



AGENDA

Regular Meeting – August 19, 2021
12:00 noon – Board Room and Virtual

Call to Order

[Chair Tommy Stoughton]

12:00

Ascertain Quorum

[Kelly Darden]

Acceptance of the Agenda

[Chair Tommy Stoughton]

Safety Brief

[Kevin Keyzer]

Recognition of American Public Gas Association (APGA) System Operational Achievement Recognition Award

[Anthony Miller]

1. Approval of Minutes

[Chair Tommy Stoughton]

Regular Meeting: July 15, 2021

2. Appointment of Greenville Utilities Commission's Assistant Executive Secretary

[Tony Cannon]

3. Review of Monthly Financial Statement – July 31, 2021 (Preliminary)

[Jeff McCauley]

4. Consideration of Resolution to Remain in Compliance with the Local Government Budget and Fiscal Control Act

[Jeff McCauley]

5. Recommended Award of Bid for Electrical Supplies

[John Worrell]

Information Items

6. Update on Efforts to Diversify Applicant Pools

[Chris Padgett : Richie Shreves]

7. General Manager's Report

[Tony Cannon]

8. Board Chair's Remarks/Report

[Chair Tommy Stoughton]

9. Board Members' Remarks
[Board]

Notice of Upcoming Meetings/Functions:

[Chair Tommy Stoughton]

GUC Regular Meeting, Thursday, September 16, 2021, 12:00 noon

COG/GUC Joint Meeting, Monday, September 20, 2021, 6:00 p.m.

Adjournment

[Chair Tommy Stoughton]

1:00



Agenda Item # 1

Meeting Date: August 19, 2021

Item:	Approval of Minutes
Contact:	Amy Wade
Explanation:	Regular Minutes: July 15, 2021
Strategic Plan Elements:	<p>Strategic Themes:</p> <ul style="list-style-type: none">• Exceptional Customer Service• Shaping Our Future <p>Objectives:</p> <ul style="list-style-type: none">• Exceeding customer expectations• Embracing change to ensure organizational alignment and efficiency <p>Core Values:</p> <ul style="list-style-type: none">• Exceed customers' expectations• Support the community• Deliver reliable services
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	Approval of minutes as presented or amended

GREENVILLE UTILITIES COMMISSION

GREENVILLE, NORTH CAROLINA

Thursday, July 15, 2021

The Board of Commissioners of the Greenville Utilities Commission met in the Greenville Utilities Board Room in regular session at 12:00 noon with the following members, and others present, and Chair-Elect Stoughton presiding.

Commission Board Members Present:

Tommy Stoughton, Chair-Elect
Minnie J. Anderson, Secretary
Peter Geiger
Lindsey Griffin

Kelly L. Darden, Jr.
Kristin S. Braswell
Ann E. Wall

Commission Staff Present:

Tony Cannon, General Manager/CEO
Jeff McCauley
Chris Padgett
Phil Dixon
Amy Wade
Anthony Miller
Scott Mullis
Randy Emory
Keith Jones
Richie Shreves
Andy Anderson
David Springer
Ken Wade
Steve Hawley

Lou Norris
Kevin Keyzer
Jonathan Britt
Tony Godwin
Jacob Swink
Troy Heath
Jarrett McGalliard
Ron Cullipher
Seth Garris
Isaiah Edwards
Malachi Wolf
Durk Tyson
Charles Buck

Others Present:

Rick Smiley, City Council Liaison, and Ginger Livingston, The Daily Reflector.

Chair-Elect Stoughton called the meeting to order. Ms. Anderson ascertained that a quorum was present.

ACCEPTANCE OF THE AGENDA

A motion was made by Ms. Wall, seconded by Ms. Anderson, to accept the agenda as presented. The motion carried unanimously.

SAFETY BRIEF

Mr. Kevin Keyzer, Risk and Facilities Manager, explained the plan of action should there be an emergency at today's meeting.

Recognition of Chamber Leadership Institute Graduates

Troy Heath, Gas Systems Coordinator, and Jarrett McGalliard, Water Resources Engineering Support Manager, were recognized for completing and graduating from the Greenville-Pitt County Chamber of Commerce Leadership Institute program and for representing Greenville Utilities Commission in 2020. General Manager/CEO Tony Cannon shared that they completed the program during the pandemic, and this is the first opportunity to have them join the Board meeting in person to congratulate them.

Mr. Cannon also recognized Ron Cullipher, Gas Technical Support Assistant, and JoEllen Gay, Water Resource Environmental Compliance Coordinator, as graduates of the 2021 program. JoEllen was not able to attend the meeting.

Recognition of TradesFormer Pre-Apprentices

Richie Shreves, Director of Human Resources, announced that several years ago GUC developed a multifaceted talent development and succession management strategy in preparation of employee retirements and to create a pipeline for future needs within the organization. Pitt County Schools helped develop a pre apprenticeship program in May 2017 which was approved by the state. This dovetails with programs within community colleges and other institutions to create apprentices. GUC has joined in with the TradesFormers program with local high school students to connect them with trade organizations with the hope to give them work experience in a trade and to further their education.

Assistant Director of Electric Systems Ken Wade provided information about the program. He stated that GUC is one of 7 organizations participating in the pre apprentice program. Local students in their junior year of high school may apply and go through an interview process. Students in the program work 40 hours a week in the summer. They are taught basic line work in a protected and safe work environment. When the student is in school during the Fall, they work less hours, depending on their class schedule. They will attend a 16-week lineman work career development program at a local community college during the fall semester. GUC will guarantee one year of work with opportunities for employment by applying for open positions.

Electric Distribution Engineer Jacob Swink introduced Seth Garris. Seth graduated from high school in December 2020 and participated in the pre apprentice program. He became a full-time employee in March 2021.

Isaiah Edwards and Malachi Wolf have been selected as 2021 pre apprentices. They are entering into their senior year in high school and are currently working at GUC.

ELECTION OF OFFICERS AND APPOINTMENT OF FIRST ALTERNATE COMMISSIONER TO THE NORTH CAROLINA EASTERN MUNICIPAL POWER AGENCY BOARD OF COMMISSIONERS (Agenda Item 1)

Mr. Cannon announced that GUC's Bylaws indicate that the election of officers is to be conducted on the first regular meeting after July 1 of each year. The officers of the Commission shall be the Chair, Chair-Elect and Secretary for a term of one year. Mr. Cannon presided and opened the floor for nominations.

Mr. Griffin nominated a slate of officers to include Tommy Stoughton as Chair, Minnie Anderson as Chair-Elect, and Kelly Darden, Jr. as Secretary. In addition, Mr. Griffin nominated for reappointment Amy Wade as Executive Secretary and Keith Jones as Assistant Executive Secretary. Mr. Cannon asked if there were any other nominations from the floor and there were none. A motion was made by Mr. Griffin, seconded by Mr. Geiger, to close the nominations and to elect by acclamation Tommy Stoughton as Chair, Minnie Anderson as Chair-Elect and Kelly L. Darden, Jr. as Secretary. And, to reappoint Amy Wade as Executive Secretary and Keith Jones as Assistant Executive Secretary. The motion carried unanimously.

Mr. Cannon reminded the Commissioners that he is serving as a Commissioner for the North Carolina Eastern Municipal Power Agency (NCEMPA) Board of Commissioners and stated that it is customary for the Chair to serve as the First Alternate Commissioner. Therefore, Mr. Cannon asked the Board to appoint Chair Tommy Stoughton as the First Alternate Commissioner to the NCEMPA Board of Commissioners. Upon motion by Mr. Griffin, seconded by Mr. Geiger, Chair Stoughton was appointed as First Alternate Commissioner to the NCEMPA Board of Commissioners. The motion carried unanimously.

APPROVAL OF MINUTES (Agenda Item 2)

A motion was made by Mr. Griffin, seconded by Ms. Wall, to approve the June 10, 2021 Regular Meeting minutes as presented. The motion carried unanimously.

REVIEW OF MONTHLY FINANCIAL STATEMENT – JUNE 30, 2021 PRELIMINARY
(Agenda Item 3)

June 30, 2021 Financial Statement:

Key financial metrics for the combined funds for the period ending June 30, 2021 Preliminary:

Operating Cash:	\$90,374,832	Days of Cash on Hand:	158
Less Current Liabilities:	(\$26,885,669)		
Less Appropriated Fund Balance for FY 2021:	(\$616,664)		
Fund Balance:	\$62,872,499		
Fund Balance Available for Appropriation:	23.2%	Days of Cash on Hand After Liabilities:	110
Average Investment Yield:	.50%		

Fund Equity/Deficit Before Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	(\$1,079,299)	\$4,491	(\$139,433)	\$4,724,345	\$3,128,154	\$644,779
Water	(\$2,363,089)	(\$5,745)	(\$508,542)	\$2,603,680	\$3,472,037	\$5,659,628
Sewer	(\$3,302,986)	\$10,369	(\$955,926)	\$728,913	\$1,121,707	\$3,172,847
Gas	(\$726,637)	(\$252,479)	(\$461,889)	\$2,843,087	\$1,907,268	\$2,631,987
Combined	(\$7,472,011)	(\$243,364)	(\$2,065,790)	\$10,900,025	\$9,629,166	\$12,109,241

Fund Equity/Deficit After Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	(\$1,079,299)	\$4,054,468	\$110,567	\$120,192	\$228,154	\$144,784
Water	(\$863,089)	\$623,418	(\$1,637,705)	\$181,147	\$72,037	(\$190,372)
Sewer	(\$802,986)	\$881,206	(\$2,155,926)	\$295,577	\$171,707	(\$502,432)
Gas	(\$726,637)	\$727,184	(\$2,482,726)	\$493,087	\$107,268	\$381,719
Combined	(\$3,472,011)	\$6,286,276	(\$6,165,790)	\$1,090,003	\$579,166	(\$166,301)

Jeff McCauley, Chief Financial Officer, provided a presentation on the preliminary Financial Statement for June 30, 2021.

The weather impact for the month of June 2021 indicated that the June Cooling Degree Days were much higher. The June rainfall was 15.05 inches which was 247% more than last year. The portfolio earned .50% for the month of June.

Overall year-to-date results through the end of June remain stable. The Electric Rate Stabilization Reserves are approximately \$24.5 million, and the Gas Rate Stabilization Reserves are \$2.2 million. The Operating Reserves are 155 Days Cash on Hand, and Renewals and Replacements Reserves are approximately \$2.6 million. The Capital Project Funds Reserved for Existing and Future Capital Projects are approximately \$36 million.

After discussion, a motion was made by Mr. Geiger, seconded by Mr. Darden, to accept the June 30, 2021 Preliminary Financial Statement. The motion carried unanimously.

CONSIDERATION OF BUDGET AMENDMENT FOR ELECTRIC CAPITAL PROJECT
(ECP 10168) POINT OF DELIVERY #3 TO SIMPSON SUBSTATION TRANSMISSION
LOOP (Agenda Item 4)

Mr. Ken Wade, Assistant Director of Electric, stated that it is a long-term goal to have two ways to get to the substations and to have power redirected easily. This project includes construction of a 115 kV transmission line for Point of Delivery #3 to Simpson substation. The line will also feed new Hudson’s Crossroads substation and will complete the loop from G230S to Simpson Substation.

A Request for Proposal on the engineering was updated to include the engineering services for work to allow for joint savings.

ECP 10168 was approved in August 2016 with a \$300,000 budget. Staff is proposing that the project budget be amended from \$300,000 to \$600,000 to facilitate acquisition of easements, railroad crossing permits, and design of transmission loop. After the preliminary work has been completed, construction is anticipated to begin in FY 2023-24.

**Greenville Utilities Commission
Capital Project Budget
As of July 15, 2021**

Project Name	Current Budget	Change	Revised Budget
ECP10168 POD #3 to Simpson Substation 115 kV Transmission Loop			
Revenues:			
Long-Term Debt	\$ 300,000	\$ 300,000	\$ 600,000
Total Revenue	\$ 300,000	\$ 300,000	\$ 600,000
Expenditures:			
Project Costs	\$ 300,000	\$ 300,000	\$ 600,000
Total Expenditures	\$ 300,000	\$ 300,000	\$ 600,000

**RESOLUTION RECOMMENDING TO THE CITY COUNCIL
ADOPTION OF A RESOLUTION PROVIDING FOR THE
REIMBURSEMENT TO THE GREENVILLE UTILITIES COMMISSION,
OF THE CITY OF GREENVILLE, NORTH CAROLINA, A BODY POLITIC
DULY CHARTERED BY THE STATE OF NORTH CAROLINA, FROM THE
PROCEEDS OF ONE OR MORE FINANCING(S) FOR THE EXPENDITURE OF
FUNDS FOR CERTAIN IMPROVEMENTS TO THE COMBINED ENTERPRISE
SYSTEM**

WHEREAS, in accordance with Chapter 861 of the 1991 Session Laws of North Carolina, the Greenville Utilities Commission (the “Commission”) has been created for the proper management of the public utilities of the City of Greenville, North Carolina (the “City”), comprising an electric system, a natural gas system, a sanitary sewer system and a water system within and without the corporate limits of the City, (collectively the “Combined Enterprise System”) with responsibility for the entire supervision and control of the management, operation, maintenance, improvement and extension of the Combined Enterprise System;

WHEREAS, Section 1.150-2 of the Treasury Regulations prescribes specific procedures which will be applicable to certain bonds, notes or other indebtedness (“Debt”) issued by or on behalf of the Commission and the City including, without limitation, a requirement that the City declare official intent to reimburse certain expenditures with proceeds of Debt to be incurred prior to, or within sixty (60) days of, payment of the expenditures to be reimbursed;

WHEREAS, the Commission has identified certain improvements (the “Additional Improvements”) to the Combined Enterprise System that have been and must be funded from available funds pending reimbursement from the proceeds of Debt to be issued for such purposes;

WHEREAS, the Additional Improvement consists of an electric substation transmission loop project; now, therefore,

BE IT RESOLVED BY THE GREENVILLE UTILITIES COMMISSION as follows;

1. The City is hereby requested to give favorable consideration to and pass the proposed resolution, which resolution (the "Reimbursement Resolution") effectively would

provide for the reimbursement to the Commission from the proceeds of one or more Debt financing(s) (estimated to be \$600,000) for certain expenditures for the Additional Improvements made not more than 60 days prior to the adoption of the Reimbursement Resolution, the Commission having determined that such adoption will be in the best interests of the Combined Enterprise System.

2. This resolution shall take effect immediately upon its passage, and a certified copy thereof shall be provided to the City Clerk for presentation to the City Council at its next regularly scheduled meeting.

Adopted this the 15th day of July, 2021.

/s/ Chair

ATTEST:

/s/ Secretary

APPROVED AS TO FORM:

/s/ Phillip R. Dixon
General Counsel

RESOLUTION NO. _____
RESOLUTION DECLARING THE INTENTION OF THE
CITY COUNCIL OF THE CITY OF GREENVILLE TO REIMBURSE THE
GREENVILLE UTILITIES COMMISSION, OF THE CITY OF GREENVILLE, NORTH
CAROLINA, A BODY POLITIC DULY CHARTERED BY THE STATE OF NORTH
CAROLINA, FROM THE PROCEEDS OF ONE OR MORE FINANCING(S) FOR
CERTAIN EXPENDITURES MADE AND TO BE MADE IN CONNECTION WITH THE
ACQUISITION AND CONSTRUCTION OF CERTAIN IMPROVEMENTS

WHEREAS, in accordance with Chapter 861 of the 1991 Session Laws of North Carolina, the Greenville Utilities Commission (the “Commission”) has been created for the proper management of the public utilities of the City of Greenville, North Carolina (the “City”), comprising an electric system, a natural gas system, a sanitary sewer system and a water system within and without the corporate limits of the City, (collectively the “Combined Enterprise System”) with responsibility for the entire supervision and control of the management, operation, maintenance, improvement and extension of the Combined Enterprise System; and

WHEREAS, Section 1.150-2 of the Treasury Regulations (the “Regulations”) prescribes specific procedures which will be applicable to certain bonds, notes or other indebtedness (“Debt”) issued by or on behalf of the Commission and the City including, without limitation, a requirement that the City declare official intent to reimburse certain expenditures with proceeds of Debt to be incurred prior to, or within sixty (60) days of, payment of the expenditures to be reimbursed;

WHEREAS, the Commission has determined to pay certain expenditures (the “Expenditures”) incurred no more than 60 days prior to the date hereof and thereafter relating to the acquisition and construction of certain improvements (collectively, the “Additional Improvements”) more fully described below;

WHEREAS, the Additional Improvement consists of an electric substation transmission loop project; and

WHEREAS, the City Council of the City has determined that those moneys previously advanced by the Commission no more than 60 days prior to the date hereof to pay such Expenditures are available only on a temporary period and that it is necessary to reimburse the Commission for the Expenditures from the proceeds of one or more issues of Debt;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL as follows:

Section 1. The City hereby declares concurrence with the Commission's intent to reimburse the Commission from the proceeds of the Debt for the Expenditures made with respect to the Additional Improvements no more than 60 days prior to the date hereof and thereafter.

Section 2. Each Expenditure was or will be either (a) of a type chargeable to capital account under general federal income tax principles (determined as of the date of the Expenditures), (b) the cost of issuance with respect to the Debt, (c) a non-recurring item that is not customarily payable from current revenues of the Combined Enterprise System, or (d) a grant to a party that is not related to or an agent of the Commission or City so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Commission or City.

Section 3. The principal amount of the Debt estimated to be issued to reimburse the Commission for Expenditures for the Improvements is estimated to be not more than \$600,000.

Section 4. The Commission and the City will make a reimbursement allocation, which is a written allocation by the Commission and the City that evidences the Commission's use of proceeds of the Debt to reimburse an Expenditure no later than 18 months after the later of the date on which such Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The City recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, (expenditures by "small issuers" based on the year of issuance and not the year of expenditure), and expenditures for construction projects of at least 5 years.

Section 5. This declaration of official intent is made pursuant to Section 1.150-2 of the Treasury Regulations.

Section 6. The resolution shall take effect immediately upon its passage.

Adopted this the 9th day of August, 2021.

/s/ P. J. Connelly, Mayor

ATTEST:

/s/ Valerie Shiuwegar
City Clerk

After consideration of the foregoing resolution, Council member _____ moved for the passage thereof, which motion was duly seconded by Council member _____, and the foregoing resolution was passed by the following vote:

Ayes: _____

_____.

Noes: _____.

* * * * *

I, Valerie Shiuwegar, Clerk of the City of Greenville, North Carolina DO HEREBY CERTIFY that the foregoing accurately reflects the proceedings as recorded in the minutes of the City Council of said City at a meeting held on 9th day of August, 2021 and contains the verbatim text of Resolution No. __-21 which was duly adopted by said City Council at said meeting.

WITNESS my hand and the official seal of said City, this 9th day of August, 2021.

/s/ City Clerk
[SEAL]

After discussion, a motion was made by Ms. Wall, seconded by Ms. Braswell, to adopt the capital project budget amendment and reimbursement resolution and to recommend similar action to be taken by the City Council. The motion carried unanimously.

UPDATE OF ANNUAL STATEMENT OF CONFLICT-OF-INTEREST POLICY, DISCLOSURE, AND ETHICS BRIEFING (Agenda Item 5)

Mr. Dixon informed the Board that in 2009 the N.C. General Assembly passed legislation requiring various local governing bodies to adopt a resolution or policy containing a Code of Ethics to guide board members in the performance of their duties as members of the governing board. While GUC is not covered by the State Ethics Act, Mr. Dixon previously recommended that the GUC Board consider the adoption of an ethics policy.

In this regard, the League of Municipalities had developed a model code that Boards could use in developing their own Code of Ethics. Mr. Dixon, in collaboration with the City Attorney developed a Code of Ethics that was adopted by the Commission and by the City Council of the City of Greenville.

Mr. Dixon recommends that the Board members consider executing the “Conflict of Interest Policy and Disclosure Form” annually to ensure that any conflict-of-interest issues are avoided. The form outlines what to do if a Commissioner thinks he or she has a potential conflict of interest over a matter coming before the Board.

UPDATE OF ACTIVITIES BY GENERAL COUNSEL (Agenda Item 6)

Mr. Dixon provided an update on legal activities performed in the Legal Office. The Legal Office has worked this past year on many easements, encroachments, claims, contracts, real estate matters, bankruptcies, and special use permits.

ANNUAL STATEMENT OF COMPLIANCE WITH INVESTMENT POLICY (Agenda Item 7)

Mr. McCauley announced that in accordance with Section XIII, Reporting Requirements of Greenville Utilities' Investment Policy, an annual written statement shall be submitted to the Board. Mr. McCauley provided the Board with a signed statement stating that the Commission was in full compliance with all provisions during fiscal year beginning July 1, 2020 and ending June 30, 2021.

GENERAL MANAGER’S/CEO REPORT (Agenda Item 8)

1. Informational Reading

Bids, Statistical Data Report, Sewer Spill Tracking Report, Load Management Report, and PGA Report were provided.

The following Bids awarded by the General Manager/CEO during the past month were reported for information:

GREENVILLE UTILITIES COMMISSION
TABULATION OF BIDS RECEIVED

ALUMINUM SULFATE – 50%
MAY 26, 2021 @ 3:00 PM

VENDORS	DELIVERY TIME	UNIT PRICE PER TON	\$ TOTAL
G20 Technologies, LLC	1 – 2 days	\$334.35	\$357,754.50*
C&S Chemicals	2 – 3 days	397.00	424,790.00
Chemtrade Chemicals US, LLC	2 – 3 days	397.00	424,790.00

*Indicates recommended award based on the lowest responsible, responsive bid.

SODIUM HYDROXIDE – 50%
MAY 26, 2021 @ 3:00 PM

VENDORS	DELIVERY TIME	UNIT PRICE PER TON	\$ TOTAL
Brenntag Southeast, Inc.	2 – 3 days	\$391.00	\$193,154.00*
Uriver Solutions USA, Inc.	2 – 3 days	468.00	231,192.00
Oltron Solutions, LLC	3 – 4 days	524.00	258,856.00
JCI Jones Chemicals	2 – 3 days	575.00	284,050.00

*Indicates recommended award based on the lowest responsible, responsive bid.

