a part hereof.

IN TESTIMONY WHEREOF, GRANTOR has caused this Deed of Release to be executed in its name by its Mayor, attested by the City Clerk, and its official seal hereto affixed, all by Resolution duly entered by the City Council of GRANTOR, on the day and year first above written.

CITY OF GREENVILLE, NORTH CAROLINA

By: \_\_\_\_\_  
/s/ P.J. CONNELLY, Mayor

[SEAL]

Attest:

\_\_\_\_\_  
/s/ VALERIE SHIUWEGAR, City Clerk

NORTH CAROLINA  
PITT COUNTY

I, \_\_\_\_\_, a Notary Public of the aforesaid County and State, certify that VALERIE SHIUWEGAR personally came before me this day and acknowledged that she is City Clerk of the City of Greenville, North Carolina, and that by authority duly given and as the act of the City of Greenville, North Carolina, the foregoing instrument was signed in its name by its Mayor, sealed with its official seal and attested by her as its City Clerk.

WITNESS my hand and official stamp or seal, this the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_



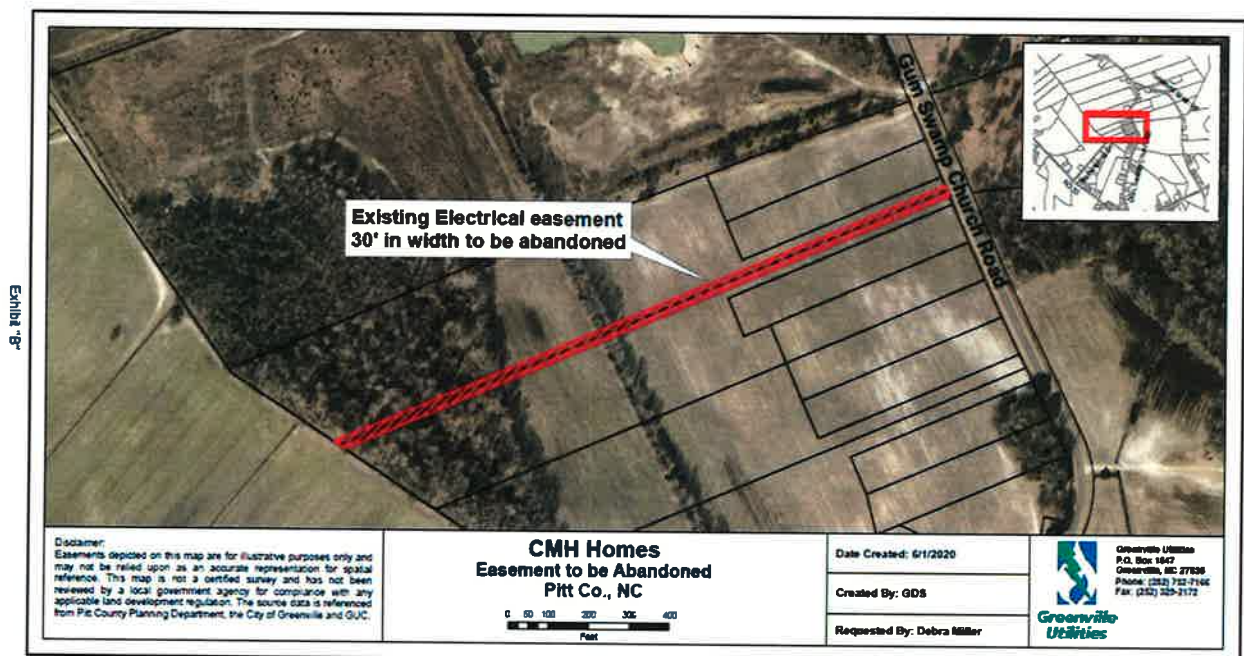


Exhibit C is a copy of the City Resolution.

A motion was made by Ms. Wall, seconded by Mr. Griffin, to authorize the execution of a Resolution requesting City Council of the City of Greenville, North Carolina, to abandon such easement and request the execution of a Deed of Release in favor of the current owner. The motion carried unanimously.

Ms. Wall announced that there are four City of Greenville interns participating in today's meeting. Guests include Menna Abdel-Salam, Camryn Gutierrez, Chad Hull and John Ingram. Chair Overton welcomed the interns and thanked them for joining.

#### UPDATE OF ANNUAL STATEMENT OF CONFLICT OF INTEREST POLICY, DISCLOSURE AND ETHICS BRIEFING (Agenda Item 7)

Mr. Dixon informed the Board that in 2009 the N.C. General Assembly passed legislation requiring various local governing bodies to adopt a resolution or policy containing a Code of Ethics to guide board members in the performance of their duties as members of the governing board. While GUC is not covered by the State Ethics Act, Mr. Dixon previously recommended that the GUC Board consider the adoption of an ethics policy.

