



AGENDA

Regular Meeting – January 16, 2020
Board Room – 12:00 noon

Call to Order - Ascertain Quorum

12:00

[Chair Joel Butler]

Acceptance of the Agenda

[Chair Joel Butler]

Safety Brief

[Tony Cannon : Kevin Keyzer]

Recognition of iGrow Graduates

[Tony Cannon : Richie Shreves]

**Charlie Buck, Dustin Jenkins, Lee Eakes, Chris Rouse, Maurice Ampley, Cody Cratt,
Blake Horton, Chris Wallace, Corbin Congleton**

1. Approval of Minutes

[Chair Joel Butler]

Regular Meeting: December 19, 2019

2. Review of Monthly Financial Statement – December 31, 2019

[Jeff McCauley]

3. Authorization for the General Manager/CEO to Execute a Contract Amendment to the Architectural/ Engineering Contract for the New Operations Center Campus with CT Consultants

[Tony Cannon]

Information Items

4. General Manager's Report

[Tony Cannon]

5. Board Chair's Remarks/Report

[Chair Joel Butler]

6. Board Members' Remarks

[Board]

Notice of Upcoming Meetings/Functions:

[Chair Joel Butler]

GUC Regular Meeting, Thursday, February 20, 2020, 12:00 noon, Board Room

Closed Sessions

N.C.G.S. 143-318.11(a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

N.C.G.S. 143-318.11(a)(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment.

7. Weather permitting, tour of new operations center will be provided

Adjournment

[Chair Joel Butler]

1:00



Agenda Item # 1

Meeting Date: January 16, 2020

Item:	Approval of Minutes
Contact:	Amy Wade
Explanation:	Regular Minutes: December 19, 2019
Strategic Plan Elements:	<p>Strategic Themes:</p> <ul style="list-style-type: none">• Exceptional Customer Service• Shaping Our Future <p>Objectives:</p> <ul style="list-style-type: none">• Exceeding customer expectations• Embracing change to ensure organizational alignment and efficiency <p>Core Values:</p> <ul style="list-style-type: none">• Exceed customers' expectations• Support the community• Deliver reliable services
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	Approval of minutes as presented or amended

GREENVILLE UTILITIES COMMISSION

GREENVILLE, NORTH CAROLINA

Thursday, December 19, 2019

The Board of Commissioners of the Greenville Utilities Commission met in the Greenville Utilities Board Room in regular session at 12:00 noon with the following members, and others present, and Chair Butler presiding.

Commission Board Members Present:

Joel Butler, Chair	Minnie J. Anderson
Parker Overton, Chair-Elect	Kelly L. Darden, Jr.
Tommy Stoughton, Secretary	Peter Geiger
Ann E. Wall	Lindsey Griffin

Commission Staff Present:

Chris Padgett	Kevin Keyzer	Robby Bright
Jeff McCauley	Jonathan Britt	Tanya Brown
Phil Dixon	Lou Norris	Cody Cratt
Keith Jones	Kristen Jarman	Monica Dixon
George Reel	Durk Tyson	Tammy Forrest
Anthony Miller	Jason Manning	Ryan Gregory
Randy Emory	JoEllen Gay	Alton Hardee
Richie Shreves	Carl Smith	Tracy Hodges
Steve Hawley	Greg Roberson	Kyle Meeks
Tony Godwin	Corey Mills	Natalie O'Neal
David Springer	Bryon Orr	Eric Phillips
John Worrell	Kyle Meeks	Karen Preston
Scott Mullis	Travis Lancaster	Robert Veale
Amy Wade	Steve Hedgepeth	Dillon Wade
	Mashan Arthur	

Others Present:

Rick Smiley, City Council; Ginger Livingston, The Daily Reflector; and Lisa Stokes, Scottie Barker, Brian Holiday, Chasity McCurdy, Aron Daniels, Kellie Vicars, Bill Hopper, Ashby Tarkington, and Tiana Berryman, Chamber Leadership Institute Participants.

Chair Butler called the meeting to order and Mr. Stoughton ascertained that a quorum was present.

ACCEPTANCE OF THE AGENDA

Mr. Phil Dixon, General Counsel, stated that there is not a need for the closed sessions listed on the Agenda and he asked to have the agenda amended by removing the closed sessions. A motion was made by Ms. Wall, seconded by Mr. Darden, to accept the agenda as amended. The motion carried unanimously.

SAFETY BRIEF

Mr. Chris Padgett, Chief Administrative Officer, called upon Kevin Keyzer, Risk and Facilities Manager, to provide the safety brief. Mr. Keyzer explained the plan of action should there be an emergency at today's meeting.

Recognition of the North Carolina American Water Works Association and Water Environment Association (NC AWWA-WEA) Operations Challenge Team

Mr. Randy Emory, Director of Water Resources, introduced Jason Manning, WWTP Superintendent. Mr. Manning announced that GUC had its first team participate in the Wastewater Treatment Plant Operations Challenge at the State Conference in Raleigh this year. The team, Smooth Operators, included Pump Station Maintenance Crew Leader Corey Mills along with Operators Bryon Orr, Kyle Meeks, Travis Lancaster, and Steve Hedgepeth. The team placed third overall.

Recognition of iLead Graduates

Mr. Chris Padgett, Chief Administrative Officer, stated that the iLead program, implemented in 2016, was part of the succession management strategy to plan for GUC’s future leadership. Sixteen employees were selected for the fourth iLead class. Mr. Padgett introduced Richie Shreves, Director of Human Resources. Ms. Shreves reviewed the qualifications to be selected in the program and added that the applicants completed an application, assessment and panel interview. Of the 16 selected, there was a mix of participants from entry level, mid-level and upper level. Ms. Shreves shared that the group was divided into four teams, each preparing a final project that was presented to the Management Team in November. A representative from each team provided a brief overview of their project. Ms. Shreves congratulated the 2019 iLead class.

The 2019 iLead Class Graduates are as follows:

Mashan Arthur	Staff Support Specialist II
Robby Bright	Natural Gas Supply Analyst I
Tanya Brown	Accounting Technician II
Cody Cratt	Pipe Layer III
Monica Dixon	Senior Administrative Assistant
Tammy Forrest	Revenue Protection Specialist
Ryan Gregory	WTP Lead Operator
Alton Hardee	Gas Systems Crew Leader I
John Hart	WR Systems Maintenance Crew Leader (absent)
Tracy Hodges	Staff Support Specialist III
Kyle Meeks	WWTP Operator III
Natalie O’Neal	Administrative Assistant
Eric Phillips	Gas Compliance Coordinator
Karen Preston	Industrial Pretreatment Specialist
Robert Veale	WTP Instrumentation Control and Maintenance Crew Leader
Dillon Wade	Gas Engineer II

APPROVAL OF MINUTES (Agenda Item 1)

A motion was made by Mr. Overton, seconded by Mr. Griffin, to approve the November 21, 2019 Regular Meeting minutes as presented. The motion carried unanimously.

REVIEW OF MONTHLY FINANCIAL STATEMENT – November 30, 2019 (Agenda Item 2)

November 30, 2019 Financial Statement:

Key financial metrics for the combined funds for the period ending November 30, 2019:

Operating Cash:	\$84,774,844	Days of Cash on Hand:	142
Less Current Liabilities	<u>(\$19,683,479)</u>		
Fund Balance:	\$65,091,365		
Fund Balance Available for Appropriation:	25.0%	Days of Cash on Hand After Liabilities:	109
Average Investment Yield:	1.98%		

Fund Equity/Deficit Before Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$839,386	\$975,295	\$613,570	\$1,717,509	\$1,797,616	\$4,788,066
Water	\$717,368	\$889,742	(\$201,726)	\$3,822,590	\$2,935,517	\$1,362,472
Sewer	\$574,650	\$186,509	\$474,229	\$3,216,504	\$578,124	\$2,340,917
Gas	\$1,056,701	(\$56,958)	\$710,861	(\$135,114)	(\$1,520,103)	\$5,536
Combined	\$3,188,105	\$1,994,588	\$1,596,934	\$8,621,489	\$3,791,154	\$8,496,991

Fund Equity/Deficit After Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$590,499	\$990,698	\$63,570	\$1,300,847	\$1,874,634	\$4,238,066
Water	\$180,204	\$492,473	(\$447,559)	\$1,676,755	\$949,172	\$133,307
Sewer	\$274,650	\$117,501	\$74,229	\$2,016,225	\$233,084	\$1,407,585
Gas	\$1,056,701	(\$43,956)	\$710,861	(\$177,048)	(\$1,455,093)	\$5,536
Combined	\$2,102,054	\$1,556,716	\$401,101	\$4,816,779	\$1,601,797	\$5,784,494

Jeff McCauley, Chief Financial Officer, provided a presentation on the Financial Statement for November 30, 2019.

The weather impact for the month of November indicated that the heating degree days were higher than November 2018. The November rainfall was 3.26 inches which was less than last year. The portfolio earned 1.98% for the month of November.

Overall year-to-date results through the end of November remain stable. The Electric Rate Stabilization Reserves are approximately \$24.1 million, and the Gas Rate Stabilization Reserves are \$1.6 million. The Operating Reserves are 142 Days Cash on Hand, and Renewals and Replacements Reserves are approximately \$2.6 million. The Capital Project Funds Reserved for Existing and Future Capital Projects are approximately \$34.9 million.

A motion was made by Mr. Overton, seconded by Mr. Stoughton, to accept the Financial Statement for November 30, 2019. The motion carried unanimously.

RECOMMENDED PURCHASE OF REAL PROPERTY FOR THE OLD TAR ROAD GATE STATION AS PART OF THE HIGH-PRESSURE MULTIPLE GAS FACILITIES PROJECT (GCP10099) (Agenda Item 3)

Mr. Anthony Miller, Director of Gas Systems, introduced Durk Tyson, Gas Systems Engineer. Mr. Tyson stated that Greenville Utilities Commission has identified a property suitable for the location of the Old Tar Road Gate Station to be constructed as part of the High-Pressure Multiple Gas Facilities Project (GCP10099).

The recommended property for purchase is located on the west side of Old Tar Road, approximately 1,135’ south of the intersection with Laurie Ellis Road. The parcel is contiguous to Piedmont Natural Gas’ easement for their Transmission Line 439 that is currently under construction. The property is owned by the Pedro Balderas Trust (dated May 19, 2015, and any amendments thereto). The owners have agreed to sell the property for \$25,000 which is slightly less than the appraised value for the site.

RESOLUTION OF GREENVILLE UTILITIES COMMISSION
OF THE CITY OF GREENVILLE, NORTH CAROLINA,
AUTHORIZING THE ACQUISITION OF PROPERTY
FOR A NATURAL GAS GATE STATION

WHEREAS, Piedmont Natural Gas has recently purchased easements to relocate its Main Gas Line from its current location which runs through the City of Greenville, to south of Greenville near Old Tar and Laurie Ellis Roads; and

WHEREAS, such relocation makes it necessary for Greenville Utilities Commission ("Commission") of the City of Greenville ("City"), North Carolina, to also relocate its natural gas facilities in this area; and

WHEREAS, such relocation requires the acquisition of property for the installation of a new gas main connection from a proposed gas gate station; and

WHEREAS, Commission has identified certain property that it deems suitable for the location of what is to be called the "Old Tar Road Gate Station" which is to be constructed as part of the High-Pressure Multiple Gas Facilities Project (GCP10099); and

WHEREAS, such property is located on the west side of Old Tar Road approximately 1,135 feet south of the intersection with Laurie Ellis Road and is contiguous to the Piedmont Natural Gas easement for its transmission line 439 that is currently under construction; and

WHEREAS, such property is currently owned by the Pedro Balderas Trust (dated May 19, 2015, and any amendments thereto) which has agreed to sell the subject property to the City for the use and benefit of Commission for \$25,000.00; and

WHEREAS, an independent appraisal has determined \$25,000.00 to be a fair price for such property; and

WHEREAS, the acquisition of such property is deemed to be in the best interest of the rate payers of Commission and the taxpayers of the City; and

WHEREAS, Section 160A of the General Statutes of North Carolina authorizes acquisition of real property for such purposes; and

WHEREAS, the acquisition of real property for such purposes requires approval of both Commission and the City Council of the City.

WHEREFORE, THE BOARD OF COMMISSIONERS OF GREENVILLE UTILITIES COMMISSION RESOLVES THAT:

1. The purchase of the subject property for \$25,000.00 is hereby approved by Commission.
2. Commission recommends to the City Council of the City that it authorize such acquisition for the agreed upon sales price of \$25,000.00 and authorize the appropriate officials to execute any necessary documentation to complete such purchase.

Adopted this the _____ day of _____, 2019.

By _____
/s/ Joel Butler, Chair

ATTEST:

/s/ Tommy Stoughton, Secretary

RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF GREENVILLE, NORTH CAROLINA,
AUTHORIZING THE ACQUISITION
OF PROPERTY FOR A NATURAL GAS GATE STATION

WHEREAS, Piedmont Natural Gas has recently purchased easements to relocate its Main Gas Line from its current location which runs through the City of Greenville, to south of Greenville near Old Tar and Laurie Ellis Roads; and

WHEREAS, such relocation makes it necessary for Greenville Utilities Commission ("Commission") of the City of Greenville ("City"), North Carolina, to also relocate its natural gas facilities in this area; and

WHEREAS, such relocation requires the acquisition of property for the installation of a new gas main connection from a proposed gas gate station; and

WHEREAS, Commission has identified certain property that it deems suitable for the location of what is to be called the "Old Tar Road Gate Station" which is to be constructed as part of the High-Pressure Multiple Gas Facilities Project (GCP10099); and

WHEREAS, such property is located on the west side of Old Tar Road approximately 1,135 feet south of the intersection with Laurie Ellis Road and is contiguous to the Piedmont Natural Gas easement for its transmission line 439 that is currently under construction; and

WHEREAS, such property is currently owned by the Pedro Balderas Trust (dated May 19, 2015, and any amendments thereto) which has agreed to sell the subject property to the City for the use and benefit of Commission for \$25,000.00; and

WHEREAS, an independent appraisal has determined \$25,000.00 to be a fair price for such property; and

WHEREAS, the acquisition of such property is deemed to be in the best interest of the rate payers of Commission and the taxpayers of the City; and

WHEREAS, Section 160A of the General Statutes of North Carolina authorizes acquisition of real property for such purposes; and

WHEREAS, the acquisition of real property for such purposes requires approval of both Commission and the City Council of the City.

WHEREFORE, THE CITY COUNCIL OF THE CITY OF GREENVILLE RESOLVES THAT:

1. The appropriate City Officials are hereby authorized to execute the appropriate documentation necessary to complete the purchase of the subject property for the sales price of \$25,000.00 as agreed upon between Commission and owner, the Pedro Balderas Trust (dated May 19, 2015, and any amendments thereto).

Adopted this the _____ day of _____, 2020.

CITY OF GREENVILLE

By: _____
/s/ P. J. CONNELLY, MAYOR

ATTEST:

/s/ VALERIE SHIUWEGAR, CITY CLERK

[SEAL]

Upon discussion, a motion was made by Mr. Overton, seconded by Mr. Griffin, to adopt the resolution approving the purchase of real property for a new gas gate station for \$25,000, recommend to the City Council of the City of Greenville approval of the purchase and authorize the appropriate officials to execute the necessary documentation to complete such purchase. The motion carried unanimously.

CONSIDERATION OF A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE U.S. ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) FOR A DISASTER RELIEF ACT OF 2019 GRANT FOR THE WASTEWATER TREATMENT PLANT CLARIFIER REPLACEMENT PROJECT (Agenda Item 4)

Mr. Randy Emory, Director of Water Resources, stated that on June 3, 2019, Congress passed H.R. 2157, Additional Supplemental Appropriations for Disaster Relief Act of 2019. The Act appropriated \$600M in funding for necessary expenses related to flood mitigation, disaster relief, long-term recovery, and restoration of infrastructure in areas that received a major disaster designation as a result of Hurricanes Florence and Michael, as well as other natural disasters occurring in calendar years 2018 and 2019. This money is made available in the form of grants through the Department of Commerce Economic Development Administration (EDA). Pitt County was made eligible for this EDA grant funding as part of a FEMA Disaster Declaration as of November 15, 2018 based on Hurricane Florence.

GUC was notified by the Mid-East Commission that GUC's Wastewater Treatment Plant Clarifier Replacement Project is eligible to receive up to \$6M in grant funding based on the criteria in place for the grants. The EDA grant is limited to 80% of the project cost and would therefore require a 20% GUC funding match.

Staff has prepared the required Preliminary Engineering Report (PER), Environmental Narrative Document and is in the process of receiving Beneficiary Forms and letters from local industries in support of the grant application. The Mid-East Commission is working on compiling the grant application for submission to the EDA.

In order to move ahead with this application, it is necessary for the Board to authorize the appropriate officials to make application for the EDA grant. The resolution will also grant approval for accepting the award of an EDA Grant for the Clarifier Replacement Project.

In addition, the EDA requires that the City of Greenville be a co-applicant for this grant application. A recommendation to the City Council is contained in the attached resolution.

RESOLUTION AUTHORIZING THE APPROPRIATE GREENVILLE UTILITIES COMMISSION OFFICIALS TO MAKE APPLICATION FOR, AND ACCEPT AWARD OF, A US ECONOMIC DEVELOPMENT ADMINISTRATION (USEDA) GRANT FOR THE WWTP NEW CLARIFIER PROJECT; AND REQUESTING THE CITY COUNCIL OF THE CITY OF GREENVILLE NORTH CAROLINA AUTHORIZE THE CITY TO BE A CO-APPLICANT

WHEREAS, in accordance with Chapter 861 of the 1992 Session Laws of North Carolina, the Greenville Utilities Commission, of the City of Greenville, North Carolina, a body politic duly chartered by the State of North Carolina, in Pitt County, North Carolina, (the "Commission") has been created for the proper management of the public utilities of the City of Greenville, North Carolina (the "City"), which shall include an electric system, a natural gas system, a sanitary sewer system, and a water system (collectively, the "Combined Enterprise System") within and without the corporate limits of the City, with responsibility for the entire supervision and control of the management, operation, maintenance, improvement and extension of the public utilities; and

WHEREAS, the Commission has determined that it is necessary to acquire and construct certain improvements to the Combined Enterprise System (collectively, the "Additional Improvements"); and

WHEREAS, the Commission desires to proceed with an application for an Economic Development Administration (EDA), Grant (the "Grant") for the Additional Improvements; and

WHEREAS, the intent of the Commission is to accept such grant if awarded;

WHEREAS, the City Council has requested the Commission to advise the City Council as to whether the Commission approves applying for and accepting the award of an EDA Grant;

NOW, THEREFORE, THE GREENVILLE UTILITIES COMMISSION DOES HEREBY DETERMINE AND RESOLVE, as follows:

Section 1. The Commission hereby approves applying for and accepting the award of an EDA Grant for the additional improvements.

Section 2. The Commission hereby agrees to undertake and be responsible for those actions which are necessary for such application and for accepting such EDA Grant.

Section 3. The Commission hereby requests to the City Council that the City Council adopt a Resolution designating the City of Greenville as a Co-Applicant with respect to applying for and accepting an Economic Development Administration Grant.

Section 4. The General Manager/CEO of the Commission and such other officers of the Commission as may be appropriate are hereby authorized to apply to the EDA for the Grant.

Section 5. The General Manager/CEO of the Commission and such other officers of Commission as may be appropriate are hereby authorized and directed to accept and execute the award of such Grant.

Section 6. The officers, agents and employees of the Commission are hereby authorized and directed to do all acts and things required of them by the provisions of the application and award of the Grant.

Section 7. Any and all actions heretofore taken by the Commission and the officers, agents, and employees of the Commission in connection with the transactions authorized and approved hereby and hereby ratified and confirmed.

Section 8. Any and all resolutions of the Commission or portions thereof in conflict with the provision of this Resolution are hereby repealed to the extent of such conflict.

Section 9. This resolution shall take effect immediately upon its adoption.

Adopted this the 19th day of December 2019.