SODIUM HYPOCHLORITE – 12.5%
MAY 26, 2021 @ 3:00 PM

VENDORS	DELIVERY TIME	UNIT PRICE PER GALLON	\$ TOTAL
WaterGuard, Inc.	3 days	\$0.690	\$172,500.00*
Oltron Solutions, LLC	3 – 4 days	0.750	187,500.00
Brenntag Southeast, Inc.	2 – 3 days	0.827	206,750.00
JCI Jones Chemicals	2 – 3 days	0.980	245,000.00

*Indicates recommended award based on the lowest responsible, responsive bid.

TUBULAR STEEL STRUCTURES
MAY 26, 2021 @ 4:00 PM

VENDORS	DELIVERY TIME (WKS)	TOTAL
Wesco Distribution	18-20	\$109,362.50*
Meyer Utilities Structures	20	116,409.00
Rohn Products LLC	12	127,000.00
MD Henry Co.	20-22	158,136.00
MVA Power Inc.	18-20	160,295.60
Summit Utility Structures	01/20/2022	165,166.00
Sabre Industries Inc.	18-20	181,441.00
Valmont	14-16	70,830.00 ⁽¹⁾

* Indicates recommended award based on the lowest responsible, responsive bid.

ONE (1) 4-WHEEL DRIVE TRENCHING MACHINE
MAY 27, 2021 @ 3:00 PM

VENDORS	DELIVERY TIME (WKS)	TOTAL
Vermeer All Roads	12-16	\$141,062.00*
Ditch Witch of N.C.	8-12	142,261.93

* Indicates recommended award based on the lowest responsible, responsive bid.

DRESSER D. I. COUPLINGS
JUNE 8, 2021 @ 2:00 PM

VENDORS	DELIVERY TIME	TOTAL \$
Water Works, Inc.	2-3 weeks	\$23,604.50*
TEC Utilities Supply, Inc.	15-20 days	25,077.20
Raleigh Winwater Co. Inc.	18 days	25,077.50
Fortiline Waterworks	4-5 weeks	28,030.00
Core & Main, LP	2 weeks	29,212.25

* Indicates recommended award based on the lowest responsible, responsive bid.

The Duke Energy Progress (DEP) monthly peak occurred on June 21, 2021 for the hour ending at 5:00 p.m. GUC’s load management system was in full operation during this period. As a result, the estimated avoided demand costs amount to \$1,757,693.

Semi-Annual Report on Disposal of Surplus Property

Greenville Utilities Commission, NC
Semi-Annual Report on Disposal of Surplus
Property Date range: 01/01/2021 – 6/30/2021

Greenville Utilities utilizes GovDeals, an internet-based government surplus sales auction to dispose of surplus property, as well as Greenville Auto Auction in Greenville, NC which sells vehicles and heavy equipment. In accordance with G.S. 160A-268 (c), the property disposed of between January 1, 2021 and June 30, 2021 is listed below. No action is required by the Board.

Description	Sold Amount
Pilot Plant	\$25,000.00
2014 Yanmar Loader Attachment	2,900.00
Varian Simultaneous ICP-OES	255.00
1996 Onan Generator	8,550.00
Lot of Flashlights	63.00
Lot of Desk Chairs	37.00
Misc File Cabinets	30.00
Printer Cartridges/Office Supplies	200.00
Misc Hard Hats	350.00
(2) 2008 Ford Rangers	10,822.50
2008 International	9,065.00
2002 Ford F-150	3,422.50
2011 Ford Ranger	2,960.00
2000 International	22,570.00
2000 Ford Ranger	3,237.50
(3) 2009 Chevrolet Colorados	16,835.00
2001 Dodge Ram	6,567.50
2002 Dodge Van	3,977.50
<u>TOTAL</u>	<u>\$116,842.50</u>

Revenue generated by the sale of surplus property is listed below:

Calendar Year	Revenue Received
Year 2008	\$85,972.26
Year 2009	\$90,001.15
Year 2010	\$83,292.38
Year 2011	\$106,297.20
Year 2012	\$113,381.46
Year 2013	\$80,010.99
Year 2014	\$10,366.05
Year 2015	\$158,613.46
Year 2016	\$34,641.35
Year 2017	\$134,668.95
Year 2018	\$85,698.85
Year 2019	\$130,812.14
Year 2020	\$91,736.50
Year 2021	\$116,842.50
<u>TOTAL</u>	<u>\$ 1,322,335.24</u>

Employee Computer Purchase Program Participant Report

There are currently 6 outstanding computer loans for FY 2020-2021 with a balance of \$2,500.28.

2. Key Performance Indicators (KPIs)

The Corporate KPI report was provided.

3. Other

- July 1, 2021 was the official date when GUC took over management of the Town of Bethel water system. GUC staff worked with the Town of Bethel staff to set up accounts. Director of Customer Relations Scott Mullis talked to customers at the senior center in Bethel and the Public Information team prepared and sent the new customers a Welcome to GUC letter/handout and greeting letters from Mr. Cannon and the Mayor of the Town of Bethel. A magnet was also sent to the new customers that includes the GUC emergency hotline number
- GUC is required by the Department of Transportation to provide Pipeline Public Safety Awareness. Director of Gas Systems Anthony Miller stated that in June of 2005 a federal regulation known as Recommended Practice 1162 (RP 1162) was implemented to reduce pipeline accidents. This RP 1162 defines the guidelines for the Pipeline Public Safety Awareness Plan. GUC's Public Information Office and Gas Department worked together to develop and implement a Public Awareness Program in June of 2006 to comply with the regulation guidelines. Steve Hawley, Public Information Officer/Communications Manager, and Lisa Johnson, Gas Senior Administrative Assistant, work together on communication brochures and letters. Mr. Hawley shared the various ways that the information is distributed and presented through the website, social media, bill inserts, radio and tv, and gas training sessions.
- GUC continues tradition of donating fans and on June 25th for the 25th year, GUC donated fans that are distributed to the elderly, handicapped, and qualifying families with small children.
- A copy of the ElectriCities 2020 Annual Report was provided. Mr. Cannon noted that GUC employees are featured on Page 17.

BOARD CHAIR'S REMARKS/REPORT (Agenda Item 9)

Chair Stoughton thanked the Commissioners for electing him Chair for FY 2021-22. He reminded the Commissioners of the GUC Regular Board meeting scheduled for Thursday, August 19, 2021 at 12:00 noon.

CLOSED SESSIONS:

Mr. Phillip Dixon, General Counsel, stated that the Board of Commissioners should consider entering Closed Session pursuant to the following statutes.

N.C.G.S. 143-318.11(a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

N.C.G.S. 143-318.11(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure.

N.C.G.S. 143-318.11(a)(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment.

Upon motion by Mr. Darden, seconded by Mr. Geiger, the Greenville Utilities Board of Commissioners unanimously agreed to enter Closed Session at 12:42 p.m. for such purposes.

There being no further business to come before the Board of Commissioners in Closed Session, upon motion by Mr. Griffin, seconded by Ms. Braswell, the Board of Commissioners unanimously agreed to return to Open Session at 1:16 p.m.

Without any further business to conduct in Open Session, Chair Stoughton adjourned the Board of Commissioners meeting at 1:16 p.m.

Respectfully submitted,

Amy Carson Wade, Executive Secretary

APPROVED:

Kelly L. Darden, Jr., Secretary



Agenda Item # 2

Meeting Date: August 19, 2021

Item:	Appointment of Greenville Utilities Commissions's Assistant Executive Secretary
Contact:	Tony Cannon
Explanation:	Due to the vacancy of the Assistant Executive Secretary, it is necessary to appointment a new Assistant Executive Secretary.
Strategic Plan Elements:	<p>Strategic Themes:</p> <ul style="list-style-type: none">• Exceptional Customer Service• Safety, Reliability & Value• Shaping Our Future <p>Objectives:</p> <ul style="list-style-type: none">• Exceeding customer expectations• Recruiting and retaining an exceptional, motivated, diverse and agile workforce• Developing and enhancing strategic partnerships• Embracing change to ensure organizational alignment and efficiency <p>Core Values:</p> <ul style="list-style-type: none">• Exceed Customers' Expectations• Act with Integrity• Appreciate Diversity• Support the Community
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	Appoint an Assistant Executive Secretary



Agenda Item # 3

Meeting Date: August 19, 2021

Item: Review of Monthly Financial Statement for July 31, 2021 Preliminary

Contact: Jeff McCauley

Explanation: July 31, 2021 Preliminary Financial Statement

The Financial Statement for July 2021 Preliminary is attached.

Key financial metrics for the combined funds for the period ending July 2021 Preliminary:

Operating Cash	\$86,014,558	Days of Cash on Hand	144
Less Current Liabilities	<u>(\$26,913,048)</u>		
Fund Balance	\$59,101,510	Days of Cash on Hand After Liabilities	99

Fund Balance Available for Appropriation: 22.3%

Average Investment Yield: 0.52%

Fund Equity/Deficit Before Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$2,204,859	\$846,800	\$2,638,943	\$2,204,859	\$846,800	\$2,638,943
Water	\$484,521	\$461,556	\$989,285	\$484,521	\$461,556	\$989,285
Sewer	\$472,037	\$140,534	\$831,709	\$472,037	\$140,534	\$831,709
Gas	(\$789,126)	(\$523,933)	(\$128,869)	(\$789,126)	(\$523,933)	(\$128,869)
Combined	\$2,372,291	\$924,957	\$4,331,068	\$2,372,291	\$924,957	\$4,331,068

Fund Equity/Deficit After Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$1,204,859	\$846,800	\$2,318,110	\$1,204,859	\$846,800	\$2,318,110
Water	\$24,521	\$1,556	\$568,452	\$24,521	\$1,556	\$568,452
Sewer	\$72,037	\$78,034	\$473,375	\$72,037	\$78,034	\$473,375
Gas	(\$789,126)	(\$523,933)	(\$128,869)	(\$789,126)	(\$523,933)	(\$128,869)
Combined	\$512,291	\$402,457	\$3,231,068	\$512,291	\$402,457	\$3,231,068

Strategic Plan Elements:	<p>Strategic Themes:</p> <ul style="list-style-type: none"> • Exceptional Customer Service • Safety, Reliability & Value • Shaping Our Future <p>Objectives:</p> <ul style="list-style-type: none"> • Providing competitive rates, while maintaining the financial stability of the utility • Exceeding customer expectations • Safely providing reliable and innovative utility solutions • Developing and enhancing strategic partnerships <p>Core Values:</p> <ul style="list-style-type: none"> • Exceed Customers' Expectations • Act with Integrity • Value Employees • Deliver Reliable Services • Prioritize Safety • Support the Community
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	Accept July 31, 2021 Preliminary Financial Statement

GREENVILLE UTILITIES COMMISSION

Financial Report

July 31, 2021

Preliminary



***Greenville
Utilities***

GREENVILLE UTILITIES COMMISSION

July 31, 2021

Preliminary

I. Key Financial Highlights

A. <u>Days Cash On Hand</u>	<u>July 2021</u>	<u>July 2020</u>	<u>July 2019</u>		
Electric Fund	114	109	109		
Water Fund	226	293	229		
Sewer Fund	255	348	339		
Gas Fund	<u>230</u>	<u>357</u>	<u>289</u>		
Combined Funds	144	145	140		
B. <u>Fund Balance Available for Appropriation</u>	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Gas</u>	<u>Combined Funds</u>
Operating cash	\$51,281,785	\$8,903,162	\$9,692,040	\$16,137,571	\$86,014,558
Current liabilities	(\$17,635,932)	(\$3,690,119)	(\$3,267,747)	(\$2,319,250)	(\$26,913,048)
Fund balance available for appropriation	\$33,645,853	\$5,213,043	\$6,424,293	\$13,818,321	\$59,101,510
Percentage of total budgeted expenditures	18.2%	21.8%	26.7%	42.2%	22.3%
Days unappropriated fund balance on hand	75	132	169	197	99
C. <u>Portfolio Management</u>	<u>Fiscal Year 2020-21</u>	<u>Fiscal Year 2020-21</u>	<u>Fiscal Year 2019-20</u>		
	<u>Interest Earnings</u>	<u>Yield</u>	<u>Interest Earnings</u>	<u>Yield</u>	
July	\$64,647	0.52%	\$116,200	0.90%	
					<u>Interest Earnings</u>
					<u>Yield</u>
					\$275,957
					2.33%

II. Fund Performance

<u>Electric</u>	<u>July 2021</u>	<u>July 2020</u>	<u>July 2019</u>
Number of Accounts	71,443	70,333	69,215

- Volumes billed to customers are 3,249,834 kWh less than last year and 15,739,288 kWh less than budget.
- Revenues from retail rates and charges are \$1,135,009 less than last year but \$680,446 more than budget.
- Total revenues are \$1,098,454 less than last year but \$658,362 more than budget.
- Total expenditures are \$664,370 less than last year and \$699,697 less than budget.
- Revenues exceed expenditures by \$2,204,859 compared to excess revenues of \$2,638,943 for last July.
- Net fund equity after transfers is \$1,204,859.

GREENVILLE UTILITIES COMMISSION

July 31, 2021

Preliminary

<u>Water</u>	<u>July 2021</u>	<u>July 2020</u>	<u>July 2019</u>
Number of Accounts	37,869	37,357	36,795

- Volumes billed to customers are 7,625 kgallons less than last year and 10,167 kgallons less than budget.
- Revenues from retail rates and charges are \$41,312 less than last year and \$68,372 less than budget.
- Total revenues are \$55,088 less than last year and \$76,263 less than budget.
- Total expenditures are \$449,676 more than last year but \$99,228 less than budget.
- Revenues exceed expenditures by \$484,521 compared to excess revenues of \$989,285 for last July.
- Net fund equity after transfers is \$24,521.

<u>Sewer</u>	<u>July 2021</u>	<u>July 2020</u>	<u>July 2019</u>
Number of Accounts	31,449	30,970	30,477

- Revenues from retail rates and charges are \$15,823 less than last year and \$28,246 less than budget.
- Total revenues are \$38,598 more than last year and \$78,403 more than budget.
- Total expenditures are \$398,270 more than last year but \$253,100 less than budget.
- Revenues exceed expenditures by \$472,037 compared to excess revenues of \$831,709 for last year.
- Net fund equity after transfers is \$72,037.

<u>Gas</u>	<u>July 2010</u>	<u>July 2020</u>	<u>July 2019</u>
Number of Accounts	24,138	23,858	23,474

- Total volumes billed to customers are 112,491 ccfs more than last year and 181,135 ccfs more than budget.
- Revenues from retail rates and charges are \$204,218 more than last year and \$336,264 more than budget.
- Total revenues are \$193,855 more than last year and \$327,579 more than budget.
- Total expenditures are \$854,112 more than last year and \$592,772 more than budget.
- Expenditures exceed revenues by \$789,126 compared to deficit revenues of \$128,869 for last July.
- Net fund deficit after transfers is \$789,126.

GREENVILLE UTILITIES COMMISSION

July 31, 2021

Preliminary

						YTD %			YTD %
III.	<u>Volumes Billed</u>	<u>July 2021</u>	<u>YTD FY 2021-22</u>	<u>July 2020</u>	<u>YTD FY 2020-21</u>	<u>Change</u>	<u>July 2019</u>	<u>YTD FY 2019-20</u>	<u>Change</u>
	Electric (kwh)	151,724,750	151,724,750	154,974,584	154,974,584	-2.1%	159,457,099	159,457,099	-4.8%
	Water (kgal)	318,528	318,528	326,153	326,153	-2.3%	339,404	339,404	-6.2%
	Sewer (kgal)	255,491	255,491	245,408	245,408	4.1%	239,806	239,806	6.5%
	Gas (ccf) Firm	615,345	615,345	582,289	582,289	5.7%	547,491	547,491	12.4%
	Interruptible	<u>965,503</u>	<u>965,503</u>	<u>886,068</u>	<u>886,068</u>	<u>9.0%</u>	<u>886,944</u>	<u>886,944</u>	<u>8.9%</u>
	Total	1,580,848	1,580,848	1,468,357	1,468,357	7.7%	1,434,435	1,434,435	10.2%

IV.	<u>Cooling Degree Day Information</u>	<u>Fiscal Year 2020-21</u>	<u>Fiscal Year 2020-21</u>	<u>% Change</u>	<u>6 Year Average</u>	<u>30 Year Average</u>
	July	459.0	552.0	-16.8%	507.0	487.7

Commissioners Executive Summary

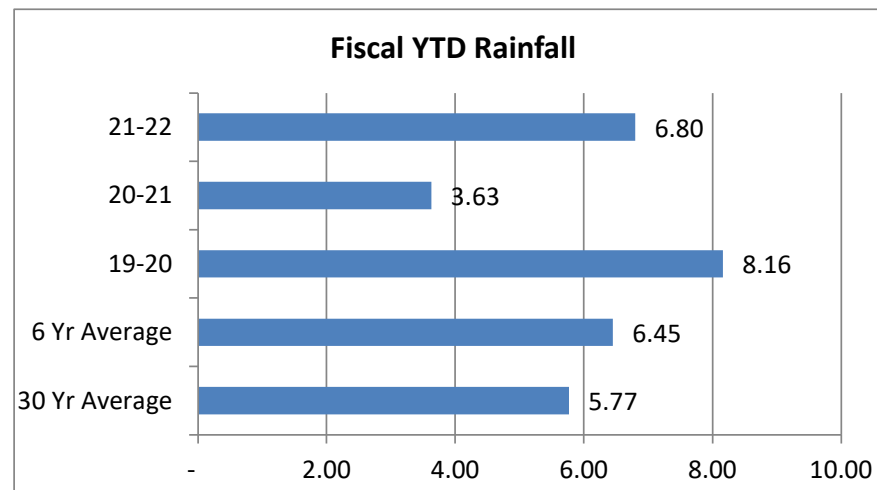
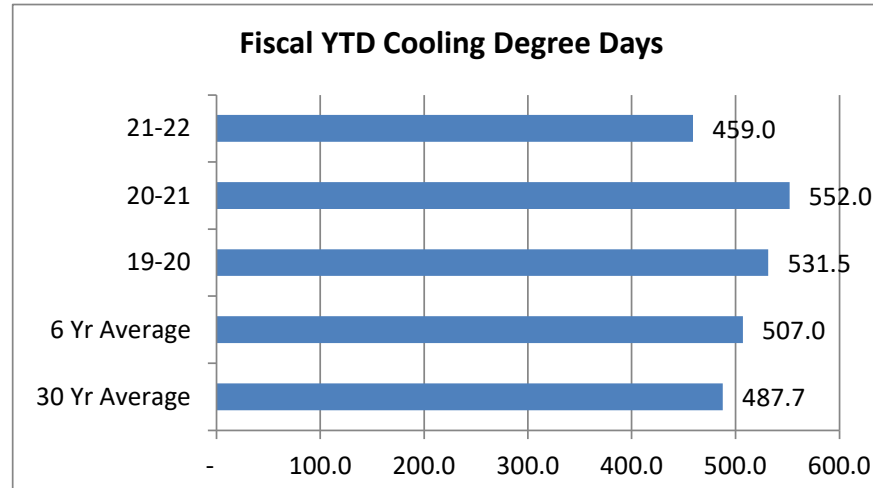
July 31, 2021

	Current Month			Year To Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric						
Revenues	17,620,249	16,961,887	18,718,703	17,620,249	16,961,887	18,718,703
Expenses	(15,415,390)	(16,115,087)	(16,079,760)	(15,415,390)	(16,115,087)	(16,079,760)
Equity/Deficit from Operations	2,204,859	846,800	2,638,943	2,204,859	846,800	2,638,943
Transfers and Fund Balance	(1,000,000)	-	(320,833)	(1,000,000)	-	(320,833)
Total Equity/Deficit	1,204,859	846,800	2,318,110	1,204,859	846,800	2,318,110
Water						
Revenues	1,911,688	1,987,951	1,966,776	1,911,688	1,987,951	1,966,776
Expenses	(1,427,167)	(1,526,395)	(977,491)	(1,427,167)	(1,526,395)	(977,491)
Equity/Deficit from Operations	484,521	461,556	989,285	484,521	461,556	989,285
Transfers and Fund Balance	(460,000)	(460,000)	(420,833)	(460,000)	(460,000)	(420,833)
Total Equity/Deficit	24,521	1,556	568,452	24,521	1,556	568,452
Sewer						
Revenues	2,080,187	2,001,784	2,041,589	2,080,187	2,001,784	2,041,589
Expenses	(1,608,150)	(1,861,250)	(1,209,880)	(1,608,150)	(1,861,250)	(1,209,880)
Equity/Deficit from Operations	472,037	140,534	831,709	472,037	140,534	831,709
Transfers and Fund Balance	(400,000)	(62,500)	(358,334)	(400,000)	(62,500)	(358,334)
Total Equity/Deficit	72,037	78,034	473,375	72,037	78,034	473,375
Gas						
Revenues	1,731,632	1,404,053	1,537,777	1,731,632	1,404,053	1,537,777
Expenses	(2,520,758)	(1,927,986)	(1,666,646)	(2,520,758)	(1,927,986)	(1,666,646)
Equity/Deficit from Operations	(789,126)	(523,933)	(128,869)	(789,126)	(523,933)	(128,869)
Transfers and Fund Balance	-	-	-	-	-	-
Total Equity/Deficit	(789,126)	(523,933)	(128,869)	(789,126)	(523,933)	(128,869)
Combined						
Total Revenues	23,343,756	22,355,675	24,264,845	23,343,756	22,355,675	24,264,845
Total Expenses	(20,971,465)	(21,430,718)	(19,933,777)	(20,971,465)	(21,430,718)	(19,933,777)
Total Equity/Deficit from Operations	2,372,291	924,957	4,331,068	2,372,291	924,957	4,331,068
Total Transfers and Fund Balance	(1,860,000)	(522,500)	(1,100,000)	(1,860,000)	(522,500)	(1,100,000)
Total Equity/Deficit	512,291	402,457	3,231,068	512,291	402,457	3,231,068

