

GREENVILLE UTILITIES COMMISSION

GREENVILLE, NORTH CAROLINA

Thursday, July 18, 2019

The Board of Commissioners of the Greenville Utilities Commission met in the Greenville Utilities Board Room in regular session at 12:00 noon with the following members, and others present, and Chair Blount presiding.

Commission Board Members Present:

Joel Butler, Chair-Elect
Parker Overton
Minnie J. Anderson
Ann E. Wall

Tommy Stoughton
Kelly L. Darden, Jr.
Peter Geiger
Lindsey Griffin

Commission Staff Present:

Tony Cannon, General Manager/CEO
Chris Padgett
Phil Dixon
Jeff McCauley
Keith Jones
George Reel
Randy Emory
Anthony Miller
Richie Shreves
Steve Hawley
Sandy Barnes
David Springer
John Worrell
Scott Mullis
Amy Wade

Tony Godwin
Kevin Keyzer
Jonathan Britt
Julius Patrick
Lou Norris
Dail Booth
Chad Flannagan
Jason Manning

Others Present:

Will Litchfield, City Council Liaison; Rick Smiley, City Council; Ginger Livingston, The Daily Reflector; and Ashley Gaskins, Chris Kelly, Dennis Nwandu and Je'Mirr Douglas, City Manager's Office Interns.

Chair-Elect Butler called the meeting to order and Mr. Overton ascertained that a quorum was present.

ACCEPTANCE OF THE AGENDA

A motion was made by Ms. Wall, seconded by Mr. Overton, to accept the agenda as presented. The motion carried unanimously.

SAFETY BRIEF

Tony Cannon, General Manager/CEO, called upon Kevin Keyzer, Risk and Facilities Manager, to provide the safety brief. Mr. Keyzer explained the plan of action should there be an emergency at today's meeting and provided a safety tip.

Introduction of New Commissioners – Lindsey Griffin and Peter Geiger

Chair-Elect Butler introduced and welcomed GUC's two new Commissioners. Mr. Lindsey Griffin and Mr. Peter Geiger. Mr. Griffin is retired from L. R. Griffin and Associates, LLC and continuing to provide consulting services in the construction landscape business. Mr. Geiger is the Chief Financial Officer of RFPi.

Recognition of the Area Wide Optimization Award – Water Treatment Plant

Mr. Randy Emory, Director of Water Resources, introduced Mr. Julius Patrick, Superintendent of the Water Treatment Plant (WTP). Mr. Patrick shared that GUC’s Water Treatment Plant staff were recently awarded for the fourth consecutive year the 2018 Area Wide Optimization Program (AWOP) Award by the North Carolina Department of Environmental Quality. He stated that GUC was among 57 water systems in North Carolina, the only surface facility in the Washington Region, and one of two facilities in the Coastal Plain region who received this award for meeting stringent turbidity removal goals. Mr. Patrick recognized the following employees: Dail Booth, Water Treatment Plant Operations Coordinator, and Chad Flannagan, Water Treatment Plant Lead Operator.

APPROVAL OF MINUTES (Agenda Item 1)

A motion was made by Mr. Overton, seconded by Mr. Darden, to approve the June 13, 2019 Regular Meeting minutes as presented. The motion carried unanimously.

REVIEW OF MONTHLY FINANCIAL STATEMENT – June 30, 2019 (preliminary) (Agenda Item 2)

June 30, 2019 Financial Statement Preliminary:

Key financial metrics for the combined funds for the period ending June 30, 2019 Preliminary:

Operating Cash:	\$80,524,027	Days of Cash on Hand:	138
Less Current Liabilities	(\$21,482,698)		
Fund Balance:	\$59,041,329		

Fund Balance Available for Appropriation: 22.5% Days of Cash on Hand After Liabilities: 101

Average Investment Yield: 2.28%

Fund Equity/Deficit Before Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	(\$262,278)	\$32,891	(\$163,575)	\$5,593,859	\$2,670,070	\$9,714,285
Water	(\$47,913)	\$355,269	\$325,050	\$2,866,595	\$3,184,724	\$2,693,125
Sewer	(\$473,441)	\$203,044	\$672,329	\$4,662,700	\$3,034,461	\$3,454,531
Gas	(\$549,788)	(\$550,392)	(\$128,551)	\$2,833,771	\$1,481,320	\$607,574
Combined	(\$1,333,420)	\$40,812	\$705,253	\$15,956,925	\$10,370,575	\$16,469,515

