



**Greenville
Utilities**

AGENDA

Regular Meeting – February 18, 2021
12:00 noon – Virtual Meeting

Call to Order

12:00

[Chair Parker Overton]

Ascertain Quorum with Roll Call

[Amy Wade]

Acceptance of the Agenda

[Chair Parker Overton]

1. Approval of Minutes
[Chair Parker Overton]

Regular Meeting: January 21, 2021

2. Review of Monthly Financial Statement – January 31, 2021
[Jeff McCauley]
3. Consideration of Approval of Reinstatement of Merit Program/Market Adjustment for FY 20-21
[Tony Cannon]

Information Items

4. Capital Projects Update
[Randy Emory : David Springer]
5. General Manager's Report
[Tony Cannon]
6. Board Chair's Remarks/Report
[Chair Parker Overton]
7. Board Members' Remarks
[Board]

Notice of Upcoming Meetings/Functions:

[Chair Parker Overton]

GUC Finance/Audit Committee Meeting, Friday, March 5, 2021 at 9:00 a.m.

GUC Regular Meeting, Thursday, March 18, 2021, 12:00 noon

Adjournment

[Chair Parker Overton]

1:00



Agenda Item # 1

Meeting Date: February 18, 2021

Item:	Approval of Minutes
Contact:	Amy Wade
Explanation:	Regular Minutes: January 21, 2021
Strategic Plan Elements:	Strategic Themes: <ul style="list-style-type: none">• Exceptional Customer Service• Shaping Our Future Objectives: <ul style="list-style-type: none">• Exceeding customer expectations• Embracing change to ensure organizational alignment and efficiency Core Values: <ul style="list-style-type: none">• Exceed customers' expectations• Support the community• Deliver reliable services
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	Approval of minutes as presented or amended

GREENVILLE UTILITIES COMMISSION

GREENVILLE, NORTH CAROLINA

Thursday, January 21, 2021

The Board of Commissioners of the Greenville Utilities Commission held a Virtual Meeting at 12:00 noon with the following members and others present, and Chair Overton presiding.

Commission Board Members Present:

Parker Overton, Chair	Lindsey Griffin
Tommy Stoughton, Chair-Elect	Kelly L. Darden, Jr.
Minnie J. Anderson, Secretary	Kristin S. Braswell
Peter Geiger	Ann E. Wall

Commission Staff Present:

Tony Cannon, General Manager/CEO	Kevin Keyzer
Jeff McCauley	Lou Norris
Chris Padgett	Kathy Howard
Phil Dixon	Scott Farmer
Amy Wade	Jason Manning
Keith Jones	JoEllen Gay
Randy Emory	Jonathan Britt
Anthony Miller	Amanda Wall
John Worrell	
Andy Anderson	
Richie Shreves	
Steve Hawley	
David Springer	
Scott Mullis	
Ken Wade	

Others Present:

Rick Smiley, City Council Liaison; Sandy Reel, Visitor; and Ginger Livingston, The Daily Reflector.

Chair Overton called the meeting to order. Ms. Amy Wade, Executive Secretary, called the roll and ascertained that a quorum was present.

ACCEPTANCE OF THE AGENDA

A motion was made by Ms. Wall, seconded by Ms. Braswell, to accept the agenda as presented. The motion carried unanimously.

RECOGNITION OF FINANCE DEPARTMENT AWARDS

Mr. Jeff McCauley, Chief Financial Officer, announced that GUC was the recipient of the following Financial Department Awards:

Distinguished Budget Presentation Award

GUC received the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for Fiscal Year 2020. This marks the fourth year GUC has earned the Distinguished Budget Award. The purpose of the program is to encourage and assist governments in preparing budgets of the highest quality for the benefit of its citizens and other parties with a vital interest in a government's budget process.

Excellence in Financial Reporting

GUC received the GFOA Certificate of Excellence in Financial Reporting for Fiscal Year 2019 for the eleventh consecutive year. The purpose of the program is to encourage and assist governments in preparing financial reports of the highest quality for the benefit of its citizens and other parties with a vital interest in a government’s finances.

Award for Outstanding Achievement in Popular Annual Financial Reporting (PAFR)

GUC received the GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting (PAFR) for Fiscal Year 2019 for the fifth consecutive year. The purpose of the program is to develop a readily accessible and easily understandable overview of the financial statements for the general public and other interested parties without a background in public finance.

Sustained Professional Purchasing Award

GUC received the Carolinas Association of Governmental Purchasing (CAGP) Sustained Professional Purchasing Award for demonstrating sustained excellence in purchasing standards for calendar year 2019 for the ninth consecutive year. GUC is one of 15 member agencies throughout North and South Carolina to receive the award.

Mr. McCauley recognized staff on the hours of hard work and thanked the Board for their leadership.

APPROVAL OF MINUTES (Agenda Item 1)

A motion was made by Mr. Geiger, seconded by Mr. Stoughton, to approve the December 17, 2020 Regular Meeting minutes as presented. The motion carried unanimously.

REVIEW OF MONTHLY FINANCIAL STATEMENT – DECEMBER 31, 2020 (Agenda Item 2)

December 31, 2020 Financial Statement:

Key financial metrics for the combined funds for the period ending December 31, 2020 Preliminary:

Operating Cash:	\$90,834,700	Days of Cash on Hand:	160
Less Current Liabilities	(\$21,459,270)		
Appropriated Fun Balance	(\$3,441,680)		
Fund Balance:	\$65,933,750		

Fund Balance Available for Appropriation: 24.4% Days of Cash on Hand After Liabilities: 116

Average Investment Yield: .66%

Fund Equity/Deficit Before Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$1,837,552	(\$243,302)	\$82,066	\$4,799,653	\$119,329	\$1,799,575
Water	\$611,071	\$324,252	\$577,494	\$2,433,479	\$2,633,405	\$3,785,193
Sewer	\$144,805	\$158,545	\$336,180	\$2,488,803	\$712,188	\$2,950,928
Gas	\$1,811,374	\$295,873	\$769,891	\$1,097,637	(\$1,428,533)	\$634,777
Combined	\$4,404,802	\$535,368	\$1,765,631	\$10,819,572	\$2,036,389	\$9,170,473

Fund Equity/Deficit After Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$1,516,719	(\$43,301)	\$82,066	\$3,516,333	\$1,319,347	\$1,382,913
Water	\$190,238	(\$96,581)	\$148,327	\$873,445	\$108,407	\$1,210,191
Sewer	\$44,805	(\$20,622)	\$86,180	\$1,322,135	(\$362,814)	\$1,500,649
Gas	\$1,723,874	\$225,540	\$686,559	\$922,637	(\$1,850,531)	\$509,511
Combined	\$3,475,636	\$65,036	\$1,003,132	\$6,634,550	(\$785,591)	\$4,603,264

Jeff McCauley, Chief Financial Officer, provided a presentation on the Financial Statement for December 31, 2020.

The weather impact for the month of December indicated that the December 2020 heating degree days were higher than last year. The December rainfall was 4.59 inches which was more than last year. The portfolio earned .66% for the month of December.

Overall year-to-date results through the end of December remain stable. The Electric Rate Stabilization Reserves are approximately \$24.5 million, and the Gas Rate Stabilization Reserves are \$2.2 million. The Operating Reserves are 160 Days Cash on Hand, and Renewals and Replacements Reserves are approximately \$2.6 million. The Capital Project Funds Reserved for Existing and Future Capital Projects are approximately \$32.4 million.

After discussion, a motion was made by Mr. Geiger, seconded by Mr. Stoughton, to accept the Financial Statement for December 31, 2020. The motion carried unanimously.

CONSIDERATION OF PROPOSED REVISIONS TO GUC’S UTILITY REGULATIONS
PART C - TERMS AND CONDITIONS OF WATER AND/OR SEWER SERVICE,
SECTION 20 - SANITARY SEWER USE REGULATIONS (Agenda Item 3)

Mr. Randy Emory, Director of Water Resources, stated that periodically there will be regulatory changes that require GUC to review and update utility regulations. Mr. Jason Manning, Wastewater Treatment Plant Superintendent, was introduced to present the recommended modifications.

The proposed revisions were shared for information at the December 2020 Board Meeting and a summary was provided in the Board materials. The recommended modifications were made available on GUC’s website and notice was advertised in the local newspaper. In addition, staff reached out to industrial users and the feedback was positive.

Mr. Manning announced that GUC’s Sanitary Sewer Use Regulations are heavily regulated by state and federal requirements and a significant portion of the language in this regulation is provided by the state model regulation. However, sewer systems are afforded some latitude to revise certain portions to provide for regulations that best fit the needs of the system and its customers.

Staff recommends approval of the revisions to the Part C Terms and Conditions of Water and/or Sewer Service, Section 20.0-Sanitary Sewer Use Regulations as presented.

A motion was made by Mr. Stoughton, seconded by Mr. Lindsey, to approve the proposed revisions as presented, effective upon approval. The motion carried unanimously.

RECOMMENDED AWARD OF CONSTRUCTION CONTRACT FOR SCP-10222
SANITARY SEWER OUTFALL REHABILITATION PHASE IV PROJECT (Agenda Item 4)

Mr. Randy Emory, Director of Water Resources, stated that this is the next step of the Sanitary Sewer Rehabilitation Project. Scott Farmer, Water Resources Systems Engineer, is the lead on this project and he provided an update.

Mr. Farmer announced that the rehabilitation of the Green Mill Run, Tar River, Parker’s Creek, and River Bluff concrete outfall sewers is an ongoing multi-phased effort to rehabilitate the

deteriorated and failure-prone portions of GUC’s existing concrete pipe trunk sewer system. Staff has been pursuing a multi-year multi-phase approach to rehabilitate the aging concrete sewers since the completion of an engineering evaluation in December 1997.

Thus far, Phases I, II, & III of the rehabilitation program have been completed using cured in place pipe (CIPP), a trenchless rehabilitation method with a 50-year design life. To date, 39,820 linear feet of the total 89,400 linear feet of concrete sewer outfall have been rehabilitated. This project will rehabilitate an additional 6,338 linear feet, with the remaining outfall sewer being rehabilitated in future phases.

The Board approved \$2,480,000.00 for this project which is identified as SCP-10222 and has been included in the Five-Year Capital Improvement plan for the past several years. In accordance with NC General Statute 143-129(a) the project was publicly advertised for bids and seven bids for the construction contract were received at the bid opening on December 3, 2020. The engineer’s recommendation for award and certified bid tabulation were provided. The low bidder was AM Liner East, Inc., of Berryville, Virginia in the amount of \$2,624,220.00.

The bid package for this type of project is structured such that GUC can pick and choose where, and how much pipe, we want to rehabilitate based on any budget constraints for a particular phase. The bids for this project exceeded the budgeted funds available. Therefore, staff reduced the amount of pipe to be rehabilitated in this phase. This reduction has resulted in a total recommended award of the construction contract in the amount of \$1,891,751.00.

A motion was made by Mr. Geiger, seconded by Mr. Darden, to award the construction contract for the Sanitary Sewer Outfall Rehabilitation Phase IV to AM Liner East, Inc. in the amount of \$1,891,751. The motion carried unanimously.

CAPITAL PROJECTS UPDATE (Agenda Item 5)

Mr. Chris Padgett, Chief Administrative Officer, provided an update on the progress at the New Operations Center.

The two equipment shelters (Building 6 and Building 7), totaling approximately 7200 square feet each, are nearing completion. Mr. Padgett noted that since utilizing the new Operations Center for 4 months there have been needs identified that include an employee parking lot and an additional laydown yard. These items were not included in the original design. Design and cost estimates are being finalized and will be provided to the Board once available.

Building 5, Fleet Maintenance Building, is under design and will be structured using a guaranteed maximum price.

GENERAL MANAGER’S/CEO REPORT (Agenda Item 6)

1. Informational Reading

Bids and Ranking of Proposals, Statistical Data Report, Sewer Spill Tracking Report, Load Management Report, and PGA Report were provided.

The following Bids awarded by the General Manager/CEO during the past month were reported for information:

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED

POLE RACKS
NOVEMBER 3, 2020 @ 3:00 PM

Vendors	Delivery Time	Price \$
CMS Utility Services, Inc.	45 Days	\$101,242.00*
APS Enterprises, LLC	120 Days	134,210.00

*Indicates recommended award based on the lowest responsible, responsive bid.

DRIVE THROUGH EQUIPMENT
DECEMBER 16, 2020 @ 4:00 PM

VENDORS	DELIVERY	PRICING
Ken Smith, Inc. *	90 Days on Materials	\$\$75,441.00

* Indicates recommended award based on vendor's submitted proposal, qualifications, and pricing.

INSTALLATION OF SUGG PARKWAY FOUNDATIONS
DECEMBER 16, 2020 @ 2:00 PM

VENDORS	TOTAL \$
Stocks & Taylor Construction, Inc.	\$278,000.00*
Powergrid Services, LLC	294,785.93
Lee Electrical Construction, Inc.	443,136.00
Carolina Power and Signalization	470,735.00
Trader Construction Company	551,868.00

* Indicates recommended award based on the lowest responsible, responsive bid.

RANKING OF PROPOSALS RECEIVED

OFFSITE STORAGE
NOVEMBER 19, 2020 @ 3:00 PM

VENDORS	DELIVERY
VRC*	5-7 Days

* Indicates recommended award based on vendor's submitted proposal and qualifications.

Load Management Report

The Duke Energy Progress (DEP) monthly peak occurred on December 9, 2020 for the hour ending at 8:00 a.m. GUC's load management system was in full operation during this period. As a result, the estimated avoided demand costs amount to \$1,564,724.

2. Key Performance Indicators (KPIs)

The Corporate KPI report was provided.

3. Commendations

Control Room Operator II Rob Sealey received a call from customer Valerie Hochberg. Ms. Hochberg stated that Paul Bunch, Gas Systems Crew Leader I, is the finest problem solver that she has ever dealt with from GUC. She said he is a good listener and she wanted to let GUC know how impressive he is.

4. Other

- Mr. Cannon announced that the Operating Cost Per Customer Corporate KPI has been adjusted. The Goal and Warning levels were established in 2008 and based on data from the Analytics Team, the Warning has been updated from \$360 to \$515 and the Goal from \$350 to \$464.

- Natural Gas line replacements are in progress with several of the old steel lines being replaced with polyethylene pipes along West 5th Street during the next several months.
- There have been delays in the United States Postal system that have affected GUC customers receiving their bill on time. A press release has been sent out and the local news have reported on the situation. Mr. Scott Mullis, Interim Director of Customer Relations, provided an update on the measures that have been taken to help notify customers.
- The coronavirus continues to impact the Commission. There were 29 employees quarantined last week.

BOARD CHAIR’S REMARKS/REPORT (Agenda Item 7)

Chair Overton thanked everyone for attending the virtual meeting and congratulated all the Finance team and staff on their awards.

VIDEO TRIBUTE TO GEORGE REEL, DIRECTOR OF CUSTOMER RELATIONS

Mr. Cannon announced that a tribute video has been created by GUC’s public information office sharing special memories of George Reel, Director of Customer Relations, who passed away in December 2020.

Chair Overton reminded the Commissioners of the Regular Board meeting scheduled for Thursday, February 18, 2021 at 12:00 noon.

There being no further business to come before the Board of Commissioners, upon motion by Mr. Griffin, seconded by Dr. Braswell, the Board of Commissioners unanimously agreed to adjourn the meeting at 12:39 p.m.

Respectfully submitted,

Amy Carson Wade, Executive Secretary

APPROVED:

Minnie Johnson Anderson, Secretary



Agenda Item # 2

Meeting Date: February 18, 2021

Item: Review of Monthly Financial Statement for January 31, 2021

Contact: Jeff McCauley

Explanation: January 31, 2021 Financial Statement

The Financial Statement for January 2021 is attached.

Key financial metrics for the combined funds for the period ending January 2021:

Operating Cash	\$90,799,929	Days of Cash on Hand	157
Less Current Liabilities	(\$24,121,464)		
Appropriated Fund Balance	<u>(\$3,354,180)</u>		
Fund Balance	\$63,324,285	Days of Cash on Hand After Liabilities	110

Fund Balance Available for Appropriation: 23.4%

Average Investment Yield: 0.69%

Fund Equity/Deficit Before Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	(\$813,359)	(\$869,339)	\$182,298	\$3,986,294	(\$750,010)	\$1,981,873
Water	\$199,551	(\$98,266)	\$554,880	\$2,633,030	\$2,535,139	\$4,340,073
Sewer	(\$55,910)	(\$134,613)	\$212,990	\$2,432,893	\$577,575	\$3,163,918
Gas	\$1,238,361	\$436,591	\$671,150	\$2,335,998	(\$991,942)	\$1,305,927
Combined	\$568,643	(\$665,627)	\$1,621,318	\$11,388,215	\$1,370,762	\$10,791,791

Fund Equity/Deficit After Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	(\$813,359)	(\$669,338)	\$98,965	\$2,702,974	\$650,009	\$1,481,878
Water	\$99,551	(\$519,099)	\$125,713	\$972,996	(\$410,692)	\$1,335,904
Sewer	(\$55,910)	(\$313,780)	\$37,990	\$1,266,225	(\$676,594)	\$1,538,639
Gas	\$1,150,861	\$366,258	\$650,317	\$2,073,498	(\$1,484,273)	\$1,159,828
Combined	\$381,143	(\$1,135,959)	\$912,985	\$7,015,693	(\$1,921,550)	\$5,516,249

**Strategic Plan
Elements:**

Strategic Themes:

- Exceptional Customer Service
- Safety, Reliability & Value
- Shaping Our Future

Objectives:

- Providing competitive rates, while maintaining the financial stability of the utility
- Exceeding customer expectations
- Safely providing reliable and innovative utility solutions
- Developing and enhancing strategic partnerships

Core Values:

- Exceed Customers' Expectations
- Act with Integrity
- Value Employees
- Deliver Reliable Services
- Prioritize Safety
- Support the Community

**Previous Board
Actions:**

N/A

Fiscal Note:

N/A

**Recommended
Action(s):**

Accept January 31, 2021 Financial Statement

GREENVILLE UTILITIES COMMISSION

Financial Report

January 31, 2021



**Greenville
Utilities**

GREENVILLE UTILITIES COMMISSION

January 31, 2021

I. Key Financial Highlights

A. <u>Days Cash on Hand</u>	<u>January 2021</u>	<u>January 2020</u>	<u>January 2019</u>
Electric Fund	129	123	122
Water Fund	215	220	177
Sewer Fund	293	321	302
Gas Fund	<u>228</u>	<u>204</u>	<u>165</u>
Combined Funds	157	151	142

B. <u>Fund Balance Available for Appropriation</u>	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Gas</u>	<u>Combined Funds</u>
Operating cash	\$55,748,870	\$8,606,931	\$10,935,202	\$15,508,926	\$90,799,929
Current liabilities	(\$17,523,388)	(\$1,877,912)	(\$1,269,013)	(\$3,451,151)	(\$24,121,464)
Fund balance appropriated for FY 2021	(\$2,566,680)	\$0	\$0	(\$787,500)	(\$3,354,180)
Fund balance available for appropriation	\$35,658,802	\$6,729,019	\$9,666,189	\$11,270,275	\$63,324,285
Percentage of total budgeted expenditures	19.1%	27.7%	37.5%	33.0%	23.4%
Days unappropriated fund balance on hand	83	168	259	166	110

C. <u>Portfolio Management</u>	<u>Fiscal Year 2020-21</u>		<u>Fiscal Year 2019-20</u>		<u>Fiscal Year 2018-19</u>	
	<u>Interest Earnings</u>	<u>Yield</u>	<u>Interest Earnings</u>	<u>Yield</u>	<u>Interest Earnings</u>	<u>Yield</u>
July	\$116,200	0.90%	\$275,957	2.33%	\$163,613	1.53%
August	\$115,742	0.92%	\$375,514	2.28%	\$189,935	1.71%
September	\$108,748	0.84%	\$353,378	2.16%	\$181,289	1.80%
October	\$100,286	0.78%	\$337,847	2.03%	\$224,945	1.89%
November	\$99,514	0.74%	\$315,650	1.98%	\$258,799	2.06%
December	\$95,090	0.66%	\$301,717	1.99%	\$239,093	2.08%
January	\$84,873	0.69%	\$300,187	2.00%	\$261,751	2.25%

II. Fund Performance

<u>Electric</u>	<u>January 2021</u>	<u>January 2020</u>	<u>January 2019</u>
Number of Accounts	70,318	69,239	68,115

- YTD volumes billed to customers are 17,440,608 kWh less than last year and 39,321,463 kWh less than budget.
- YTD revenues from retail rates and charges are \$360,537 less than last year and \$797,466 less than budget.