/s/ Joel Butler
Chair

ATTEST:

/s/ Tommy Stoughton
Secretary

APPROVED AS TO FORM:

/s/ Phillip R. Dixon
Commission Attorney

RESOLUTION AUTHORIZING THE CITY OF GREENVILLE
TO BE A CO-APPLICANT WITH THE GREENVILLE
UTILITIES COMMISSION FOR A GRANT APPLICATION TO
THE US ECONOMIC DEVELOPMENT ADMINISTRATION
FOR THE WASTEWATER TREATMENT PLANT CLARIFIER
PROJECT

WHEREAS, the Greenville Utilities Commission (the “Commission”) has determined that it is necessary to acquire and construct certain improvements to the Combined Enterprise System (collectively the “Additional Improvements”); and

WHEREAS, the City of Greenville, North Carolina (the “City”) supports the Commission’s acquisition and construction of certain improvements to its combined enterprise system (collectively, the “Additional Improvements”); and

WHEREAS, the City desires to support the Commission in applying for an Economic Development Administration (EDA) Grant (the “Grant”) for the Additional Improvements by joining in such application as a co-applicant; and

WHEREAS, if the application is successful, the City approves Commission’s acceptance of the award of the Grant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENVILLE:

Section 1. The General Manager/CEO of the Commission and such other officers of the City and the Commission as may be appropriate are hereby authorized to apply to the EDA for the Grant.

Section 2. The General Manager/CEO of the Commission and such other officers of the City and the Commission as may be appropriate are hereby authorized and directed to accept and execute the award of such Grant.

Section 3. The officers, agents and employees of the City and Commission are hereby authorized and directed to do all acts and things required of them by the provisions of the award of the Grant.

Section 4. Any and all actions heretofore taken by the City and the Commission and the officers, agents, and employees of the City and the Commission in connection with the transactions authorized and approved hereby and hereby ratified and confirmed.

Section 5. Any and all resolutions of the City and the Commission or portions thereof in conflict with the provision of this Resolution are hereby repealed to the extent of such conflict.

Section 6. This resolution shall take effect immediately upon its passage.

Adopted this the __th day of _____, 2020.

/s/ P.J. Connelly
Mayor

ATTEST:

/s/ Valerie Shiuwegar
City Clerk

A motion was made by Mr. Overton, seconded by Mr. Darden, to adopt the resolution authorizing the submittal of an application to the U.S. Economic Development Administration for a Disaster Relief Act of 2019 Grant for the Wastewater Treatment Clarifier Replacement Project and recommend similar action by City Council. The motion carried unanimously.

AUTHORIZATION FOR GENERAL MANAGER/CEO TO APPROVE CHANGE ORDERS AND AMEND CONTRACTS FOR THE NEW OPERATIONS CENTER PROJECT UTILIZING AVAILABLE FUNDS WITHIN THE PROJECT’S APPROVED CAPITAL BUDGET (Agenda Item 5)

Mr. Chris Padgett, Chief Administrative Officer, reminded the Board that on February 21, 2019, the Board of Commissioners approved Barnhill Contracting Company’s Guaranteed Maximum Price for their defined scope of work on the New Operations Center.

Barnhill Contracting Company, the project’s Construction Manager at Risk (CMAR), began mobilization and site work in March 2019 and the project has now been underway for 10-months. As with any project of this size and complexity, items arise that must be reviewed and addressed in a timely manner by the owner, designer and CMAR in order to ensure that the project is not delayed. As an example, over the past two months seven such items have been identified and addressed that have resulted in a Change Order increasing the GMP by \$34,608.

These items include:

Item	Budget Impact
Bollard Protective Coverings	(\$5,026)
Credit Headers/Sills Framing	(\$31,100)
DEF Rough-In Only	\$22,667
Steel Deck Support PR 005 per RFI #94	\$6,042
Additional Bollards RFI 087	\$1,765
Building 3 Pier Column Wire Ties	\$4,211
Relocation of Transformer UT4	\$36,049
TOTAL	\$34,608

Recognizing the need to make quick decisions regarding these types of items, staff recommends that the Board of Commissioners authorize the General Manager/CEO to approve change orders and to amend associated contracts utilizing available funds within the approved capital project budget.

After discussion, a motion was made by Mr. Geiger, seconded by Mr. Stoughton, to authorize the General Manager/CEO to approve change orders and amend contracts for the New Operations Center up to \$100,000 for a single item and up to \$500,000 for a single change order, not to exceed the approved Capital Project Budget, and a monthly reporting of any changes, if any, to be provided to the Board. The motion carried unanimously.

CAPITAL PROJECT UPDATES (Agenda Item 6)

Mr. Chris Padgett, Chief Administrative Officer, provided an update on the progress of the New Operations Center project.

- The Engineering and Operations Building, building 2, has two stories framed out and sheathing wrapped around the structure. The HVAC work has begun.
- The Systems Support Building, building 3, has been structurally erected.
- The footings and foundation walls are being poured for the Stores Warehouse Building, building 4.
- The project is on schedule and within budget.

Mr. Padgett next provided a brief update on the Main Office renovation project. He stated that renovations on the first-floor former bank space have been completed, staff have relocated to the renovated area, and the entrance to Greene Street reopened for customers this week. Next, work in the old customer service side of the building will begin. Mr. Padgett stated that an optional tour of the new space will be provided after the Board meeting.

GENERAL MANAGER’S/CEO REPORT (Agenda Item 7)

1. Informational Reading

Recommendation, Statistical Data Report, Sewer Spill Tracking Report, Load Management Report, and PGA Report were provided.

The following Recommendation for Vendor Negotiations awarded by the General Manager/CEO during the past month was reported for information:

GREENVILLE UTILITIES COMMISSION

**RECOMMENDATION FOR VENDOR NEGOTIATIONS BASED ON PROPOSALS/DEMO
RECEIVED FOR UTILITY CUSTOMER SELF SERVICE PORTAL (UCSS) SOLUTION**

AUGUST 14, 2019 @ 3:00 PM

RECOMMENDATION FOR NEGOTIATIONS
Meridian*
Milestone
Origin
Accelerated Innovations
Aclara
Kubra
Level One
Paymentus
Smart Energy Water (SEW)

*Indicates recommended vendor to negotiate agreement based on their proposals/demos.

Load Management Report

The Duke Energy Progress (DEP) monthly peak occurred on November 14, 2019 for the hour ending at 7:00 a.m. GUC’s load management system was in full operation during this period. As a result, the estimated avoided demand costs amount to \$1,341,818.

2. Key Performance Indicators (KPIs)

The following KPIs highlighted for this month were provided in the dashboard format along with the corresponding scorecard:

- Duration of Electric Interruptions (SAIDI)
- Response Time to Water Leaks/Breaks
- Return on Assets
- Return on Equity

3. Commendations

The following are compliment records:

Ms. Shirley Peel, Gas Staff Support Specialist II, received a call from customer Diane Rodman. Ms. Rodman called to compliment David Moore, Utility Locator II, for demonstrating excellent customer service while locating the lines in her yard.

A message was received on the GUC Website: Amber Mikus wrote “The work of the on-call team for Sunday was exceptional! They were here in 30 minutes and went above and beyond to ensure the trouble wasn’t on Greenville Utilities’ end. They worked on each thing they could, trimmed growth around the pole, checked all connections, re-did connections, tested everything and were in no hurry. Grade A service”. The team included Cathy McGowan, Systems Dispatcher I; Jason Gaskins, Troubleshooter Crew Leader; and Caleb Brickhouse, Overhead Lineworker Second Class.

Ms. Lisa Johnson, Gas Senior Administrative Assistant, received a call from Dr. Mani where he complimented John Sheppard, Gas Service Worker Senior, and Paul Edwards, Gas Systems

Operator, for quickly responding to a report of a possible gas leak at her home. She said they were very responsive and intelligent when they responded and repaired a leaking regulator on the gas meter.

Ms. Stephanie Talbot, Water Resources Staff Support Specialist II, received a call from Mr. Chris Davenport. He called to compliment the crew that installed sewer service. He was very impressed with the way they worked and the interactions that he had with them. The crew included Linwood Smith, Pipe Crew Leader I; Gustavo Smith, Pipe Layer II; Jason Owens, Equipment Operator III; Joshua Setzer, Equipment Operator IV; and Kyle Veneski, Pipe Layer III.

4. Other

Mr. Chris Padgett, Chief Administrative Officer, reported the General Manager/CEO Cannon has been working with GUC's lobbyist and with the American Public Power Association (APPA) on legislation related to FEMA hazard mitigation projects. The bill was passed in the House this week. This bill would allow mitigation projects to commence prior to FEMA approval.

Mr. Padgett acknowledged Building and Grounds Superintendent Greg Roberson for his 10 years of service. He is also a 26-year Air Force veteran. Mr. Roberson was the lead on a number of facility related GUC projects.

BOARD CHAIR'S REMARKS/REPORT (Agenda Item 11)

Chair Butler congratulated all those that were recognized for their accomplishments and reminded the Commissioners of the following meeting:

- GUC Regular Meeting, Thursday, January 16, 2020, 12:00 noon, Board Room

BOARD MEMBERS' REMARKS/REPORT

Board Members congratulated iLead graduates.

Without any further business to conduct and without objection, Chair Butler adjourned the Board of Commissioners meeting at 1:05 p.m.

Respectfully submitted,

Amy Carson Wade, Executive Secretary

APPROVED:

Tommy Stoughton, Secretary



Agenda Item # 2

Meeting Date: January 16, 2020

Item: Review of Monthly Financial Statement for December 31, 2019

Contact: Jeff McCauley

Explanation: December 31, 2019 Financial Statement

The Financial Statement for December 2019 is attached.

Key financial metrics for the combined funds for the period ending December 2019:

Operating Cash	\$87,917,098	Days of Cash on Hand	149
Less Current Liabilities	<u>(\$21,431,472)</u>	Days of Cash on Hand	
Fund Balance	\$66,485,626	After Liabilities	112

Fund Balance Available for Appropriation: 25.5%

Average Investment Yield: 1.99%

Fund Equity/Deficit Before Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$82,066	\$107,897	\$744,292	\$1,799,575	\$1,905,513	\$5,532,358
Water	\$628,308	\$815,091	\$315,362	\$4,450,898	\$3,431,628	\$1,677,834
Sewer	\$394,620	\$196,011	\$441,000	\$3,611,124	\$774,135	\$2,781,917
Gas	\$769,891	\$279,533	\$899,368	\$634,777	(\$1,240,570)	\$904,904
Combined	\$1,874,885	\$1,398,532	\$2,400,022	\$10,496,374	\$4,870,706	\$10,897,013

Fund Equity/Deficit After Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$82,066	\$123,300	\$244,292	\$1,382,913	\$1,997,934	\$4,482,358
Water	\$199,141	\$417,822	\$69,529	\$1,875,896	\$1,048,014	\$202,836
Sewer	\$144,620	\$127,003	\$141,000	\$2,160,845	\$360,087	\$1,548,585
Gas	\$686,559	\$292,535	\$399,368	\$509,511	(\$1,162,558)	\$404,904
Combined	\$1,112,386	\$960,660	\$854,189	\$5,929,165	\$2,243,477	\$6,638,683

Strategic Plan Elements:	<p>Strategic Themes:</p> <ul style="list-style-type: none"> • Exceptional Customer Service • Safety, Reliability & Value • Shaping Our Future <p>Objectives:</p> <ul style="list-style-type: none"> • Providing competitive rates, while maintaining the financial stability of the utility • Exceeding customer expectations • Safely providing reliable and innovative utility solutions • Developing and enhancing strategic partnerships <p>Core Values:</p> <ul style="list-style-type: none"> • Exceed Customers' Expectations • Act with Integrity • Value Employees • Deliver Reliable Services • Prioritize Safety • Support the Community
Previous Board Actions:	<p>N/A</p>
Fiscal Note:	<p>N/A</p>
Recommended Action(s):	<p>Accept December 31, 2019 Financial Statement</p>

GREENVILLE UTILITIES COMMISSION

Financial Report

December 31, 2019



***Greenville
Utilities***

GREENVILLE UTILITIES COMMISSION
December 31, 2019

I. Key Financial Highlights

A.	<u>Days Cash on Hand</u>	<u>December 2019</u>	<u>December 2018</u>	<u>December 2017</u>			
	Electric Fund	122	120	117			
	Water Fund	214	164	187			
	Sewer Fund	309	287	269			
	Gas Fund	<u>203</u>	<u>182</u>	<u>178</u>			
	Combined Funds	149	141	138			
B.	<u>Fund Balance Available for Appropriation</u>	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Gas</u>	<u>Combined Funds</u>	
	Operating cash	\$54,785,491	\$8,328,915	\$10,808,555	\$13,994,137	\$87,917,098	
	Current liabilities	(\$15,955,429)	(\$1,551,056)	(\$984,337)	(\$2,940,650)	(\$21,431,472)	
	Fund balance available for appropriation	\$38,830,062	\$6,777,859	\$9,824,218	\$11,053,487	\$66,485,626	
	Percentage of total budgeted expenditures	21.9%	28.5%	38.4%	32.4%	25.5%	
	Days unappropriated fund balance on hand	86	174	281	161	112	
C.	<u>Portfolio Management</u>	<u>Fiscal Year 2019-20</u>	<u>Fiscal Year 2018-19</u>	<u>Fiscal Year 2017-18</u>			
		<u>Interest Earnings</u>	<u>Yield</u>	<u>Interest Earnings</u>	<u>Yield</u>	<u>Interest Earnings</u>	<u>Yield</u>
	July	\$275,957	2.33%	\$163,613	1.53%	\$64,466	0.69%
	August	\$375,514	2.28%	\$189,935	1.71%	\$71,444	0.67%
	September	\$353,378	2.16%	\$181,289	1.80%	\$74,785	0.72%
	October	\$337,847	2.03%	\$224,945	1.89%	\$96,107	0.96%
	November	\$315,650	1.98%	\$258,799	2.06%	\$101,219	1.00%
	December	\$301,717	1.99%	\$239,093	2.08%	\$114,658	1.02%

II. Fund Performance

<u>Electric</u>	<u>December 2019</u>	<u>December 2018</u>	<u>December 2017</u>
Number of Accounts	69,198	68,023	66,726

- YTD volumes billed to customers are 5,406,566 kWh less than last year but 34,402,561 kWh more than budget.
- YTD revenues from retail rates and charges are \$93,331 more than last year and \$1,896,466 more than budget.
- YTD total revenues are \$543,428 less than last year but \$2,039,202 more than budget.
- YTD total expenditures are \$3,189,355 more than last year and \$2,145,140 more than budget.
- YTD revenues exceed YTD expenditures by \$1,799,575 compared to excess revenues of \$5,532,358 for last year.
- YTD net fund equity after transfers is \$1,382,913.

GREENVILLE UTILITIES COMMISSION
December 31, 2019

<u>Water</u>	<u>December 2019</u>	<u>December 2018</u>	<u>December 2017</u>
Number of Accounts	36,794	36,183	35,864

- YTD volumes billed to customers are 68,350 kgallons more than last year and 94,992 kgallons more than budget.
- YTD revenues from retail rates and charges are \$1,180,954 more than last year and \$171,102 more than budget.
- YTD total revenues are \$1,878,629 more than last year and \$587,805 more than budget.
- YTD total expenditures are \$894,435 less than last year and \$431,465 less than budget.
- YTD revenues exceed YTD expenditures by \$4,450,898 compared to excess revenues of \$1,677,834 for last year.
- YTD net fund equity after transfers is \$1,875,896.

<u>Sewer</u>	<u>December 2019</u>	<u>December 2018</u>	<u>December 2017</u>
Number of Accounts	30,479	29,977	29,565

- YTD revenues from retail rates and charges are \$294,817 more than last year and \$500,891 more than budget.
- YTD total revenues are \$805,317 more than last year and \$1,135,788 more than budget.
- YTD total expenditures are \$23,890 less than last year and \$1,701,201 less than budget.
- YTD revenues exceed YTD expenditures by \$3,611,124 compared to excess revenues of \$2,781,917 for last year.
- YTD net fund equity after transfers is \$2,160,845.

<u>Gas</u>	<u>December 2019</u>	<u>December 2018</u>	<u>December 2017</u>
Number of Accounts	23,586	23,427	23,240

- YTD total volumes billed to customers are 120,072 ccfs less than last year but 1,441,624 ccfs more than budget.
- YTD revenues from retail rates and charges are \$1,530,574 less than last year but \$1,966,260 more than budget.
- YTD total revenues are \$1,501,380 less than last year but \$2,030,113 more than budget.
- YTD total expenditures are \$1,231,253 less than last year but \$154,766 more than budget.
- YTD revenues exceed YTD expenditures by \$634,777 compared to excess revenues of \$904,904 for last year.
- YTD net fund deficit after transfers is \$509,511.

GREENVILLE UTILITIES COMMISSION

December 31, 2019

						YTD %			YTD %
III.	<u>Volumes Billed</u>	<u>December 2019</u>	<u>YTD FY 2019-20</u>	<u>December 2018</u>	<u>YTD FY 2018-19</u>	<u>Change</u>	<u>December 2017</u>	<u>YTD FY 2017-18</u>	<u>Change</u>
	Electric (kwh)	133,836,674	935,813,024	140,440,195	941,219,590	-0.6%	137,262,551	895,390,160	4.5%
	Water (kgal)	355,843	2,146,205	356,442	2,077,855	3.3%	382,282	2,072,742	3.5%
	Sewer (kgal)	228,782	1,510,889	236,439	1,500,469	0.7%	235,683	1,470,145	2.8%
	Gas (ccf) Firm	2,296,608	6,114,240	2,456,618	6,190,952	-1.2%	2,260,560	5,754,218	6.3%
	Interruptible	<u>1,697,548</u>	<u>7,908,468</u>	<u>1,643,427</u>	<u>7,951,829</u>	<u>-0.5%</u>	<u>1,462,498</u>	<u>7,132,129</u>	<u>10.9%</u>
	Total	3,994,156	14,022,708	4,100,045	14,142,781	-0.8%	3,723,058	12,886,347	8.8%

IV.	<u>Cooling Degree Day Information</u>	<u>Fiscal Year 2019-20</u>	<u>Fiscal Year 2018-19</u>	<u>% Change</u>	<u>6 Year Average</u>	<u>30 Year Average</u>
	July	531.5	454.0	17.1%	488.9	488.8
	August	451.0	478.5	-5.7%	446.2	433.4
	September	363.5	436.5	-16.7%	332.0	264.7
	October	111.5	153.5	-27.4%	101.7	71.2
	November	0.0	14.5	-100.0%	9.8	9.8
	December	<u>2.0</u>	<u>2.0</u>	<u>0.0%</u>	<u>6.7</u>	<u>4.4</u>
	YTD	1,459.5	1,539.0	-5.2%	1,385.3	1,272.3

V.	<u>Heating Degree Day Information</u>	<u>Fiscal Year 2019-20</u>	<u>Fiscal Year 2018-19</u>	<u>% Change</u>	<u>6 Year Average</u>	<u>30 Year Average</u>
	July	0.0	0.0	0.0%	0.0	0.0
	August	0.0	0.0	0.0%	0.0	0.0
	September	0.0	0.0	0.0%	0.5	7.6
	October	49.5	159.0	-68.9%	95.9	137.5
	November	464.5	433.0	7.3%	402.6	387.1
	December	<u>490.5</u>	<u>531.0</u>	<u>-7.6%</u>	<u>524.2</u>	<u>599.9</u>
	YTD	1,004.5	1,123.0	-10.6%	1,023.2	1,132.1

