



**Greenville
Utilities**

AGENDA

Regular Meeting – August 20, 2020
12:00 noon – Virtual Meeting

Call to Order

[Chair Parker Overton]

12:00

Ascertain Quorum with Roll Call

[Amy Wade]

Acceptance of the Agenda

[Chair Parker Overton]

Introduction of New Commissioner – Kristin S. Braswell

[Chair Parker Overton]

1. Approval of Minutes

[Chair Parker Overton]

Regular Meeting: July 16, 2020

2. Review of Monthly Financial Statement – July 31, 2020 (Preliminary)

[Jeff McCauley]

3. Consideration of Lease Agreement with EL Land, LLC

[Tony Cannon]

Information Items

4. Update on Efforts to Diversify Applicant Pools

[Chris Padgett : Richie Shreves]

5. Capital Project Updates

[Chris Padgett]

6. General Manager's Report

[Tony Cannon]

7. Board Chair's Remarks/Report

[Chair Parker Overton]

8. Board Members' Remarks

[Board]

Notice of Upcoming Meetings/Functions:

[Chair Parker Overton]

GUC Regular Meeting, Thursday, September 17, 2020, 12:00 noon

Closed Session

N.C.G.S. 143-318.11(a)(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment.

Adjournment

[Chair Parker Overton]

1:00



Agenda Item # 1

Meeting Date: August 20, 2020

Item:	Approval of Minutes
Contact:	Amy Wade
Explanation:	Regular Minutes: July 16, 2020
Strategic Plan Elements:	Strategic Themes: <ul style="list-style-type: none">• Exceptional Customer Service• Shaping Our Future Objectives: <ul style="list-style-type: none">• Exceeding customer expectations• Embracing change to ensure organizational alignment and efficiency Core Values: <ul style="list-style-type: none">• Exceed customers' expectations• Support the community• Deliver reliable services
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	Approval of minutes as presented or amended

GREENVILLE UTILITIES COMMISSION

GREENVILLE, NORTH CAROLINA

Thursday, July 16, 2020

The Board of Commissioners of the Greenville Utilities Commission held a Virtual Meeting at 12:00 noon with the following members, and others present via conference call, and Chair-Elect Overton presiding.

Commission Board Members Present:

Parker Overton, Chair-Elect	Peter Geiger
Tommy Stoughton, Secretary	Lindsey Griffin
Ann E. Wall	Kelly L. Darden, Jr.
Minnie J. Anderson	

Commission Staff Present:

Tony Cannon, General Manager/CEO	Kevin Keyzer
Jeff McCauley	Lou Norris
Phil Dixon	Jonathan Britt
Keith Jones	Kathy Howard
George Reel	Molly Ortiz
Randy Emory	Tony Godwin
Anthony Miller	Freddie Martin
Roger Jones	
Steve Hawley	
David Springer	
John Worrell	
Andy Anderson	
Amy Wade	
Scott Mullis	

Others Present:

Rick Smiley, City Council Liaison; Ginger Livingston, The Daily Reflector; and Menna Abdel-Salam, Camryn Gutierrez, Chad Hull and John Ingram, City of Greenville Interns.

Chair-Elect Overton called the meeting to order. Ms. Amy Wade, Executive Secretary, called the roll and ascertained that a quorum was present.

ACCEPTANCE OF THE AGENDA

A motion was made by Mr. Geiger, seconded by Ms. Wall, to accept the agenda as amended to add a closed session to discuss an economic development project. The motion carried unanimously.

ELECTION OF OFFICERS, REAPPOINTMENT OF EXECUTIVE SECRETARY AND ASSISTANT EXECUTIVE SECRETARY, AND APPOINTMENT OF FIRST ALTERNATE COMMISSIONER TO THE NORTH CAROLINA EASTERN MUNICIPAL POWER AGENCY BOARD OF COMMISSIONERS (Agenda Item 1)

Mr. Cannon announced that GUC's Bylaws indicate that the election of officers is to be conducted on the first regular meeting after July 1 of each year. The officers of the Commission shall be the Chair, Chair-Elect and Secretary for a term of one year. Mr. Cannon presided and opened the floor for nominations.

Mr. Griffin nominated a slate of officers to include Parker Overton as Chair, Tommy Stoughton as Chair-Elect, and Minnie Anderson as Secretary. Mr. Cannon asked if there were any other

nominations from the floor and there were none. A motion was made by Mr. Griffin, seconded by Mr. Darden, to close the nominations and to elect Parker Overton as Chair, Tommy Stoughton as Chair-Elect and Minnie Anderson as Secretary. The motion carried unanimously.

Mr. Cannon stated that it is also time to reappoint the Executive Secretary and Assistant Executive Secretary. A motion was made by Mr. Darden, seconded by Mr. Stoughton, to nominate for reappointment Amy Wade as Executive Secretary and Keith Jones as Assistant Executive Secretary. The motion carried unanimously.

Mr. Cannon reminded the Commissioners that he is serving as a Commissioner for the North Carolina Eastern Municipal Power Agency (NCEMPA) Board of Commissioners and stated that it is customary for the Chair to serve as the First Alternate Commissioner. Therefore, Mr. Cannon asked the Board to appoint Parker Overton as the First Alternate Commissioner to the NCEMPA Board of Commissioners. Upon motion by Mr. Griffin, seconded by Mr. Geiger, Chair Overton was appointed as First Alternate Commissioner to the NCEMPA Board of Commissioners. The motion carried unanimously.

APPROVAL OF MINUTES (Agenda Item 2)

A motion was made by Ms. Anderson, seconded by Mr. Stoughton, to approve the June 11, 2020 Regular Meeting minutes as presented. The motion carried unanimously.

REVIEW OF MONTHLY FINANCIAL STATEMENT – JUNE 30, 2020 (preliminary) (Agenda Item 3)

June 30, 2020 Financial Statement Preliminary:

Key financial metrics for the combined funds for the period ending June 30, 2020 Preliminary:

Operating Cash:	\$89,973,483	Days of Cash on Hand:	157
Less Current Liabilities	<u>(\$18,655,789)</u>		
Fund Balance:	\$69,317,694		

Fund Balance Available for Appropriation: 26.6% Days of Cash on Hand After Liabilities: 124

Average Investment Yield: 1.12%

Fund Equity/Deficit Before Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$401,289	(\$539,035)	(\$344,304)	\$784,212	(\$2,302,411)	\$5,856,137
Water	\$483,662	\$1,215,682	\$847,371	\$7,009,483	\$5,760,578	\$2,914,508
Sewer	\$295,814	\$198,639	\$1,412,746	\$5,300,589	\$1,539,842	\$5,136,141
Gas	(\$17,100)	\$1,081	(\$334,819)	\$3,093,876	\$147,164	\$3,383,559
Combined	\$1,163,665	\$876,367	\$1,580,994	\$16,188,160	\$5,145,173	\$17,290,345

Fund Equity/Deficit After Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$151,289	\$334,368	(\$344,304)	\$34,217	(\$416,975)	\$2,806,137
Water	\$54,495	\$818,413	\$601,538	\$2,288,646	\$1,390,619	\$647,844
Sewer	\$120,814	\$129,631	\$912,746	\$2,825,310	\$780,754	\$1,902,809
Gas	(\$37,933)	\$14,083	(\$334,819)	\$2,864,445	\$290,186	\$893,559
Combined	\$288,665	\$1,296,495	\$835,161	\$8,012,618	\$2,044,584	\$6,250,349

Jeff McCauley, Chief Financial Officer, provided a presentation on the Preliminary Financial Statement for June 30, 2020.

The weather impact for the month of June indicated that the cooling degree days were lower than June 2019. The June rainfall was 4.34 inches which was less than last year. The portfolio earned 1.02% for the month of June.

Overall year-to-date results through the end of June remain stable. The Electric Rate Stabilization Reserves are approximately \$24.4 million, and the Gas Rate Stabilization Reserves are \$1.9 million. The Operating Reserves are 155 Days Cash on Hand, and Renewals and Replacements Reserves are approximately \$2.6 million. The Capital Project Funds Reserved for Existing and Future Capital Projects are approximately \$35.8 million.

Mr. Cannon provided additional information on the budget impacts of COVID-19.

After some discussion, a motion was made by Mr. Geiger, seconded by Mr. Griffin, to accept the Preliminary Financial Statement for June 30, 2020. The motion carried unanimously.

RECOMMENDATION OF FINANCE/AUDIT COMMITTEE TO CONSIDER THE AUTHORIZATION OF THE GENERAL MANAGER/CEO TO NEGOTIATE AND EXECUTE A NATURAL GAS SUPPLY AGREEMENT WITH MINNESOTA MUNICIPAL GAS AGENCY (Agenda Item 4)

Finance/Audit Committee Chair Parker Overton stated that on July 7, 2020, the Finance/Audit Committee approved staff recommendation to seek Board approval to authorize the General Manager/CEO to negotiate and execute the Natural Gas Supply Agreement with Minnesota Municipal Gas Agency (MMGA) for a volume up to, but not to exceed, 3,000 dekatherms per day over 30 years.

Mr. Tony Cannon, General Manager/CEO, stated that in an effort to further diversify Greenville Utilities Commission's (GUC's) natural gas supply portfolio and reduce costs, staff has evaluated the option of GUC participating in a natural gas pre-payment (prepay) transaction with Minnesota Municipal Gas Agency (MMGA).

Mr. Anthony Miller, Director of Gas Systems, introduced Freddie Martin, Natural Gas Officer, and stated that he will provide background on natural gas prepay agreements and discuss in detail the proposed transaction.

Mr. Martin explained that GUC has been asked to participate in a prepay with MMGA. A prepay is a transaction where a municipal utility can issue tax-exempt bonds to prepay for delivery of gas on a long-term basis to achieve an ongoing discount to the prevailing market price. Under the proposed agreement, MMGA will be the issuer of the bonds.

GUC is currently in year 14 of a 15-year prepay with Patriots Energy Group (PEG), year 3 of a 30-year prepay with Black Belt Energy (BBE) and year 2 of a 30-year prepay with Public Energy Authority of Kentucky (PEAK). The PEG prepay has saved GUC and its customers \$1,715,400 since November 2007 and the agreement ends on January 31, 2022. Delivery under the BBE prepay began on November 1, 2018 with projected savings of \$8,071,106 over the term of the agreement. Delivery under the PEAK prepay began on July 1, 2019 with projected savings of \$4,634,449 over the term of the agreement.

GUC has an opportunity to participate in a new 30-year natural gas pre-payment deal with MMGA and Royal Bank of Canada (RBC). Closing of this agreement is targeted for October 2020. This agreement is like the last 2 prepay agreements and has a projected annual savings of \$212,000 per year for total of \$6,351,000. To participate in the prepay, GUC will need approval to execute a gas supply contract with MMGA by the end of September 2020.

The key provisions of the proposed agreement are listed below:

- GUC enters the agreement to purchase a volume up to, but not to exceed, 3,000 dekatherms per day for a term of 30 years.
- GUC receives a discount of \$0.33 or more per dekatherm from the applicable first-of-the-month gas index price through a combination of monthly and annual savings during an initial period.

- The discount to the prevailing market price will be reset periodically during the term of the contract, with a potential that the discount may increase from the initial discount. The discount may not be less than \$0.23 per dekatherm after the initial reset period. GUC pays an administrative fee of \$0.04 per dekatherm to MMGA to cover administrative costs related to billing, regulatory compliance, and other ongoing administrative tasks associated with the prepay transaction.
- Remarketing provision - if demand drops, MMGA will use commercially reasonable efforts to remarket the gas for an administrative charge of \$0.03 per dekatherm.
- Limited Liability Clause keeps GUC from being obligated financially except as expressly described in contract.
- Compensation for failure to perform.
- Termination rights (bankruptcy, failure to issue bonds, etc.).

After some discussion, a motion was made by Mr. Stoughton, seconded by Mr. Griffin, to authorize the General Manager/CEO to negotiate and execute the Natural Gas Supply Agreement with MMGA for a volume up to, but not to exceed, 3,000 dekatherms per day over 30 years. The motion carried unanimously.

CONSIDERATION OF ABANDONMENT OF EASEMENTS ACROSS TAX PARCEL NO. 82505, REGARDING THE ECU LIFE SCIENCES PROJECT AT THE NORTHEAST INTERSECTION OF EVANS STREET AND TENTH STREET (Agenda Item 5)

Mr. Phil Dixon, General Counsel, stated that The East Group is preparing a recombination plat for the two city blocks associated with Tax Parcel No. 82505, regarding the ECU Life Sciences Project at the northeast intersection of Evans Street and Tenth Street. as such, existing easements associated with relocated utilities need to be abandoned.

RESOLUTION _____

RESOLUTION OF GREENVILLE UTILITIES COMMISSION
OF THE CITY OF GREENVILLE, NORTH CAROLINA,
ABANDONING (1) A SANITARY SEWER EASEMENT CENTERED OVER EXISTING MAIN,
(2) A TEN FOOT (10') WIDE UTILITY EASEMENT, (3) A TEN FOOT (10') WIDE ELECTRIC
EASEMENT, AND (4) A SHADED PORTION ONLY OF A FIFTY FOOT (50') WIDE DRAINAGE
AND UTILITY EASEMENT ACROSS TAX PARCEL NUMBER NO. 82505
ACCORDING TO THE RECORDS IN THE OFFICE OF THE TAX ADMINISTRATION
OF PITT COUNTY, NORTH CAROLINA,
AND REQUESTING EXECUTION OF DEED OF RELEASE

WHEREAS, Greenville Utilities Commission of the City of Greenville, North Carolina (hereinafter referred to as "Commission"), heretofore obtained (1) a Sanitary Sewer Easement centered over existing main, (2) a ten foot (10') wide Utility Easement five feet (5') on either side of a 15" RCP as hereinafter described, (3) a ten foot (10') wide Electric Easement, and (4) a shaded portion only of a fifty foot (50') wide Drainage and Utility Easement all as shown on Map Book 41 at Page 118, Pitt County Public Registry, across property commonly known as Tax Parcel No. 82505 according to the records in the Office of the Tax Administration of Pitt County, North Carolina; and

WHEREAS, such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement are no longer needed by Commission and should all be abandoned, all as shown on the plat which is marked Exhibit "A" which is attached hereto and made a part hereof entitled "EASEMENT ABANDONMENT MAP"

denominated Project No. 20200027 and dated May 29, 2020, prepared by The East Group, Engineering – Architecture – Surveying - Technology, 324 S. Evans Street, Greenville, North Carolina 27834, Corporate License No. C0206, telephone no. (252) 758-3746, to which reference is hereby made for a more particular and accurate description of such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement to be abandoned. Reference is hereby further made to Exhibit "B" which is attached hereto and made a part hereof which is a diagram entitled "10th Street Right of Way Easement to be Abandoned Pitt Co., NC" dated June 1, 2020 and prepared by Greenville Utilities Commission which further shows the easements to be abandoned; and

WHEREAS, Commission anticipates no use or need now or in the future for such easements to be abandoned; and

WHEREAS, Commission therefore desires to abandon such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement previously granted; and

WHEREAS, the current owner of such property, State of North Carolina, for the benefit of East Carolina University, P.O. Box 629, 116 W. Jones Street, Raleigh, North Carolina 27602, has requested the City of Greenville, North Carolina, and Greenville Utilities Commission to abandon such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement, and requests that the City of Greenville, for the use and benefit of Greenville Utilities Commission, acknowledge such abandonments and releases; and

WHEREAS, Commission deems such abandonments to be reasonable and in the best interests of the Commission and all parties and therefore requests that the City of Greenville, North Carolina, acknowledge such abandonments and releases of such easements which are to be abandoned.

NOW, THEREFORE, BE IT RESOLVED by Greenville Utilities Commission of the City of Greenville, North Carolina, in Regular Session on the ____ day of _____, 2020, as follows:

1. That Commission has no need or desire to use such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility

Easement previously granted to the City of Greenville, for the use and benefit of Greenville Utilities Commission, as shown on Map Book 41 at Page 118, Pitt County Public Registry, and more particularly shown on the attached Exhibit "A" and Exhibit "B."

2. That a request be made to the City Council of the City of Greenville, North Carolina, as soon as practicable that it abandon such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement, all as is more particularly shown on Exhibit "A" and Exhibit "B" which are attached hereto and made a part hereof; and

3. That the City Council of the City of Greenville authorize the appropriate City Officials to make, execute, and deliver to the State of North Carolina, or the current owner(s) of such property encumbered by such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement to be abandoned, an instrument in a form suitable for recording to release whatever interests the City of Greenville, North Carolina, for the use and benefit of Greenville Utilities Commission, might have in and to such easements to be abandoned, all as is shown on Exhibit "A" and Exhibit "B" which are attached hereto and made a part hereof.

Adopted this the ____ day of _____, 2020.

GREENVILLE UTILITIES COMMISSION
OF THE CITY OF GREENVILLE, NC

By _____
/s/ _____, Chair

(SEAL)

ATTEST:

/s/ _____, Secretary

RESOLUTION _____

RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF GREENVILLE, NORTH CAROLINA,
ABANDONING (1) A SANITARY SEWER EASEMENT CENTERED OVER EXISTING MAIN,
(2) A TEN FOOT (10') WIDE UTILITY EASEMENT, (3) A TEN FOOT (10') WIDE ELECTRIC
EASEMENT, AND (4) A PORTION ONLY OF A FIFTY FOOT (50') WIDE DRAINAGE AND
UTILITY EASEMENT ACROSS TAX PARCEL NUMBER NO. 82505
ACCORDING TO THE RECORDS IN THE OFFICE OF THE TAX ADMINISTRATION

OF PITT COUNTY, NORTH CAROLINA,
AND AUTHORIZING EXECUTION OF DEED OF RELEASE

WHEREAS, Greenville Utilities Commission of the City of Greenville, North Carolina (hereinafter referred to as "Commission"), heretofore obtained (1) a Sanitary Sewer Easement centered over existing main, (2) a ten foot (10') wide Utility Easement five feet (5') on either side of a 15" RCP as hereinafter described, (3) a ten foot (10') wide Electric Easement, and (4) a shaded portion only of a fifty foot (50') wide Drainage and Utility Easement all as shown on Map Book 41 at Page 118, Pitt County Public Registry, across property commonly known as Tax Parcel No. 82505 according to the records in the Office of the Tax Administration of Pitt County, North Carolina; and

WHEREAS, such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement are no longer needed by Commission and should all be abandoned, all as shown on the plat which is marked Exhibit "A" and is attached hereto and made a part hereof entitled "EASEMENT ABANDONMENT MAP" denominated Project No. 20200027 and dated May 29, 2020, prepared by The East Group, Engineering – Architecture – Surveying - Technology, 324 S. Evans Street, Greenville, North Carolina 27834, Corporate License No. C0206, telephone no. (252) 758-3746, to which reference is hereby made for a more particular and accurate description of such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement to be abandoned. Reference is hereby further made to Exhibit "B" which is attached hereto and made a part hereof which is a diagram entitled "10th Street Right of Way Easement to be Abandoned Pitt Co., NC" dated June 1, 2020 and prepared by Greenville Utilities Commission which further shows the easements to be abandoned; and

WHEREAS, Commission anticipates no use or need now or in the future for such easements to be abandoned; and

WHEREAS, Commission therefore desires to abandon such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement previously granted; and

WHEREAS, the current owner of such property, State of North Carolina, for the benefit of East Carolina University, P.O. Box 629, 116 W. Jones Street, Raleigh, North Carolina 27602, has requested the City of Greenville, North Carolina, and Greenville Utilities Commission to abandon

such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement, and requests that the City of Greenville, for the use and benefit of Greenville Utilities Commission, acknowledge such abandonments and releases; and

WHEREAS, Commission deems such abandonments to be reasonable and in the best interests of the Commission and all parties and therefore requests that the City of Greenville, North Carolina, acknowledge such abandonments and releases of such easements which are to be abandoned.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville, North Carolina, in Regular Session held in the Council Chambers of City Hall of the City of Greenville, North Carolina, on the ____ day of _____, 2020, as follows:

1. That the City Council of the City of Greenville does hereby abandon (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement previously granted to the City of Greenville, for the use and benefit of Greenville Utilities Commission, as shown on Map Book 41 at Page 118, Pitt County Public Registry, and more particularly shown on the attached Exhibit "A" and Exhibit "B."

2. That the appropriate City Officials be and are hereby empowered to make, execute and deliver to the State of North Carolina, for the benefit of East Carolina University, P.O. Box 629, 116 W. Jones Street, Raleigh, North Carolina 27602, or the current owner(s) of such property encumbered by (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement to be abandoned, an instrument in a form suitable for recording to release whatever interests the City of Greenville, North Carolina, for the use and benefit of Greenville Utilities Commission, might have in and to such easements to be abandoned, as hereinabove described.

Adopted this the ____ day of _____, 2020.

CITY OF GREENVILLE

By _____
/s/ P.J. Connelly, Mayor

(SEAL)

ATTEST:

/s/ VALERIE SHIUWEGAR, Clerk

Prepared by: Phillip R. Dixon, Attorney
File: Greenville Utilities
Post Office Box 1847
Greenville, NC 27835

NORTH CAROLINA

DEED OF RELEASE

PITT COUNTY

THIS DEED OF RELEASE, made and entered into this the _____ day of _____, 2020, by and between the City of Greenville, North Carolina, a municipal corporation in Pitt County, North Carolina, party of the first part (hereinafter called GRANTOR), and State of North Carolina, for the benefit of East Carolina University, P.O. Box 629, 116 W. Jones Street, Raleigh, North Carolina 27602, party of the second part (hereinafter called GRANTEE).

W I T N E S S E T H

THAT WHEREAS, the GRANTOR previously received (1) a Sanitary Sewer Easement centered over existing main, (2) a ten foot (10') wide Utility Easement five feet (5') on either side of a 15" RCP as hereinafter described, (3) a ten foot (10') wide Electric Easement, and (4) a portion only of a fifty foot (50') wide Drainage and Utility Easement all as shown on Map Book 41 at Page 118, Pitt County Public Registry, across property commonly known as Tax Parcel No. 82505 according to the records in the Office of the Tax Administration of Pitt County, North Carolina; and

WHEREAS, such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement are no longer needed by Commission; and

WHEREAS, such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement to be abandoned are shown on the plat entitled "EASEMENT ABANDONMENT MAP" denominated Project No. 20200027 and dated May 29, 2020, prepared by The East Group, Engineering – Architecture – Surveying - Technology, 324 S. Evans Street, Greenville, North Carolina 27834, Corporate License No. C0206, telephone no. (252) 758-3746, which is marked Exhibit "A" and is attached hereto and made a part hereof. Reference is hereby further made to Exhibit "B" which is attached hereto and made a part hereof which is a diagram entitled "10th Street Right of Way Easement to be

Abandoned Pitt Co., NC” dated June 1, 2020 and prepared by Greenville Utilities Commission which further shows the easements to be abandoned; and

WHEREAS, the current owner of the underlying fee interest in such property, State of North Carolina, for the benefit of East Carolina University, has requested abandonment of such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement; and

WHEREAS, Greenville Utilities Commission has requested GRANTOR to indicate formally that it has no plans or interest in such property encumbered by such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement, all as to be abandoned; and

WHEREAS, Greenville Utilities Commission has therefore requested GRANTOR to execute a Deed of Release to GRANTEE, or the current owner(s) of such property, to indicate its abandonment and release of such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement, as described and shown on Exhibit “A” and Exhibit “B” which are attached hereto and made a part hereof; and

WHEREAS, the City Council of the GRANTOR, acting on the recommendation of Greenville Utilities Commission, has duly adopted the Resolution abandoning to GRANTEE, such (1) Sanitary Sewer Easement centered over existing main, (2) ten foot (10') wide Utility Easement, (3) ten foot (10') wide Electric Easement, and (4) a shaded portion only of such fifty foot (50') wide Drainage and Utility Easement, shown on Exhibit “A” and Exhibit “B” as to be abandoned, and a copy of which said Resolution is attached hereto as Exhibit “C” and made a part hereof.

NOW THEREFORE, pursuant to and in accordance with said Resolution, GRANTOR does hereby remise, release, discharge and forever quitclaim unto GRANTEE, State of North Carolina, for the benefit of East Carolina University, as the current owner of the subject property, its successors and assigns, all the GRANTOR's rights, title and interest in and to such (1) a Sanitary Sewer Easement centered over existing main, (2) a ten foot (10') wide Utility Easement five feet (5') on either side of a 15” RCP as herein described, (3) a ten foot (10') wide Electric Easement, and (4) a shaded portion only of a fifty foot (50') wide Drainage and Utility Easement previously granted to the City of Greenville, for the use and benefit of Greenville Utilities Commission, all as shown on Map Book 41 at Page 118, Pitt County Public Registry, and more

particularly described and shown to be abandoned on Exhibit "A" and Exhibit "B" which are attached hereto and made a part hereof.

IN TESTIMONY WHEREOF, GRANTOR has caused this Deed of Release to be executed in its name by its Mayor, attested by the City Clerk, and its official seal hereto affixed, all by Resolution duly entered by the City Council of GRANTOR, on the day and year first above written.