GREENVILLE UTILITIES COMMISSION

January 31, 2021

- YTD total revenues are \$1,578,890 more than last year and \$1,531,194 more than budget.
- YTD total expenditures are \$425,531 less than last year and \$3,205,110 less than budget.
- YTD revenues exceed YTD expenditures by \$3,986,294 compared to excess revenues of \$1,981,873 for last year.
- YTD net fund equity after transfers is \$2,702,974.

Water

	<u>January 2021</u>	<u>January 2020</u>	<u>January 2019</u>
Number of Accounts	37,333	36,757	36,347

- YTD volumes billed to customers are 70,919 kgallons less than last year and 366 kgallons less than budget.
- YTD revenues from retail rates and charges are \$173,379 less than last year and \$32,266 less than budget.
- YTD total revenues are \$266,703 less than last year but \$102,050 more than budget.
- YTD total expenditures are \$1,440,340 more than last year and \$4,159 more than budget.
- YTD revenues exceed YTD expenditures by \$2,633,030 compared to excess revenues of \$4,340,073 for last year.
- YTD net fund equity after transfers is \$972,996.

Sewer

	<u>January 2021</u>	<u>January 2020</u>	<u>January 2019</u>
Number of Accounts	30,977	30,460	30,068

- YTD revenues from retail rates and charges are \$152,219 less than last year but \$908 more than budget.
- YTD total revenues are \$44,503 less than last year but \$67,747 more than budget.
- YTD total expenditures are \$686,522 more than last year but \$1,787,571 less than budget.
- YTD revenues exceed YTD expenditures by \$2,432,893 compared to excess revenues of \$3,163,918 for last year.
- YTD net fund equity after transfers is \$1,266,225.

Gas

	<u>January 2021</u>	<u>January 2020</u>	<u>January 2019</u>
Number of Accounts	24,004	23,634	23,541

- YTD total volumes billed to customers are 759,283 ccfs less than last year and 334,030 ccfs less than budget.
- YTD revenues from retail rates and charges are \$181,914 more than last year and \$1,952,007 more than budget.
- YTD total revenues are \$118,677 more than last year and \$2,062,616 more than budget.
- YTD total expenditures are \$911,394 less than last year and \$1,265,324 less than budget.
- YTD revenues exceed YTD expenditures by \$2,335,998 compared to excess revenues of \$1,305,927 for last year.
- YTD net fund equity after transfers is \$2,073,498.

GREENVILLE UTILITIES COMMISSION

January 31, 2021

III.	<u>Volumes Billed</u>	<u>January 2021</u>	<u>YTD FY 2020-21</u>	<u>January 2020</u>	<u>YTD FY 2019-20</u>	YTD %	<u>January 2019</u>	<u>YTD FY 2018-19</u>	YTD %	
						<u>Change</u>			<u>Change</u>	
	Electric (kwh)	147,425,348	1,052,445,512	134,073,096	1,069,886,120	-1.6%	133,763,466	1,074,983,056	-2.1%	
	Water (kgal)	361,967	2,426,544	351,258	2,497,463	-2.8%	338,409	2,416,264	0.4%	
	Sewer (kgal)	226,842	1,732,044	220,948	1,731,836	0.0%	231,217	1,731,685	0.0%	
	Gas (ccf)	Firm	3,089,758	8,462,843	2,239,626	8,353,866	1.3%	2,410,834	8,601,786	-1.6%
		Interruptible	<u>1,662,406</u>	<u>8,665,969</u>	<u>1,625,761</u>	<u>9,534,229</u>	<u>-9.1%</u>	<u>1,589,042</u>	<u>9,540,871</u>	<u>-9.2%</u>
	Total	4,752,164	17,128,812	3,865,387	17,888,095	-4.2%	3,999,876	18,142,657	-5.6%	

IV.	<u>Cooling Degree Day Information</u>	<u>Fiscal Year 2020-21</u>	<u>Fiscal Year 2019-20</u>	<u>% Change</u>	<u>6 Year Average</u>	<u>30 Year Average</u>
	July	552.0	531.5	3.9%	513.6	490.6
	August	472.5	451.0	4.8%	464.8	435.1
	September	248.5	363.5	-31.6%	328.3	265.7
	October	95.5	111.5	-14.3%	105.8	70.1
	November	18.5	0.0	0.0%	11.9	10.3
	December	0.0	2.0	-100.0%	6.7	4.2
	January	<u>0.0</u>	<u>51.0</u>	<u>-100.0%</u>	<u>25.7</u>	<u>13.9</u>
	YTD	1,387.0	1,469.5	-5.6%	1,433.4	1,278.0

V.	<u>Heating Degree Day Information</u>	<u>Fiscal Year 2020-21</u>	<u>Fiscal Year 2019-20</u>	<u>% Change</u>	<u>6 Year Average</u>	<u>30 Year Average</u>
	July	0.0	0.0	0.0%	0.0	0.0
	August	0.0	0.0	0.0%	0.0	0.0
	September	19.5	0.0	0.0%	3.4	7.3
	October	51.0	49.5	3.0%	89.3	135.0
	November	220.0	464.5	-52.6%	354.3	382.6
	December	624.0	490.5	27.2%	530.6	604.8
	January	<u>702.0</u>	<u>508.0</u>	<u>38.2%</u>	<u>664.9</u>	<u>688.6</u>
	YTD	1,616.5	1,512.5	6.9%	1,642.5	1,818.3

Commissioners Executive Summary

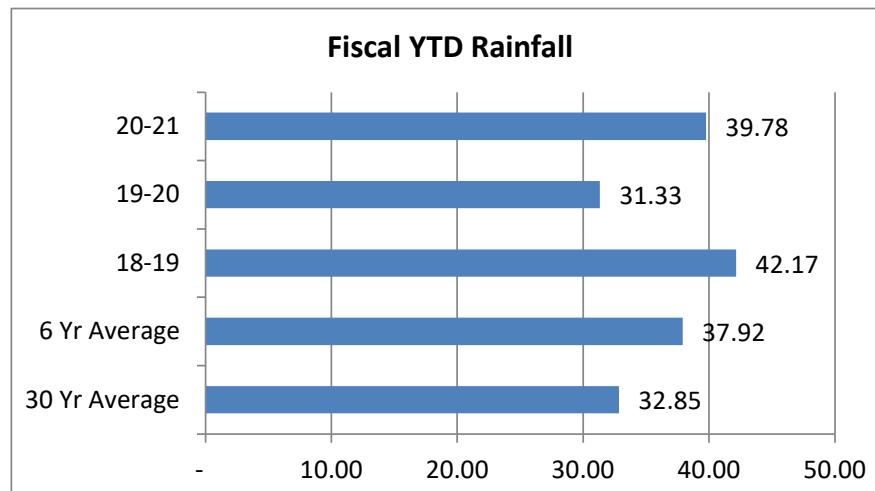
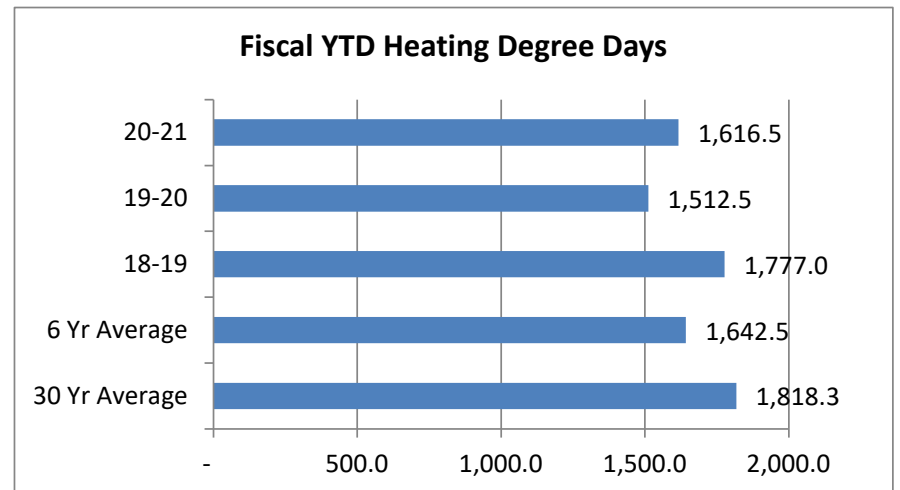
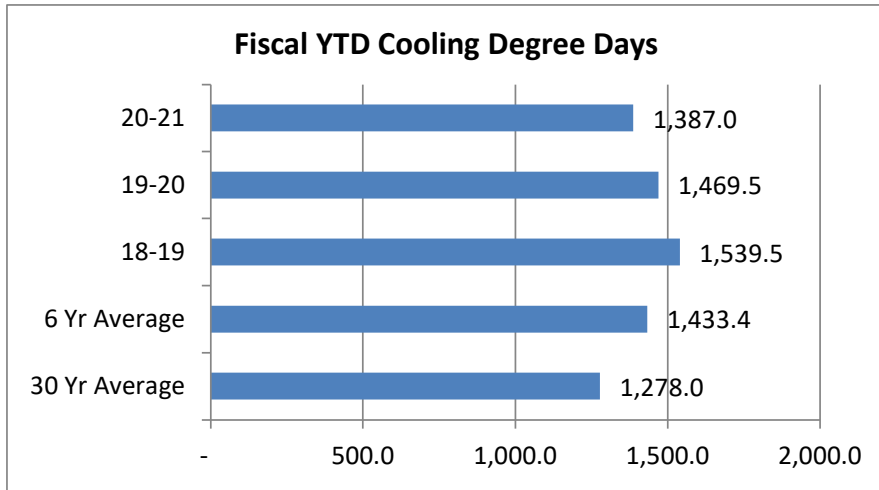
January 31, 2021

	Current Month			Year To Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric						
Revenues	15,132,272	14,608,077	13,847,209	108,215,517	106,684,323	106,636,627
Expenses	(15,945,631)	(15,477,416)	(13,664,911)	(104,229,223)	(107,434,333)	(104,654,754)
Equity/Deficit from Operations	(813,359)	(869,339)	182,298	3,986,294	(750,010)	1,981,873
Transfers and Fund Balance	-	200,001	(83,333)	(1,283,320)	1,400,019	(499,995)
Total Equity/Deficit	(813,359)	(669,338)	98,965	2,702,974	650,009	1,481,878
Water						
Revenues	1,909,078	1,760,462	1,865,954	13,826,032	13,723,982	14,092,735
Expenses	(1,709,527)	(1,858,728)	(1,311,074)	(11,193,002)	(11,188,843)	(9,752,662)
Equity/Deficit from Operations	199,551	(98,266)	554,880	2,633,030	2,535,139	4,340,073
Transfers and Fund Balance	(100,000)	(420,833)	(429,167)	(1,660,034)	(2,945,831)	(3,004,169)
Total Equity/Deficit	99,551	(519,099)	125,713	972,996	(410,692)	1,335,904
Sewer						
Revenues	1,921,300	2,067,179	1,891,698	14,372,275	14,304,528	14,416,778
Expenses	(1,977,210)	(2,201,792)	(1,678,708)	(11,939,382)	(13,726,953)	(11,252,860)
Equity/Deficit from Operations	(55,910)	(134,613)	212,990	2,432,893	577,575	3,163,918
Transfers and Fund Balance	-	(179,167)	(175,000)	(1,166,668)	(1,254,169)	(1,625,279)
Total Equity/Deficit	(55,910)	(313,780)	37,990	1,266,225	(676,594)	1,538,639
Gas						
Revenues	4,789,827	4,288,438	3,857,078	19,303,105	17,240,489	19,184,428
Expenses	(3,551,466)	(3,851,847)	(3,185,928)	(16,967,107)	(18,232,431)	(17,878,501)
Equity/Deficit from Operations	1,238,361	436,591	671,150	2,335,998	(991,942)	1,305,927
Transfers and Fund Balance	(87,500)	(70,333)	(20,833)	(262,500)	(492,331)	(146,099)
Total Equity/Deficit	1,150,861	366,258	650,317	2,073,498	(1,484,273)	1,159,828
Combined						
Total Revenues	23,752,477	22,724,156	21,461,939	155,716,929	151,953,322	154,330,568
Total Expenses	(23,183,834)	(23,389,783)	(19,840,621)	(144,328,714)	(150,582,560)	(143,538,777)
Total Equity/Deficit from Operations	568,643	(665,627)	1,621,318	11,388,215	1,370,762	10,791,791
Total Transfers and Fund Balance	(187,500)	(470,332)	(708,333)	(4,372,522)	(3,292,312)	(5,275,542)
Total Equity/Deficit	381,143	(1,135,959)	912,985	7,015,693	(1,921,550)	5,516,249

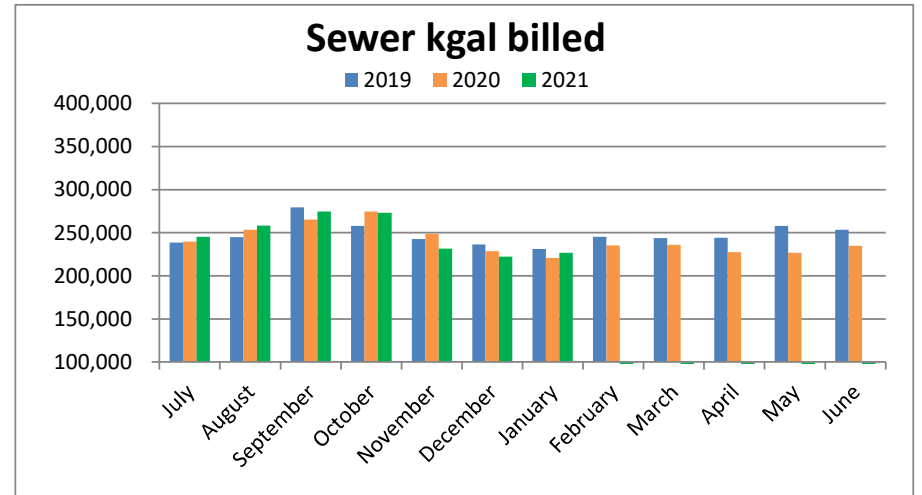
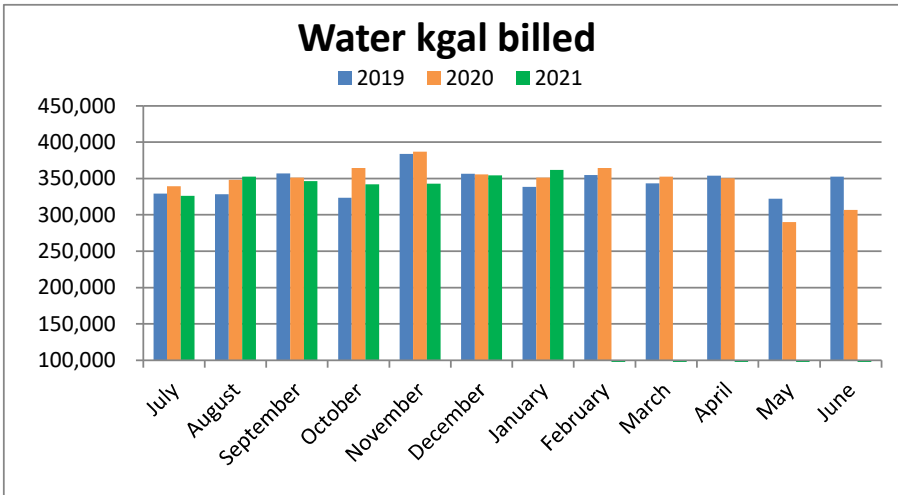
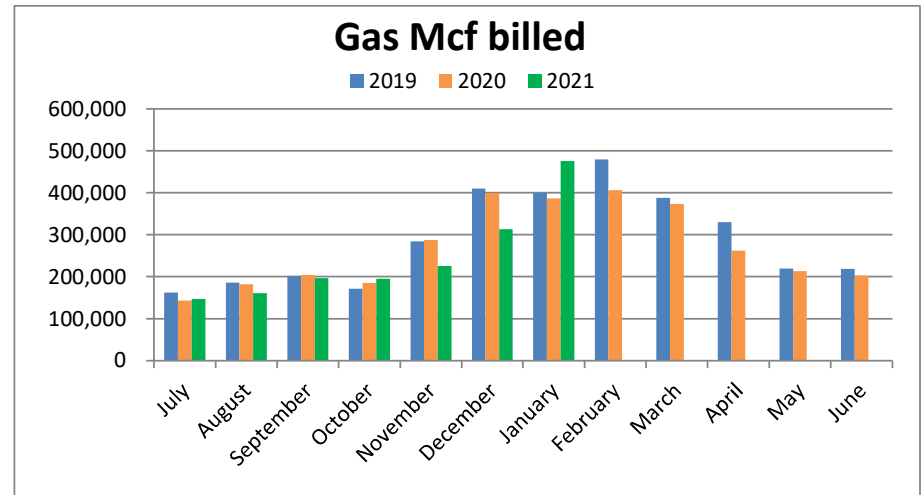
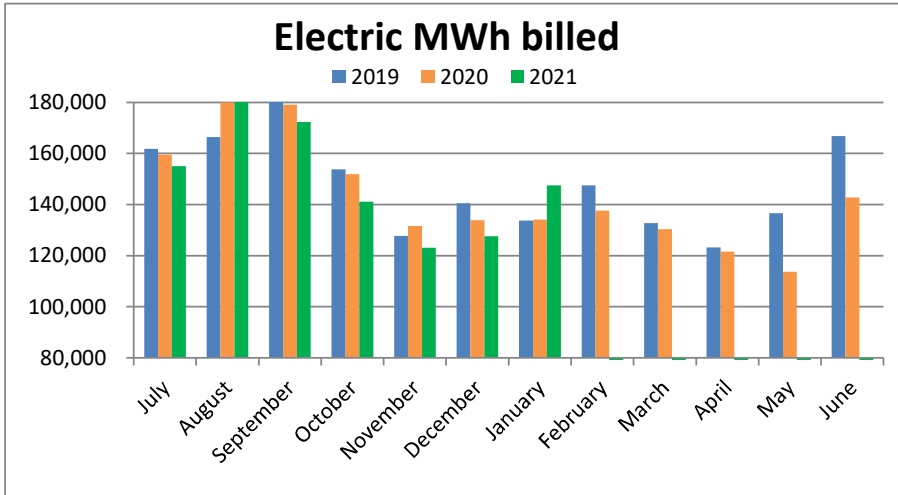
**Budgetary Summary
January 31, 2021**