Commissioners Executive Summary

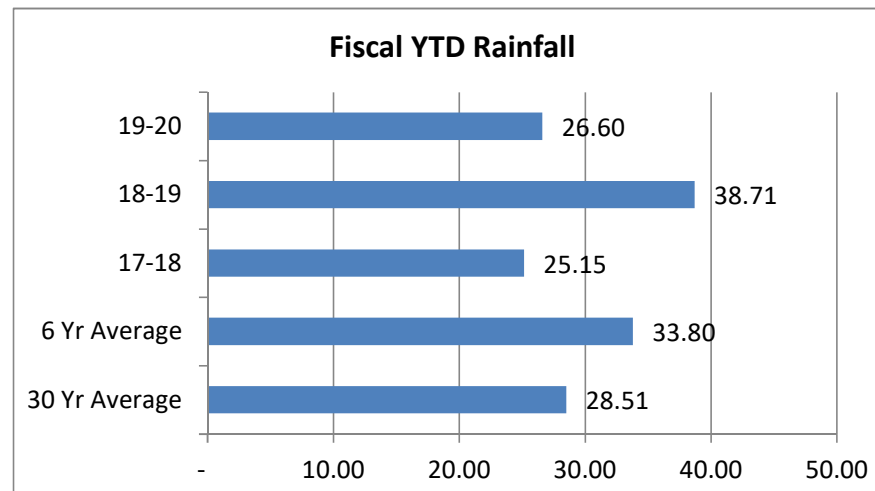
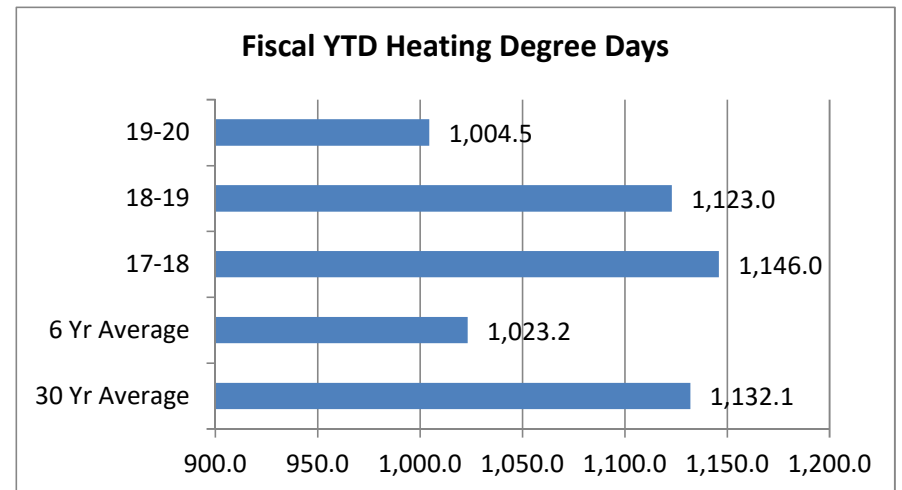
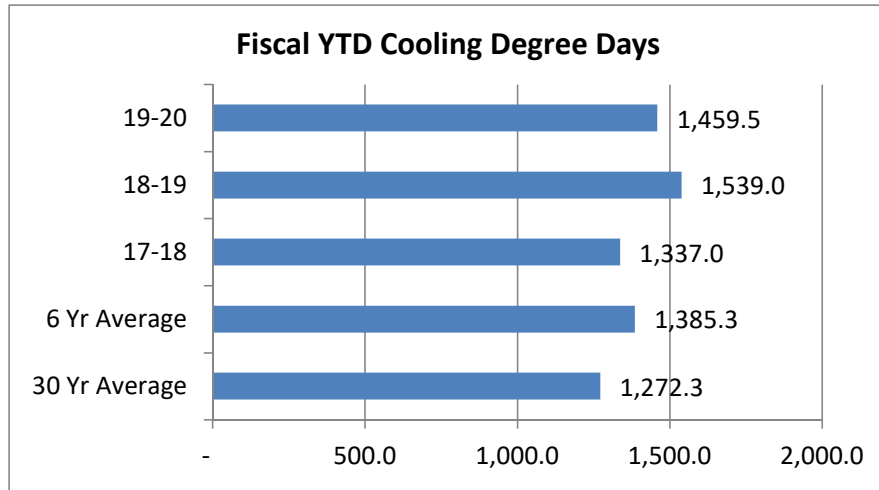
December 31, 2019

	Current Month			Year To Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric						
Revenues	14,309,017	13,723,234	14,490,405	92,789,418	90,750,216	93,332,846
Expenses	(14,226,951)	(13,615,337)	(13,746,113)	(90,989,843)	(88,844,703)	(87,800,488)
Equity/Deficit from Operations	82,066	107,897	744,292	1,799,575	1,905,513	5,532,358
Transfers and Fund Balance	-	15,403	(500,000)	(416,662)	92,421	(1,050,000)
Total Equity/Deficit	82,066	123,300	244,292	1,382,913	1,997,934	4,482,358
Water						
Revenues	1,932,132	2,220,968	1,762,279	12,892,486	12,304,681	11,013,857
Expenses	(1,303,824)	(1,405,877)	(1,446,917)	(8,441,588)	(8,873,053)	(9,336,023)
Equity/Deficit from Operations	628,308	815,091	315,362	4,450,898	3,431,628	1,677,834
Transfers and Fund Balance	(429,167)	(397,269)	(245,833)	(2,575,002)	(2,383,614)	(1,474,998)
Total Equity/Deficit	199,141	417,822	69,529	1,875,896	1,048,014	202,836
Sewer						
Revenues	1,993,861	2,007,600	1,978,329	13,185,276	12,049,488	12,379,959
Expenses	(1,599,241)	(1,811,589)	(1,537,329)	(9,574,152)	(11,275,353)	(9,598,042)
Equity/Deficit from Operations	394,620	196,011	441,000	3,611,124	774,135	2,781,917
Transfers and Fund Balance	(250,000)	(69,008)	(300,000)	(1,450,279)	(414,048)	(1,233,332)
Total Equity/Deficit	144,620	127,003	141,000	2,160,845	360,087	1,548,585
Gas						
Revenues	3,690,590	3,514,111	4,444,981	15,327,350	13,297,237	16,828,730
Expenses	(2,920,699)	(3,234,578)	(3,545,613)	(14,692,573)	(14,537,807)	(15,923,826)
Equity/Deficit from Operations	769,891	279,533	899,368	634,777	(1,240,570)	904,904
Transfers and Fund Balance	(83,332)	13,002	(500,000)	(125,266)	78,012	(500,000)
Total Equity/Deficit	686,559	292,535	399,368	509,511	(1,162,558)	404,904
Combined						
Total Revenues	21,925,600	21,465,913	22,675,994	134,194,530	128,401,622	133,555,392
Total Expenses	(20,050,715)	(20,067,381)	(20,275,972)	(123,698,156)	(123,530,916)	(122,658,379)
Total Equity/Deficit from Operations	1,874,885	1,398,532	2,400,022	10,496,374	4,870,706	10,897,013
Total Transfers and Fund Balance	(762,499)	(437,872)	(1,545,833)	(4,567,209)	(2,627,229)	(4,258,330)
Total Equity/Deficit	1,112,386	960,660	854,189	5,929,165	2,243,477	6,638,683

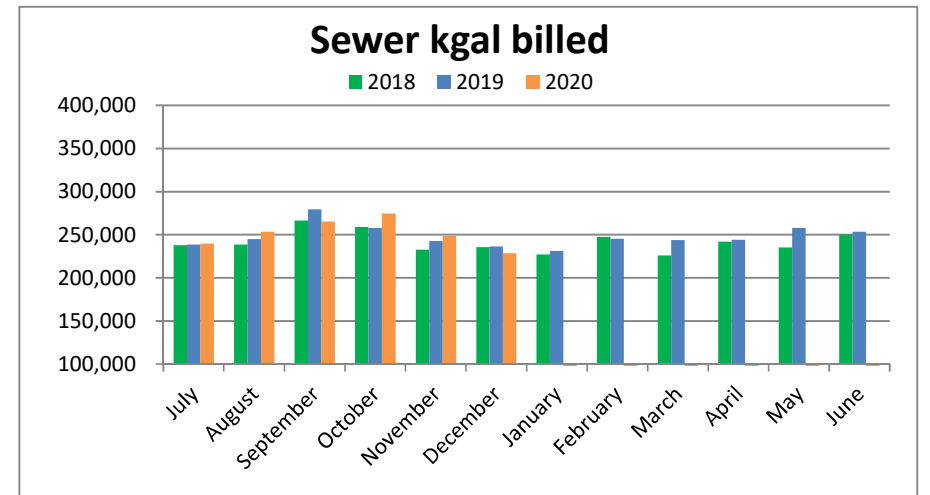
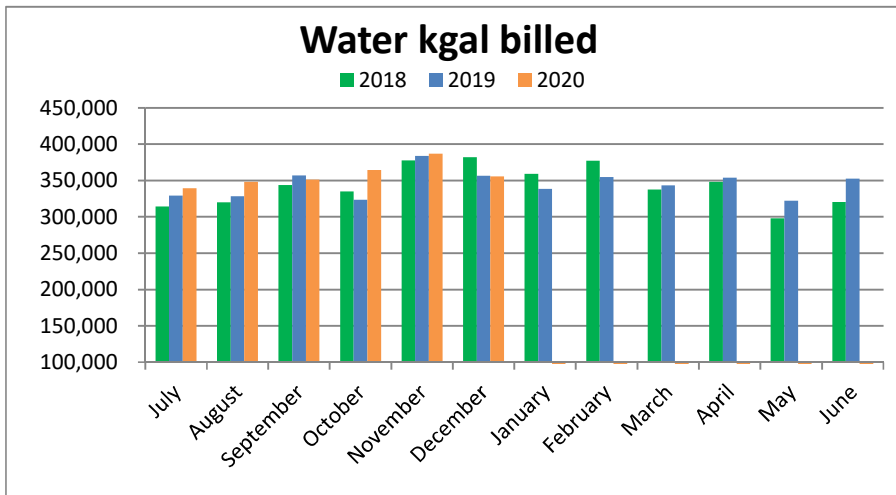
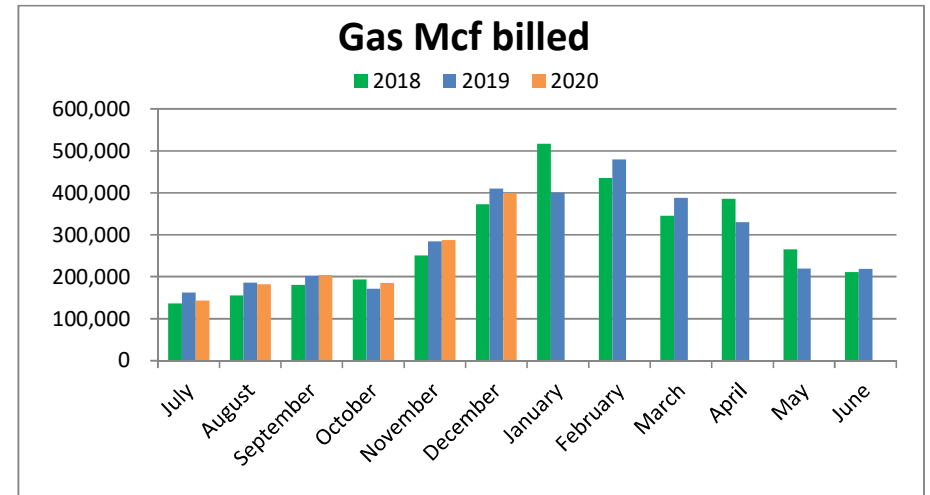
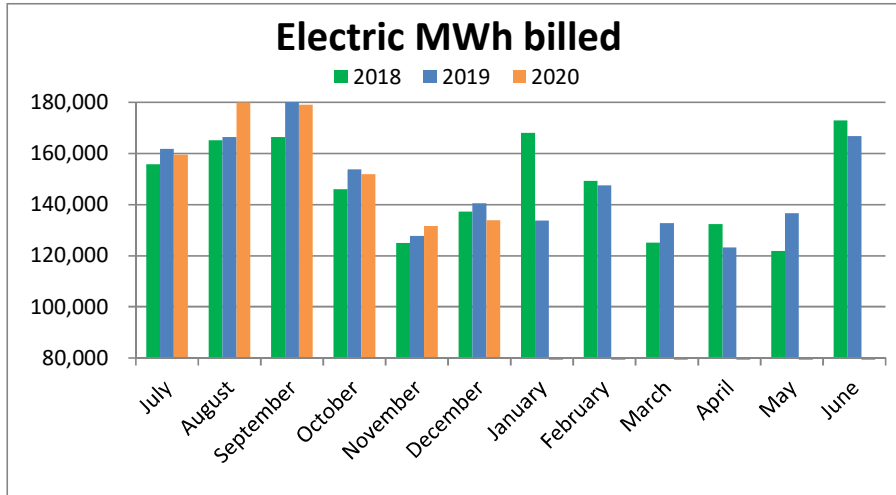
Budgetary Summary
December 31, 2019

	YTD Actual	Encumbrances	Total	Total Budget	Available Budget
Electric Fund	\$91,406,505	\$4,171,713	\$95,578,218	\$177,374,633	\$81,796,415
Water Fund	\$11,016,590	\$1,211,367	12,227,957	\$23,779,721	11,551,764
Sewer Fund	\$11,024,431	\$1,404,724	12,429,155	\$25,560,232	13,131,077
Gas Fund	\$14,817,839	\$14,192,925	29,010,764	\$34,163,362	5,152,598
Total	\$128,265,365	\$20,980,729	\$149,246,094	\$260,877,948	\$111,631,854

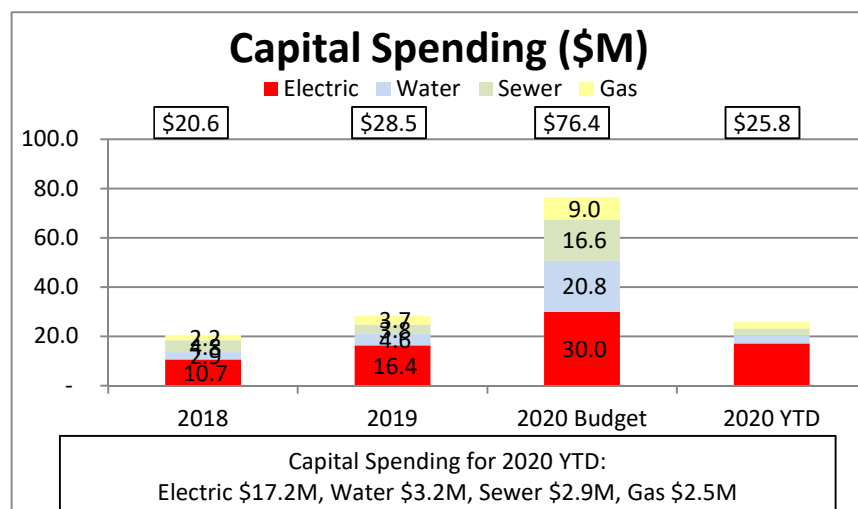
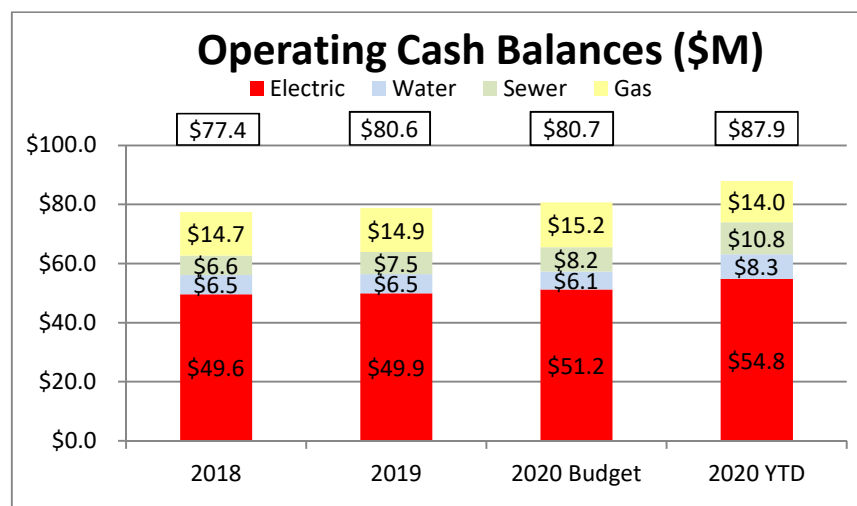
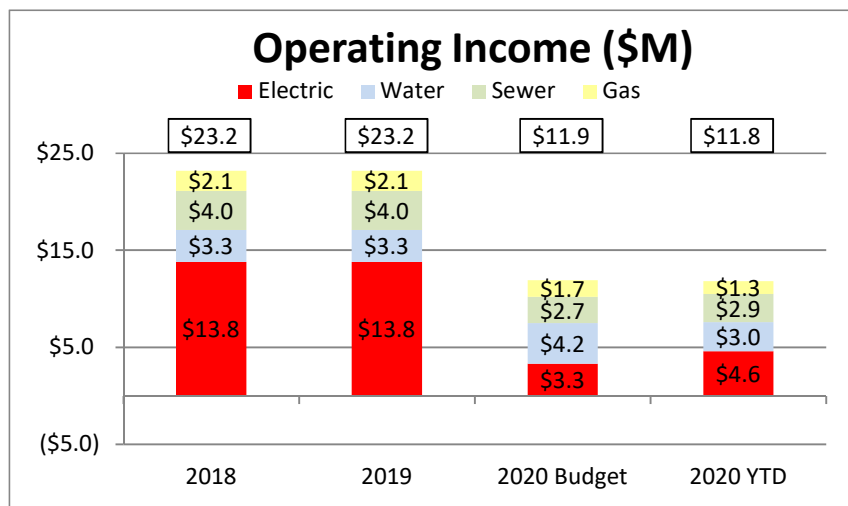
Weather



Customer Demand



Financial Trends



**Greenville Utilities Commission
Revenue and Expenses - Combined
December 31, 2019**

	Current Fiscal Year							Prior Fiscal Year				
		December	December	Variance			Variance	Total	% of			Change
	Line #	Actual	Budget	Favorable (Unfavorable)	YTD Actual	YTD Budget	Favorable (Unfavorable)	Original Budget	Original Budget	December Actual	YTD Actual	Prior YTD to Current YTD
Revenue:												
Rates & Charges	1	\$21,171,658	\$20,556,633	\$615,025	\$129,372,161	\$124,859,822	\$4,512,339	\$248,354,659	52.1%	\$22,158,397	\$129,474,764	(\$102,603)
Fees & Charges	2	151,422	215,077	(63,655)	1,271,684	1,290,462	(18,778)	2,580,890	49.3%	148,799	1,919,174	(647,490)
U. G. & Temp. Ser. Chgs.	3	180,484	31,052	149,432	345,100	186,312	158,788	372,614	92.6%	30,115	210,833	134,267
Miscellaneous	4	171,928	513,984	(342,056)	883,714	1,170,024	(286,310)	2,339,995	37.8%	187,544	1,169,732	(286,018)
Interest Income	5	140,854	149,167	(8,313)	912,291	895,002	17,289	1,790,000	51.0%	151,139	780,889	131,402
FEMA/Insurance Reimbursement	6	-	-	-	83,679	-	83,679	-	n/a	-	-	83,679
Bond Proceeds	7	-	-	-	-	-	-	359,813	0.0%	-	-	-
Capital Contributions	8	109,254	-	109,254	1,325,901	-	1,325,901	-	n/a	-	-	1,325,901
	9	\$21,925,600	\$21,465,913	\$459,687	\$134,194,530	\$128,401,622	\$5,792,908	\$255,797,971	52.5%	\$22,675,994	\$133,555,392	\$639,138
Expenditures:												
Operations	10	\$5,199,099	\$5,572,392	\$373,293	\$31,736,954	\$34,963,818	\$3,226,864	\$69,883,841	45.4%	\$4,903,460	\$30,663,085	\$1,073,869
Purchased Power/Gas	11	12,210,495	12,008,785	(201,710)	76,610,786	73,053,792	(3,556,994)	148,441,100	51.6%	12,410,136	75,456,180	1,154,606
Capital Outlay	12	1,093,650	934,730	(158,920)	5,585,157	5,704,462	119,305	11,408,801	49.0%	1,073,029	4,773,706	811,451
Debt Service	13	992,347	998,193	5,846	5,952,086	5,989,158	37,072	12,338,160	48.2%	1,330,419	7,982,514	(2,030,428)
City Turnover	14	480,824	480,824	-	2,884,944	2,884,944	-	5,769,888	50.0%	492,387	2,954,322	(69,378)
Street Light Reimbursement	15	74,300	72,457	(1,843)	428,229	434,742	6,513	869,481	49.3%	66,541	328,572	99,657
Transfer to OPEB Trust Fund	16	-	-	-	500,000	500,000	-	500,000	100.0%	-	500,000	-
	17	\$20,050,715	\$20,067,381	\$16,666	\$123,698,156	\$123,530,916	(\$167,240)	\$249,211,271	49.6%	\$20,275,972	\$122,658,379	\$1,039,777
Equity/Deficit from Operations	18	\$1,874,885	\$1,398,532	\$476,353	\$10,496,374	\$4,870,706	\$5,625,668	\$6,586,700		\$2,400,022	\$10,897,013	(\$400,639)
Transfers and Fund Balance												
Transfer from Capital Projects	19	\$0	\$270,461	(\$270,461)	\$0	\$1,622,766	(\$1,622,766)	\$3,245,539	0.0%	\$0	\$0	\$0
Transfer from Rate Stabilization	20	-	-	-	-	-	-	2,600,000	0.0%	-	-	-
Appropriated Fund Balance	21	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Capital Projects	22	(679,167)	(687,500)	8,333	(4,442,211)	(4,124,997)	(317,214)	(8,250,000)	53.8%	(1,545,833)	(4,258,330)	(183,881)
Transfer to Rate Stabilization	23	(83,332)	(20,833)	(62,499)	(124,998)	(124,998)	-	(250,000)	50.0%	-	-	(124,998)
Transfer to Designated Reserves	24	-	-	-	-	-	-	-	n/a	-	-	-
	25	(\$762,499)	(\$437,872)	(\$324,627)	(\$4,567,209)	(\$2,627,229)	(\$1,939,980)	(\$2,654,461)		(\$1,545,833)	(\$4,258,330)	(\$308,879)
Total Equity/Deficit	26	\$1,112,386	\$960,660	\$151,726	\$5,929,165	\$2,243,477	\$3,685,688	\$3,932,239		\$854,189	\$6,638,683	(\$709,518)