Fund Equity/Deficit After Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	(\$512,278)	\$117,891	(\$5,143,575)	\$2,293,859	\$670,070	\$884,285
Water	(\$547,913)	\$109,432	\$56,713	\$99,931	\$334,724	\$958,125
Sewer	(\$373,441)	\$69,707	(\$1,056,008)	\$1,529,368	\$534,461	\$980,446
Gas	(\$949,788)	(\$550,392)	(\$1,328,551)	(\$56,229)	\$281,320	(\$592,426)
Combined	(\$2,383,420)	(\$253,362)	(\$7,471,421)	\$3,866,929	\$1,820,575	\$2,230,430

Jeff McCauley, Chief Financial Officer, provided a presentation on the preliminary Financial Statement for June 30, 2019.

The weather impact for the month of June indicated that the cooling degree days were less than June 2018. The June rainfall was 5.44 inches which was more than last year. The portfolio earned 2.28 % for the month of June.

Overall year-to-date results through the end of June remain stable. The Electric Rate Stabilization Reserves are approximately \$23.9 million, and the Gas Rate Stabilization Reserves are \$0.88 million. The Operating Reserves are 138 Days Cash on Hand, and Renewals and

Replacements Reserves are approximately \$2.6 million. The Capital Project Funds Reserved for Existing and Future Capital Projects are approximately \$33.5 million.

A motion was made by Mr. Overton, seconded by Ms. Anderson, to accept the Preliminary Financial Statement for June 30, 2019. The motion carried unanimously.

ANNUAL REVIEW OF THE COMBINED ENTERPRISE SYSTEM AS REQUIRED BY SECTION 504 OF THE REVENUE BOND ORDER (Agenda Item 3)

Mr. Jeff McCauley stated that in Section 504 of the Revenue Bond Order, titled "Annual Review of Combined Enterprise System" requires that every 5 years a professional engineer, who is registered with the State (can be an employee) make a review of the Combined Enterprise System and submit to the Commission a report setting forth his or her findings as to whether the Combined Enterprise System has been maintained in good repair, working order and condition.

In addition, Section 501 requires this report to be sent to the Trustee (Bank of New York) and any bondholder who has indicated that they want such report (none at this time). If the report of the engineer indicates that the Commission has not maintained the Combined Enterprise System, it will be required of the Commission to promptly cause needed repairs with all expedition practicable. The Systems Review was performed by the following professional engineers: Electric Department, Roger G. Jones, P.E.; Water Resources Department, Randall D. Emory, P.E.; and Gas Department, F. Durward Tyson, Jr., P.E. All systems were found to be in good shape for ongoing projects.

A motion was made by Ms. Wall, seconded by Mr. Stoughton, to accept the annual review of combined enterprise system as required by Section 504 of the Revenue Bond Order. The motion carried unanimously.

ELECTION OF OFFICERS (Agenda Item 4)

Mr. Cannon announced that GUC's Bylaws indicate that the election of officers is to be conducted on the first regular meeting after July 1 of each year. The officers of the Commission shall be the Chair, Chair-Elect and Secretary for a term of one year. Mr. Cannon presided and opened the floor for nominations.

Mr. Overton nominated Joel Butler as Chair. A motion was made by Mr. Overton, seconded by Ms. Anderson, to close the nominations and to elect Joel Butler as Chair. The motion carried unanimously.

Chair Butler opened the floor for nominations of a Chair-Elect. Mr. Stoughton nominated Parker Overton as Chair-Elect. A motion was made by Mr. Stoughton, seconded by Ms. Wall, to close the nominations and to elect Parker Overton as Chair-Elect. The motion carried unanimously.

Mr. Darden nominated Tommy Stoughton as Secretary. A motion was made by Mr. Darden, seconded by Mr. Overton, to close the nominations and to elect Tommy Stoughton as Secretary. The motion carried unanimously.

Mr. Cannon stated that it is also time to reappoint the Executive Secretary and Assistant Executive Secretary. A motion was made by Mr. Overton, seconded by Mr. Stoughton, to nominate for reappointment Amy Wade as Executive Secretary and Keith Jones as Assistant Executive Secretary. The motion carried unanimously.

Mr. Cannon reminded the Commissioners that he is serving as a Commissioner for the North Carolina Eastern Municipal Power Agency (NCEMPA) Board of Commissioners and stated that it is customary for the Chair to serve as the First Alternate Commissioner. Therefore, Mr. Cannon asked the Board to appoint Joel Butler as the First Alternate Commissioner to the NCEMPA Board of Commissioners. Upon motion by Mr. Overton, seconded by Mr. Darden, Chair Butler was appointed as First Alternate Commissioner to the NCEMPA Board of Commissioners. The motion carried unanimously.