	YTD Actual	Encumbrances	Total	Total Budget	Available Budget
Electric Fund	\$105,512,543	\$68,806,519	\$174,319,062	\$186,224,450	\$11,905,388
Water Fund	\$12,853,036	\$2,012,365	14,865,401	\$24,336,079	9,470,678
Sewer Fund	\$13,106,050	\$2,830,602	15,936,652	\$25,766,148	9,829,496
Gas Fund	\$17,229,607	\$10,497,615	27,727,222	\$34,165,161	6,437,939
Total	\$148,701,236	\$84,147,101	\$232,848,337	\$270,491,838	\$37,643,501

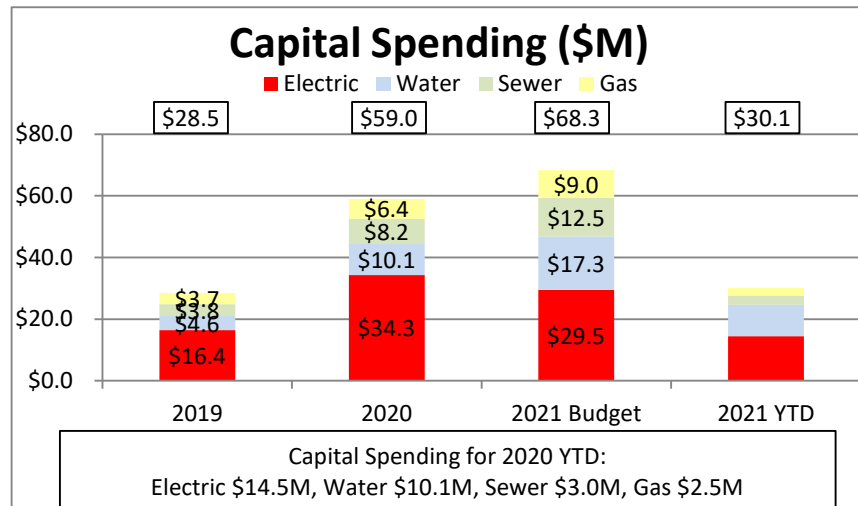
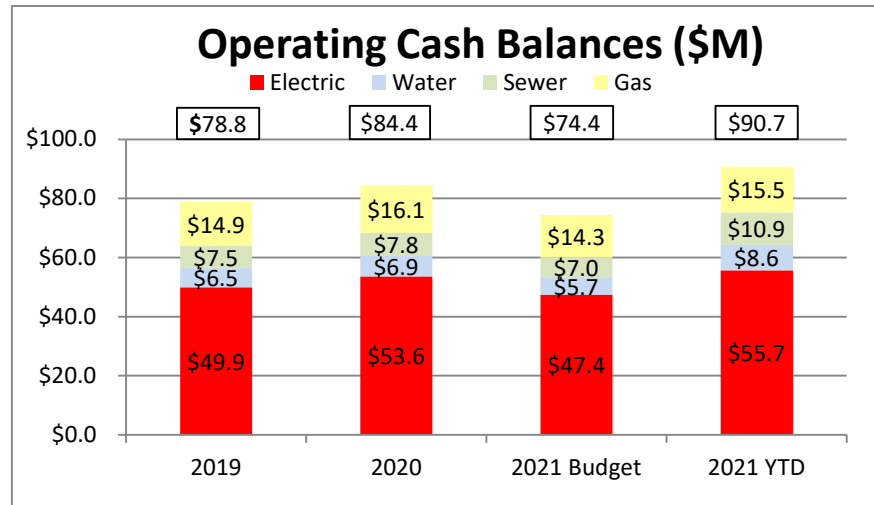
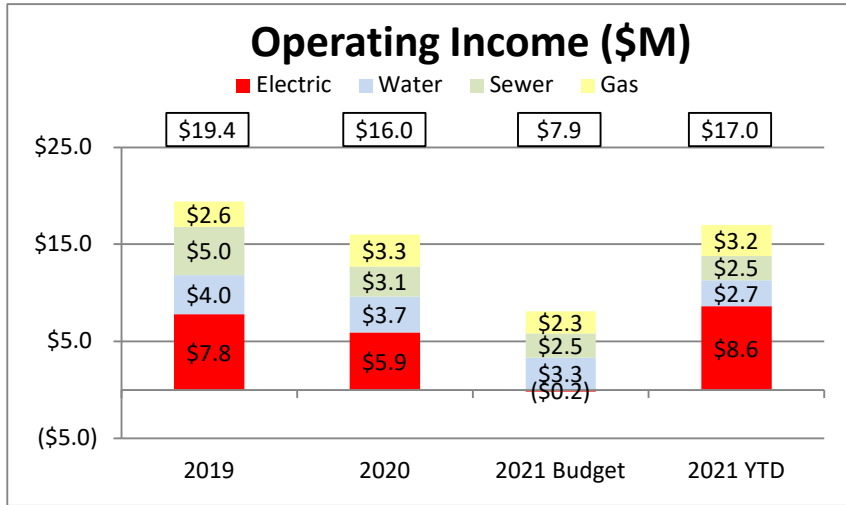
Weather



Customer Demand



Financial Trends



Greenville Utilities Commission
Revenue and Expenses - Combined
January 31, 2021

Line #	Current Fiscal Year						Prior Fiscal Year					
	January Actual	January Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	January Actual	YTD Actual	Change Prior YTD to Current YTD	
Revenue:												
Rates & Charges	1	\$23,221,989	\$22,288,518	\$933,471	\$150,064,451	\$148,903,856	\$1,160,595	\$251,514,172	59.7%	\$21,042,228	\$150,414,389	(\$349,938)
Fees & Charges	2	187,015	161,533	25,482	1,301,215	1,130,731	170,484	1,938,375	67.1%	231,327	1,503,011	(201,796)
U. G. & Temp. Ser. Chgs.	3	30,440	35,419	(4,979)	304,180	247,933	56,247	425,038	71.6%	(110,093)	235,007	69,173
Miscellaneous	4	261,941	176,186	85,755	3,634,360	1,233,302	2,401,058	4,214,192	86.2%	153,563	1,037,277	2,597,083
Interest Income	5	51,092	62,500	(11,408)	412,723	437,500	(24,777)	750,000	55.0%	144,914	1,057,205	(644,482)
FEMA/Insurance Reimbursement	6	-	-	-	-	-	-	-	n/a	-	83,679	(83,679)
Bond Proceeds	7	-	-	-	-	-	-	294,061	0.0%	-	-	-
	9	\$23,752,477	\$22,724,156	\$1,028,321	\$155,716,929	\$151,953,322	\$3,763,607	\$259,135,838	60.1%	\$21,461,939	\$154,330,568	\$1,386,361
Expenditures:												
Operations	10	\$7,033,624	\$7,428,995	\$395,371	\$39,861,341	\$43,452,762	\$3,591,421	\$73,471,410	54.3%	\$5,301,265	\$37,038,219	\$2,823,122
Purchased Power/Gas	11	12,782,386	13,018,146	235,760	83,683,866	86,747,622	3,063,756	149,233,019	56.1%	12,024,331	88,635,117	(4,951,251)
Capital Outlay	12	1,691,936	1,275,427	(416,509)	7,759,686	8,211,685	451,999	14,002,610	55.4%	967,408	6,552,565	1,207,121
Debt Service	13	1,135,261	1,135,260	(1)	8,746,827	7,946,806	(800,021)	14,217,192	61.5%	992,347	6,944,433	1,802,394
City Turnover	14	461,843	461,843	-	3,232,901	3,232,901	-	5,542,118	58.3%	480,824	3,365,768	(132,867)
Street Light Reimbursement	15	78,784	70,112	(8,672)	544,093	490,784	(53,309)	841,345	64.7%	74,446	502,675	41,418
Transfer to OPEB Trust Fund	16	-	-	-	500,000	500,000	-	500,000	100.0%	-	500,000	-
	17	\$23,183,834	\$23,389,783	\$205,949	\$144,328,714	\$150,582,560	\$6,253,846	\$257,807,694	56.0%	\$19,840,621	\$143,538,777	\$789,937
Equity/Deficit from Operations	18	\$568,643	(\$665,627)	\$1,234,270	\$11,388,215	\$1,370,762	\$10,017,453	\$1,328,144		\$1,621,318	\$10,791,791	\$596,424
Transfers and Fund Balance												
Transfer from Capital Projects	19	\$0	\$58,834	(\$58,834)	\$0	\$411,838	(\$411,838)	\$706,000	0.0%	\$0	\$0	\$0
Transfer from Rate Stabilization	20	-	479,167	(479,167)	-	3,354,169	(3,354,169)	5,750,000	0.0%	-	-	-
Appropriated Fund Balance	21	-	-	-	-	-	-	7,000,000	0.0%	-	-	-
Transfer to Rate Stabilization	22	-	-	-	-	-	-	-	n/a	(20,833)	(145,831)	145,831
Transfer to Capital Projects	23	(187,500)	(1,008,333)	820,833	(4,372,522)	(7,058,319)	2,685,797	(12,100,000)	36.1%	(687,500)	(5,129,711)	757,189
Transfer to Designated Reserves	24	-	-	-	-	-	-	-	n/a	-	-	-
	25	(\$187,500)	(\$470,332)	\$282,832	(\$4,372,522)	(\$3,292,312)	(\$1,080,210)	\$1,356,000		(\$708,333)	(\$5,275,542)	\$903,020
Total Equity/Deficit	26	\$381,143	(\$1,135,959)	\$1,517,102	\$7,015,693	(\$1,921,550)	\$8,937,243	\$2,684,144		\$912,985	\$5,516,249	\$1,499,444

Greenville Utilities Commission
Revenue and Expenses - Electric Fund
January 31, 2021

Line #	Current Fiscal Year						Prior Fiscal Year					
	January Actual	January Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	January Actual	YTD Actual	Change Prior YTD to Current YTD	
Customer Demand:												
Number of Accounts	1	70,318								69,239		
kWh Purchased	2	154,366,066	153,285,565	(1,080,501)	1,086,934,424	1,120,406,672	33,472,248	1,846,814,038	58.9%	145,142,916	1,098,933,312	(11,998,888)
kWh Billed ¹	3	147,425,348	148,171,681	(746,333)	1,052,445,512	1,091,766,975	(39,321,463)	1,791,409,617	58.7%	134,073,096	1,069,886,120	(17,440,608)
Revenue:												
Rates & Charges - Retail	4	\$14,765,336	\$14,316,585	\$448,751	\$103,846,413	\$104,643,879	(\$797,466)	\$172,488,964	60.2%	\$13,635,404	\$104,206,950	(\$360,537)
Fees & Charges	5	90,821	81,356	9,465	705,609	569,492	136,117	976,268	72.3%	133,942	819,721	(114,112)
U. G. & Temp. Ser. Chgs.	6	28,140	34,252	(6,112)	295,080	239,764	55,316	411,038	71.8%	(111,093)	227,907	67,173
Miscellaneous	7	216,466	136,717	79,749	3,115,031	957,019	2,158,012	1,640,595	189.9%	99,328	636,087	2,478,944
Interest Income	8	31,509	39,167	(7,658)	253,384	274,169	(20,785)	470,000	53.9%	89,628	662,283	(408,899)
FEMA/Insurance Reimbursement	9	-	-	-	-	-	-	-	n/a	-	83,679	(83,679)
Bond Proceeds	10	-	-	-	-	-	-	137,585	0.0%	-	-	-
	12	\$15,132,272	\$14,608,077	\$524,195	\$108,215,517	\$106,684,323	\$1,531,194	\$176,124,450	61.4%	\$13,847,209	\$106,636,627	\$1,578,890
Expenditures:												
Operations	13	\$3,093,606	\$3,155,123	\$61,517	\$17,445,195	\$18,610,799	\$1,165,604	\$31,495,702	55.4%	\$2,216,347	\$15,337,017	\$2,108,178
Purchased Power	14	10,662,339	10,744,563	82,224	75,080,526	78,019,759	2,939,233	132,210,549	56.8%	10,058,279	79,261,542	(4,181,016)
Capital Outlay	15	1,422,271	818,987	(603,284)	6,063,992	5,217,588	(846,404)	8,890,926	68.2%	700,540	4,972,539	1,091,453
Debt Service	16	365,550	365,550	-	2,558,850	2,558,836	(14)	4,524,186	56.6%	277,382	1,940,562	618,288
City Turnover	17	323,081	323,081	-	2,261,567	2,261,567	-	3,876,969	58.3%	337,917	2,365,419	(103,852)
Street Light Reimbursement	18	78,784	70,112	(8,672)	544,093	490,784	(53,309)	841,345	64.7%	74,446	502,675	41,418
Transfer to OPEB Trust Fund	19	-	-	-	275,000	275,000	-	275,000	100.0%	-	275,000	-
	20	\$15,945,631	\$15,477,416	(\$468,215)	\$104,229,223	\$107,434,333	\$3,205,110	\$182,114,677	57.2%	\$13,664,911	\$104,654,754	(\$425,531)
Equity/Deficit from Operations	21	(\$813,359)	(\$869,339)	\$55,980	\$3,986,294	(\$750,010)	\$4,736,304	(\$5,990,227)		\$182,298	\$1,981,873	\$2,004,421
Transfers and Fund Balance												
Transfer from Capital Projects	22	\$0	\$41,667	(\$41,667)	\$0	\$291,669	(\$291,669)	\$500,000	0.0%	\$0	\$0	\$0
Transfer from Rate Stabilization	23	-	479,167	(479,167)	-	3,354,169	(3,354,169)	5,750,000	0.0%	-	-	-
Appropriated Fund Balance	24	-	-	-	-	-	-	3,850,000	0.0%	-	-	-
Transfer to Rate Stabilization	25	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Capital Projects	26	-	(320,833)	320,833	(1,283,320)	(2,245,819)	962,499	(3,850,000)	33.3%	(83,333)	(499,995)	(783,325)
Transfer to Designated Reserves	27	-	-	-	-	-	-	-	n/a	-	-	-
	28	\$0	\$200,001	(\$200,001)	(\$1,283,320)	\$1,400,019	(\$2,683,339)	\$6,250,000		(\$83,333)	(\$499,995)	(\$783,325)
Total Equity/Deficit	29	(\$813,359)	(\$669,338)	(\$144,021)	\$2,702,974	\$650,009	\$2,052,965	\$259,773		\$98,965	\$1,481,878	\$1,221,096

Note 1: kWh billed does not include volumes delivered in the current month and billed in the next month.

Greenville Utilities Commission
Revenue and Expenses - Water Fund
January 31, 2021

Line #	Current Fiscal Year						Prior Fiscal Year					
	January Actual	January Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	January Actual	YTD Actual	Change Prior YTD to Current YTD	
Customer Demand:												
Number of Accounts	1	37,333								36,757		
Kgallons Pumped	2	446,054	466,450	20,396	3,046,708	3,001,989	(44,719)	4,962,922	61.4%	432,817	3,066,373	(19,665)
Kgallons Billed - Retail	3	269,427	269,026	401	2,085,331	2,054,481	30,850	3,544,787	58.8%	261,129	2,151,067	(65,736)
Kgallons Billed - Wholesale ¹	4	92,539	38,476	54,063	341,213	372,429	(31,216)	592,395	57.6%	90,129	346,396	(5,183)
Kgallons Billed	5	361,967	307,502	54,465	2,426,544	2,426,910	(366)	4,137,182	58.7%	351,258	2,497,463	(70,919)
Revenue:												
Rates & Charges - Retail	6	\$1,644,782	\$1,527,775	\$117,007	\$12,600,558	\$12,632,824	(\$32,266)	\$21,285,174	59.2%	\$1,591,525	\$12,773,937	(\$173,379)
Rates & Charges - Wholesale ¹	7	205,598	175,438	30,160	780,402	690,415	89,987	1,298,471	60.1%	190,716	764,588	15,814
Fees & Charges	8	33,655	33,952	(297)	235,176	237,664	(2,488)	407,409	57.7%	40,522	292,018	(56,842)
Temporary Service Charges	9	2,300	1,167	1,133	9,100	8,169	931	14,000	65.0%	1,000	7,100	2,000
Miscellaneous	10	17,188	16,297	891	157,450	114,079	43,371	2,295,566	6.9%	27,483	156,533	917
Interest Income	11	5,555	5,833	(278)	43,346	40,831	2,515	70,000	61.9%	14,708	98,559	(55,213)
FEMA/Insurance Reimbursement	12	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	13	-	-	-	-	-	-	15,459	0.0%	-	-	-
	15	\$1,909,078	\$1,760,462	\$148,616	\$13,826,032	\$13,723,982	\$102,050	\$25,386,079	54.5%	\$1,865,954	\$14,092,735	(\$266,703)
Expenditures:												
Operations	16	\$1,454,558	\$1,558,724	\$104,166	\$8,550,938	\$9,066,650	\$515,712	\$15,318,599	55.8%	\$1,132,755	\$8,207,190	\$343,748
Capital Outlay	17	57,696	102,733	45,037	386,153	666,296	280,143	1,136,630	34.0%	26,848	410,512	(24,359)
Debt Service	18	197,273	197,271	(2)	2,180,911	1,380,897	(800,014)	2,682,732	81.3%	151,471	1,059,960	1,120,951
Transfer to OPEB Trust Fund	19	-	-	-	75,000	75,000	-	75,000	100.0%	-	75,000	-
	20	\$1,709,527	\$1,858,728	\$149,201	\$11,193,002	\$11,188,843	(\$4,159)	\$19,212,961	58.3%	\$1,311,074	\$9,752,662	\$1,440,340
Equity/Deficit from Operations	21	\$199,551	(\$98,266)	\$297,817	\$2,633,030	\$2,535,139	\$97,891	\$6,173,118		\$554,880	\$4,340,073	(\$1,707,043)
Transfers and Fund Balance												
Transfer from Capital Projects	22	\$0	\$0	\$0	\$0	\$0	\$0	\$0	n/a	\$0	\$0	\$0
Transfer from Rate Stabilization	23	-	-	-	-	-	-	-	n/a	-	-	-
Appropriated Fund Balance	24	-	-	-	-	-	-	1,050,000	0.0%	-	-	-
Transfer to Capital Projects	25	(100,000)	(420,833)	320,833	(1,660,034)	(2,945,831)	1,285,797	(5,050,000)	32.9%	(429,167)	(3,004,169)	1,344,135
Transfer to Designated Reserves	26	-	-	-	-	-	-	-	n/a	-	-	-
	27	(\$100,000)	(\$420,833)	\$320,833	(\$1,660,034)	(\$2,945,831)	\$1,285,797	(\$4,000,000)		(\$429,167)	(\$3,004,169)	\$1,344,135
Total Equity/Deficit	28	\$99,551	(\$519,099)	\$618,650	\$972,996	(\$410,692)	\$1,383,688	\$2,173,118		\$125,713	\$1,335,904	(\$362,908)

Note 1: Kgallons Billed - Wholesale and Rates and Charges - Wholesale represents sales to the Town of Bethel, the Town of Farmville, Greene County, the Town of Winterville and Stokes Regional Water Corporation.