Greenville Utilities Commission
Revenue and Expenses - Electric Fund
December 31, 2019

Current Fiscal Year								Prior Fiscal Year				
		December	December	Variance			Variance	Total	% of	December	YTD	Change
	Line #	Actual	Budget	Favorable	YTD	YTD	Favorable	Original	Original	Actual	Actual	Prior YTD to
				(Unfavorable)	Actual	Budget	(Unfavorable)	Budget	Budget			Current YTD
Customer Demand:												
Number of Accounts	1	69,198								68,023		
kWh Purchased	2	142,116,693	134,560,899	(7,555,794)	953,790,392	902,633,229	(51,157,163)	1,770,005,223	53.9%	144,298,840	954,136,233	(345,841)
kWh Billed ¹	3	133,836,674	135,985,308	(2,148,634)	935,813,024	901,410,463	34,402,561	1,721,333,020	54.4%	140,440,195	941,219,590	(5,406,566)
Revenue:												
Rates & Charges - Retail	4	\$13,850,761	\$13,377,378	\$473,383	\$90,571,546	\$88,675,080	\$1,896,466	\$169,333,894	53.5%	\$14,156,798	\$90,478,215	\$93,331
Fees & Charges	5	91,705	130,451	(38,746)	685,779	782,706	(96,927)	1,565,396	43.8%	62,620	1,354,018	(668,239)
U. G. & Temp. Ser. Chgs.	6	179,284	29,844	149,440	339,000	179,064	159,936	358,114	94.7%	29,015	203,133	135,867
Miscellaneous	7	99,173	89,728	9,445	536,759	538,368	(1,609)	1,076,711	49.9%	143,677	806,415	(269,656)
Interest Income	8	88,094	95,833	(7,739)	572,655	574,998	(2,343)	1,150,000	49.8%	98,295	491,065	81,590
FEMA/Insurance Reimbursement	9	-	-	-	83,679	-	83,679	-	n/a	-	-	83,679
Bond Proceeds	10	-	-	-	-	-	-	105,688	0.0%	-	-	-
Capital Contributions	11	-	-	-	-	-	-	-	n/a	-	-	-
	12	\$14,309,017	\$13,723,234	\$585,783	\$92,789,418	\$90,750,216	\$2,039,202	\$173,589,803	53.5%	\$14,490,405	\$93,332,846	(\$543,428)
Expenditures:												
Operations	13	\$2,380,753	\$2,404,631	\$23,878	\$13,120,670	\$15,049,099	\$1,928,429	\$30,083,472	43.6%	\$2,164,625	\$12,993,146	\$127,524
Purchased Power	14	10,468,865	9,944,371	(524,494)	69,203,263	65,835,322	(3,367,941)	129,385,800	53.5%	9,914,549	66,547,358	2,655,905
Capital Outlay	15	687,734	578,036	(109,698)	4,271,999	3,530,488	(741,511)	7,060,927	60.5%	960,802	3,818,836	453,163
Debt Service	16	277,382	277,925	543	1,663,180	1,667,550	4,370	3,440,789	48.3%	290,880	1,745,280	(82,100)
City Turnover	17	337,917	337,917	-	2,027,502	2,027,502	-	4,055,000	50.0%	348,716	2,092,296	(64,794)
Street Light Reimbursement	18	74,300	72,457	(1,843)	428,229	434,742	6,513	869,481	49.3%	66,541	328,572	99,657
Transfer to OPEB Trust Fund	19	-	-	-	275,000	300,000	25,000	300,000	91.7%	-	275,000	-
	20	\$14,226,951	\$13,615,337	(\$611,614)	\$90,989,843	\$88,844,703	(\$2,145,140)	\$175,195,469	51.9%	\$13,746,113	\$87,800,488	\$3,189,355
Equity/Deficit from Operations	21	\$82,066	\$107,897	(\$25,831)	\$1,799,575	\$1,905,513	(\$105,938)	(\$1,605,666)		\$744,292	\$5,532,358	(\$3,732,783)
Transfers and Fund Balance												
Transfer from Capital Projects	22	\$0	\$98,736	(\$98,736)	\$0	\$592,416	(\$592,416)	\$1,184,830	0.0%	\$0	\$0	\$0
Transfer from Rate Stabilization	23	-	-	-	-	-	-	2,600,000	0.0%	-	-	-
Appropriated Fund Balance	24	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Capital Projects	25	-	(83,333)	83,333	(416,662)	(499,995)	83,333	(1,000,000)	41.7%	(500,000)	(1,050,000)	633,338
Transfer to Rate Stabilization	26	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Designated Reserves	27	-	-	-	-	-	-	-	n/a	-	-	-
	28	\$0	\$15,403	(\$15,403)	(\$416,662)	\$92,421	(\$509,083)	\$2,784,830		(\$500,000)	(\$1,050,000)	\$633,338
Total Equity/Deficit	29	\$82,066	\$123,300	(\$41,234)	\$1,382,913	\$1,997,934	(\$615,021)	\$1,179,164		\$244,292	\$4,482,358	(\$3,099,445)

Note 1: kWh billed does not include volumes delivered in the current month and billed in the next month.

**Greenville Utilities Commission
Revenue and Expenses - Water Fund
December 31, 2019**

	Current Fiscal Year							Prior Fiscal Year				
	Line #	December Actual	December Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	December Actual	YTD Actual	Change Prior YTD to Current YTD
Customer Demand:												
Number of Accounts	1	36,794								36,183		
Kgallons Pumped	2	430,578	426,143	(4,435)	2,633,556	2,536,850	(96,706)	4,965,490	53.0%	423,998	2,551,481	82,075
Kgallons Billed - Retail	3	269,261	268,250	1,011	1,889,938	1,818,206	71,732	3,511,400	53.8%	271,563	1,817,698	72,239
Kgallons Billed - Wholesale ¹	4	86,582	78,517	8,065	256,267	233,007	23,260	592,395	43.3%	84,879	260,156	(3,889)
Kgallons Billed	5	355,843	346,767	9,076	2,146,205	2,051,213	94,992	4,103,795	52.3%	356,442	2,077,855	68,350
Revenue:												
Rates & Charges - Retail	6	\$1,630,887	\$1,604,125	\$26,762	\$11,182,412	\$11,011,310	\$171,102	\$21,159,177	52.8%	\$1,524,173	\$10,001,458	\$1,180,954
Rates & Charges - Wholesale ¹	7	183,274	167,039	16,235	573,872	508,427	65,445	1,280,336	44.8%	172,195	556,939	16,933
Fees & Charges	8	23,563	36,978	(13,415)	251,496	221,868	29,628	443,728	56.7%	33,248	217,372	34,124
Temporary Service Charges	9	1,200	1,208	(8)	6,100	7,248	(1,148)	14,500	42.1%	1,100	7,700	(1,600)
Miscellaneous	10	28,691	399,951	(371,260)	129,050	485,826	(356,776)	971,636	13.3%	20,493	159,113	(30,063)
Interest Income	11	13,703	11,667	2,036	83,851	70,002	13,849	140,000	59.9%	11,070	71,275	12,576
FEMA/Insurance Reimbursement	12	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	13	-	-	-	-	-	-	153,125	0.0%	-	-	-
Capital Contributions	14	50,814	-	50,814	665,705	-	665,705	-	n/a	-	-	665,705
	15	\$1,932,132	\$2,220,968	(\$288,836)	\$12,892,486	\$12,304,681	\$587,805	\$24,162,502	53.4%	\$1,762,279	\$11,013,857	\$1,878,629
Expenditures:												
Operations	16	\$1,080,916	\$1,154,437	\$73,521	\$7,074,435	\$7,254,807	\$180,372	\$14,496,346	48.8%	\$1,000,858	\$6,542,571	\$531,864
Capital Outlay	17	71,437	99,806	28,369	383,664	608,442	224,778	1,216,846	31.5%	27,898	209,486	174,178
Debt Service	18	151,471	151,634	163	908,489	909,804	1,315	1,972,757	46.1%	418,161	2,508,966	(1,600,477)
Transfer to OPEB Trust Fund	19	-	-	-	75,000	100,000	25,000	100,000	75.0%	-	75,000	-
	20	\$1,303,824	\$1,405,877	\$102,053	\$8,441,588	\$8,873,053	\$431,465	\$17,785,949	47.5%	\$1,446,917	\$9,336,023	(\$894,435)
Equity/Deficit from Operations	21	\$628,308	\$815,091	(\$186,783)	\$4,450,898	\$3,431,628	\$1,019,270	\$6,376,553		\$315,362	\$1,677,834	\$2,773,064
Transfers and Fund Balance												
Transfer from Capital Projects	22	\$0	\$31,898	(\$31,898)	\$0	\$191,388	(\$191,388)	\$382,781	0.0%	\$0	\$0	\$0
Transfer from Rate Stabilization	23	-	-	-	-	-	-	-	n/a	-	-	-
Appropriated Fund Balance	24	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Capital Projects	25	(429,167)	(429,167)	-	(2,575,002)	(2,575,002)	-	(5,150,000)	50.0%	(245,833)	(1,474,998)	(1,100,004)
Transfer to Designated Reserves	26	-	-	-	-	-	-	-	n/a	-	-	-
	27	(\$429,167)	(\$397,269)	(\$31,898)	(\$2,575,002)	(\$2,383,614)	(\$191,388)	(\$4,767,219)		(\$245,833)	(\$1,474,998)	(\$1,100,004)
Total Equity/Deficit	28	\$199,141	\$417,822	(\$218,681)	\$1,875,896	\$1,048,014	\$827,882	\$1,609,334		\$69,529	\$202,836	\$1,673,060

Note 1: Kgallons Billed - Wholesale and Rates and Charges - Wholesale represents sales to the Town of Bethel, the Town of Farmville, Greene County, the Town of Winterville and Stokes Regional Water Corporation.

**Greenville Utilities Commission
Revenue and Expenses - Sewer Fund
December 31, 2019**

	Current Fiscal Year							Prior Fiscal Year				
	Line #	December Actual	December Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	December Actual	YTD Actual	Change Prior YTD to Current YTD
Customer Demand:												
Number of Accounts	1	30,479								29,977		
Kgallons Total Flow	2	273,370	305,656	32,286	1,735,340	1,913,975	178,635	4,025,734	43.1%	397,670	2,092,030	(356,690)
Kgallons Billed - Retail	3	224,293	233,689	(9,396)	1,477,264	1,402,125	75,139	2,804,272	52.7%	225,691	1,438,618	38,646
Kgallons Billed - Wholesale ¹	4	4,489	8,100	(3,611)	33,625	49,307	(15,682)	114,371	29.4%	10,749	61,851	(28,226)
Total Kgallons Billed	5	228,782	241,789	(13,007)	1,510,889	1,451,432	59,457	2,918,643	51.8%	236,439	1,500,469	10,420
Revenue:												
Rates & Charges - Retail	6	\$1,848,788	\$1,897,682	(\$48,894)	\$11,886,906	\$11,386,015	\$500,891	\$22,772,175	52.2%	\$1,851,419	\$11,592,089	\$294,817
Rates & Charges - Wholesale ¹	7	25,139	45,360	(20,221)	188,300	276,125	(87,825)	640,477	29.4%	60,191	346,364	(158,064)
Fees & Charges	8	23,517	35,680	(12,163)	228,937	214,080	14,857	428,159	53.5%	37,424	243,681	(14,744)
Miscellaneous	9	21,538	12,211	9,327	124,591	73,266	51,325	146,518	85.0%	12,452	115,870	8,721
Interest Income	10	16,439	16,667	(228)	96,346	100,002	(3,656)	200,000	48.2%	16,843	81,955	14,391
FEMA/Insurance Reimbursement	11	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	12	-	-	-	-	-	-	101,000	0.0%	-	-	-
Capital Contributions	13	58,440	-	58,440	660,196	-	660,196	-	n/a	-	-	660,196
	14	\$1,993,861	\$2,007,600	(\$13,739)	\$13,185,276	\$12,049,488	\$1,135,788	\$24,288,329	54.3%	\$1,978,329	\$12,379,959	\$805,317
Expenditures:												
Operations	15	\$1,019,147	\$1,165,598	\$146,451	\$6,359,712	\$7,295,240	\$935,528	\$14,590,050	43.6%	\$988,811	\$6,209,748	\$149,964
Capital Outlay	16	120,116	181,003	60,887	379,851	1,090,185	710,334	2,180,346	17.4%	37,490	247,126	132,725
Debt Service	17	459,978	464,988	5,010	2,759,589	2,789,928	30,339	5,680,853	48.6%	511,028	3,066,168	(306,579)
Transfer to OPEB Trust Fund	18	-	-	-	75,000	100,000	25,000	100,000	75.0%	-	75,000	-
	19	\$1,599,241	\$1,811,589	\$212,348	\$9,574,152	\$11,275,353	\$1,701,201	\$22,551,249	42.5%	\$1,537,329	\$9,598,042	(\$23,890)
Equity/Deficit from Operations	20	\$394,620	\$196,011	\$198,609	\$3,611,124	\$774,135	\$2,836,989	\$1,737,080		\$441,000	\$2,781,917	\$829,207
Transfers and Fund Balance												
Transfer from Capital Projects	21	\$0	\$105,992	(\$105,992)	\$0	\$635,952	(\$635,952)	\$1,271,903	0.0%	\$0	\$0	\$0
Transfer from Rate Stabilization	22	-	-	-	-	-	-	-	n/a	-	-	-
Appropriated Fund Balance	23	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Capital Projects	24	(250,000)	(175,000)	(75,000)	(1,450,279)	(1,050,000)	(400,279)	(2,100,000)	69.1%	(300,000)	(1,233,332)	(216,947)
Transfer to Designated Reserves	25	-	-	-	-	-	-	-	n/a	-	-	-
	26	(\$250,000)	(\$69,008)	(\$180,992)	(\$1,450,279)	(\$414,048)	(\$1,036,231)	(\$828,097)		(\$300,000)	(\$1,233,332)	(\$216,947)
Total Equity/Deficit	27	\$144,620	\$127,003	\$17,617	\$2,160,845	\$360,087	\$1,800,758	\$908,983		\$141,000	\$1,548,585	\$612,260

Note 1: Kgallons Billed - Wholesale and Rates and Charges - Wholesale represents sales to the Town of Bethel and the Town of Grimesland.

Current Fiscal Year13

Greenville Utilities Commission
Statement of Revenues, Expenses and Changes in Fund Net Position
December 31, 2019

	Line #	Major Funds				Total
		Electric Fund	Water Fund	Sewer Fund	Gas Fund	
Operating revenues:						
Charges for services	1	\$ 14,121,751	\$ 1,838,923	\$ 1,897,445	\$ 3,645,446	\$ 21,503,565
Other operating revenues	2	48,500	9,711	10,031	11,035	79,277
Total operating revenues	3	14,170,251	1,848,634	1,907,476	3,656,481	21,582,842
Operating expenses:						
Administration and general	4	1,176,287	273,560	267,825	284,165	2,001,837
Operations and maintenance	5	1,204,467	807,356	751,319	434,118	3,197,260
Purchased power and gas	6	10,468,865	-	-	1,741,630	12,210,495
Depreciation	7	830,264	328,845	503,224	204,395	1,866,728
Total operating expenses	8	13,679,883	1,409,761	1,522,368	2,664,308	19,276,320
Operating income (loss)	9	490,368	438,873	385,108	992,173	2,306,522
Non-operating revenues (expenses):						
Interest income	10	173,036	34,207	46,164	48,310	301,717
Debt interest expense and service charges	11	(164,874)	(68,361)	(132,688)	(55,287)	(421,210)
Other nonoperating revenues	12	50,673	32,251	36,780	11,491	131,195
Other nonoperating expenses	13	-	-	-	-	-
Net nonoperating revenues	14	58,835	(1,903)	(49,744)	4,514	11,702
Income before contributions and transfers	15	549,203	436,970	335,364	996,687	2,318,224
Contributions and transfers:						
Capital contributions	16	-	50,814	58,440	-	109,254
Transfer to City of Greenville, General Fund	17	(337,917)	-	-	(142,907)	(480,824)
Transfer to City of Greenville, street light reimbursement	18	(74,300)	-	-	-	(74,300)
Total contributions and transfers	19	(412,217)	50,814	58,440	(142,907)	(445,870)
Changes in net position	20	136,986	487,784	393,804	853,780	1,872,354
Net position, beginning of month	21	155,622,280	80,254,555	116,995,547	50,192,949	403,065,331
Net position, end of month	22	\$ 155,759,266	\$ 80,742,339	\$ 117,389,351	\$ 51,046,729	\$ 404,937,685

Greenville Utilities Commission
Statement of Revenues, Expenses and Changes in Fund Net Position
Fiscal Year to Date
December 31, 2019

		Major Funds					
	Line #	Electric Fund	Water Fund	Sewer Fund	Gas Fund	Total	Last Year
Operating revenues:							
Charges for services	1	\$ 91,596,326	\$ 12,013,880	\$ 12,304,143	\$ 15,074,597	\$ 130,988,946	\$ 131,604,769
Other operating revenues	2	309,349	66,256	69,357	49,965	494,927	604,316
Total operating revenues	3	91,905,675	12,080,136	12,373,500	15,124,562	131,483,873	132,209,085
Operating expenses:							
Administration and general	4	6,008,328	2,039,283	2,011,811	2,028,093	12,087,515	11,838,310
Operations and maintenance	5	7,387,342	5,110,153	4,422,899	3,229,046	20,149,440	19,075,414
Purchased power and gas	6	69,203,263	-	-	7,407,523	76,610,786	75,456,180
Depreciation	7	4,701,097	1,970,534	3,016,419	1,140,201	10,828,251	10,374,827
Total operating expenses	8	87,300,030	9,119,970	9,451,129	13,804,863	119,675,992	116,744,731
Operating income (Loss)	9	4,605,645	2,960,166	2,922,371	1,319,699	11,807,881	15,464,354
Non-operating revenues (expenses):							
Interest income	10	1,142,495	206,064	283,232	328,272	1,960,063	1,257,671
Debt interest expense and service charges	11	(988,132)	(409,829)	(795,849)	(331,454)	(2,525,264)	(2,020,674)
Other nonoperating revenues	12	311,090	300,281	321,489	43,351	976,211	958,642
Other nonoperating expenses	13	-	-	-	-	-	(249,353)
Net nonoperating revenues	14	465,453	96,516	(191,128)	40,169	411,010	(53,714)
Income before contributions and transfers	15	5,071,098	3,056,682	2,731,243	1,359,868	12,218,891	15,410,640
Contributions and transfers:							
Capital contributions	16	-	665,705	910,196	-	1,575,901	-
Transfer to City of Greenville, General Fund	17	(2,027,502)	-	-	(857,442)	(2,884,944)	(2,954,322)
Transfer to City of Greenville, street light reimbursement	18	(428,229)	-	-	-	(428,229)	(328,572)
Total contributions and transfers	19	(2,455,731)	665,705	910,196	(857,442)	(1,737,272)	(3,282,894)
Changes in net position	20	2,615,367	3,722,387	3,641,439	502,426	10,481,619	12,127,746
Beginning net position	21	153,143,899	77,019,952	113,747,912	50,544,303	394,456,066	375,096,028
Ending net position	22	\$ 155,759,266	\$ 80,742,339	\$ 117,389,351	\$ 51,046,729	\$ 404,937,685	\$ 387,223,774

¹ Other, nonoperating revenues include miscellaneous non-operating revenue and capital projects revenue.