CITY OF GREENVILLE, NORTH CAROLINA

By: _____
/s/ P.J. CONNELLY, Mayor

[SEAL]

Attest:

/s/ VALERIE SHIUWEGAR, City Clerk

NORTH CAROLINA

PITT COUNTY

I, _____, a Notary Public of the aforesaid County and State, certify that VALERIE SHIUWEGAR personally came before me this day and acknowledged that she is City Clerk of the City of Greenville, North Carolina, and that by authority duly given and as the act of the City of Greenville, North Carolina, the foregoing instrument was signed in its name by its Mayor, sealed with its official seal and attested by her as its City Clerk.

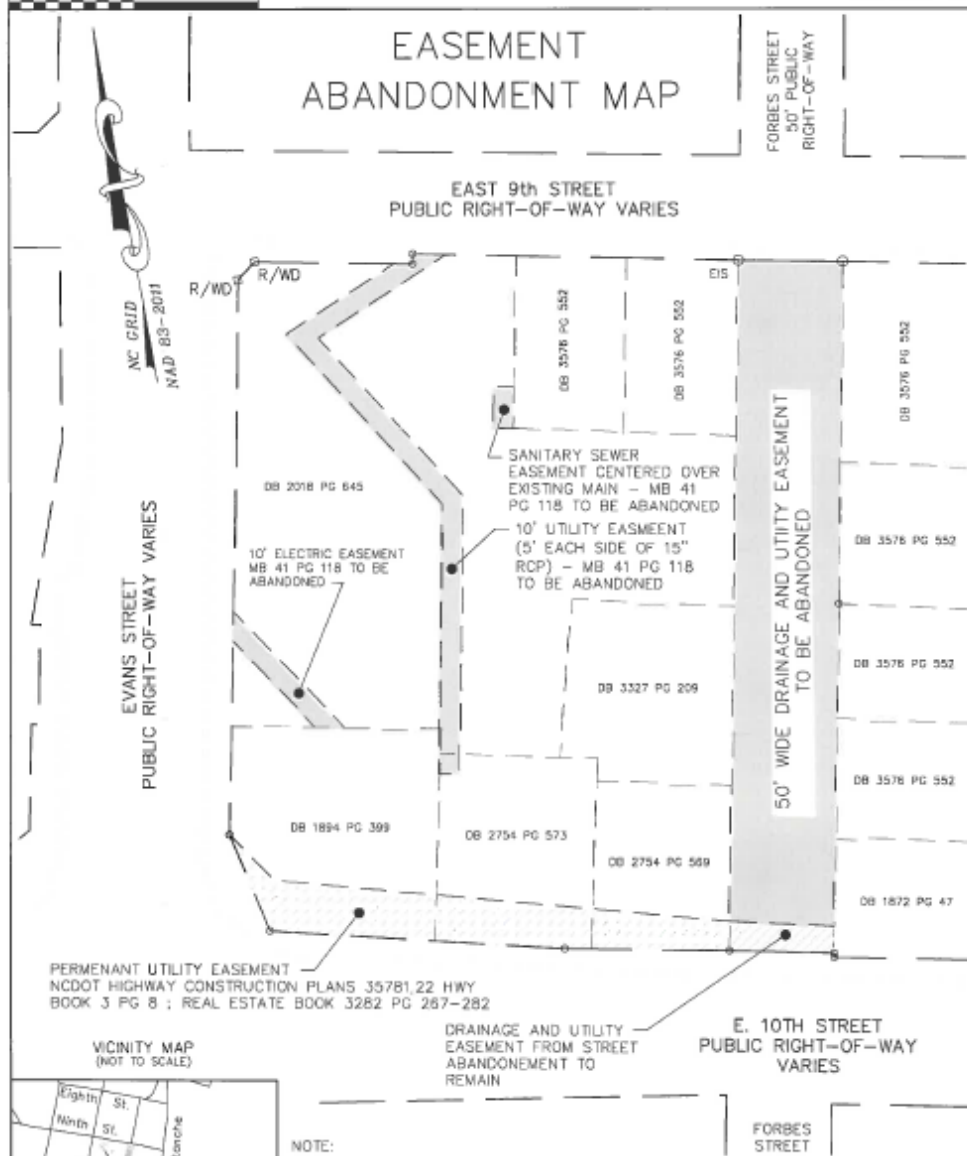
WITNESS my hand and official stamp or seal, this the _____ day of _____, 2020.

NOTARY PUBLIC

My Commission Expires: _____

GRAPHIC SCALE: 1" = 60'
0 30 60 120

EXHIBIT A



NOTE:
THIS MAP IS A GRAPHICAL REPRESENTATION OF THE APPROXIMATE LOCATION OF RECORDED EASEMENTS TO BE ABANDONED.

LOT NO. _____ BLOCK _____
SUBDIVISION _____
GREENVILLE TOWNSHIP, PITT COUNTY
SURVEY FOR GREENVILLE UTILITIES COMMISSION
AND EAST CAROLINA UNIVERSITY

STATE OF NORTH CAROLINA PITT COUNTY
I, WILLIAM B. HILLIARD, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION; (DEED DESCRIPTION RECORDED IN BOOK _____ PAGE _____) THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10,000; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH STANDARDS OF PRACTICE. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER _____ SEAL THIS 29th DAY OF MAY, 2020.

PROFESSIONAL SEAL L-4509
WILLIAM B. HILLIARD
W.B. Hilliard 5/29/2020
L - 4509

DRAWN BY: WBH
SURVEYED BY: GDF
SCALE: 1" = 60'

PROJ. NO. : 20200027
DATE: 05/29/2020
DWC NAME: esmt abandon

THE EAST GROUP
324 S. EVANS ST.
GREENVILLE, NC 27834
(252) 758-3746
CORPORATE LICENSE NO. 02026

4325 LAKE BOONE TRAIL SUITE 311
RALEIGH, NC 27607
(919) 784-9330

• Engineering • Architecture • Surveying • Technology

I, _____, REVIEW OFFICER OF _____ COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER & DATE

THIS DRAWING IS THE PROPERTY OF THE EAST GROUP, P.A. ANY USE, REUSE, REPRODUCTION, DISPLAY OR SALE OF THIS DRAWING WITHOUT WRITTEN CONSENT OF THE EAST GROUP, P.A. IS STRICTLY PROHIBITED.

Exhibit "A"

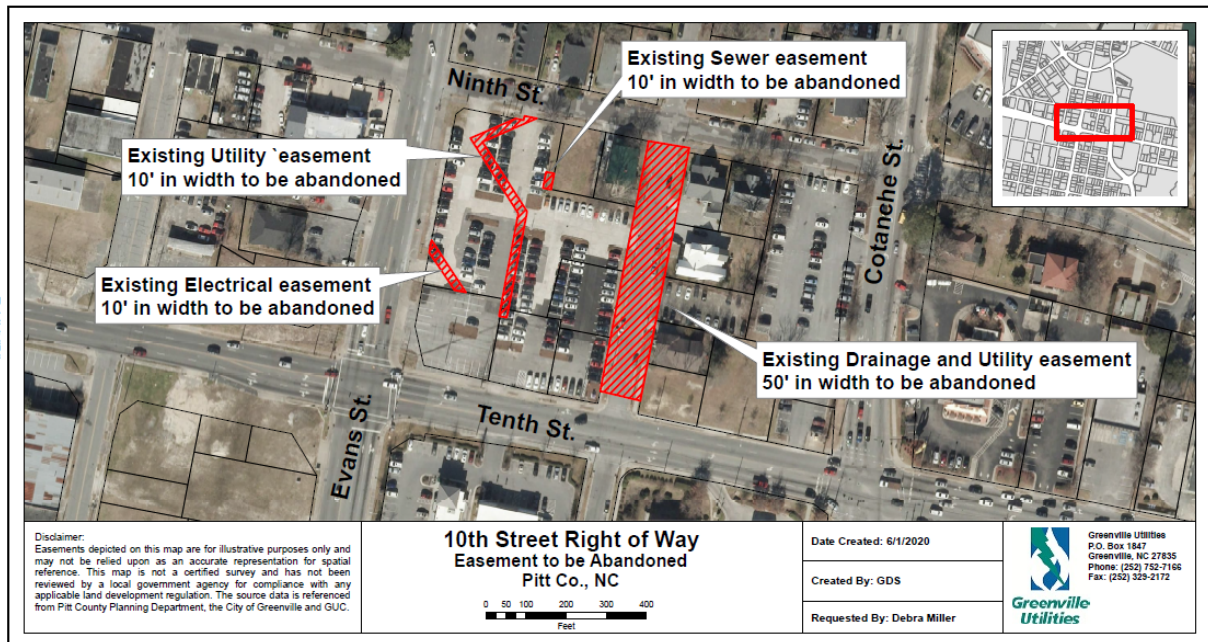


Exhibit B

Exhibit C is a copy of the City Resolution.

A motion was made by Mr. Geiger, seconded by Mr. Darden, to authorize the execution of a Resolution requesting City Council of the City of Greenville, North Carolina, to abandon such easements and request the execution of a Deed of Release in favor of the current owner. The motion carried unanimously.

CONSIDERATION OF ABANDONMENT OF A THIRTY FOOT (30') WIDE ELECTRICAL EASEMENT ACROSS TAX PARCEL NO. 86352 (Agenda Item 6)

Mr. Dixon stated that the owner purchased two (2) parcels and combined into one parcel (Tax PN 86352) for the purpose of building a home. Owner's house plans indicate that the home would be directly on top of an existing thirty-foot (30') wide Electrical Easement which was split between the two (2) parcels. Owner has requested that Greenville Utilities Commission abandon such existing Electrical Easement across the subject property. Under separate document, Greenville Utilities Commission is obtaining an Electrical Easement on the right side of the subject property to resolve any conflicts.

RESOLUTION _____

**RESOLUTION OF GREENVILLE UTILITIES COMMISSION
OF THE CITY OF GREENVILLE, NORTH CAROLINA,
ABANDONING A THIRTY FOOT (30') WIDE ELECTRICAL EASEMENT
ACROSS TAX PARCEL NUMBER NO. 86352
ACCORDING TO THE RECORDS IN THE OFFICE OF THE TAX ADMINISTRATION
OF PITT COUNTY, NORTH CAROLINA,
AND REQUESTING EXECUTION OF DEED OF RELEASE**

WHEREAS, Greenville Utilities Commission of the City of Greenville, North Carolina (hereinafter referred to as "Commission"), heretofore obtained a thirty foot (30') wide Electrical Easement as shown on Map Book 70 at Page 182, Pitt County Public Registry, across property commonly known as Tax Parcel No. 86352 according to the records in the Office of the Tax Administration of Pitt County, North Carolina; and

WHEREAS, such thirty foot (30') wide Electrical Easement is no longer needed by Commission and should be abandoned, all as shown on the plat which is marked Exhibit "A" which is attached hereto and made a part hereof entitled "CMH Homes, Inc. Belvoir TWP, Pitt Co., NC"

dated June 22, 2020 to which reference is hereby made for a more particular and accurate description of such thirty foot (30') wide Electrical Easement to be abandoned. Reference is hereby further made to Exhibit "B" which is attached hereto and made a part hereof which is a diagram entitled "CMH Homes Easement to be Abandoned Pitt Co., NC" dated June 1, 2020 and prepared by Greenville Utilities Commission which further shows the easement to be abandoned; and

WHEREAS, Commission anticipates no use or need now or in the future for such easement to be abandoned; and

WHEREAS, Commission therefore desires to abandon such thirty foot (30') wide Electrical Easement previously granted; and

WHEREAS, the current owner of such property, CMH Homes, Inc., P.O. Box 4098, Maryville, Tennessee 37802, has requested the City of Greenville, North Carolina, and Greenville Utilities Commission to abandon such thirty foot (30') wide Electrical Easement, and requests that the City of Greenville, for the use and benefit of Greenville Utilities Commission, acknowledge such abandonment and release; and

WHEREAS, Commission deems such abandonment to be reasonable and in the best interests of the Commission and all parties and therefore requests that the City of Greenville, North Carolina, acknowledge such abandonment and release of such easement which is to be abandoned.

NOW, THEREFORE, BE IT RESOLVED by Greenville Utilities Commission of the City of Greenville, North Carolina, in Regular Session on the ____ day of _____, 2020, as follows:

1. That Commission has no need or desire to use such thirty foot (30') wide Electrical Easement previously granted to the City of Greenville, for the use and benefit of Greenville Utilities Commission, as shown on Map Book 70 at Page 182, Pitt County Public Registry, and more particularly shown on the attached Exhibit "A" and Exhibit "B."

2. That a request be made to the City Council of the City of Greenville, North Carolina, as soon as practicable that it abandon such thirty foot (30') wide Electrical Easement, all as is more particularly shown on Exhibit "A" and Exhibit "B" which are attached hereto and made a part hereof; and

3. That the City Council of the City of Greenville authorize the appropriate City Officials to make, execute, and deliver to CMH Homes, Inc., or the current owner(s) of such property encumbered by such thirty foot (30') wide Electrical Easement to be abandoned, an instrument in a form suitable for recording to release whatever interests the City of Greenville,

North Carolina, for the use and benefit of Greenville Utilities Commission, might have in and to such easement to be abandoned, all as is shown on Exhibit "A" and Exhibit "B" which are attached hereto and made a part hereof.

Adopted this the ____ day of _____, 2020.

GREENVILLE UTILITIES COMMISSION
OF THE CITY OF GREENVILLE, NC

By _____
/s/ _____, Chair

(SEAL)

ATTEST:

/s/ _____, Secretary

RESOLUTION _____

RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF GREENVILLE, NORTH CAROLINA,
ABANDONING A THIRTY FOOT (30') WIDE ELECTRICAL EASEMENT
ACROSS TAX PARCEL NUMBER NO. 86352
ACCORDING TO THE RECORDS IN THE OFFICE OF THE TAX ADMINISTRATION
OF PITT COUNTY, NORTH CAROLINA,
AND AUTHORIZING EXECUTION OF DEED OF RELEASE

WHEREAS, Greenville Utilities Commission of the City of Greenville, North Carolina (hereinafter referred to as "Commission"), heretofore obtained a thirty foot (30') wide Electrical Easement as shown on Map Book 70 at Page 182, Pitt County Public Registry, across property commonly known as Tax Parcel No. 86352 according to the records in the Office of the Tax Administration of Pitt County, North Carolina; and

WHEREAS, such thirty foot (30') wide Electrical Easement is no longer needed by Commission and should be abandoned, all as shown on the plat which is marked Exhibit "A" which is attached hereto and made a part hereof entitled "CMH Homes, Inc. Belvoir TWP, Pitt Co., NC" dated June 22, 2020 to which reference is hereby made for a more particular and accurate description of such thirty foot (30') wide Electrical Easement to be abandoned. Reference is hereby further made to Exhibit "B" which is attached hereto and made a part hereof which is a diagram entitled "CMH Homes Easement to be Abandoned Pitt Co., NC" dated June 1, 2020 and prepared by Greenville Utilities Commission which further shows the easement to be abandoned; and

WHEREAS, Commission anticipates no use or need now or in the future for such easement to be abandoned; and

WHEREAS, Commission therefore desires to abandon such thirty foot (30') wide Electrical Easement previously granted; and

WHEREAS, the current owner of such property, CMH Homes, Inc., P.O. Box 4098, Maryville, Tennessee 37802, has requested the City of Greenville, North Carolina, and Greenville Utilities Commission to abandon such thirty foot (30') wide Electrical Easement, and requests that the City of Greenville, for the use and benefit of Greenville Utilities Commission, acknowledge such abandonment and release; and

WHEREAS, Commission deems such abandonment to be reasonable and in the best interests of the Commission and all parties and therefore requests that the City of Greenville, North Carolina, acknowledge such abandonment and release of such easement which is to be abandoned.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville, North Carolina, in Regular Session held in the Council Chambers of City Hall of the City of Greenville, North Carolina, on the ____ day of _____, 2020, as follows:

1. That the City Council of the City of Greenville does hereby abandon a thirty foot (30') wide Electrical Easement previously granted to the City of Greenville, for the use and benefit of Greenville Utilities Commission, as shown on Map Book 70 at Page 182, Pitt County Public Registry, and more particularly shown on the attached Exhibit "A" and Exhibit "B."

2. That the appropriate City Officials be and are hereby empowered to make, execute and deliver to CMH Homes, Inc., P.O. Box 4098, Maryville, Tennessee 37802, or the current owner(s) of such property encumbered by such thirty foot (30') wide Electrical Easement to be abandoned, an instrument in a form suitable for recording to release whatever interests the City of Greenville, North Carolina, for the use and benefit of Greenville Utilities Commission, might have in and to such easement to be abandoned, as hereinabove described.

Adopted this the ____ day of _____, 2020.

CITY OF GREENVILLE

By _____
/s/ P.J. Connelly, Mayor

(SEAL)

ATTEST:

/s/ VALERIE SHIUWEGAR, Clerk

Prepared by: Phillip R. Dixon, Attorney
File: Greenville Utilities
Post Office Box 1847
Greenville, NC 27835

NORTH CAROLINA

DEED OF RELEASE

PITT COUNTY

THIS DEED OF RELEASE, made and entered into this the _____ day of _____, 2020, by and between the City of Greenville, North Carolina, a municipal corporation in Pitt County, North Carolina, party of the first part (hereinafter called GRANTOR), and CMH Homes, Inc., P.O. Box 4098, Maryville, Tennessee 37802, party of the second part (hereinafter called GRANTEE).

W I T N E S S E T H

THAT WHEREAS, the GRANTOR previously received thirty foot (30') wide Electrical Easement as shown on Map Book 70 at Page 182, Pitt County Public Registry, across property commonly known as Tax Parcel No. 86352 according to the records in the Office of the Tax Administration of Pitt County, North Carolina; and

WHEREAS, such thirty foot (30') wide Electrical Easement is no longer needed by Commission; and

WHEREAS, such thirty foot (30') wide Electrical Easement to be abandoned is shown on the plat entitled "CMH Homes, Inc. Belvoir TWP, Pitt Co., NC" dated June 22, 2020 which is marked Exhibit "A" and is attached hereto and made a part hereof. Reference is hereby further made to Exhibit "B" which is attached hereto and made a part hereof which is a diagram entitled "CMH Homes Easement to be Abandoned Pitt Co., NC" dated June 1, 2020 and prepared by Greenville Utilities Commission which further shows the easement to be abandoned; and

WHEREAS, the current owner of the underlying fee interest in such property, CMH Homes Inc., has requested abandonment of such thirty foot (30') wide Electrical Easement; and

WHEREAS, Greenville Utilities Commission has requested GRANTOR to indicate formally that it has no plans or interest in such property encumbered by such thirty foot (30') wide Electrical Easement as to be abandoned; and

WHEREAS, Greenville Utilities Commission has therefore requested GRANTOR to execute a Deed of Release to GRANTEE, or the current owner(s) of such property, to indicate its abandonment and release of such thirty foot (30') wide Electrical Easement, as described and shown on Exhibit "A" and Exhibit "B" which are attached hereto and made a part hereof; and

WHEREAS, the City Council of the GRANTOR, acting on the recommendation of Greenville Utilities Commission, has duly adopted the Resolution abandoning to GRANTEE, such thirty foot (30') wide Electrical Easement shown on Exhibit "A" and Exhibit "B" as to be abandoned, and a copy of which said Resolution is attached hereto as Exhibit "C" and made a part hereof.

NOW THEREFORE, pursuant to and in accordance with said Resolution, GRANTOR does hereby remise, release, discharge and forever quitclaim unto GRANTEE, CMH Homes, Inc., as the current owner of the subject property, its successors and assigns, all the GRANTOR's rights, title and interest in and to such thirty foot (30') wide Electrical Easement previously granted to the City of Greenville, for the use and benefit of Greenville Utilities Commission, all as shown on Map Book 70 at Page 182, Pitt County Public Registry, and more particularly described and shown to be abandoned on Exhibit "A" and Exhibit "B" which are attached hereto and made a part hereof.

IN TESTIMONY WHEREOF, GRANTOR has caused this Deed of Release to be executed in its name by its Mayor, attested by the City Clerk, and its official seal hereto affixed, all by Resolution duly entered by the City Council of GRANTOR, on the day and year first above written.

CITY OF GREENVILLE, NORTH CAROLINA

By: _____
/s/ P.J. CONNELLY, Mayor

[SEAL]

Attest:

/s/ VALERIE SHIUWEGAR, City Clerk

NORTH CAROLINA
PITT COUNTY

I, _____, a Notary Public of the aforesaid County and State, certify that VALERIE SHIUWEGAR personally came before me this day and acknowledged that she is City Clerk of the City of Greenville, North Carolina, and that by authority duly given and as the act of the City of Greenville, North Carolina, the foregoing instrument was signed in its name by its Mayor, sealed with its official seal and attested by her as its City Clerk.

WITNESS my hand and official stamp or seal, this the _____ day of _____, 2020.

NOTARY PUBLIC

My Commission Expires: _____

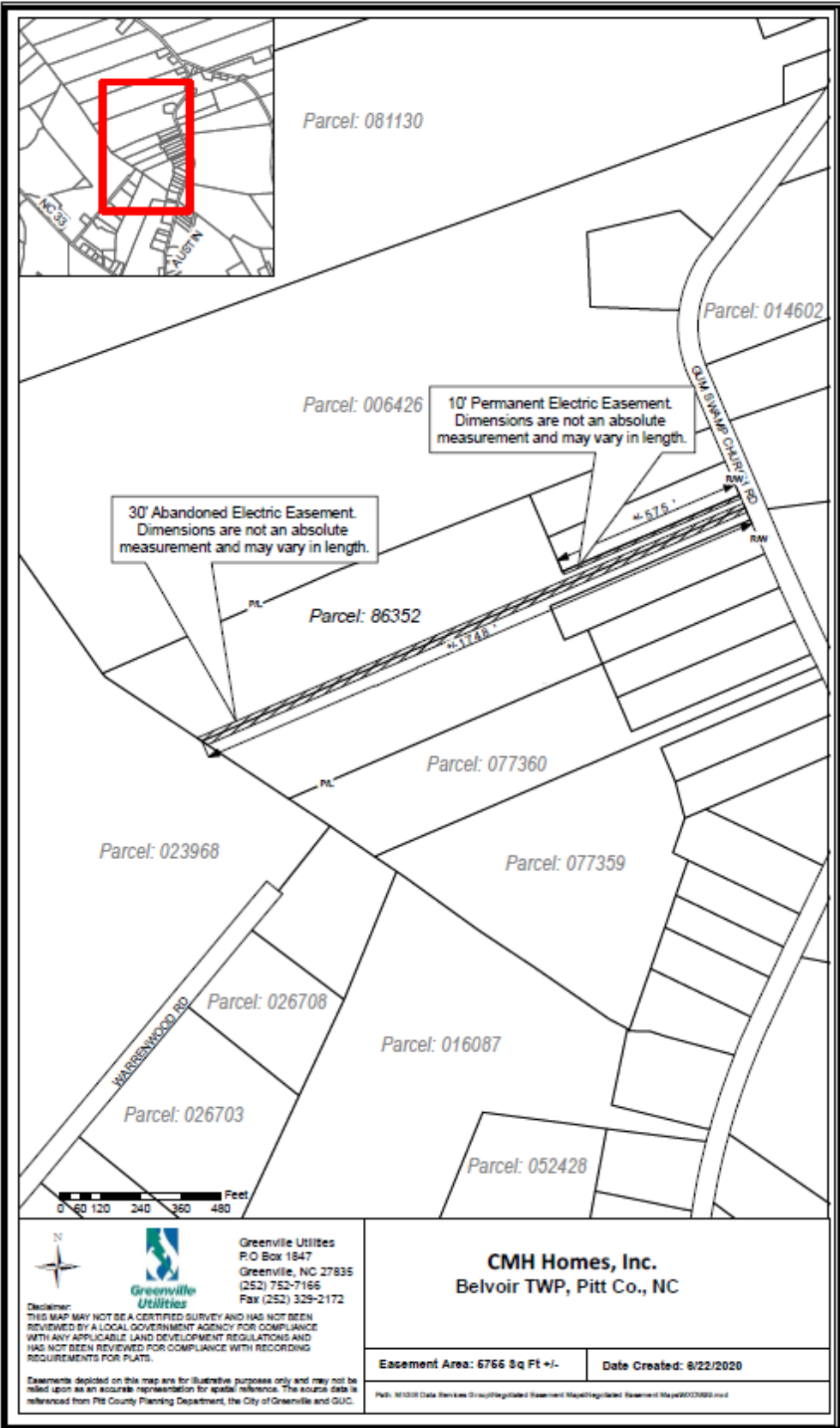


Exhibit "A"

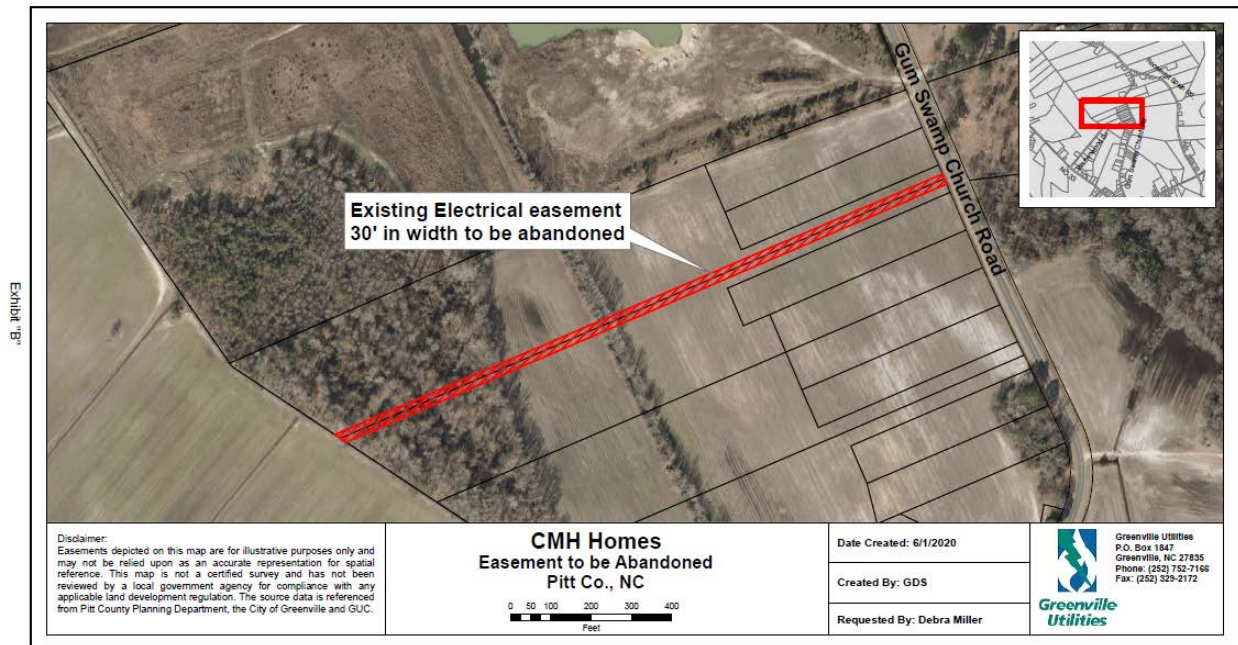


Exhibit C is a copy of the City Resolution.