In this regard, the League of Municipalities had developed a model code that Boards could use in developing their own Code of Ethics. Mr. Dixon, in collaboration with the City Attorney developed a Code of Ethics that was adopted by the Commission and by the City Council of the City of Greenville.

Mr. Dixon recommends that the Board members consider executing the "Conflict of Interest Policy and Disclosure Form" annually to ensure that any conflict of interest issues are avoided. The form outlines what to do if a Commissioner thinks he or she has a potential conflict of interest over a matter coming before the Board.

#### UPDATE OF ACTIVITIES BY GENERAL COUNSEL (Agenda Item 8)

Mr. Dixon provided an update on legal activities performed in the Legal Office. The Legal Office has worked this past year on many easements, encroachments, claims, contracts, real estate matters, bankruptcies, and special use permits.

#### ANNUAL STATEMENT OF COMPLIANCE WITH INVESTMENT POLICY (Agenda Item 9)

Mr. McCauley announced that in accordance with Section XIII, Reporting Requirements of Greenville Utilities' Investment Policy, an annual written statement shall be submitted to the Board. Mr. McCauley provided the Board with a signed statement stating that the Commission

was in full compliance with all provisions during fiscal year beginning July 1, 2019 and ending June 30, 2020.

CAPITAL PROJECT UPDATES (Agenda Item 10)

Mr. Chris Padgett, Chief Administrative Officer, provided an update on the progress of the site work and the interior progress on Buildings 2, 3, and 4 at the New Operations Center. Mr. Padgett shared information on a change order totaling \$112,791.

In addition, he provided an update on Building 5, Fleet Maintenance Building, which was included in the original scope and was removed due to budget constraints. In February, the Board approved design work to be included in the current project and a capital project budget in the amount of \$7 million has been established with the current year’s budget approval. Staff has worked with CT Consultants and the design is 35% complete. Building 5 will be prefabricated metal with some masonry much like building 3 and 4. The plan is to move forward with the project using a Design-Build Bridge construction process and the preliminary schedule includes advertising for Request for Proposals at end of July with a substantial completion of the building in the Spring 2022.

GENERAL MANAGER’S/CEO REPORT (Agenda Item 11)

1. Informational Reading

Statistical Data Report, Sewer Spill Tracking Report, Load Management Report, and PGA Report were provided.

Load Management Report

The Duke Energy Progress (DEP) monthly peak occurred on June 29, 2020 for the hour ending at 6:00 p.m. GUC’s load management system was in full operation during this period. As a result, the estimated avoided demand costs amount to \$1,561,307.

Semi-Annual Report on Disposal of Surplus Property

**Greenville Utilities Commission, NC  
Semi-Annual Report on Disposal of Surplus Property  
Date range: 01/01/2019 - 06/30/2019**

Greenville Utilities utilizes GovDeals, an internet-based government surplus sales auction to dispose of surplus property as well as Greenville Auto Auction in Greenville, NC which sells vehicles and heavy equipment.

In accordance with G.S. 160A-268 ( c ), the property disposed of between January 1, 2020 and June 30, 2020 is listed below. No action is required by the Board.

Description	Sold Amount
2008 Ford F-550	\$2,775.00
2008 Ford F-550	\$4,810.00
2000 Ford F-450	\$5,642.50
2011 Ford Ranger	\$5,457.50
2003 Ford F-350	\$5,735.00
2001 Chevrolet C7500 Bucket Truck	\$9,435.00
Gem Top Bed Covers	\$50.00
(10) EOX-15 Circuit Breakers	\$3,590.00
(10) McGraw Edison Type VWE Reclosures	\$1,518.00
Kyle VSA-20 Reclosure	\$220.00
Sharp 70" LCD TV	\$180.00
Misc Vehicle Parts	\$250.00
Computers, Laptops, Monitors, Printers	\$5,182.00
<b>Total</b>	<b>\$44,845.00</b>



Revenue generated by the sale of surplus property is listed below:

Calendar Year	Revenue Received
Year 2008	\$85,972.26
Year 2009	\$90,001.15
Year 2010	\$83,292.38
Year 2011	\$106,297.20
Year 2012	\$113,381.46
Year 2013	\$80,010.99
Year 2014	\$10,366.05
Year 2015	\$158,613.46
Year 2016	\$34,641.35
Year 2017	\$134,668.95
Year 2018	\$85,698.85
Year 2019	\$130,812.14
Year 2020	\$44,845.00
<b><u>TOTAL</u></b>	<b><u>\$ 1,158,601.24</u></b>

### Employee Computer Purchase Program Participant Report

Mr. Cannon stated that there are currently 10 outstanding computer loans for FY 2018-2020 with a balance of \$5,187.66.

#### 2. Key Performance Indicators (KPIs)

The Corporate KPI report was provided.

#### 3. Commendations

Mr. Cannon received an email from former commissioner Pat Kelly. Mr. Kelly wrote to thank GUC for their contribution to the community with the distribution of fans to senior citizens. He saw the story on the news and was also proud that the GUC representatives distributing the fans were wearing mask.