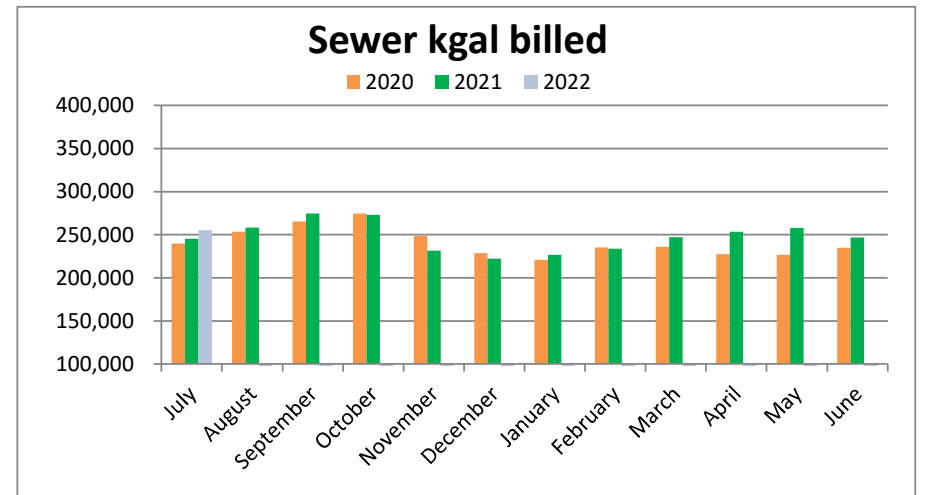
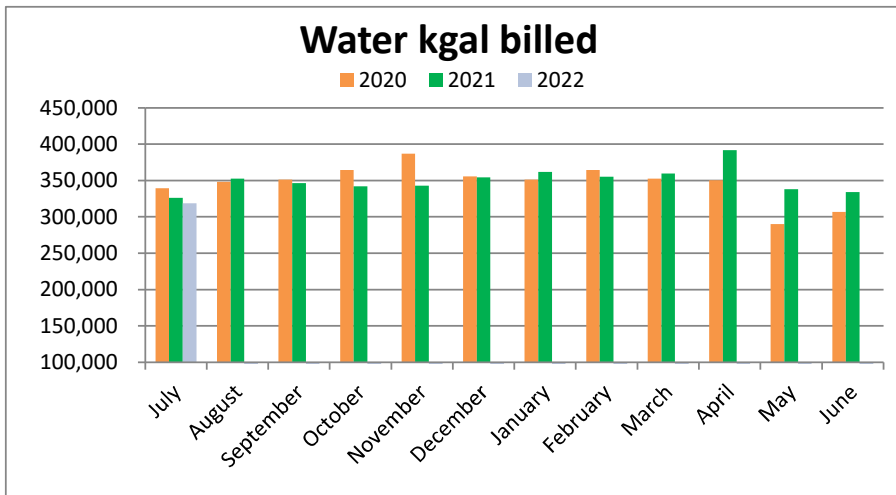
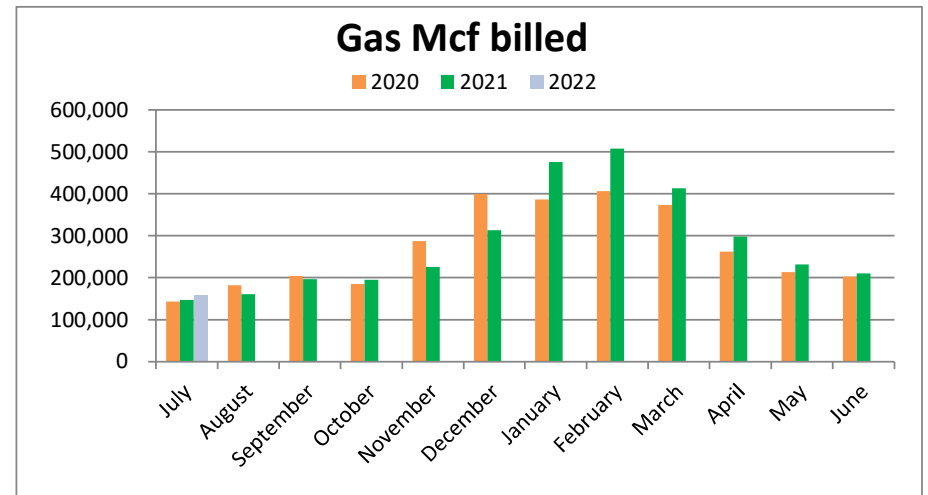
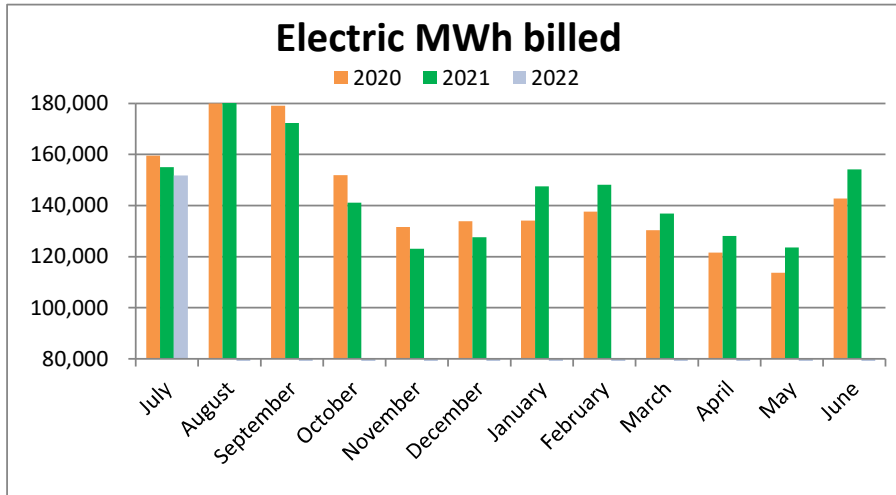
Budgetary Summary
July 31, 2021
Preliminary

	YTD Actual	Encumbrances	Total	Total Budget	Available Budget
Electric Fund	\$16,415,390	\$125,921,018	\$142,336,408	\$184,888,980	\$42,552,572
Water Fund	\$1,887,167	\$2,132,034	4,019,201	\$23,892,355	19,873,154
Sewer Fund	\$2,008,150	\$3,004,887	5,013,037	\$24,023,609	19,010,572
Gas Fund	\$2,520,758	\$15,346,961	17,867,719	\$32,724,334	14,856,615
Total	\$22,831,465	\$146,404,900	\$169,236,365	\$265,529,278	\$96,292,913

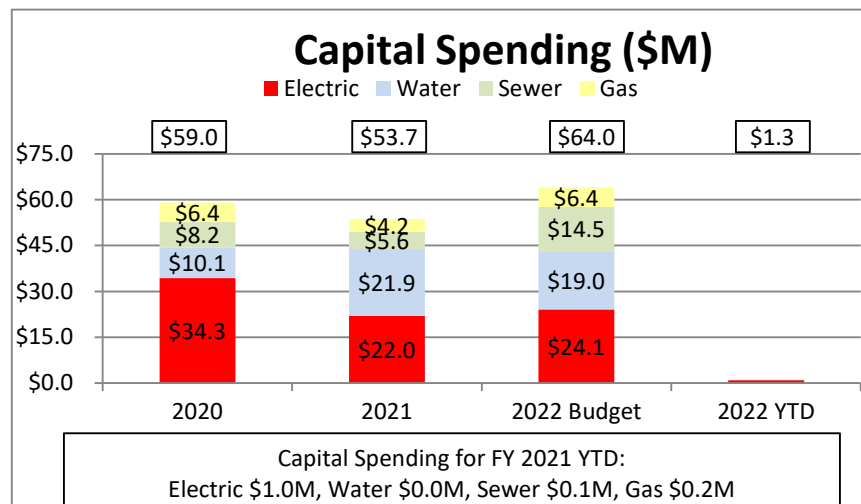
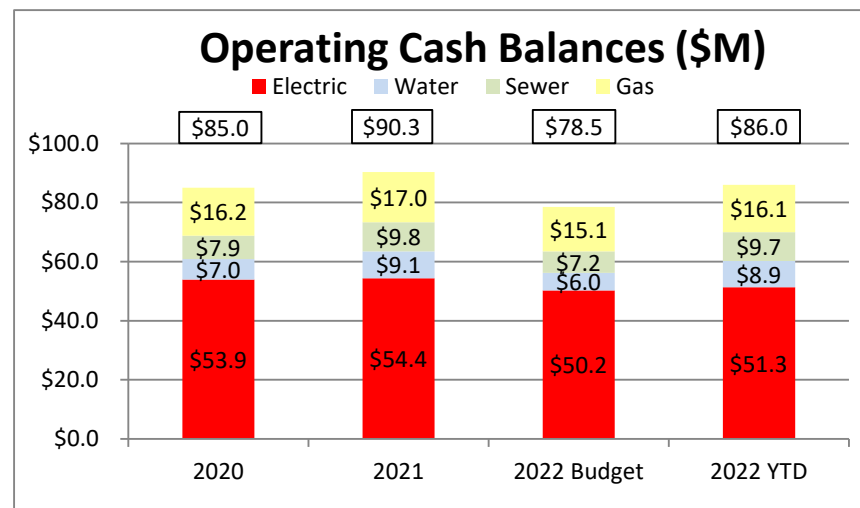
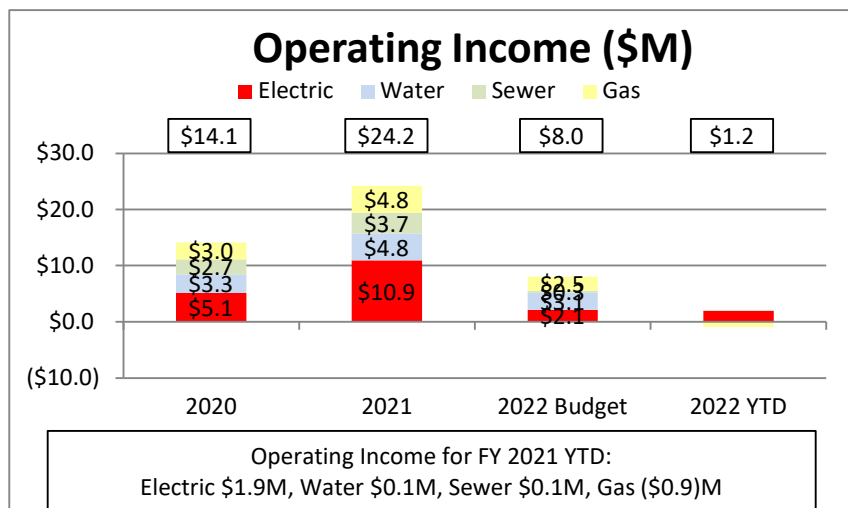
Weather



Customer Demand



Financial Trends



Greenville Utilities Commission
Revenue and Expenses - Combined
July 31, 2021
Preliminary

	Current Fiscal Year							Prior Fiscal Year				
		July	July	Variance		YTD	Variance	Total	% of		YTD	Change
	Line #	Actual	Budget	Favorable (Unfavorable)	Actual	Budget	(Unfavorable)	Original Budget	Original Budget	July Actual	Actual	Prior YTD to Current YTD
Revenue:												
Rates & Charges	1	\$22,959,934	\$21,913,130	\$1,046,804	\$22,959,934	\$21,913,130	\$1,046,804	\$257,718,774	8.9%	\$23,863,449	\$23,863,449	(\$903,515)
Fees & Charges	2	150,438	178,214	(27,776)	150,438	178,214	(27,776)	2,138,534	7.0%	153,166	153,166	(2,728)
U. G. & Temp. Ser. Chgs.	3	23,580	39,866	(16,286)	23,580	39,866	(16,286)	478,406	4.9%	47,263	47,263	(23,683)
Miscellaneous	4	171,995	161,964	10,031	171,995	161,964	10,031	1,943,564	8.8%	133,038	133,038	38,957
Interest Income	5	37,809	62,501	(24,692)	37,809	62,501	(24,692)	750,000	5.0%	67,929	67,929	(30,120)
FEMA/Insurance Reimbursement	6	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	7	-	-	-	-	-	-	-	n/a	-	-	-
	9	\$23,343,756	\$22,355,675	\$988,081	\$23,343,756	\$22,355,675	\$988,081	\$263,029,278	8.9%	\$24,264,845	\$24,264,845	(\$921,089)
Expenditures:												
Operations	10	\$6,013,874	\$6,040,524	\$26,650	\$6,013,874	\$6,040,524	\$26,650	\$75,742,640	7.9%	\$3,515,003	\$3,515,003	\$2,498,871
Purchased Power/Gas	11	12,484,927	12,708,898	223,971	12,484,927	12,708,898	223,971	150,180,079	8.3%	13,963,208	13,963,208	(1,478,281)
Capital Outlay	12	845,706	1,039,478	193,772	845,706	1,039,478	193,772	12,704,156	6.7%	788,209	788,209	57,497
Debt Service	13	1,068,484	1,093,531	25,047	1,068,484	1,093,531	25,047	13,122,352	8.1%	1,135,261	1,135,261	(66,777)
City Turnover	14	474,221	474,221	-	474,221	474,221	-	5,690,643	8.3%	461,843	461,843	12,378
Street Light Reimbursement	15	84,253	74,066	(10,187)	84,253	74,066	(10,187)	888,788	9.5%	70,253	70,253	14,000
Transfer to OPEB Trust Fund	16	-	-	-	-	-	-	500,000	0.0%	-	-	-
Retirement of Bethel Debt	17	-	-	-	-	-	-	-	n/a	-	-	-
Repayment of Capacity Fees	18	-	-	-	-	-	-	-	n/a	-	-	-
	19	\$20,971,465	\$21,430,718	\$459,253	\$20,971,465	\$21,430,718	\$459,253	\$258,828,658	8.1%	\$19,933,777	\$19,933,777	\$1,037,688
Equity/Deficit from Operations	20	\$2,372,291	\$924,957	\$1,447,334	\$2,372,291	\$924,957	\$1,447,334	\$4,200,620		\$4,331,068	\$4,331,068	(\$1,958,777)
Transfers and Fund Balance												
Transfer from Capital Projects	21	\$0	\$0	\$0	\$0	\$0	\$0	\$0	n/a	\$0	\$0	\$0
Transfer from Rate Stabilization	22	-	-	-	-	-	-	2,500,000	0.0%	-	-	-
Appropriated Fund Balance	23	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Rate Stabilization	24	-	-	-	-	-	-	(650,000)	0.0%	-	-	-
Transfer to Capital Projects	25	(1,860,000)	(522,500)	(1,337,500)	(1,860,000)	(522,500)	(1,337,500)	(5,500,000)	33.8%	(1,100,000)	(1,100,000)	(760,000)
Transfer to Designated Reserves	26	-	-	-	-	-	-	-	n/a	-	-	-
	27	(\$1,860,000)	(\$522,500)	(\$1,337,500)	(\$1,860,000)	(\$522,500)	(\$1,337,500)	(\$3,650,000)		(\$1,100,000)	(\$1,100,000)	(\$760,000)
Total Equity/Deficit	28	\$512,291	\$402,457	\$109,834	\$512,291	\$402,457	\$109,834	\$550,620		\$3,231,068	\$3,231,068	(\$2,718,777)

Greenville Utilities Commission
Revenue and Expenses - Electric Fund
July 31, 2021
Preliminary

	Current Fiscal Year							Prior Fiscal Year				
	Line #	July Actual	July Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	July Actual	YTD Actual	Change Prior YTD to Current YTD
Customer Demand:												
Number of Accounts	1	71,443								70,333		
kWh Purchased	2	180,826,164	169,852,608	(10,973,556)	180,826,164	169,852,608	(10,973,556)	1,874,132,276	9.6%	193,729,458	193,729,458	(12,903,294)
kWh Billed ¹	3	151,724,750	167,464,038	(15,739,288)	151,724,750	167,464,038	(15,739,288)	1,823,520,836	8.3%	154,974,584	154,974,584	(3,249,834)
Revenue:												
Rates & Charges - Retail	4	\$17,348,948	\$16,668,502	\$680,446	\$17,348,948	\$16,668,502	\$680,446	\$178,868,362	9.7%	\$18,483,957	\$18,483,957	(\$1,135,009)
Fees & Charges	5	93,970	92,767	1,203	93,970	92,767	1,203	1,113,196	8.4%	63,865	63,865	30,105
U. G. & Temp. Ser. Chgs.	6	20,580	38,733	(18,153)	20,580	38,733	(18,153)	464,806	4.4%	45,363	45,363	(24,783)
Miscellaneous	7	134,516	124,385	10,131	134,516	124,385	10,131	1,492,616	9.0%	85,429	85,429	49,087
Interest Income	8	22,235	37,500	(15,265)	22,235	37,500	(15,265)	450,000	4.9%	40,089	40,089	(17,854)
FEMA/Insurance Reimbursement	9	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	10	-	-	-	-	-	-	-	n/a	-	-	-
	12	\$17,620,249	\$16,961,887	\$658,362	\$17,620,249	\$16,961,887	\$658,362	\$182,388,980	9.7%	\$18,718,703	\$18,718,703	(\$1,098,454)
Expenditures:												
Operations	13	\$2,554,972	\$2,576,570	\$21,598	\$2,554,972	\$2,576,570	\$21,598	\$32,256,728	7.9%	\$1,542,012	\$1,542,012	\$1,012,960
Purchased Power	14	11,365,992	12,086,701	720,709	11,365,992	12,086,701	720,709	134,562,665	8.4%	13,151,094	13,151,094	(1,785,102)
Capital Outlay	15	715,424	681,654	(33,770)	715,424	681,654	(33,770)	8,337,276	8.6%	627,770	627,770	87,654
Debt Service	16	359,672	361,019	1,347	359,672	361,019	1,347	4,332,236	8.3%	365,550	365,550	(5,878)
City Turnover	17	335,077	335,077	-	335,077	335,077	-	4,020,920	8.3%	323,081	323,081	11,996
Street Light Reimbursement	18	84,253	74,066	(10,187)	84,253	74,066	(10,187)	888,788	9.5%	70,253	70,253	14,000
Transfer to OPEB Trust Fund	19	-	-	-	-	-	-	275,000	0.0%	-	-	-
	20	\$15,415,390	\$16,115,087	\$699,697	\$15,415,390	\$16,115,087	\$699,697	\$184,673,613	8.3%	\$16,079,760	\$16,079,760	(\$664,370)
Equity/Deficit from Operations	21	\$2,204,859	\$846,800	\$1,358,059	\$2,204,859	\$846,800	\$1,358,059	(\$2,284,633)		\$2,638,943	\$2,638,943	(\$434,084)
Transfers and Fund Balance												
Transfer from Capital Projects	22	\$0	\$0	\$0	\$0	\$0	\$0	\$0	n/a	\$0	\$0	\$0
Transfer from Rate Stabilization	23	-	-	-	-	-	-	2,500,000	0.0%	-	-	-
Appropriated Fund Balance	24	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Rate Stabilization	25	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Capital Projects	26	(1,000,000)	-	(1,000,000)	(1,000,000)	-	(1,000,000)	-	n/a	(320,833)	(320,833)	(679,167)
Transfer to Designated Reserves	27	-	-	-	-	-	-	-	n/a	-	-	-
	28	(\$1,000,000)	\$0	(\$1,000,000)	(\$1,000,000)	\$0	(\$1,000,000)	\$2,500,000		(\$320,833)	(\$320,833)	(\$679,167)
Total Equity/Deficit	29	\$1,204,859	\$846,800	\$358,059	\$1,204,859	\$846,800	\$358,059	\$215,367		\$2,318,110	\$2,318,110	(\$1,113,251)

Note 1: kWh billed does not include volumes delivered in the current month and billed in the next month.

**Greenville Utilities Commission
Revenue and Expenses - Water Fund
July 31, 2021**

	Line #	Current Fiscal Year						Prior Fiscal Year				
		July Actual	July Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	July Actual	YTD Actual	Change Prior YTD to Current YTD
Customer Demand:												
Number of Accounts	1	37,869								37,357		
Kgallons Pumped	2	415,944	418,515	2,571	415,944	418,515	2,571	5,122,829	8.1%	440,472	440,472	(24,528)
Kgallons Billed - Retail	3	301,766	283,731	18,035	301,766	283,731	18,035	3,611,449	8.4%	308,472	308,472	(6,706)
Kgallons Billed - Wholesale ¹	4	16,762	44,964	(28,202)	16,762	44,964	(28,202)	572,320	2.9%	17,681	17,681	(919)
Kgallons Billed	5	318,528	328,695	(10,167)	318,528	328,695	(10,167)	4,183,769	7.6%	326,153	326,153	(7,625)
Revenue:												
Rates & Charges - Retail	6	\$1,823,641	\$1,892,013	(\$68,372)	\$1,823,641	\$1,892,013	(\$68,372)	\$21,902,428	8.3%	\$1,864,953	\$1,864,953	(\$41,312)
Rates & Charges - Wholesale ¹	7	43,043	36,160	6,883	43,043	36,160	6,883	1,272,586	3.4%	45,172	45,172	(2,129)
Fees & Charges	8	19,831	36,533	(16,702)	19,831	36,533	(16,702)	438,393	4.5%	28,904	28,904	(9,073)
Temporary Service Charges	9	3,000	1,133	1,867	3,000	1,133	1,867	13,600	22.1%	1,900	1,900	1,100
Miscellaneous	10	17,615	15,445	2,170	17,615	15,445	2,170	185,348	9.5%	18,871	18,871	(1,256)
Interest Income	11	4,558	6,667	(2,109)	4,558	6,667	(2,109)	80,000	5.7%	6,976	6,976	(2,418)
FEMA/Insurance Reimbursement	12	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	13	-	-	-	-	-	-	-	n/a	-	-	-
	15	\$1,911,688	\$1,987,951	(\$76,263)	\$1,911,688	\$1,987,951	(\$76,263)	\$23,892,355	8.0%	\$1,966,776	\$1,966,776	(\$55,088)
Expenditures:												
Operations	16	\$1,220,578	\$1,251,711	\$31,133	\$1,220,578	\$1,251,711	\$31,133	\$15,718,279	7.8%	\$747,286	\$747,286	\$473,292
Capital Outlay	17	15,010	89,106	74,096	15,010	89,106	74,096	1,088,430	1.4%	32,932	32,932	(17,922)
Debt Service	18	191,579	185,578	(6,001)	191,579	185,578	(6,001)	2,226,903	8.6%	197,273	197,273	(5,694)
Transfer to OPEB Trust Fund	19	-	-	-	-	-	-	75,000	0.0%	-	-	-
Retirement of Bethel Debt	20	-	-	-	-	-	-	-	n/a	-	-	-
Repayment of Capacity Fees	21	-	-	-	-	-	-	-	n/a	-	-	-
	22	\$1,427,167	\$1,526,395	\$99,228	\$1,427,167	\$1,526,395	\$99,228	\$19,108,612	7.5%	\$977,491	\$977,491	\$449,676
Equity/Deficit from Operations	23	\$484,521	\$461,556	\$22,965	\$484,521	\$461,556	\$22,965	\$4,783,743		\$989,285	\$989,285	(\$504,764)
Transfers and Fund Balance												
Transfer from Capital Projects	24	\$0	\$0	\$0	\$0	\$0	\$0	\$0	n/a	\$0	\$0	\$0
Transfer from Rate Stabilization	25	-	-	-	-	-	-	-	n/a	-	-	-
Appropriated Fund Balance	26	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Capital Projects	27	(460,000)	(460,000)	-	(460,000)	(460,000)	-	(4,750,000)	9.7%	(420,833)	(420,833)	(39,167)
Transfer to Designated Reserves	28	-	-	-	-	-	-	-	n/a	-	-	-
	29	(\$460,000)	(\$460,000)	\$0	(\$460,000)	(\$460,000)	\$0	(\$4,750,000)		(\$420,833)	(\$420,833)	(\$39,167)
Total Equity/Deficit	30	\$24,521	\$1,556	\$22,965	\$24,521	\$1,556	\$22,965	\$33,743		\$568,452	\$568,452	(\$543,931)

Note 1: Kgallons Billed - Wholesale and Rates and Charges - Wholesale represents sales to the Town of Bethel, the Town of Farmville, Greene County, the Town of Winterville and Stokes Regional Water Corporation.