A motion was made by Ms. Wall, seconded by Mr. Griffin, to authorize the execution of a Resolution requesting City Council of the City of Greenville, North Carolina, to abandon such easement and request the execution of a Deed of Release in favor of the current owner. The motion carried unanimously.

Ms. Wall announced that there are four City of Greenville interns participating in today's meeting. Guests include Menna Abdel-Salam, Camryn Gutierrez, Chad Hull and John Ingram. Chair Overton welcomed the interns and thanked them for joining.

UPDATE OF ANNUAL STATEMENT OF CONFLICT OF INTEREST POLICY, DISCLOSURE AND ETHICS BRIEFING (Agenda Item 7)

Mr. Dixon informed the Board that in 2009 the N.C. General Assembly passed legislation requiring various local governing bodies to adopt a resolution or policy containing a Code of Ethics to guide board members in the performance of their duties as members of the governing board. While GUC is not covered by the State Ethics Act, Mr. Dixon previously recommended that the GUC Board consider the adoption of an ethics policy.

In this regard, the League of Municipalities had developed a model code that Boards could use in developing their own Code of Ethics. Mr. Dixon, in collaboration with the City Attorney developed a Code of Ethics that was adopted by the Commission and by the City Council of the City of Greenville.

Mr. Dixon recommends that the Board members consider executing the "Conflict of Interest Policy and Disclosure Form" annually to ensure that any conflict of interest issues are avoided. The form outlines what to do if a Commissioner thinks he or she has a potential conflict of interest over a matter coming before the Board.

UPDATE OF ACTIVITIES BY GENERAL COUNSEL (Agenda Item 8)

Mr. Dixon provided an update on legal activities performed in the Legal Office. The Legal Office has worked this past year on many easements, encroachments, claims, contracts, real estate matters, bankruptcies, and special use permits.

ANNUAL STATEMENT OF COMPLIANCE WITH INVESTMENT POLICY (Agenda Item 9)

Mr. McCauley announced that in accordance with Section XIII, Reporting Requirements of Greenville Utilities' Investment Policy, an annual written statement shall be submitted to the Board. Mr. McCauley provided the Board with a signed statement stating that the Commission

was in full compliance with all provisions during fiscal year beginning July 1, 2019 and ending June 30, 2020.

CAPITAL PROJECT UPDATES (Agenda Item 10)

Mr. Chris Padgett, Chief Administrative Officer, provided an update on the progress of the site work and the interior progress on Buildings 2, 3, and 4 at the New Operations Center. Mr. Padgett shared information on a change order totaling \$112,791.

In addition, he provided an update on Building 5, Fleet Maintenance Building, which was included in the original scope and was removed due to budget constraints. In February, the Board approved design work to be included in the current project and a capital project budget in the amount of \$7 million has been established with the current year’s budget approval. Staff has worked with CT Consultants and the design is 35% complete. Building 5 will be prefabricated metal with some masonry much like building 3 and 4. The plan is to move forward with the project using a Design-Build Bridge construction process and the preliminary schedule includes advertising for Request for Proposals at end of July with a substantial completion of the building in the Spring 2022.

GENERAL MANAGER’S/CEO REPORT (Agenda Item 11)

1. Informational Reading

Statistical Data Report, Sewer Spill Tracking Report, Load Management Report, and PGA Report were provided.

Load Management Report

The Duke Energy Progress (DEP) monthly peak occurred on June 29, 2020 for the hour ending at 6:00 p.m. GUC’s load management system was in full operation during this period. As a result, the estimated avoided demand costs amount to \$1,561,307.

Semi-Annual Report on Disposal of Surplus Property

**Greenville Utilities Commission, NC
Semi-Annual Report on Disposal of Surplus Property
Date range: 01/01/2019 - 06/30/2019**

Greenville Utilities utilizes GovDeals, an internet-based government surplus sales auction to dispose of surplus property as well as Greenville Auto Auction in Greenville, NC which sells vehicles and heavy equipment.

In accordance with G.S. 160A-268 (c), the property disposed of between January 1, 2020 and June 30, 2020 is listed below. No action is required by the Board.

Description	Sold Amount
2008 Ford F-550	\$2,775.00
2008 Ford F-550	\$4,810.00
2000 Ford F-450	\$5,642.50
2011 Ford Ranger	\$5,457.50
2003 Ford F-350	\$5,735.00
2001 Chevrolet C7500 Bucket Truck	\$9,435.00
Gem Top Bed Covers	\$50.00
(10) EOX-15 Circuit Breakers	\$3,590.00
(10) McGraw Edison Type VWE Reclosures	\$1,518.00
Kyle VSA-20 Reclosure	\$220.00
Sharp 70" LCD TV	\$180.00
Misc Vehicle Parts	\$250.00
Computers, Laptops, Monitors, Printers	\$5,182.00
<u>Total</u>	<u>\$44,845.00</u>

Revenue generated by the sale of surplus property is listed below:

Calendar Year	Revenue Received
Year 2008	\$85,972.26
Year 2009	\$90,001.15
Year 2010	\$83,292.38
Year 2011	\$106,297.20
Year 2012	\$113,381.46
Year 2013	\$80,010.99
Year 2014	\$10,366.05
Year 2015	\$158,613.46
Year 2016	\$34,641.35
Year 2017	\$134,668.95
Year 2018	\$85,698.85
Year 2019	\$130,812.14
Year 2020	\$44,845.00
<u>TOTAL</u>	<u>\$ 1,158,601.24</u>

Employee Computer Purchase Program Participant Report

Mr. Cannon stated that there are currently 10 outstanding computer loans for FY 2018-2020 with a balance of \$5,187.66.

2. Key Performance Indicators (KPIs)

The Corporate KPI report was provided.

3. Commendations

Mr. Cannon received an email from former commissioner Pat Kelly. Mr. Kelly wrote to thank GUC for their contribution to the community with the distribution of fans to senior citizens. He saw the story on the news and was also proud that the GUC representatives distributing the fans were wearing mask.

Ms. Emily Garner, Public Information Specialist, received a complimentary note from Debbie Jones relating to two different events at her home in June. Ms. Jones thanked the crew and said they were the most professional, courteous, reliable lineman in the business! The crew included Mark Howery, Troubleshooter Crew Leader; Shawn Adams, Overhead Construction Line Crew Leader; Jason Gaskins, Troubleshooter Crew Leader; Casey Jones, Troubleshooter Crew Leader; Kevin Willoughby, Underground Maintenance Crew Leader; Brian Baker, Overhead Lineworker First Class; Tracy Elks, Overhead Lineworker First Class; Richard Gould, Overhead Lineworker First Class; Calvin Whitehead, Underground Lineworker First Class; Justin McLawhorn, Overhead Lineworker Second Class; Kevin Jones, Underground Lineworker Second Class; Caleb Brickhouse, Overhead Lineworker Second Class; Matt Board, Overhead Lineworker Third Class; Stephen Leggett, Underground Lineworker Third Class; and Brian Stallings, Overhead Lineworker Third Class.

Mr. Ken Wade, Substation Control Engineer and Interim Electric Distribution Engineer, received a call from customer Theresa Wood. Ms. Wood called to recognize Connie McGowan and his crew for their awesome job clearing tree branches at her house. The crew included Connie McGowan, Tree Trimmer Crew Leader; Ray Baker, Tree Trimmer II; Oscar Meeks, Tree Trimmer I; Nathan Peel, Trimmer I; and Gustavo Smith, Tree Trimmer I.

Mr. Scott Mullis, Assistant Director of Customer Relations, received an email from Christal Curran, Director of Medicare Services of the Pitt County Council on Aging, thanking GUC for the donation of fans. Ms. Curran wrote "We are thankful for Greenville Utilities' continued support of seniors in Pitt County. Wow...25 years! We appreciate you and other GUC staff for making this program possible. Great job!"

4. Other

Mr. Cannon congratulated Troy Heath, Gas Systems Coordinator, and Jarret McGalliard, Engineering Support Manager for Water Resources, on graduating from the Greenville-Pitt County Chamber Leadership Institute program.

GUC Energy Services employees delivered fans to the Council on Aging and the Greenville Housing Authority on June 24 for the 25th year and the fans will be available for distribution to the qualified citizens.

Pierce Insurance, GUC's optional insurance agency for employees, gave \$5,000 to the City of Greenville and GUC to share. GUC will use the \$2,500 donation toward its Neighbor to Neighbor program.

JH Rose High School in partnership with GUC applied for a Solar School grant from the North Carolina Green Power Association and was one of ten schools that was awarded the grant for up to \$27,000 for the project. GUC will provide a \$6,000 sponsorship to assist in the program. This is the first in Pitt County. There are 42 across the state of North Carolina.

Mr. Cannon congratulated Jeff McCauley, Chief Financial Officer, for being appointed as the Chairman of the Business and Finance section of the American Public Power Association.

Mr. Cannon also congratulated Durk Tyson, Gas Systems Engineer, who was asked to serve on the Executive Committee of the American Public Gas Association.

BOARD CHAIR'S REMARKS/REPORT (Agenda Item 12)

Chair Overton thanked everyone for the support and to those who have been Chair before him.

Chair Overton shared the approved April 7, 2020 minutes from the Finance/Audit Committee and reminded the Commissioners of the next Regular Board meeting on Thursday, August 20, 2020, at 12:00 noon.

BOARD MEMBERS' REMARKS (Agenda Item 13)

Several commissioners thanked GUC staff for the leadership especially during the Covid-19 pandemic.

CLOSED SESSION:

Mr. Phillip Dixon, General Counsel, stated that the Board of Commissioners should consider entering Closed Session pursuant to the following statute.

N.C.G.S. 143-318.11 (a)(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. Any action approved in the signing of an economic development contract or commitment, or the action authorized in the payment of economic development expenditures shall be taken in Open Session.

Upon motion by Mr. Stoughton, seconded by Mr. Griffin, the Greenville Utilities Board of Commissioners unanimously agreed to enter Closed Session at 12:54 p.m. for such purpose.

There being no further business to come before the Board of Commissioners in Closed Session, upon motion by Mr. Griffin, seconded by Ms. Wall, the Board of Commissioners unanimously agreed to return to Open Session at 1:00 p.m.

Without any further business to conduct in Open Session, upon Motion by Mr. Griffin, seconded by Mr. Stoughton, the Board of Commissioners unanimously agreed to adjourn the meeting at 1:01 p.m.

Respectfully submitted,

Amy Carson Wade, Executive Secretary

APPROVED:

Minnie Johnson Anderson, Secretary



Agenda Item # 2

Meeting Date: August 20, 2020

Item: Review of Monthly Financial Statement for July 31, 2020
(Preliminary)

Contact: Jeff McCauley

Explanation: July 31, 2020 Financial Statement Preliminary

The Financial Statement for July 2020 Preliminary is attached.

Key financial metrics for the combined funds for the period ending July 2020:

Operating Cash	\$81,933,589	Days of Cash on Hand	145
Less Current Liabilities	(\$22,245,297)		
Appropriated Fund Balance	(\$5,900,000)		
Fund Balance	\$53,788,292	Days of Cash on Hand After Liabilities	95

Fund Balance Available for Appropriation: 19.9%

Average Investment Yield: 0.90%

Fund Equity/Deficit Before Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$2,638,943	\$936,236	\$2,718,355	\$2,638,943	\$936,236	\$2,718,355
Water	\$989,285	\$581,872	\$888,486	\$989,285	\$581,872	\$888,486
Sewer	\$831,709	\$296,071	\$768,048	\$831,709	\$296,071	\$768,048
Gas	(\$128,869)	(\$319,155)	(\$203,940)	(\$128,869)	(\$319,155)	(\$203,940)
Combined	\$4,331,068	\$1,495,024	\$4,170,949	\$4,331,068	\$1,495,024	\$4,170,949

Fund Equity/Deficit After Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Revised Budget	Last Year
Electric	\$2,318,110	\$1,136,237	\$2,635,022	\$2,318,110	\$1,136,237	\$2,635,022
Water	\$568,452	\$161,039	\$459,319	\$568,452	\$161,039	\$459,319
Sewer	\$473,375	\$116,904	\$593,048	\$473,375	\$116,904	\$593,048
Gas	(\$128,869)	(\$389,488)	(\$224,773)	(\$128,869)	(\$389,488)	(\$224,773)
Combined	\$3,231,068	\$1,024,692	\$3,462,616	\$3,231,068	\$1,024,692	\$3,462,616

**Strategic Plan
Elements:**

Strategic Themes:

- Exceptional Customer Service
- Safety, Reliability & Value
- Shaping Our Future

Objectives:

- Providing competitive rates, while maintaining the financial stability of the utility
- Exceeding customer expectations
- Safely providing reliable and innovative utility solutions
- Developing and enhancing strategic partnerships

Core Values:

- Exceed Customers' Expectations
- Act with Integrity
- Value Employees
- Deliver Reliable Services
- Prioritize Safety
- Support the Community

**Previous Board
Actions:**

N/A

Fiscal Note:

N/A

**Recommended
Action(s):**

Accept July 31, 2020 Financial Statement Preliminary

GREENVILLE UTILITIES COMMISSION

Financial Report

July 31, 2020

Preliminary



**Greenville
Utilities**

GREENVILLE UTILITIES COMMISSION

July 31, 2020

Preliminary

I. Key Financial Highlights

A. <u>Days Cash On Hand</u>	<u>July 2020</u>	<u>July 2019</u>	<u>July 2018</u>
Electric Fund	109	109	115
Water Fund	293	229	225
Sewer Fund	348	339	278
Gas Fund	<u>357</u>	<u>289</u>	<u>278</u>
Combined Funds	145	140	145

B. <u>Fund Balance Available for Appropriation</u>	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Gas</u>	<u>Combined Funds</u>
Operating cash	\$51,607,421	\$7,051,999	\$7,802,695	\$15,471,474	\$81,933,589
Current liabilities	(\$18,253,208)	(\$1,435,619)	(\$842,589)	(\$1,713,881)	(\$22,245,297)
Fund balance appropriated for FY 2021	(\$3,529,167)	(\$629,167)	(\$691,666)	(\$1,050,000)	(\$5,900,000)
Fund balance available for appropriation	\$29,825,046	\$4,987,213	\$6,268,440	\$12,707,593	\$53,788,292
Percentage of total budgeted expenditures	16.0%	20.5%	24.3%	37.2%	19.9%
Days unappropriated fund balance on hand	63	207	279	294	95

C. <u>Portfolio Management</u>	<u>Fiscal Year 2020-21</u>		<u>Fiscal Year 2019-20</u>		<u>Fiscal Year 2018-19</u>	
	<u>Interest Earnings</u>	<u>Yield</u>	<u>Interest Earnings</u>	<u>Yield</u>	<u>Interest Earnings</u>	<u>Yield</u>
July	\$116,200	0.90%	\$275,957	2.33%	\$163,613	1.53%

II. Fund Performance

<u>Electric</u>	<u>July 2020</u>	<u>July 2019</u>	<u>July 2018</u>
Number of Accounts	70,333	69,215	67,870

- Volumes billed to customers are 4,482,515 kWh less than last year and 6,985,766 kWh less than budget.
- Revenues from retail rates and charges are \$156,906 less than last year but \$2,851,282 more than budget.
- Total revenues are \$344,219 less than last year but \$2,794,536 more than budget.
- Total expenditures are \$264,807 less than last year but \$1,091,829 more than budget.
- Revenues exceed expenditures by \$2,638,943 compared to excess revenues of \$2,718,355 for last July.
- Net fund equity after transfers is \$2,318,110.

GREENVILLE UTILITIES COMMISSION

July 31, 2020

Preliminary

<u>Water</u>	<u>July 2020</u>	<u>July 2019</u>	<u>July 2018</u>
Number of Accounts	37,357	36,795	36,306

- Volumes billed to customers are 13,252 kgallons less than last year and 32,179 kgallons less than budget.
- Revenues from retail rates and charges are \$25,262 more than last year and \$32,794 more than budget.
- Total revenues are \$23,815 less than last year but \$36,461 more than budget.
- Total expenditures are \$124,614 less than last year and \$370,952 less than budget.
- Revenues exceed expenditures by \$989,285 compared to excess revenues of \$888,486 for last July.
- Net fund equity after transfers is \$568,452.

<u>Sewer</u>	<u>July 2020</u>	<u>July 2019</u>	<u>July 2018</u>
Number of Accounts	30,970	30,477	29,924

- Revenues from retail rates and charges are \$16,387 more than last year but \$3,034 less than budget.
- Total revenues are \$23,203 more than last year and \$14,926 more than budget.
- Total expenditures are \$40,458 less than last year and \$520,712 less than budget.
- Revenues exceed expenditures by \$831,709 compared to excess revenues of \$768,048 for last year.
- Net fund equity after transfers is \$473,375.

<u>Gas</u>	<u>July 2020</u>	<u>July 2019</u>	<u>July 2018</u>
Number of Accounts	23,858	23,474	23,184

- Total volumes billed to customers are 33,922 ccfs more than last year and 78,191 ccfs more than budget.
- Revenues from retail rates and charges are \$145,984 less than last year but \$242,665 more than budget.
- Total revenues are \$165,338 less than last year but \$127,901 more than budget.
- Total expenditures are \$240,409 less than last year and \$62,385 more than budget.
- Expenditures exceed revenues by \$128,869 compared to deficit revenues of \$203,940 for last July.
- Net fund deficit after transfers is \$128,869.

GREENVILLE UTILITIES COMMISSION

July 31, 2020

Preliminary

		<u>July 2020</u>	<u>YTD FY 2020-21</u>	<u>July 2019</u>	<u>YTD FY 2019-20</u>	YTD % <u>Change</u>	<u>July 2018</u>	<u>YTD FY 2018-19</u>	YTD % <u>Change</u>
III.	<u>Volumes Billed</u>								
	Electric (kwh)	154,974,584	154,974,584	159,457,099	159,457,099	-2.8%	161,801,379	161,801,379	-4.2%
	Water (kgal)	326,153	326,153	339,404	339,404	-3.9%	329,070	329,070	-0.9%
	Sewer (kgal)	245,408	245,408	239,806	239,806	2.3%	238,789	238,789	2.8%
	Gas (ccf)								
	Firm	582,289	582,289	547,491	547,491	6.4%	536,790	536,790	8.5%
	Interruptible	<u>886,068</u>	<u>886,068</u>	<u>886,944</u>	<u>886,944</u>	<u>-0.1%</u>	<u>1,083,788</u>	<u>1,083,788</u>	<u>-18.2%</u>
	Total	1,468,357	1,468,357	1,434,435	1,434,435	2.4%	1,620,578	1,620,578	-9.4%

IV.	<u>Cooling Degree Day Information</u>	<u>Fiscal Year 2020-21</u>	<u>Fiscal Year 2019-20</u>	<u>% Change</u>	<u>6 Year Average</u>	<u>30 Year Average</u>
	July	552.0	531.5	3.9%	513.6	490.6

Commissioners Executive Summary

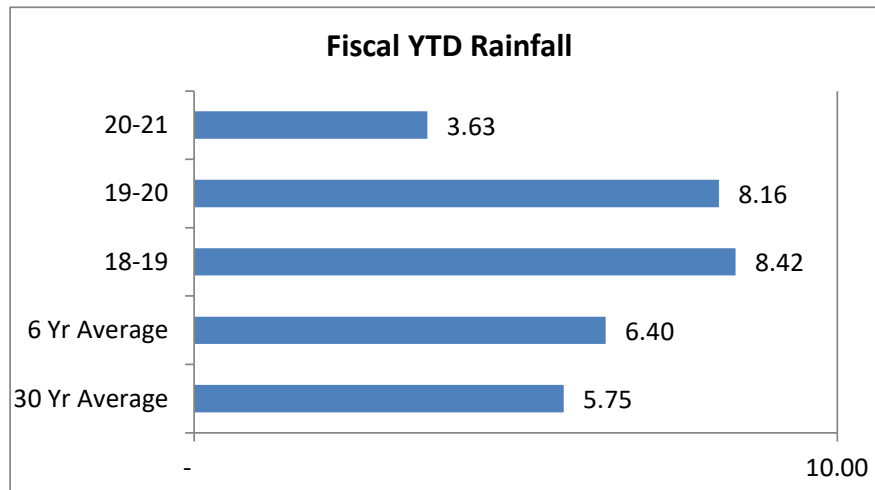
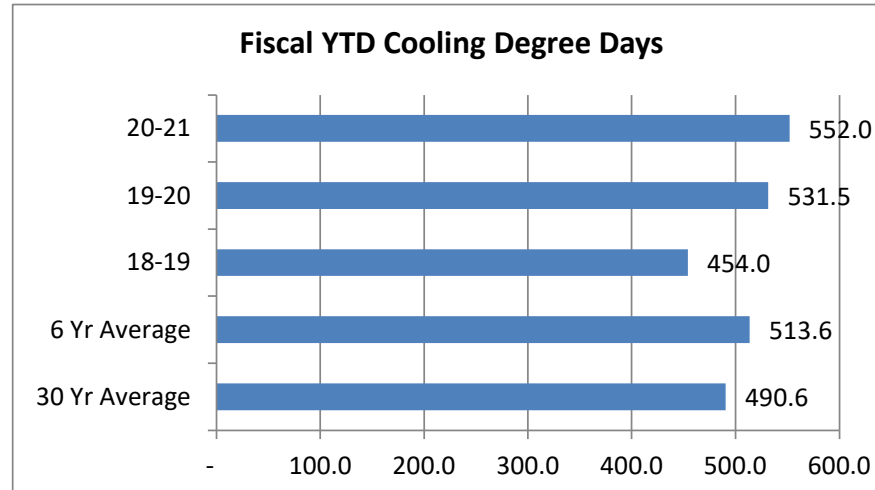
July 31, 2020

	Current Month			Year To Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric						
Revenues	18,718,703	15,924,167	19,062,922	18,718,703	15,924,167	19,062,922
Expenses	(16,079,760)	(14,987,931)	(16,344,567)	(16,079,760)	(14,987,931)	(16,344,567)
Equity/Deficit from Operations	2,638,943	936,236	2,718,355	2,638,943	936,236	2,718,355
Transfers and Fund Balance	(320,833)	200,001	(83,333)	(320,833)	200,001	(83,333)
Total Equity/Deficit	2,318,110	1,136,237	2,635,022	2,318,110	1,136,237	2,635,022
Water						
Revenues	1,966,776	1,930,315	1,990,591	1,966,776	1,930,315	1,990,591
Expenses	(977,491)	(1,348,443)	(1,102,105)	(977,491)	(1,348,443)	(1,102,105)
Equity/Deficit from Operations	989,285	581,872	888,486	989,285	581,872	888,486
Transfers and Fund Balance	(420,833)	(420,833)	(429,167)	(420,833)	(420,833)	(429,167)
Total Equity/Deficit	568,452	161,039	459,319	568,452	161,039	459,319
Sewer						
Revenues	2,041,589	2,026,663	2,018,386	2,041,589	2,026,663	2,018,386
Expenses	(1,209,880)	(1,730,592)	(1,250,338)	(1,209,880)	(1,730,592)	(1,250,338)
Equity/Deficit from Operations	831,709	296,071	768,048	831,709	296,071	768,048
Transfers and Fund Balance	(358,334)	(179,167)	(175,000)	(358,334)	(179,167)	(175,000)
Total Equity/Deficit	473,375	116,904	593,048	473,375	116,904	593,048
Gas						
Revenues	1,537,777	1,409,876	1,703,115	1,537,777	1,409,876	1,703,115
Expenses	(1,666,646)	(1,729,031)	(1,907,055)	(1,666,646)	(1,729,031)	(1,907,055)
Equity/Deficit from Operations	(128,869)	(319,155)	(203,940)	(128,869)	(319,155)	(203,940)
Transfers and Fund Balance	-	(70,333)	(20,833)	-	(70,333)	(20,833)
Total Equity/Deficit	(128,869)	(389,488)	(224,773)	(128,869)	(389,488)	(224,773)
Combined						
Total Revenues	24,264,845	21,291,021	24,775,014	24,264,845	21,291,021	24,775,014
Total Expenses	(19,933,777)	(19,795,997)	(20,604,065)	(19,933,777)	(19,795,997)	(20,604,065)
Total Equity/Deficit from Operations	4,331,068	1,495,024	4,170,949	4,331,068	1,495,024	4,170,949
Total Transfers and Fund Balance	(1,100,000)	(470,332)	(708,333)	(1,100,000)	(470,332)	(708,333)
Total Equity/Deficit	3,231,068	1,024,692	3,462,616	3,231,068	1,024,692	3,462,616