Greenville Utilities Commission
Revenue and Expenses - Sewer Fund
January 31, 2021

Line #	Current Fiscal Year						Prior Fiscal Year					
	January Actual	January Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	January Actual	YTD Actual	Change Prior YTD to Current YTD	
Customer Demand:												
Number of Accounts	1	30,977								30,460		
Kgallons Total Flow	2	462,920	344,455	(118,465)	2,456,920	2,129,595	(327,325)	3,754,754	65.4%	300,200	2,035,540	421,380
Kgallons Billed - Retail	3	218,812	221,296	(2,484)	1,671,344	1,685,687	(14,343)	2,853,350	58.6%	218,599	1,695,862	(24,519)
Kgallons Billed - Wholesale ¹	4	8,029	9,696	(1,667)	60,701	69,269	(8,568)	129,612	46.8%	2,349	35,974	24,727
Total Kgallons Billed	5	226,842	230,992	(4,150)	1,732,044	1,754,956	(22,912)	2,982,962	58.1%	220,948	1,731,836	208
Revenue:												
Rates & Charges - Retail	6	\$1,812,090	\$1,935,220	(\$123,130)	\$13,547,370	\$13,546,462	\$908	\$23,222,636	58.3%	\$1,812,683	\$13,699,589	(\$152,219)
Rates & Charges - Wholesale ¹	7	44,964	79,735	(34,771)	339,923	392,498	(52,575)	725,827	46.8%	13,154	201,454	138,469
Fees & Charges	8	45,300	34,179	11,121	243,578	239,253	4,325	410,148	59.4%	34,949	263,886	(20,308)
Miscellaneous	9	13,133	11,378	1,755	198,757	79,646	119,111	136,520	145.6%	13,229	137,820	60,937
Interest Income	10	5,813	6,667	(854)	42,647	46,669	(4,022)	80,000	53.3%	17,683	114,029	(71,382)
FEMA/Insurance Reimbursement	11	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	12	-	-	-	-	-	-	141,017	0.0%	-	-	-
	14	\$1,921,300	\$2,067,179	(\$145,879)	\$14,372,275	\$14,304,528	\$67,747	\$24,716,148	58.1%	\$1,891,698	\$14,416,778	(\$44,503)
Expenditures:												
Operations	15	\$1,419,634	\$1,550,425	\$130,791	\$7,949,215	\$9,115,302	\$1,166,087	\$15,427,569	51.5%	\$1,053,039	\$7,412,751	\$536,464
Capital Outlay	16	117,499	211,290	93,791	834,628	1,456,112	621,484	2,493,784	33.5%	165,691	545,542	289,086
Debt Service	17	440,077	440,077	-	3,080,539	3,080,539	-	5,421,936	56.8%	459,978	3,219,567	(139,028)
Transfer to OPEB Trust Fund	18	-	-	-	75,000	75,000	-	75,000	100.0%	-	75,000	-
	19	\$1,977,210	\$2,201,792	\$224,582	\$11,939,382	\$13,726,953	\$1,787,571	\$23,418,289	51.0%	\$1,678,708	\$11,252,860	\$686,522
Equity/Deficit from Operations	20	(\$55,910)	(\$134,613)	\$78,703	\$2,432,893	\$577,575	\$1,855,318	\$1,297,859		\$212,990	\$3,163,918	(\$731,025)
Transfers and Fund Balance												
Transfer from Capital Projects	21	\$0	\$0	\$0	\$0	\$0	\$0	\$0	n/a	\$0	\$0	\$0
Transfer from Rate Stabilization	22	-	-	-	-	-	-	-	n/a	-	-	-
Appropriated Fund Balance	23	-	-	-	-	-	-	1,050,000	0.0%	-	-	-
Transfer to Capital Projects	24	-	(179,167)	179,167	(1,166,668)	(1,254,169)	87,501	(2,150,000)	54.3%	(175,000)	(1,625,279)	458,611
Transfer to Designated Reserves	25	-	-	-	-	-	-	-	n/a	-	-	-
	26	\$0	(\$179,167)	\$179,167	(\$1,166,668)	(\$1,254,169)	\$87,501	(\$1,100,000)		(\$175,000)	(\$1,625,279)	\$458,611
Total Equity/Deficit	27	(\$55,910)	(\$313,780)	\$257,870	\$1,266,225	(\$676,594)	\$1,942,819	\$197,859		\$37,990	\$1,538,639	(\$272,414)

Note 1: Kgallons Billed - Wholesale and Rates and Charges - Wholesale represents sales to the Town of Bethel and the Town of Grimesland.

Greenville Utilities Commission
Revenue and Expenses - Gas Fund
January 31, 2021

Line #	Current Fiscal Year						Prior Fiscal Year				
	January Actual	January Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	January Actual	YTD Actual	Change Prior YTD to Current YTD
Customer Demand:											
Number of Accounts	1	24,004								23,634	
CCFs Purchased	2	5,296,244	4,294,290 (1,001,954)	20,637,270	17,564,348	(3,072,922)	35,199,097	58.6%	4,310,188	21,054,212	(416,942)
CCFs Delivered to GUC	3	5,149,709	4,168,897 (980,812)	19,868,883	17,051,469	(2,817,414)	34,171,283	58.1%	4,183,797	20,250,603	(381,720)
CCFs Billed - Firm	4	3,089,758	2,922,115 167,643	8,462,843	8,840,737	(377,894)	16,972,600	49.9%	2,239,626	8,353,866	108,977
CCFs Billed - Interruptible	5	1,662,406	1,374,591 287,815	8,665,969	8,622,105	43,864	15,787,200	54.9%	1,625,761	9,534,229	(868,260)
CCFs Billed - Total	6	4,752,164	4,296,706 455,458	17,128,812	17,462,842	(334,030)	32,759,800	52.3%	3,865,387	17,888,095	(759,283)
Revenue:											
Rates & Charges - Retail	7	\$4,749,219	\$4,253,765 \$495,454	\$18,949,785	\$16,997,778	\$1,952,007	\$32,493,100	58.3%	\$3,798,746	\$18,767,871	\$181,914
Fees & Charges	8	17,239	12,046 5,193	116,852	84,322	32,530	144,550	80.8%	21,914	127,386	(10,534)
Miscellaneous	9	15,154	11,794 3,360	163,122	82,558	80,564	141,511	115.3%	13,523	106,837	56,285
Interest Income	10	8,215	10,833 (2,618)	73,346	75,831	(2,485)	130,000	56.4%	22,895	182,334	(108,988)
FEMA/Insurance Reimbursement	11	-	- -	-	-	-	-	n/a	-	-	-
Bond Proceeds	12	-	- -	-	-	-	-	n/a	-	-	-
	14	\$4,789,827	\$4,288,438 \$501,389	\$19,303,105	\$17,240,489	\$2,062,616	\$32,909,161	58.7%	\$3,857,078	\$19,184,428	\$118,677
Expenditures:											
Operations	15	\$1,065,826	\$1,164,723 \$98,897	\$5,915,993	\$6,660,011	\$744,018	\$11,229,540	52.7%	\$899,124	\$6,081,261	(\$165,268)
Purchased Gas	16	2,120,047	2,273,583 153,536	8,603,340	8,727,863	124,523	17,022,470	50.5%	1,966,052	9,373,575	(770,235)
Capital Outlay	17	94,470	142,417 47,947	474,913	871,689	396,776	1,481,270	32.1%	74,329	623,972	(149,059)
Debt Service	18	132,361	132,362 1	926,527	926,534	7	1,588,338	58.3%	103,516	724,344	202,183
City Turnover	19	138,762	138,762 -	971,334	971,334	-	1,665,149	58.3%	142,907	1,000,349	(29,015)
Transfer to OPEB Trust Fund	20	-	- -	75,000	75,000	-	75,000	100.0%	-	75,000	-
	21	\$3,551,466	\$3,851,847 \$300,381	\$16,967,107	\$18,232,431	\$1,265,324	\$33,061,767	51.3%	\$3,185,928	\$17,878,501	(\$911,394)
Equity/Deficit from Operations	22	\$1,238,361	\$436,591 \$801,770	\$2,335,998	(\$991,942)	\$3,327,940	(\$152,606)		\$671,150	\$1,305,927	\$1,030,071
Transfers and Fund Balance											
Transfer from Capital Projects	23	\$0	\$17,167 (\$17,167)	\$0	\$120,169	(\$120,169)	\$206,000	0.0%	\$0	\$0	\$0
Transfer from Rate Stabilization	24	-	- -	-	-	-	-	n/a	-	-	-
Appropriated Fund Balance	25	-	- -	-	-	-	1,050,000	0.0%	-	-	-
Transfer to Rate Stabilization	26	-	- -	-	-	-	-	n/a	(20,833)	(145,831)	145,831
Transfer to Capital Projects	27	(87,500)	(87,500) -	(262,500)	(612,500)	350,000	(1,050,000)	25.0%	-	(268)	(262,232)
Transfer to Designated Reserves	28	-	- -	-	-	-	-	n/a	-	-	-
	29	(\$87,500)	(\$70,333) (\$17,167)	(\$262,500)	(\$492,331)	\$229,831	\$206,000		(\$20,833)	(\$146,099)	(\$116,401)
Total Equity/Deficit	30	\$1,150,861	\$366,258 \$784,603	\$2,073,498	(\$1,484,273)	\$3,557,771	\$53,394		\$650,317	\$1,159,828	\$913,670

Greenville Utilities Commission
Statement of Revenues, Expenses and Changes in Fund Net Position
January 31, 2021

	Line #	Major Funds				Total
		Electric Fund	Water Fund	Sewer Fund	Gas Fund	
Operating revenues:						
Charges for services	1	\$ 14,884,296	\$ 1,886,335	\$ 1,902,354	\$ 4,766,458	\$ 23,439,443
Other operating revenues	2	40,523	9,294	10,858	8,560	69,235
Total operating revenues	3	14,924,819	1,895,629	1,913,212	4,775,018	23,508,678
Operating expenses:						
Administration and general	4	1,276,260	449,143	441,124	429,848	2,596,375
Operations and maintenance	5	1,817,345	1,005,416	978,507	635,978	4,437,246
Purchased power and gas	6	10,662,339	-	-	2,120,047	12,782,386
Depreciation	7	889,127	337,305	553,034	190,734	1,970,200
Total operating expenses	8	14,645,071	1,791,864	1,972,665	3,376,607	21,786,207
Operating income (loss)	9	279,748	103,765	(59,453)	1,398,411	1,722,471
Non-operating revenues (expenses):						
Interest income	10	48,270	7,548	13,916	15,139	84,873
Debt interest expense and service charges	11	(194,945)	(75,953)	(133,271)	(61,979)	(466,148)
Other nonoperating revenues	12	175,943	23,590	16,969	6,593	223,095
Other nonoperating expenses	13	-	-	-	-	-
Net nonoperating revenues	14	29,268	(44,815)	(102,386)	(40,247)	(158,180)
Income before contributions and transfers	15	309,016	58,950	(161,839)	1,358,164	1,564,291
Contributions and transfers:						
Capital contributions	16	-	-	-	-	-
Transfer to City of Greenville, General Fund	17	(323,081)	-	-	(138,762)	(461,843)
Transfer to City of Greenville, street light reimbursement	18	(78,784)	-	-	-	(78,784)
Total contributions and transfers	19	(401,865)	-	-	(138,762)	(540,627)
Changes in net position	20	(92,849)	58,950	(161,839)	1,219,402	1,023,664
Net position, beginning of month	21	160,225,990	83,667,140	123,265,227	52,999,520	420,157,877
Net position, end of month	22	\$ 160,133,141	\$ 83,726,090	\$ 123,103,388	\$ 54,218,922	\$ 421,181,541

Greenville Utilities Commission
Statement of Revenues, Expenses and Changes in Fund Net Position
Fiscal Year to Date
January 31, 2021

Line #	Major Funds				Total	Last Year	
	Electric Fund	Water Fund	Sewer Fund	Gas Fund			
Operating revenues:							
Charges for services	1	\$ 104,847,102	\$ 13,625,236	\$ 14,130,871	\$ 19,066,637	\$ 151,669,846	\$ 152,152,408
Other operating revenues	2	2,330,665	49,633	166,701	43,621	2,590,620	583,920
Total operating revenues	3	107,177,767	13,674,869	14,297,572	19,110,258	154,260,466	152,736,328
Operating expenses:							
Administration and general	4	7,324,560	2,551,982	2,518,384	2,390,736	14,785,662	13,914,739
Operations and maintenance	5	10,395,634	6,073,958	5,505,829	3,600,257	25,575,678	23,623,485
Purchased power and gas	6	75,080,526	-	-	8,603,340	83,683,866	88,635,117
Depreciation	7	5,819,858	2,357,710	3,760,978	1,332,373	13,270,919	12,649,311
Total operating expenses	8	98,620,578	10,983,650	11,785,191	15,926,706	137,316,125	138,822,652
Operating income (Loss)	9	8,557,189	2,691,219	2,512,381	3,183,552	16,944,341	13,913,676
Non-operating revenues (expenses):							
Interest income	10	405,178	71,710	110,417	133,148	720,453	2,260,250
Debt interest expense and service charges	11	(1,364,615)	(1,331,671)	(932,897)	(433,853)	(4,063,036)	(2,946,473)
Other nonoperating revenues	12	784,365	260,327	161,500	119,501	1,325,693	1,260,151
Other nonoperating expenses	13	-	-	-	-	-	-
Net nonoperating revenues	14	(175,072)	(999,634)	(660,980)	(181,204)	(2,016,890)	573,928
Income before contributions and transfers	15	8,382,117	1,691,585	1,851,401	3,002,348	14,927,451	14,487,604
Contributions and transfers:							
Capital contributions	16	-	426,479	673,392	-	1,099,871	1,786,835
Transfer to City of Greenville, General Fund	17	(2,261,567)	-	-	(971,334)	(3,232,901)	(3,365,768)
Transfer to City of Greenville, street light reimbursement	18	(544,093)	-	-	-	(544,093)	(502,675)
Total contributions and transfers	19	(2,805,660)	426,479	673,392	(971,334)	(2,677,123)	(2,081,608)
Changes in net position	20	5,576,457	2,118,064	2,524,793	2,031,014	12,250,328	12,405,996
Beginning net position	21	154,556,684	81,608,026	120,578,595	52,187,908	408,931,213	394,456,066
Ending net position	22	\$ 160,133,141	\$ 83,726,090	\$ 123,103,388	\$ 54,218,922	\$ 421,181,541	\$ 406,862,062

¹ Other, nonoperating revenues include miscellaneous non-operating revenue and capital projects revenue.

Greenville Utilities Commission
Statement of Cash Flows
Fiscal Year to Date
January 31, 2021

	Line #	Electric	Water	Sewer	Gas	Total	Last Year
Sources:							
Operating income	1	\$ 8,557,189	\$ 2,691,219	\$ 2,512,381	\$ 3,183,552	\$ 16,944,341	\$ 13,913,676
Depreciation	2	5,819,858	2,357,710	3,760,978	1,332,373	13,270,919	12,649,311
Changes in working capital	3	(439,059)	196,416	(81,376)	(2,666,520)	(2,990,539)	2,383,304
Interest earned	4	253,384	43,346	42,647	73,346	412,723	1,057,206
FEMA/insurance reimbursement	5	-	-	-	-	-	83,679
Transfer from rate stabilization	6	-	-	-	-	-	-
Transfer from capital projects	7	-	-	-	-	-	-
Proceeds from debt issuance	8	-	-	-	-	-	-
Subtotal	9	14,191,372	5,288,691	6,234,630	1,922,751	27,637,444	30,087,176
Uses:							
City Turnover	10	(2,261,567)	-	-	(971,334)	(3,232,901)	(3,365,768)
City Street Light reimbursement	11	(544,093)	-	-	-	(544,093)	(502,675)
Debt service payments	12	(2,173,204)	(815,123)	(1,201,432)	(861,380)	(5,051,139)	(4,389,927)
Debt Issuance costs	13	-	(800,000)	-	-	(800,000)	1,997
Other nonoperating expenses	14	-	-	-	-	-	-
Capital Outlay expenditures	15	(6,063,992)	(386,153)	(834,628)	(474,913)	(7,759,686)	(6,552,565)
Transfers to Rate Stabilization Fund	16	-	-	-	-	-	(145,831)
Transfers to Capital Projects Fund	17	(1,283,320)	(1,660,034)	(1,166,668)	(262,500)	(4,372,522)	(5,129,712)
Subtotal	18	(12,326,176)	(3,661,310)	(3,202,728)	(2,570,127)	(21,760,341)	(20,084,481)
Net increase (decrease) - operating cash	19	1,865,196	1,627,381	3,031,902	(647,376)	5,877,103	10,002,695
Rate stabilization funds							
Transfers from Operating Fund	20	-	-	-	-	-	145,831
Interest earnings	21	114,892	-	-	9,942	124,834	320,785
Transfers to Operating Fund	22	-	-	-	-	-	-
Net increase (decrease) - rate stabilization fund	23	114,892	-	-	9,942	124,834	466,616
Capital projects funds							
Proceeds from debt issuance	24	-	-	-	-	-	-
Contributions/grants	25	-	-	71,000	-	71,000	406,561
Interest earnings	26	36,901	24,750	63,832	49,861	175,344	870,668
Transfers from Operating Fund	27	1,283,320	1,660,034	1,166,668	262,500	4,372,522	5,129,712
Changes in working capital	28	242,472	66,733	81,286	47,583	438,074	(333,401)
Capital Projects expenditures	29	(9,948,735)	(9,338,242)	(2,601,941)	(2,450,380)	(24,339,298)	(25,697,749)
Net increase (decrease) - capital projects	30	(8,386,042)	(7,586,725)	(1,219,155)	(2,090,436)	(19,282,358)	(19,624,209)
Capital reserves funds							
System development fees	31	-	154,524	127,938	-	282,462	593,091
Interest earnings	32	-	3,614	3,937	-	7,551	11,591
Transfers to Capital Projects Fund	33	-	-	-	-	-	-
Transfers to Operating Fund	34	-	-	-	-	-	-
Net increase (decrease) - capital reserves	35	-	158,138	131,875	-	290,013	604,682
Net increase (decrease) in cash and investments	36	(6,405,954)	(5,801,206)	1,944,622	(2,727,870)	(12,990,408)	(8,550,216)
Cash and investments and revenue bond proceeds, beginning	37	\$ 91,386,449	\$ 20,034,946	\$ 27,399,369	\$ 30,833,012	\$ 169,653,776	\$ 82,053,279
Cash and investments and revenue bond proceeds, ending	38	\$ 84,980,495	\$ 14,233,740	\$ 29,343,991	\$ 28,105,142	\$ 156,663,368	\$ 73,503,063