Greenville Utilities Commission
Statement of Cash Flows
Fiscal Year to Date
December 31, 2019

	Line #	Electric	Water	Sewer	Gas	Total	Last Year
Sources:							
Operating income	1	\$ 4,605,645	\$ 2,960,166	\$ 2,922,371	\$ 1,319,699	\$ 11,807,881	\$ 15,464,354
Depreciation	2	4,701,097	1,970,534	3,016,419	1,140,201	10,828,251	10,374,827
Changes in working capital	3	3,114,601	287,761	2,464	(1,449,911)	1,954,915	(4,388,231)
Interest earned	4	572,655	83,851	96,346	159,439	912,291	780,888
FEMA/insurance reimbursement	5	83,679	-	-	-	83,679	-
Transfer from rate stabilization	6	-	-	-	-	-	-
Transfer from capital projects	7	-	-	-	-	-	-
Proceeds from debt issuance	8	-	-	-	-	-	-
Subtotal	9	13,077,677	5,302,312	6,037,600	1,169,428	25,587,017	22,231,838
Uses:							
City Turnover	10	(2,027,502)	-	-	(857,442)	(2,884,944)	(2,954,322)
City Street Light reimbursement	11	(428,229)	-	-	-	(428,229)	(328,572)
Debt service payments	12	(1,021,115)	(474,067)	(944,316)	(581,593)	(3,021,091)	(8,778,697)
Debt Issuance costs	13	1,112	337	279	268	1,996	-
Other nonoperating expenses	14	-	-	-	-	-	(249,353)
Capital Outlay expenditures	15	(4,271,999)	(383,664)	(379,851)	(549,643)	(5,585,157)	(4,773,706)
Transfers to Rate Stabilization Fund	16	-	-	-	(124,998)	(124,998)	-
Transfers to Capital Projects Fund	17	(416,662)	(2,575,002)	(1,450,279)	(268)	(4,442,211)	(4,258,330)
Subtotal	18	(8,164,395)	(3,432,396)	(2,774,167)	(2,113,676)	(16,484,634)	(21,342,980)
Net increase (decrease) - operating cash	19	4,913,282	1,869,916	3,263,433	(944,248)	9,102,383	888,858
Rate stabilization funds							
Transfers from Operating Fund	20	-	-	-	124,998	124,998	-
Interest earnings	21	262,152	-	-	16,280	278,432	230,153
Transfers to Operating Fund	22	-	-	-	-	-	-
Net increase (decrease) - rate stabilization fund	23	262,152	-	-	141,278	403,430	230,153
Capital projects funds							
Proceeds from debt issuance	24	-	-	-	-	-	-
Contributions/grants	25	-	-	250,000	-	250,000	-
Interest earnings	26	307,688	117,771	181,711	152,553	759,723	245,147
Transfers from Operating Fund	27	416,662	2,575,002	1,450,279	268	4,442,211	4,258,330
Changes in working capital	28	(158,913)	(1,420)	(12,594)	(1,419)	(174,346)	8,576
Capital Projects expenditures	29	(11,557,088)	(3,482,983)	(2,741,148)	(2,149,394)	(19,930,613)	(5,068,352)
Net increase (decrease) - capital projects	30	(10,991,651)	(791,630)	(871,752)	(1,997,992)	(14,653,025)	(556,299)
Capital reserves funds							
System development fees	31	-	245,463	271,429	-	516,892	375,226
Interest earnings	32	-	4,442	5,175	-	9,617	1,483
Transfers to Capital Projects Fund	33	-	-	-	-	-	-
Transfers to Operating Fund	34	-	-	-	-	-	-
Net increase (decrease) - capital reserves	35	-	249,905	276,604	-	526,509	376,709
Net increase (decrease) in cash and investments	36	(5,816,217)	1,328,191	2,668,285	(2,800,962)	(4,620,703)	939,421
Cash and investments and revenue bond proceeds, beginning	37	\$ 110,851,788	\$ 21,554,844	\$ 28,596,863	\$ 32,123,964	\$ 193,127,459	\$ 82,053,279
Cash and investments and revenue bond proceeds, ending	38	\$ 105,035,571	\$ 22,883,035	\$ 31,265,148	\$ 29,323,002	\$ 188,506,756	\$ 82,992,700

Greenville Utilities Commission
Statement of Net Position
December 31, 2019

	Line #	Electric Fund	Water Fund	Sewer Fund	Gas Fund	Total
Assets						
Current assets:						
Cash and investments - Operating Fund	1	54,785,491	8,328,915	10,808,555	13,994,137	87,917,098
Cash and investments - Rate Stabilization Fund	2	24,168,865	-	-	1,720,772	25,889,637
Cash and investments - Capital Project Fund	3	8,873,476	5,066,492	11,959,693	9,636,217	35,535,878
Accounts receivable, net	4	16,672,366	2,391,248	2,602,481	4,833,471	26,499,566
Due from other governments	5	2,010,302	463,495	573,450	353,821	3,401,068
Inventories	6	6,497,743	876,653	238,232	724,022	8,336,650
Prepaid expenses and deposits	7	226,861	85,737	90,130	79,520	482,248
Total current assets	8	113,235,104	17,212,540	26,272,541	31,341,960	188,062,145
Non-current assets:						
Restricted assets:						
Restricted cash and cash equivalents:						
Bond funds	9	17,207,740	6,980,835	5,665,654	3,971,877	33,826,106
Capacity fees	10	-	1,920,812	2,158,902	-	4,079,714
System development fees	11	-	585,981	672,345	-	1,258,326
Total restricted cash and cash equivalents	12	17,207,740	9,487,628	8,496,901	3,971,877	39,164,146
Total restricted assets	13	17,207,740	9,487,628	8,496,901	3,971,877	39,164,146
Notes receivable	14	-	247,082	-	-	247,082
Capital assets:						
Land, easements and construction in progress	15	27,303,015	9,985,912	14,177,947	5,579,282	57,046,156
Other capital assets, net of depreciation	16	101,665,841	82,424,088	135,158,586	41,474,113	360,722,628
Total capital assets	17	128,968,856	92,410,000	149,336,533	47,053,395	417,768,784
Total non-current assets	18	146,176,596	102,144,710	157,833,434	51,025,272	457,180,012
Total assets	19	259,411,700	119,357,250	184,105,975	82,367,232	645,242,157
Deferred Outflows of Resources						
Pension deferrals	20	3,618,150	1,941,446	1,853,199	1,411,961	8,824,756
OPEB deferrals	21	4,226,412	2,267,831	2,164,748	1,649,331	10,308,322
Unamortized bond refunding charges	22	423,857	556,516	538,594	93,152	1,612,119
Total deferred outflows of resources	23	8,268,419	4,765,793	4,556,541	3,154,444	20,745,197
Liabilities						
Current liabilities:						
Accounts payable and accrued expenses	24	15,306,702	413,017	485,363	2,246,221	18,451,303
Customer deposits	25	3,482,020	780,664	1,480	460,570	4,724,734
Accrued interest payable	26	775,792	288,134	395,904	234,479	1,694,309
Unearned revenue ²	27	-	69,860	118,800	-	188,660
Current portion of compensated absences	28	792,361	393,117	362,240	333,033	1,880,751
Current maturities of long-term debt	29	940,552	819,354	3,699,461	239,281	5,698,648
Total current liabilities	30	21,297,427	2,764,146	5,063,248	3,513,584	32,638,405
Non-current liabilities						
Compensated absences	31	172,100	105,828	81,183	118,394	477,505
Long-term debt, excluding current portion	32	64,453,271	26,560,554	52,812,657	20,697,386	164,523,868
Net OPEB liability	33	19,174,718	10,288,874	9,821,197	7,482,817	46,767,606
Net pension liability	34	4,498,067	2,413,597	2,303,888	1,755,343	10,970,895
Total non current liabilities	35	88,298,156	39,368,853	65,018,925	30,053,940	222,739,874
Total liabilities	36	109,595,583	42,132,999	70,082,173	33,567,524	255,378,279
Deferred Inflows of Resources						
Pension deferrals	37	23,285	12,494	11,927	9,087	56,793
OPEB deferrals	38	2,301,985	1,235,211	1,179,065	898,336	5,614,597
Total deferred inflows of resources	39	2,325,270	1,247,705	1,190,992	907,423	5,671,390
Net Position						
Net investment in capital assets	40	81,206,630	72,567,443	99,028,663	30,181,757	282,984,493
Unrestricted	41	74,552,636	8,174,896	18,360,688	20,864,972	121,953,192
Total net position	42	\$ 155,759,266	\$ 80,742,339	\$ 117,389,351	\$ 51,046,729	\$ 404,937,685

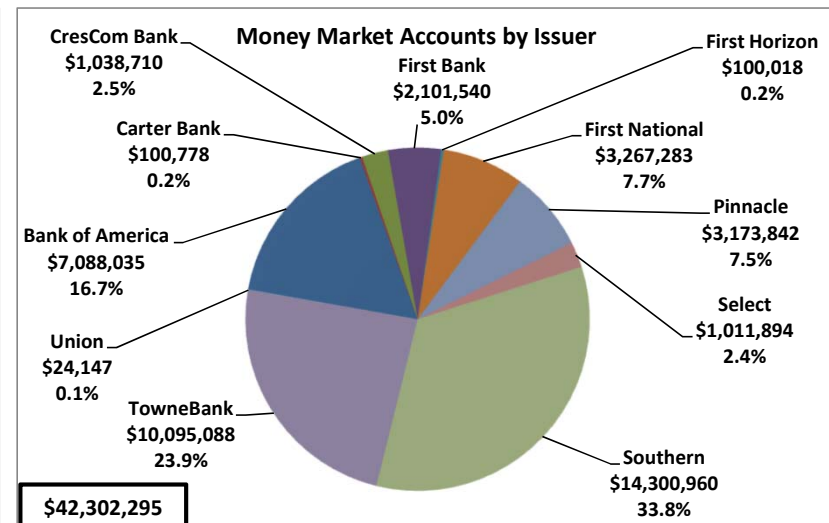
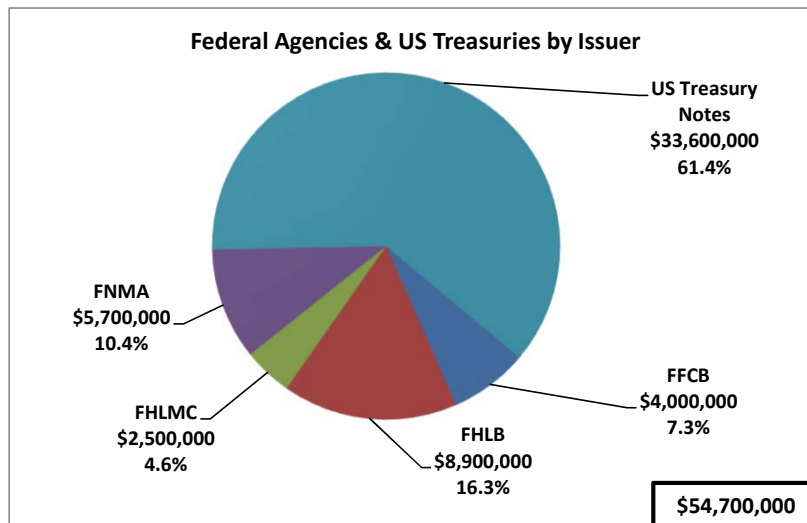
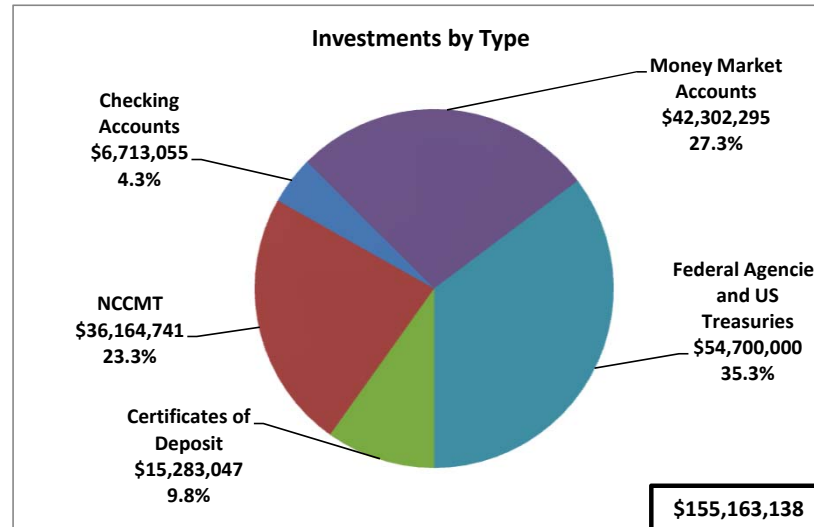
¹ Negative cash balances in the Capital Projects funds reflect reimbursements due from revenue bonds, SRF loans and grants.

² Unearned revenue includes prepaid street light installations and prepaid water and sewer tap fees.

**Capital Projects Summary Report
December 31, 2019**

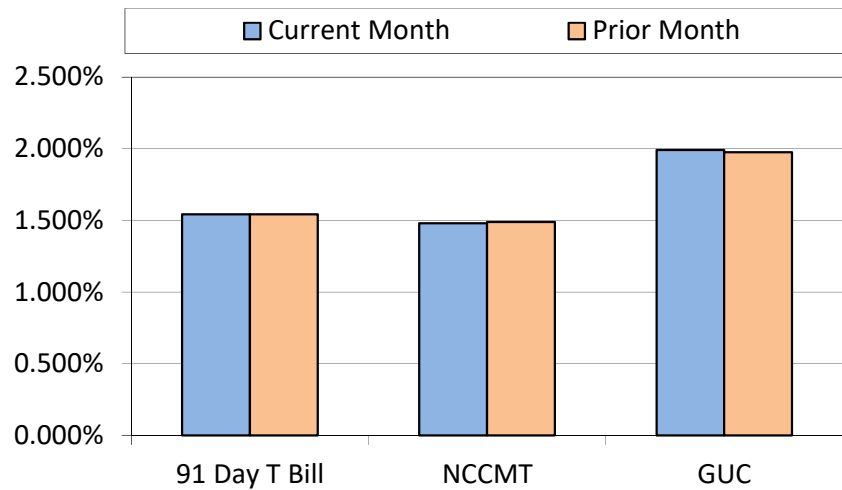
Project #	Project Name	Original Budget	Board Approval	Current Approved Budget	Current Month Expenditures	Year To Date Expenditures	Project To Date Expenditures	% of Budget Expended	Encumbrances	Available Budget	Estimated Completion Date
FCP-100	Downtown Office Efficiency and Enhancement	1,750,000	6/11/2015	4,075,000	179,033	1,379,355	2,481,059	60.9%	1,435,748	158,193	1/31/2020
FCP10072	New Operations Center Phase 2	4,000,000	6/9/2016	53,300,000	2,835,228	11,983,008	19,913,366	37.4%	28,299,909	5,086,725	12/31/2020
Total Shared Capital Projects		\$ 5,750,000		\$ 57,375,000	\$ 3,014,261	\$ 13,362,363	\$ 22,394,425	39.0%	\$ 29,735,657	\$ 5,244,918	
ECP-133	Sugg Parkway Transmission Line	1,700,000	5/17/2011	1,700,000	-	6,150	6,150	0.4%	37,674	1,656,176	12/31/2020
ECP-134	Sugg Parkway Substation	3,400,000	5/17/2011	3,400,000	-	-	15,049	0.4%	22,827	3,362,124	12/31/2020
ECP-144	10th Street Connector Project	1,535,000	12/19/2013	1,535,000	-	22,555	1,156,561	75.3%	-	378,439	TBD by NCDOT
ECP10168	POD #3 to Simpson Substation 115 kV Transmission Loop	300,000	6/9/2016	300,000	7,250	10,150	134,422	44.8%	-	165,578	6/30/2024
ECP10171	Greenville 115kV Transmission Circuit #18 Flood Mitigation	600,340	12/21/2017	1,500,000	105,668	840,943	860,043	57.3%	610,586	29,371	2/1/2020
ECP10172	Greenville 230 kV West Substation Flood Mitigation	3,355,000	12/21/2017	3,355,000	-	1,677,133	2,505,392	74.7%	-	849,608	Complete
ECP10174	Electric System Expansion	2,500,000	6/8/2017	2,500,000	-	-	-	0.0%	-	2,500,000	6/30/2020
ECP10187	Vidant Peaking Generators	6,000,000	6/14/2018	6,000,000	-	2,059,706	2,209,279	36.8%	3,571,059	219,662	6/30/2020
ECP10208	Battery Storage Pilot Program 1MW	1,600,000	6/13/2019	1,600,000	-	-	-	0.0%	-	1,600,000	6/30/2020
Total Electric Capital Projects		\$ 20,990,340		\$ 21,890,000	\$ 112,918	\$ 4,616,637	\$ 6,886,896	31.5%	\$ 4,242,146	\$ 10,760,958	
WCP-117	WTP Upgrade Phase I	1,900,000	6/12/2014	47,500,000	189,561	908,461	4,189,931	8.8%	905,670	42,404,399	12/31/2022
WCP-121	10th Street Connector Project	892,500	10/16/2014	1,896,000	-	-	5,875	0.3%	851,079	1,039,046	TBD by NCDOT
WCP-123	COG Town Creek Culvert Improvement	80,000	3/19/2015	1,260,000	-	-	150	0.0%	-	1,259,850	12/31/2020
WCP-124	Residual Lagoon Improvements	1,250,000	6/11/2015	1,250,000	39,844	424,842	424,842	34.0%	53,028	772,130	6/30/2020
WCP10030	Water Distribution System Improvements	500,000	6/14/2018	500,000	-	-	-	0.0%	-	500,000	12/31/2022
WCP10032	Water Main Rehabilitation Program Phase II	1,000,000	6/13/2019	1,000,000	7,887	7,887	7,887	0.8%	173,768	818,345	12/31/2020
Total Water Capital Projects		\$ 5,622,500		\$ 53,406,000	\$ 237,292	\$ 1,341,190	\$ 4,628,685	8.7%	\$ 1,983,545	\$ 46,793,770	
SCP-118	Southside Pump Station Upgrade	3,450,000	6/13/2013	6,600,000	39,775	49,790	6,060,926	91.8%	5,792	533,282	2/29/2020
SCP-123	COG Town Creek Culvert Improvement	80,000	3/19/2015	2,950,000	-	-	50,593	1.7%	-	2,899,407	12/31/2020
SCP10217	10th Street Connector Project	306,000	6/9/2016	306,000	-	-	-	0.0%	-	306,000	TBD by NCDOT
SCP10219	Candlewick Area Sanitary District Sewer Project	700,000	7/21/2016	800,000	-	-	669,026	83.6%	45,000	85,974	10/31/2019
SCP10221	Southeast Sewer Service Area Project	2,500,000	6/8/2017	3,000,000	-	-	-	0.0%	-	3,000,000	12/31/2020
SCP10222	Sewer Outfall Rehabilitation Phase 4	2,480,000	6/8/2017	2,480,000	-	17,412	134,203	5.4%	237,750	2,108,047	12/31/2022
SCP10223	Regional Pump Station Upgrades	1,800,000	6/8/2017	1,800,000	-	532,855	915,437	50.9%	102,738	781,825	10/31/2020
SCP10229	Greene Street Pump Station and Force Main	1,100,000	6/14/2018	1,100,000	-	-	-	0.0%	-	1,100,000	12/31/2020
SCP10230	Forlines Pump Station Expansion	250,000	6/14/2018	250,000	-	-	-	0.0%	-	250,000	7/31/2021
SCP10233	WWTP Headworks Improvements	2,500,000	6/13/2019	2,500,000	-	-	-	0.0%	-	2,500,000	6/30/2020
SCP10234	Harris Mill Run Outfall	500,000	6/13/2019	500,000	-	-	-	0.0%	-	500,000	12/31/2021
SCP10235	Duplex Pump Station Improvements	500,000	6/13/2019	500,000	-	-	-	0.0%	-	500,000	6/30/2022
SCP10236	Green Mill Run Tributary - 18-21 inch section	1,800,000	6/13/2019	1,800,000	-	-	-	0.0%	-	1,800,000	3/1/2021
SCP10238	WWTP Clarifier Replacement Project	6,000,000	8/19/2019	6,000,000	-	-	-	0.0%	-	6,000,000	7/31/2022
Total Sewer Capital Projects		\$ 23,966,000		\$ 30,586,000	\$ 39,775	\$ 600,057	\$ 7,830,185	25.6%	\$ 391,280	\$ 22,364,535	
GCP-92	LNG Liquefaction Additions	1,000,000	6/11/2015	1,000,000	-	-	28,428	2.8%	-	971,572	On Hold
GCP10099	High-Pressure Multiple Gas Facilities Relocation	9,500,000	6/8/2017	9,500,000	670	4,600	7,400	0.1%	280	9,492,320	6/30/2023
GCP10101	Firetower Road Widening	1,300,000	6/8/2017	1,300,000	-	-	-	0.0%	-	1,300,000	12/31/2022
GCP10104	Memorial Drive Bridge Replacement	1,500,000	6/14/2018	1,500,000	-	3,000	3,030	0.2%	197,775	1,299,195	TBD by NCDOT
GCP10108	Allen Road Widening (NCDOT U-5875)	1,000,000	6/13/2019	1,000,000	-	-	-	0.0%	-	1,000,000	12/31/2023
GCP10109	Integrity Management Replacement Project	1,750,000	6/13/2019	1,750,000	-	-	-	0.0%	-	1,750,000	6/30/2022
Total Gas Capital Projects		\$ 16,050,000		\$ 16,050,000	\$ 670	\$ 7,600	\$ 38,858	0.2%	\$ 198,055	\$ 15,813,087	
Grand Total Capital Projects		\$ 72,378,840		\$ 179,307,000	\$ 3,404,916	\$ 19,927,847	\$ 41,779,049	23.3%	\$ 36,550,683	\$ 100,977,268	