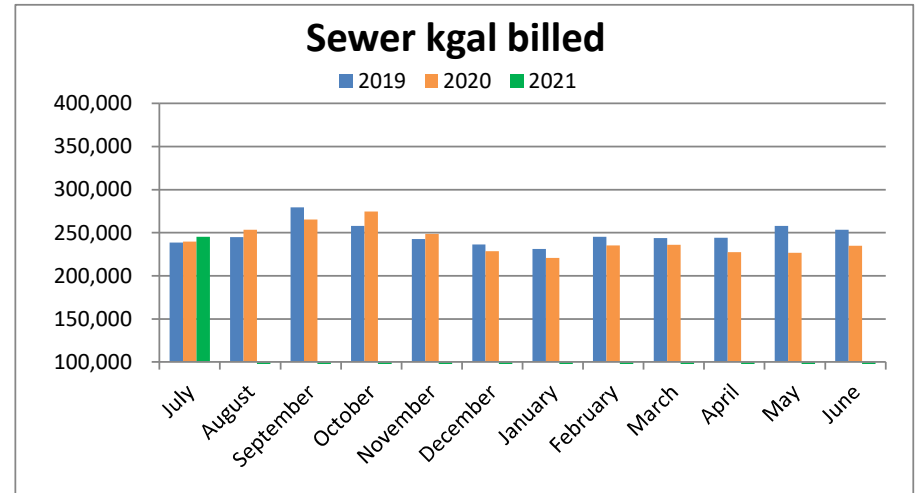
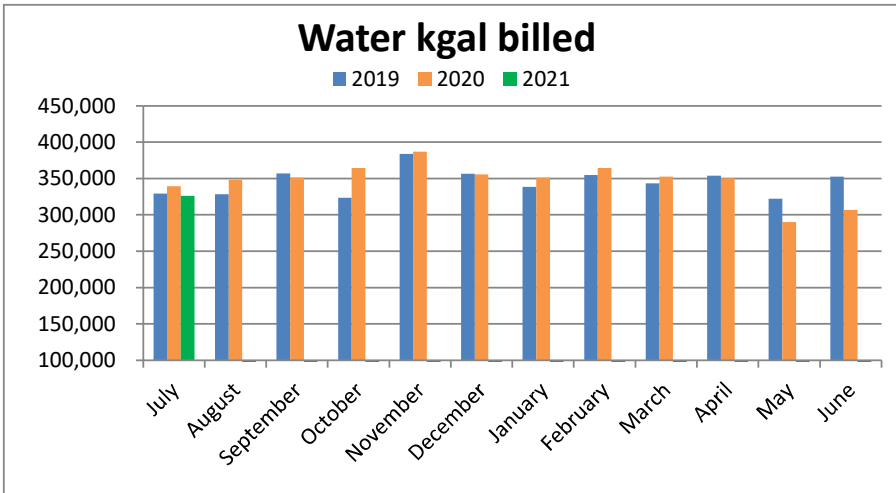
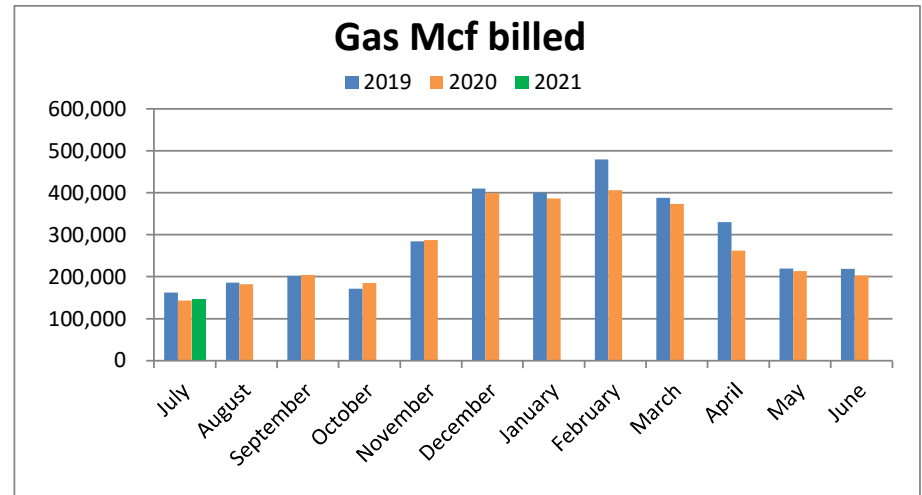
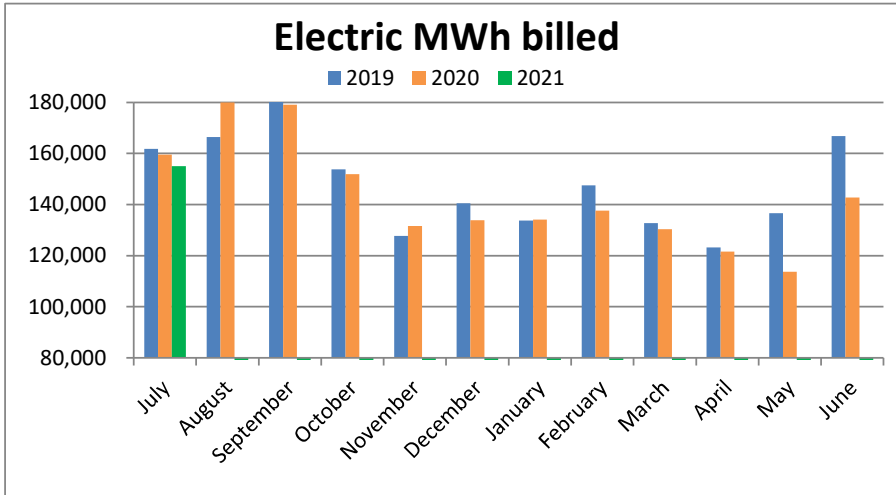
Budgetary Summary
July 31, 2020

	YTD Actual	Encumbrances	Total	Total Budget	Available Budget
Electric Fund	\$16,400,593	\$2,845,221	\$19,245,814	\$186,224,450	\$166,978,636
Water Fund	\$1,398,324	\$1,408,383	2,806,707	\$24,336,079	21,529,372
Sewer Fund	\$1,568,214	\$1,710,311	3,278,525	\$25,766,148	22,487,623
Gas Fund	\$1,666,646	\$14,620,670	16,287,316	\$34,165,161	17,877,845
Total	\$21,033,777	\$20,584,585	\$41,618,362	\$270,491,838	\$228,873,476

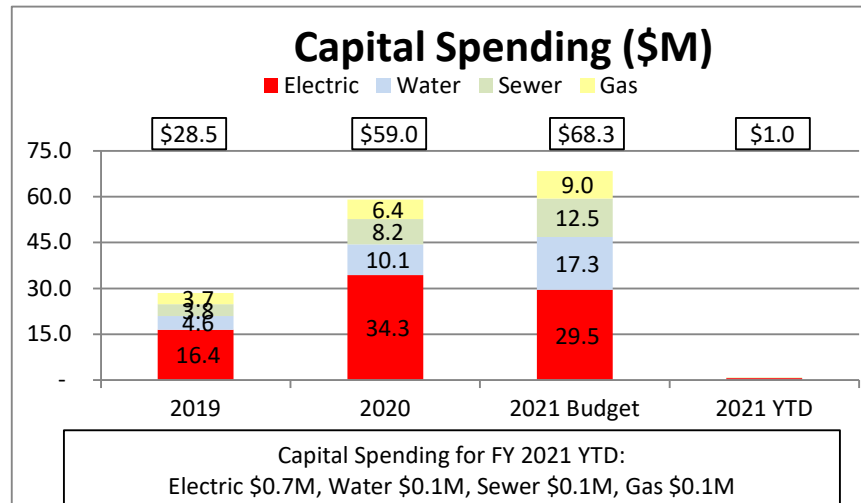
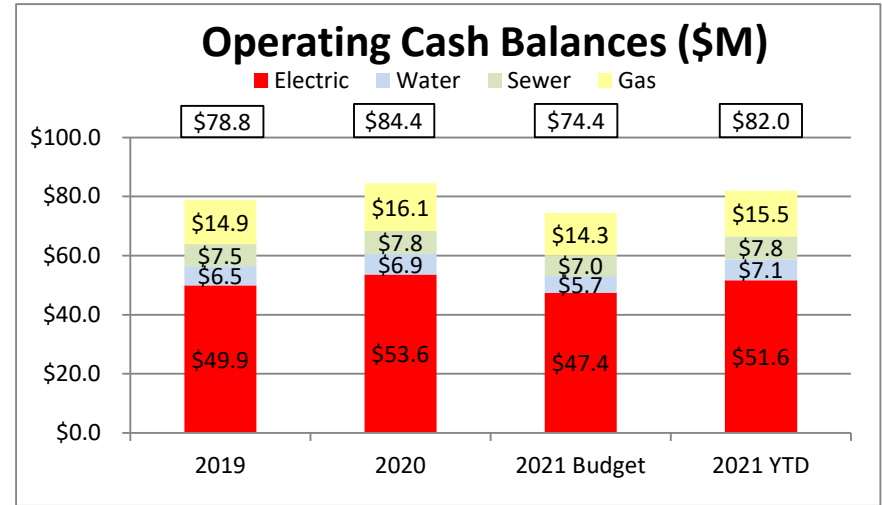
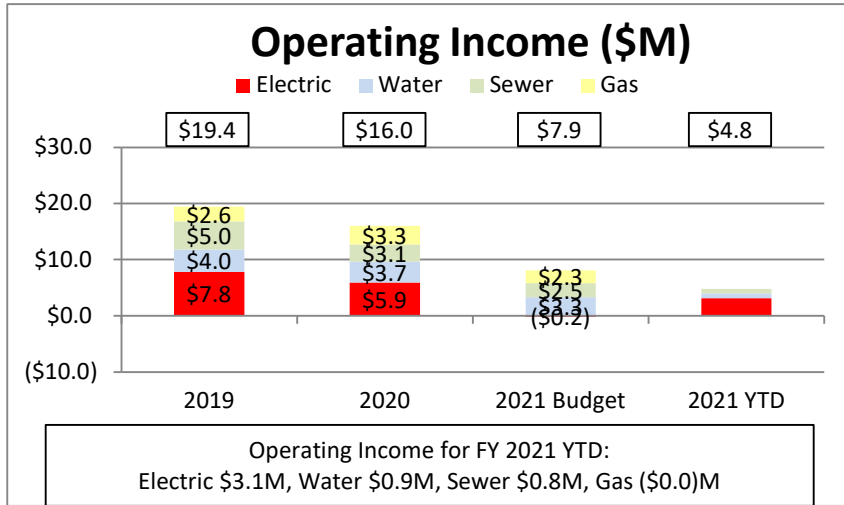
Weather



Customer Demand



Financial Trends



Greenville Utilities Commission
Revenue and Expenses - Combined
July 31, 2020

Line #	Current Fiscal Year						Prior Fiscal Year					
	July Actual	July Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	July Actual	YTD Actual	Change Prior YTD to Current YTD	
Revenue:												
Rates & Charges	1	\$23,863,449	\$20,855,383	\$3,008,066	\$23,863,449	\$20,855,383	\$3,008,066	\$251,514,172	9.5%	\$24,116,364	\$24,116,364	(\$252,915)
Fees & Charges	2	153,166	161,533	(8,367)	153,166	161,533	(8,367)	1,938,375	7.9%	279,530	279,530	(126,364)
U. G. & Temp. Ser. Chgs.	3	47,263	35,419	11,844	47,263	35,419	11,844	425,038	11.1%	28,796	28,796	18,467
Miscellaneous	4	133,038	176,186	(43,148)	133,038	176,186	(43,148)	4,214,192	3.2%	190,467	190,467	(57,429)
Interest Income	5	67,929	62,500	5,429	67,929	62,500	5,429	750,000	9.1%	159,857	159,857	(91,928)
FEMA/Insurance Reimbursement	6	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	7	-	-	-	-	-	-	294,061	0.0%	-	-	-
	9	\$24,264,845	\$21,291,021	\$2,973,824	\$24,264,845	\$21,291,021	\$2,973,824	\$259,135,838	9.4%	\$24,775,014	\$24,775,014	(\$510,169)
Expenditures:												
Operations	10	\$3,515,003	\$5,131,968	\$1,616,965	\$3,515,003	\$5,131,968	\$1,616,965	\$73,471,410	4.8%	\$4,038,452	\$4,038,452	(\$523,449)
Purchased Power/Gas	11	13,963,208	11,916,761	(2,046,447)	13,963,208	11,916,761	(2,046,447)	149,233,019	9.4%	14,375,539	14,375,539	(412,331)
Capital Outlay	12	788,209	1,080,067	291,858	788,209	1,080,067	291,858	14,002,610	5.6%	647,197	647,197	141,012
Debt Service	13	1,135,261	1,135,246	(15)	1,135,261	1,135,246	(15)	14,217,192	8.0%	996,800	996,800	138,461
City Turnover	14	461,843	461,843	-	461,843	461,843	-	5,542,118	8.3%	480,824	480,824	(18,981)
Street Light Reimbursement	15	70,253	70,112	(141)	70,253	70,112	(141)	841,345	8.4%	65,253	65,253	5,000
Transfer to OPEB Trust Fund	16	-	-	-	-	-	-	500,000	0.0%	-	-	-
	17	\$19,933,777	\$19,795,997	(\$137,780)	\$19,933,777	\$19,795,997	(\$137,780)	\$257,807,694	7.7%	\$20,604,065	\$20,604,065	(\$670,288)
Equity/Deficit from Operations	18	\$4,331,068	\$1,495,024	\$2,836,044	\$4,331,068	\$1,495,024	\$2,836,044	\$1,328,144		\$4,170,949	\$4,170,949	\$160,119
Transfers and Fund Balance												
Transfer from Capital Projects	19	\$0	\$58,834	(\$58,834)	\$0	\$58,834	(\$58,834)	\$706,000	0.0%	\$0	\$0	\$0
Transfer from Rate Stabilization	20	-	479,167	(479,167)	-	479,167	(479,167)	5,750,000	0.0%	-	-	-
Appropriated Fund Balance	21	-	-	-	-	-	-	7,000,000	0.0%	-	-	-
Transfer to Rate Stabilization	22	-	-	-	-	-	-	-	n/a	(20,833)	(20,833)	20,833
Transfer to Capital Projects	23	(1,100,000)	(1,008,333)	(91,667)	(1,100,000)	(1,008,333)	(91,667)	(12,100,000)	9.1%	(687,500)	(687,500)	(412,500)
Transfer to Designated Reserves	24	-	-	-	-	-	-	-	n/a	-	-	-
	25	(\$1,100,000)	(\$470,332)	(\$629,668)	(\$1,100,000)	(\$470,332)	(\$629,668)	\$1,356,000		(\$708,333)	(\$708,333)	(\$391,667)
Total Equity/Deficit	26	\$3,231,068	\$1,024,692	\$2,206,376	\$3,231,068	\$1,024,692	\$2,206,376	\$2,684,144		\$3,462,616	\$3,462,616	(\$231,548)

Greenville Utilities Commission
Revenue and Expenses - Electric Fund
July 31, 2020

Line #	Current Fiscal Year						Prior Fiscal Year					
	July Actual	July Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	July Actual	YTD Actual	Change Prior YTD to Current YTD	
Customer Demand:												
Number of Accounts	1	70,333								69,215		
kWh Purchased	2	194,049,407	167,376,756	(26,672,651)	194,049,407	167,376,756	(26,672,651)	1,846,814,038	10.5%	194,028,983	194,028,983	20,424
kWh Billed ¹	3	154,974,584	161,960,350	(6,985,766)	154,974,584	161,960,350	(6,985,766)	1,791,409,617	8.7%	159,457,099	159,457,099	(4,482,515)
Revenue:												
Rates & Charges - Retail	4	\$18,483,957	\$15,632,675	\$2,851,282	\$18,483,957	\$15,632,675	\$2,851,282	\$172,488,964	10.7%	\$18,640,863	\$18,640,863	(\$156,906)
Fees & Charges	5	63,865	81,356	(17,491)	63,865	81,356	(17,491)	976,268	6.5%	161,235	161,235	(97,370)
U. G. & Temp. Ser. Chgs.	6	45,363	34,252	11,111	45,363	34,252	11,111	411,038	11.0%	28,196	28,196	17,167
Miscellaneous	7	85,429	136,717	(51,288)	85,429	136,717	(51,288)	1,640,595	5.2%	132,812	132,812	(47,383)
Interest Income	8	40,089	39,167	922	40,089	39,167	922	470,000	8.5%	99,816	99,816	(59,727)
FEMA/Insurance Reimbursement	9	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	10	-	-	-	-	-	-	137,585	0.0%	-	-	-
	12	\$18,718,703	\$15,924,167	\$2,794,536	\$18,718,703	\$15,924,167	\$2,794,536	\$176,124,450	10.6%	\$19,062,922	\$19,062,922	(\$344,219)
Expenditures:												
Operations	13	\$1,542,012	\$2,221,235	\$679,223	\$1,542,012	\$2,221,235	\$679,223	\$31,495,702	4.9%	\$1,682,309	\$1,682,309	(\$140,297)
Purchased Power	14	13,151,094	11,329,525	(1,821,569)	13,151,094	11,329,525	(1,821,569)	132,210,549	9.9%	13,449,071	13,449,071	(297,977)
Capital Outlay	15	627,770	678,442	50,672	627,770	678,442	50,672	8,890,926	7.1%	532,635	532,635	95,135
Debt Service	16	365,550	365,536	(14)	365,550	365,536	(14)	4,524,186	8.1%	277,382	277,382	88,168
City Turnover	17	323,081	323,081	-	323,081	323,081	-	3,876,969	8.3%	337,917	337,917	(14,836)
Street Light Reimbursement	18	70,253	70,112	(141)	70,253	70,112	(141)	841,345	8.4%	65,253	65,253	5,000
Transfer to OPEB Trust Fund	19	-	-	-	-	-	-	275,000	0.0%	-	-	-
	20	\$16,079,760	\$14,987,931	(\$1,091,829)	\$16,079,760	\$14,987,931	(\$1,091,829)	\$182,114,677	8.8%	\$16,344,567	\$16,344,567	(\$264,807)
Equity/Deficit from Operations	21	\$2,638,943	\$936,236	\$1,702,707	\$2,638,943	\$936,236	\$1,702,707	(\$5,990,227)		\$2,718,355	\$2,718,355	(\$79,412)
Transfers and Fund Balance												
Transfer from Capital Projects	22	\$0	\$41,667	(\$41,667)	\$0	\$41,667	(\$41,667)	\$500,000	0.0%	\$0	\$0	\$0
Transfer from Rate Stabilization	23	-	479,167	(479,167)	-	479,167	(479,167)	5,750,000	0.0%	-	-	-
Appropriated Fund Balance	24	-	-	-	-	-	-	3,850,000	0.0%	-	-	-
Transfer to Rate Stabilization	25	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Capital Projects	26	(320,833)	(320,833)	-	(320,833)	(320,833)	-	(3,850,000)	8.3%	(83,333)	(83,333)	(237,500)
Transfer to Designated Reserves	27	-	-	-	-	-	-	-	n/a	-	-	-
	28	(\$320,833)	\$200,001	(\$520,834)	(\$320,833)	\$200,001	(\$520,834)	\$6,250,000		(\$83,333)	(\$83,333)	(\$237,500)
Total Equity/Deficit	29	\$2,318,110	\$1,136,237	\$1,181,873	\$2,318,110	\$1,136,237	\$1,181,873	\$259,773		\$2,635,022	\$2,635,022	(\$316,912)

Note 1: kWh billed does not include volumes delivered in the current month and billed in the next month.

Greenville Utilities Commission
Revenue and Expenses - Water Fund
July 31, 2020

Line #	Current Fiscal Year						Prior Fiscal Year					
	July Actual	July Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	July Actual	YTD Actual	Change Prior YTD to Current YTD	
Customer Demand:												
Number of Accounts	1	37,357								36,795		
Kgallons Pumped	2	440,472	405,451	(35,021)	440,472	405,451	(35,021)	4,962,922	8.9%	445,817	445,817	(5,345)
Kgallons Billed - Retail	3	308,472	289,781	18,691	308,472	289,781	18,691	3,544,787	8.7%	317,041	317,041	(8,569)
Kgallons Billed - Wholesale ¹	4	17,681	68,551	(50,870)	17,681	68,551	(50,870)	592,395	3.0%	22,364	22,364	(4,683)
Kgallons Billed	5	326,153	358,332	(32,179)	326,153	358,332	(32,179)	4,137,182	7.9%	339,404	339,404	(13,252)
Revenue:												
Rates & Charges - Retail	6	\$1,864,953	\$1,832,159	\$32,794	\$1,864,953	\$1,832,159	\$32,794	\$21,285,174	8.8%	\$1,839,691	\$1,839,691	\$25,262
Rates & Charges - Wholesale ¹	7	45,172	40,907	4,265	45,172	40,907	4,265	1,298,471	3.5%	56,006	56,006	(10,834)
Fees & Charges	8	28,904	33,952	(5,048)	28,904	33,952	(5,048)	407,409	7.1%	58,469	58,469	(29,565)
Temporary Service Charges	9	1,900	1,167	733	1,900	1,167	733	14,000	13.6%	600	600	1,300
Miscellaneous	10	18,871	16,297	2,574	18,871	16,297	2,574	2,295,566	0.8%	21,474	21,474	(2,603)
Interest Income	11	6,976	5,833	1,143	6,976	5,833	1,143	70,000	10.0%	14,351	14,351	(7,375)
FEMA/Insurance Reimbursement	12	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	13	-	-	-	-	-	-	15,459	0.0%	-	-	-
	15	\$1,966,776	\$1,930,315	\$36,461	\$1,966,776	\$1,930,315	\$36,461	\$25,386,079	7.7%	\$1,990,591	\$1,990,591	(\$23,815)
Expenditures:												
Operations	16	\$747,286	\$1,062,850	\$315,564	\$747,286	\$1,062,850	\$315,564	\$15,318,599	4.9%	\$915,948	\$915,948	(\$168,662)
Capital Outlay	17	32,932	88,322	55,390	32,932	88,322	55,390	1,136,630	2.9%	34,686	34,686	(1,754)
Debt Service	18	197,273	197,271	(2)	197,273	197,271	(2)	2,682,732	7.4%	151,471	151,471	45,802
Transfer to OPEB Trust Fund	19	-	-	-	-	-	-	75,000	0.0%	-	-	-
	20	\$977,491	\$1,348,443	\$370,952	\$977,491	\$1,348,443	\$370,952	\$19,212,961	5.1%	\$1,102,105	\$1,102,105	(\$124,614)
Equity/Deficit from Operations	21	\$989,285	\$581,872	\$407,413	\$989,285	\$581,872	\$407,413	\$6,173,118		\$888,486	\$888,486	\$100,799
Transfers and Fund Balance												
Transfer from Capital Projects	22	\$0	\$0	\$0	\$0	\$0	\$0	n/a		\$0	\$0	\$0
Transfer from Rate Stabilization	23	-	-	-	-	-	-	n/a		-	-	-
Appropriated Fund Balance	24	-	-	-	-	-	-	1,050,000	0.0%	-	-	-
Transfer to Capital Projects	25	(420,833)	(420,833)	-	(420,833)	(420,833)	-	(5,050,000)	8.3%	(429,167)	(429,167)	8,334
Transfer to Designated Reserves	26	-	-	-	-	-	-	n/a		-	-	-
	27	(\$420,833)	(\$420,833)	\$0	(\$420,833)	(\$420,833)	\$0	(\$4,000,000)		(\$429,167)	(\$429,167)	\$8,334
Total Equity/Deficit	28	\$568,452	\$161,039	\$407,413	\$568,452	\$161,039	\$407,413	\$2,173,118		\$459,319	\$459,319	\$109,133

Note 1: Kgallons Billed - Wholesale and Rates and Charges - Wholesale represents sales to the Town of Bethel, the Town of Farmville, Greene County, the Town of Winterville and Stokes Regional Water Corporation.