Greenville Utilities Commission
Statement of Net Position
January 31, 2021

	Line #	Electric Fund	Water Fund	Sewer Fund	Gas Fund	Total
Assets						
Current assets:						
Cash and investments - Operating Fund	1	55,748,870	8,606,931	10,935,202	15,508,926	90,799,929
Cash and investments - Rate Stabilization Fund	2	24,469,890	-	-	2,165,314	26,635,204
Cash and investments - Capital Project Fund	3	4,729,385	1,488,842	13,379,784	10,242,658	29,840,669
Accounts receivable, net	4	20,525,194	2,733,996	2,708,718	6,206,268	32,174,176
Due from other governments	5	574,933	137,391	126,008	80,588	918,920
Inventories	6	6,499,452	900,447	212,029	818,981	8,430,909
Prepaid expenses and deposits	7	302,279	93,416	90,938	75,217	561,850
Total current assets	8	<u>112,850,003</u>	<u>13,961,023</u>	<u>27,452,679</u>	<u>35,097,952</u>	<u>189,361,657</u>
Non-current assets:						
Restricted assets:						
Restricted cash and cash equivalents:						
Bond funds	9	32,350	3,218,958	1,891,421	188,244	5,330,973
Capacity fees	10	-	-	2,158,902	-	2,158,902
System development fees	11	-	919,009	978,682	-	1,897,691
Total restricted cash and cash equivalents	12	<u>32,350</u>	<u>4,137,967</u>	<u>5,029,005</u>	<u>188,244</u>	<u>9,387,566</u>
Total restricted assets	13	<u>32,350</u>	<u>4,137,967</u>	<u>5,029,005</u>	<u>188,244</u>	<u>9,387,566</u>
Notes receivable	14	-	200,665	-	-	200,665
Capital assets:						
Land, easements and construction in progress	15	45,508,011	25,532,621	14,494,851	10,978,156	96,513,639
Other capital assets, net of depreciation	16	103,786,471	80,111,430	140,150,512	39,934,341	363,982,754
Total capital assets	17	<u>149,294,482</u>	<u>105,644,051</u>	<u>154,645,363</u>	<u>50,912,497</u>	<u>460,496,393</u>
Total non-current assets	18	<u>149,326,832</u>	<u>109,982,683</u>	<u>159,674,368</u>	<u>51,100,741</u>	<u>470,084,624</u>
Total assets	19	<u>262,176,835</u>	<u>123,943,706</u>	<u>187,127,047</u>	<u>86,198,693</u>	<u>659,446,281</u>
Deferred Outflows of Resources						
Pension deferrals	20	3,029,313	1,625,485	1,551,599	1,182,171	7,388,568
OPEB deferrals	21	6,128,584	3,288,509	3,139,032	2,391,642	14,947,767
Unamortized bond refunding charges	22	369,546	509,142	487,566	71,808	1,438,062
Total deferred outflows of resources	23	<u>9,527,443</u>	<u>5,423,136</u>	<u>5,178,197</u>	<u>3,645,621</u>	<u>23,774,397</u>
Liabilities						
Current liabilities:						
Accounts payable and accrued expenses	24	13,643,246	2,173,557	902,617	2,854,746	19,574,166
Customer deposits	25	3,522,884	775,280	1,469	457,402	4,757,035
Accrued interest payable	26	387,217	179,150	357,277	153,492	1,077,136
Unearned revenue ²	27	-	30,790	26,640	-	57,430
Current portion of compensated absences	28	781,695	371,857	334,080	310,526	1,798,158
Current maturities of long-term debt	29	1,628,855	1,274,021	3,447,658	497,772	6,848,306
Total current liabilities	30	<u>19,963,897</u>	<u>4,804,655</u>	<u>5,069,741</u>	<u>4,273,938</u>	<u>34,112,231</u>
Non-current liabilities						
Compensated absences	31	265,397	171,761	158,786	180,449	776,393
Long-term debt, excluding current portion	32	62,124,519	24,986,747	49,008,359	19,769,122	155,888,747
Net OPEB liability	33	22,288,744	11,959,815	11,416,186	8,698,046	54,362,791
Net pension liability	34	5,027,690	2,697,785	2,575,158	1,962,025	12,262,658
Total non current liabilities	35	<u>89,706,350</u>	<u>39,816,108</u>	<u>63,158,489</u>	<u>30,609,642</u>	<u>223,290,589</u>
Total liabilities	36	<u>109,670,247</u>	<u>44,620,763</u>	<u>68,228,230</u>	<u>34,883,580</u>	<u>257,402,820</u>
Deferred Inflows of Resources						
Pension deferrals	37	38,283	20,542	19,608	14,940	93,373
OPEB deferrals	38	1,862,607	999,447	954,018	726,872	4,542,944
Total deferred inflows of resources	39	<u>1,900,890</u>	<u>1,019,989</u>	<u>973,626</u>	<u>741,812</u>	<u>4,636,317</u>
Net Position						
Net investment in capital assets	40	85,943,004	83,111,383	104,568,333	30,905,655	304,528,375
Unrestricted	41	74,190,137	614,707	18,535,055	23,313,267	116,653,166
Total net position	42	<u>\$ 160,133,141</u>	<u>\$ 83,726,090</u>	<u>\$ 123,103,388</u>	<u>\$ 54,218,922</u>	<u>\$ 421,181,541</u>

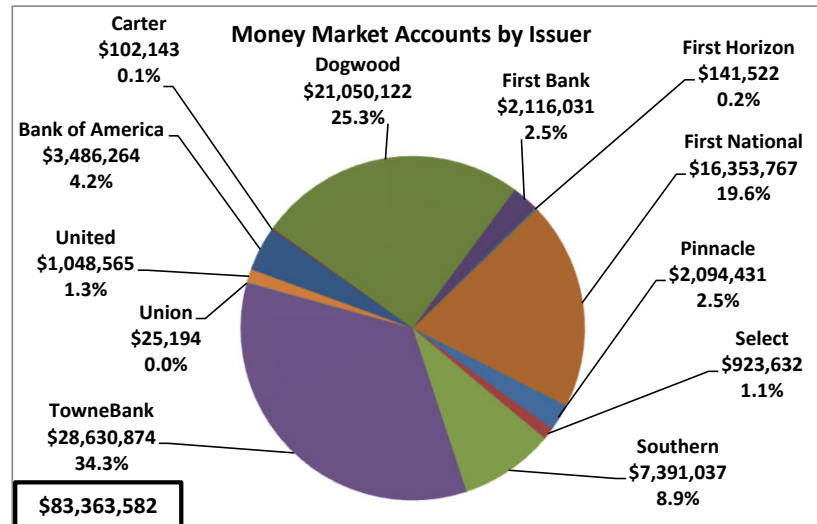
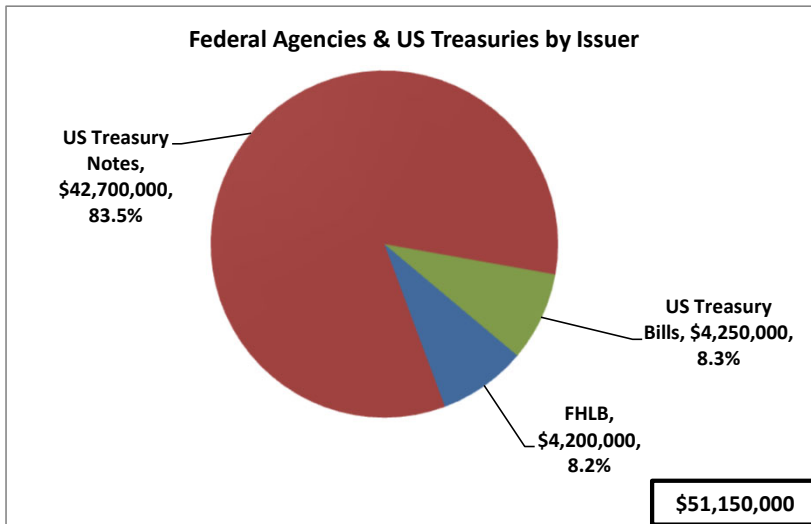
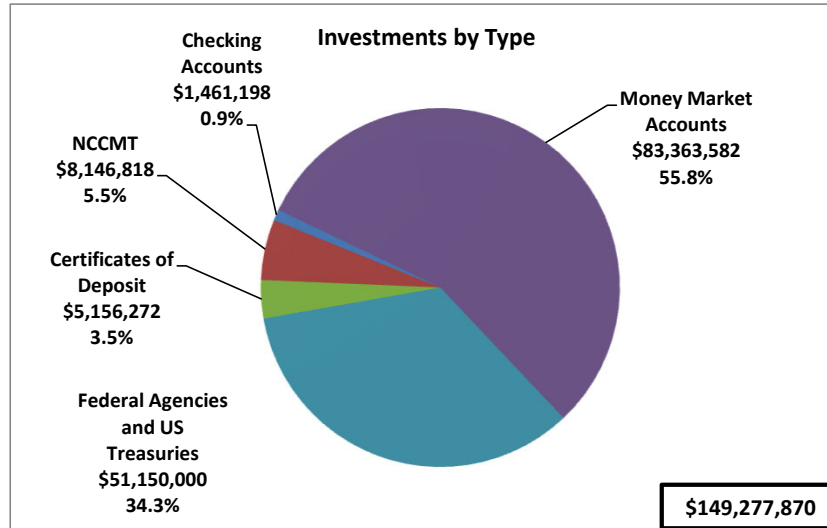
¹ Negative cash balances in the Capital Projects funds reflect reimbursements due from revenue bonds, SRF loans and grants.

² Unearned revenue includes prepaid street light installations and prepaid water and sewer tap fees.

Capital Projects Summary Report
January 31, 2021

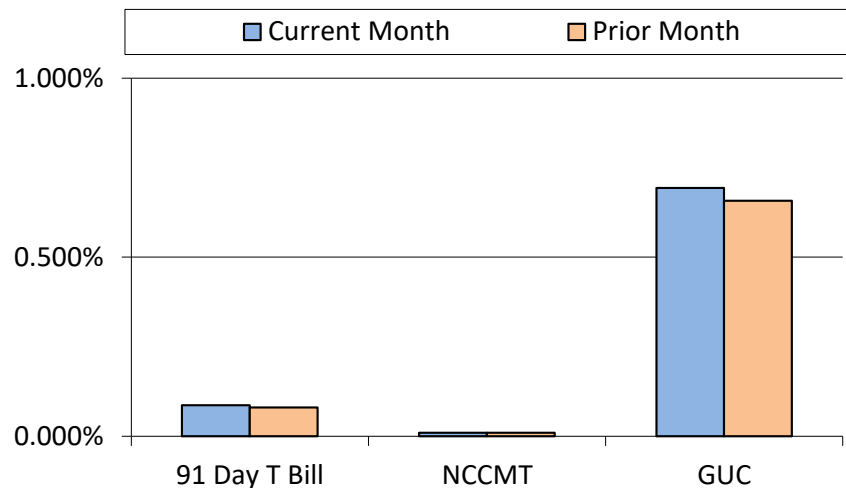
Project #	Project Name	Original Budget	Board Approval	Current			% of		Available Budget	Estimated Completion Date	
				Approved Budget	Current Month Expenditures	Year To Date Expenditures	Project To Date Expenditures	Budget Expended			Encumbrances
FCP-100	Downtown Office Efficiency and Enhancement	1,750,000	6/11/2015	4,075,000	-	76,892	4,014,411	98.5%	77,249	(16,660)	Complete
FCP10072	New Operations Center Phase 2	4,000,000	6/9/2016	53,300,000	953,893	14,583,221	50,086,334	94.0%	995,214	2,218,452	7/31/2021
FCP10160	New Operations Center - Fleet Maintenance Building	7,000,000	6/11/2020	7,000,000	45,770	66,327	66,327	0.9%	210,773	6,722,900	6/30/2023
Total Shared Capital Projects		\$ 12,750,000		\$ 64,375,000	\$ 999,663	\$ 14,726,440	\$ 54,167,072	84.1%	\$ 1,283,236	\$ 8,924,692	
ECP-133	Sugg Parkway Transmission Line	1,700,000	5/17/2011	1,700,000	463,439	507,876	514,026	30.2%	451,271	734,703	12/31/2021
ECP-134	Sugg Parkway Substation	3,400,000	5/17/2011	3,400,000	-	231,855	349,105	10.3%	2,745,574	305,321	12/31/2021
ECP10168	POD #3 to Simpson Substation 115 kV Transmission Loop	300,000	6/9/2016	300,000	1,200	12,890	167,057	55.7%	1,025	131,918	6/30/2025
ECP10174	Electric System Expansion	2,500,000	6/8/2017	2,500,000	-	-	-	0.0%	-	2,500,000	6/30/2021
ECP10187	Vidant Peaking Generators	6,000,000	6/14/2018	6,000,000	-	144,250	5,803,635	96.7%	-	196,365	12/31/2020
ECP10208	Battery Storage Pilot Program 1MW	1,600,000	6/13/2019	1,600,000	-	796,960	925,580	57.8%	99,620	574,800	12/31/2020
ECP10218	Mt. Pleasant to Wellcome 115 kV Transmission	8,892,000	6/11/2020	8,892,000	48,480	160,962	160,962	1.8%	-	8,731,038	6/30/2023
ECP10219	Peak Shaving Generator(s) Replacement	6,000,000	6/11/2020	6,000,000	-	-	-	0.0%	-	6,000,000	6/30/2025
ECP10220	Transmission Structure Replacement(s)	2,000,000	6/11/2020	2,000,000	4,928	7,128	7,128	0.4%	12,346	1,980,526	6/30/2025
Total Electric Capital Projects		\$ 32,392,000		\$ 32,392,000	\$ 518,047	\$ 1,861,921	\$ 7,927,493	24.5%	\$ 3,309,836	\$ 21,154,671	
WCP-117	WTP Upgrade Phase I	1,900,000	6/12/2014	55,000,000	1,020,126	6,702,034	12,894,551	23.4%	39,334,203	2,771,246	12/31/2023
WCP-121	10th Street Connector Project	892,500	10/16/2014	1,896,000	-	-	5,875	0.3%	851,079	1,039,046	TBD by NCDOT
WCP-123	COG Town Creek Culvert Improvement	80,000	3/19/2015	1,260,000	-	-	150	0.0%	-	1,259,850	12/31/2020
WCP-124	Residual Lagoon Improvements	1,250,000	6/11/2015	1,250,000	-	369,133	948,982	75.9%	19,758	281,260	6/30/2022
WCP10030	Water Distribution System Improvements	500,000	6/14/2018	500,000	-	-	-	0.0%	-	500,000	12/31/2022
WCP10032	Water Main Rehabilitation Program Phase II	1,000,000	6/13/2019	1,000,000	-	49,924	135,588	13.6%	46,067	818,345	12/31/2021
WCP10033	Water Treatment Plan Riverbank Stabilization	1,500,000	6/11/2020	1,500,000	-	-	-	0.0%	-	1,500,000	6/30/2021
Total Water Capital Projects		\$ 7,122,500		\$ 62,406,000	\$ 1,020,126	\$ 7,121,091	\$ 13,985,146	22.4%	\$ 40,251,107	\$ 8,169,747	
SCP-123	COG Town Creek Culvert Improvement	80,000	3/19/2015	2,950,000	-	-	50,593	1.7%	-	2,899,407	12/31/2020
SCP10217	10th Street Connector Project	306,000	6/9/2016	306,000	-	-	-	0.0%	-	306,000	TBD by NCDOT
SCP10219	Candlewick Area Sanitary District Sewer Project	700,000	7/21/2016	800,000	-	50,452	719,478	89.9%	2,048	78,474	12/31/2020
SCP10221	Southeast Sewer Service Area Project	2,500,000	6/8/2017	3,000,000	-	46,695	56,109	1.9%	143,891	2,800,000	1/31/2022
SCP10222	Sewer Outfall Rehabilitation Phase 4	2,480,000	6/8/2017	2,480,000	5,214	27,888	343,659	13.9%	28,294	2,108,047	12/31/2022
SCP10223	Regional Pump Station Upgrades	1,800,000	6/8/2017	1,800,000	-	-	1,004,801	55.8%	180,645	614,554	6/30/2021
SCP10229	Greene Street Pump Station and Force Main	1,100,000	6/14/2018	1,600,000	4,320	70,131	106,592	6.7%	35,918	1,457,490	12/31/2021
SCP10230	Forlines Pump Station Expansion	250,000	6/14/2018	250,000	-	62,586	82,254	32.9%	72,196	95,550	7/31/2021
SCP10233	WWTP Headworks Improvements	2,500,000	6/13/2019	2,500,000	-	109,000	109,000	4.4%	221,000	2,170,000	12/31/2021
SCP10235	Duplex Pump Station Improvements	500,000	6/13/2019	500,000	-	18,202	414,949	83.0%	-	85,051	6/30/2022
SCP10238	WWTP Clarifier Replacement Project	6,000,000	8/19/2019	7,500,000	-	-	-	0.0%	-	7,500,000	7/31/2022
Total Sewer Capital Projects		\$ 18,216,000		\$ 23,686,000	\$ 9,534	\$ 384,954	\$ 2,887,435	12.2%	\$ 683,992	\$ 20,114,573	
GCP-92	LNG Liquefaction Additions	1,000,000	6/11/2015	1,000,000	-	-	28,428	2.8%	-	971,572	On Hold
GCP10099	High-Pressure Multiple Gas Facilities Relocation	9,500,000	6/8/2017	5,200,000	-	4,010	71,433	1.4%	40,040	5,088,527	6/30/2023
GCP10101	Firetower Road Widening	1,300,000	6/8/2017	1,300,000	-	-	-	0.0%	-	1,300,000	12/31/2022
GCP10104	Memorial Drive Bridge Replacement	1,500,000	6/14/2018	2,000,000	6,540	61,708	170,905	8.5%	30,000	1,799,095	TBD by NCDOT
GCP10108	Allen Road Widening (NCDOT U-5875)	1,000,000	6/13/2019	1,000,000	-	-	-	0.0%	-	1,000,000	12/31/2023
GCP10109	Integrity Management Replacement Project	1,750,000	6/13/2019	1,750,000	45,344	167,511	167,511	9.6%	50,970	1,531,519	6/30/2022
GCP10112	VOA Road Loop	1,200,000	6/11/2020	1,200,000	-	-	-	0.0%	-	1,200,000	6/30/2023
GCP10113	Evans Street Widening (NCDOT U-2817)	136,000	6/11/2020	136,000	-	-	-	0.0%	-	136,000	6/30/2025
GCP10114	14th Street Widening (NCDOT U-5917)	57,000	6/11/2020	57,000	-	-	-	0.0%	-	57,000	6/30/2026
Total Gas Capital Projects		\$ 17,443,000		\$ 13,643,000	\$ 51,884	\$ 233,229	\$ 438,277	3.2%	\$ 121,010	\$ 13,083,713	
Grand Total Capital Projects		\$ 87,923,500		\$ 196,502,000	\$ 2,599,254	\$ 24,327,635	\$ 79,405,423	40.4%	\$ 45,649,181	\$ 71,447,396	