Greenville Utilities Commission
Revenue and Expenses - Sewer Fund
July 31, 2021

Current Fiscal Year							Prior Fiscal Year				
Line #	July Actual	July Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	July Actual	YTD Actual	Change Prior YTD to Current YTD
Customer Demand:											
Number of Accounts	1	31,449							30,970		
Kgallons Total Flow	2	372,850	310,382	(62,468)	372,850	310,382	(62,468)	4,209,308	8.9%	284,860	87,990
Kgallons Billed - Retail	3	233,300	229,878	3,422	233,300	229,878	3,422	2,833,906	8.2%	238,670	(5,371)
Kgallons Billed - Wholesale ¹	4	22,191	804	21,387	22,191	804	21,387	9,908	224.0%	6,737	15,454
Total Kgallons Billed	5	255,491	230,682	24,809	255,491	230,682	24,809	2,843,814	9.0%	245,408	10,083
Revenue:											
Rates & Charges - Retail	6	\$1,916,285	\$1,944,531	(\$28,246)	\$1,916,285	\$1,944,531	(\$28,246)	\$23,334,376	8.2%	\$1,932,108	(\$15,823)
Rates & Charges - Wholesale ¹	7	124,268	4,439	119,829	124,268	4,439	119,829	55,485	224.0%	37,728	86,540
Fees & Charges	8	24,923	35,233	(10,310)	24,923	35,233	(10,310)	422,785	5.9%	44,411	(19,488)
Miscellaneous	9	10,681	10,914	(233)	10,681	10,914	(233)	130,963	8.2%	20,345	(9,664)
Interest Income	10	4,030	6,667	(2,637)	4,030	6,667	(2,637)	80,000	5.0%	6,997	(2,967)
FEMA/Insurance Reimbursement	11	-	-	-	-	-	-	-	n/a	-	-
Bond Proceeds	12	-	-	-	-	-	-	-	n/a	-	-
	14	\$2,080,187	\$2,001,784	\$78,403	\$2,080,187	\$2,001,784	\$78,403	\$24,023,609	8.7%	\$2,041,589	\$38,598
Expenditures:											
Operations	15	\$1,178,642	\$1,299,554	\$120,912	\$1,178,642	\$1,299,554	\$120,912	\$16,235,945	7.3%	\$695,889	\$482,753
Capital Outlay	16	38,890	141,701	102,811	38,890	141,701	102,811	1,708,730	2.3%	73,914	(35,024)
Debt Service	17	390,618	419,995	29,377	390,618	419,995	29,377	5,039,943	7.8%	440,077	(49,459)
Transfer to OPEB Trust Fund	18	-	-	-	-	-	-	75,000	0.0%	-	-
Retirement of Bethel Debt	19	-	-	-	-	-	-	-	n/a	-	-
Repayment of Capacity Fees	20	-	-	-	-	-	-	-	n/a	-	-
	21	\$1,608,150	\$1,861,250	\$253,100	\$1,608,150	\$1,861,250	\$253,100	\$23,059,618	7.0%	\$1,209,880	\$398,270
Equity/Deficit from Operations	22	\$472,037	\$140,534	\$331,503	\$472,037	\$140,534	\$331,503	\$963,991		\$831,709	(\$359,672)
Transfers and Fund Balance											
Transfer from Capital Projects	23	\$0	\$0	\$0	\$0	\$0	\$0	n/a	\$0	\$0	\$0
Transfer from Rate Stabilization	24	-	-	-	-	-	-	n/a	-	-	-
Appropriated Fund Balance	25	-	-	-	-	-	-	n/a	-	-	-
Transfer to Capital Projects	26	(400,000)	(62,500)	(337,500)	(400,000)	(62,500)	(337,500)	(750,000)	53.3%	(358,334)	(41,666)
Transfer to Designated Reserves	27	-	-	-	-	-	-	n/a	-	-	-
	28	(\$400,000)	(\$62,500)	(\$337,500)	(\$400,000)	(\$62,500)	(\$337,500)	(\$750,000)		(\$358,334)	(\$41,666)
Total Equity/Deficit	29	\$72,037	\$78,034	(\$5,997)	\$72,037	\$78,034	(\$5,997)	\$213,991		\$473,375	(\$401,338)

Note 1: Kgallons Billed - Wholesale and Rates and Charges - Wholesale represents sales to the Town of Bethel and the Town of Grimesland.

Greenville Utilities Commission
Revenue and Expenses - Gas Fund
July 31, 2021

	Current Fiscal Year							Prior Fiscal Year				
	Line #	July Actual	July Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	July Actual	YTD Actual	Change Prior YTD to Current YTD
Customer Demand:												
Number of Accounts	1	24,138								23,858		
CCFs Purchased	2	1,978,686	1,273,867	(704,819)	1,978,686	1,273,867	(704,819)	35,385,198	5.6%	1,764,105	1,764,105	214,581
CCFs Delivered to GUC	3	1,866,525	1,236,670	(629,855)	1,866,525	1,236,670	(629,855)	34,351,950	5.4%	1,659,592	1,659,592	206,933
CCFs Billed - Firm	4	615,345	513,646	101,700	615,345	513,646	101,700	17,441,332	3.5%	582,289	582,289	33,056
CCFs Billed - Interruptible	5	965,503	886,068	79,435	965,503	886,068	79,435	15,491,672	6.2%	886,068	886,068	79,435
CCFs Billed - Total	6	1,580,848	1,399,714	181,135	1,580,848	1,399,714	181,135	32,933,004	4.8%	1,468,357	1,468,357	112,491
Revenue:												
Rates & Charges - Retail	7	\$1,703,749	\$1,367,485	\$336,264	\$1,703,749	\$1,367,485	\$336,264	\$32,285,537	5.3%	\$1,499,531	\$1,499,531	\$204,218
Fees & Charges	8	11,714	13,681	(1,967)	11,714	13,681	(1,967)	164,160	7.1%	15,986	15,986	(4,272)
Miscellaneous	9	9,183	11,220	(2,037)	9,183	11,220	(2,037)	134,637	6.8%	8,393	8,393	790
Interest Income	10	6,986	11,667	(4,681)	6,986	11,667	(4,681)	140,000	5.0%	13,867	13,867	(6,881)
FEMA/Insurance Reimbursement	11	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	12	-	-	-	-	-	-	-	n/a	-	-	-
	14	\$1,731,632	\$1,404,053	\$327,579	\$1,731,632	\$1,404,053	\$327,579	\$32,724,334	5.3%	\$1,537,777	\$1,537,777	\$193,855
Expenditures:												
Operations	15	\$1,059,682	\$912,689	(\$146,993)	\$1,059,682	\$912,689	(\$146,993)	\$11,531,688	9.2%	\$529,816	\$529,816	\$529,866
Purchased Gas	16	1,118,935	622,197	(496,738)	1,118,935	622,197	(496,738)	15,617,414	7.2%	812,114	812,114	306,821
Capital Outlay	17	76,382	127,017	50,635	76,382	127,017	50,635	1,569,720	4.9%	53,593	53,593	22,789
Debt Service	18	126,615	126,939	324	126,615	126,939	324	1,523,270	8.3%	132,361	132,361	(5,746)
City Turnover	19	139,144	139,144	-	139,144	139,144	-	1,669,723	8.3%	138,762	138,762	382
Transfer to OPEB Trust Fund	20	-	-	-	-	-	-	75,000	0.0%	-	-	-
	21	\$2,520,758	\$1,927,986	(\$592,772)	\$2,520,758	\$1,927,986	(\$592,772)	\$31,986,815	7.9%	\$1,666,646	\$1,666,646	\$854,112
Equity/Deficit from Operations	22	(\$789,126)	(\$523,933)	(\$265,193)	(\$789,126)	(\$523,933)	(\$265,193)	\$737,519		(\$128,869)	(\$128,869)	(\$660,257)
Transfers and Fund Balance												
Transfer from Capital Projects	23	\$0	\$0	\$0	\$0	\$0	\$0	\$0	n/a	\$0	\$0	\$0
Transfer from Rate Stabilization	24	-	-	-	-	-	-	-	n/a	-	-	-
Appropriated Fund Balance	25	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Rate Stabilization	26	-	-	-	-	-	-	(650,000)	0.0%	-	-	-
Transfer to Capital Projects	27	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Designated Reserves	28	-	-	-	-	-	-	-	n/a	-	-	-
	29	\$0	\$0	\$0	\$0	\$0	\$0	(\$650,000)		\$0	\$0	\$0
Total Equity/Deficit	30	(\$789,126)	(\$523,933)	(\$265,193)	(\$789,126)	(\$523,933)	(\$265,193)	\$87,519		(\$128,869)	(\$128,869)	(\$660,257)

Greenville Utilities Commission
Statement of Revenues, Expenses and Changes in Fund Net Position
July 31, 2021
Preliminary

	Line #	Major Funds				Total
		Electric Fund	Water Fund	Sewer Fund	Gas Fund	
Operating revenues:						
Charges for services	1	\$ 17,463,498	\$ 1,889,514	\$ 2,065,476	\$ 1,715,463	\$ 23,133,951
Other operating revenues	2	32,226	8,529	8,093	5,897	54,745
Total operating revenues	3	17,495,724	1,898,043	2,073,569	1,721,360	23,188,696
Operating expenses:						
Administration and general	4	1,197,915	389,749	385,070	372,364	2,345,098
Operations and maintenance	5	1,357,056	830,828	793,574	687,319	3,668,777
Purchased power and gas	6	11,365,992	-	-	1,118,935	12,484,927
Depreciation	7	1,722,415	578,830	827,751	466,764	3,595,760
Total operating expenses	8	15,643,378	1,799,407	2,006,395	2,645,382	22,094,562
Operating income (loss)	9	1,852,346	98,636	67,174	(924,022)	1,094,134
Non-operating revenues (expenses):						
Interest income	10	34,412	8,287	9,239	12,709	64,647
Debt interest expense and service charges	11	(192,575)	(82,113)	(148,411)	(60,445)	(483,544)
Other nonoperating revenues	12	102,290	28,179	27,256	3,286	161,011
Other nonoperating expenses	13	-	-	-	-	-
Net nonoperating revenues	14	(55,873)	(45,647)	(111,916)	(44,450)	(257,886)
Income before contributions and transfers	15	1,796,473	52,989	(44,742)	(968,472)	836,248
Contributions and transfers:						
Capital contributions	16	-	-	-	-	-
Transfer to City of Greenville, General Fund	17	(335,077)	-	-	(139,144)	(474,221)
Transfer to City of Greenville, street light reimbursement	18	(84,253)	-	-	-	(84,253)
Total contributions and transfers	19	(419,330)	-	-	(139,144)	(558,474)
Changes in net position	20	1,377,143	52,989	(44,742)	(1,107,616)	277,774
Net position, beginning of month	21	158,887,554	80,993,281	120,171,599	54,665,634	414,718,068
Net position, end of month	22	\$ 160,264,697	\$ 81,046,270	\$ 120,126,857	\$ 53,558,018	\$ 414,995,842

Greenville Utilities Commission
Statement of Cash Flows
Fiscal Year to Date
July 31, 2021
Preliminary

	Line #	Electric	Water	Sewer	Gas	Total	Last Year
Sources:							
Operating income	1	\$ 1,852,346	\$ 98,636	\$ 67,174	\$ (924,022)	\$ 1,094,134	\$ 4,745,150
Depreciation	2	1,722,415	578,830	827,751	466,764	3,595,760	1,874,677
Changes in working capital	3	(3,512,380)	(189,686)	(361,695)	(25,041)	(4,088,802)	(5,524,053)
Interest earned	4	22,235	4,558	4,030	6,987	37,810	67,929
FEMA/insurance reimbursement	5	-	-	-	-	-	-
Transfer from rate stabilization	6	-	-	-	-	-	-
Transfer from capital projects	7	-	-	-	-	-	-
Proceeds from debt issuance	8	-	-	-	-	-	-
Subtotal	9	84,616	492,338	537,260	(475,312)	638,902	1,163,703
Uses:							
City Turnover	10	(335,077)	-	-	(139,144)	(474,221)	(461,843)
City Street Light reimbursement	11	(84,253)	-	-	-	(84,253)	(70,253)
Debt service payments	12	(1,000,298)	(303,006)	(251,061)	(241,297)	(1,795,662)	(1,049,328)
Debt Issuance costs	13	-	-	-	-	-	-
Other nonoperating expenses	14	-	-	-	-	-	-
Capital Outlay expenditures	15	(715,424)	(15,010)	(38,890)	(76,382)	(845,706)	(788,210)
Transfers to Rate Stabilization Fund	16	-	-	-	-	-	-
Transfers to Capital Projects Fund	17	(1,000,000)	(460,000)	(400,000)	-	(1,860,000)	(1,100,000)
Subtotal	18	(3,135,052)	(778,016)	(689,951)	(456,823)	(5,059,842)	(3,469,634)
Net increase (decrease) - operating cash	19	(3,050,436)	(285,678)	(152,691)	(932,135)	(4,420,940)	(2,305,931)
Rate stabilization funds							
Transfers from Operating Fund	20	-	-	-	-	-	-
Interest earnings	21	10,039	-	-	888	10,927	19,941
Transfers to Operating Fund	22	-	-	-	-	-	-
Net increase (decrease) - rate stabilization fund	23	10,039	-	-	888	10,927	19,941
Capital projects funds							
Proceeds from debt issuance	24	-	2,125,204	-	-	2,125,204	-
Contributions/grants	25	-	-	-	-	-	-
Interest earnings	26	2,138	3,164	4,590	4,834	14,726	27,235
Transfers from Operating Fund	27	1,000,000	460,000	400,000	-	1,860,000	1,100,000
Changes in working capital	28	(108,072)	-	-	-	(108,072)	(103)
Capital Projects expenditures	29	(1,695,836)	(1,873,982)	(45,529)	(113,651)	(3,728,998)	(3,285,048)
Net increase (decrease) - capital projects	30	(801,770)	714,386	359,061	(108,817)	162,860	(2,157,916)
Capital reserves funds							
System development fees	31	-	42,935	67,302	-	110,237	65,007
Interest earnings	32	-	565	620	-	1,185	1,095
Transfers to Capital Projects Fund	33	-	-	-	-	-	-
Transfers to Operating Fund	34	-	-	-	-	-	-
Net increase (decrease) - capital reserves	35	-	43,500	67,922	-	111,422	66,102
Net increase (decrease) in cash and investments	36	(3,842,167)	472,208	274,292	(1,040,064)	(4,135,731)	(4,377,804)
Cash and investments and revenue bond proceeds, beginning	37	\$ 84,120,659	\$ 21,203,830	\$ 26,277,020	\$ 31,239,179	\$ 162,840,688	\$ 169,653,776
Cash and investments and revenue bond proceeds, ending	38	\$ 80,278,492	\$ 21,676,038	\$ 26,551,312	\$ 30,199,115	\$ 158,704,957	\$ 165,275,972

Greenville Utilities Commission
Statement of Net Position
July 31, 2021
Preliminary

	Line #	Electric Fund	Water Fund	Sewer Fund	Gas Fund	Total
Assets						
Current assets:						
Cash and investments - Operating Fund	1	51,281,785	8,903,162	9,692,040	16,137,571	86,014,558
Cash and investments - Rate Stabilization Fund	2	24,539,138	-	-	2,171,441	26,710,579
Cash and investments - Capital Project Fund	3	4,425,420	8,443,999	11,572,263	11,701,908	36,143,590
Accounts receivable, net	4	20,638,400	2,367,979	2,525,126	1,936,019	27,467,524
Due from other governments	5	1,347,428	438,012	294,590	216,673	2,296,703
Inventories	6	7,803,626	1,063,799	247,994	930,690	10,046,109
Prepaid expenses and deposits	7	467,906	204,549	319,607	109,884	1,101,946
Total current assets	8	110,503,703	21,421,500	24,651,620	33,204,186	189,781,009
Non-current assets:						
Restricted assets:						
Restricted cash and cash equivalents:						
Bond funds	9	32,149	3,219,055	1,891,433	188,195	5,330,832
Capacity fees	10	-	-	2,158,902	-	2,158,902
System development fees	11	-	1,109,822	1,236,674	-	2,346,496
Total restricted cash and cash equivalents	12	32,149	4,328,877	5,287,009	188,195	9,836,230
Total restricted assets	13	32,149	4,328,877	5,287,009	188,195	9,836,230
Notes receivable	14	-	178,337	-	-	178,337
Capital assets:						
Land, easements and construction in progress	15	11,208,115	27,261,949	5,529,960	2,722,226	46,722,250
Other capital assets, net of depreciation	16	139,605,519	87,674,031	149,044,471	48,059,590	424,383,611
Total capital assets	17	150,813,634	114,935,980	154,574,431	50,781,816	471,105,861
Total non-current assets	18	150,845,783	119,443,194	159,861,440	50,970,011	481,120,428
Total assets	19	261,349,486	140,864,694	184,513,060	84,174,197	670,901,437
Deferred Outflows of Resources						
Pension deferrals	20	3,586,078	1,924,237	1,836,772	1,399,446	8,746,533
OPEB deferrals	21	6,128,584	3,288,509	3,139,032	2,391,642	14,947,767
Unamortized bond refunding charges	22	242,573	461,769	436,538	32,988	1,173,868
Total deferred outflows of resources	23	9,957,235	5,674,515	5,412,342	3,824,076	24,868,168
Liabilities						
Current liabilities:						
Accounts payable and accrued expenses	24	13,751,854	733,345	730,254	1,688,341	16,903,794
Customer deposits	25	3,573,155	2,753,653	2,160,481	489,906	8,977,195
Accrued interest payable	26	376,781	191,698	410,571	148,180	1,127,230
Due to City of Greenville	27	-	-	-	-	-
Unearned revenue ²	28	-	18,600	10,080	-	28,680
Current portion of compensated absences	29	661,979	320,742	292,225	262,402	1,537,348
Current maturities of long-term debt	30	1,587,368	1,187,033	2,801,620	693,251	6,269,272
Total current liabilities	31	19,951,137	5,205,071	6,405,231	3,282,080	34,843,519
Non-current liabilities						
Compensated absences	32	575,502	308,154	288,631	299,552	1,471,839
Long-term debt, excluding current portion	33	59,867,943	43,534,745	47,407,213	18,898,644	169,708,545
Net OPEB liability	34	22,288,744	11,959,815	11,416,186	8,698,046	54,362,791
Net pension liability	35	6,444,994	3,458,290	3,301,095	2,515,121	15,719,500
Total non current liabilities	36	89,177,183	59,261,004	62,413,125	30,411,363	241,262,675
Total liabilities	37	109,128,320	64,466,075	68,818,356	33,693,443	276,106,194
Deferred Inflows of Resources						
Pension deferrals	38	51,097	27,417	26,171	19,940	124,625
OPEB deferrals	39	1,862,607	999,447	954,018	726,872	4,542,944
Total deferred inflows of resources	40	1,913,704	1,026,864	980,189	746,812	4,667,569
Net Position						
Net investment in capital assets	41	89,633,045	73,895,026	106,693,569	31,411,104	301,632,744
Unrestricted	42	70,631,652	7,151,244	13,433,288	22,146,914	113,363,098
Total net position	43	\$ 160,264,697	\$ 81,046,270	\$ 120,126,857	\$ 53,558,018	\$ 414,995,842