Greenville Utilities Commission
Revenue and Expenses - Sewer Fund
July 31, 2020

Line #	Current Fiscal Year						Prior Fiscal Year				
	July Actual	July Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	July Actual	YTD Actual	Change Prior YTD to Current YTD
Customer Demand:											
Number of Accounts	1	30,970								30,477	
Kgallons Total Flow	2	284,860	276,864 (7,996)	284,860	276,864	(7,996)	3,754,754	7.6%	285,890	285,890	(1,030)
Kgallons Billed - Retail	3	238,670	234,660 4,010	238,670	234,660	4,010	2,853,350	8.4%	236,245	236,245	2,425
Kgallons Billed - Wholesale ¹	4	6,737	8,855 (2,118)	6,737	8,855	(2,118)	129,612	5.2%	3,561	3,561	3,176
Total Kgallons Billed	5	245,408	243,515 1,893	245,408	243,515	1,893	2,982,962	8.2%	239,806	239,806	5,601
Revenue:											
Rates & Charges - Retail	6	\$1,932,108	\$1,935,142 (\$3,034)	\$1,932,108	\$1,935,142	(\$3,034)	\$23,222,636	8.3%	\$1,915,721	\$1,915,721	\$16,387
Rates & Charges - Wholesale ¹	7	37,728	39,297 (1,569)	37,728	39,297	(1,569)	725,827	5.2%	19,942	19,942	17,786
Fees & Charges	8	44,411	34,179 10,232	44,411	34,179	10,232	410,148	10.8%	50,491	50,491	(6,080)
Miscellaneous	9	20,345	11,378 8,967	20,345	11,378	8,967	136,520	14.9%	16,718	16,718	3,627
Interest Income	10	6,997	6,667 330	6,997	6,667	330	80,000	8.7%	15,514	15,514	(8,517)
FEMA/Insurance Reimbursement	11	-	- -	-	-	-	-	n/a	-	-	-
Bond Proceeds	12	-	- -	-	-	-	141,017	0.0%	-	-	-
	14	\$2,041,589	\$2,026,663 \$14,926	\$2,041,589	\$2,026,663	\$14,926	\$24,716,148	8.3%	\$2,018,386	\$2,018,386	\$23,203
Expenditures:											
Operations	15	\$695,889	\$1,085,475 \$389,586	\$695,889	\$1,085,475	\$389,586	\$15,427,569	4.5%	\$764,867	\$764,867	(\$68,978)
Capital Outlay	16	73,914	205,040 131,126	73,914	205,040	131,126	2,493,784	3.0%	21,040	21,040	52,874
Debt Service	17	440,077	440,077 -	440,077	440,077	-	5,421,936	8.1%	464,431	464,431	(24,354)
Transfer to OPEB Trust Fund	18	-	- -	-	-	-	75,000	0.0%	-	-	-
	19	\$1,209,880	\$1,730,592 \$520,712	\$1,209,880	\$1,730,592	\$520,712	\$23,418,289	5.2%	\$1,250,338	\$1,250,338	(\$40,458)
Equity/Deficit from Operations	20	\$831,709	\$296,071 \$535,638	\$831,709	\$296,071	\$535,638	\$1,297,859		\$768,048	\$768,048	\$63,661
Transfers and Fund Balance											
Transfer from Capital Projects	21	\$0	\$0 \$0	\$0	\$0	\$0	\$0	n/a	\$0	\$0	\$0
Transfer from Rate Stabilization	22	-	- -	-	-	-	-	n/a	-	-	-
Appropriated Fund Balance	23	-	- -	-	-	-	1,050,000	0.0%	-	-	-
Transfer to Capital Projects	24	(358,334)	(179,167) (179,167)	(358,334)	(179,167)	(179,167)	(2,150,000)	16.7%	(175,000)	(175,000)	(183,334)
Transfer to Designated Reserves	25	-	- -	-	-	-	-	n/a	-	-	-
	26	(\$358,334)	(\$179,167) (\$179,167)	(\$358,334)	(\$179,167)	(\$179,167)	(\$1,100,000)		(\$175,000)	(\$175,000)	(\$183,334)
Total Equity/Deficit	27	\$473,375	\$116,904 \$356,471	\$473,375	\$116,904	\$356,471	\$197,859		\$593,048	\$593,048	(\$119,673)

Note 1: Kgallons Billed - Wholesale and Rates and Charges - Wholesale represents sales to the Town of Bethel and the Town of Grimesland.

Greenville Utilities Commission
Revenue and Expenses - Gas Fund
July 31, 2020

Line #	Current Fiscal Year						Prior Fiscal Year					
	July Actual	July Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	July Actual	YTD Actual	Change Prior YTD to Current YTD	
Customer Demand:												
Number of Accounts	1	23,858								23,474		
CCFs Purchased	2	1,764,092	1,267,167	(496,925)	1,764,092	1,267,167	(496,925)	35,199,097	5.0%	1,908,669	1,908,669	(144,577)
CCFs Delivered to GUC	3	1,659,588	1,230,166	(429,422)	1,659,588	1,230,166	(429,422)	34,171,283	4.9%	1,785,424	1,785,424	(125,836)
CCFs Billed - Firm	4	582,289	493,895	88,394	582,289	493,895	88,394	16,972,600	3.4%	547,491	547,491	34,798
CCFs Billed - Interruptible	5	886,068	896,271	(10,203)	886,068	896,271	(10,203)	15,787,200	5.6%	886,944	886,944	(876)
CCFs Billed - Total	6	1,468,357	1,390,166	78,191	1,468,357	1,390,166	78,191	32,759,800	4.5%	1,434,435	1,434,435	33,922
Revenue:												
Rates & Charges - Retail	7	\$1,499,531	\$1,375,203	\$124,328	\$1,499,531	\$1,375,203	\$124,328	\$32,493,100	4.6%	\$1,644,141	\$1,644,141	(\$144,610)
Fees & Charges	8	15,986	12,046	3,940	15,986	12,046	3,940	144,550	11.1%	9,335	9,335	6,651
Miscellaneous	9	8,393	11,794	(3,401)	8,393	11,794	(3,401)	141,511	5.9%	19,463	19,463	(11,070)
Interest Income	10	13,867	10,833	3,034	13,867	10,833	3,034	130,000	10.7%	30,176	30,176	(16,309)
FEMA/Insurance Reimbursement	11	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	12	-	-	-	-	-	-	-	n/a	-	-	-
	14	\$1,537,777	\$1,409,876	\$127,901	\$1,537,777	\$1,409,876	\$127,901	\$32,909,161	4.7%	\$1,703,115	\$1,703,115	(\$165,338)
Expenditures:												
Operations	15	\$529,816	\$762,408	\$232,592	\$529,816	\$762,408	\$232,592	\$11,229,540	4.7%	\$675,328	\$675,328	(\$145,512)
Purchased Gas	16	812,114	587,236	(224,878)	812,114	587,236	(224,878)	17,022,470	4.8%	926,468	926,468	(114,354)
Capital Outlay	17	53,593	108,263	54,670	53,593	108,263	54,670	1,481,270	3.6%	58,836	58,836	(5,243)
Debt Service	18	132,361	132,362	1	132,361	132,362	1	1,588,338	8.3%	103,516	103,516	28,845
City Turnover	19	138,762	138,762	-	138,762	138,762	-	1,665,149	8.3%	142,907	142,907	(4,145)
Transfer to OPEB Trust Fund	20	-	-	-	-	-	-	75,000	0.0%	-	-	-
	21	\$1,666,646	\$1,729,031	\$62,385	\$1,666,646	\$1,729,031	\$62,385	\$33,061,767	5.0%	\$1,907,055	\$1,907,055	(\$240,409)
Equity/Deficit from Operations	22	(\$128,869)	(\$319,155)	\$190,286	(\$128,869)	(\$319,155)	\$190,286	(\$152,606)		(\$203,940)	(\$203,940)	\$75,071
Transfers and Fund Balance												
Transfer from Capital Projects	23	\$0	\$17,167	(\$17,167)	\$0	\$17,167	(\$17,167)	\$206,000	0.0%	\$0	\$0	\$0
Transfer from Rate Stabilization	24	-	-	-	-	-	-	-	n/a	-	-	-
Appropriated Fund Balance	25	-	-	-	-	-	-	1,050,000	0.0%	-	-	-
Transfer to Rate Stabilization	26	-	-	-	-	-	-	-	n/a	(20,833)	(20,833)	20,833
Transfer to Capital Projects	27	-	(87,500)	87,500	-	(87,500)	87,500	(1,050,000)	0.0%	-	-	-
Transfer to Designated Reserves	28	-	-	-	-	-	-	-	n/a	-	-	-
	29	\$0	(\$70,333)	\$70,333	\$0	(\$70,333)	\$70,333	\$206,000		(\$20,833)	(\$20,833)	\$20,833
Total Equity/Deficit	30	(\$128,869)	(\$389,488)	\$260,619	(\$128,869)	(\$389,488)	\$260,619	\$53,394		(\$224,773)	(\$224,773)	\$95,904

Greenville Utilities Commission
Statement of Revenues, Expenses and Changes in Fund Net Position
July 31, 2020
Preliminary

	Line #	Major Funds				Total
		Electric Fund	Water Fund	Sewer Fund	Gas Fund	
Operating revenues:						
Charges for services	1	\$ 18,593,186	\$ 1,940,929	\$ 2,014,246	\$ 1,515,517	\$ 24,063,878
Other operating revenues	2	18,103	5,353	5,353	5,353	34,162
Total operating revenues	3	18,611,289	1,946,282	2,019,599	1,520,870	24,098,040
Operating expenses:						
Administration and general	4	796,703	239,314	231,548	186,924	1,454,489
Operations and maintenance	5	745,310	507,972	464,340	342,895	2,060,517
Purchased power and gas	6	13,151,094	-	-	812,114	13,963,208
Depreciation	7	816,162	335,564	532,888	190,063	1,874,677
Total operating expenses	8	15,509,269	1,082,850	1,228,776	1,531,996	19,352,891
Operating income (loss)	9	3,102,020	863,432	790,823	(11,126)	4,745,149
Non-operating revenues (expenses):						
Interest income	10	65,401	11,492	16,853	22,454	116,200
Debt interest expense and service charges	11	(194,945)	(75,953)	(133,271)	(61,979)	(466,148)
Other nonoperating revenues	12	67,326	41,964	42,894	3,041	155,225
Other nonoperating expenses	13	-	-	-	-	-
Net nonoperating revenues	14	(62,218)	(22,497)	(73,524)	(36,484)	(194,723)
Income before contributions and transfers	15	3,039,802	840,935	717,299	(47,610)	4,550,426
Contributions and transfers:						
Capital contributions	16	-	-	-	-	-
Transfer to City of Greenville, General Fund	17	(323,081)	-	-	(138,762)	(461,843)
Transfer to City of Greenville, street light reimbursement	18	(70,253)	-	-	-	(70,253)
Total contributions and transfers	19	(393,334)	-	-	(138,762)	(532,096)
Changes in net position	20	2,646,468	840,935	717,299	(186,372)	4,018,330
Net position, beginning of month	21	154,946,231	81,957,066	120,870,874	52,359,617	410,133,788
Net position, end of month	22	\$ 157,592,699	\$ 82,798,001	\$ 121,588,173	\$ 52,173,245	\$ 414,152,118

Greenville Utilities Commission
Statement of Cash Flows
Fiscal Year to Date
July 31, 2020
Preliminary

	Line #	Electric	Water	Sewer	Gas	Total	Last Year
Sources:							
Operating income	1	\$ 3,102,020	\$ 863,432	\$ 790,823	\$ (11,126)	\$ 4,745,149	\$ 4,322,568
Depreciation	2	816,162	335,564	532,888	190,063	1,874,677	1,784,547
Changes in working capital	3	(4,003,599)	(450,724)	(766,170)	(440,646)	(5,661,139)	(23,362)
Interest earned	4	40,089	6,976	6,996	13,867	67,928	159,857
FEMA/insurance reimbursement	5	-	-	-	-	-	-
Transfer from rate stabilization	6	-	-	-	-	-	-
Transfer from capital projects	7	-	-	-	-	-	-
Proceeds from debt issuance	8	-	-	-	-	-	-
Subtotal	9	(45,328)	755,248	564,537	(247,842)	1,026,615	6,243,610
Uses:							
City Turnover	10	(323,081)	-	-	(138,762)	(461,843)	(480,824)
City Street Light reimbursement	11	(70,253)	-	-	-	(70,253)	(65,253)
Debt service payments	12	(582,500)	(176,449)	(149,865)	(140,514)	(1,049,328)	(3,666)
Debt issuance costs	13	-	-	-	-	-	-
Other nonoperating expenses	14	-	-	-	-	-	-
Capital Outlay expenditures	15	(627,770)	(32,932)	(73,914)	(53,593)	(788,209)	(647,198)
Transfers to Rate Stabilization Fund	16	-	-	-	-	-	(20,833)
Transfers to Capital Projects Fund	17	(320,833)	(420,833)	(358,334)	-	(1,100,000)	(687,500)
Subtotal	18	(1,924,437)	(630,214)	(582,113)	(332,869)	(3,469,633)	(1,905,274)
Net increase (decrease) - operating cash	19	(1,969,765)	125,034	(17,576)	(580,711)	(2,443,018)	4,338,336
Rate stabilization funds							
Transfers from Operating Fund	20	-	-	-	-	-	20,833
Interest earnings	21	18,527	-	-	1,414	19,941	48,940
Transfers to Operating Fund	22	-	-	-	-	-	-
Net increase (decrease) - rate stabilization fund	23	18,527	-	-	1,414	19,941	69,773
Capital projects funds							
Proceeds from debt issuance	24	-	-	-	-	-	-
Contributions/grants	25	-	-	-	-	-	-
Interest earnings	26	6,785	3,998	9,280	7,173	27,236	65,820
Transfers from Operating Fund	27	320,833	420,833	358,334	-	1,100,000	687,500
Changes in working capital	28	(68)	(12)	(12)	(13)	(105)	(122,095)
Capital Projects expenditures	29	(1,492,184)	(978,560)	(406,622)	(407,682)	(3,285,048)	(3,252,410)
Net increase (decrease) - capital projects	30	(1,164,634)	(553,741)	(39,020)	(400,522)	(2,157,917)	(2,621,185)
Capital reserves funds							
System development fees	31	-	34,108	30,899	-	65,007	116,620
Interest earnings	32	-	518	577	-	1,095	1,340
Transfers to Capital Projects Fund	33	-	-	-	-	-	-
Transfers to Operating Fund	34	-	-	-	-	-	-
Net increase (decrease) - capital reserves	35	-	34,626	31,476	-	66,102	117,960
Net increase (decrease) in cash and investments	36	(3,115,872)	(394,081)	(25,120)	(979,819)	(4,514,892)	1,904,884
Cash and investments and revenue bond proceeds, beginning	37	\$ 91,080,546	\$ 19,982,654	\$ 27,316,785	\$ 30,729,365	\$ 169,109,350	\$ 82,053,279
Cash and investments and revenue bond proceeds, ending	38	\$ 87,964,674	\$ 19,588,573	\$ 27,291,665	\$ 29,749,546	\$ 164,594,458	\$ 83,958,163

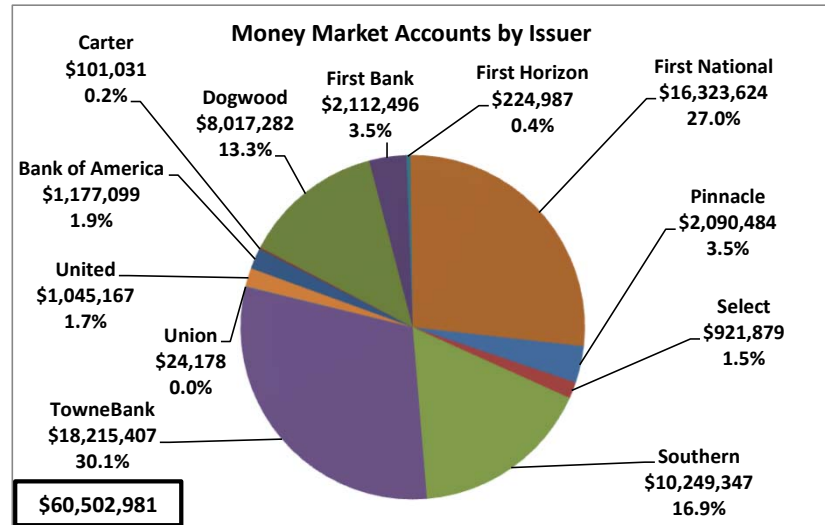
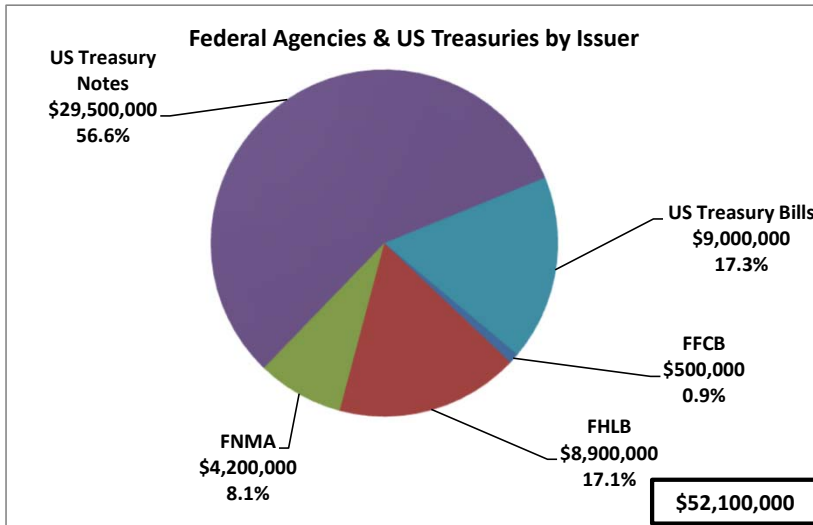
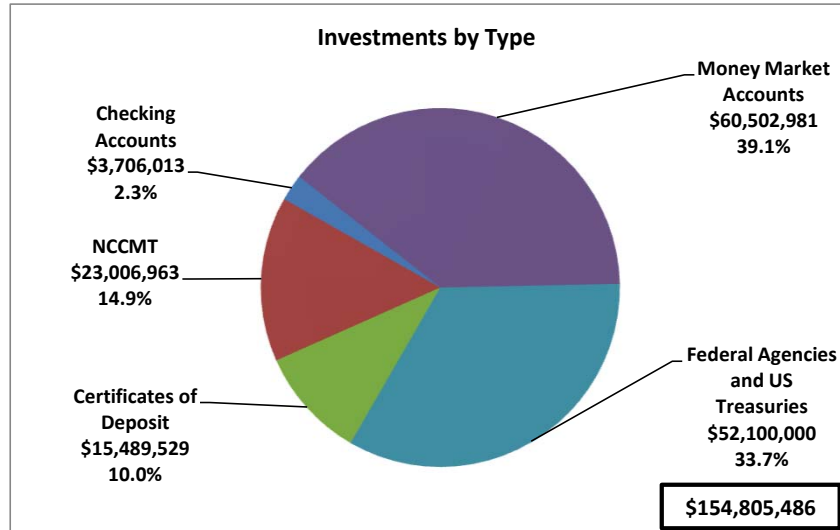
Greenville Utilities Commission
Statement of Net Position
July 31, 2020
Preliminary

	Line #	Electric Fund	Water Fund	Sewer Fund	Gas Fund	Total
Assets						
Current assets:						
Cash and investments - Operating Fund	1	51,607,421	7,051,999	7,802,695	15,471,474	81,933,589
Cash and investments - Rate Stabilization Fund	2	24,373,524	-	-	2,156,786	26,530,310
Cash and investments - Capital Project Fund	3	9,101,484	5,836,899	13,795,441	11,167,821	39,901,645
Accounts receivable, net	4	23,549,256	2,593,884	2,685,677	1,989,475	30,818,292
Due from other governments	5	1,376,927	333,556	363,504	226,648	2,300,635
Inventories	6	6,366,362	935,586	227,839	799,326	8,329,113
Prepaid expenses and deposits	7	349,523	143,748	140,053	105,321	738,645
Total current assets	8	<u>116,724,497</u>	<u>16,895,672</u>	<u>25,015,209</u>	<u>31,916,851</u>	<u>190,552,229</u>
Non-current assets:						
Restricted assets:						
Restricted cash and cash equivalents:						
Bond funds	9	2,882,245	3,983,366	2,656,344	953,465	10,475,420
Capacity fees	10	-	1,920,812	2,158,902	-	4,079,714
System development fees	11	-	795,497	878,283	-	1,673,780
Total restricted cash and cash equivalents	12	<u>2,882,245</u>	<u>6,699,675</u>	<u>5,693,529</u>	<u>953,465</u>	<u>16,228,914</u>
Total restricted assets	13	<u>2,882,245</u>	<u>6,699,675</u>	<u>5,693,529</u>	<u>953,465</u>	<u>16,228,914</u>
Notes receivable	14	-	222,416	-	-	222,416
Capital assets:						
Land, easements and construction in progress	15	32,591,916	15,595,827	11,807,166	8,529,990	68,524,899
Other capital assets, net of depreciation	16	107,872,967	81,659,688	142,520,576	41,059,812	373,113,043
Total capital assets	17	<u>140,464,883</u>	<u>97,255,515</u>	<u>154,327,742</u>	<u>49,589,802</u>	<u>441,637,942</u>
Total non-current assets	18	<u>143,347,128</u>	<u>104,177,606</u>	<u>160,021,271</u>	<u>50,543,267</u>	<u>458,089,272</u>
Total assets	19	<u>260,071,625</u>	<u>121,073,278</u>	<u>185,036,480</u>	<u>82,460,118</u>	<u>648,641,501</u>
Deferred Outflows of Resources						
Pension deferrals	20	3,029,313	1,625,485	1,551,599	1,182,171	7,388,568
OPEB deferrals	21	4,226,412	2,267,831	2,164,748	1,649,331	10,308,322
Unamortized bond refunding charges	22	369,546	509,142	487,566	71,808	1,438,062
Total deferred outflows of resources	23	<u>7,625,271</u>	<u>4,402,458</u>	<u>4,203,913</u>	<u>2,903,310</u>	<u>19,134,952</u>
Liabilities						
Current liabilities:						
Accounts payable and accrued expenses	24	14,588,729	437,811	429,942	1,114,310	16,570,792
Customer deposits	25	3,364,075	775,280	1,469	457,402	4,598,226
Accrued interest payable	26	389,841	180,290	375,202	155,670	1,101,003
Unearned revenue ²	27	-	55,740	67,680	-	123,420
Current portion of compensated absences	28	781,695	371,857	334,080	310,526	1,798,158
Current maturities of long-term debt	29	2,047,265	1,455,837	3,681,674	844,586	8,029,362
Total current liabilities	30	<u>21,171,605</u>	<u>3,276,815</u>	<u>4,890,047</u>	<u>2,882,494</u>	<u>32,220,961</u>
Non-current liabilities						
Compensated absences	31	265,397	171,761	158,786	180,449	776,393
Long-term debt, excluding current portion	32	62,124,519	24,986,747	49,008,359	19,769,122	155,888,747
Net OPEB liability	33	19,174,718	10,288,874	9,821,197	7,482,817	46,767,606
Net pension liability	34	5,027,690	2,697,785	2,575,158	1,962,025	12,262,658
Total non current liabilities	35	<u>86,592,324</u>	<u>38,145,167</u>	<u>61,563,500</u>	<u>29,394,413</u>	<u>215,695,404</u>
Total liabilities	36	<u>107,763,929</u>	<u>41,421,982</u>	<u>66,453,547</u>	<u>32,276,907</u>	<u>247,916,365</u>
Deferred Inflows of Resources						
Pension deferrals	37	38,283	20,542	19,608	14,940	93,373
OPEB deferrals	38	2,301,985	1,235,211	1,179,065	898,336	5,614,597
Total deferred inflows of resources	39	<u>2,340,268</u>	<u>1,255,753</u>	<u>1,198,673</u>	<u>913,276</u>	<u>5,707,970</u>
Net Position						
Net investment in capital assets	40	79,544,890	75,305,439	104,781,619	30,001,367	289,633,315
Unrestricted	41	78,047,809	7,492,562	16,806,554	22,171,878	124,518,803
Total net position	42	<u>\$ 157,592,699</u>	<u>\$ 82,798,001</u>	<u>\$ 121,588,173</u>	<u>\$ 52,173,245</u>	<u>\$ 414,152,118</u>

¹ Negative cash balances in the Capital Projects funds reflect reimbursements due from revenue bonds, SRF loans and grants.

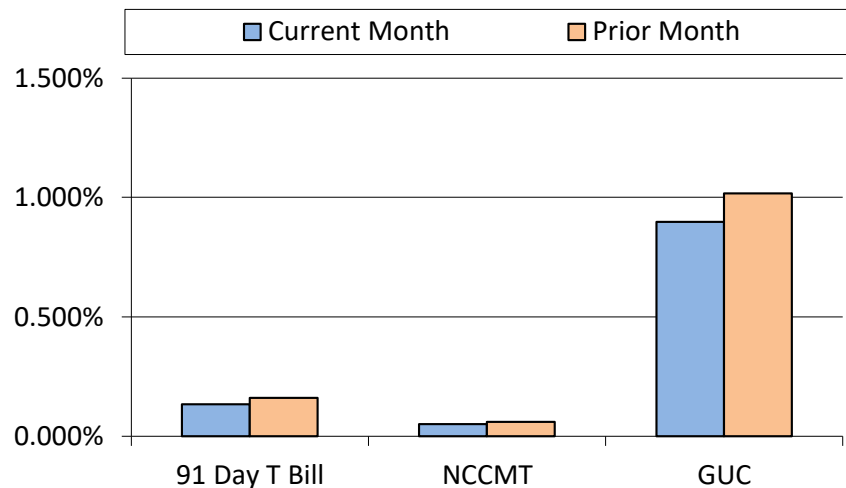
² Unearned revenue includes prepaid street light installations and prepaid water and sewer tap fees.