Investment Portfolio Diversification December 31, 2019

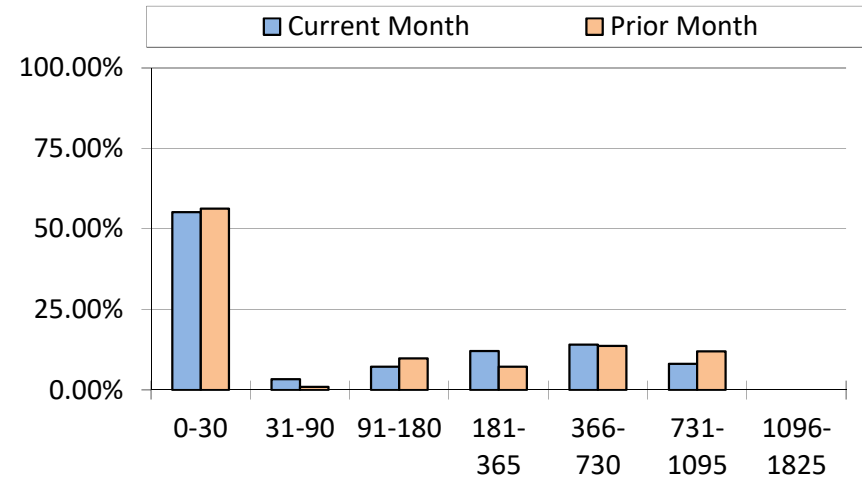


Cash and Investment Report
December 31, 2019

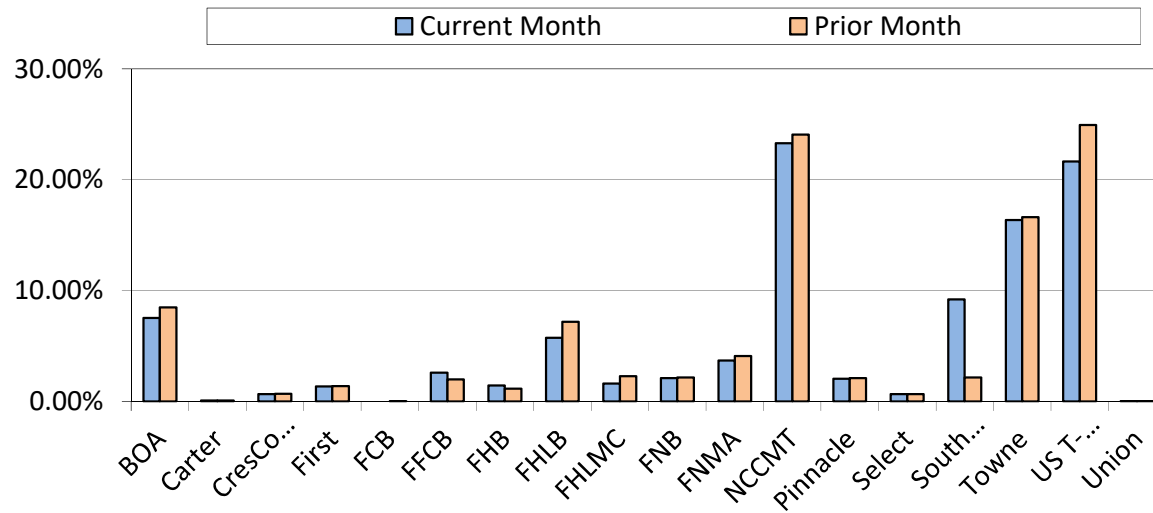
Yield Comparison



Days to Maturity
Percent of Portfolio



Portfolio by Issuer



**GUC Investments
Summary by Issuer
December 31, 2019**

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Bank of America	2	11,681,935.30	11,681,935.30	7.55	0.910	1
Carter Bank	1	100,777.93	100,777.93	0.07	0.550	1
CresCom Bank	1	1,038,709.53	1,038,709.53	0.67	1.450	1
First Bank	1	2,101,540.48	2,101,540.48	1.36	2.050	1
Federal Farm Credit Bank	6	4,000,000.00	3,999,940.00	2.58	1.835	406
First Horizon Bank	2	2,219,173.06	2,219,173.06	1.43	0.068	1
Federal Home Loan Bank	5	8,900,000.00	8,880,234.50	5.74	1.939	620
Federal Home Loan Mort Corp	5	2,500,000.00	2,500,000.00	1.61	1.936	576
First National Bank	1	3,267,282.82	3,267,282.82	2.11	1.900	1
Federal National Mort Assoc	5	5,700,000.00	5,662,336.50	3.66	2.073	278
N C Capital Management Trust	3	36,164,741.34	36,164,741.34	23.36	2.106	1
Pinnacle Bank	1	3,173,841.80	3,173,841.80	2.05	1.800	1
Select Bank & Trust Co.	1	1,011,893.75	1,011,893.75	0.65	1.790	1
Southern Bank & Trust Co.	1	14,300,960.45	14,300,960.45	9.24	2.250	1
US Treasury Note	16	33,600,000.00	33,323,712.82	21.52	2.112	546
TowneBank	4	25,378,135.60	25,378,135.60	16.39	2.282	90
Union Bank	1	24,147.41	24,147.41	0.02	0.250	1
Total and Average	56	155,163,139.47	154,829,363.29	100.00	1.991	198

GUC Investments
Portfolio Management
Portfolio Details - Investments
December 31, 2019

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Certificates of Deposit - Bank												
SYS1094	1094	TowneBank		09/27/2019	5,093,756.42	5,093,756.42	5,093,756.42	2.480	2.446	2.480	117	04/27/2020
SYS1113	1113	TowneBank		10/29/2019	5,094,643.01	5,094,643.01	5,094,643.01	2.380	2.347	2.380	149	05/29/2020
SYS1115	1115	TowneBank		12/01/2019	5,094,647.70	5,094,647.70	5,094,647.70	2.070	2.042	2.070	182	07/01/2020
Subtotal and Average			15,118,703.66		15,283,047.13	15,283,047.13	15,283,047.13		2.278	2.310	149	
NC Capital Management Trust												
SYS33	33	N C Capital Management Trust			1,662,057.07	1,662,057.07	1,662,057.07	1.480	1.460	1.480	1	
SYS745	745	N C Capital Management Trust			29,799,426.69	29,799,426.69	29,799,426.69	2.240	2.209	2.240	1	
SYS988	988	N C Capital Management Trust			4,703,257.58	4,703,257.58	4,703,257.58	1.480	1.460	1.480	1	
Subtotal and Average			34,648,874.83		36,164,741.34	36,164,741.34	36,164,741.34		2.077	2.106	1	
Passbook/Checking Accounts												
SYS735	735	Bank of America			4,593,899.81	4,593,899.81	4,593,899.81		0.000	0.000	1	
SYS974	974	First Horizon Bank		07/01/2019	2,119,154.81	2,119,154.81	2,119,154.81		0.000	0.000	1	
Subtotal and Average			9,565,487.49		6,713,054.62	6,713,054.62	6,713,054.62		0.000	0.000	1	
Money Market Accounts												
SYS733	733	Bank of America			7,088,035.49	7,088,035.49	7,088,035.49	1.500	1.479	1.500	1	
SYS1082	1082	Carter Bank		07/24/2019	100,777.93	100,777.93	100,777.93	0.550	0.542	0.550	1	
SYS954	954	CresCom Bank			1,038,709.53	1,038,709.53	1,038,709.53	1.450	1.430	1.450	1	
SYS946	946	First Bank			2,101,540.48	2,101,540.48	2,101,540.48	2.050	2.022	2.050	1	
SYS975	975	First Horizon Bank			100,018.25	100,018.25	100,018.25	1.500	1.479	1.500	1	
SYS899	899	First National Bank			3,267,282.82	3,267,282.82	3,267,282.82	1.900	1.874	1.900	1	
SYS915	915	Pinnacle Bank			3,173,841.80	3,173,841.80	3,173,841.80	1.800	1.775	1.800	1	
SYS916	916	Select Bank & Trust Co.			1,011,893.75	1,011,893.75	1,011,893.75	1.790	1.765	1.790	1	
SYS917	917	Southern Bank & Trust Co.			14,300,960.45	14,300,960.45	14,300,960.45	2.250	2.219	2.250	1	
SYS1032	1032	TowneBank			10,095,088.47	10,095,088.47	10,095,088.47	2.240	2.209	2.240	1	
SYS927	927	Union Bank			24,147.41	24,147.41	24,147.41	0.250	0.247	0.250	1	
Subtotal and Average			34,933,530.36		42,302,296.38	42,302,296.38	42,302,296.38		1.986	2.014	1	
Federal Agency Coupon Securities												
3133EKR65	1090	Federal Farm Credit Bank		09/23/2019	500,000.00	500,807.97	499,940.00	1.800	1.787	1.812	266	09/23/2020
3133EK2C9	1095	Federal Farm Credit Bank		10/15/2019	500,000.00	500,002.73	500,000.00	1.890	1.864	1.890	653	10/15/2021
3133EK3P9	1098	Federal Farm Credit Bank		10/22/2019	500,000.00	500,054.35	500,000.00	1.790	1.765	1.790	295	10/22/2020
3133EK5X0	1114	Federal Farm Credit Bank		11/12/2019	1,000,000.00	1,000,045.25	1,000,000.00	1.680	1.658	1.681	408	02/12/2021

Portfolio GUC
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GUC Investments
Portfolio Management
Portfolio Details - Investments
December 31, 2019

Page 2

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Federal Agency Coupon Securities												
3133ELDC5	1116	Federal Farm Credit Bank		12/11/2019	1,000,000.00	999,857.77	1,000,000.00	1.640	1.618	1.640	527	06/11/2021
3133EJRL5	961	Federal Farm Credit Bank		06/11/2018	500,000.00	502,181.66	500,000.00	2.550	2.515	2.550	162	06/11/2020
3130AH4G5	1092	Federal Home Loan Bank		09/19/2019	500,000.00	500,079.86	500,000.00	2.000	1.973	2.000	443	03/19/2021
313380GJ0	1093	Federal Home Loan Bank		09/13/2019	2,250,000.00	2,273,332.50	2,273,332.50	2.000	1.620	1.643	982	09/09/2022
313380GJ0	1099	Federal Home Loan Bank		10/23/2019	1,950,000.00	1,971,820.50	1,970,280.00	2.000	1.606	1.628	982	09/09/2022
3130ACE26	1103	Federal Home Loan Bank		10/24/2019	2,100,000.00	2,096,325.00	2,095,611.00	1.375	1.581	1.602	271	09/28/2020
3130ACE26	989	Federal Home Loan Bank		11/02/2018	2,100,000.00	2,096,325.00	2,041,011.00	1.375	2.861	2.900	271	09/28/2020
3134GTF55	1053	Federal Home Loan Mort Corp		04/08/2019	500,000.00	500,091.19	500,000.00	2.460	2.426	2.460	98	04/08/2020
3134GULE8	1096	Federal Home Loan Mort Corp		10/28/2019	500,000.00	499,824.74	500,000.00	2.000	1.973	2.000	666	10/28/2021
3134GUNH9	1112	Federal Home Loan Mort Corp		11/08/2019	500,000.00	500,048.65	500,000.00	1.820	1.795	1.820	677	11/08/2021
3134GUYE4	1117	Federal Home Loan Mort Corp		12/23/2019	500,000.00	500,091.45	500,000.00	1.700	1.677	1.700	722	12/23/2021
3134GUZW3	1118	Federal Home Loan Mort Corp		12/18/2019	500,000.00	499,843.69	500,000.00	1.700	1.677	1.700	716	12/17/2021
3135G0H55	1100	Federal National Mort Assoc		10/23/2019	2,100,000.00	2,105,334.00	2,105,029.50	1.875	1.646	1.669	362	12/28/2020
3136G4HH9	885	Federal National Mort Assoc		11/30/2016	500,000.00	499,916.72	500,000.00	1.500	1.480	1.500	56	02/26/2020
3136G4HH9	886	Federal National Mort Assoc		11/30/2016	500,000.00	499,916.72	500,000.00	1.500	1.480	1.500	56	02/26/2020
3135G0S53	892	Federal National Mort Assoc		01/27/2017	500,000.00	500,012.66	500,000.00	1.700	1.677	1.700	26	01/27/2020
3135G0H55	992	Federal National Mort Assoc		11/05/2018	2,100,000.00	2,105,334.00	2,057,307.00	1.875	2.818	2.857	362	12/28/2020
Subtotal and Average			22,984,285.19		21,100,000.00	21,153,091.41	21,042,511.00		1.928	1.955	482	
Treasury Coupon Securities												
9128284C1	1000	US Treasury Note		11/07/2018	2,100,000.00	2,103,003.00	2,082,855.45	2.250	2.811	2.850	90	03/31/2020
912828U81	1019	US Treasury Note		01/02/2019	2,250,000.00	2,268,472.50	2,220,468.75	2.000	2.424	2.457	730	12/31/2021
912828W89	1062	US Treasury Note		04/02/2019	2,100,000.00	2,113,839.00	2,076,046.88	1.875	2.240	2.271	820	03/31/2022
912828XW5	1087	US Treasury Note		07/02/2019	2,250,000.00	2,259,810.00	2,251,054.69	1.750	1.710	1.734	911	06/30/2022
912828U81	1102	US Treasury Note		10/23/2019	1,950,000.00	1,966,009.50	1,966,833.98	2.000	1.575	1.596	730	12/31/2021
912828C57	1104	US Treasury Note		10/24/2019	2,100,000.00	2,116,506.00	2,118,867.18	2.250	1.591	1.613	455	03/31/2021
912828W89	1105	US Treasury Note		10/24/2019	2,100,000.00	2,113,839.00	2,115,503.90	1.875	1.543	1.565	820	03/31/2022
9128284C1	1107	US Treasury Note		10/24/2019	2,100,000.00	2,103,003.00	2,105,578.13	2.250	1.609	1.632	90	03/31/2020
912828S27	1108	US Treasury Note		10/25/2019	2,100,000.00	2,085,783.00	2,082,937.50	1.125	1.594	1.616	546	06/30/2021
912828T34	1109	US Treasury Note		10/25/2019	2,100,000.00	2,083,179.00	2,080,886.70	1.125	1.583	1.605	638	09/30/2021
912828XW5	1110	US Treasury Note		10/25/2019	1,950,000.00	1,958,502.00	1,959,750.00	1.750	1.537	1.559	911	06/30/2022
912828XY1	1111	US Treasury Note		10/25/2019	2,100,000.00	2,108,988.00	2,112,550.78	2.500	1.592	1.614	181	06/30/2020
912828T34	995	US Treasury Note		11/06/2018	2,100,000.00	2,083,179.00	1,993,605.45	1.125	2.921	2.962	638	09/30/2021
912828XY1	997	US Treasury Note		11/06/2018	2,100,000.00	2,108,988.00	2,087,367.20	2.500	2.835	2.875	181	06/30/2020
912828C57	998	US Treasury Note		11/07/2018	2,100,000.00	2,116,506.00	2,066,613.28	2.250	2.901	2.942	455	03/31/2021
912828S27	999	US Treasury Note		11/07/2018	2,100,000.00	2,085,783.00	2,002,792.95	1.125	2.915	2.956	546	06/30/2021

Portfolio GUC
CP
PM (PRF_PM2) 7.3.0

Run Date: 01/07/2020 - 14:02

**GUC Investments
Portfolio Management
Portfolio Details - Investments
December 31, 2019**

Page 3

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity
Subtotal and Average			37,445,537.42		33,600,000.00	33,675,390.00	33,323,712.82		2.083	2.112	546
Total and Average			154,696,418.95		155,163,139.47	155,291,620.88	154,829,363.29		1.963	1.991	198



Agenda Item # 3

Meeting Date: January 16, 2020

Item:	Authorization for the General Manager/CEO to Execute a Contract Amendment to the Architectural/ Engineering Contract for the New Operations Center Campus with CT Consultants
Contact:	Tony Cannon: Chris Padgett
Explanation:	<p>Barnhill Contracting Company, the Construction Manager at Risk (CMAR) for the New Operations Center Project, provided GUC with an initial cost estimate in late December 2017. This cost estimate exceeded the project budget and was based on the schematic design for the full build-out of the 82-acre campus which included all site improvements and the construction of five primary buildings. Based on this initial cost estimate, GUC's Project Team worked with the designer (CT Consultants) and CMAR to value engineer the project and to identify which components could be delayed until a future phase. The result of this effort was the removal of Building 1 (Human Resources, Risk Management, Information Technology, Training Center, Wellness Center); the removal of Building 5 (Fleet Maintenance Building); reductions in the size of Buildings 2, 3 and 4; and the removal of various smaller elements from the current phase of work.</p> <p>Of the elements that were removed from the current phase of the project, the Fleet Maintenance Building will have the most impact on operations as it is less efficient to have such services provided at a remote location. Additionally, the longer Fleet Maintenance stays at the current Mumford Road location, the risk of flooding remains. As such, the top priority for any future phase of the New Operations Center is to design and construct this building as soon as funding is available.</p> <p>In order to determine when the Fleet Maintenance Building can be funded by the capital plan, its cost must first be determined. To date we have a very preliminary schematic design, but it has not been fully detailed or value engineered like the other components currently being constructed. Given these circumstances, staff recommends that the current scope of work with CT Consultants be expanded to include additional services related to the Fleet Maintenance Building to generally include:</p> <ul style="list-style-type: none">• Value engineering of Schematic Design;• Develop building plans, sections and elevations, and mechanical, electrical, and plumbing plans and schedules;• Issue preliminary specifications that reflect the products, materials, and equipment to be used as the basis of design;

- Provide a detailed cost estimate; and
- Develop Design Criteria Documents consistent with Criteria Architect Services associated with the Design-Bid-Bridging construction method.

The total cost for these additional services will not exceed \$187,500 with such funds currently available within the project budget as Owners Contingency.

Strategic Plan Elements:

Strategic Themes:

- Exceptional Customer Service
- Safety, Reliability & Value

Objectives:

- Exceeding customer expectations
- Embracing change to ensure organizational alignment and efficiency

Core Values:

- Exceed Customers' Expectations
- Deliver Reliable Services

Fiscal Note:

All funds associated with this contract amendment are currently included in the Capital Project Budget for the New Operations Center Phase 2. The project's owner's contingency balance is currently \$1,281,604. Approval of this contract amendment would leave a balance of \$1,094,104 with the project 50% complete by duration.

Recommended Action(s):

Staff recommends that the Board of Commissioners authorize the General Manager/CEO to execute a contract amendment to the Architectural/Engineering Contract for the New Operations Center Campus with CT Consultants for the additional scope of work identified herein for an amount not to exceed \$187,500.