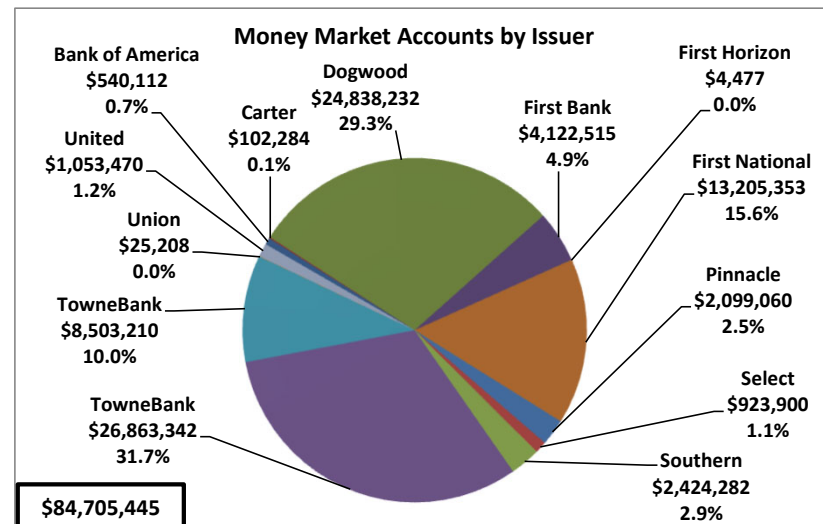
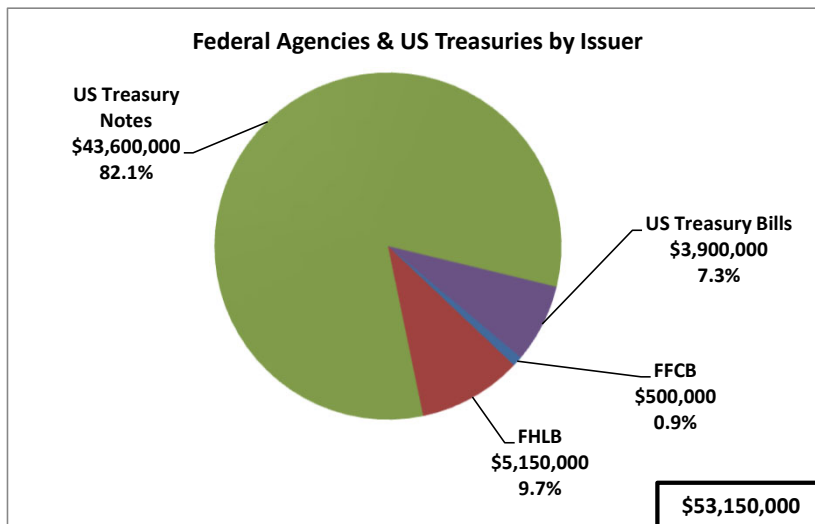
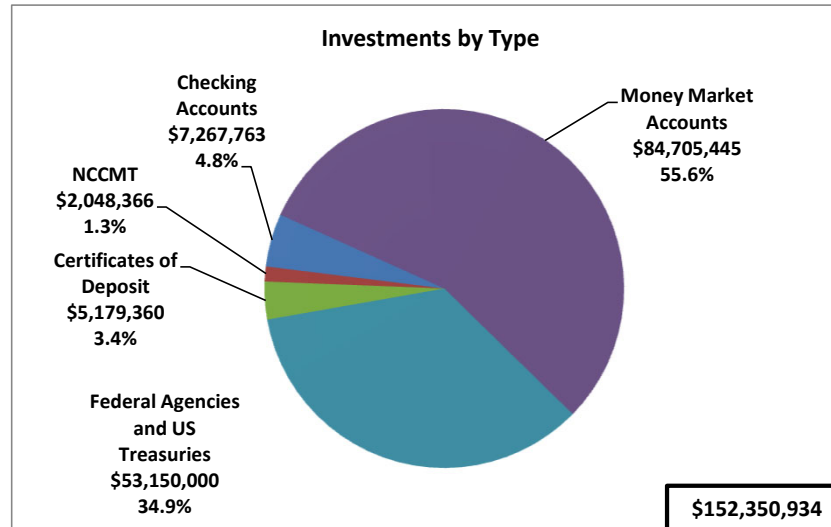
¹ Negative cash balances in the Capital Projects funds reflect reimbursements due from revenue bonds, SRF loans and grants.

² Unearned revenue includes prepaid street light installations and prepaid water and sewer tap fees.

Capital Projects Summary Report
July 31, 2021

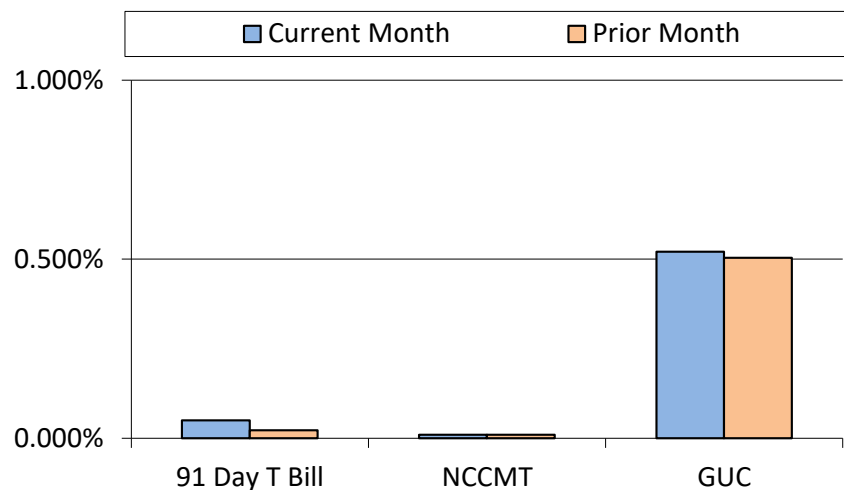
Project #	Project Name	Original Budget	Board Approval	Current	Current Month Expenditures	Year To Date Expenditures	Project To Date Expenditures	% of Budget	Encumbrances	Available Budget	Estimated Completion Date
				Approved Budget				Expended			
FCP10072	New Operations Center Phase 2	4,000,000	6/9/2016	52,550,000	80,896	80,896	50,979,466	97.0%	266,807	1,303,727	7/31/2022
FCP10160	New Operations Center - Fleet Maintenance Building	7,000,000	6/11/2020	7,750,000	-	-	274,181	3.5%	6,422,986	1,052,833	6/30/2023
ICP10189	Asset Management Software	3,100,000	6/10/2021	3,100,000	-	-	-	0.0%	-	3,100,000	8/30/2022
Total Shared Capital Projects		\$ 14,100,000		\$ 63,400,000	\$ 80,896	\$ 80,896	\$ 51,253,647	80.8%	\$ 6,689,793	\$ 5,456,560	
ECP-133	Sugg Parkway Transmission Line	1,700,000	5/17/2011	1,700,000	6,242	6,242	1,101,737	64.8%	1,101	597,162	12/1/2021
ECP-134	Sugg Parkway Substation	3,400,000	5/17/2011	3,400,000	1,591,854	1,591,854	2,918,458	85.8%	153,660	327,882	11/1/2021
ECP10168	POD #3 to Simpson Substation 115 kV Transmission Loop	300,000	6/9/2016	300,000	-	-	170,474	56.8%	-	129,526	6/30/2025
ECP10174	Electric System Expansion	2,500,000	6/8/2017	2,500,000	902	902	902	0.0%	268,591	2,230,507	6/30/2021
ECP10208	Battery Storage Pilot Program 1MW	1,600,000	6/13/2019	1,600,000	-	-	1,025,200	64.1%	-	574,800	3/31/2021
ECP10218	Mt. Pleasant to Wellcome 115 kV Transmission	8,892,000	6/11/2020	8,892,000	4,386	4,386	253,903	2.9%	262,730	8,375,367	6/30/2023
ECP10219	Peak Shaving Generator(s) Replacement	6,000,000	6/11/2020	6,000,000	-	-	316,650	5.3%	738,850	4,944,500	6/30/2025
ECP10220	Transmission Structure Replacement(s)	2,000,000	6/11/2020	2,000,000	106,117	106,117	698,153	34.9%	86,378	1,215,469	6/30/2025
Total Electric Capital Projects		\$ 26,392,000		\$ 26,392,000	\$ 1,709,501	\$ 1,709,501	\$ 6,485,477	24.6%	\$ 1,511,310	\$ 18,395,213	
WCP-117	WTP Upgrade Phase I	1,900,000	6/12/2014	55,000,000	45,357	45,357	24,670,712	44.9%	28,726,401	1,602,887	12/31/2023
WCP-121	10th Street Connector Project	892,500	10/16/2014	1,896,000	-	-	5,875	0.3%	851,079	1,039,046	TBD by NCDOT
WCP-123	COG Town Creek Culvert Improvement	80,000	3/19/2015	1,260,000	-	-	150	0.0%	-	1,259,850	12/31/2020
WCP-124	Residual Lagoon Improvements	1,250,000	6/11/2015	1,250,000	-	-	948,982	75.9%	22,058	278,960	6/30/2022
WCP10030	Water Distribution System Improvements	500,000	6/14/2018	500,000	-	-	-	0.0%	-	500,000	12/31/2022
WCP10032	Water Main Rehabilitation Program Phase II	1,000,000	6/13/2019	1,000,000	4,389	4,389	154,225	15.4%	27,430	818,345	12/31/2021
WCP10033	Water Treatment Plan Riverbank Stabilization	1,500,000	6/11/2020	1,500,000	-	-	-	0.0%	-	1,500,000	6/30/2021
WCP10035	Bethel Water System Improvements	1,367,000	4/19/2021	1,367,000	15,740	15,740	15,740	1.2%	129,260	1,222,000	12/31/2023
WCP10036	Elm Street Water Main Relocations	375,000	6/10/2021	375,000	-	-	-	0.0%	-	375,000	6/30/2024
Total Water Capital Projects		\$ 8,864,500		\$ 64,148,000	\$ 65,486	\$ 65,486	\$ 25,795,684	40.2%	\$ 29,756,228	\$ 8,596,088	
SCP-123	COG Town Creek Culvert Improvement	80,000	3/19/2015	2,950,000	-	-	50,593	1.7%	-	2,899,407	12/31/2020
SCP10217	10th Street Connector Project	306,000	6/9/2016	306,000	-	-	-	0.0%	-	306,000	TBD by NCDOT
SCP10221	Southeast Sewer Service Area Project	2,500,000	6/8/2017	3,000,000	25,478	25,478	230,580	7.7%	8,798	2,760,622	1/31/2022
SCP10222	Sewer Outfall Rehabilitation Phase 4	2,480,000	6/8/2017	2,480,000	25,876	25,876	390,412	15.7%	1,990,608	98,980	12/31/2022
SCP10223	Regional Pump Station Upgrades	1,800,000	6/8/2017	1,800,000	-	-	1,180,936	65.6%	-	619,064	6/30/2021
SCP10229	Greene Street Pump Station and Force Main	1,100,000	6/14/2018	2,200,000	-	-	138,339	6.3%	231,293	1,830,368	12/31/2021
SCP10230	Forlines Pump Station Expansion	250,000	6/14/2018	2,250,000	-	-	156,597	7.0%	44,155	2,049,248	7/31/2022
SCP10233	WWTP Headworks Improvements	2,500,000	6/13/2019	2,500,000	8,000	8,000	318,000	12.7%	23,000	2,159,000	12/31/2021
SCP10235	Duplex Pump Station Improvements	500,000	6/13/2019	500,000	-	-	414,949	83.0%	-	85,051	6/30/2022
SCP10238	WWTP Clarifier Replacement Project	6,000,000	8/19/2019	7,500,000	-	-	-	0.0%	-	7,500,000	7/31/2022
SCP10241	Bethel Wastewater System Improvements	3,000,000	4/19/2021	3,000,000	17,629	17,629	17,629	0.6%	209,121	2,773,250	12/31/2023
SCP10242	Sewer System Impr. for Industry and Commercial	656,000	6/10/2021	656,000	-	-	-	0.0%	-	656,000	6/30/2022
SCP10243	Elm Street Sewer Pipeline Relocations	325,000	6/10/2021	325,000	-	-	-	0.0%	-	325,000	6/30/2024
SCP10244	Sewer System Extensions Phase I	3,244,000	6/10/2021	3,244,000	-	-	-	0.0%	-	3,244,000	6/30/2023
Total Sewer Capital Projects		\$ 24,741,000		\$ 32,711,000	\$ 76,983	\$ 76,983	\$ 2,898,035	8.9%	\$ 2,506,975	\$ 27,305,990	
GCP-92	LNG Liquefaction Additions	1,000,000	6/11/2015	1,000,000	-	-	28,428	2.8%	-	971,572	On Hold
GCP10099	High-Pressure Multiple Gas Facilities Relocation	9,500,000	6/8/2017	5,200,000	-	-	91,505	1.8%	19,829	5,088,666	6/30/2023
GCP10101	Firetower Road Widening	1,300,000	6/8/2017	1,300,000	-	-	-	0.0%	-	1,300,000	12/31/2022
GCP10104	Memorial Drive Bridge Replacement	1,500,000	6/14/2018	2,000,000	-	-	403,032	20.2%	1,566,015	30,953	TBD by NCDOT
GCP10108	Allen Road Widening (NCDOT U-5875)	1,000,000	6/13/2019	1,000,000	-	-	-	0.0%	-	1,000,000	12/31/2023
GCP10109	Integrity Management Replacement Project	1,750,000	6/13/2019	1,750,000	81,352	81,352	418,986	23.9%	213,823	1,117,191	6/30/2022
GCP10112	VOA Road Loop	1,200,000	6/11/2020	1,200,000	9,143	9,143	109,252	9.1%	81,548	1,009,200	6/30/2023
GCP10113	Evans Street Widening (NCDOT U-2817)	136,000	6/11/2020	136,000	-	-	-	0.0%	-	136,000	6/30/2025
GCP10114	14th Street Widening (NCDOT U-5917)	57,000	6/11/2020	100,000	-	-	-	0.0%	-	100,000	6/30/2026
Total Gas Capital Projects		\$ 17,443,000		\$ 13,686,000	\$ 90,495	\$ 90,495	\$ 1,051,203	7.7%	\$ 1,881,215	\$ 10,753,582	
Grand Total Capital Projects		\$ 91,540,500		\$ 200,337,000	\$ 2,023,361	\$ 2,023,361	\$ 87,484,046	43.7%	\$ 42,345,521	\$ 70,507,433	

Investment Portfolio Diversification July 31, 2021

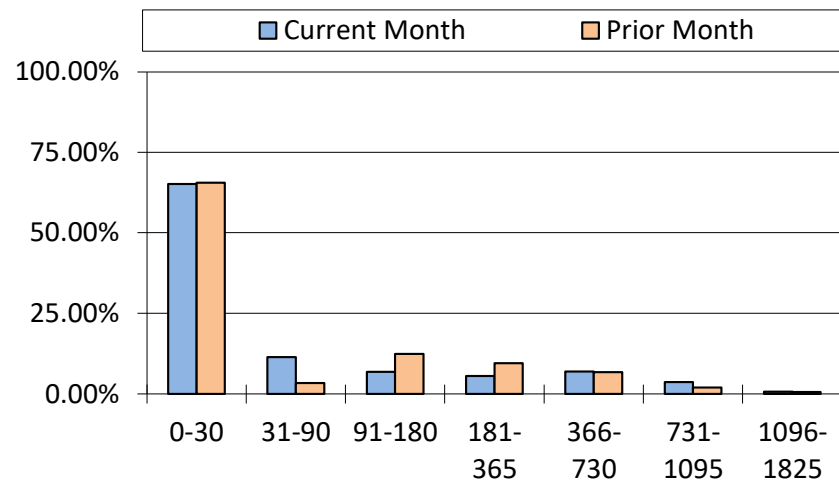


Cash and Investment Report
July 31, 2021

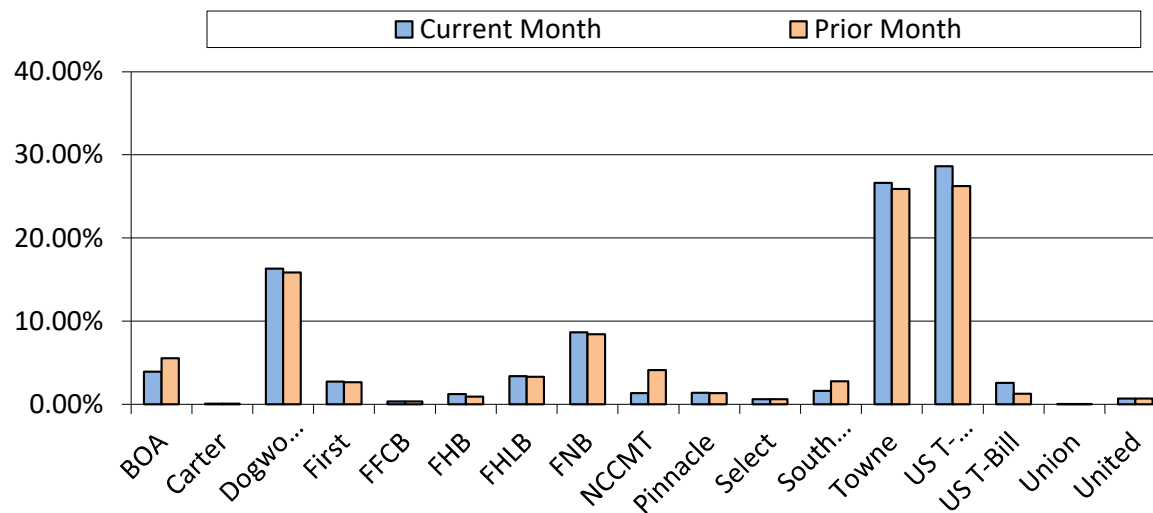
Yield Comparison



**Days to Maturity
Percent of Portfolio**



Portfolio by Issuer



**GUC FY 2021
Summary by Issuer
July 31, 2021**

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Bank of America	2	5,952,052.84	5,952,052.84	3.90	0.016	1
Carter Bank	1	102,283.80	102,283.80	0.07	0.200	1
Dogwood State Bank	1	24,838,232.18	24,838,232.18	16.29	0.450	1
First Bank	1	4,122,514.69	4,122,514.69	2.70	0.300	1
Federal Farm Credit Bank	1	500,000.00	500,000.00	0.33	0.370	957
First Horizon Bank	2	1,860,299.13	1,860,299.13	1.22	0.000	1
Federal Home Loan Bank	3	5,150,000.00	5,193,612.50	3.41	1.509	656
First National Bank	1	13,205,352.71	13,205,352.71	8.66	0.210	1
N C Capital Management Trust	2	2,048,366.31	2,048,366.31	1.34	0.010	1
Pinnacle Bank	1	2,099,060.24	2,099,060.24	1.38	0.200	1
Select Bank & Trust Co.	1	923,900.04	923,900.04	0.61	0.050	1
Southern Bank & Trust Co.	1	2,424,282.18	2,424,282.18	1.59	0.150	1
US Treasury Note	16	43,600,000.00	43,677,736.23	28.65	0.994	296
US Treasury Bill	2	3,900,000.00	3,899,145.26	2.56	0.046	137
TowneBank	3	40,545,912.67	40,545,912.67	26.59	0.269	1
Union Bank	1	25,208.21	25,208.21	0.02	0.100	1
United Bank	1	1,053,469.61	1,053,469.61	0.69	0.650	1
Total and Average	40	152,350,934.61	152,471,428.60	100.00	0.521	114

GUC FY 2021
Portfolio Management
Portfolio Details - Investments
July 31, 2021

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Certificates of Deposit - Bank												
SYS1138	1138	TowneBank		02/01/2021	5,179,360.03	5,179,360.03	5,179,360.03	0.660	0.651	0.660	0	08/01/2021
Subtotal and Average			5,179,360.03		5,179,360.03	5,179,360.03	5,179,360.03		0.651	0.660	0	
NC Capital Management Trust												
SYS33	33	N C Capital Management Trust			1,878,261.58	1,878,261.58	1,878,261.58	0.010	0.010	0.010	1	
SYS988	988	N C Capital Management Trust			170,104.73	170,104.73	170,104.73	0.010	0.010	0.010	1	
Subtotal and Average			2,045,923.43		2,048,366.31	2,048,366.31	2,048,366.31		0.010	0.010	1	
Passbook/Checking Accounts												
SYS735	735	Bank of America			5,411,941.22	5,411,941.22	5,411,941.22		0.000	0.000	1	
SYS974	974	First Horizon Bank		07/01/2021	1,855,822.27	1,855,822.27	1,855,822.27		0.000	0.000	1	
Subtotal and Average			7,409,719.89		7,267,763.49	7,267,763.49	7,267,763.49		0.000	0.000	1	
Money Market Accounts												
SYS733	733	Bank of America			540,111.62	540,111.62	540,111.62	0.180	0.178	0.180	1	
SYS1082	1082	Carter Bank			102,283.80	102,283.80	102,283.80	0.200	0.197	0.200	1	
SYS1125	1125	Dogwood State Bank			24,838,232.18	24,838,232.18	24,838,232.18	0.450	0.444	0.450	1	
SYS946	946	First Bank			4,122,514.69	4,122,514.69	4,122,514.69	0.300	0.296	0.300	1	
SYS975	975	First Horizon Bank			4,476.86	4,476.86	4,476.86	0.058	0.057	0.058	1	
SYS899	899	First National Bank			13,205,352.71	13,205,352.71	13,205,352.71	0.210	0.207	0.210	1	
SYS915	915	Pinnacle Bank			2,099,060.24	2,099,060.24	2,099,060.24	0.200	0.197	0.200	1	
SYS916	916	Select Bank & Trust Co.			923,900.04	923,900.04	923,900.04	0.050	0.049	0.050	1	
SYS917	917	Southern Bank & Trust Co.			2,424,282.18	2,424,282.18	2,424,282.18	0.150	0.148	0.150	1	
SYS1032	1032	TowneBank			26,863,342.42	26,863,342.42	26,863,342.42	0.200	0.197	0.200	1	
SYS1147	1147	TowneBank			8,503,210.22	8,503,210.22	8,503,210.22	0.250	0.247	0.250	1	
SYS927	927	Union Bank			25,208.21	25,208.21	25,208.21	0.100	0.099	0.100	1	
SYS954	954	United Bank			1,053,469.61	1,053,469.61	1,053,469.61	0.650	0.641	0.650	1	
Subtotal and Average			87,939,327.57		84,705,444.78	84,705,444.78	84,705,444.78		0.283	0.287	1	
Federal Agency Coupon Securities												
3133EMTD4	1140	Federal Farm Credit Bank		03/15/2021	500,000.00	500,334.25	500,000.00	0.370	0.365	0.370	957	03/15/2024
313380GJ0	1093	Federal Home Loan Bank		09/13/2019	2,250,000.00	2,297,767.50	2,273,332.50	2.000	1.620	1.643	404	09/09/2022
313380GJ0	1099	Federal Home Loan Bank		10/23/2019	1,950,000.00	1,991,398.50	1,970,280.00	2.000	1.606	1.628	404	09/09/2022
3130AMQK1	1144	Federal Home Loan Bank		06/17/2021	950,000.00	951,560.52	950,000.00	0.500	0.925	0.938	1,780	06/16/2026
Subtotal and Average			5,693,612.50		5,650,000.00	5,741,060.77	5,693,612.50		1.389	1.409	682	