Investment Portfolio Diversification July 31, 2020

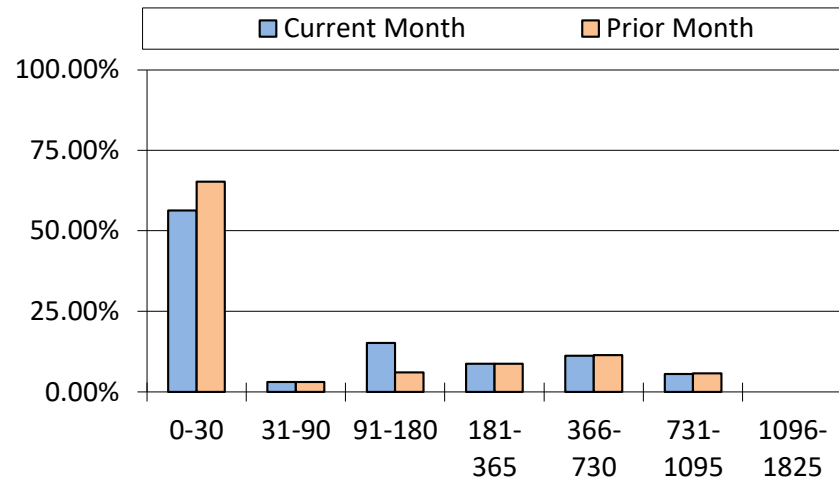


Cash and Investment Report
July 31, 2020

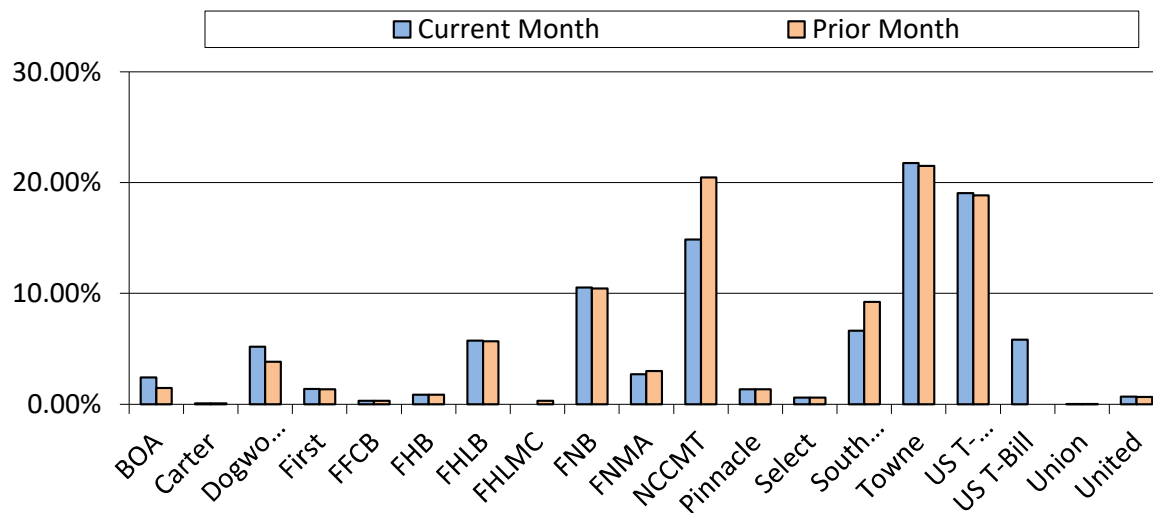
Yield Comparison



**Days to Maturity
Percent of Portfolio**



Portfolio by Issuer



**GUC Investments
Summary by Issuer
July 31, 2020**

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Bank of America	2	3,759,525.07	3,759,525.07	2.43	0.063	1
Carter Bank	1	101,031.30	101,031.30	0.07	0.350	1
Dogwood State Bank	1	8,017,281.77	8,017,281.77	5.19	0.750	1
First Bank	1	2,112,495.60	2,112,495.60	1.37	0.400	1
Federal Farm Credit Bank	1	500,000.00	499,940.00	0.32	1.812	53
First Horizon Bank	2	1,348,573.96	1,348,573.96	0.87	0.033	1
Federal Home Loan Bank	5	8,900,000.00	8,880,234.50	5.75	1.915	426
First National Bank	1	16,323,624.19	16,323,624.19	10.57	0.600	1
Federal National Mort Assoc	2	4,200,000.00	4,162,336.50	2.69	2.256	149
N C Capital Management Trust	3	23,006,962.70	23,006,962.70	14.89	0.132	1
Pinnacle Bank	1	2,090,484.31	2,090,484.31	1.35	0.450	1
Select Bank & Trust Co.	1	921,879.33	921,879.33	0.60	1.790	1
Southern Bank & Trust Co.	1	10,249,346.54	10,249,346.54	6.63	0.500	1
US Treasury Note	13	29,500,000.00	29,237,880.76	18.93	2.001	529
US Treasury Bill	1	9,000,000.00	8,993,030.58	5.82	0.162	152
TowneBank	4	33,704,935.67	33,704,935.67	21.82	0.669	70
Union Bank	1	24,178.42	24,178.42	0.02	0.150	1
United Bank	1	1,045,167.10	1,045,167.10	0.68	1.200	1
Total and Average	42	154,805,485.96	154,478,908.30	100.00	0.898	153

GUC Investments
Portfolio Management
Portfolio Details - Investments
July 31, 2020

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Certificates of Deposit - Bank												
SYS1131	1131	TowneBank		04/27/2020	5,167,691.08	5,167,691.08	5,167,691.08	1.010	0.996	1.010	118	11/27/2020
SYS1132	1132	TowneBank		05/29/2020	5,165,565.52	5,165,565.52	5,165,565.52	0.760	0.750	0.760	150	12/29/2020
SYS1133	1133	TowneBank		07/01/2020	5,156,272.27	5,156,272.27	5,156,272.27	0.760	0.750	0.760	184	02/01/2021
Subtotal and Average			15,323,197.51		15,489,528.87	15,489,528.87	15,489,528.87		0.832	0.843	151	
NC Capital Management Trust												
SYS33	33	N C Capital Management Trust			1,802,115.10	1,802,115.10	1,802,115.10	0.050	0.049	0.050	1	
SYS745	745	N C Capital Management Trust			20,938,594.39	20,938,594.39	20,938,594.39	0.140	0.138	0.140	1	
SYS988	988	N C Capital Management Trust			266,253.21	266,253.21	266,253.21	0.050	0.049	0.050	1	
Subtotal and Average			24,740,727.35		23,006,962.70	23,006,962.70	23,006,962.70		0.130	0.132	1	
Passbook/Checking Accounts												
SYS735	735	Bank of America			2,582,425.66	2,582,425.66	2,582,425.66		0.000	0.000	1	
SYS974	974	First Horizon Bank		07/01/2020	1,123,587.43	1,123,587.43	1,123,587.43		0.000	0.000	1	
Subtotal and Average			3,266,353.16		3,706,013.09	3,706,013.09	3,706,013.09		0.000	0.000	1	
Money Market Accounts												
SYS733	733	Bank of America			1,177,099.41	1,177,099.41	1,177,099.41	0.200	0.197	0.200	1	
SYS1082	1082	Carter Bank			101,031.30	101,031.30	101,031.30	0.350	0.345	0.350	1	
SYS1125	1125	Dogwood State Bank			8,017,281.77	8,017,281.77	8,017,281.77	0.750	0.740	0.750	1	
SYS946	946	First Bank			2,112,495.60	2,112,495.60	2,112,495.60	0.400	0.395	0.400	1	
SYS975	975	First Horizon Bank			224,986.53	224,986.53	224,986.53	0.200	0.197	0.200	1	
SYS899	899	First National Bank			16,323,624.19	16,323,624.19	16,323,624.19	0.600	0.592	0.600	1	
SYS915	915	Pinnacle Bank			2,090,484.31	2,090,484.31	2,090,484.31	0.450	0.444	0.450	1	
SYS916	916	Select Bank & Trust Co.			921,879.33	921,879.33	921,879.33	1.790	1.765	1.790	1	
SYS917	917	Southern Bank & Trust Co.			10,249,346.54	10,249,346.54	10,249,346.54	0.500	0.493	0.500	1	
SYS1032	1032	TowneBank			18,215,406.80	18,215,406.80	18,215,406.80	0.520	0.513	0.520	1	
SYS927	927	Union Bank			24,178.42	24,178.42	24,178.42	0.150	0.148	0.150	1	
SYS954	954	United Bank			1,045,167.10	1,045,167.10	1,045,167.10	1.200	1.184	1.200	1	
Subtotal and Average			61,078,187.88		60,502,981.30	60,502,981.30	60,502,981.30		0.577	0.585	1	
Federal Agency Coupon Securities												
3133EKR65	1090	Federal Farm Credit Bank		09/23/2019	500,000.00	501,155.58	499,940.00	1.800	1.787	1.812	53	09/23/2020
313380GJ0	1093	Federal Home Loan Bank		09/13/2019	2,250,000.00	2,335,792.50	2,273,332.50	2.000	1.620	1.643	769	09/09/2022
313380GJ0	1099	Federal Home Loan Bank		10/23/2019	1,950,000.00	2,024,353.50	1,970,280.00	2.000	1.606	1.628	769	09/09/2022
3130ACE26	1103	Federal Home Loan Bank		10/24/2019	2,100,000.00	2,104,032.00	2,095,611.00	1.375	1.581	1.602	58	09/28/2020
3130AJ3A5	1127	Federal Home Loan Bank		02/14/2020	500,000.00	500,227.56	500,000.00	1.570	1.548	1.570	562	02/14/2022
3130ACE26	989	Federal Home Loan Bank		11/02/2018	2,100,000.00	2,104,032.00	2,041,011.00	1.375	2.861	2.900	58	09/28/2020

**GUC Investments
Portfolio Management
Portfolio Details - Investments
July 31, 2020**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Federal Agency Coupon Securities												
3135G0H55	1100	Federal National Mort Assoc		10/23/2019	2,100,000.00	2,115,057.00	2,105,029.50	1.875	1.646	1.669	149	12/28/2020
3135G0H55	992	Federal National Mort Assoc		11/05/2018	2,100,000.00	2,115,057.00	2,057,307.00	1.875	2.818	2.857	149	12/28/2020
Subtotal and Average			13,897,349.71		13,600,000.00	13,799,707.14	13,542,511.00		1.988	2.016	327	
Treasury Coupon Securities												
912828U81	1019	US Treasury Note		01/02/2019	2,250,000.00	2,309,647.50	2,220,468.75	2.000	2.424	2.457	517	12/31/2021
912828W89	1062	US Treasury Note		04/02/2019	2,100,000.00	2,161,131.00	2,076,046.88	1.875	2.240	2.271	607	03/31/2022
912828XW5	1087	US Treasury Note		07/02/2019	2,250,000.00	2,319,930.00	2,251,054.69	1.750	1.710	1.734	698	06/30/2022
912828U81	1102	US Treasury Note		10/23/2019	1,950,000.00	2,001,694.50	1,966,833.98	2.000	1.575	1.596	517	12/31/2021
912828C57	1104	US Treasury Note		10/24/2019	2,100,000.00	2,129,736.00	2,118,867.18	2.250	1.591	1.613	242	03/31/2021
912828W89	1105	US Treasury Note		10/24/2019	2,100,000.00	2,161,131.00	2,115,503.90	1.875	1.543	1.565	607	03/31/2022
912828S27	1108	US Treasury Note		10/25/2019	2,100,000.00	2,119,152.00	2,082,937.50	1.125	1.594	1.616	333	06/30/2021
912828T34	1109	US Treasury Note		10/25/2019	2,100,000.00	2,124,192.00	2,080,886.70	1.125	1.583	1.605	425	09/30/2021
912828XW5	1110	US Treasury Note		10/25/2019	1,950,000.00	2,010,606.00	1,959,750.00	1.750	1.537	1.559	698	06/30/2022
912828YW4	1126	US Treasury Note		01/02/2020	4,300,000.00	4,454,284.00	4,302,519.50	1.625	1.583	1.604	866	12/15/2022
912828T34	995	US Treasury Note		11/06/2018	2,100,000.00	2,124,192.00	1,993,605.45	1.125	2.921	2.962	425	09/30/2021
912828C57	998	US Treasury Note		11/07/2018	2,100,000.00	2,129,736.00	2,066,613.28	2.250	2.901	2.942	242	03/31/2021
912828S27	999	US Treasury Note		11/07/2018	2,100,000.00	2,119,152.00	2,002,792.95	1.125	2.915	2.956	333	06/30/2021
Subtotal and Average			29,237,880.76		29,500,000.00	30,164,584.00	29,237,880.76		1.974	2.001	529	
Miscellaneous Discounts -Amortizing												
912796TY5	1134	US Treasury Bill		07/07/2020	9,000,000.00	8,996,310.00	8,993,030.58	0.158	0.160	0.162	152	12/31/2020
Subtotal and Average			7,252,444.02		9,000,000.00	8,996,310.00	8,993,030.58		0.160	0.162	152	
Total and Average			154,796,140.38		154,805,485.96	155,666,087.10	154,478,908.30		0.886	0.898	153	



Agenda Item # 3

Meeting Date: August 20, 2020

Item:	Consideration of Lease Agreement with EL Land, LLC
Contact:	Tony Cannon
Explanation:	<p>The southern portion of the existing Wastewater Treatment Plant property (consisting of approximately 158 acres) is in the floodway, is highly prone to flooding and is surplus to the current needs of the Commission. By ordinance, the City Council approved a recreation/sport hunting overlay for this tract. EL Land, LLC has offered to lease this tract for its appraised rental value for ten (10) years with three (3) five-year renewal terms. These rents will be used by the Commission for conservation and environmentally friendly projects.</p>
Strategic Plan Elements:	<p>Strategic Themes:</p> <ul style="list-style-type: none">• Shaping Our Future <p>Objectives:</p> <ul style="list-style-type: none">• Developing and enhancing strategic partnerships• Embracing change to ensure organizational alignment and efficiency <p>Core Values:</p> <ul style="list-style-type: none">• Act with Integrity• Encourage Innovation/Lifelong Learning• Support the Community
Previous Board Actions:	None.
Fiscal Note:	None.
Recommended Action(s):	<p>Authorize General Manager/CEO on behalf of Greenville Utilities Commission to negotiate and execute a Lease Agreement with EL Land, LLC for approximately 158 acres (the southern portion of the Wastewater Treatment Plant property) for recreational / sport hunting pursuant to City Ordinance of the City of Greenville and recommend to the City Council of the City of Greenville to approve and execute said Lease Agreement</p>



Agenda Item # 4

Meeting Date: August 20, 2020

Item:	Update on Efforts to Diversify Applicant Pools
Contact:	Chris Padgett : Richie Shreves
Explanation:	An update on the efforts to diversify applicant pools will be given.
Strategic Plan Elements:	Strategic Themes: <ul style="list-style-type: none">• Shaping Our Future Objectives: <ul style="list-style-type: none">• Recruiting and retaining an exceptional, motivated, diverse, and agile workforce• Embracing change to ensure organizational alignment and efficiency Core Values: <ul style="list-style-type: none">• Appreciate Diversity• Act with Integrity
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	No Action Required



Agenda Item # 5

Meeting Date: August 20, 2020

Item:	Capital Project Updates
Contact:	Chris Padgett
Explanation:	An update on capital projects will be given.
Strategic Plan Elements:	<p>Strategic Themes:</p> <ul style="list-style-type: none">• Shaping Our Future• Safety, Reliability & Value• Exceptional Customer Service <p>Objectives:</p> <ul style="list-style-type: none">• Safely providing reliable and innovative utility solutions• Embracing change to ensure organizational alignment and efficiency• Exceeding customer expectations <p>Core Values:</p> <ul style="list-style-type: none">• Deliver reliable services• Support the community• Exceed customers' expectations
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	N/A



Agenda Item # 6

Meeting Date: August 20, 2020

Item:	General Manager's Report
Contact:	Tony Cannon
Explanation:	<p>1. Informational Reading</p> <p>Bids, Statistical Data, Sewer Spill Tracking Report, Load Management Report, and PGA Report are attached.</p> <p>The Management Team will be available at the meeting to answer any questions regarding work activities.</p> <p>2. Key Performance Indicators (KPIs)</p> <p>Attached is a list of GUC's Tier 1 corporate Key Performance Indicators (KPIs).</p> <p>3. Commendations</p> <p>4. Other</p>
Strategic Plan Elements:	<p>Strategic Themes:</p> <ul style="list-style-type: none">• Shaping Our Future• Safety, Reliability & Value• Exceptional Customer Service <p>Objectives:</p> <ul style="list-style-type: none">• Embracing change to ensure organizational alignment and efficiency• Developing and enhancing strategic partnerships• Exceeding customer expectations <p>Core Values:</p> <ul style="list-style-type: none">• Value employees• Encourage innovation/lifelong learning• Appreciate diversity• Support the community

**Previous Board
Actions:**

N/A

Fiscal Note:

N/A

**Recommended
Action(s):**

N/A

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED

FOR TUBULAR STEEL STRUCTURES

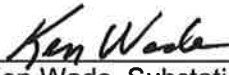
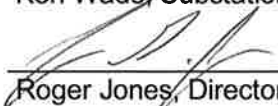
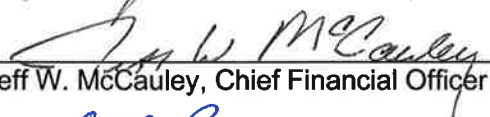


JUNE 25, 2020 @ 4:00 PM

VENDORS	DELIVERY TIME (WKS)	TOTAL
Anixter, Inc.	18-20 Weeks	\$447,432.57*
Sabre Industries	20-24 Weeks	581,258.00
Summit Utility Structures, LLC	Dec. 2020	589,164.00
Mica Steel Works	28-30 Weeks	782,539.00
Rohn Products, LLC	18-20 Weeks	446,900.00 ⁽¹⁾

* Indicates recommended award based on the lowest responsible, responsive bid.

(1) Indicates that the vendor did not meet minimum specifications. The pole diameters were significantly smaller than the design provided.

Recommended for Award:

 _____ Ken Wade, Substation Control Engineer	<u>7/8/20</u> Date
 _____ Roger Jones, Director of Electric Systems	<u>7/9/20</u> Date
 _____ Jeff W. McCauley, Chief Financial Officer	<u>7/10/20</u> Date
 _____ Chris Padgett, Chief Administrative Officer	<u>7/10/20</u> Date
 _____ Anthony C. Cannon, General Manager/CEO	<u>7-10-20</u> Date

Approved for Award:

GREENVILLE UTILITIES COMMISSION

RANKING OF QUALIFICATIONS RECEIVED FOR ENGINEERING
SERVICES FOR GAS DISTRIBUTION SYSTEM IMPROVEMENTS


JUNE 30, 2020 @ 4:00 PM

VENDOR QUALIFICATION RANKING


Rivers & Associates *
RK&K
Kimley Horn
S&ME
AECOM
Weston & Sampson
Burns & McDonnell
Energy Land & Infrastructure
Thomas & Hutton
Wade Trim
Magnolia River
ARK Consulting Group
Booth & Associates

*Indicates recommended negotiations based on the vendor's submitted qualifications.


Recommended for Negotiations:




Durk Tyson, Gas Systems Engineer 7/22/2020
Date



Anthony Miller, Director of Gas Systems 7/23/2020
Date



Jeff McCauley, Chief Financial Officer 8/4/20
Date



Chris Padgett, Chief Administrative Officer 8-4-20
Date

Approved for Negotiations:



Anthony C. Cannon, General Manager/CEO 8-4-2020
Date

Greenville Utilities Commission
 RFQ 20-27 for Engineering Services for Gas Distribution System Improvements
 GCP10112 - VOA Road Loop
 RFQ Submittal Date: June 30, 2020

Name of Firm	Recent Specialized Experience	Staff Qualifications	Capacity to Accomplish the Work	Past Performance	Location of the Firm	Proposed Project Schedule	Other Considerations	Total
(Weighted Points)	(30)	(25)	(20)	(15)	(10)	(10)	(10)	(120)
AECOM								
Reviewer 1	25	20	18	5	8	10	0	86
Reviewer 2	25	20	0	0	5	10	0	60
Reviewer 3	30	25	20	0	8	9	0	92
Reviewer 4	20	23	16	12	6	6	0	83
Total	100	88	54	17	27	35	0	321
ARK Consulting Group								
Reviewer 1	10	15	15	0	10	2	0	52
Reviewer 2	15	15	0	0	10	10	5	55
Reviewer 3	20	20	20	0	10	7	0	77
Reviewer 4	15	15	18	5	10	6	0	69
Total	60	65	53	5	40	25	5	253
Booth & Associates								
Reviewer 1	10	15	15	0	8	5	0	53
Reviewer 2	20	15	0	0	5	10	5	55
Reviewer 3	20	18	18	0	8	9	0	73
Reviewer 4	12	13	15	5	2	4	0	51
Total	62	61	48	5	23	28	5	232
Burns & McDonnell								
Reviewer 1	28	20	18	0	8	10	5	89
Reviewer 2	25	25	0	0	5	10	0	65
Reviewer 3	20	20	18	0	7	9	0	74
Reviewer 4	25	20	15	10	2	6	0	78
Total	98	85	51	10	22	35	5	306
Energy Land & Infrastructure								
Reviewer 1	25	16	15	0	8	7	6	77
Reviewer 2	25	25	0	0	5	10	5	70
Reviewer 3	25	25	20	0	8	9	0	87
Reviewer 4	25	20	5	10	2	6	0	68
Total	100	86	40	10	23	32	11	302
Kimley Horn								
Reviewer 1	25	20	18	13	8	9	10	103
Reviewer 2	25	25	0	5	5	10	0	70
Reviewer 3	30	25	20	15	8	9	0	107
Reviewer 4	20	20	15	13	7	4	0	79
Total	100	90	53	46	28	32	10	359

Greenville Utilities Commission
 RFQ 20-27 for Engineering Services for Gas Distribution System Improvements
 GCP10112 - VOA Road Loop
 RFQ Submittal Date: June 30, 2020

Name of Firm	Recent Specialized Experience	Staff Qualifications	Capacity to Accomplish the Work	Past Performance	Location of the Firm	Proposed Project Schedule	Other Considerations	Total
(Weighted Points)	(30)	(25)	(20)	(15)	(10)	(10)	(10)	(120)
Magnolia River								
Reviewer 1	25	20	18	0	6	9	5	83
Reviewer 2	20	20	0	0	3	10	0	53
Reviewer 3	28	20	18	0	8	7	0	81
Reviewer 4	10	10	10	5	4	2	0	41
Total	83	70	46	5	21	28	5	258
Rivers & Associates								
Reviewer 1	28	20	18	13	10	6	10	105
Reviewer 2	30	20	5	10	10	10	10	95
Reviewer 3	30	25	20	15	10	7		107
Reviewer 4	25	20	15	14	10	3	0	87
Total	113	85	58	52	40	26	20	394
S&ME								
Reviewer 1	25	20	15	0	8	5	0	73
Reviewer 2	30	25	5	0	5	10	0	75
Reviewer 3	30	25	18	0	8	9	0	90
Reviewer 4	25	20	18	10	5	5	0	83
Total	110	90	56	10	26	29	0	321
Thomas & Hutton								
Reviewer 1	22	15	15	0	5	6	2	65
Reviewer 2	20	25	0	0	0	10	5	60
Reviewer 3	25	20	18	0	7	7	0	77
Reviewer 4	25	18	18	12	5	5	0	83
Total	92	78	51	12	17	28	7	285
Wade Trim								
Reviewer 1	22	20	15	0	6	7	2	72
Reviewer 2	20	15	0	0	3	10	5	53
Reviewer 3	25	20	18	0	8	8	0	79
Reviewer 4	20	15	15	10	3	5	0	68
Total	87	70	48	10	20	30	7	272
RK&K								
Reviewer 1	27	20	18	13	6	6	8	98
Reviewer 2	30	25	0	10	5	10	5	85
Reviewer 3	30	25	20	15	8	10	0	108
Reviewer 4	25	20	15	13	5	8	0	86
Total	112	90	53	51	24	34	13	377
Weston & Sampson								
Reviewer 1	22	20	18	8	8	9	2	87
Reviewer 2	25	25	0	0	5	10	0	65
Reviewer 3	30	25	20	0	8	8	0	91
Reviewer 4	20	20	15	10	6	4	0	75
Total	97	90	53	18	27	31	2	318

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED

FOR SUGG PARKWAY SUBSTATION STRUCTURES, EQUIPMENT,


AND FOUNDATION DESIGN

JUNE 30, 2020 @ 4:00 PM

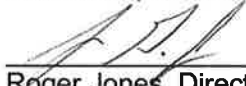
VENDORS	DELIVERY TIME (WKS)	TOTAL
Substation Enterprises, Inc.	22-24 Weeks	\$429,000.00*
Dis-Tran Packaged Solutions, LLC	24-30 Weeks	461,300.00
Peak Substation Services, LLC	22-24 Weeks	549,700.00

* Indicates recommended award based on the lowest responsible, responsive bid.