Investment Portfolio Diversification January 31, 2021

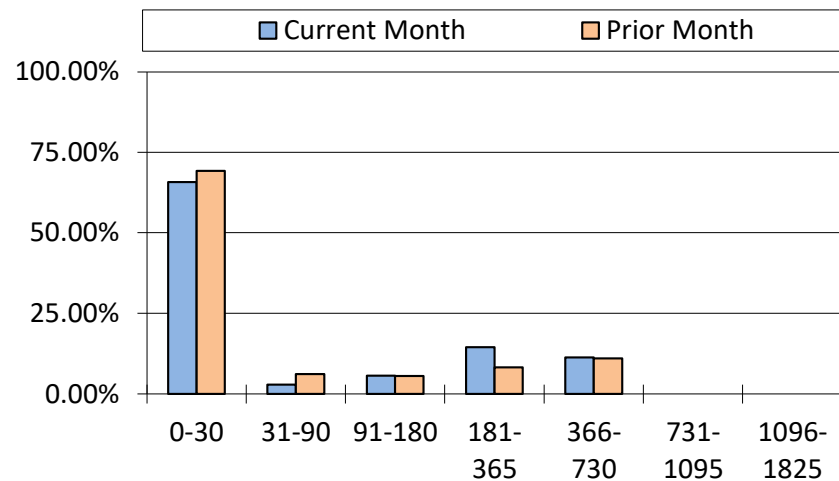


Cash and Investment Report
January 31, 2021

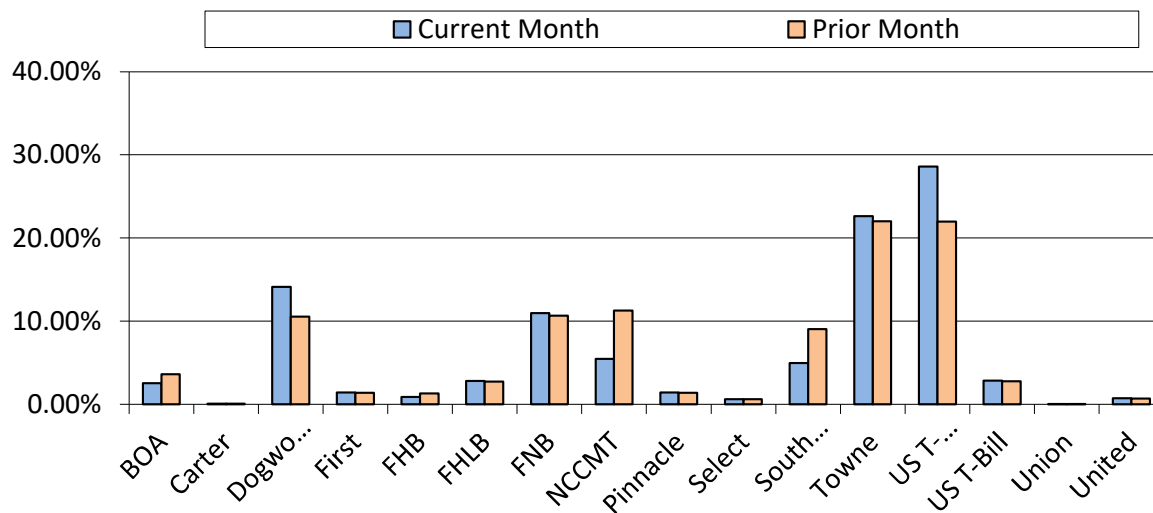
Yield Comparison



**Days to Maturity
Percent of Portfolio**



Portfolio by Issuer



**GUC Investments
Summary by Issuer
January 31, 2021**

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Bank of America	2	3,789,831.90	3,789,831.90	2.54	0.166	1
Carter Bank	1	102,142.67	102,142.67	0.07	0.250	1
Dogwood State Bank	1	21,050,121.55	21,050,121.55	14.11	0.750	1
First Bank	1	2,116,030.91	2,116,030.91	1.42	0.400	1
First Horizon Bank	2	1,299,151.85	1,299,151.85	0.87	0.022	1
Federal Home Loan Bank	2	4,200,000.00	4,243,612.50	2.84	1.636	585
First National Bank	1	16,353,766.55	16,353,766.55	10.96	0.250	1
N C Capital Management Trust	2	8,146,817.51	8,146,817.51	5.46	0.010	1
Pinnacle Bank	1	2,094,430.56	2,094,430.56	1.40	0.450	1
Select Bank & Trust Co.	1	923,631.77	923,631.77	0.62	0.050	1
Southern Bank & Trust Co.	1	7,391,036.93	7,391,036.93	4.95	0.120	1
US Treasury Note	15	42,700,000.00	42,575,857.30	28.54	1.402	313
US Treasury Bill	1	4,250,000.00	4,247,042.00	2.85	0.099	136
TowneBank	2	33,787,146.05	33,787,146.05	22.65	0.362	1
Union Bank	1	25,193.50	25,193.50	0.02	0.100	1
United Bank	1	1,048,565.45	1,048,565.45	0.70	0.750	1
Total and Average	35	149,277,867.20	149,194,379.00	100.00	0.693	110

**GUC Investments
Portfolio Management
Portfolio Details - Investments
January 31, 2021**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Certificates of Deposit - Bank												
SYS1133	1133	TowneBank		07/01/2020	5,156,272.27	5,156,272.27	5,156,272.27	0.760	0.750	0.760	0	02/01/2021
Subtotal and Average			5,156,272.27		5,156,272.27	5,156,272.27	5,156,272.27		0.750	0.760	0	
NC Capital Management Trust												
SYS33	33	N C Capital Management Trust			7,758,920.86	7,758,920.86	7,758,920.86	0.010	0.010	0.010	1	
SYS988	988	N C Capital Management Trust			387,896.65	387,896.65	387,896.65	0.010	0.010	0.010	1	
Subtotal and Average			9,030,280.74		8,146,817.51	8,146,817.51	8,146,817.51		0.010	0.010	1	
Passbook/Checking Accounts												
SYS735	735	Bank of America			303,568.18	303,568.18	303,568.18		0.000	0.000	1	
SYS974	974	First Horizon Bank		07/01/2020	1,157,630.06	1,157,630.06	1,157,630.06		0.000	0.000	1	
Subtotal and Average			3,600,560.90		1,461,198.24	1,461,198.24	1,461,198.24		0.000	0.000	1	
Money Market Accounts												
SYS733	733	Bank of America			3,486,263.72	3,486,263.72	3,486,263.72	0.180	0.178	0.180	1	
SYS1082	1082	Carter Bank			102,142.67	102,142.67	102,142.67	0.250	0.247	0.250	1	
SYS1125	1125	Dogwood State Bank			21,050,121.55	21,050,121.55	21,050,121.55	0.750	0.740	0.750	1	
SYS946	946	First Bank			2,116,030.91	2,116,030.91	2,116,030.91	0.400	0.395	0.400	1	
SYS975	975	First Horizon Bank			141,521.79	141,521.79	141,521.79	0.200	0.197	0.200	1	
SYS899	899	First National Bank			16,353,766.55	16,353,766.55	16,353,766.55	0.250	0.247	0.250	1	
SYS915	915	Pinnacle Bank			2,094,430.56	2,094,430.56	2,094,430.56	0.450	0.444	0.450	1	
SYS916	916	Select Bank & Trust Co.			923,631.77	923,631.77	923,631.77	0.050	0.049	0.050	1	
SYS917	917	Southern Bank & Trust Co.			7,391,036.93	7,391,036.93	7,391,036.93	0.120	0.118	0.120	1	
SYS1032	1032	TowneBank			28,630,873.78	28,630,873.78	28,630,873.78	0.290	0.286	0.290	1	
SYS927	927	Union Bank			25,193.50	25,193.50	25,193.50	0.100	0.099	0.100	1	
SYS954	954	United Bank			1,048,565.45	1,048,565.45	1,048,565.45	0.750	0.740	0.750	1	
Subtotal and Average			82,822,329.91		83,363,579.18	83,363,579.18	83,363,579.18		0.383	0.388	1	
Federal Agency Coupon Securities												
313380GJ0	1093	Federal Home Loan Bank		09/13/2019	2,250,000.00	2,318,602.50	2,273,332.50	2.000	1.620	1.643	585	09/09/2022
313380GJ0	1099	Federal Home Loan Bank		10/23/2019	1,950,000.00	2,009,455.50	1,970,280.00	2.000	1.606	1.628	585	09/09/2022
Subtotal and Average			4,243,612.50		4,200,000.00	4,328,058.00	4,243,612.50		1.614	1.636	585	
Treasury Coupon Securities												
912828U81	1019	US Treasury Note		01/02/2019	2,250,000.00	2,289,240.00	2,220,468.75	2.000	2.424	2.457	333	12/31/2021
912828W89	1062	US Treasury Note		04/02/2019	2,100,000.00	2,143,239.00	2,076,046.88	1.875	2.240	2.271	423	03/31/2022
912828XW5	1087	US Treasury Note		07/02/2019	2,250,000.00	2,302,357.50	2,251,054.69	1.750	1.710	1.734	514	06/30/2022
912828U81	1102	US Treasury Note		10/23/2019	1,950,000.00	1,984,008.00	1,966,833.98	2.000	1.575	1.596	333	12/31/2021

**GUC Investments
Portfolio Management
Portfolio Details - Investments
January 31, 2021**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Treasury Coupon Securities												
912828C57	1104	US Treasury Note		10/24/2019	2,100,000.00	2,107,266.00	2,118,867.18	2.250	1.591	1.613	58	03/31/2021
912828W89	1105	US Treasury Note		10/24/2019	2,100,000.00	2,143,239.00	2,115,503.90	1.875	1.543	1.565	423	03/31/2022
912828S27	1108	US Treasury Note		10/25/2019	2,100,000.00	2,108,778.00	2,082,937.50	1.125	1.594	1.616	149	06/30/2021
912828T34	1109	US Treasury Note		10/25/2019	2,100,000.00	2,114,364.00	2,080,886.70	1.125	1.583	1.605	241	09/30/2021
912828XW5	1110	US Treasury Note		10/25/2019	1,950,000.00	1,995,376.50	1,959,750.00	1.750	1.537	1.559	514	06/30/2022
912828YW4	1126	US Treasury Note		01/02/2020	4,300,000.00	4,421,475.00	4,302,519.50	1.625	1.583	1.604	682	12/15/2022
912828YJ3	1136	US Treasury Note		12/29/2020	4,200,000.00	4,239,018.00	4,244,460.91	1.500	0.092	0.093	241	09/30/2021
912828YJ3	1137	US Treasury Note		01/04/2021	9,000,000.00	9,083,610.00	9,093,515.63	1.500	0.087	0.088	241	09/30/2021
912828T34	995	US Treasury Note		11/06/2018	2,100,000.00	2,114,364.00	1,993,605.45	1.125	2.921	2.962	241	09/30/2021
912828C57	998	US Treasury Note		11/07/2018	2,100,000.00	2,107,266.00	2,066,613.28	2.250	2.901	2.942	58	03/31/2021
912828S27	999	US Treasury Note		11/07/2018	2,100,000.00	2,108,778.00	2,002,792.95	1.125	2.915	2.956	149	06/30/2021
Subtotal and Average			41,695,839.66		42,700,000.00	43,262,379.00	42,575,857.30		1.383	1.402	313	
Miscellaneous Discounts -Amortizing												
9127963H0	1135	US Treasury Bill		09/29/2020	4,250,000.00	4,248,980.00	4,247,042.00	0.096	0.097	0.099	136	06/17/2021
Subtotal and Average			4,247,042.00		4,250,000.00	4,248,980.00	4,247,042.00		0.097	0.099	136	
Total and Average			150,795,937.98		149,277,867.20	149,967,284.20	149,194,379.00		0.684	0.693	110	



Agenda Item # 3

Meeting Date: February 18, 2021

Item:	Consideration of Approval of Reinstatement of Merit Program/Market Adjustment for FY 20-21
Contact:	Tony Cannon
Explanation:	<p>GUC’s goal is to maintain an effective pay system for our employees and to be as competitive as possible in relation to the external marketplace. We also want to be able to reward employees whose performance has enabled us to fulfill our mission of providing safe reliable utility services at the lowest reasonable cost, with exceptional customer service.</p> <p>Not knowing the financial impact that the COVID-19 Pandemic could have on the utility’s finances, the Commission removed the planned funding of the Merit Program/Market Adjustment from the overall FY 20-21 budget. Since that time, things have stabilized, and review and analysis of the financial data indicates that GUC is in position to reinstate and fully fund the Merit Program/Market Adjustment for FY 20-21 at the 2% level.</p> <p>Performance reviews were completed as scheduled. Merit raises are based on the employee's annual performance evaluation and the recommendations of their Supervisor and Department Director. The merit raises would be retroactive to the date of the performance evaluation and the market adjustments retroactive to July 1, 2020 for current employees.</p>
Strategic Plan Elements:	<p>Strategic Themes:</p> <ul style="list-style-type: none">• Exceptional Customer Service• Shaping Our Future <p>Objectives:</p> <ul style="list-style-type: none">• Exceeding customer expectations• Recruiting and retaining an exceptional, motivated, diverse, and agile workforce• Embracing change to ensure organizational alignment and efficiency <p>Core Values:</p> <ul style="list-style-type: none">• Exceed customers’ expectations• Act with Integrity

- Value Employees
- Appreciate Diversity

**Previous Board
Actions:**

N/A

Fiscal Note:

The projected budget for Merit Program/Market Adjustment is approximately \$615,000. The budget will be addressed through the Commission's annual budget amendment in May of 2021.

**Recommended
Action(s):**

Approve reinstatement of Merit Program/Market Adjustment for FY 20-21 for current employees as presented.



Agenda Item # 4

Meeting Date: February 18, 2021

Item:	Capital Project Updates
Contact:	Randy Emory : David Springer
Explanation:	An update on capital projects will be given.
Strategic Plan Elements:	Strategic Themes: <ul style="list-style-type: none">• Shaping Our Future• Safety, Reliability & Value• Exceptional Customer Service Objectives: <ul style="list-style-type: none">• Safely providing reliable and innovative utility solutions• Embracing change to ensure organizational alignment and efficiency• Exceeding customer expectations Core Values: <ul style="list-style-type: none">• Deliver reliable services• Support the community• Exceed customers' expectations
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	N/A



Agenda Item # 5

Meeting Date: February 18, 2021

Item:	General Manager's Report
Contact:	Tony Cannon
Explanation:	<p>1. Informational Reading</p> <p>Bids, Statistical Data, Sewer Spill Tracking Report, Load Management Report, and PGA Report are attached.</p> <p>The Management Team will be available at the meeting to answer any questions regarding work activities.</p> <p>2. Key Performance Indicators (KPIs)</p> <p>Attached is a list of GUC's Tier 1 corporate Key Performance Indicators (KPIs).</p> <p>3. Commendations</p> <p>4. Other</p>
Strategic Plan Elements:	<p>Strategic Themes:</p> <ul style="list-style-type: none">• Shaping Our Future• Safety, Reliability & Value• Exceptional Customer Service <p>Objectives:</p> <ul style="list-style-type: none">• Embracing change to ensure organizational alignment and efficiency• Developing and enhancing strategic partnerships• Exceeding customer expectations <p>Core Values:</p> <ul style="list-style-type: none">• Value employees• Encourage innovation/lifelong learning• Appreciate diversity• Support the community

**Previous Board
Actions:**

N/A

Fiscal Note:

N/A

**Recommended
Action(s):**

N/A

GREENVILLE UTILITIES COMMISSION

TABULATIONS FOR DESIGN-BUILD SERVICES FLEET MAINTENANCE BUILDING

AUGUST 17, 2020 at 3:00PM

Top Three Vendors Based Upon Qualifications:

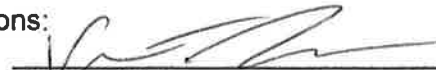
VENDOR	DESIGN SERVICES	TOTAL FEE
T. A. Loving Company ¹	\$225,100.00	\$794,636.00 ²
Farrior & Sons, Inc.	\$213,000.00	\$988,249.00
Barnhill Contracting Company	\$580,000.00	\$1,237,274.00

1. Indicates recommended award based on the vendor's submitted qualifications and pricing information.
2. Indicates total fee based upon Architect's Preliminary Opinion of Construction Cost.

Additional Vendors Submitting Qualifications:

VENDOR
Bobbitt Design Build, Inc.
Monteith Construction Corp.

Recommended for Negotiations:



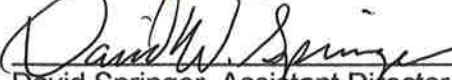
Vincent Malvarosa, Facilities Engineer 11/23/20
Date



Kevin Keyzer, Risk and Facilities Manager 11-23-20
Date



Durk Tyson, Gas Systems Engineer 12-2-20
Date



David Springer, Assistant Director Water Resources 12/2/20
Date



John Worrell, Assistant Director of Electric 12/5/20
Date



Roger Jones, Director of Electric Systems 12-8-20
Date



Jeff McCauley, Chief Financial Officer 12-9-20
Date



Chris Padgett, Chief Administrative Officer 12-9-20
Date

Approved for Negotiations:



Anthony C. Cannon, General Manager/CEO 12-9-20
Date

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED

FOR ONE BACKHOE

DECEMBER 10, 2020 @ 3:00 PM

VENDORS	DELIVERY TIME	TOTAL
Hills Machinery Co. LLC	120 days	\$116,703.00*
Mark Chesson & Sons	July 2021	129,949.00
James River Equipment	90 days	132,159.76

* Indicates recommended award based on the lowest responsible, responsive bid.

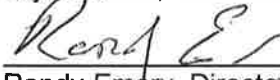
Recommended for Award:



Bryan Bland, Water Resources Systems Superintendent

1-12-2021

Date



Randy Emory, Director of Electric Systems

1/21/21

Date



Jeff W. McCauley, Chief Financial Officer

1/22/21

Date

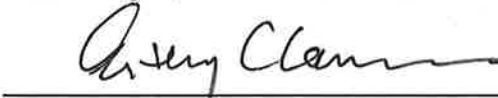


Chris Padgett, Chief Administrative Officer

1/25/21

Date

Approved for Award:



Anthony C. Cannon, General Manager/CEO

1-25-21

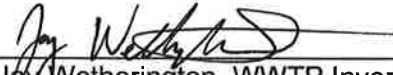
Date

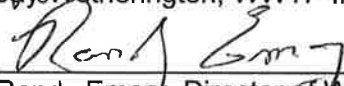
GREENVILLE UTILITIES COMMISSION
TABULATION OF BIDS RECEIVED
FOR (1) ONE TELESCOPIC BOOM LIFT
JANUARY 6, 2021 @ 3:00 PM

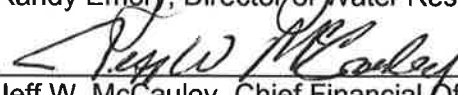
VENDOR NAME	DELIVERY TIME	\$ TOTAL
United Rentals	February 3, 2021	\$96,526.16*
All Around Access, LLC	30-60 days	97,950.00
Sunbelt Rentals	2-3 weeks	98,121.00
H & E Equipment	2 weeks	100,482.53
Gregory Poole Lift Systems	30 days	103,112.22
H & E Equipment (Alt. Bid)	2 weeks	105,125.67

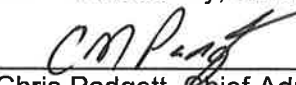
* Indicates recommended award based on the lowest responsible, responsive bid.