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GUC FY 2021
Portfolio Management
Portfolio Details - Investments
July 31, 2021

Page 2

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Treasury Coupon Securities												
912828U81	1019	US Treasury Note		01/02/2019	2,250,000.00	2,267,977.50	2,220,468.75	2.000	2.424	2.457	152	12/31/2021
912828W89	1062	US Treasury Note		04/02/2019	2,100,000.00	2,125,011.00	2,076,046.88	1.875	2.240	2.271	242	03/31/2022
912828XW5	1087	US Treasury Note		07/02/2019	2,250,000.00	2,284,132.50	2,251,054.69	1.750	1.710	1.734	333	06/30/2022
912828U81	1102	US Treasury Note		10/23/2019	1,950,000.00	1,965,580.50	1,966,833.98	2.000	1.575	1.596	152	12/31/2021
912828W89	1105	US Treasury Note		10/24/2019	2,100,000.00	2,125,011.00	2,115,503.90	1.875	1.543	1.565	242	03/31/2022
912828T34	1109	US Treasury Note		10/25/2019	2,100,000.00	2,103,717.00	2,080,886.70	1.125	1.583	1.605	60	09/30/2021
912828XW5	1110	US Treasury Note		10/25/2019	1,950,000.00	1,979,581.50	1,959,750.00	1.750	1.537	1.559	333	06/30/2022
912828YW4	1126	US Treasury Note		01/02/2020	4,300,000.00	4,389,397.00	4,302,519.50	1.625	1.583	1.604	501	12/15/2022
912828YJ3	1136	US Treasury Note		12/29/2020	4,200,000.00	4,209,828.00	4,244,460.91	1.500	0.092	0.093	60	09/30/2021
912828YJ3	1137	US Treasury Note		01/04/2021	9,000,000.00	9,021,060.00	9,093,515.63	1.500	0.087	0.088	60	09/30/2021
9128284U1	1141	US Treasury Note		04/01/2021	1,000,000.00	1,046,800.00	1,054,765.62	2.625	0.181	0.183	698	06/30/2023
912828U81	1142	US Treasury Note		04/01/2021	2,300,000.00	2,318,377.00	2,333,421.88	2.000	0.057	0.058	152	12/31/2021
912828ZD5	1143	US Treasury Note		04/01/2021	1,000,000.00	1,005,980.00	1,006,679.68	0.500	0.155	0.157	591	03/15/2023
91282CCG4	1146	US Treasury Note		06/18/2021	2,500,000.00	2,494,525.00	2,487,890.63	0.250	0.407	0.413	1,049	06/15/2024
91282CBR1	1149	US Treasury Note		07/01/2021	2,500,000.00	2,498,250.00	2,490,332.03	0.250	0.388	0.394	957	03/15/2024
912828T34	995	US Treasury Note		11/06/2018	2,100,000.00	2,103,717.00	1,993,605.45	1.125	2.921	2.962	60	09/30/2021
Subtotal and Average			43,677,736.23		43,600,000.00	43,938,945.00	43,677,736.23		0.980	0.994	296	
Miscellaneous Discounts -Amortizing												
912796J67	1145	US Treasury Bill		06/18/2021	2,000,000.00	1,999,660.00	1,999,557.56	0.044	0.045	0.045	137	12/16/2021
912796J67	1148	US Treasury Bill		07/01/2021	1,900,000.00	1,899,677.00	1,899,587.70	0.047	0.047	0.048	137	12/16/2021
Subtotal and Average			3,899,145.26		3,900,000.00	3,899,337.00	3,899,145.26		0.046	0.046	137	
Total and Average			155,844,824.91		152,350,934.61	152,780,277.38	152,471,428.60		0.513	0.521	114	



Agenda Item # 4

Meeting Date: August 19, 2021

Item:	Consideration of Resolution to Remain in Compliance with the Local Government Budget and Fiscal Control Act
Contact:	Jeff McCauley
Explanation:	<p>The Local Government Budget and Fiscal Control Act “the Act” requires the Governing Body to authorize certain items by resolution. Due to recent retirements within the Finance Department, to remain in compliance with the Act, staff is recommending the Board adopt a resolution. By adopting the resolution, the Board is authorizing the following items:</p> <ul style="list-style-type: none">• The Chief Financial Officer (CFO) is designated as the Financial Officer and Budget Officer for the Commission.• The CFO or General Manager/CEO may designate Deputy Financial Officers as needed for depository functions, encumbrance functions and other items outlined in the Act.• The Commission’s internal accounting control systems are sufficient and use of facsimile signatures for deposits, check, contracts, purchase orders and all other items identified in the Act has been and will continue to be permitted.• The Commission’s internal accounting control systems are sufficient and dual signatures are no longer required on checks. <p>The recommended action is for the board to adopt the resolution.</p>
Strategic Plan Elements:	<p>Strategic Themes:</p> <ul style="list-style-type: none">• Exceptional Customer Service• Safety, Reliability & Value• Shaping Our Future <p>Objectives:</p> <ul style="list-style-type: none">• Providing competitive rates, while maintaining the financial stability of the utility• Exceeding customer expectations• Safely providing reliable and innovative utility solutions• Developing and enhancing strategic partnerships

Core Values:

- Exceed Customers' Expectations
- Act with Integrity
- Value Employees
- Deliver Reliable Services
- Prioritize Safety
- Support the Community

**Previous Board
Actions:**

N/A

Fiscal Note:

Adopting resolution ensures compliance with the Local Government Budget and Fiscal Control Act

**Recommended
Action(s):**

Adopt the resolution.

RESOLUTION

RESOLUTION DETERMINING GREENVILLE UTILITIES COMMISSION HAS APPROPRIATE INTERNAL ACCOUNTING CONTROLS IN PLACE TO ALLOW A WAIVER OF DUAL SIGNATURES ON CHECKS AND DRAFTS

WHEREAS, except as otherwise provided by law, Section 159-25(9)(b) of the General Statutes of North Carolina provides in pertinent part as follows:

“Except as otherwise provided by law, all checks or drafts on an official depository shall be signed by the finance officer or a properly designated deputy finance officer and countersigned by another official of the local government or public authority designated for this purpose by the governing board. If the board makes no other designation, the chairman of the board or chief executive officer of the local government or public authority shall countersign these checks and drafts. **The governing board of a unit or authority may waive the requirements of this subsection if the board determines that the internal control procedures of the unit or authority will be satisfactory in the absence of dual signatures.**”

and

WHEREAS, The Local Government Budget and Fiscal Control Act (“The Act”) requires that governing bodies such as the Board of Commissioners of Greenville Utilities Commission of the City of Greenville, North Carolina (“Commission”), authorize certain action by Resolution only; and

WHEREAS, due to recent retirements within the Finance Department of the Commission, it is necessary for the Board of Commissioners to adopt a Resolution to remain in compliance with The Act; and

WHEREAS, by adopting this Resolution, the Board of Commissioners of the Commission is seeking to authorize the following actions:

1. That the Chief Financial Officer (“CFO”) will continue to be designated as the Financial Officer and Budget Officer for the Commission;
2. The CFO or General Manager/CEO is authorized to designate Deputy Financial Officers, as needed, for depository functions, encumbrance functions, and other items outlined in The Act;
3. The Commission’s internal accounting control systems are deemed sufficient to permit the use of facsimile signatures for deposits, checks, contracts, purchase orders, and all other items identified in The Act have been and will continue to be permitted; and
4. That the Commission’s internal accounting control systems are deemed to be sufficient to eliminate the requirement for dual signatures on checks or drafts.

and

WHEREAS, the Board of Commissioners of the Commission has determined that the Commission has appropriate internal accounting controls in place to afford the Commission the ability to waive dual signatures on all checks and drafts on any official depository of the Commission.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Greenville Utilities Commission of the City of Greenville, North Carolina, in Regular Session on the 19th day of August, 2021, and as an official act of the Commission, adopt the following Resolution:

RESOLUTION

1. Resolved that the Chief Financial Officer ("CFO") is hereby designated as the Financial Officer and Budget Officer for the Commission;
2. Resolved that the CFO or General Manager/CEO is authorized to designate Deputy Financial Officers, as needed, for depository functions, encumbrance functions, and other items outlined in The Act;
3. Resolved that the Commission's internal accounting control systems are deemed sufficient to permit the use of facsimile signatures for deposits, checks, contracts, purchase orders, and all other items identified in The Act have been and will continue to be permitted; and
4. Resolved that the Commission's internal accounting control systems are deemed sufficient and to eliminate the requirement of dual signatures on checks and drafts by the CFO, or a properly designated Deputy Finance Officer.

Adopted this the _____ day of _____, 2021.

GREENVILLE UTILITIES COMMISSION

By: _____
KELLY L. DARDEN, JR., SECRETARY



Agenda Item # 5

Meeting Date: August 19, 2021

Item:	Recommended Award of Bid for Electrical Supplies				
Contact:	John Worrell				
Explanation:	<p>GUC solicited bids for light fixtures, aluminum street light arms, and aluminum poles. Three bids from one supplier listed below were received and reviewed.</p> <table><tr><th>Vendors</th><th>Price</th></tr><tr><td>Wesco Distribution, Inc.</td><td>\$561,864.60</td></tr></table> <p>Pursuant to NC General Statute 143-129, award will be to the lowest responsible, responsive bidder. There is no minimum number of bids required. GUC advertised this RFB on the GUC website and sent the request to multiple vendors. Wesco Distribution, Inc. was the lowest responsible bidder.</p>	Vendors	Price	Wesco Distribution, Inc.	\$561,864.60
Vendors	Price				
Wesco Distribution, Inc.	\$561,864.60				
Strategic Plan Elements:	<p>Strategic Themes:</p> <ul style="list-style-type: none">• Safety, Reliability & Value <p>Objectives:</p> <ul style="list-style-type: none">• Safely providing reliable and innovative utility solutions <p>Core Values:</p> <ul style="list-style-type: none">• Deliver Reliable Services• Prioritize Safety• Support the Community				
Previous Board Actions:	N/A				
Fiscal Note:	Electrical supplies listed above were budgeted.				
Recommended Action(s):	Award of bid for the purchase of light fixtures, aluminum street light arms, and aluminum poles to Wesco Distribution, Inc. in the amount \$561,864.60.				



Agenda Item # 6

Meeting Date: August 19, 2021

Item:	Update on Efforts to Diversify Applicant Pools
Contact:	Chris Padgett : Richie Shreves
Explanation:	An update on the efforts to diversify applicant pools will be given.
Strategic Plan Elements:	<p>Strategic Themes:</p> <ul style="list-style-type: none">• Shaping Our Future <p>Objectives:</p> <ul style="list-style-type: none">• Recruiting and retaining an exceptional, motivated, diverse, and agile workforce• Embracing change to ensure organizational alignment and efficiency <p>Core Values:</p> <ul style="list-style-type: none">• Appreciate Diversity• Act with Integrity
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	No Action Required



Agenda Item # 7

Meeting Date: August 19, 2021

Item:	General Manager's Report
Contact:	Tony Cannon
Explanation:	<p>1. Informational Reading</p> <p>Bids, Statistical Data, Sewer Spill Tracking Report, Load Management Report, and PGA Report are attached.</p> <p>The Management Team will be available at the meeting to answer any questions regarding work activities.</p> <p>2. Key Performance Indicators (KPIs)</p> <p>Attached is a list of GUC's Tier 1 corporate Key Performance Indicators (KPIs).</p> <p>3. Commendations</p> <p>4. Other</p>
Strategic Plan Elements:	<p>Strategic Themes:</p> <ul style="list-style-type: none">• Shaping Our Future• Safety, Reliability & Value• Exceptional Customer Service <p>Objectives:</p> <ul style="list-style-type: none">• Embracing change to ensure organizational alignment and efficiency• Developing and enhancing strategic partnerships• Exceeding customer expectations <p>Core Values:</p> <ul style="list-style-type: none">• Value employees• Encourage innovation/lifelong learning• Appreciate diversity• Support the community

Previous Board Actions:	N/A
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Fiscal Note:	N/A
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Recommended Action(s):	N/A
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GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED


ITEM I (25) 25 KVA CSP TRANSFORMER, STK # 205020

JUNE 2, 2021 @ 3:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
National Transformer Sales	18	\$1,004.00	\$2,144.00*	\$25,100.00
Border States	20	1,111.00	2,269.60	27,775.00
Wesco Distribution, Inc.	22	1,274.00	2,438.60	31,850.00

* Indicates recommended award based on lowest total ownership cost.

Recommended for Award:



Kyle Brown, Electric Planning Engineer

7-1-21

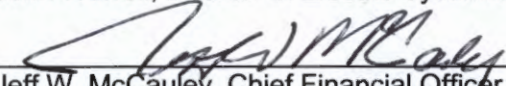
Date



John Worrell, Director of Electric Systems

7/1/21

Date



Jeff W. McCauley, Chief Financial Officer

7/7/21

Date

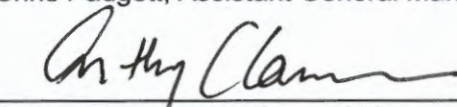


Chris Padgett, Assistant General Manager/CAO

7/9/21

Date

Approved for Award:



Anthony C. Cannon, General Manager/CEO

7-9-21

Date

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED


ITEM II (5) 50 KVA CSP, STK # 205050

JUNE 2, 2021 @ 3:00 PM

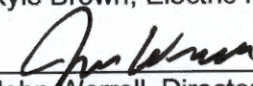
VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
National Transformer Sales	18	\$1,402.00	\$3,319.00*	\$7,010.00
Border States	20	1,747.00	3,689.20	8,735.00
Wesco Distribution, Inc.	22	1,725.00	3,693.00	8,625.00

* Indicates recommended award based on lowest total ownership cost.

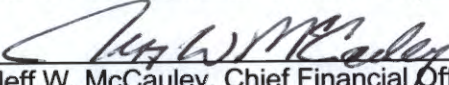
Recommended for Award:



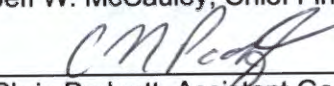
Kyle Brown, Electric Planning Engineer
Date 7-1-21



John Worrell, Director of Electric Systems
Date 7/1/21



Jeff W. McCauley, Chief Financial Officer
Date 7/7/21



Chris Padgett, Assistant General Manager/CAO
Date 7/9/21

Approved for Award:



Anthony C. Cannon, General Manager/CEO
Date 7-9-21

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED

ITEM III (50) 25 KVA PADMOUNT TRANSFORMER, STK # 207860

JUNE 2, 2021 @ 3:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
National Transformer Sales	38	\$1,727.00	\$2,791.10*	\$86,350.00
Border States	32	1,736.00	2,870.90	86,800.00
Wesco Distribution, Inc.	26	1,985.00	3,112.70	99,250.00

* Indicates recommended award based on lowest total ownership cost.

Recommended for Award:



Kyle Brown, Electric Planning Engineer

7-1-21

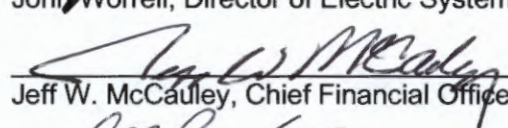
Date



John Worrell, Director of Electric Systems

7/1/21

Date



Jeff W. McCauley, Chief Financial Officer

7/7/21

Date

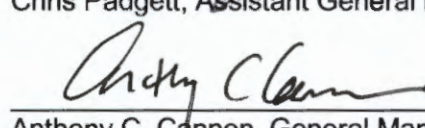


Chris Padgett, Assistant General Manager/CAO

7/9/21

Date

Approved for Award:



Anthony C. Cannon, General Manager/CEO

7-9-21

Date

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED


ITEM IV (2) 150 KVA PADMOUNT TRANSFORMER 120/208, STK # 205220

JUNE 2, 2021 @ 3:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
National Transformer Sales	24	\$7,088.00	\$12,465.20*	\$14,176.00
WEG	32	7,401.00	12,717.30	14,802.00
Border States	20	8,654.00	14,074.10	17,308.00
Wesco Distribution, Inc.	20	9,880.00	15,439.90	19,760.00

* Indicates recommended award based on lowest total ownership cost.

Recommended for Award:



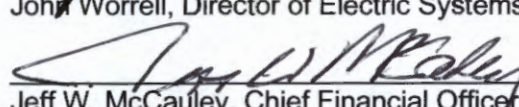
Kyle Brown, Electric Planning Engineer

7-1-21
Date



John Worrell, Director of Electric Systems

7/1/21
Date



Jeff W. McCauley, Chief Financial Officer

7/7/21
Date



Chris Padgett, Assistant General Manager/CAO

7/9/21
Date

Approved for Award:



Anthony C. Cannon, General Manager/CEO

7-9-21
Date

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED

ITEM V (5) 500 KVA PADMOUNT TRANSFORMER 277/480, STK # 208250

JUNE 2, 2021 @ 3:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
National Transformer Sales	24	\$11,863.00	\$24,765.70*	\$59,315.00
WEG	32	12,506.00	25,426.10	62,530.00
Border States	20	12,033.00	25,952.40	60,165.00
Wesco Distribution, Inc.	20	14,110.00	28,703.20	70,550.00

* Indicates recommended award based on lowest total ownership cost.

Recommended for Award:



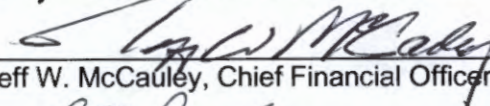
Kyle Brown, Electric Planning Engineer

7-1-21
Date



John Worrell, Director of Electric Systems

7/1/21
Date



Jeff W. McCauley, Chief Financial Officer

7/17/21
Date



Chris Padgett, Assistant General Manager/CAO

7/8/21
Date

Approved for Award:



Anthony C. Cannon, General Manager/CEO

7-9-21
Date

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED

ITEM VI (2) 500 KVA PADMOUNT TRANSFORMER 120/208, STK # 205190

JUNE 2, 2021 @ 3:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
National Transformer Sales	24	\$12,543.00	\$26,583.60*	\$25,086.00
WEG	32	13,494.00	27,613.50	26,988.00
Border States	20	14,071.00	28,084.30	28,142.00
Wesco Distribution, Inc.	20	16,075.00	30,748.60	32,150.00

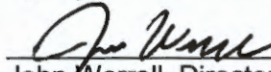
* Indicates recommended award based on lowest total ownership cost.

Recommended for Award:



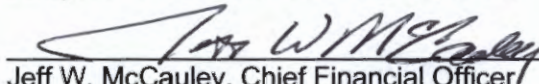
Kyle Brown, Electric Planning Engineer

7-1-21
Date



John Worrell, Director of Electric Systems

7/1/21
Date



Jeff W. McCauley, Chief Financial Officer

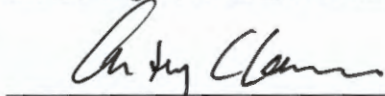
7/17/21
Date



Chris Padgett, Assistant General Manager/CAO

7/19/21
Date

Approved for Award:



Anthony C. Cannon, General Manager/CEO

7-9-21
Date

GREENVILLE UTILITIES COMMISSION

RANKING OF PROPOSALS RECEIVED

FOR TREE TRIMMING SERVICES

JUNE 23, 2021 @ 4:00 PM

VENDOR RANKING	PRICING
Burford's Tree*	\$373,522.40
Lewis Tree Service	395,394.40
Davey Utility Solutions	402,130.40
Asplundh	492,632.00
Xylem Tree Experts (1)	330,370.24

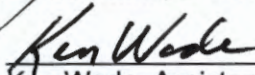
*Indicates recommended vendor to negotiate agreement based on their submitted proposal and qualifications.

(1) Indicates performance issues.

Recommended for Negotiations:


Jacob Swink, Electric Distribution Engineer

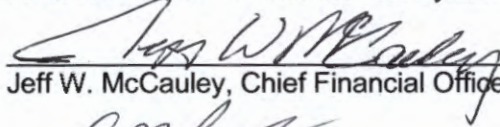
6/29/21
Date


Ken Wade, Assistant Director of Electric

6/29/21
Date


John Worrell, Director of Electric Systems

6/30/21
Date

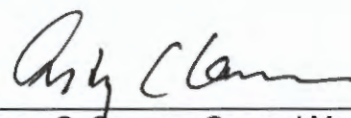

Jeff W. McCauley, Chief Financial Officer

7/7/21
Date


Chris Padgett, Assistant General Manager/CAO

7/9/21
Date

Approved for Negotiations:


Anthony C. Gannon, General Manager/CEO

7-9-21
Date

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED

FOR BRACKETS, POLE TOP PINS, INSULATORS, ISOLATORS, FIBERGLASS SIDEWALK

GUYS, DEAD END CROSS ARMS, COPPER GROUND RODS, SCREW ANCHORS, GUY

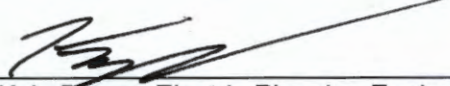
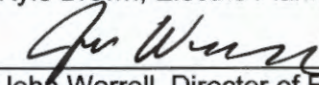
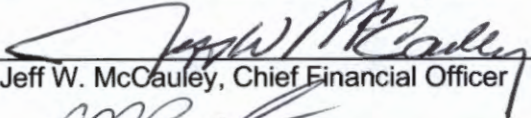
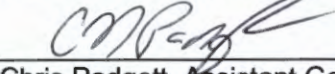
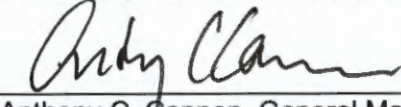
WIRE & CLUSTER MOUNTS.