Recommended for Award:



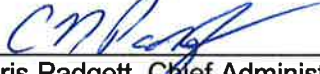
Ken Wade, Substation Control Engineer 7/14/20
Date



Roger Jones, Director of Electric Systems 7/14/20
Date




Jeff W. McCauley, Chief Financial Officer 7/15/20
Date



Chris Padgett, Chief Administrative Officer 7/15/20
Date

Approved for Award:



Anthony C. Cannon, General Manager/CEO 7-15-20
Date

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED FOR

ALUMINUM SULFATE – ALUM 50%

JULY 2, 2020 @ 3:00 PM


VENDORS	DELIVERY TIME	UNIT PRICE	\$ TOTAL
GEO Specialty Chemicals, Inc.	1 – 2 days	\$299.35	\$320,304.50*
Univar Solutions	3 – 5 days	364.21	389,704.70
C&S Chemicals	2 – 3 days	367.00	392,690.00
Chemtrade Chemicals US, LLC	2 – 3 days	375.00	401,250.00

*Indicates recommended award based on the lowest responsible, responsive bid.

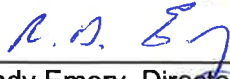
Recommended for Award:


Julius Patrick, WTP Superintendent Water Resources

7-14-2020
Date


Anthony Whitehead, Water Quality Manager

7/14/20
Date


Randy Emory, Director of Water Resources

7/14/20
Date


Jeff W. McCauley, Chief Financial Officer

7/15/20
Date


Chris Padgett, Chief Administrative Officer

7/15/20
Date

Approved for Award


Anthony C. Cannon, General Manager/CEO

7-15-20
Date

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED FOR

SODIUM HYDROXIDE – CAUSTIC 50%

JULY 2, 2020 @ 3:00 PM

VENDORS	DELIVERY TIME	UNIT PRICE	\$ TOTAL
Univar Solutions	2 – 3 days	\$405.00	\$200,070.00*
Brenntag Mid-South, Inc.	1 – 2 days	409.00	202,046.00
Oltrin Solutions, LLC	2 - 3 days	479.00	236,626.00
JCI Jones Chemicals, Inc.	2 – 3 days	530.00	261,820.00

*Indicates recommended award based on the lowest responsible, responsive bid.

Recommended for Award:

Julius Patrick 7-14-2020
Julius Patrick, WTP Superintendent Water Resources Date

David W. Springs for 7/14/20
Anthony Whitehead, Water Quality Manager Date

R. D. Ely 7/14/20
Randy Emory, Director of Water Resources Date

Jeff W. McCauley 7/15/20
Jeff W. McCauley, Chief Financial Officer Date

Chris Padgett 7/15/20
Chris Padgett, Chief Administrative Officer Date

Approved for Award

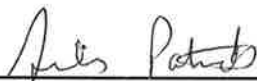
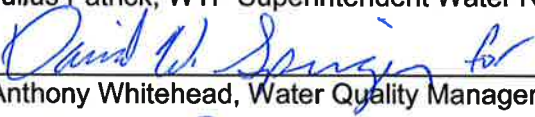
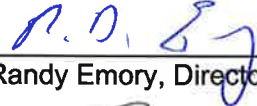



Anthony C. Cannon 7-15-20
Anthony C. Cannon, General Manager/CEO Date

GREENVILLE UTILITIES COMMISSION
TABULATION OF BIDS RECEIVED FOR
SODIUM HYPOCHLORITE – 12.5%
JULY 2, 2020 @ 3:00 PM

VENDORS	DELIVERY TIME	UNIT PRICE	\$ TOTAL
WaterGuard, Inc.	3 days	0.680	\$170,000.00*
Oltrin Solutions, LLC	3 – 4 days	0.720	180,000.00
Brenntag Mid-South, Inc.	1 – 2 days	0.746	186,500.00
JCI Jones Chemicals, Inc.	2 – 3 days	0.900	225,000.00

*Indicates recommended award based on the lowest responsible, responsive bid.

Recommended for Award:

	
Julius Patrick, WTP Superintendent Water Resources	7-14-2020 Date
	
Anthony Whitehead, Water Quality Manager	7/14/20 Date
	
Randy Emory, Director of Water Resources	7/14/20 Date
	
Jeff W. McCauley, Chief Financial Officer	7/15/20 Date
	
Chris Padgett, Chief Administrative Officer	7/15/20 Date
Approved for Award	
	
Anthony C. Cannon, General Manager/CEO	7-15-20 Date

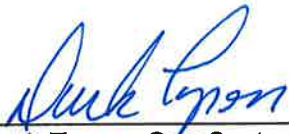
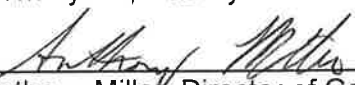

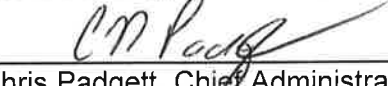
GREENVILLE UTILITIES COMMISSION
TABULATION OF RE-BIDS RECEIVED FOR
NATURAL GAS DISTRIBUTION CONSTRUCTION SERVICES

JULY 9, 2020 at 3:00PM

VENDOR	TOTAL BID
Ertel Construction, Inc.	\$196,800.00*
ElectriCom, LLC	\$239,960.00
Classic City Mechanical, Inc.	\$308,000.00
Parker-Stockstill Construction, Inc.	\$441,072.00

*Indicates recommended award based on the lowest responsible, responsive bid.

Recommended for Award:

 _____ Durk Tyson, Gas Systems Engineer	7/22/2020 Date
 _____ Anthony Miller, Director of Gas Systems	7/22/2020 Date
 _____ Jeff McCauley, Chief Financial Officer	8/4/20 Date
 _____ Chris Padgett, Chief Administrative Officer	8/4/20 Date

Approved for Award:

 _____ Anthony C. Cannon, General Manager/CEO	8-4-2020 Date
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GREENVILLE UTILITIES COMMISSION
TABULATION OF BIDS RECEIVED
FOR SUGG PARKWAY SUBSTATION SITEWORK


JULY 9, 2020 @ 4:00 PM

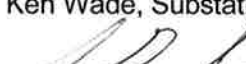
Vendors	CY \$	Days	Site Construction	Soil/Materials Testing	Total \$
Carolina Earth Movers, Inc.	\$27.00	60	\$158,470.00	\$5,350.00	\$163,820.00*
Stocks & Taylor	60.00	60	220,000.00	5,000.00	225,000.00
ST Wooten, Corp.	25.00	60	271,617.00	0.00	271,617.00
Sawyer's Land Developing, Inc.	28.00	90	270,700.00	5,000.00	275,700.00
Barnhill Construction Co.	33.00	60	282,750.00	2,500.00	285,250.00
Bridgeview Construction, Inc.	34.00	75	292,362.00	5,000.00	297,362.00
Lanier Construction Co.	40.00	90	346,321.00	5,800.00	352,121.00

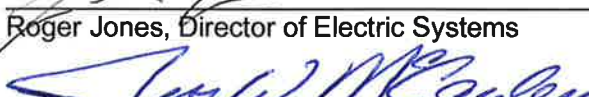
Note: CY, Cubic Yard \$, indicates undercut excavation w/off-site disposal and select borrow excavation. Not in Total \$.

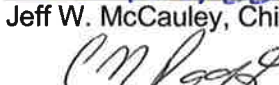
* Indicates recommended award based on the lowest responsible, responsive bid.

Recommended for Award:


 Ken Wade, Substation Control Engineer 7/23/20
 Date


 Roger Jones, Director of Electric Systems 7-23-20
 Date


 Jeff W. McCauley, Chief Financial Officer 8-4-20
 Date


 Chris Padgett, Chief Administrative Officer 8-4-20
 Date

Approved for Award:


 Anthony C. Cannon, General Manager/CEO 8-4-2020
 Date

GREENVILLE UTILITIES COMMISSION

STATISTICAL DATA

Jul-20

	This Month	Same Month Last Year	% Change	Total To Date Past 12 Months	Total To Date Prior Past 12 Months	% Change
ENVIRONMENT						
High Temperature, F	98	100				
Low Temperature, F	68	64				
Degree Days Heating	0	0.0		2,453.5	2,742.0	
Degree Days Cooling	552	531.5		2,057.5	2,417.0	
Rainfall, Inches	3.63	8.16		49.32	60.96	
River Level-Mean Sea Level						
High, FT	4.0	4.2				
Low, FT	0.8	0.1				
Average FT	2.3	1.9				
ELECTRIC						
Peak Demand, KW	333,060	337,452				
Demand Reduction, KW	72,330	63,020				
KWH Purchased (x1000)	194,049	194,029	0.0%	1,756,882	1,846,109	-4.8%
KWH Billed (x1000)	154,975	159,457	-2.8%	1,711,311	1,779,239	-3.8%
System Losses, Percent				2.59%	3.62%	
Average Cost/KWH	\$0.0678	\$0.0693				
NATURAL GAS						
MCF Purchased	169,278	182,113	-7.0%	3,294,503	3,512,496	-6.2%
MCF Billed	146,836	143,443	2.4%	3,248,932	3,430,199	-5.3%
System Losses, Percent				1.38%	2.34%	
Average Cost/MCF	4.80	5.09				
WATER						
Peak Day, MG	16.301	15.902				
Average Day, MG	14.209	14.381				
Total Pumped, MG	440.472	445.817	-1.2%	4,987.5	5,042.5	-1.1%
Total Billed, MG	326.200	339.400	-3.9%	4,148.9	4,153.1	-0.1%
System Losses, Percent				16.81%	17.64%	
WASTEWATER						
Peak Day, MG	9.86	11.36				
Average Day, MG	9.19	9.22				
Total Flow, MG	284.86	285.89	-0.4%	3,600.33	4,115.95	-12.5%
CUSTOMER ACCOUNTS						
Active Services E/W/G	131,548	129,484	1.6%			
Meters Repaired	363	579	-37.3%	4,493	3,870	16.1%

KW = Kilowatts

KWH = Kilowatthours

MCF = Thousand Cubic Feet

MG = Million Gallons

Water Resources Department
Sewer Spill Tracking Report
August 2019-July 2020



No.	Date of	Report	Location	Manholes		Volume Gallons	Surface	If yes, where?		Reportable	News Release		Notice of Discharge		Cause of Spill	Corrective Action
	Spill	Date		Upstream	Downstream		Water	Name	Volume Gallons		Yes/No	Req'd.	Issued	Req'd.		
1	10/15/19		Intersection of NC Hwy 11 and North Pitt Rd.	N/A	N/A	748	No	N/A	N/A	No	No	No	No	No	Other (Leaking ARV)	1f
2	12/07/19		511 Red Banks Road	8G-054	8G-054	10	No	N/A	N/A	No	No	No	No	No	Grease	2a
3	04/21/20	04/24/20	Intersection of Jefferson Dr & Polk St	10K-110	10K-103	100	Yes	Reedy Branch	100	Yes	No	No	No	No	Other (Damaged replacing clay sewer pipe)	1f

Note: No spills in August, September, November, January, February, March, May, June and July

Summary Total Number of Spills = 3 (1 Reportable;2 Non-Reportable)
 Total Spill Volume = 858 gals or 0.00003% of Total Wastewater Flow

Spill Analysis

<u>Cause</u>	<u>Number of Each</u>	<u>Volume (gals.)</u>
a. Grease	1	10
b. Contractor Damage/Error	0	0
c. Debris	0	0
d. Roots	0	0
e. Pipe Failure	0	0
f. Other	2	848

Corrective Action Code

1. Permanent Repair
2. Cleared Blockage & Priority Cleaning Scheduled

GREENVILLE UTILITIES COMMISSION

LOAD MANAGEMENT REPORT

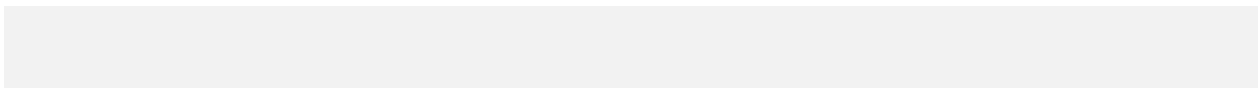
July, 2020

The DEP monthly peak occurred on July 20, 2020 for the hour ending at 4:00 P.M. Our load management system was in full operation during this period with the following estimated reductions observed:

	Estimated KW Load Reduction	Estimated Avoided Demand Costs
<u>Direct Load Control:</u>		
Voltage Adjustment @ Stage 3 (4.6%)	13,700	\$320,717
Air Conditioning Demand Reduction	4,200	\$98,322
Water Heater Demand Reduction	10,600	\$248,146
Heat Pump/Heat Strip Demand Reduction	0	\$0
GUC Generator Reduction:	21,467	\$502,542
<u>Interruptible Load Control:</u>		
MGS-CP & LGS-CP Customer Generators	20,781	\$486,483
Estimated Other Industrial Customer Curtailments	1,585	\$37,102
<u>Total Load Control:</u>	72,333	\$1,693,313
<u>NCEMPA Shifted Peak Credit:</u>		
Power Agency Policy Credit for Contribution to Shifted Peak		
<u>Total Load Reduction and Avoided Costs:</u>	72,333	\$1,693,313

Additional Notes and Comments:

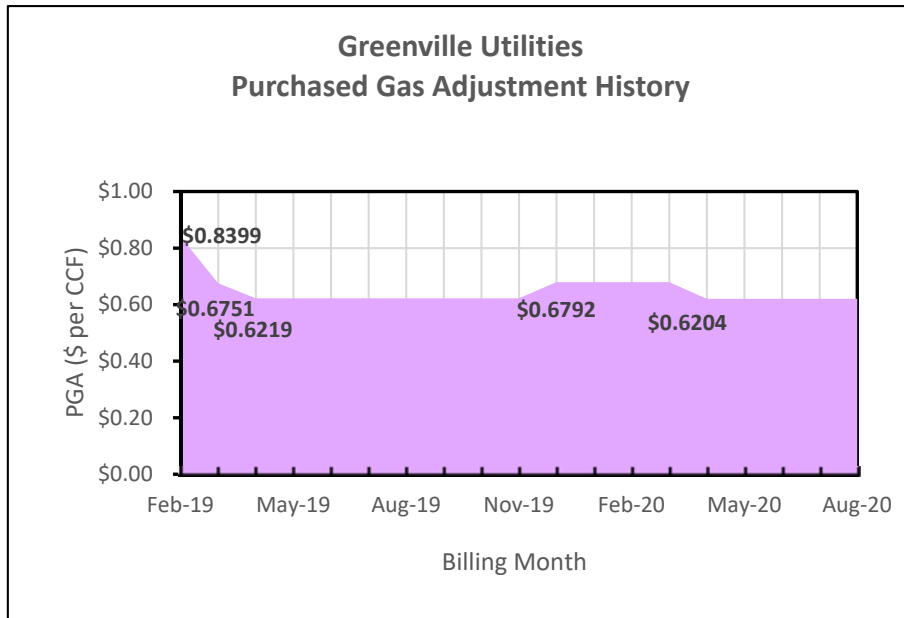
- | | |
|--|----------------|
| 1) Duke Energy Progress (DEP) System Peak: | 12,936 MW |
| 2) GUC Coincident Peak (Less Winterville Demand): | 333,060 KW |
| 3) Local Temperature at Coincident Peak, per PGV: | 99 Degrees F |
| 4) Local "Feels Like" Temperature at Coincident Peak, per PGV: | 108 Degrees F |
| 5) Applicable NCEMPA Demand Rate Charge: | \$23.41 Per KW |



PGA Report August 2020

Please see the PGA history in the table and chart below:

Billing Month	PGA (\$/CCF)	Residential (\$/CCF)
Feb-19	\$0.8399	\$1.2098
Mar-19	\$0.6751	\$1.0450
Apr-19	\$0.6219	\$0.9918
May-19	\$0.6219	\$0.9918
Jun-19	\$0.6219	\$0.9918
Jul-19	\$0.6219	\$0.9615
Aug-19	\$0.6219	\$0.9615
Sep-19	\$0.6219	\$0.9615
Oct-19	\$0.6219	\$0.9615
Nov-19	\$0.6219	\$0.9615
Dec-19	\$0.6792	\$1.0188
Jan-20	\$0.6792	\$1.0188
Feb-20	\$0.6792	\$1.0188
Mar-20	\$0.6792	\$1.0188
Apr-20	\$0.6204	\$0.9600
May-20	\$0.6204	\$0.9600
Jun-20	\$0.6204	\$0.9600
Jul-20	\$0.6204	\$0.9600
Aug-20	\$0.6204	\$0.9600



Tier 1: Corporate Key Performance Indicators (KPI)

CUSTOMER

- Customer Satisfaction
 - Billing Process Accuracy
 - Installation of New Services
 - Duration of Electric Interruptions (CAIDI)
 - Duration of Electric Interruptions (SAIDI)
 - Frequency of Interruptions in Service – Electric (SAIFI)
 - Response Time to Unplanned Electric Outages
 - Response Time to Cut Gas Lines/Leaks
 - Response Time to Water Leaks/Breaks
 - Typical Monthly Bill Comparisons
-

FINANCIAL

- Overtime Costs
 - Bond Rating
 - Days Operating Cash On Hand
 - Debt Service Coverage
 - Fund Balance (available for appropriation)
 - Net Margin
 - Return on Assets
 - Return on Equity
-

INTERNAL BUSINESS PROCESSES

- Connections Per Employee
 - Operating Cost Per Customer
 - System Losses – Electric
 - System Losses – Gas
 - System Losses – Water
 - Disruption of Service – Water
 - Preventable Vehicle Accident Rate
-

EMPLOYEES & ORGANIZATIONAL CAPACITY

- Hours Worked Without a Lost Workday Injury
- Restricted Workday Injuries Per 200,000 Hours Worked
- Capital Spending Ratio
- Degree of Asset Depreciation



Metric Name	GUC	Goal	Warning	KPI	
Customer KPI	Billing Process Accuracy	99.991%	99.800%	95.000%	
	Customer Satisfaction	86.00%	80.00%	75.00%	
	Duration of Interruptions - Electric (CAIDI) (minutes)	83.1	82.0	90.0	
	Duration of Interruptions - Electric (SAIDI) (minutes)	35.29	65.00	72.00	
	Install New Service (Electric) (days)	1.05	3.00	4.50	
	Install New Service (Gas) (days)	14	15	17	
	Install New Service (WaterSewer) (days)	5	6	6	
	Interruptions in Service - Electric (SAIFI) (Avg Interruptions per Customer)	0.42	0.79	0.89	



Metric Name

GUC

Goal

Warning

KPI

Customer KPI

Response Time to Cut Gas Lines/Leaks (minutes)

23.04

30.00

30.50



Response Time to Unplanned Outages (minutes)

28.43

30.00

45.00



Response Time to Water Leaks (minutes reporting 30 minute goal)

0.5

1.0

1.01



Typical Bill Comparison - Residential Electric

\$109

\$119

\$131



Typical Bill Comparison - Residential Gas

\$76

\$74

\$81



Typical Bill Comparison - Residential Sewer

\$45

\$48

\$53



Typical Bill Comparison - Residential Water

\$37

\$36

\$40





Metric Name	GUC	Goal	Warning	KPI	
Financial KPI	Net Margin	6.74%	2.75%	2.50%	
	Return on Assets	3.04%	1.60%	1.25%	
	Fund Balance (Available for Appropriation)	19.9%	16.0%	13.0%	
	Return on Equity	4.67%	2.50%	2.25%	
	Debt Service Coverage Ratio	3.10	1.75	1.00	
	Days Operating Cash on Hand	145	125	110	
	Bond Rating	85	75	70	
	Overtime Costs	4%	3%	5%	



	Metric Name	GUC	Goal	Warning	KPI
Internal Business Processes KPI	Miles Driven Without Preventable Vehicle Incident	995,910	1,000,000	300,000	
	Connections Per Employee	341	337	332	
	Disruption of Service - Water (per 1,000 Customers)	1.50	6	7	
	Operating Cost per Customer	\$416	\$350	\$360	
	System Losses - Gas	-0.20%	1.50%	2.00%	
	System Losses - Electric	2.51%	3%	3.5%	
	System Losses - Water	11.20%	13.49%	13.50%	



Metric Name

GUC

Goal

Warning

KPI

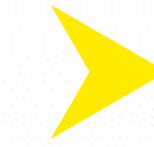
Employee &
Organizational
Capacity

Capital Spending Ratio

107.00%

120.00%

105.00%



Degree of Asset
Depreciation

51.00%

50.00%

51.00%



Hours Worked Without
a Lost Workday Injury

3,278,191

3,000,000

1,000,000

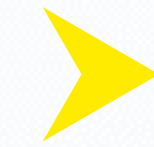


OSHA Recordable
Incident Rate (per
200,000 hours)

1.59

1.00

2.00



Sterling Edmonds, Chairman
Gwendolyn Greene, Vice-Chairman
Jumail Blount, Commissioner



Donald Cavellini, Commissioner
Luke Stavish, Commissioner
Garrett Taylor, Commissioner

Wayman A. Williams,
Executive Director/CEO

July 6, 2020

Mr. Scott Mullis
Assistant Director Customer Relations
Greenville Utilities Commission
401 South Greene Street
Greenville, NC 27858

Dear Mr. Mullis,

On behalf of the Housing Authority of the City of Greenville's Board of Commissioners, administration, staff, and residents, I would like to express our most sincere gratitude for your donation of 50 fans for needy families in our communities. The much-needed fans will certainly provide relief for public housing residents during the summer heat.

Greenville Utilities Commissions' continued assistance to needy residents in Greenville is a testament to your community support and is very much appreciated.

Sincerely,

Wayman A. Williams
Executive Director/CEO



Email from: Tim Randall
To: Tony Cannon
Sent: Wednesday, July 22, 2020

Tim Randall wrote to Mr. Tony Cannon that he had a water leak issue. Ms. Jennifer Harrington assisted Mr. Randall and he emailed to thank her and to make sure that she received a commendation. Mr. Randall said, "You are running a good ship over there, not just a tight ship. Keep it up, thank you!"

Employee: Jennifer Harrington, Billing Specialist I

Email from: Marvin Edmonds
To: Kyle Brown
Sent: July 25, 2020
Subject: WEB Transformer Failure

As you guys may be aware, we experienced a failure of the 1000 KVA Transformer serving the WEB (Data Center) earlier today! The crews responded quickly and did a great job to get us back up!

Thank you,

Marvin L. Edmonds
Vidant Health

From: Lowell Speight
Sent: Monday, July 27, 2020
To: Kyle Brown
Subject: WEB Transformer Failure

Please pass on my thank you to everyone from GUC who came out to help with the transformer Saturday. It was a long hot day and you could not tell from their work ethic, professionalism, or attitude. They communicated and knew exactly what needed to be done and how to accomplish it.

Please let everyone know that we appreciated what they did for Vidant!

Lowell J. Speight, MBA, PE
Vidant Health

Employees: Kyle Brown, Planning Engineer
Mark Howery, Troubleshooter Crew Leader
James Forrest, Underground Maintenance Crew Leader
Kevin Willoughby, Underground Maintenance Crew Leader
Jamie Braxton, Meter Crew Leader
Brian Baker, Overhead Lineworker First Class
Randy Mills, Underground Lineworker First Class
Derek Elks, Underground Lineworker First Class
Brandon Smith, Meter Technician III
Adam McRoy, Meter Technician III

Google Compliments

Jeremy Cucinella wrote a 5-star review on Google about his experience with Cashier I Matt May, and Customer Contact Representatives II Tara Dixon and Lee Eakes. "Everyone I've ever dealt with at GUC has been friendly and helpful," he wrote. "Thank you Matt, Tara and Lee, for your recent assistance."

Employees: Matt May, Cashier I
Tara Dixon, Customer Contact Representative II
Lee Eakes, Customer Contact Representative II

Tiwana Smallwood also wrote a 5-star review on Google about her experience with Customer Contact Representative II Tara Dixon. "She was very kind and professional," she wrote. "She also had a great attitude and had patience with me, which I appreciate. Customer service is not an easy job, but Tara was great!"

Employee: Tara Dixon, Customer Contact Representative II



Agenda Item # 7

Meeting Date: August 20, 2020

Item:	Board Chair's Remarks/Report
Contact:	Chair Parker Overton
Explanation:	Information Only <ul style="list-style-type: none">• GUC Committees for 2020-21 will be appointed by Chair Overton
Strategic Plan Elements:	Strategic Themes: <ul style="list-style-type: none">• Shaping Our Future Objectives: <ul style="list-style-type: none">• Embracing change to ensure organizational alignment and efficiency Core Values: <ul style="list-style-type: none">• Value Employees• Act with Integrity• Appreciate Diversity
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	N/A

GUC Committees

August 20, 2020

Executive

Parker Overton, Chair
Tommy Stoughton, Chair-Elect
Minnie Anderson, Secretary

Charge: Work with GUC staff on policy issues; represent GUC in joint discussions on potential growth and regionalization with regard to provision of utility services; provide continuity of knowledge for the chair position and report to the Board of Commissioners as appropriate.