WASTEWATER TREATMENT PLANT STRUCTURAL COMPROMISE IN CLARIFIER NO. 1 (Agenda Item 5)

Mr. Randy Emory introduced David Springer, Assistant Director of Water Resources, to provide a project update. Mr. Springer stated that the Wastewater Treatment Plant (WWTP) recently lost the use of one of its clarifiers due to buckling of the clarifier concrete floor. This clarifier was constructed in 1984 and had been properly maintained since installation. Structurally compromised concrete associated with age buckled from buoyant forces on the bottom of the tank, rendering the tank unusable.

The WWTP has a total of 5 clarifiers that are critical components in the treatment of wastewater entering the plant. Clarifiers serve the purpose of removing solids and clarification of the waste stream during the treatment process. The loss of Clarifier No. 1 represents a reduction of approximately 20% of the wastewater treatment capacity of the WWTP. This loss of treatment capacity may not only affect the plant's ability to serve existing wastewater customers but could have an influence on accommodating growth and industrial recruitment as well.

The plant is currently rated at 17.5 Million Gallons per Day (MGD) which is based upon all tanks and structures being in good working order. North Carolina Department of Environment and Natural Resources (NCDENR) has advised GUC that the diminished capacity due to the loss of Clarifier No. 1 may result in NCDENR reducing the permitted treatment capacity of the WWTP. NCDENR has also advised that GUC should proceed to replace Clarifier No.1 as soon as possible and keep them informed of our progress. A decrease in rated capacity would negatively impact GUC's ability to accommodate growth and recruit new industry.

Staff plans to recommend establishment of a Sewer Capital Budget in the amount of \$6.0 million for the construction of two new clarifiers and associated piping at the WWTP at the August Board meeting.

CAPITAL PROJECT UPDATES (Agenda Item 6)

Chris Padgett, Chief Administrative Officer, provided an update on the new Operations Center. He noted that the foundation for building 2 is complete while the other building pads are in process. Water service has been installed to the site and the installation of the stormwater piping has begun. Also, the large detention pond is almost complete. The project continues to remain on schedule and on budget.

Mr. Keyzer provided an update on the Main Office Renovation. He stated that the rooftop structural steel installation and the southside HVAC and Electrical rough-in are in process. The main entrance canopy and site wall footers are complete, and the new storm water drainage system has been installed.

RESULTS OF CUSTOMER SATISFACTION SURVEY (Agenda Item 7)

Mr. Padgett stated that as a community-owned utility, one of GUC's core values is a commitment to customer service. He added that SDS Research, LLC (SDS) was contracted to conduct a study of customer satisfaction to ensure that GUC's level of service is currently meeting expectations and to create a benchmark for GUC's Key Performance Indicator. Mr. Scott Mullis, Assistant Director of Customer Relations, provided the results of the survey. Mr. Mullis stated that customer surveys have been conducted by SDS since 2012 and the results have consistently been positive.

In the spring of this year SDS completed 600 telephone surveys, with a representative sample completed with each utility service (electric, gas, water, sewer). The average survey took seven (7) minutes to conduct. The "How satisfied are you with Greenville Utilities?" survey question scored 86% which is higher than in the 2017 survey. Customer service, communication, reliability, and employee performance were ranked the highest.

UPDATE OF ANNUAL STATEMENT OF CONFLICT OF INTEREST POLICY, DISCLOSURE AND ETHICS BRIEFING (Agenda Item 8)

Mr. Phil Dixon, General Counsel, informed the Board that in 2009 the N.C. General Assembly passed legislation requiring various local governing bodies to adopt a resolution or policy containing a Code of Ethics to guide board members in the performance of their duties as members of the governing board. While GUC is not covered by the State Ethics Act, Mr. Dixon previously recommended that the GUC Board consider the adoption of an ethics policy.

In this regard, the League of Municipalities had developed a model code that Boards could use in developing their own Code of Ethics. Mr. Dixon, in collaboration with the City Attorney developed a Code of Ethics that was adopted by the Commission and by the City Council of the City of Greenville.

Mr. Dixon recommends that the Board members consider executing the “Conflict of Interest Policy and Disclosure Form” annually to ensure that any conflict of interest issues are avoided. The form outlines what to do if a Commissioner thinks he or she has a potential conflict of interest over a matter coming before the Board. Each Commissioner was provided a hard copy and shall return their completed Conflict of Interest Policy and Disclosure form to Mr. Dixon.