JUNE 30, 2021 @ 3:00 PM

VENDORS	DELIVERY TIME (WEEKS)	TOTAL
Wesco Distribution, Inc.	2-28 Weeks	\$143,920.30*

*Indicates recommended award based on the lowest responsible, responsive bid.

Recommended for Award:

	7-7-21
Kyle Brown, Electric Planning Engineer	Date
	7/7/21
John Worrell, Director of Electric Systems	Date
	7/12/21
Jeff W. McCauley, Chief Financial Officer	Date
	7-13-21
Chris Padgett, Assistant General Manager/CAO	Date
	7-13-21
Anthony C. Cannon, General Manager/CEO	Date

Approved for Award:

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED


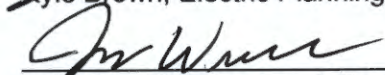
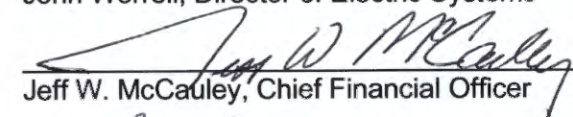
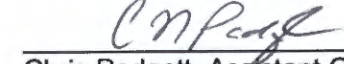
BUSS KITS, SPLICE KITS, CONNECTORS, AND CUT-OUT SWITCHES

JULY 8, 2021 @ 4:00 PM

VENDORS	TOTAL
Wesco Distribution, Inc.	\$125,489.55*

* Indicates recommended award based on the lowest responsible, responsive bid.

Recommended for Award:

	7-19-21
Kyle Brown, Electric Planning Engineer	Date
	7/18/21
John Worrell, Director of Electric Systems	Date
	7/19/21
Jeff W. McCauley, Chief Financial Officer	Date
	7-26-21
Chris Padgett, Assistant General Manager/CAO	Date

Approved for Award:

	7-29-21
Anthony C. Cannon, General Manager/CEO	Date

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED

METER BASES AND C.T. CABINETS

JULY 8, 2021 @ 2:00 PM

VENDORS	DELIVERY TIME (WKS)	TOTAL
Wesco Distribution, Inc.	10-26 Weeks	\$81,889.25

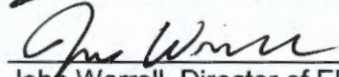
* Indicates recommended award based on the lowest responsible, responsive bid.

Recommended for Award:



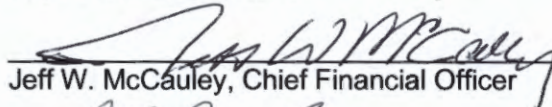
Kyle Brown, Electric Planning Engineer

7-19-21
Date



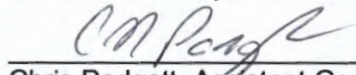
John Worrell, Director of Electric Systems

7/19/21
Date



Jeff W. McCauley, Chief Financial Officer

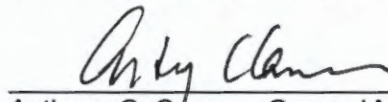
7/19/21
Date



Chris Padgett, Assistant General Manager/CAO

7/26/21
Date

Approved for Award:



Anthony C. Cannon, General Manager/CEO

7-29-21
Date

GREENVILLE UTILITIES COMMISSION

STATISTICAL DATA

Jul-21

	This Month	Same Month Last Year	% Change	Total To Date Past 12 Months	Total To Date Prior Past 12 Months	% Change
ENVIRONMENT						
High Temperature, F	97	98				
Low Temperature, F	63	68				
Degree Days Heating	0	0.0		2,709.0	2,453.5	
Degree Days Cooling	459	552.0		1,919.0	2,057.5	
Rainfall, Inches	6.8	3.63		72.45	49.32	
River Level-Mean Sea Level						
High, FT	10.7	4.0				
Low, FT	1.5	0.8				
Average FT	4.5	2.3				
ELECTRIC						
Peak Demand, KW	267,436	333,060				
Demand Reduction, KW	70,988	72,330				
KWH Purchased (x1000)	180,826	194,049	-6.8%	1,771,953	1,756,882	0.9%
KWH Billed (x1000)	151,725	154,975	-2.1%	1,739,925	1,711,311	1.7%
System Losses, Percent				1.81%	2.59%	
Average Cost/KWH	\$0.0629	\$0.0678				
NATURAL GAS						
MCF Purchased	190,386	169,278	12.5%	3,479,470	3,294,503	5.6%
MCF Billed	158,085	146,836	7.7%	3,384,846	3,248,932	4.2%
System Losses, Percent				2.72%	1.38%	
Average Cost/MCF	5.51	4.80				
WATER						
Peak Day, MG	14.972	16.301				
Average Day, MG	13.418	14.209				
Total Pumped, MG	415.944	440.472	-5.6%	5,124.9	4,987.5	2.8%
Total Billed, MG	318.500	326.200	-2.4%	4,197.9	4,148.9	1.2%
System Losses, Percent				18.09%	16.81%	
WASTEWATER						
Peak Day, MG	14.43	9.86				
Average Day, MG	12.03	9.19				
Total Flow, MG	372.85	284.86	30.9%	4,486.44	3,600.33	24.6%
CUSTOMER ACCOUNTS						
Active Services E/W/G	133,450	131,548	1.4%			
Meters Repaired	434	363	19.6%	3,785	4,493	-15.8%

KW = Kilowatts

KWH = Kilowatthours

MCF = Thousand Cubic Feet

MG = Million Gallons

Water Resources Department
Sewer Spill Tracking Report
August 2020 - July 2021



No.	Date of	Report	Location	Manholes		Volume Gallons	Surface	If yes, where?		Reportable	News Release		Notice of Discharge		Cause of Spill	Corrective Action
	Spill	Date		Upstream	Downstream		Water	Name	Volume Gallons	Yes/No	Req'd.	Issued	Req'd.	Issued		
1	08/03/20		6252 Hwy 11 North	N/A	N/A	900	No	N/A	N/A	No	No	No	No	No	Other (AV: 2" nipple to valve broke off due to corrosion.)	1f
2	11/12/20	11/16/20	100 Greenfield Blvd, Haw & Greenfield Blvd	7R-001 8R-008	7R-004 8R-009	16,142	Yes	Parkers Creek Tributary of Tar River	16,142	Yes	Yes	Yes	Yes	Yes	Other: Rain- Severe Natural Conditions	1f
3	12/23/20		Ironwood	J17-063	J17-064	480	No	N/A	N/A	No	No	No	No	No	Pipe Failure	1e
4	02/16/21	02/17/21	Green Springs Park	10L-079		498	No	N/A	N/A	No	No	No	No	No	Other: Leaking Manhole Joint	1f
5	02/16/21	02/17/21	2203 E Tenth St	10K-013		187	No	N/A	N/A	No	No	No	No	No	Other: Leaking riser joint.	1f
6	03/04/21	03/08/21	E14th and Osceola St	MH 10J-096		15	No	N/A	N/A	No	No	No	No	No	Debris	1c
7	06/05/21	06/10/21	4410 Surry Meadows Drive	9C-039		2,100	Yes	Fork Swamp	2,100	Yes	Yes	Yes	No	No	Grease	2a
8	06/17/21		701 Utility Way	K18-009	K18-009	50	No	N/A	N/A	No	No	No	No	No	Debris	1c
9	06/22/21	06/25/21	2507 Jefferson Drive	10K-159		15	Yes	Greenmill Run	15	Yes	No	No	No	No	Grease	2a
10	07/29/21	08/04/21	413 Beasley Drive	5L-011	5L-008	4500	Yes	Schoolhouse Branch Tributary of Tar River	4500	Yes	Yes	Yes	No	No	Pipe Failure	1e

Note: No spills in September, October, January, April and May

Summary

Total Number of Spills = 10 (3 Reportable;6 Non-Reportable)
Total Spill Volume = 24887 gals or 0.0004% of Total Wastewater Flow

Spill Analysis

<u>Cause</u>	<u>Number of Each</u>	<u>Volume (gals.)</u>
a. Grease	2	2,115
b. Contractor Damage/Error	0	0
c. Debris	2	65
d. Roots	0	0
e. Pipe Failure	2	4,980
f. Other	4	17,727

Corrective Action Code

1. Permanent Repair
2. Cleared Blockage & Priority Cleaning Scheduled

GREENVILLE UTILITIES COMMISSION

LOAD MANAGEMENT REPORT

July, 2021

The DEP monthly peak occurred on July 30th, 2021 for hour ending at 4:00 PM. Our load management system was in full operation during this period with the following estimated reductions observed:

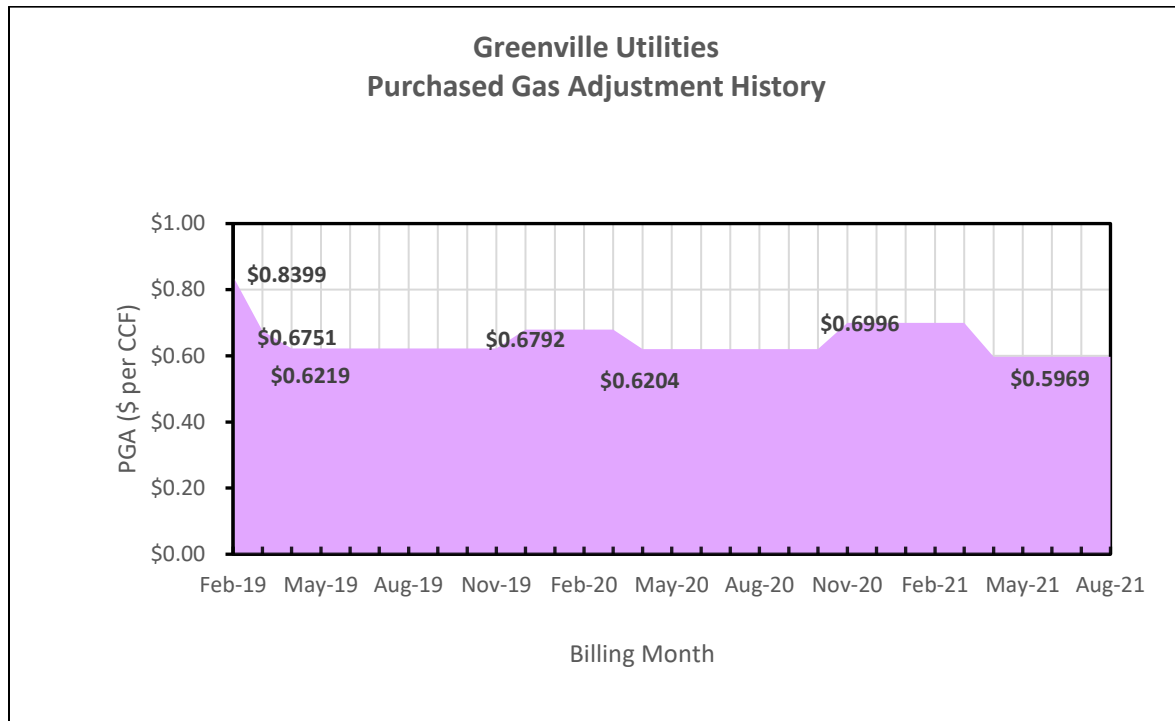
	Estimated KW Load Reduction	Estimated Avoided Demand Costs
<u>Direct Load Control:</u>		
Voltage Adjustment @ Stage 3 (4.6%)	12,000	\$280,920
Air Conditioning Demand Reduction	3,800	\$88,958
Water Heater Demand Reduction	11,667	\$273,124
Heat Pump/Heat Strip Demand Reduction	0	\$0
GUC Generator Reduction	19,218	\$449,893
Battery Energy Storage System	959	\$22,450
<u>Interruptible Load Control:</u>		
MGS-CP & LGS-CP Customer Generators	17,077	\$399,773
Estimated Other Industrial Customer Curtailments	6,267	\$146,710
<u>Total Load Control:</u>	70,988	\$1,661,829
<u>NCEMPA Shifted Peak Credit:</u>		
Power Agency Policy Credit for Contribution to Shifted Peak	0	\$0
<u>Total Load Reduction and Avoided Costs:</u>	70,988	\$1,661,829

Additional Notes and Comments:

- | | |
|--|----------------|
| 1) Duke Energy Progress (DEP) System Peak: | 12,070 MW |
| 2) GUC Coincident Peak (Less Winterville Demand): | 267,436 KW |
| 3) Local Temperature at Coincident Peak, per PGV: | 81 Degrees F |
| 4) Local "Feels Like" Temperature at Coincident Peak, per PGV: | 81 Degrees F |
| 5) Applicable NCEMPA Demand Rate Charge: | \$23.41 Per KW |

PGA Report August 2021

Billing Month	PGA (\$/CCF)	Residential (\$/CCF)	
Aug-21	\$0.5969	\$0.3275	\$0.9244



Tier 1: Corporate Key Performance Indicators (KPI)

CUSTOMER

- Customer Satisfaction
 - Billing Process Accuracy
 - Installation of New Services
 - Duration of Electric Interruptions (CAIDI)
 - Duration of Electric Interruptions (SAIDI)
 - Frequency of Interruptions in Service – Electric (SAIFI)
 - Response Time to Unplanned Electric Outages
 - Response Time to Cut Gas Lines/Leaks
 - Response Time to Water Leaks/Breaks
 - Typical Monthly Bill Comparisons
-

FINANCIAL

- Overtime Costs
 - Bond Rating
 - Days Operating Cash On Hand
 - Debt Service Coverage
 - Fund Balance (available for appropriation)
 - Net Margin
 - Return on Assets
 - Return on Equity
-









INTERNAL BUSINESS PROCESSES

- Connections Per Employee
 - Operating Cost Per Customer
 - System Losses – Electric
 - System Losses – Gas
 - System Losses – Water
 - Disruption of Service – Water
 - Preventable Vehicle Accident Rate
-








EMPLOYEES & ORGANIZATIONAL CAPACITY

- Hours Worked Without a Lost Workday Injury
- Restricted Workday Injuries Per 200,000 Hours Worked
- Capital Spending Ratio
- Degree of Asset Depreciation



Metric Name	GUC	Goal	Warning	KPI
Billing Process Accuracy	99.995%	99.800%	95.000%	
Customer Satisfaction	86.00%	80.00%	75.00%	
Duration of Interruptions - Electric (CAIDI) (minutes)	90.9	82.0	90.0	
Duration of Interruptions - Electric (SAIDI) (minutes)	23.91	66.00	73.00	
Install New Service (Electric) (days)	1.07	3.00	4.50	
Install New Service (Gas) (days)	16	15	17	
Install New Service (WaterSewer) (days)	5	6	6	
Interruptions in Service - Electric (SAIFI) (Avg Interruptions per Customer)	0.26	0.79	0.89	



Metric Name	GUC	Goal	Warning	KPI
Response Time to Cut Gas LinesLeaks (minutes)	23.07	30.00	30.50	
Response Time to Unplanned Outages (minutes)	29.50	30.00	45.00	
Response Time to Water Leaks (minutes reporting 30 minute goal)	0.5	1.0	1.01	
Typical Bill Comparison - Residential Electric	\$109	\$118	\$130	
Typical Bill Comparison - Residential Gas	\$75	\$75	\$82	
Typical Bill Comparison - Residential Sewer	\$45	\$49	\$54	
Typical Bill Comparison - Residential Water	\$37	\$37	\$40	

Metric Name

GUC

Goal

Warning

KPI

Financial KPI

Net Margin

3.59%

2.75%

2.50%



Return on Assets

2.23%

1.60%

1.25%

Fund Balance (Available
for Appropriation)

22.3%

16.0%

13.0%



Return on Equity

2.27%

2.50%

2.25%

Debt Service Coverage
Ratio

3.75

1.75

1.00

Days Operating Cash on
Hand

144

125

110



Bond Rating

85

75

70



Overtime Costs

6%

3%

5%





Metric Name

GUC

Goal

Warning

KPI

Internal Business
Processes KPI

Miles Driven Without
Preventable Vehicle
Incident

0

1,000,000

300,000



Connections Per
Employee

342

337

332



Disruption of Service-
Water (per 1,000
Customers)

1.50

6

7



Operating Cost per
Customer

\$437

\$464

\$515



System Losses - Gas

0.27%

1.50%

2.00%



System Losses -
Electric

1.75%

3%

3.5%



System Losses - Water

13.10%

13.49%

13.50%





Metric Name

GUC

Goal

Warning

KPI

Employee &
Organizational
Capacity

Capital Spending Ratio

156.00%

120.00%

105.00%



Degree of Asset
Depreciation

52.00%

50.00%

51.00%



Hours Worked Without
a Lost Workday Injury

447,242

3,000,000

1,000,000



OSHA Recordable
Incident Rate (per
200,000 hours)

3.69

1.00

2.00



Gwendolyn Greene, Chairperson
Luke Stavish, Vice-Chairperson
Jumail Blount, Commissioner



Donald Cavellini, Commissioner
Sterling Edmonds, Commissioner
Garrett Taylor, Commissioner
Shirley Williams, Commissioner

Wayman A. Williams,
Executive Director/CEO

July 1, 2021

Mr. Scott Mullis
Director of Customer Relations
Greenville Utilities Commission
401 South Greene Street
Greenville, NC 27858

Dear Mr. Mullis,

On behalf of the Housing Authority of the City of Greenville's Board of Commissioners, administration, staff, and residents, I would like to express our most sincere gratitude for your donation of 26 fans for needy families in our communities. The much-needed fans will certainly provide relief for public housing residents during the summer heat.

Greenville Utilities Commissions' continued commitment to support and assist vulnerable residents of Greenville is truly honorable and very much appreciated.

Sincerely,

Wayman A. Williams
Executive Director/CEO



COMPLIMENT RECORD

Date: 6/12/2021

Received By: Richie Shreeves

Customer's Name: Kelli Currin

Remarks: Mrs. Currin posted on Facebook the following message: "Lightning struck our house and either the ground or road in front of our house. We live in Winterville in Charleston Village. As soon as my husband got home he could smell gas outside in our yard. In what I'm sure was a very busy night for them, they still responded to our call VERY quickly. Our gas line ended up cracking so there was a leak. They worked on it that night to get it sealed and ensured our safety. They were kind and so easy to work with. They already came back early yesterday morning to mark the yard and the street as well. I personally was a bit scared from the whole event, but having them arrive so quickly and help us immediately was truly amazing. GUC was quite busy that night but our service was impeccable...I can't thank you all enough."

Employees' Names: Justin Oakes, Gas Serviceworker; Butch Mills, Gas Systems Crew Leader II; and Stephen Roebuck, Gas System Technician II

COMPLIMENT RECORD

Date: 7/29/21

Received By: Andy Anderson, Director of Information Technology

Date: 7/29/2021

Remarks: Kelly Smith, Safety Culture Specialist for GUC, sent a cybersecurity commendation email to Director of Information Technology Andy Anderson to commend Lou Norris for her proactive behavior with the use of the technology in the Board Room. Kelly wrote that a consultant she was working with needed to present some information on the tv monitors in the Board Room and Lou was happy to help. During the conversation Lou asked the consultant how his data would be available – on his laptop, on a cloud-based server, or on a web service. Lou noted that the use of an external thumb drive on the Board Room podium laptop could present a potential cybersecurity threat. Lou suggested that, in order to keep our systems safe and still allow the consultant access to the presentation equipment, he should connect his laptop directly to the equipment without connecting to the network. Kelly wrote “Since cybersecurity threats are becoming more and more pervasive – and increasingly damaging – I wanted to make sure I recognized and appreciated Lou’s proactive behaviors. Speaking up about a concern isn’t always easy but, that’s what it takes to keep our people and our systems safe!”

Andy Anderson

Director of Information Technology also wrote: “Well done Lou! An effective cybersecurity program requires people, process, and technology. You touched on all three.”

Employee’s Name: Lou Norris, Secretary to the General Manager/CEO

GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 1991

CHAPTER 861
SENATE BILL 1069

AN ACT TO AMEND AND RESTATE THE CHARTER OF THE GREENVILLE
UTILITIES COMMISSION OF THE CITY OF GREENVILLE.

The General Assembly of North Carolina enacts:

Section 1. For the proper management of the public utilities of the City of Greenville, both within the corporate limits of the City and outside the said corporate limits, a commission to be designated and known as the "Greenville Utilities Commission", is hereby created and established.

Sec. 2. The Greenville Utilities Commission shall consist of eight members, six of whom shall be bona fide residents of the City of whom one shall at all times be the City Manager of Greenville, and two of whom shall be bona fide residents of Pitt County but residing outside the city limits of Greenville, and all of whom shall be customers of the Greenville Utilities Commission. Each Greenville Utilities Commissioner shall hold office for an initial term of three years and, except as set forth herein, will be automatically reappointed to a single additional term of three years, with each term of three years expiring June 30 at the end of the designated term or until reappointed or replaced by the City Council. The first appointees shall hold their offices as follows: the Greenville City Council shall appoint an individual to serve until June 30, 1995; John W. Hughes, Sr. is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1995, and shall not be eligible for a second term; Bernard E. Kane is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1995; R. Richard Miller is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1994, and shall not be eligible for a second term; and the Greenville City Council shall appoint an individual to serve until June 30, 1993; all of whom are bona fide residents of the City. William G. Blount is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1993, and shall not be eligible for a second term; and the Pitt County Board of Commissioners shall nominate an individual under the procedure established in Section 3 of this act, to be appointed by the Greenville City Council to serve until June 30, 1994; both of whom are Greenville Utilities Commission customers and bona fide residents of Pitt County residing outside the Greenville city limits.