Recommended for Award:


Jay Wetherington, WWTP Inventory & Parts Coordinator 1-14-2021
Date


Randy Emory, Director of Water Resources 1/21/21
Date


Jeff W. McCauley, Chief Financial Officer 1/22/21
Date


Chris Padgett, Chief Administrative Officer 1/25/21
Date

Approved for Award:


Anthony C. Cannon, General Manager/CEO 1-25-21
Date

GREENVILLE UTILITIES COMMISSION

STATISTICAL DATA

Jan-21

	This Month	Same Month Last Year	% Change	Total To Date Past 12 Months	Total To Date Prior Past 12 Months	% Change
ENVIRONMENT						
High Temperature, F	62	74				
Low Temperature, F	22	25				
Degree Days Heating	702	508.0		2,557.5	2,477.5	
Degree Days Cooling	0	10.0		1,954.5	2,269.5	
Rainfall, Inches	6.02	4.73		62.30	50.38	
River Level-Mean Sea Level						
High, FT	18.1	12.1				
Low, FT	4.0	1.9				
Average FT	10.9	6.7				
ELECTRIC						
Peak Demand, KW	257,382	252,454				
Demand Reduction, KW	64,488	63,760				
KWH Purchased (x1000)	156,798	145,143	8.0%	1,745,059	1,814,945	-3.9%
KWH Billed (x1000)	147,425	134,073	10.0%	1,698,352	1,776,487	-4.4%
System Losses, Percent				2.68%	2.12%	
Average Cost/KWH	\$0.0679	\$0.0702				
NATURAL GAS						
MCF Purchased	522,907	413,486	26.5%	3,289,330	3,449,652	-4.6%
MCF Billed	475,216	386,539	22.9%	3,169,610	3,423,356	-7.4%
System Losses, Percent				3.64%	0.76%	
Average Cost/MCF	3.91	4.50				
WATER						
Peak Day, MG	15.806	15.281				
Average Day, MG	14.389	13.962				
Total Pumped, MG	446.054	432.817	3.1%	4,973.2	5,091.3	-2.3%
Total Billed, MG	362.000	351.300	3.0%	4,091.2	4,224.1	-3.1%
System Losses, Percent				17.73%	17.03%	
WASTEWATER						
Peak Day, MG	20.49	13.07				
Average Day, MG	13.77	9.68				
Total Flow, MG	462.92	300.20	54.2%	4,022.74	3,674.01	9.5%
CUSTOMER ACCOUNTS						
Active Services E/W/G	131,655	129,630	1.6%			
Meters Repaired	147	546	-73.1%	3,648	4,500	-18.9%

KW = Kilowatts

KWH = Kilowatthours

MCF = Thousand Cubic Feet

MG = Million Gallons

Water Resources Department
Sewer Spill Tracking Report
February 2020 - January 2021



No.	Date of Spill	Report Date	Location	Manholes		Volume Gallons	Surface	If yes, where? Name	Volume Gallons	Reportable Yes/No	News Release		Notice of Discharge		Cause of Spill	Corrective Action
				Upstream	Downstream						Req'd.	Issued	Req'd.	Issued		
1	04/21/20	04/24/20	Intersection of Jefferson Dr & Polk St	10K-110	10K-103	100	Yes	Reedy Branch	100	Yes	No	No	No	No	Other (Damaged replacing clay sewer pipe)	1f
2	08/03/20		6252 Hwy 11 North	N/A	N/A	900	No	N/A	N/A	No	No	No	No	No	Other (AV: 2" nipple to valve broke off due to corrosion.)	1f
3	11/12/20	11/16/20	100 Greenfield Blvd, Haw & Greenfield Blvd	7R-001 8R-008	7R-004 8R-009	16,142	Yes	Parkers Creek Tributary of Tar River	16,142	Yes	No	No	No	No	Other: Rain- Severe Natural Conditions	1f
4	12/23/20		Ironwood	J17-063	J17-064	480	No			No	No	No	No	No	Pipe Failure	1e

Note: No spills in February, March, May, June, July, September, October, and January.

Summary

Total Number of Spills = 4 (2 Reportable;2 Non-Reportable)
Total Spill Volume = 17.622 gals or 0.00003% of Total Wastewater Flow

Spill Analysis

<u>Cause</u>	<u>Number of Each</u>	<u>Volume (gals.)</u>
a. Grease	0	0
b. Contractor Damage/Error	0	0
c. Debris	0	0
d. Roots	0	0
e. Pipe Failure	1	480
f. Other	3	17,142

Corrective Action Code

1. Permanent Repair
2. Cleared Blockage & Priority Cleaning Scheduled

GREENVILLE UTILITIES COMMISSION

LOAD MANAGEMENT REPORT

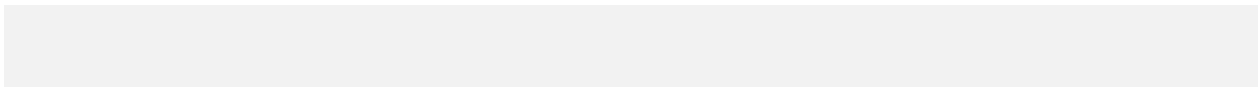
January, 2021

The DEP monthly peak occurred on January 29th, 2021 for hour ending at 8:00 AM. Our load management system was in full operation during this period with the following estimated reductions observed:

	Estimated KW Load Reduction	Estimated Avoided Demand Costs
<u>Direct Load Control:</u>		
Voltage Adjustment @ Stage 3 (4.6%)	9,400	\$220,054
Air Conditioning Demand Reduction	0	\$0
Water Heater Demand Reduction	13,330	\$312,055
Heat Pump/Heat Strip Demand Reduction	4,600	\$107,686
GUC Generator Reduction	18,867	\$441,676
Battery Energy Storage System	976	\$22,848
<u>Interruptible Load Control:</u>		
MGS-CP & LGS-CP Customer Generators	12,558	\$293,983
Estimated Other Industrial Customer Curtailments	4,757	\$111,361
<u>Total Load Control:</u>		
	64,488	\$1,509,664
<u>NCEMPA Shifted Peak Credit:</u>		
Power Agency Policy Credit for Contribution to Shifted Peak		
<u>Total Load Reduction and Avoided Costs:</u>		
	64,488	\$1,509,664

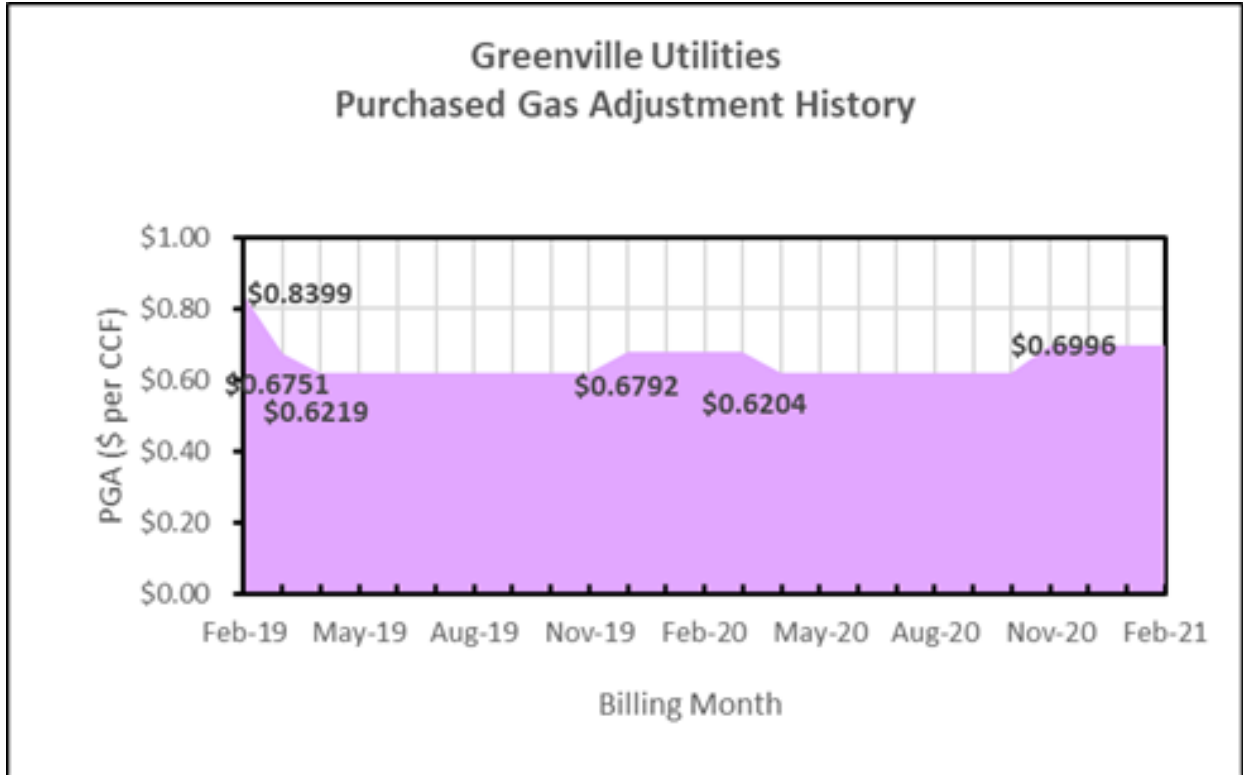
Additional Notes and Comments:

- | | |
|--|----------------|
| 1) Duke Energy Progress (DEP) System Peak: | 11,861 MW |
| 2) GUC Coincident Peak (Less Winterville Demand): | 257,382 KW |
| 3) Local Temperature at Coincident Peak, per PGV: | 28 Degrees F |
| 4) Local "Feels Like" Temperature at Coincident Peak, per PGV: | 28 Degrees F |
| 5) Applicable NCEMPA Demand Rate Charge: | \$23.41 Per KW |



PGA Report February 2021

Billing Month	PGA (\$/CCF)	Residential (\$/CCF)	
Feb-21	\$0.6996	\$0.3396	\$1.0392



Tier 1: Corporate Key Performance Indicators (KPI)

CUSTOMER

- Customer Satisfaction
 - Billing Process Accuracy
 - Installation of New Services
 - Duration of Electric Interruptions (CAIDI)
 - Duration of Electric Interruptions (SAIDI)
 - Frequency of Interruptions in Service – Electric (SAIFI)
 - Response Time to Unplanned Electric Outages
 - Response Time to Cut Gas Lines/Leaks
 - Response Time to Water Leaks/Breaks
 - Typical Monthly Bill Comparisons
-

FINANCIAL

- Overtime Costs
 - Bond Rating
 - Days Operating Cash On Hand
 - Debt Service Coverage
 - Fund Balance (available for appropriation)
 - Net Margin
 - Return on Assets
 - Return on Equity
-

INTERNAL BUSINESS PROCESSES

- Connections Per Employee
 - Operating Cost Per Customer
 - System Losses – Electric
 - System Losses – Gas
 - System Losses – Water
 - Disruption of Service – Water
 - Preventable Vehicle Accident Rate
-

EMPLOYEES & ORGANIZATIONAL CAPACITY

- Hours Worked Without a Lost Workday Injury
- Restricted Workday Injuries Per 200,000 Hours Worked
- Capital Spending Ratio
- Degree of Asset Depreciation






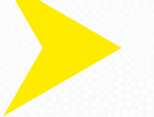




February 10, 2021

Metric Name	GUC	Goal	Warning	KPI
Billing Process Accuracy	99.994%	99.800%	95.000%	
Customer Satisfaction	86.00%	80.00%	75.00%	
Duration of Interruptions - Electric (CAIDI) (minutes)	80.6	82.0	90.0	
Duration of Interruptions - Electric (SAIDI) (minutes)	22.03	65.00	72.00	
Install New Service (Electric) (days)	1.11	3.00	4.50	
Install New Service (Gas) (days)	21	15	17	
Install New Service (WaterSewer) (days)	5	6	6	
Interruptions in Service - Electric (SAIFI) (Avg Interruptions per Customer)	0.27	0.79	0.89	

Customer KPI







Metric Name	GUC	Goal	Warning	KPI
Customer KPI Response Time to Cut Gas Lines/Leaks (minutes)	23.05	30.00	30.50	
Response Time to Unplanned Outages (minutes)	29.32	30.00	45.00	
Response Time to Water Leaks (minutes reporting 30 minute goal)	0.5	1.0	1.01	
Typical Bill Comparison - Residential Electric	\$109	\$119	\$131	
Typical Bill Comparison - Residential Gas	\$76	\$74	\$81	
Typical Bill Comparison - Residential Sewer	\$45	\$49	\$54	
Typical Bill Comparison - Residential Water	\$37	\$37	\$40	

Metric Name	GUC	Goal	Warning	KPI
Financial KPI				
Net Margin	3.59%	2.75%	2.50%	
Return on Assets	2.23%	1.60%	1.25%	
Fund Balance (Available for Appropriation)	23.4%	16.0%	13.0%	
Return on Equity	2.27%	2.50%	2.25%	
Debt Service Coverage Ratio	3.75	1.75	1.00	
Days Operating Cash on Hand	157	125	110	
Bond Rating	85	75	70	
Overtime Costs	5%	3%	5%	



Metric Name	GUC	Goal	Warning	KPI
Miles Driven Without Preventable Vehicle Incident	995,910	1,000,000	300,000	
Connections Per Employee	342	337	332	
Disruption of Service-Water (per 1,000 Customers)	1.50	6	7	
Operating Cost per Customer	\$437	\$464	\$515	
System Losses - Gas	1.68%	1.50%	2.00%	
System Losses - Electric	2.58%	3%	3.5%	
System Losses - Water	12.60%	13.49%	13.50%	

Internal Business Processes KPI

	Metric Name	GUC	Goal	Warning	KPI
Employee & Organizational Capacity	Capital Spending Ratio	156.00%	120.00%	105.00%	
	Degree of Asset Depreciation	52.00%	50.00%	51.00%	
	Hours Worked Without a Lost Workday Injury	121,961	3,000,000	1,000,000	
	OSHA Recordable Incident Rate (per 200,000 hours)	0.47	1.00	2.00	

From: Stacy Keech
Sent: Tuesday, February 02, 2021 4:01 PM
To: Colleen Sicley
Subject: CUSTOMER SERVICE-ALLISYN SANCHEZ

Good Afternoon!

I just wanted to take a moment to let you know that I had one of the best customer service experiences today with Allisyn Sanchez. From the moment she answered the phone, I knew she was going to be understanding and kind. I have had my share of customer service agents answering the phone as if I was bothering them but Allisyn was polite out the gate. She listened with genuine concern for the problem I was having with the online portal. Not only did she listen but she investigated the matter with the IT department and kept me informed of what was going on the duration of the call. She asked me to email her my payment confirmation, not to doubt what I was saying but to backup what I was saying. Allisyn set the standards of what all customer service agents should be like. She was attentive and patient. At no point during the call did she make me feel stupid or less than, like some customer agents sometimes do. Even when I provided her with the wrong account number in questioned, she responded with such respect to let me know it was the wrong account. There are some people in customer service that should never be in this field because they are rude and act like "doing their job" is a bother. Allisyn was not like that at all. She was very helpful and just made my day. In the future, I will ask for her by name and if anyone I know has a problem with their bill or online services, I will tell them to talk to Allisyn Sanchez. She is the epitome of Customer Service and more agents could learn the characteristics of customer service from Allisyn. Thank you for hiring such a wonderful spirit. I am so thankful she answered my call today. Thank you for your time.

Sincerely,

Stacy Keech

Stacy L. Keech

Employee: Allisyn Sanchez, Customer Contact Representative I

Ann and Mickey Herrin
[REDACTED]

January 16, 2021

Greenville, N.C. 27858

Dear Mr. Williams,

On December 15th our power line was blown down across the street during a storm. We called Greenville Utilities and we got excellent help, starting with the polite and efficient lady answering our phone call.

In a short time, two very nice men, Oscar and Casey, drove up in one of your big trucks and, after knocking on our door to explain what needed to be done, they went to work. We needed an electrician to complete the job, so we got one as soon as possible. Oscar and Casey checked the electrician's work and made sure our power was back on before they left.

We truly appreciate such great service!

Sincerely, Ann Herrin

GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 1991

CHAPTER 861
SENATE BILL 1069

AN ACT TO AMEND AND RESTATE THE CHARTER OF THE GREENVILLE
UTILITIES COMMISSION OF THE CITY OF GREENVILLE.

The General Assembly of North Carolina enacts:

Section 1. For the proper management of the public utilities of the City of Greenville, both within the corporate limits of the City and outside the said corporate limits, a commission to be designated and known as the "Greenville Utilities Commission", is hereby created and established.

Sec. 2. The Greenville Utilities Commission shall consist of eight members, six of whom shall be bona fide residents of the City of whom one shall at all times be the City Manager of Greenville, and two of whom shall be bona fide residents of Pitt County but residing outside the city limits of Greenville, and all of whom shall be customers of the Greenville Utilities Commission. Each Greenville Utilities Commissioner shall hold office for an initial term of three years and, except as set forth herein, will be automatically reappointed to a single additional term of three years, with each term of three years expiring June 30 at the end of the designated term or until reappointed or replaced by the City Council. The first appointees shall hold their offices as follows: the Greenville City Council shall appoint an individual to serve until June 30, 1995; John W. Hughes, Sr. is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1995, and shall not be eligible for a second term; Bernard E. Kane is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1995; R. Richard Miller is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1994, and shall not be eligible for a second term; and the Greenville City Council shall appoint an individual to serve until June 30, 1993; all of whom are bona fide residents of the City. William G. Blount is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1993, and shall not be eligible for a second term; and the Pitt County Board of Commissioners shall nominate an individual under the procedure established in Section 3 of this act, to be appointed by the Greenville City Council to serve until June 30, 1994; both of whom are Greenville Utilities Commission customers and bona fide residents of Pitt County residing outside the Greenville city limits.

Sec. 3. The Greenville Utilities Commissioners otherwise than as herein provided shall be appointed by the City Council at their regularly monthly meeting in June of each year. It is the intention of this charter that the City Council shall appoint Greenville Utilities Commission members who have utilities expertise. Representation should include some members with financial, engineering, environmental, technical, or

development backgrounds. The two members of the Greenville Utilities Commission residing outside the city limits shall be nominated by the Pitt County Board of Commissioners and appointed by the City Council. The City Council has the right to reject any nominee(s) from the Pitt County Board of Commissioners and to request additional nominees. If the Pitt County Board of Commissioners fails to recommend a nominee to the City Council within 60 days of the original date requested by the City Council, then the City Council may appoint any individual meeting the residency requirement. No person shall be eligible for appointment to the Greenville Utilities Commission who is an officer or employee of the City or Pitt County except that the City Manager of the City of Greenville shall at all times be a full member of the Greenville Utilities Commission. In the event a Greenville Utilities Commissioner resigns, dies, or otherwise becomes incapable of performing his or her duties, the City Council shall appoint, according to the same process described herein for regular appointments, a Greenville Utilities Commissioner to fill the unexpired term at any regular or special meeting of the City Council. Any Greenville Utilities Commissioner filling an unexpired term shall be deemed to have filled said term for the full three-year term. Except as otherwise permitted herein, no Greenville Utilities Commissioner shall serve more than two three-year terms. Greenville Utilities Commissioners filling the first three-year term will automatically fill a second three-year term unless the City Council initiates the replacement process.

Sec. 4. The Greenville Utilities Commissioners shall organize by electing one of their members Chair, whose term of office as Chair shall be for one year unless the Chair's term on the Greenville Utilities Commission shall expire earlier, in which event his or her term as Chair shall expire with the Chair's term on the Greenville Utilities Commission. The Chair shall not be entitled to vote on any proposition before the Greenville Utilities Commission except in case of a tie vote and only for the purpose of breaking the tie. The members of the Greenville Utilities Commission are authorized to fix their own salaries provided, however, that said salaries shall not exceed one hundred fifty dollars (\$150.00) per month for the members and two hundred fifty dollars (\$250.00) per month for the Chair provided, however, the City Council may, at its own discretion, increase these caps from time to time as is appropriate to reflect inflation, and provided, however, the City Manager shall receive no pay as a member of the Greenville Utilities Commission other than his or her salary as City Manager. The Greenville Utilities Commission shall meet at least once each month at a designated time and place unless the Chair designates some other meeting time and so notifies the other members of the Greenville Utilities Commission. The Greenville Utilities Commission and the Greenville City Council shall meet at least once each year to discuss mutual interests of the City of Greenville and the Greenville Utilities Commission. Minutes shall be kept for all regular meetings of the Greenville Utilities Commission.

Sec. 5. The Greenville Utilities Commission shall have entire supervision and control of the management, operation, maintenance, improvement, and extension of the public utilities of the City, which public utilities shall include electric, natural gas, water, and sewer services, and shall fix uniform rates for all services rendered;

provided, however, that any person affected by said rates may appeal from the decision of the Greenville Utilities Commission as to rates to the City Council. With approval by the City Council, the Greenville Utilities Commission may undertake any additional public enterprise service which may lawfully be operated by a municipality.