Agenda Item # 4

Meeting Date: January 16, 2020

Item:	General Manager's Report
Contact:	Tony Cannon
Explanation:	<p>1. Informational Reading</p> <p>Proposal, Statistical Data, Sewer Spill Tracking Report, Load Management Report, and PGA Report are attached.</p> <p>The Management Team will be available at the meeting to answer any questions regarding work activities.</p> <p>2. Key Performance Indicators (KPIs)</p> <p>Attached is a list of GUC's Tier 1 corporate Key Performance Indicators (KPIs). We have the following KPIs in the dashboard format for your review as well as the corresponding scorecard:</p> <ul style="list-style-type: none">• Connections Per Employee• System Losses - Gas• Disruption of Service - Water• Billing Process Accuracy <p>3. Commendations</p> <p>4. Semi-Annual Report on Disposal of Surplus Property</p> <p>5. Other</p>
Strategic Plan Elements:	<p>Strategic Themes:</p> <ul style="list-style-type: none">• Shaping Our Future• Safety, Reliability & Value• Exceptional Customer Service <p>Objectives:</p> <ul style="list-style-type: none">• Embracing change to ensure organizational alignment and efficiency• Developing and enhancing strategic partnerships• Exceeding customer expectations

	Core Values: <ul style="list-style-type: none"> • Value employees • Encourage innovation/lifelong learning • Appreciate diversity • Support the community
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	N/A

GREENVILLE UTILITIES COMMISSION

RECOMMENDATION FOR VENDOR NEGOTIATIONS BASED ON PROPOSAL/DEMO



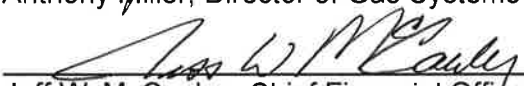
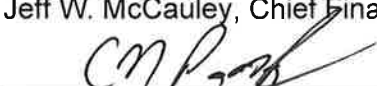
RECEIVED FOR UTILITY LOCATING SECTION (ULS) TICKET MANAGEMENT

NOVEMBER 13, 2019 @ 3:00 PM

RECOMMENDATION FOR NEGOTIATIONS	
UtiliSphere, IrthSolutions*	
Boss	
Think Hats	
HiperWeb	

*Indicates recommended vendor to negotiate agreement based on their proposal/demo.

Recommended for Negotiation:

	<u>12/10/19</u>
Charles Buck, Gas Planning Engineer	Date
	<u>12/10/19</u>
Anthony Miller, Director of Gas Systems	Date
	<u>12/12/19</u>
Jeff W. McCauley, Chief Financial Officer	Date
	<u>12/16/19</u>
Chris Padgett, Chief Administrative Officer	Date

Approved for Negotiation:

	<u>12-6-19</u>
Anthony C. Cannon, General Manager/CEO	Date

GREENVILLE UTILITIES COMMISSION

STATISTICAL DATA

Dec-19

	This Month	Same Month Last Year	% Change	Total To Date Past 12 Months	Total To Date Prior Past 12 Months	% Change
ENVIRONMENT						
High Temperature, F	77	73				
Low Temperature, F	25	27				
Degree Days Heating	490.5	531.0		2,623.5	3,040.0	
Degree Days Cooling	2	2.0		2,260.0	2,349.0	
Rainfall, Inches	2.29	6.46		49.11	66.40	
River Level-Mean Sea Level						
High, FT	12.1	13.9				
Low, FT	1.5	2.6				
Average FT	4.6	9.2				
ELECTRIC						
Peak Demand, KW	261,546	239,758				
Demand Reduction, KW	58,810	52,530				
KWH Purchased (x1000)	142,120	145,096	-2.1%	1,826,531	1,849,621	-1.2%
KWH Billed (x1000)	133,837	140,440	-4.7%	1,776,177	1,810,630	-1.9%
System Losses, Percent				2.76%	2.11%	
Average Cost/KWH	\$0.0738	\$0.0684				
NATURAL GAS						
MCF Purchased	413,366	417,343	-1.0%	3,535,303	3,625,018	-2.5%
MCF Billed	399,416	410,005	-2.6%	3,436,805	3,572,422	-3.8%
System Losses, Percent				2.79%	1.45%	
Average Cost/MCF	4.21	6.03				
WATER						
Peak Day, MG	18.605	15.618				
Average Day, MG	13.890	13.677				
Total Pumped, MG	430.578	423.998	1.6%	5,094.9	4,891.2	4.2%
Total Billed, MG	355.800	356.400	-0.2%	4,211.2	4,118.5	2.3%
System Losses, Percent				17.34%	15.80%	
WASTEWATER						
Peak Day, MG	9.83	17.70				
Average Day, MG	8.82	12.83				
Total Flow, MG	273.37	397.67	-31.3%	3,748.29	3,918.55	-4.3%
CUSTOMER ACCOUNTS						
Active Services E/W/G	129,578	127,633	1.5%			
Meters Repaired	258	103	150.5%	4,187	4,512	-7.2%

KW = Kilowatts

KWH = Kilowatthours

MCF = Thousand Cubic Feet

MG = Million Gallons

Water Resources Department
Sewer Spill Tracking Report
January 2018 - December 2019



No.	Date of Spill	Report Date	Location	Manholes		Volume Gallons	Surface Water	If yes, where?		Reportable Yes/No	News Release		Notice of Discharge		Cause of Spill	Corrective Action
				Upstream	Downstream			Name	Volume Gallons		Req'd.	Issued	Req'd.	Issued		
1	03/04/19		Corner of Arthur St & Evans St	8J-026	8J-026	25	No	N/A	N/A	No	No	No	No	No	Debris	1c
2	03/06/19	03/12/19	205 Adams Blvd	11H-004	11J-098	50	Yes	Hardee Creek	10	Yes	No	No	No	No	Roots	2d
3	04/01/19	04/01/19	Behind unit #43 at 200 Rollins Dr.	5F-130	5F-130	50	Yes	Green Mill Run	50	Yes	No	No	No	No	Debris	2c
4	05/17/19	05/23/19	Perkins Street	7K-088	7K-088	200	Yes	Green Mill Run	100	Yes	No	No	No	No	Grease	2a
5	10/15/19		Intersection of NC Hwy 11 and North Pitt Rd.	N/A	N/A	748	No	N/A	N/A	No	No	No	No	No	Other (Leaking ARV)	1f
6	12/07/19		511 Red Banks Road	8G-054	8G-054	10	No	N/A	N/A	No	No	No	No	No	Grease	2a

Note: No spills January, February, June, July, August, September and November

Summary Total Number of Spills = 6 (3 Reportable;3 Non-Reportable)
Total Spill Volume = 1083 gals or 0.0013% of Total Wastewater Flow

Spill Analysis

<u>Cause</u>	<u>Number of Each</u>	<u>Volume (gals.)</u>
a. Grease	2	210
b. Contractor Damage/Error	0	0
c. Debris	2	75
d. Roots	1	50
e. Pipe Failure	0	0
f. Other	1	748

Corrective Action Code

1. Permanent Repair
2. Cleared Blockage & Priority Cleaning Scheduled

GREENVILLE UTILITIES COMMISSION

LOAD MANAGEMENT REPORT

December, 2019

The DEP monthly peak occurred on December 20, 2019 for the hour ending at 8:00 A.M. Our load management system was in full operation during this period with the following estimated reductions observed:

	Estimated KW Load Reduction	Estimated Avoided Demand Costs
<u>Direct Load Control:</u>		
Voltage Adjustment @ Stage 3 (4.6%)	9,900	\$222,948
Air Conditioning Demand Reduction	0	\$0
Water Heater Demand Reduction	11,000	\$247,720
Heat Pump/Heat Strip Demand Reduction	5,300	\$119,356
GUC Generator Reduction:	14,312	\$322,306
<u>Interruptible Load Control:</u>		
MGS-CP & LGS-CP Customer Generators	18,301	\$412,139
Estimated Other Industrial Customer Curtailments	0	\$0
<u>Total Load Control:</u>	58,813	\$1,324,469
<u>NCEMPA Shifted Peak Credit:</u>		
Power Agency Policy Credit for Contribution to Shifted Peak		
<u>Total Load Reduction and Avoided Costs:</u>	58,813	\$1,324,469

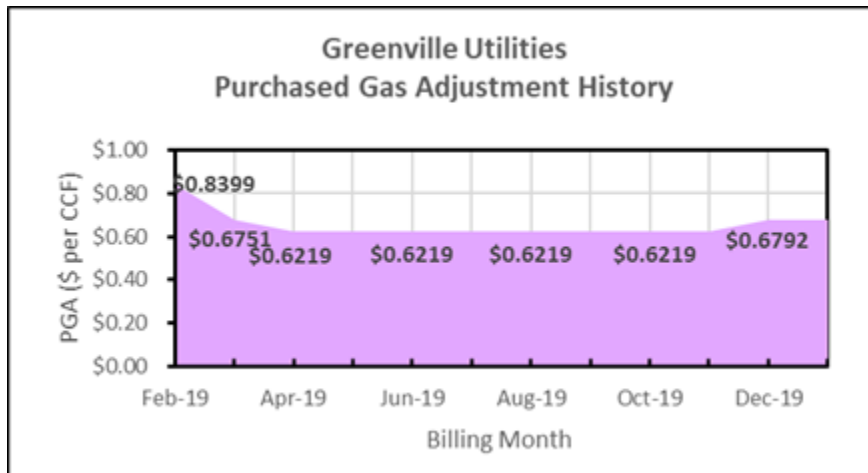
Additional Notes and Comments:

- | | |
|--|----------------|
| 1) Duke Energy Progress (DEP) System Peak: | 12,110 MW |
| 2) GUC Coincident Peak (Less Winterville Demand): | 261,546 KW |
| 3) Local Temperature at Coincident Peak, per PGV: | 27 Degrees F |
| 4) Local "Feels Like" Temperature at Coincident Peak, per PGV: | 27 Degrees F |
| 5) Applicable NCEMPA Demand Rate Charge: | \$22.52 Per KW |

PGA Report January 2020

Please see the PGA history in the table and chart below:

Billing Month	PGA (\$/CCF)	Residential (\$/CCF)	
Feb-19	\$0.8399	\$0.3699	\$1.2098
Mar-19	\$0.6751	\$0.3699	\$1.0450
Apr-19	\$0.6219	\$0.3699	\$0.9918
May-19	\$0.6219	\$0.3699	\$0.9918
Jun-19	\$0.6219	\$0.3699	\$0.9918
Jul-19	\$0.6219	\$0.3396	\$0.9615
Aug-19	\$0.6219	\$0.3396	\$0.9615
Sep-19	\$0.6219	\$0.3396	\$0.9615
Oct-19	\$0.6219	\$0.3396	\$0.9615
Nov-19	\$0.6219	\$0.3396	\$0.9615
Dec-19	\$0.6792	\$0.3396	\$1.0188
Jan-20	\$0.6792	\$0.3396	\$1.0188



Tier 1: Corporate Key Performance Indicators (KPI)

CUSTOMER

- Customer Satisfaction
 - Billing Process Accuracy
 - Installation of New Services
 - Duration of Electric Interruptions (CAIDI)
 - Duration of Electric Interruptions (SAIDI)
 - Frequency of Interruptions in Service – Electric (SAIFI)
 - Response Time to Unplanned Electric Outages
 - Response Time to Cut Gas Lines/Leaks
 - Response Time to Water Leaks/Breaks
 - Typical Monthly Bill Comparisons
-

FINANCIAL

- Overtime Costs
 - Bond Rating
 - Days Operating Cash On Hand
 - Debt Service Coverage
 - Fund Balance (available for appropriation)
 - Net Margin
 - Return on Assets
 - Return on Equity
-

INTERNAL BUSINESS PROCESSES
















- Connections Per Employee
 - Operating Cost Per Customer
 - System Losses – Electric
 - System Losses – Gas
 - System Losses – Water
 - Disruption of Service – Water
 - Preventable Vehicle Accident Rate
-

EMPLOYEES & ORGANIZATIONAL CAPACITY









- Hours Worked Without a Lost Workday Injury
- Restricted Workday Injuries Per 200,000 Hours Worked
- Capital Spending Ratio
- Degree of Asset Depreciation

Corporate KPIs








Customer

Indicator	Goal/Caution	Value	Status
Customer Satisfaction	80.00%	86.00%	
Billing Process Accuracy	99.800%	99.995%	
Install New Service (Electric)	3.00	1.12	
Install New Service (Gas)	15	13.28	
Install New Service (Water/Sewer)	6	5	
Duration of Interruptions - Electric (CAIDI)	82.00	82.80	
Duration of Interruptions - Electric (SAIDI)	65.00	46.51	
Interruptions in Service - Electric (SAIFI)	0.79	0.56	
Response Time to Unplanned Outages	30.00	27.01	
Response Time to Cut Gas Lines/Leaks	0:30:00	0:23:07	
Response Time to Water Leaks	1:00	0:50	
Typical Bill Comparison - Residential Electric	\$119	\$109	
Typical Bill Comparison - Residential Gas	\$76	\$80	
Typical Bill Comparison - Residential Water	\$36	\$37	
Typical Bill Comparison - Residential Sewer	\$48	\$45	


Financial

Indicator	Goal/Caution	Value	Status
Overtime Costs	3%	6%	
Bond Rating	75	85	
Days Operating Cash on Hand	125	149	
Debt Service Coverage	1.75	3.10	
Fund Balance (Available for Appropriation)	16.0%	25.5%	
Net Margin	2.75%	6.74%	
Return on Assets	1.60%	3.04%	
Return on Equity	2.50%	4.67%	

Internal Business Processes

Indicator	Goal/Caution	Value	Status
Connections per Employee	337	341	
Operating Cost per Customer	\$350	\$416	
System Losses - Electric	3.00%	2.67%	
System Losses - Gas	1.50%	0.87%	
System Losses - Water (less than 13.5%)	13.5%	11.0%	
Disruption of Service- Water	6:00	1:30	
Miles Driven Without Preventable Vehicle Incident	1,000,000	310,351	

Employee & Organizational Capacity

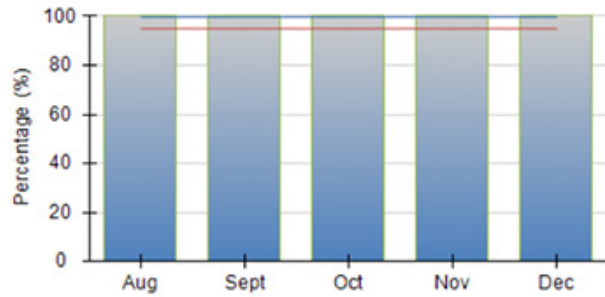
Indicator	Goal/Caution	Value	Status
Hours Worked Without a Lost Workday Injury	3,000,000	2,755,990	
OSHA Recordable Incident Rate	1.00	1.62	
Capital Spending Ratio	120%	107%	
Degree of Asset Depreciation	50%	51%	



Billing Process Accuracy

A measure of how accurate the billing process is.

Value: 99.995% **Goal:** 99.80% **Warning:** 95.00%



Goal
Warning



Connections Per Employee

Connections per Employee is an outcome measure to determine the relative labor efficiency of the utility against other similar utilities and includes Electric, Gas and Water Resources.

Value: 341 **Goal:** 337 **Warning:** 332



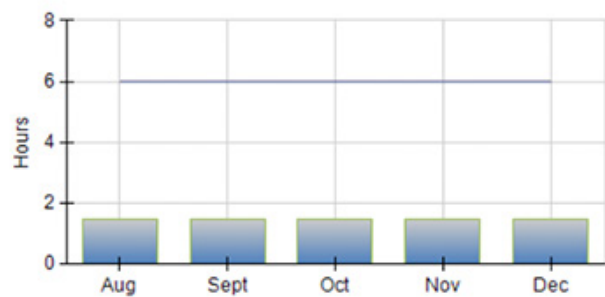
Goal



Disruption of Service - Water

Unplanned Disruption of Water Service due to leaks/breaks.

Value: 1.5 **Goal:** 6.0 **Warning:** 6.0



Goal



System Losses - Gas

Shows the system loss for Gas for current YTD versus the past ten years.

Value: .87% **Goal:** 1.5% **Warning:** 2.0%



Warning
Goal

GUC PERFORMANCE MEASURES

Performance Management Scorecard			Internal Business Processes
Corporate Objective 10	Ensure Efficiency, Safety and Reliability of Services		
Measure	Connections per Employee		
Tier	1	Rationale:	Measures the number of customer connections per the number of employees
Accountability: Finance		Frequency: Annual	
DESCRIPTION: Connections per Employee is an outcome measure to determine the labor efficiency of the utility.			
NUMERATOR:	Total number of GUC customer connections		
DENOMINATOR:	Total number of GUC allocated positions		
TARGET:	337	DATA SOURCE(S): Customer Account Report & Budget	

GUC PERFORMANCE MEASURES

Performance Management Scorecard		Internal Business Processes
Corporate Objective 10	Ensure Efficiency, Safety and Reliability of Services	
Measure	System Losses – Gas	
Tier	1	Rationale: Measures the annual system losses.
Accountability: Gas		Frequency: Annual
DESCRIPTION: System Losses – Gas measures the annual system losses which are reported monthly utilizing a Rolling 12 Month Average as performance measurement.		
NUMERATOR:	Total volume of gas bill	
DENOMINATOR:	Total volume of gas delivered	
TARGET:	1.5 percent	DATA SOURCE(S): Excel Spreadsheet

GUC PERFORMANCE MEASURES

Performance Management Scorecard		Internal Business Processes
Corporate Objective 10	Ensure Efficiency, Safety and Reliability of Services	
Measure	Disruption of Service – Water	
Tier	1	Rationale: Measures the disruption of water service to GUC customers
Accountability: Water Resources		Frequency: Monthly
DESCRIPTION: Disruption of Water Service Rate per 1,000 Customers – Ratio of number of customers experiencing disruption * 1,000 divided by number of active customer accounts.		
NUMERATOR:	Total number of GUC customers experiencing an unplanned water outage*1,000	
DENOMINATOR:	Total number of active GUC customer accounts	
TARGET:	2.9	DATA SOURCE(S): Water Main Break Report

GUC PERFORMANCE MEASURES

Performance Management Scorecard			Customer
Corporate Objective 16	Improve Customer Satisfaction		
Measure	Billing Process Accuracy		
Tier	1	Rationale: Measures the overall accuracy of the billing process	
Accountability: Customer Relations		Frequency: Monthly	
DESCRIPTION: Correct Bills is an outcome measure of the resulting accuracy of GUC's billing process. It measures the percentage or correct bills sent to GUC customers.			
NUMERATOR:	Total number of correct bills		
DENOMINATOR:	Total number of bills sent		
TARGET:	99.8% or greater	DATA SOURCE(S): ECIS	

COMPLIMENT RECORD

Date: January 9, 2020

Received By: Nikia Best-Manual, Water Resources Customer Records Clerk

Customer's Name: Mrs. Witherington

Remarks: Mrs. Witherington said "the crew was very professional and did an awesome job."

She couldn't tell they had even worked in the area.

Employees: Linwood Smith, Pipe Crew Leader I
Derek Averill, Equipment Operator IV
Gustavo Smith, Pipe Layer II
Jason Owens, Equipment Operator III
Kyle Veneski, Pipe Layer III

Greenville Utilities Commission, NC
Semi-Annual Report on Disposal of Surplus Property
Date range: 07/01/2019 – 12/31/2019

Greenville Utilities utilizes GovDeals, an internet based government surplus sales auction to dispose of surplus property as well as Greenville Auto Auction in Greenville, NC which sells vehicles and heavy equipment.
 In accordance with G.S. 160A-268 (c), the property disposed of between July 1, 2019 and December 31, 2019 is listed below.
 No action is required by the Board.