Sec. 3. The Greenville Utilities Commissioners otherwise than as herein provided shall be appointed by the City Council at their regularly monthly meeting in June of each year. It is the intention of this charter that the City Council shall appoint Greenville Utilities Commission members who have utilities expertise. Representation should include some members with financial, engineering, environmental, technical, or

development backgrounds. The two members of the Greenville Utilities Commission residing outside the city limits shall be nominated by the Pitt County Board of Commissioners and appointed by the City Council. The City Council has the right to reject any nominee(s) from the Pitt County Board of Commissioners and to request additional nominees. If the Pitt County Board of Commissioners fails to recommend a nominee to the City Council within 60 days of the original date requested by the City Council, then the City Council may appoint any individual meeting the residency requirement. No person shall be eligible for appointment to the Greenville Utilities Commission who is an officer or employee of the City or Pitt County except that the City Manager of the City of Greenville shall at all times be a full member of the Greenville Utilities Commission. In the event a Greenville Utilities Commissioner resigns, dies, or otherwise becomes incapable of performing his or her duties, the City Council shall appoint, according to the same process described herein for regular appointments, a Greenville Utilities Commissioner to fill the unexpired term at any regular or special meeting of the City Council. Any Greenville Utilities Commissioner filling an unexpired term shall be deemed to have filled said term for the full three-year term. Except as otherwise permitted herein, no Greenville Utilities Commissioner shall serve more than two three-year terms. Greenville Utilities Commissioners filling the first three-year term will automatically fill a second three-year term unless the City Council initiates the replacement process.

Sec. 4. The Greenville Utilities Commissioners shall organize by electing one of their members Chair, whose term of office as Chair shall be for one year unless the Chair's term on the Greenville Utilities Commission shall expire earlier, in which event his or her term as Chair shall expire with the Chair's term on the Greenville Utilities Commission. The Chair shall not be entitled to vote on any proposition before the Greenville Utilities Commission except in case of a tie vote and only for the purpose of breaking the tie. The members of the Greenville Utilities Commission are authorized to fix their own salaries provided, however, that said salaries shall not exceed one hundred fifty dollars (\$150.00) per month for the members and two hundred fifty dollars (\$250.00) per month for the Chair provided, however, the City Council may, at its own discretion, increase these caps from time to time as is appropriate to reflect inflation, and provided, however, the City Manager shall receive no pay as a member of the Greenville Utilities Commission other than his or her salary as City Manager. The Greenville Utilities Commission shall meet at least once each month at a designated time and place unless the Chair designates some other meeting time and so notifies the other members of the Greenville Utilities Commission. The Greenville Utilities Commission and the Greenville City Council shall meet at least once each year to discuss mutual interests of the City of Greenville and the Greenville Utilities Commission. Minutes shall be kept for all regular meetings of the Greenville Utilities Commission.

Sec. 5. The Greenville Utilities Commission shall have entire supervision and control of the management, operation, maintenance, improvement, and extension of the public utilities of the City, which public utilities shall include electric, natural gas, water, and sewer services, and shall fix uniform rates for all services rendered;

provided, however, that any person affected by said rates may appeal from the decision of the Greenville Utilities Commission as to rates to the City Council. With approval by the City Council, the Greenville Utilities Commission may undertake any additional public enterprise service which may lawfully be operated by a municipality.

Sec. 6. The Greenville Utilities Commission shall employ a competent and qualified General Manager whose duties shall be to supervise and manage the said public utilities, subject to the approval of the Greenville Utilities Commission. The General Manager, under the direction of and subject to the approval of the Greenville Utilities Commission, shall cause the said utilities to be orderly and properly conducted; the General Manager shall provide for the operation, maintenance, and improvement of utilities; the General Manager shall provide for the extension of all utilities, except sewer extensions made beyond the area regulated by the City of Greenville are subject to the approval of the City Council, and shall furnish, on application, proper connections and service to all citizens and inhabitants who make proper application for the same, and shall in all respects provide adequate service for the said utilities to the customers thereof; the General Manager shall attend to all complaints as to defective service and shall cause the same to be remedied, and otherwise manage and control said utilities for the best interests of the City of Greenville and the customers receiving service, and shall provide for the prompt collection of all rentals and charges for service to customers and shall promptly and faithfully cause said rentals and charges to be collected and received, all under such rules and regulations as the Greenville Utilities Commission shall, from time to time, adopt and in accordance with the ordinances of the City of Greenville in such case made and provided.

Sec. 7. All monies accruing from the charges or rentals of said utilities shall be deposited into the appropriate enterprise fund of the Greenville Utilities Commission and the Greenville Utilities Commission's Director of Finance shall keep an account of the same. The Greenville Utilities Commission shall at the end of each month make a report to the City Council of its receipts and disbursements; the Greenville Utilities Commission shall pay out of its receipts the cost and expense incurred in managing, operating, improving, maintaining, extending, and planning for future improvements and expansions of said utilities; provided, however, that should the funds arising from the charges and rentals of said utilities be insufficient at any time to pay the necessary expenses for managing, operating, improving, and extending said utilities, then and in that event only, the City Council of the City of Greenville shall provide and pay into the appropriate enterprise fund of the Greenville Utilities Commission a sum sufficient, when added to the funds that have accrued from the rents and charges, to pay the costs and expenses of managing, operating, improving, maintaining, extending, and planning for future improvements and expansions of said utilities; the Greenville Utilities Commission shall pay the principal on all such funds provided by the City Council with interest thereon; provided, further, that the Greenville Utilities Commission shall annually transfer to the City, unless reduced by the City Council, an amount equal to six percent (6%) of the difference between the electric and natural gas system's net fixed assets and total bonded indebtedness plus annually transfer an amount equal to fifty percent (50%) of the Greenville Utilities Commission's retail cost of service for the City

of Greenville's public lighting. Public lighting is defined herein to mean City of Greenville street lights and City of Greenville Parks and Recreation Department recreational outdoor lighting. The preparation of a joint financial audit of the City of Greenville and the Greenville Utilities Commission operations by a single auditing firm is intended under the provisions of this charter and existing North Carolina statutes.

Sec. 8. In compliance with the time requirements of Chapter 159 of the General Statutes, the Greenville Utilities Commission shall prepare and submit to the City Council, for approval, a budget for the coming year showing its estimated revenue, expenses, capital expenditures, debt service, and turnover to the City of Greenville. In addition, the budget ordinance must identify construction projects of the Greenville Utilities Commission which include individual contracts in excess of one-half of one percent ($\frac{1}{2}\%$) of the Greenville Utilities Commission's annual budget. City Council approval of the Greenville Utilities Commission's budget will constitute approval of projects so identified and the contracts contained therein. Contracts in excess of one-half of one percent ($\frac{1}{2}\%$) of the Greenville Utilities Commission's annual budget not so identified and approved in the budget ordinance will require separate City Council approval.

Sec. 9. The Greenville Utilities Commission shall approve the employment and remuneration of all officers, agents, independent contractors, and employees necessary and requisite to manage, operate, maintain, improve, and extend the service of said utilities. It is, however, the intention of this Charter that the Greenville Utilities Commission and the City of Greenville will implement and maintain mutual pay plans, personnel policies, and benefits for their respective employees. The Greenville Utilities Commission may require bond in such sum as it may deem necessary, which shall be approved by the City Council, of all officers, agents, and employees having authority to receive money for the Greenville Utilities Commission. The Greenville Utilities Commission shall have the authority to name and designate a person in its employ as secretary of the Greenville Utilities Commission.

Sec. 10. The Greenville Utilities Commission shall have authority at all times to discharge and remove any officer, agent, independent contractor, or employee of the Greenville Utilities Commission.

Sec. 11. All laws and clauses of laws in conflict with this act are hereby repealed, expressly including Chapter 146 of the Public-Local Laws of 1941, entitled "AN ACT TO PROVIDE A PERMANENT UTILITIES COMMISSION FOR THE CITY OF GREENVILLE, IN PITT COUNTY, AND TO REPEAL CHAPTER TWO HUNDRED AND ELEVEN OF THE PRIVATE LAWS OF ONE THOUSAND NINE HUNDRED AND FIVE, AND AMENDMENTS THERETO, RELATING TO THE WATER AND LIGHT COMMISSION OF THE CITY OF GREENVILLE.", except that this act does not revive any act repealed by that act.

The purpose of this act is to revise the charter of the Greenville Utilities Commission and to consolidate herein certain acts concerning the Greenville Utilities Commission. It is intended to continue without interruption those provisions of prior acts which are consolidated into this act so that all rights and liabilities that have accrued are preserved and may be enforced. This act shall not be deemed to repeal,

modify, or in any manner affect any act validating, confirming, approving, or legalizing official proceedings, actions, contracts, or obligations of any kind.

No provision of this act is intended nor shall be construed to affect in any way any rights or interest, whether public or private:

- (1) Now vested or accrued in whole or in part, the validity of which might be sustained or preserved by reference to law to any provisions of law repealed by this act.
- (2) Derived from or which might be sustained or preserved in reliance upon action heretofore taken pursuant to or within the scope of any provisions of law repealed by this act.

All existing ordinances of the City of Greenville and all existing rules and regulations of the Greenville Utilities Commission not inconsistent with provisions of this act shall continue in full force and effect until repealed, modified, or amended.

No action or proceeding of any nature, whether civil or criminal, judicial or administrative, or otherwise pending at the effective date of this act by or against the City of Greenville or the Greenville Utilities Commission shall be abated or otherwise affected by the adoption of this act. If any provisions of this act or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this act which can be given effect without the invalid provision or application, and to this end the provisions of this act are declared to be severable.

Sec. 12. This act is effective upon ratification.

In the General Assembly read three times and ratified this the 7th day of July, 1992.

James C. Gardner
President of the Senate

Daniel Blue, Jr.
Speaker of the House of Representatives

BYLAWS OF THE GREENVILLE UTILITIES COMMISSION

These Bylaws are adopted by the Greenville Utilities Commission to implement its Charter and to establish basic rules of organization, process and procedure and to provide for the efficient and effective conduct of public business for the benefit of the ratepayers.

To The Extent The Terms & Conditions Of These Bylaws Conflict With the Terms & Conditions of The Charter, The Charter Shall Govern.

- I. Name: The name of the Commission shall be: The Greenville Utilities Commission.
- II. Individual Responsibility: Commission members have responsibility over utilities' affairs when acting as a body appropriately called to session. To request additional information concerning the functions of the Greenville Utilities Commission, Board members should contact the General Manager/CEO.
- III. Board Membership
 - A. Number of Members: The Greenville Utilities Commission shall consist of eight (8) members, all appointed by the Greenville City Council. Two of these appointees are nominated by Pitt County Board of Commissioners.
 - B. Commission Seats: Of the eight (8) members, six (6) members shall be bona fide residents of the City of whom one shall be the City Manager of Greenville, and two of whom shall be bona fide residents of Pitt County but residing outside the city limits of Greenville, who shall be customers of the Greenville Utilities Commission.
 - C. Vacancies on the Commission: In the event a Greenville Utilities Commissioner resigns, dies, or otherwise becomes incapable of performing his or her duties, at any regular or special meeting of the City Council, the City Council shall appoint, according to the same process described herein for regular appointments, a Greenville Utilities Commissioner to fill the unexpired term.
 - D. New members to the Board are required to participate in orientation and training sessions as scheduled by the General Manager/CEO. Orientation shall include such activities as:
 - 1. Workshops for new Board members conducted by the American Public Power Association.
 - 2. Discussions and visits with the General Manager/CEO, General Counsel, and other members of the staff.

3. Provision of printed and audiovisual materials on Greenville Utilities Commission and copies of administrative policies and procedures.

IV. Organization

- A. The Greenville Utilities Commission each year shall elect its officers on the first regularly scheduled meeting of the Commission on or after July 1 at which a quorum is present. Meetings are scheduled for the third Thursday in each month at 12:00 noon.
- B. The officers of the Commission shall be a Chair, a Chair-Elect and a Secretary, elected in that order for a term of one (1) year. The General Manager/CEO shall preside while a new Chair is being elected.
- C. Vacancies in the office of Chair, Chair-Elect or Secretary occurring during the year shall be filled by the Commission at its discretion.

V. Powers and Duties of the Board

The Powers and Duties of the Board shall include but not be limited to the following:

- A. The Greenville Utilities Commission shall have entire supervision and control of the management, operation, maintenance, improvement, and extension of the public utilities of the City, which public utilities shall include electric, natural gas, water, and sewer services, and shall fix uniform rates for all services rendered; provided, however, that any person affected by said rates may appeal from the decision of the Greenville Utilities Commission as to rates to the City Council. With approval by the City Council, the Greenville Utilities Commission may undertake any additional public enterprise service which may lawfully be operated by a municipality (Reference Charter Section 5).
- B. The Board shall discharge its duties and responsibilities as required by its Charter or otherwise imposed by law.
- C. The Board shall employ a General Manager/CEO whose duties shall be to supervise and manage the operations of the Greenville Utilities Commission, subject to the approval of the Board of Commissioners of the Greenville Utilities Commission, as provided in Section 6 of the Charter.
- D. The Board shall annually evaluate the performance of the General Manager/CEO as its Chief Executive Officer (CEO).
- E. Upon the recommendation of the General Manager/CEO, the board shall employ, an attorney to give counsel on matters of legal concern to the Greenville Utilities Commission. The attorney shall represent the Commission on most matters, except that the Commission may hire other expertise as warranted on a case by case basis. The General Manager/CEO shall annually review the performance and services of the General Counsel.

- F. The Board shall annually review its performance. An annual review may consist of a written review and/or survey by Board members and/or a review with or by the General Manager/CEO.

VI. Duties of Officers

- A. The Chair shall preside at Board meetings. The Chair, in consultation with the Secretary and General Manager/CEO, shall review the draft agenda of regular and special meetings of the Board.
- B. The Chair shall appoint committees and designate the chairs unless otherwise directed by majority vote of the Board in session.
- C. The Chair, subject to the approval of the Commission, shall have the authority to execute any official document for and on behalf of the Commission.
- D. The Chair shall not be entitled to vote on any proposition before the Greenville Utilities Commission except in case of a tie vote and only for the purpose of breaking the tie.
- E. The Chair shall be the official spokesperson for the Board and will make, either in person or through the General Manager/CEO, every effort to communicate the Board's decision to the community through the media and any other means available.
- F. In the absence of the Chair, it shall be the duty of the Chair-Elect to preside at meetings of the Board and assume authority of the Chair.
- G. The Secretary shall record minutes of meetings and hearings and distribute minutes in advance for review and approval.
- H. It shall be the responsibility of the Secretary to maintain official minutes and records of Board proceedings and actions. Minutes may be examined by any interested citizen under the supervision of the Secretary or the Secretary's designee. Consistent with the purpose of Closed Sessions, minutes of these meetings shall be separately maintained by the Secretary. Minutes of Closed Sessions may not be examined by interested citizens except as provided by law.
- I. The Secretary shall be responsible for the proper maintenance of official documents including but not limited to Board bylaws, Board policies, and Board decisions.
- J. The Secretary shall discharge any other duties or responsibilities required by law or otherwise imposed upon the Secretary of the Board.
- K. In the absence of the Secretary, it shall be the duty of the Chair-Elect to assume duties of the Secretary.

VII. Committees & Appointments

- A. An Executive Committee composed of the Board Chair, Chair-Elect, Past-Chair (when continuing to serve on the Board) and Secretary will work with the Greenville Utilities Commission staff on policy issues, represent Greenville Utilities Commission in joint discussions on potential growth and regionalization and provide for continuity of knowledge for the chair position.
- B. On an annual basis, the Chair shall appoint two members to a Joint Pay & Benefits Committee to meet jointly with a City Council Joint Pay & Benefits Committee to make recommendations for employee benefits and compensation issues for the upcoming fiscal year. These two members should include at least one member (if available) that served the previous year.
- C. On an annual basis, the Chair shall appoint 3–4 members to serve in conjunction with the Board Chair, on a Finance/Audit Committee to provide “policymaker” input to staff and auditors on the enhancement or implementation of financial procedures or issues. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- D. On an annual basis, the Chair shall appoint 3–4 members to serve in conjunction with the Board Chair on an Economic Development, Marketing and Public Relations Committee to provide policymaker input to staff and consultants in the development of criteria, guidelines, and strategies for the economic development of Pitt County and report to the Board of Commissioners as appropriate. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- E. On an annual basis, the Chair shall appoint 3-4 members to serve in conjunction with the Board Chair on a Legal and Legislative Committee to provide policymaker input to staff on legal and legislative matters that may impact the operations and business of the Commission and report to the Board of Commissioners as appropriate. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- F. Ad Hoc Committees of the Board shall be appointed annually by the Chair, as needed, and shall function until such time as their purpose has been accomplished. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- G. The Board shall appoint an Executive Secretary and Assistant Executive Secretary from the staff. These positions are normally held by the Executive Assistant to the General Manager/CEO and Director of Financial Services and Accounting, respectively.

VIII. Methods of Operation

- A. Board Meetings: The Board shall regularly meet on the third Thursday of each month to consider its business. Notice of the meeting and its agenda shall be made available to the media as provided by law. Other meetings, including special sessions, emergency sessions or workshop sessions may be held as needed and must follow notification provisions as described by law.

- B. Agendas: Before actions by the Board are requested or recommended, the Board should be provided with documentation to assist members in reaching decisions consistent with established goals and policies. To request additional information, Board members shall contact the General Manager/CEO. The Agenda for regular monthly meetings shall be as follows:
1. Call to order and ascertain the presence of a quorum
 2. Approval of the minutes for the previous month's meetings
 3. Any additions or deletions and acceptance of the (revised) agenda
 4. Presentations of awards and recognition of outstanding achievement
 5. Acceptance of the financial statement for the previous month
 6. Award of Bids
 7. Other items requiring action by the Board
 8. Informational items
 9. General Manager/CEO's report – This portion of the meeting is set aside for the General Manager/CEO's reports on any item of information which he wishes to present to the Board.
 10. Board Chair remarks
 11. Board members' remarks
 12. Closed Session, if required
 13. Notice of next regular or special meeting
 14. Adjournment
- C. Quorum: The Greenville Utilities Commission may only conduct business in a regular, emergency or special meeting attended by a quorum of the Board. A quorum shall consist of five (5) Board members, who are either physically present or able to participate by telephone or video-conference or other electronic means.
- D. Conduct of Meetings: Meetings shall be conducted in accordance with the Board's Bylaws and otherwise by the most recent edition of Robert's Rules of Order.
- E. Voting: The Chair of the Board shall determine the vote of any motion by asking each member to respond by voice vote or if necessary, a show of hands may be required.

1. Each member of the Board, except the Chair, shall have one vote on any recommendation, motion, proposal, or any other action item coming before the Board.
 2. Each member, other than the Chair, must vote unless excused by the remaining members. A member who wishes to be excused from voting shall so inform the Chair who shall take a deciding vote of the remaining members present. No member shall be excused from voting except on matters involving his/her own financial interest or official conduct. In other cases, a failure to vote by a member who is physically present or has withdrawn without being excused by a majority vote of the remaining members present, shall be recorded as an affirmative vote.
- F. Closed Sessions: Closed Sessions may be called upon a motion made and adopted at an open session for any of those permitted purposes described in Section 143-318 of the General Statutes of N.C., commonly known as the "Open Meetings Law", as amended from time to time. The motion shall state the purpose of the Closed Session and must be approved by the vote of a majority of those members present.
- G. Board Members' Compensation and Reimbursement: Members of the Greenville Utilities Commission shall receive compensation for performance of official utility business at the rate of \$200 per month. The Chair shall receive \$350.00 per month. The City Council may, at its own discretion, increase these caps from time to time as is appropriate to reflect inflation. The City Manager shall receive no compensation as a member of the Greenville Utilities Commission.
- H. Public Hearings: The Greenville Utilities Commission believes that from time to time additional public opinion is necessary. This opinion is generally sought through the use of a public hearing. When such hearings are scheduled, the Greenville Utilities Commission will ensure that the date, time, and location are properly advertised well in advance of the hearing date. The Commission will receive comments and information at public hearings but not take any formal action during the public hearing. The Commission will take under advisement comments offered at the public hearing and normally consider these comments for future action.
- I. Public Expression: Upon motion of any Commissioner, and approval by a majority of the Board, any ratepayer may be allowed to address the Board within the time restrictions (and upon such other conditions) as may be set by the Chair.
- IX. Change in Bylaws: These Bylaws may be amended from time to time. The procedure for amendment is by giving notice of the proposed amendments at a regularly scheduled Board meeting. The amendments will be considered at the next regularly scheduled Board meeting and must be approved by the vote of a majority of the members.

Adopted May 14, 1996
Revised June 11, 1996
Revised November 18, 1997

Revised June 9, 1998
Revised October 11, 1999
Revised July 18, 2000
Revised October 16, 2007
Revised November 18, 2008
Revised September 15, 2011
Revised August 21, 2014
Revised March 19, 2015
Revised November 16, 2017

MEMORANDUM

To: Members of the Board of Commissioners

From: _____, Commissioner/Board Member

Concerning: Statement of Reasons for Abstention from Board Action pursuant to N.C. Gen. Stat. § 138A-36(b)

Date: _____

Matter before the Board: _____

Briefly summarize reasons for abstention below:

(Signature of Board Member)

Motion To Go Into Closed Session

I move that we go into closed session to:

[Specify one of more of the following permitted reasons for closed sessions]

- ☐ prevent the disclosure of privileged information
 - ☐ under _____ of the North Carolina General Statutes or regulations.
 - ☐ under _____ of the regulations or laws of United States.

[N.C.G.S. § 143-318.11(a)(1)]
- ☐ prevent the premature disclosure of an honorary award or scholarship.
[N.C.G.S. § 143-318.11(a)(2)]
- ☐ consult with our attorney
 - ☐ to protect the attorney-client privilege.
 - ☐ to consider and give instructions concerning a potential or actual claim, administrative procedure, or judicial action.
 - ☐ to consider and give instructions concerning a judicial action titled _____
v. _____.

[N.C.G.S. § 143-318.11(a)(3)]
- ☐ discuss matters relating to the location or expansion of business in the area served by this body.
[N.C.G.S. § 143-318.11(a)(4)]
- ☐ establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property.
[N.C.G.S. § 143-318.11(a)(5)]
- ☐ establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of an employment contract.
[N.C.G.S. § 143-318.11(a)(5)]
- ☐ consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.
[N.C.G.S. § 143-318.11(a)(6)]
- ☐ hear or investigate a complaint, charge, or grievance by or against a public officer or employee.
[N.C.G.S. § 143-318.11(a)(6)]
- ☐ plan, conduct, or hear reports concerning investigations of alleged criminal conduct.
[N.C.G.S. § 143-318.11(a)(7)]