UPDATE ON ACTIVITIES BY GENERAL COUNSEL (Agenda Item 9)

Mr. Phil Dixon, General Counsel, provided update on legal activities performed in the Legal Office. The Legal Office has worked this past year on many easements, encroachments, claims, contracts, real estate matters, bankruptcies, and special use permits.

ANNUAL STATEMENT OF COMPLIANCE WITH INVESTMENT POLICY (Agenda Item 10)

Mr. Jeff McCauley announced that in accordance with Section XIII, Reporting Requirements of Greenville Utilities' Investment Policy, an annual written statement shall be submitted to the Board. Mr. McCauley provided the Board with a signed statement stating that the Commission was in full compliance with all provisions during fiscal year beginning July 1, 2018 and ending June 30, 2019.

GENERAL MANAGER’S REPORT (Agenda Item 11)

1. Informational Reading

Bids, Statistical Data Report, Sewer Spill Tracking Report, Load Management Report, and PGA Report were provided.

The following Bids and Ranking of Proposals awarded by the General Manager/CEO during the past month were reported for information:

TABULATION OF BIDS RECEIVED

ITEM I (25) 50 KVA PADMOUNT TRANSFORMERS 240/120,
 STK # 205140
 MAY 8, 2019 @ 3:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
Anixter, Inc. (GE)	8	\$1,624.00	\$3,244.30*	\$40,600.00
National Transformer Sales,	10	1,366.00	3,343.30	34,150.00
Anixter, Inc. (Cooper)	13	1,733.00	3,617.30	43,325.00
Wesco Distribution, Inc.	9	1,949.00	3,899.60	48,725.00

* Indicates recommended award based on lowest total ownership cost.

ITEM II (10) 15 KVA CONVENTIONAL DISTRIBUTION TRANSFORMERS 120/240,
 STK # 208320
 MAY 8, 2019 @ 3:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
Anixter, Inc. (GE)	8	\$645.00	\$1,371.00*	\$6,450.00
Anixter, Inc. (Cooper)	12	728.00	1,362.50	7,280.00
National Transformer Sales,	10	600.00	1,404.60	6,000.00
Wesco Distribution, Inc.	10	700.00	1,461.70	7,000.00

* Indicates recommended award based on 3% evaluation.

ITEM III (10) 75 KVA CONVENTIONAL DISTRIBUTION TRANSFORMERS 120/240,
 STK # 204940
 MAY 8, 2019 @ 3:00 PM

VENDOR	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
Wesco Distribution, Inc.	10	\$1,530.00	\$4,131.60*	\$15,300.00
Anixter, Inc. (GE)	8	1,560.00	4,051.20	15,600.00
Anixter, Inc. (Cooper)	12	1,737.00	4,098.90	17,370.00
National Transformer Sales, Inc.	10	1,559.00	4,254.80	15,590.00

* Indicates recommended award based on 3% evaluation.

FIRE HYDRANTS AND VALVES
 MAY 22, 2019 @ 3:00 PM

VENDORS	DELIVERY TIME	TOTAL
Consolidated Pipe & Supply	Stock – 7 Days	\$50,975.46
Fortiline Waterworks	2 – 4 Weeks	53,099.57
Waterworks, Inc.	2 – 3 Weeks	53,657.83
Core & Main, LP	Stock	59,916.89
Ferguson Waterworks	5 – 6 Weeks	62,547.38

*Indicates recommended award based on the lowest responsible, responsive bid.

SODIUM HYDROXIDE – CAUSTIC 50%
 MAY 28, 2019 @ 3:00 PM

VENDORS	DELIVERY TIME	\$ TOTAL
Brenntag Mid-South Inc.	1 – 2 Days	\$187,600.00
Univar Solutions	2 – 3 Days	193,600.00
Oltrin Solutions, LLC	3 – 4 Days	214,000.00

*Indicates recommended award based on the lowest responsible, responsive bid.

ITEM I 30,000' of 2/0 UG TRIPLEX CABLE, CODE "SHAW", STK # 201250
 JUNE 12, 2019 @ 2:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	TOTAL
CME Wire & Cable	9	\$0.93612	\$28,084.00*
Shealy Electrical Wholesalers	10	0.96	28,800.00
Anixter, Inc.	10	0.976	29,280.00
Wesco Distribution, Inc.	7-9	1.028	30,840.00
Consolidated Electrical Distributors, Alt.	3	1.04737	31,421.10
Womack Electric Supply	3	1.053	31,590.00
Irby	10-12	1.09	32,700.00
Consolidated Electrical Distributors	12-14	1.13422	34,026.60
Mayer Electric	12-14	1.20	36,000.00

* Indicates recommended award based on lowest responsible, responsive bid.