Ms. Emily Garner, Public Information Specialist, received a complimentary note from Debbie Jones relating to two different events at her home in June. Ms. Jones thanked the crew and said they were the most professional, courteous, reliable lineman in the business! The crew included Mark Howery, Troubleshooter Crew Leader; Shawn Adams, Overhead Construction Line Crew Leader; Jason Gaskins, Troubleshooter Crew Leader; Casey Jones, Troubleshooter Crew Leader; Kevin Willoughby, Underground Maintenance Crew Leader; Brian Baker, Overhead Lineworker First Class; Tracy Elks, Overhead Lineworker First Class; Richard Gould, Overhead Lineworker First Class; Calvin Whitehead, Underground Lineworker First Class; Justin McLawhorn, Overhead Lineworker Second Class; Kevin Jones, Underground Lineworker Second Class; Caleb Brickhouse, Overhead Lineworker Second Class; Matt Board, Overhead Lineworker Third Class; Stephen Leggett, Underground Lineworker Third Class; and Brian Stallings, Overhead Lineworker Third Class.

Mr. Ken Wade, Substation Control Engineer and Interim Electric Distribution Engineer, received a call from customer Theresa Wood. Ms. Wood called to recognize Connie McGowan and his crew for their awesome job clearing tree branches at her house. The crew included Connie McGowan, Tree Trimmer Crew Leader; Ray Baker, Tree Trimmer II; Oscar Meeks, Tree Trimmer I; Nathan Peel, Trimmer I; and Gustavo Smith, Tree Trimmer I.

Mr. Scott Mullis, Assistant Director of Customer Relations, received an email from Christal Curran, Director of Medicare Services of the Pitt County Council on Aging, thanking GUC for the donation of fans. Ms. Curran wrote "We are thankful for Greenville Utilities' continued support of seniors in Pitt County. Wow...25 years! We appreciate you and other GUC staff for making this program possible. Great job!"

#### 4. Other

Mr. Cannon congratulated Troy Heath, Gas Systems Coordinator, and Jarret McGalliard, Engineering Support Manager for Water Resources, on graduating from the Greenville-Pitt County Chamber Leadership Institute program.

GUC Energy Services employees delivered fans to the Council on Aging and the Greenville Housing Authority on June 24 for the 25<sup>th</sup> year and the fans will be available for distribution to the qualified citizens.

Pierce Insurance, GUC's optional insurance agency for employees, gave \$5,000 to the City of Greenville and GUC to share. GUC will use the \$2,500 donation toward its Neighbor to Neighbor program.

JH Rose High School in partnership with GUC applied for a Solar School grant from the North Carolina Green Power Association and was one of ten schools that was awarded the grant for up to \$27,000 for the project. GUC will provide a \$6,000 sponsorship to assist in the program. This is the first in Pitt County. There are 42 across the state of North Carolina.

Mr. Cannon congratulated Jeff McCauley, Chief Financial Officer, for being appointed as the Chairman of the Business and Finance section of the American Public Power Association.

Mr. Cannon also congratulated Durk Tyson, Gas Systems Engineer, who was asked to serve on the Executive Committee of the American Public Gas Association.

#### BOARD CHAIR'S REMARKS/REPORT (Agenda Item 12)

Chair Overton thanked everyone for the support and to those who have been Chair before him.

Chair Overton shared the approved April 7, 2020 minutes from the Finance/Audit Committee and reminded the Commissioners of the next Regular Board meeting on Thursday, August 20, 2020, at 12:00 noon.

#### BOARD MEMBERS' REMARKS (Agenda Item 13)

Several commissioners thanked GUC staff for the leadership especially during the Covid-19 pandemic.

#### CLOSED SESSION:

Mr. Phillip Dixon, General Counsel, stated that the Board of Commissioners should consider entering Closed Session pursuant to the following statute.

N.C.G.S. 143-318.11 (a)(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. Any action approved in the signing of an economic development contract or commitment, or the action authorized in the payment of economic development expenditures shall be taken in Open Session.

Upon motion by Mr. Stoughton, seconded by Mr. Griffin, the Greenville Utilities Board of Commissioners unanimously agreed to enter Closed Session at 12:54 p.m. for such purpose.

There being no further business to come before the Board of Commissioners in Closed Session, upon motion by Mr. Griffin, seconded by Ms. Wall, the Board of Commissioners unanimously agreed to return to Open Session at 1:00 p.m.

Without any further business to conduct in Open Session, upon Motion by Mr. Griffin, seconded by Mr. Stoughton, the Board of Commissioners unanimously agreed to adjourn the meeting at 1:01 p.m.

Respectfully submitted,

Amy Carson Wade

Amy Carson Wade, Executive Secretary

APPROVED:

Minnie Johnson Anderson

Minnie Johnson Anderson, Secretary