Sec. 6. The Greenville Utilities Commission shall employ a competent and qualified General Manager whose duties shall be to supervise and manage the said public utilities, subject to the approval of the Greenville Utilities Commission. The General Manager, under the direction of and subject to the approval of the Greenville Utilities Commission, shall cause the said utilities to be orderly and properly conducted; the General Manager shall provide for the operation, maintenance, and improvement of utilities; the General Manager shall provide for the extension of all utilities, except sewer extensions made beyond the area regulated by the City of Greenville are subject to the approval of the City Council, and shall furnish, on application, proper connections and service to all citizens and inhabitants who make proper application for the same, and shall in all respects provide adequate service for the said utilities to the customers thereof; the General Manager shall attend to all complaints as to defective service and shall cause the same to be remedied, and otherwise manage and control said utilities for the best interests of the City of Greenville and the customers receiving service, and shall provide for the prompt collection of all rentals and charges for service to customers and shall promptly and faithfully cause said rentals and charges to be collected and received, all under such rules and regulations as the Greenville Utilities Commission shall, from time to time, adopt and in accordance with the ordinances of the City of Greenville in such case made and provided.

Sec. 7. All monies accruing from the charges or rentals of said utilities shall be deposited into the appropriate enterprise fund of the Greenville Utilities Commission and the Greenville Utilities Commission's Director of Finance shall keep an account of the same. The Greenville Utilities Commission shall at the end of each month make a report to the City Council of its receipts and disbursements; the Greenville Utilities Commission shall pay out of its receipts the cost and expense incurred in managing, operating, improving, maintaining, extending, and planning for future improvements and expansions of said utilities; provided, however, that should the funds arising from the charges and rentals of said utilities be insufficient at any time to pay the necessary expenses for managing, operating, improving, and extending said utilities, then and in that event only, the City Council of the City of Greenville shall provide and pay into the appropriate enterprise fund of the Greenville Utilities Commission a sum sufficient, when added to the funds that have accrued from the rents and charges, to pay the costs and expenses of managing, operating, improving, maintaining, extending, and planning for future improvements and expansions of said utilities; the Greenville Utilities Commission shall pay the principal on all such funds provided by the City Council with interest thereon; provided, further, that the Greenville Utilities Commission shall annually transfer to the City, unless reduced by the City Council, an amount equal to six percent (6%) of the difference between the electric and natural gas system's net fixed assets and total bonded indebtedness plus annually transfer an amount equal to fifty percent (50%) of the Greenville Utilities Commission's retail cost of service for the City

of Greenville's public lighting. Public lighting is defined herein to mean City of Greenville street lights and City of Greenville Parks and Recreation Department recreational outdoor lighting. The preparation of a joint financial audit of the City of Greenville and the Greenville Utilities Commission operations by a single auditing firm is intended under the provisions of this charter and existing North Carolina statutes.

Sec. 8. In compliance with the time requirements of Chapter 159 of the General Statutes, the Greenville Utilities Commission shall prepare and submit to the City Council, for approval, a budget for the coming year showing its estimated revenue, expenses, capital expenditures, debt service, and turnover to the City of Greenville. In addition, the budget ordinance must identify construction projects of the Greenville Utilities Commission which include individual contracts in excess of one-half of one percent ($\frac{1}{2}\%$) of the Greenville Utilities Commission's annual budget. City Council approval of the Greenville Utilities Commission's budget will constitute approval of projects so identified and the contracts contained therein. Contracts in excess of one-half of one percent ($\frac{1}{2}\%$) of the Greenville Utilities Commission's annual budget not so identified and approved in the budget ordinance will require separate City Council approval.

Sec. 9. The Greenville Utilities Commission shall approve the employment and remuneration of all officers, agents, independent contractors, and employees necessary and requisite to manage, operate, maintain, improve, and extend the service of said utilities. It is, however, the intention of this Charter that the Greenville Utilities Commission and the City of Greenville will implement and maintain mutual pay plans, personnel policies, and benefits for their respective employees. The Greenville Utilities Commission may require bond in such sum as it may deem necessary, which shall be approved by the City Council, of all officers, agents, and employees having authority to receive money for the Greenville Utilities Commission. The Greenville Utilities Commission shall have the authority to name and designate a person in its employ as secretary of the Greenville Utilities Commission.

Sec. 10. The Greenville Utilities Commission shall have authority at all times to discharge and remove any officer, agent, independent contractor, or employee of the Greenville Utilities Commission.

Sec. 11. All laws and clauses of laws in conflict with this act are hereby repealed, expressly including Chapter 146 of the Public-Local Laws of 1941, entitled "AN ACT TO PROVIDE A PERMANENT UTILITIES COMMISSION FOR THE CITY OF GREENVILLE, IN PITT COUNTY, AND TO REPEAL CHAPTER TWO HUNDRED AND ELEVEN OF THE PRIVATE LAWS OF ONE THOUSAND NINE HUNDRED AND FIVE, AND AMENDMENTS THERETO, RELATING TO THE WATER AND LIGHT COMMISSION OF THE CITY OF GREENVILLE.", except that this act does not revive any act repealed by that act.

The purpose of this act is to revise the charter of the Greenville Utilities Commission and to consolidate herein certain acts concerning the Greenville Utilities Commission. It is intended to continue without interruption those provisions of prior acts which are consolidated into this act so that all rights and liabilities that have accrued are preserved and may be enforced. This act shall not be deemed to repeal,

modify, or in any manner affect any act validating, confirming, approving, or legalizing official proceedings, actions, contracts, or obligations of any kind.

No provision of this act is intended nor shall be construed to affect in any way any rights or interest, whether public or private:

- (1) Now vested or accrued in whole or in part, the validity of which might be sustained or preserved by reference to law to any provisions of law repealed by this act.
- (2) Derived from or which might be sustained or preserved in reliance upon action heretofore taken pursuant to or within the scope of any provisions of law repealed by this act.

All existing ordinances of the City of Greenville and all existing rules and regulations of the Greenville Utilities Commission not inconsistent with provisions of this act shall continue in full force and effect until repealed, modified, or amended.

No action or proceeding of any nature, whether civil or criminal, judicial or administrative, or otherwise pending at the effective date of this act by or against the City of Greenville or the Greenville Utilities Commission shall be abated or otherwise affected by the adoption of this act. If any provisions of this act or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this act which can be given effect without the invalid provision or application, and to this end the provisions of this act are declared to be severable.

Sec. 12. This act is effective upon ratification.

In the General Assembly read three times and ratified this the 7th day of July, 1992.

James C. Gardner
President of the Senate

Daniel Blue, Jr.
Speaker of the House of Representatives

BYLAWS OF THE GREENVILLE UTILITIES COMMISSION

These Bylaws are adopted by the Greenville Utilities Commission to implement its Charter and to establish basic rules of organization, process and procedure and to provide for the efficient and effective conduct of public business for the benefit of the ratepayers.

To The Extent The Terms & Conditions Of These Bylaws Conflict With the Terms & Conditions of The Charter, The Charter Shall Govern.

- I. Name: The name of the Commission shall be: The Greenville Utilities Commission.
- II. Individual Responsibility: Commission members have responsibility over utilities' affairs when acting as a body appropriately called to session. To request additional information concerning the functions of the Greenville Utilities Commission, Board members should contact the General Manager/CEO.
- III. Board Membership
 - A. Number of Members: The Greenville Utilities Commission shall consist of eight (8) members, all appointed by the Greenville City Council. Two of these appointees are nominated by Pitt County Board of Commissioners.
 - B. Commission Seats: Of the eight (8) members, six (6) members shall be bona fide residents of the City of whom one shall be the City Manager of Greenville, and two of whom shall be bona fide residents of Pitt County but residing outside the city limits of Greenville, who shall be customers of the Greenville Utilities Commission.
 - C. Vacancies on the Commission: In the event a Greenville Utilities Commissioner resigns, dies, or otherwise becomes incapable of performing his or her duties, at any regular or special meeting of the City Council, the City Council shall appoint, according to the same process described herein for regular appointments, a Greenville Utilities Commissioner to fill the unexpired term.
 - D. New members to the Board are required to participate in orientation and training sessions as scheduled by the General Manager/CEO. Orientation shall include such activities as:
 1. Workshops for new Board members conducted by the American Public Power Association.
 2. Discussions and visits with the General Manager/CEO, General Counsel, and other members of the staff.

3. Provision of printed and audiovisual materials on Greenville Utilities Commission and copies of administrative policies and procedures.

IV. Organization

- A. The Greenville Utilities Commission each year shall elect its officers on the first regularly scheduled meeting of the Commission on or after July 1 at which a quorum is present. Meetings are scheduled for the third Thursday in each month at 12:00 noon.
- B. The officers of the Commission shall be a Chair, a Chair-Elect and a Secretary, elected in that order for a term of one (1) year. The General Manager/CEO shall preside while a new Chair is being elected.
- C. Vacancies in the office of Chair, Chair-Elect or Secretary occurring during the year shall be filled by the Commission at its discretion.

V. Powers and Duties of the Board

The Powers and Duties of the Board shall include but not be limited to the following:

- A. The Greenville Utilities Commission shall have entire supervision and control of the management, operation, maintenance, improvement, and extension of the public utilities of the City, which public utilities shall include electric, natural gas, water, and sewer services, and shall fix uniform rates for all services rendered; provided, however, that any person affected by said rates may appeal from the decision of the Greenville Utilities Commission as to rates to the City Council. With approval by the City Council, the Greenville Utilities Commission may undertake any additional public enterprise service which may lawfully be operated by a municipality (Reference Charter Section 5).
- B. The Board shall discharge its duties and responsibilities as required by its Charter or otherwise imposed by law.
- C. The Board shall employ a General Manager/CEO whose duties shall be to supervise and manage the operations of the Greenville Utilities Commission, subject to the approval of the Board of Commissioners of the Greenville Utilities Commission, as provided in Section 6 of the Charter.
- D. The Board shall annually evaluate the performance of the General Manager/CEO as its Chief Executive Officer (CEO).
- E. Upon the recommendation of the General Manager/CEO, the board shall employ, an attorney to give counsel on matters of legal concern to the Greenville Utilities Commission. The attorney shall represent the Commission on most matters, except that the Commission may hire other expertise as warranted on a case by case basis. The General Manager/CEO shall annually review the performance and services of the General Counsel.

- F. The Board shall annually review its performance. An annual review may consist of a written review and/or survey by Board members and/or a review with or by the General Manager/CEO.

VI. Duties of Officers

- A. The Chair shall preside at Board meetings. The Chair, in consultation with the Secretary and General Manager/CEO, shall review the draft agenda of regular and special meetings of the Board.
- B. The Chair shall appoint committees and designate the chairs unless otherwise directed by majority vote of the Board in session.
- C. The Chair, subject to the approval of the Commission, shall have the authority to execute any official document for and on behalf of the Commission.
- D. The Chair shall not be entitled to vote on any proposition before the Greenville Utilities Commission except in case of a tie vote and only for the purpose of breaking the tie.
- E. The Chair shall be the official spokesperson for the Board and will make, either in person or through the General Manager/CEO, every effort to communicate the Board's decision to the community through the media and any other means available.
- F. In the absence of the Chair, it shall be the duty of the Chair-Elect to preside at meetings of the Board and assume authority of the Chair.
- G. The Secretary shall record minutes of meetings and hearings and distribute minutes in advance for review and approval.
- H. It shall be the responsibility of the Secretary to maintain official minutes and records of Board proceedings and actions. Minutes may be examined by any interested citizen under the supervision of the Secretary or the Secretary's designee. Consistent with the purpose of Closed Sessions, minutes of these meetings shall be separately maintained by the Secretary. Minutes of Closed Sessions may not be examined by interested citizens except as provided by law.
- I. The Secretary shall be responsible for the proper maintenance of official documents including but not limited to Board bylaws, Board policies, and Board decisions.
- J. The Secretary shall discharge any other duties or responsibilities required by law or otherwise imposed upon the Secretary of the Board.
- K. In the absence of the Secretary, it shall be the duty of the Chair-Elect to assume duties of the Secretary.

VII. Committees & Appointments

- A. An Executive Committee composed of the Board Chair, Chair-Elect, Past-Chair (when continuing to serve on the Board) and Secretary will work with the Greenville Utilities Commission staff on policy issues, represent Greenville Utilities Commission in joint discussions on potential growth and regionalization and provide for continuity of knowledge for the chair position.
- B. On an annual basis, the Chair shall appoint two members to a Joint Pay & Benefits Committee to meet jointly with a City Council Joint Pay & Benefits Committee to make recommendations for employee benefits and compensation issues for the upcoming fiscal year. These two members should include at least one member (if available) that served the previous year.
- C. On an annual basis, the Chair shall appoint 3–4 members to serve in conjunction with the Board Chair, on a Finance/Audit Committee to provide “policymaker” input to staff and auditors on the enhancement or implementation of financial procedures or issues. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- D. On an annual basis, the Chair shall appoint 3–4 members to serve in conjunction with the Board Chair on an Economic Development, Marketing and Public Relations Committee to provide policymaker input to staff and consultants in the development of criteria, guidelines, and strategies for the economic development of Pitt County and report to the Board of Commissioners as appropriate. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- E. On an annual basis, the Chair shall appoint 3-4 members to serve in conjunction with the Board Chair on a Legal and Legislative Committee to provide policymaker input to staff on legal and legislative matters that may impact the operations and business of the Commission and report to the Board of Commissioners as appropriate. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- F. Ad Hoc Committees of the Board shall be appointed annually by the Chair, as needed, and shall function until such time as their purpose has been accomplished. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- G. The Board shall appoint an Executive Secretary and Assistant Executive Secretary from the staff. These positions are normally held by the Executive Assistant to the General Manager/CEO and Director of Financial Services and Accounting, respectively.

VIII. Methods of Operation

- A. Board Meetings: The Board shall regularly meet on the third Thursday of each month to consider its business. Notice of the meeting and its agenda shall be made available to the media as provided by law. Other meetings, including special sessions, emergency sessions or workshop sessions may be held as needed and must follow notification provisions as described by law.

- B. Agendas: Before actions by the Board are requested or recommended, the Board should be provided with documentation to assist members in reaching decisions consistent with established goals and policies. To request additional information, Board members shall contact the General Manager/CEO. The Agenda for regular monthly meetings shall be as follows:
1. Call to order and ascertain the presence of a quorum
 2. Approval of the minutes for the previous month's meetings
 3. Any additions or deletions and acceptance of the (revised) agenda
 4. Presentations of awards and recognition of outstanding achievement
 5. Acceptance of the financial statement for the previous month
 6. Award of Bids
 7. Other items requiring action by the Board
 8. Informational items
 9. General Manager/CEO's report – This portion of the meeting is set aside for the General Manager/CEO's reports on any item of information which he wishes to present to the Board.
 10. Board Chair remarks
 11. Board members' remarks
 12. Closed Session, if required
 13. Notice of next regular or special meeting
 14. Adjournment
- C. Quorum: The Greenville Utilities Commission may only conduct business in a regular, emergency or special meeting attended by a quorum of the Board. A quorum shall consist of five (5) Board members, who are either physically present or able to participate by telephone or video-conference or other electronic means.
- D. Conduct of Meetings: Meetings shall be conducted in accordance with the Board's Bylaws and otherwise by the most recent edition of Robert's Rules of Order.
- E. Voting: The Chair of the Board shall determine the vote of any motion by asking each member to respond by voice vote or if necessary, a show of hands may be required.

1. Each member of the Board, except the Chair, shall have one vote on any recommendation, motion, proposal, or any other action item coming before the Board.
 2. Each member, other than the Chair, must vote unless excused by the remaining members. A member who wishes to be excused from voting shall so inform the Chair who shall take a deciding vote of the remaining members present. No member shall be excused from voting except on matters involving his/her own financial interest or official conduct. In other cases, a failure to vote by a member who is physically present or has withdrawn without being excused by a majority vote of the remaining members present, shall be recorded as an affirmative vote.
- F. Closed Sessions: Closed Sessions may be called upon a motion made and adopted at an open session for any of those permitted purposes described in Section 143-318 of the General Statutes of N.C., commonly known as the "Open Meetings Law", as amended from time to time. The motion shall state the purpose of the Closed Session and must be approved by the vote of a majority of those members present.
- G. Board Members' Compensation and Reimbursement: Members of the Greenville Utilities Commission shall receive compensation for performance of official utility business at the rate of \$200 per month. The Chair shall receive \$350.00 per month. The City Council may, at its own discretion, increase these caps from time to time as is appropriate to reflect inflation. The City Manager shall receive no compensation as a member of the Greenville Utilities Commission.
- H. Public Hearings: The Greenville Utilities Commission believes that from time to time additional public opinion is necessary. This opinion is generally sought through the use of a public hearing. When such hearings are scheduled, the Greenville Utilities Commission will ensure that the date, time, and location are properly advertised well in advance of the hearing date. The Commission will receive comments and information at public hearings but not take any formal action during the public hearing. The Commission will take under advisement comments offered at the public hearing and normally consider these comments for future action.
- I. Public Expression: Upon motion of any Commissioner, and approval by a majority of the Board, any ratepayer may be allowed to address the Board within the time restrictions (and upon such other conditions) as may be set by the Chair.
- IX. Change in Bylaws: These Bylaws may be amended from time to time. The procedure for amendment is by giving notice of the proposed amendments at a regularly scheduled Board meeting. The amendments will be considered at the next regularly scheduled Board meeting and must be approved by the vote of a majority of the members.

Adopted May 14, 1996
Revised June 11, 1996
Revised November 18, 1997

Revised June 9, 1998
Revised October 11, 1999
Revised July 18, 2000
Revised October 16, 2007
Revised November 18, 2008
Revised September 15, 2011
Revised August 21, 2014
Revised March 19, 2015
Revised November 16, 2017

Motion To Go Into Closed Session

I move that we go into closed session to:

[Specify one or more of the following permitted reasons for closed sessions]

- prevent the disclosure of privileged information
 - under _____ of the North Carolina General Statutes or regulations.
 - under _____ of the regulations or laws of United States.[N.C.G.S. § 143-318.11(a)(1)]

- prevent the premature disclosure of an honorary award or scholarship.
[N.C.G.S. § 143-318.11(a)(2)]

- consult with our attorney
 - to protect the attorney-client privilege.
 - to consider and give instructions concerning a potential or actual claim, administrative procedure, or judicial action.
 - to consider and give instructions concerning a judicial action titled _____
v. _____.[N.C.G.S. § 143-318.11(a)(3)]

- discuss matters relating to the location or expansion of business in the area served by this body.
[N.C.G.S. § 143-318.11(a)(4)]

- establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property.
[N.C.G.S. § 143-318.11(a)(5)]

- establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of an employment contract.
[N.C.G.S. § 143-318.11(a)(5)]

- consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.
[N.C.G.S. § 143-318.11(a)(6)]

- hear or investigate a complaint, charge, or grievance by or against a public officer or employee.
[N.C.G.S. § 143-318.11(a)(6)]

- plan, conduct, or hear reports concerning investigations of alleged criminal conduct.
[N.C.G.S. § 143-318.11(a)(7)]

MEMORANDUM

To: Members of the Board of Commissioners

From: _____, Commissioner/Board Member

Concerning: Statement of Reasons for Abstention from Board Action pursuant to N.C. Gen. Stat. § 138A-36(b)

Date: _____

Matter before the Board: _____

Briefly summarize reasons for abstention below:

(Signature of Board Member)