ITEM II 30,000' of 350 UG TRIPLEX CABLE, CODE "WESLEYAN", STK # 201330,
 JUNE 12, 2019 @ 2:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	TOTAL
CME Wire & Cable	4	\$1.96	\$58,800.00*
Shealy Electrical Wholesalers	10	2.03	60,900.00
Anixter, Inc.	10	2.065	61,950.00
Wesco Distribution, Inc.	7-9	2.159	64,770.00
Irby	10-12	2.18	65,400.00
Consolidated Electrical Distributors, Alt.	3	2.26484	67,945.21
Womack Electric Supply	3	2.38095	71,482.50
Mayer Electric	12-14	2.40	72,000.00
Consolidated Electrical Distributors	12-14	2.45361	73,608.30

* Indicates recommended award based on the lowest responsible, responsive bid.

Load Management Report

The Duke Energy Progress (DEP) monthly peak occurred on June 24, 2019 for the hour ending at 6:00 p.m. GUC's load management system was in full operation during this period. As a result, the estimated avoided demand costs amount to \$1,561,236.

Semi-Annual Report on Disposal of Surplus Property

Greenville Utilities Commission, NC
Semi-Annual Report on Disposal of Surplus Property
Date range: 01/01/2019 - 06/30/2019

Greenville Utilities utilizes GovDeals, an internet-based government surplus sales auction to dispose of surplus property as well as Greenville Auto Auction in Greenville, NC which sells vehicles and heavy equipment.

In accordance with G.S. 160A-268 (c), the property disposed of between January 1, 2019 and June 30, 2019 is listed below. No action is required by the Board.

Description	Sold Amount
2000 Chevrolet Astro Van	\$1,855.00
2000 Ford Ranger	\$3,250.00
2008 Ford Ranger	\$5,440.00
2008 Ford F-150	\$3,330.00
2005 Ford Ranger	\$4,245.00
2008 Ford Ranger	\$4,445.00

2009 Chevrolet Colorado	\$4,145.00
2008 International 4300 Bucket Truck	\$13,100.00
2000 Ford Ranger	\$3,150.00
Cash Boxes, Drawers, and Money Transport Bags	\$25.00
John Deere Folding Plow	\$1,285.00
Woods Front End Loader	\$1,000.00
Misc Personal Protective Equipment/Streamlight Flashlights	\$120.00
Toshiba VHS/DVD TV Combo/Epson LCD Projector	\$40.00
Balometer/Electric Power Demand Analyzer/Plantronics Lot	\$603.00
(3) Office Desks and Round Table	\$25.00
Assorted Chairs, file cabinet, lamp	\$25.00
High Voltage Canvas Glove Bags	\$25.00
Lot of Misc Laptops, Computers, Monitors	\$3,170.00
1991 Elks Utility Trailer	\$225.00
2005 Hudson 5 Ton Trailer	\$1,124.14
1989 Rhino Grader Blade	\$1,105.00
1989 Bush Hog Mower/Cutter	\$850.00
1996 Long Pipe Trailer	\$655.00
1994 Sherman-Reilly Puller-Tensioner	\$5,010.00
Sherman-Reilly Puller-Tensioner and TSE International Bull Wheel Tensioner	\$15,000.00
Lot of (11) iPhones	\$1,100.00
Total	\$74,347.14

Revenue generated by the sale of surplus property is listed below:

Calendar Year	Revenue Received
Year 2008	\$85,972.26
Year 2009	\$90,001.15
Year 2010	\$83,292.38
Year 2011	\$106,297.20
Year 2012	\$113,381.46
Year 2013	\$80,010.99
Year 2014	\$10,366.05
Year 2015	\$158,613.46
Year 2016	\$34,641.35
Year 2017	\$134,668.95
Year 2018	\$85,698.85
Year 2019	\$74,347.14
TOTAL	\$1,057,291.24

Employee Computer Purchase Program Participant Report

Mr. Cannon stated that there are currently 11 outstanding computer loans for FY 2018-2019 with a balance of \$5,192.53.