Pay/Benefits

Kelly L. Darden, Jr.
Peter Geiger

(City Council representatives: Council Member Rose Glover and Council Member Rick Smiley-as of January 2014)

Charge: Represent GUC in the discussions concerning benefits and salary adjustments and report to the Board of Commissioners as appropriate.

Finance/Audit

Tommy Stoughton (Chair)
Minnie Anderson (Vice-Chair)
Peter Geiger
Lindsey Griffin

Charge: Provide policymaker input to GUC staff and auditors on enhancement or implementation of certain financial procedures and report to the Board of Commissioners as appropriate.

Economic Development, Marketing and Public Relations

Tommy Stoughton (Chair)
Minnie Anderson (Vice-Chair)
Peter Geiger
Kristin Braswell

Charge: Provide policymaker input to GUC staff and consultants in the development of criteria, guidelines, and strategies for the economic development of Pitt County and report to the Board of Commissioners as appropriate.

Legal and Legislative

Kelly L. Darden, Jr. (Chair)
Lindsey Griffin (Vice-Chair)
Kristin Braswell

Charge: Address legal and legislative matters that may impact the operations or business of the Commission that may arise from time to time. Report and recommend action to the Board of Commissioners as appropriate.

GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 1991

CHAPTER 861
SENATE BILL 1069

AN ACT TO AMEND AND RESTATE THE CHARTER OF THE GREENVILLE
UTILITIES COMMISSION OF THE CITY OF GREENVILLE.

The General Assembly of North Carolina enacts:

Section 1. For the proper management of the public utilities of the City of Greenville, both within the corporate limits of the City and outside the said corporate limits, a commission to be designated and known as the "Greenville Utilities Commission", is hereby created and established.

Sec. 2. The Greenville Utilities Commission shall consist of eight members, six of whom shall be bona fide residents of the City of whom one shall at all times be the City Manager of Greenville, and two of whom shall be bona fide residents of Pitt County but residing outside the city limits of Greenville, and all of whom shall be customers of the Greenville Utilities Commission. Each Greenville Utilities Commissioner shall hold office for an initial term of three years and, except as set forth herein, will be automatically reappointed to a single additional term of three years, with each term of three years expiring June 30 at the end of the designated term or until reappointed or replaced by the City Council. The first appointees shall hold their offices as follows: the Greenville City Council shall appoint an individual to serve until June 30, 1995; John W. Hughes, Sr. is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1995, and shall not be eligible for a second term; Bernard E. Kane is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1995; R. Richard Miller is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1994, and shall not be eligible for a second term; and the Greenville City Council shall appoint an individual to serve until June 30, 1993; all of whom are bona fide residents of the City. William G. Blount is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1993, and shall not be eligible for a second term; and the Pitt County Board of Commissioners shall nominate an individual under the procedure established in Section 3 of this act, to be appointed by the Greenville City Council to serve until June 30, 1994; both of whom are Greenville Utilities Commission customers and bona fide residents of Pitt County residing outside the Greenville city limits.

Sec. 3. The Greenville Utilities Commissioners otherwise than as herein provided shall be appointed by the City Council at their regularly monthly meeting in June of each year. It is the intention of this charter that the City Council shall appoint Greenville Utilities Commission members who have utilities expertise. Representation should include some members with financial, engineering, environmental, technical, or

development backgrounds. The two members of the Greenville Utilities Commission residing outside the city limits shall be nominated by the Pitt County Board of Commissioners and appointed by the City Council. The City Council has the right to reject any nominee(s) from the Pitt County Board of Commissioners and to request additional nominees. If the Pitt County Board of Commissioners fails to recommend a nominee to the City Council within 60 days of the original date requested by the City Council, then the City Council may appoint any individual meeting the residency requirement. No person shall be eligible for appointment to the Greenville Utilities Commission who is an officer or employee of the City or Pitt County except that the City Manager of the City of Greenville shall at all times be a full member of the Greenville Utilities Commission. In the event a Greenville Utilities Commissioner resigns, dies, or otherwise becomes incapable of performing his or her duties, the City Council shall appoint, according to the same process described herein for regular appointments, a Greenville Utilities Commissioner to fill the unexpired term at any regular or special meeting of the City Council. Any Greenville Utilities Commissioner filling an unexpired term shall be deemed to have filled said term for the full three-year term. Except as otherwise permitted herein, no Greenville Utilities Commissioner shall serve more than two three-year terms. Greenville Utilities Commissioners filling the first three-year term will automatically fill a second three-year term unless the City Council initiates the replacement process.

Sec. 4. The Greenville Utilities Commissioners shall organize by electing one of their members Chair, whose term of office as Chair shall be for one year unless the Chair's term on the Greenville Utilities Commission shall expire earlier, in which event his or her term as Chair shall expire with the Chair's term on the Greenville Utilities Commission. The Chair shall not be entitled to vote on any proposition before the Greenville Utilities Commission except in case of a tie vote and only for the purpose of breaking the tie. The members of the Greenville Utilities Commission are authorized to fix their own salaries provided, however, that said salaries shall not exceed one hundred fifty dollars (\$150.00) per month for the members and two hundred fifty dollars (\$250.00) per month for the Chair provided, however, the City Council may, at its own discretion, increase these caps from time to time as is appropriate to reflect inflation, and provided, however, the City Manager shall receive no pay as a member of the Greenville Utilities Commission other than his or her salary as City Manager. The Greenville Utilities Commission shall meet at least once each month at a designated time and place unless the Chair designates some other meeting time and so notifies the other members of the Greenville Utilities Commission. The Greenville Utilities Commission and the Greenville City Council shall meet at least once each year to discuss mutual interests of the City of Greenville and the Greenville Utilities Commission. Minutes shall be kept for all regular meetings of the Greenville Utilities Commission.

Sec. 5. The Greenville Utilities Commission shall have entire supervision and control of the management, operation, maintenance, improvement, and extension of the public utilities of the City, which public utilities shall include electric, natural gas, water, and sewer services, and shall fix uniform rates for all services rendered;

provided, however, that any person affected by said rates may appeal from the decision of the Greenville Utilities Commission as to rates to the City Council. With approval by the City Council, the Greenville Utilities Commission may undertake any additional public enterprise service which may lawfully be operated by a municipality.

Sec. 6. The Greenville Utilities Commission shall employ a competent and qualified General Manager whose duties shall be to supervise and manage the said public utilities, subject to the approval of the Greenville Utilities Commission. The General Manager, under the direction of and subject to the approval of the Greenville Utilities Commission, shall cause the said utilities to be orderly and properly conducted; the General Manager shall provide for the operation, maintenance, and improvement of utilities; the General Manager shall provide for the extension of all utilities, except sewer extensions made beyond the area regulated by the City of Greenville are subject to the approval of the City Council, and shall furnish, on application, proper connections and service to all citizens and inhabitants who make proper application for the same, and shall in all respects provide adequate service for the said utilities to the customers thereof; the General Manager shall attend to all complaints as to defective service and shall cause the same to be remedied, and otherwise manage and control said utilities for the best interests of the City of Greenville and the customers receiving service, and shall provide for the prompt collection of all rentals and charges for service to customers and shall promptly and faithfully cause said rentals and charges to be collected and received, all under such rules and regulations as the Greenville Utilities Commission shall, from time to time, adopt and in accordance with the ordinances of the City of Greenville in such case made and provided.

Sec. 7. All monies accruing from the charges or rentals of said utilities shall be deposited into the appropriate enterprise fund of the Greenville Utilities Commission and the Greenville Utilities Commission's Director of Finance shall keep an account of the same. The Greenville Utilities Commission shall at the end of each month make a report to the City Council of its receipts and disbursements; the Greenville Utilities Commission shall pay out of its receipts the cost and expense incurred in managing, operating, improving, maintaining, extending, and planning for future improvements and expansions of said utilities; provided, however, that should the funds arising from the charges and rentals of said utilities be insufficient at any time to pay the necessary expenses for managing, operating, improving, and extending said utilities, then and in that event only, the City Council of the City of Greenville shall provide and pay into the appropriate enterprise fund of the Greenville Utilities Commission a sum sufficient, when added to the funds that have accrued from the rents and charges, to pay the costs and expenses of managing, operating, improving, maintaining, extending, and planning for future improvements and expansions of said utilities; the Greenville Utilities Commission shall pay the principal on all such funds provided by the City Council with interest thereon; provided, further, that the Greenville Utilities Commission shall annually transfer to the City, unless reduced by the City Council, an amount equal to six percent (6%) of the difference between the electric and natural gas system's net fixed assets and total bonded indebtedness plus annually transfer an amount equal to fifty percent (50%) of the Greenville Utilities Commission's retail cost of service for the City

of Greenville's public lighting. Public lighting is defined herein to mean City of Greenville street lights and City of Greenville Parks and Recreation Department recreational outdoor lighting. The preparation of a joint financial audit of the City of Greenville and the Greenville Utilities Commission operations by a single auditing firm is intended under the provisions of this charter and existing North Carolina statutes.

Sec. 8. In compliance with the time requirements of Chapter 159 of the General Statutes, the Greenville Utilities Commission shall prepare and submit to the City Council, for approval, a budget for the coming year showing its estimated revenue, expenses, capital expenditures, debt service, and turnover to the City of Greenville. In addition, the budget ordinance must identify construction projects of the Greenville Utilities Commission which include individual contracts in excess of one-half of one percent ($\frac{1}{2}\%$) of the Greenville Utilities Commission's annual budget. City Council approval of the Greenville Utilities Commission's budget will constitute approval of projects so identified and the contracts contained therein. Contracts in excess of one-half of one percent ($\frac{1}{2}\%$) of the Greenville Utilities Commission's annual budget not so identified and approved in the budget ordinance will require separate City Council approval.

Sec. 9. The Greenville Utilities Commission shall approve the employment and remuneration of all officers, agents, independent contractors, and employees necessary and requisite to manage, operate, maintain, improve, and extend the service of said utilities. It is, however, the intention of this Charter that the Greenville Utilities Commission and the City of Greenville will implement and maintain mutual pay plans, personnel policies, and benefits for their respective employees. The Greenville Utilities Commission may require bond in such sum as it may deem necessary, which shall be approved by the City Council, of all officers, agents, and employees having authority to receive money for the Greenville Utilities Commission. The Greenville Utilities Commission shall have the authority to name and designate a person in its employ as secretary of the Greenville Utilities Commission.

Sec. 10. The Greenville Utilities Commission shall have authority at all times to discharge and remove any officer, agent, independent contractor, or employee of the Greenville Utilities Commission.

Sec. 11. All laws and clauses of laws in conflict with this act are hereby repealed, expressly including Chapter 146 of the Public-Local Laws of 1941, entitled "AN ACT TO PROVIDE A PERMANENT UTILITIES COMMISSION FOR THE CITY OF GREENVILLE, IN PITT COUNTY, AND TO REPEAL CHAPTER TWO HUNDRED AND ELEVEN OF THE PRIVATE LAWS OF ONE THOUSAND NINE HUNDRED AND FIVE, AND AMENDMENTS THERETO, RELATING TO THE WATER AND LIGHT COMMISSION OF THE CITY OF GREENVILLE.", except that this act does not revive any act repealed by that act.

The purpose of this act is to revise the charter of the Greenville Utilities Commission and to consolidate herein certain acts concerning the Greenville Utilities Commission. It is intended to continue without interruption those provisions of prior acts which are consolidated into this act so that all rights and liabilities that have accrued are preserved and may be enforced. This act shall not be deemed to repeal,

modify, or in any manner affect any act validating, confirming, approving, or legalizing official proceedings, actions, contracts, or obligations of any kind.

No provision of this act is intended nor shall be construed to affect in any way any rights or interest, whether public or private:

- (1) Now vested or accrued in whole or in part, the validity of which might be sustained or preserved by reference to law to any provisions of law repealed by this act.
- (2) Derived from or which might be sustained or preserved in reliance upon action heretofore taken pursuant to or within the scope of any provisions of law repealed by this act.

All existing ordinances of the City of Greenville and all existing rules and regulations of the Greenville Utilities Commission not inconsistent with provisions of this act shall continue in full force and effect until repealed, modified, or amended.

No action or proceeding of any nature, whether civil or criminal, judicial or administrative, or otherwise pending at the effective date of this act by or against the City of Greenville or the Greenville Utilities Commission shall be abated or otherwise affected by the adoption of this act. If any provisions of this act or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this act which can be given effect without the invalid provision or application, and to this end the provisions of this act are declared to be severable.

Sec. 12. This act is effective upon ratification.

In the General Assembly read three times and ratified this the 7th day of July, 1992.

James C. Gardner
President of the Senate

Daniel Blue, Jr.
Speaker of the House of Representatives

BYLAWS OF THE GREENVILLE UTILITIES COMMISSION

These Bylaws are adopted by the Greenville Utilities Commission to implement its Charter and to establish basic rules of organization, process and procedure and to provide for the efficient and effective conduct of public business for the benefit of the ratepayers.

To The Extent The Terms & Conditions Of These Bylaws Conflict With the Terms & Conditions of The Charter, The Charter Shall Govern.

- I. Name: The name of the Commission shall be: The Greenville Utilities Commission.
- II. Individual Responsibility: Commission members have responsibility over utilities' affairs when acting as a body appropriately called to session. To request additional information concerning the functions of the Greenville Utilities Commission, Board members should contact the General Manager/CEO.
- III. Board Membership
 - A. Number of Members: The Greenville Utilities Commission shall consist of eight (8) members, all appointed by the Greenville City Council. Two of these appointees are nominated by Pitt County Board of Commissioners.
 - B. Commission Seats: Of the eight (8) members, six (6) members shall be bona fide residents of the City of whom one shall be the City Manager of Greenville, and two of whom shall be bona fide residents of Pitt County but residing outside the city limits of Greenville, who shall be customers of the Greenville Utilities Commission.
 - C. Vacancies on the Commission: In the event a Greenville Utilities Commissioner resigns, dies, or otherwise becomes incapable of performing his or her duties, at any regular or special meeting of the City Council, the City Council shall appoint, according to the same process described herein for regular appointments, a Greenville Utilities Commissioner to fill the unexpired term.
 - D. New members to the Board are required to participate in orientation and training sessions as scheduled by the General Manager/CEO. Orientation shall include such activities as:
 1. Workshops for new Board members conducted by the American Public Power Association.
 2. Discussions and visits with the General Manager/CEO, General Counsel, and other members of the staff.

3. Provision of printed and audiovisual materials on Greenville Utilities Commission and copies of administrative policies and procedures.

IV. Organization

- A. The Greenville Utilities Commission each year shall elect its officers on the first regularly scheduled meeting of the Commission on or after July 1 at which a quorum is present. Meetings are scheduled for the third Thursday in each month at 12:00 noon.
- B. The officers of the Commission shall be a Chair, a Chair-Elect and a Secretary, elected in that order for a term of one (1) year. The General Manager/CEO shall preside while a new Chair is being elected.
- C. Vacancies in the office of Chair, Chair-Elect or Secretary occurring during the year shall be filled by the Commission at its discretion.

V. Powers and Duties of the Board

The Powers and Duties of the Board shall include but not be limited to the following:

- A. The Greenville Utilities Commission shall have entire supervision and control of the management, operation, maintenance, improvement, and extension of the public utilities of the City, which public utilities shall include electric, natural gas, water, and sewer services, and shall fix uniform rates for all services rendered; provided, however, that any person affected by said rates may appeal from the decision of the Greenville Utilities Commission as to rates to the City Council. With approval by the City Council, the Greenville Utilities Commission may undertake any additional public enterprise service which may lawfully be operated by a municipality (Reference Charter Section 5).
- B. The Board shall discharge its duties and responsibilities as required by its Charter or otherwise imposed by law.
- C. The Board shall employ a General Manager/CEO whose duties shall be to supervise and manage the operations of the Greenville Utilities Commission, subject to the approval of the Board of Commissioners of the Greenville Utilities Commission, as provided in Section 6 of the Charter.
- D. The Board shall annually evaluate the performance of the General Manager/CEO as its Chief Executive Officer (CEO).
- E. Upon the recommendation of the General Manager/CEO, the board shall employ, an attorney to give counsel on matters of legal concern to the Greenville Utilities Commission. The attorney shall represent the Commission on most matters, except that the Commission may hire other expertise as warranted on a case by case basis. The General Manager/CEO shall annually review the performance and services of the General Counsel.

- F. The Board shall annually review its performance. An annual review may consist of a written review and/or survey by Board members and/or a review with or by the General Manager/CEO.

VI. Duties of Officers

- A. The Chair shall preside at Board meetings. The Chair, in consultation with the Secretary and General Manager/CEO, shall review the draft agenda of regular and special meetings of the Board.
- B. The Chair shall appoint committees and designate the chairs unless otherwise directed by majority vote of the Board in session.
- C. The Chair, subject to the approval of the Commission, shall have the authority to execute any official document for and on behalf of the Commission.
- D. The Chair shall not be entitled to vote on any proposition before the Greenville Utilities Commission except in case of a tie vote and only for the purpose of breaking the tie.
- E. The Chair shall be the official spokesperson for the Board and will make, either in person or through the General Manager/CEO, every effort to communicate the Board's decision to the community through the media and any other means available.
- F. In the absence of the Chair, it shall be the duty of the Chair-Elect to preside at meetings of the Board and assume authority of the Chair.
- G. The Secretary shall record minutes of meetings and hearings and distribute minutes in advance for review and approval.
- H. It shall be the responsibility of the Secretary to maintain official minutes and records of Board proceedings and actions. Minutes may be examined by any interested citizen under the supervision of the Secretary or the Secretary's designee. Consistent with the purpose of Closed Sessions, minutes of these meetings shall be separately maintained by the Secretary. Minutes of Closed Sessions may not be examined by interested citizens except as provided by law.
- I. The Secretary shall be responsible for the proper maintenance of official documents including but not limited to Board bylaws, Board policies, and Board decisions.
- J. The Secretary shall discharge any other duties or responsibilities required by law or otherwise imposed upon the Secretary of the Board.
- K. In the absence of the Secretary, it shall be the duty of the Chair-Elect to assume duties of the Secretary.

VII. Committees & Appointments

- A. An Executive Committee composed of the Board Chair, Chair-Elect, Past-Chair (when continuing to serve on the Board) and Secretary will work with the Greenville Utilities Commission staff on policy issues, represent Greenville Utilities Commission in joint discussions on potential growth and regionalization and provide for continuity of knowledge for the chair position.
- B. On an annual basis, the Chair shall appoint two members to a Joint Pay & Benefits Committee to meet jointly with a City Council Joint Pay & Benefits Committee to make recommendations for employee benefits and compensation issues for the upcoming fiscal year. These two members should include at least one member (if available) that served the previous year.
- C. On an annual basis, the Chair shall appoint 3–4 members to serve in conjunction with the Board Chair, on a Finance/Audit Committee to provide “policymaker” input to staff and auditors on the enhancement or implementation of financial procedures or issues. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- D. On an annual basis, the Chair shall appoint 3–4 members to serve in conjunction with the Board Chair on an Economic Development, Marketing and Public Relations Committee to provide policymaker input to staff and consultants in the development of criteria, guidelines, and strategies for the economic development of Pitt County and report to the Board of Commissioners as appropriate. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- E. On an annual basis, the Chair shall appoint 3-4 members to serve in conjunction with the Board Chair on a Legal and Legislative Committee to provide policymaker input to staff on legal and legislative matters that may impact the operations and business of the Commission and report to the Board of Commissioners as appropriate. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- F. Ad Hoc Committees of the Board shall be appointed annually by the Chair, as needed, and shall function until such time as their purpose has been accomplished. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- G. The Board shall appoint an Executive Secretary and Assistant Executive Secretary from the staff. These positions are normally held by the Executive Assistant to the General Manager/CEO and Director of Financial Services and Accounting, respectively.

VIII. Methods of Operation

- A. Board Meetings: The Board shall regularly meet on the third Thursday of each month to consider its business. Notice of the meeting and its agenda shall be made available to the media as provided by law. Other meetings, including special sessions, emergency sessions or workshop sessions may be held as needed and must follow notification provisions as described by law.

- B. Agendas: Before actions by the Board are requested or recommended, the Board should be provided with documentation to assist members in reaching decisions consistent with established goals and policies. To request additional information, Board members shall contact the General Manager/CEO. The Agenda for regular monthly meetings shall be as follows:
1. Call to order and ascertain the presence of a quorum
 2. Approval of the minutes for the previous month's meetings
 3. Any additions or deletions and acceptance of the (revised) agenda
 4. Presentations of awards and recognition of outstanding achievement
 5. Acceptance of the financial statement for the previous month
 6. Award of Bids
 7. Other items requiring action by the Board
 8. Informational items
 9. General Manager/CEO's report – This portion of the meeting is set aside for the General Manager/CEO's reports on any item of information which he wishes to present to the Board.
 10. Board Chair remarks
 11. Board members' remarks
 12. Closed Session, if required
 13. Notice of next regular or special meeting
 14. Adjournment
- C. Quorum: The Greenville Utilities Commission may only conduct business in a regular, emergency or special meeting attended by a quorum of the Board. A quorum shall consist of five (5) Board members, who are either physically present or able to participate by telephone or video-conference or other electronic means.
- D. Conduct of Meetings: Meetings shall be conducted in accordance with the Board's Bylaws and otherwise by the most recent edition of Robert's Rules of Order.
- E. Voting: The Chair of the Board shall determine the vote of any motion by asking each member to respond by voice vote or if necessary, a show of hands may be required.

1. Each member of the Board, except the Chair, shall have one vote on any recommendation, motion, proposal, or any other action item coming before the Board.
 2. Each member, other than the Chair, must vote unless excused by the remaining members. A member who wishes to be excused from voting shall so inform the Chair who shall take a deciding vote of the remaining members present. No member shall be excused from voting except on matters involving his/her own financial interest or official conduct. In other cases, a failure to vote by a member who is physically present or has withdrawn without being excused by a majority vote of the remaining members present, shall be recorded as an affirmative vote.
- F. Closed Sessions: Closed Sessions may be called upon a motion made and adopted at an open session for any of those permitted purposes described in Section 143-318 of the General Statutes of N.C., commonly known as the "Open Meetings Law", as amended from time to time. The motion shall state the purpose of the Closed Session and must be approved by the vote of a majority of those members present.
- G. Board Members' Compensation and Reimbursement: Members of the Greenville Utilities Commission shall receive compensation for performance of official utility business at the rate of \$200 per month. The Chair shall receive \$350.00 per month. The City Council may, at its own discretion, increase these caps from time to time as is appropriate to reflect inflation. The City Manager shall receive no compensation as a member of the Greenville Utilities Commission.
- H. Public Hearings: The Greenville Utilities Commission believes that from time to time additional public opinion is necessary. This opinion is generally sought through the use of a public hearing. When such hearings are scheduled, the Greenville Utilities Commission will ensure that the date, time, and location are properly advertised well in advance of the hearing date. The Commission will receive comments and information at public hearings but not take any formal action during the public hearing. The Commission will take under advisement comments offered at the public hearing and normally consider these comments for future action.
- I. Public Expression: Upon motion of any Commissioner, and approval by a majority of the Board, any ratepayer may be allowed to address the Board within the time restrictions (and upon such other conditions) as may be set by the Chair.
- IX. Change in Bylaws: These Bylaws may be amended from time to time. The procedure for amendment is by giving notice of the proposed amendments at a regularly scheduled Board meeting. The amendments will be considered at the next regularly scheduled Board meeting and must be approved by the vote of a majority of the members.

Adopted May 14, 1996
 Revised June 11, 1996
 Revised November 18, 1997

Revised June 9, 1998
Revised October 11, 1999
Revised July 18, 2000
Revised October 16, 2007
Revised November 18, 2008
Revised September 15, 2011
Revised August 21, 2014
Revised March 19, 2015
Revised November 16, 2017

Motion To Go Into Closed Session

I move that we go into closed session to:

[Specify one or more of the following permitted reasons for closed sessions]

- prevent the disclosure of privileged information
 - under _____ of the North Carolina General Statutes or regulations.
 - under _____ of the regulations or laws of United States.[N.C.G.S. § 143-318.11(a)(1)]

- prevent the premature disclosure of an honorary award or scholarship.
[N.C.G.S. § 143-318.11(a)(2)]

- consult with our attorney
 - to protect the attorney-client privilege.
 - to consider and give instructions concerning a potential or actual claim, administrative procedure, or judicial action.
 - to consider and give instructions concerning a judicial action titled _____
v. _____.[N.C.G.S. § 143-318.11(a)(3)]

- discuss matters relating to the location or expansion of business in the area served by this body.
[N.C.G.S. § 143-318.11(a)(4)]

- establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property.
[N.C.G.S. § 143-318.11(a)(5)]

- establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of an employment contract.
[N.C.G.S. § 143-318.11(a)(5)]

- consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.
[N.C.G.S. § 143-318.11(a)(6)]

- hear or investigate a complaint, charge, or grievance by or against a public officer or employee.
[N.C.G.S. § 143-318.11(a)(6)]

- plan, conduct, or hear reports concerning investigations of alleged criminal conduct.
[N.C.G.S. § 143-318.11(a)(7)]

MEMORANDUM

To: Members of the Board of Commissioners

From: _____, Commissioner/Board Member

Concerning: Statement of Reasons for Abstention from Board Action pursuant to N.C. Gen. Stat. § 138A-36(b)

Date: _____

Matter before the Board: _____

Briefly summarize reasons for abstention below:

(Signature of Board Member)