2. Key Performance Indicators (KPIs)

The following KPIs highlighted for this month were provided in the dashboard format along with the corresponding scorecard:

- Customer Satisfaction
- Typical Monthly Bill Comparisons – Water
- System Losses – Gas
- Degree of Asset Depreciation

3. Commendations

The following are compliment records:

Karyn Wilson, Gas Customer Records Clerk, received a call from customer Thomas Willingham. Mr. Willingham called to compliment Enrique Basabe Benitez, Gas Service Worker, for demonstrating outstanding customer service when performing a routing meter change.

Customer Marianne Harrison wrote on GUC's website to the workers that restored her power: "between the time I called it in, and it being fixed, was less than an hour. Very impressive!!! Thanks again." The crew included Rob Sealey, Systems Dispatcher II; Timmy Pollard, Troubleshooter Crew Leader; and Jeffery Rouse, Underground Lineworker Third Class.

Allisyn Sanchez, Customer Contact Representative I, received a compliment from customer Bernice Stephenson. Ms. Stephenson completed a complement card and rated Allisyn high marks and wrote that she was knowledgeable and a kind person.

The City of Greenville IT department sent a thank you card to GUC's IT staff who assisted with recovery of their technology environment. They thanked them for their dedication to serving on the Strike Team and helping them in their distress with the ransomware attack. The team included Jason White, IT Support Specialist II; Chris Ray, Network Analyst III; Chris Cyphers, GIS Technician I; and Nick Klapp, IT Support Specialist Supervisor.

Billy Parker with Parker's Barbecue of Greenville wrote on GUC's LinkedIn page. He wrote "A big THANK YOU to Greenville Utilities for your help this morning! A car clipped a transformer pole that supplied our Memorial Drive store with electricity. These guys replaced the pole and got us going in about 2-3 hours! Watching these guys was the epitome of teamwork and discipline! When storms or emergencies happen, these guys are the heroes! Greenville households and businesses are able to operate because of them! If you see a Greenville Utilities employee, take time to thank them for what they do for our city!" Employees include Jason Gaskins, Troubleshooter Crew Leader; Mike McGowan, Underground Maintenance Crew Leader; Shawn Adams, Overhead Construction Line Crew Leader; Matt Board, Overhead Lineworker Third Class; Travis Ransom, Underground Lineworker Second Class; Caleb Brickhouse, Overhead Lineworker Third Class; Gavin Smith, Overhead Lineworker First Class; Richard Gould, Overhead Lineworker First Class; Tracy Elks, Overhead Lineworker First Class; Steven Briley, Overhead Lineworker Second Class; Remington Gaskins, Underground Lineworker Third Class; Billy Owens, Overhead Lineworker First Class; Nick Gibson, Overhead Lineworker First Class; and Brian Murphy, Electric Engineering Coordinator.

4. Other

- Mr. Cannon stated that GUC has submitted a letter of support of the Pitt Greenville Airport to assist in securing a second airline.
- Mr. Cannon asked for Commissioners to review and complete the Conflict of Interest Policy form.
- Mr. Cannon reminded the Commissioners to leave their iPads for maintenance.

BOARD CHAIR'S REMARKS/REPORT (Agenda Item 12)

Chair Butler thanked his fellow Commissioners for entrusting him as Chair for this year and welcomed Mr. Griffin and Mr. Geiger to the Board.

He also reminded the Commissioners of the following meeting:

- GUC Regular Meeting, Thursday, August 15, 2019, 12:00 p.m., Board Room

BOARD MEMBERS' REMARKS (Agenda Item 13)

The Commissioners all welcomed the new commissioners and congratulated the new officers that were elected.

CLOSED SESSIONS:

Mr. Phillip Dixon, General Counsel, stated that the Board of Commissioners should consider entering Closed Session pursuant to the following statutes.

N.C.G.S. 143-318.11(a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

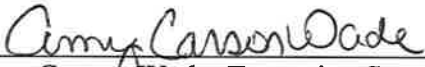
N.C.G.S. 143-318(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure.

Upon motion by Mr. Stoughton, seconded by Mr. Overton, the Greenville Utilities Board of Commissioners unanimously agreed to enter Closed Session at 1:16 p.m. for such purposes.

There being no further business to come before the Board of Commissioners in Closed Session, upon motion by Mr. Overton, seconded by Ms. Anderson, the Board of Commissioners unanimously agreed to return to Open Session at 1:26 p.m.


Without any further business to conduct, Chair Butler announced that the meeting would stand adjourned at 1:31 p.m.

Respectfully submitted,



Amy Carson Wade, Executive Secretary

APPROVED:



Tommy Stoughton, Secretary