Description	Sold Amount
Desks, Chairs, Filing Cabinet, Office Supplies	\$115.00
Ammonia/Monochloramine Analyzer, Oscilloscope, Turbidimeter and Misc Items	\$50.00
Misc Laptops, Computers, Printers, Monitors	\$1,226.00
Canon ImageRunner 1025 Copier	\$30.00
Misc Office Chairs, Desk, Teller Cabinet Drawers	\$250.00
150W Black Decorative Lights	\$231.00
Westinghouse 3 Phase 500KVA Transformer	\$393.00
Wood Wire Reels	\$60.00
Landscaping Power Equipment	\$120.00
Safety Vests and Flashlights	\$255.00
Tool Boxes	\$455.00
2007 Ford Ranger	\$2,867.50
2002 Ford F-150	\$1,942.50
1995 Sundance Boat	\$277.50
1995 Load Rite Trailer	\$185.00
2005 Argo ATV	\$1,942.50
2000 Ford F-250	\$3,607.50
2010 Ford Ranger	\$5,735.00
2007 Case Backhoe	\$13,181.25
2009 New Holland Tractor	\$13,181.25
2008 Ford Ranger	\$3,330.00
2009 Ford F-350	\$7,030.00
Total	<u>\$56,465.00</u>

Revenue generated by the sale of surplus property is listed below:

Calendar Year	Revenue Received
Year 2008	\$85,972.26
Year 2009	\$90,001.15
Year 2010	\$83,292.38
Year 2011	\$106,297.20
Year 2012	\$113,381.46
Year 2013	\$80,010.99
Year 2014	\$10,366.05
Year 2015	\$158,613.46
Year 2016	\$34,641.35
Year 2017	\$134,668.95
Year 2018	\$85,698.85
Year 2019	\$130,812.14
TOTAL	<u>\$ 1,113,756.24</u>

GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 1991

CHAPTER 861
SENATE BILL 1069

AN ACT TO AMEND AND RESTATE THE CHARTER OF THE GREENVILLE
UTILITIES COMMISSION OF THE CITY OF GREENVILLE.

The General Assembly of North Carolina enacts:

Section 1. For the proper management of the public utilities of the City of Greenville, both within the corporate limits of the City and outside the said corporate limits, a commission to be designated and known as the "Greenville Utilities Commission", is hereby created and established.

Sec. 2. The Greenville Utilities Commission shall consist of eight members, six of whom shall be bona fide residents of the City of whom one shall at all times be the City Manager of Greenville, and two of whom shall be bona fide residents of Pitt County but residing outside the city limits of Greenville, and all of whom shall be customers of the Greenville Utilities Commission. Each Greenville Utilities Commissioner shall hold office for an initial term of three years and, except as set forth herein, will be automatically reappointed to a single additional term of three years, with each term of three years expiring June 30 at the end of the designated term or until reappointed or replaced by the City Council. The first appointees shall hold their offices as follows: the Greenville City Council shall appoint an individual to serve until June 30, 1995; John W. Hughes, Sr. is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1995, and shall not be eligible for a second term; Bernard E. Kane is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1995; R. Richard Miller is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1994, and shall not be eligible for a second term; and the Greenville City Council shall appoint an individual to serve until June 30, 1993; all of whom are bona fide residents of the City. William G. Blount is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1993, and shall not be eligible for a second term; and the Pitt County Board of Commissioners shall nominate an individual under the procedure established in Section 3 of this act, to be appointed by the Greenville City Council to serve until June 30, 1994; both of whom are Greenville Utilities Commission customers and bona fide residents of Pitt County residing outside the Greenville city limits.

Sec. 3. The Greenville Utilities Commissioners otherwise than as herein provided shall be appointed by the City Council at their regularly monthly meeting in June of each year. It is the intention of this charter that the City Council shall appoint Greenville Utilities Commission members who have utilities expertise. Representation should include some members with financial, engineering, environmental, technical, or

development backgrounds. The two members of the Greenville Utilities Commission residing outside the city limits shall be nominated by the Pitt County Board of Commissioners and appointed by the City Council. The City Council has the right to reject any nominee(s) from the Pitt County Board of Commissioners and to request additional nominees. If the Pitt County Board of Commissioners fails to recommend a nominee to the City Council within 60 days of the original date requested by the City Council, then the City Council may appoint any individual meeting the residency requirement. No person shall be eligible for appointment to the Greenville Utilities Commission who is an officer or employee of the City or Pitt County except that the City Manager of the City of Greenville shall at all times be a full member of the Greenville Utilities Commission. In the event a Greenville Utilities Commissioner resigns, dies, or otherwise becomes incapable of performing his or her duties, the City Council shall appoint, according to the same process described herein for regular appointments, a Greenville Utilities Commissioner to fill the unexpired term at any regular or special meeting of the City Council. Any Greenville Utilities Commissioner filling an unexpired term shall be deemed to have filled said term for the full three-year term. Except as otherwise permitted herein, no Greenville Utilities Commissioner shall serve more than two three-year terms. Greenville Utilities Commissioners filling the first three-year term will automatically fill a second three-year term unless the City Council initiates the replacement process.

Sec. 4. The Greenville Utilities Commissioners shall organize by electing one of their members Chair, whose term of office as Chair shall be for one year unless the Chair's term on the Greenville Utilities Commission shall expire earlier, in which event his or her term as Chair shall expire with the Chair's term on the Greenville Utilities Commission. The Chair shall not be entitled to vote on any proposition before the Greenville Utilities Commission except in case of a tie vote and only for the purpose of breaking the tie. The members of the Greenville Utilities Commission are authorized to fix their own salaries provided, however, that said salaries shall not exceed one hundred fifty dollars (\$150.00) per month for the members and two hundred fifty dollars (\$250.00) per month for the Chair provided, however, the City Council may, at its own discretion, increase these caps from time to time as is appropriate to reflect inflation, and provided, however, the City Manager shall receive no pay as a member of the Greenville Utilities Commission other than his or her salary as City Manager. The Greenville Utilities Commission shall meet at least once each month at a designated time and place unless the Chair designates some other meeting time and so notifies the other members of the Greenville Utilities Commission. The Greenville Utilities Commission and the Greenville City Council shall meet at least once each year to discuss mutual interests of the City of Greenville and the Greenville Utilities Commission. Minutes shall be kept for all regular meetings of the Greenville Utilities Commission.

Sec. 5. The Greenville Utilities Commission shall have entire supervision and control of the management, operation, maintenance, improvement, and extension of the public utilities of the City, which public utilities shall include electric, natural gas, water, and sewer services, and shall fix uniform rates for all services rendered;

provided, however, that any person affected by said rates may appeal from the decision of the Greenville Utilities Commission as to rates to the City Council. With approval by the City Council, the Greenville Utilities Commission may undertake any additional public enterprise service which may lawfully be operated by a municipality.

Sec. 6. The Greenville Utilities Commission shall employ a competent and qualified General Manager whose duties shall be to supervise and manage the said public utilities, subject to the approval of the Greenville Utilities Commission. The General Manager, under the direction of and subject to the approval of the Greenville Utilities Commission, shall cause the said utilities to be orderly and properly conducted; the General Manager shall provide for the operation, maintenance, and improvement of utilities; the General Manager shall provide for the extension of all utilities, except sewer extensions made beyond the area regulated by the City of Greenville are subject to the approval of the City Council, and shall furnish, on application, proper connections and service to all citizens and inhabitants who make proper application for the same, and shall in all respects provide adequate service for the said utilities to the customers thereof; the General Manager shall attend to all complaints as to defective service and shall cause the same to be remedied, and otherwise manage and control said utilities for the best interests of the City of Greenville and the customers receiving service, and shall provide for the prompt collection of all rentals and charges for service to customers and shall promptly and faithfully cause said rentals and charges to be collected and received, all under such rules and regulations as the Greenville Utilities Commission shall, from time to time, adopt and in accordance with the ordinances of the City of Greenville in such case made and provided.

Sec. 7. All monies accruing from the charges or rentals of said utilities shall be deposited into the appropriate enterprise fund of the Greenville Utilities Commission and the Greenville Utilities Commission's Director of Finance shall keep an account of the same. The Greenville Utilities Commission shall at the end of each month make a report to the City Council of its receipts and disbursements; the Greenville Utilities Commission shall pay out of its receipts the cost and expense incurred in managing, operating, improving, maintaining, extending, and planning for future improvements and expansions of said utilities; provided, however, that should the funds arising from the charges and rentals of said utilities be insufficient at any time to pay the necessary expenses for managing, operating, improving, and extending said utilities, then and in that event only, the City Council of the City of Greenville shall provide and pay into the appropriate enterprise fund of the Greenville Utilities Commission a sum sufficient, when added to the funds that have accrued from the rents and charges, to pay the costs and expenses of managing, operating, improving, maintaining, extending, and planning for future improvements and expansions of said utilities; the Greenville Utilities Commission shall pay the principal on all such funds provided by the City Council with interest thereon; provided, further, that the Greenville Utilities Commission shall annually transfer to the City, unless reduced by the City Council, an amount equal to six percent (6%) of the difference between the electric and natural gas system's net fixed assets and total bonded indebtedness plus annually transfer an amount equal to fifty percent (50%) of the Greenville Utilities Commission's retail cost of service for the City

of Greenville's public lighting. Public lighting is defined herein to mean City of Greenville street lights and City of Greenville Parks and Recreation Department recreational outdoor lighting. The preparation of a joint financial audit of the City of Greenville and the Greenville Utilities Commission operations by a single auditing firm is intended under the provisions of this charter and existing North Carolina statutes.

Sec. 8. In compliance with the time requirements of Chapter 159 of the General Statutes, the Greenville Utilities Commission shall prepare and submit to the City Council, for approval, a budget for the coming year showing its estimated revenue, expenses, capital expenditures, debt service, and turnover to the City of Greenville. In addition, the budget ordinance must identify construction projects of the Greenville Utilities Commission which include individual contracts in excess of one-half of one percent ($\frac{1}{2}\%$) of the Greenville Utilities Commission's annual budget. City Council approval of the Greenville Utilities Commission's budget will constitute approval of projects so identified and the contracts contained therein. Contracts in excess of one-half of one percent ($\frac{1}{2}\%$) of the Greenville Utilities Commission's annual budget not so identified and approved in the budget ordinance will require separate City Council approval.

Sec. 9. The Greenville Utilities Commission shall approve the employment and remuneration of all officers, agents, independent contractors, and employees necessary and requisite to manage, operate, maintain, improve, and extend the service of said utilities. It is, however, the intention of this Charter that the Greenville Utilities Commission and the City of Greenville will implement and maintain mutual pay plans, personnel policies, and benefits for their respective employees. The Greenville Utilities Commission may require bond in such sum as it may deem necessary, which shall be approved by the City Council, of all officers, agents, and employees having authority to receive money for the Greenville Utilities Commission. The Greenville Utilities Commission shall have the authority to name and designate a person in its employ as secretary of the Greenville Utilities Commission.

Sec. 10. The Greenville Utilities Commission shall have authority at all times to discharge and remove any officer, agent, independent contractor, or employee of the Greenville Utilities Commission.

Sec. 11. All laws and clauses of laws in conflict with this act are hereby repealed, expressly including Chapter 146 of the Public-Local Laws of 1941, entitled "AN ACT TO PROVIDE A PERMANENT UTILITIES COMMISSION FOR THE CITY OF GREENVILLE, IN PITT COUNTY, AND TO REPEAL CHAPTER TWO HUNDRED AND ELEVEN OF THE PRIVATE LAWS OF ONE THOUSAND NINE HUNDRED AND FIVE, AND AMENDMENTS THERETO, RELATING TO THE WATER AND LIGHT COMMISSION OF THE CITY OF GREENVILLE.", except that this act does not revive any act repealed by that act.

The purpose of this act is to revise the charter of the Greenville Utilities Commission and to consolidate herein certain acts concerning the Greenville Utilities Commission. It is intended to continue without interruption those provisions of prior acts which are consolidated into this act so that all rights and liabilities that have accrued are preserved and may be enforced. This act shall not be deemed to repeal,

modify, or in any manner affect any act validating, confirming, approving, or legalizing official proceedings, actions, contracts, or obligations of any kind.

No provision of this act is intended nor shall be construed to affect in any way any rights or interest, whether public or private:

- (1) Now vested or accrued in whole or in part, the validity of which might be sustained or preserved by reference to law to any provisions of law repealed by this act.
- (2) Derived from or which might be sustained or preserved in reliance upon action heretofore taken pursuant to or within the scope of any provisions of law repealed by this act.

All existing ordinances of the City of Greenville and all existing rules and regulations of the Greenville Utilities Commission not inconsistent with provisions of this act shall continue in full force and effect until repealed, modified, or amended.

No action or proceeding of any nature, whether civil or criminal, judicial or administrative, or otherwise pending at the effective date of this act by or against the City of Greenville or the Greenville Utilities Commission shall be abated or otherwise affected by the adoption of this act. If any provisions of this act or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this act which can be given effect without the invalid provision or application, and to this end the provisions of this act are declared to be severable.

Sec. 12. This act is effective upon ratification.

In the General Assembly read three times and ratified this the 7th day of July, 1992.

James C. Gardner
President of the Senate

Daniel Blue, Jr.
Speaker of the House of Representatives

BYLAWS OF THE GREENVILLE UTILITIES COMMISSION

These Bylaws are adopted by the Greenville Utilities Commission to implement its Charter and to establish basic rules of organization, process and procedure and to provide for the efficient and effective conduct of public business for the benefit of the ratepayers.

To The Extent The Terms & Conditions Of These Bylaws Conflict With the Terms & Conditions of The Charter, The Charter Shall Govern.

- I. Name: The name of the Commission shall be: The Greenville Utilities Commission.
- II. Individual Responsibility: Commission members have responsibility over utilities' affairs when acting as a body appropriately called to session. To request additional information concerning the functions of the Greenville Utilities Commission, Board members should contact the General Manager/CEO.
- III. Board Membership
 - A. Number of Members: The Greenville Utilities Commission shall consist of eight (8) members, all appointed by the Greenville City Council. Two of these appointees are nominated by Pitt County Board of Commissioners.
 - B. Commission Seats: Of the eight (8) members, six (6) members shall be bona fide residents of the City of whom one shall be the City Manager of Greenville, and two of whom shall be bona fide residents of Pitt County but residing outside the city limits of Greenville, who shall be customers of the Greenville Utilities Commission.
 - C. Vacancies on the Commission: In the event a Greenville Utilities Commissioner resigns, dies, or otherwise becomes incapable of performing his or her duties, at any regular or special meeting of the City Council, the City Council shall appoint, according to the same process described herein for regular appointments, a Greenville Utilities Commissioner to fill the unexpired term.
 - D. New members to the Board are required to participate in orientation and training sessions as scheduled by the General Manager/CEO. Orientation shall include such activities as:
 - 1. Workshops for new Board members conducted by the American Public Power Association.
 - 2. Discussions and visits with the General Manager/CEO, General Counsel, and other members of the staff.

3. Provision of printed and audiovisual materials on Greenville Utilities Commission and copies of administrative policies and procedures.

IV. Organization

- A. The Greenville Utilities Commission each year shall elect its officers on the first regularly scheduled meeting of the Commission on or after July 1 at which a quorum is present. Meetings are scheduled for the third Thursday in each month at 12:00 noon.
- B. The officers of the Commission shall be a Chair, a Chair-Elect and a Secretary, elected in that order for a term of one (1) year. The General Manager/CEO shall preside while a new Chair is being elected.
- C. Vacancies in the office of Chair, Chair-Elect or Secretary occurring during the year shall be filled by the Commission at its discretion.

V. Powers and Duties of the Board

The Powers and Duties of the Board shall include but not be limited to the following:

- A. The Greenville Utilities Commission shall have entire supervision and control of the management, operation, maintenance, improvement, and extension of the public utilities of the City, which public utilities shall include electric, natural gas, water, and sewer services, and shall fix uniform rates for all services rendered; provided, however, that any person affected by said rates may appeal from the decision of the Greenville Utilities Commission as to rates to the City Council. With approval by the City Council, the Greenville Utilities Commission may undertake any additional public enterprise service which may lawfully be operated by a municipality (Reference Charter Section 5).
- B. The Board shall discharge its duties and responsibilities as required by its Charter or otherwise imposed by law.
- C. The Board shall employ a General Manager/CEO whose duties shall be to supervise and manage the operations of the Greenville Utilities Commission, subject to the approval of the Board of Commissioners of the Greenville Utilities Commission, as provided in Section 6 of the Charter.
- D. The Board shall annually evaluate the performance of the General Manager/CEO as its Chief Executive Officer (CEO).
- E. Upon the recommendation of the General Manager/CEO, the board shall employ, an attorney to give counsel on matters of legal concern to the Greenville Utilities Commission. The attorney shall represent the Commission on most matters, except that the Commission may hire other expertise as warranted on a case by case basis. The General Manager/CEO shall annually review the performance and services of the General Counsel.

- F. The Board shall annually review its performance. An annual review may consist of a written review and/or survey by Board members and/or a review with or by the General Manager/CEO.

VI. Duties of Officers

- A. The Chair shall preside at Board meetings. The Chair, in consultation with the Secretary and General Manager/CEO, shall review the draft agenda of regular and special meetings of the Board.
- B. The Chair shall appoint committees and designate the chairs unless otherwise directed by majority vote of the Board in session.
- C. The Chair, subject to the approval of the Commission, shall have the authority to execute any official document for and on behalf of the Commission.
- D. The Chair shall not be entitled to vote on any proposition before the Greenville Utilities Commission except in case of a tie vote and only for the purpose of breaking the tie.
- E. The Chair shall be the official spokesperson for the Board and will make, either in person or through the General Manager/CEO, every effort to communicate the Board's decision to the community through the media and any other means available.
- F. In the absence of the Chair, it shall be the duty of the Chair-Elect to preside at meetings of the Board and assume authority of the Chair.
- G. The Secretary shall record minutes of meetings and hearings and distribute minutes in advance for review and approval.
- H. It shall be the responsibility of the Secretary to maintain official minutes and records of Board proceedings and actions. Minutes may be examined by any interested citizen under the supervision of the Secretary or the Secretary's designee. Consistent with the purpose of Closed Sessions, minutes of these meetings shall be separately maintained by the Secretary. Minutes of Closed Sessions may not be examined by interested citizens except as provided by law.
- I. The Secretary shall be responsible for the proper maintenance of official documents including but not limited to Board bylaws, Board policies, and Board decisions.
- J. The Secretary shall discharge any other duties or responsibilities required by law or otherwise imposed upon the Secretary of the Board.
- K. In the absence of the Secretary, it shall be the duty of the Chair-Elect to assume duties of the Secretary.

VII. Committees & Appointments

- A. An Executive Committee composed of the Board Chair, Chair-Elect, Past-Chair (when continuing to serve on the Board) and Secretary will work with the Greenville Utilities Commission staff on policy issues, represent Greenville Utilities Commission in joint discussions on potential growth and regionalization and provide for continuity of knowledge for the chair position.
- B. On an annual basis, the Chair shall appoint two members to a Joint Pay & Benefits Committee to meet jointly with a City Council Joint Pay & Benefits Committee to make recommendations for employee benefits and compensation issues for the upcoming fiscal year. These two members should include at least one member (if available) that served the previous year.
- C. On an annual basis, the Chair shall appoint 3–4 members to serve in conjunction with the Board Chair, on a Finance/Audit Committee to provide “policymaker” input to staff and auditors on the enhancement or implementation of financial procedures or issues. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- D. On an annual basis, the Chair shall appoint 3–4 members to serve in conjunction with the Board Chair on an Economic Development, Marketing and Public Relations Committee to provide policymaker input to staff and consultants in the development of criteria, guidelines, and strategies for the economic development of Pitt County and report to the Board of Commissioners as appropriate. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- E. On an annual basis, the Chair shall appoint 3-4 members to serve in conjunction with the Board Chair on a Legal and Legislative Committee to provide policymaker input to staff on legal and legislative matters that may impact the operations and business of the Commission and report to the Board of Commissioners as appropriate. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- F. Ad Hoc Committees of the Board shall be appointed annually by the Chair, as needed, and shall function until such time as their purpose has been accomplished. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- G. The Board shall appoint an Executive Secretary and Assistant Executive Secretary from the staff. These positions are normally held by the Executive Assistant to the General Manager/CEO and Director of Financial Services and Accounting, respectively.

VIII. Methods of Operation

- A. Board Meetings: The Board shall regularly meet on the third Thursday of each month to consider its business. Notice of the meeting and its agenda shall be made available to the media as provided by law. Other meetings, including special sessions, emergency sessions or workshop sessions may be held as needed and must follow notification provisions as described by law.

- B. Agendas: Before actions by the Board are requested or recommended, the Board should be provided with documentation to assist members in reaching decisions consistent with established goals and policies. To request additional information, Board members shall contact the General Manager/CEO. The Agenda for regular monthly meetings shall be as follows:
1. Call to order and ascertain the presence of a quorum
 2. Approval of the minutes for the previous month's meetings
 3. Any additions or deletions and acceptance of the (revised) agenda
 4. Presentations of awards and recognition of outstanding achievement
 5. Acceptance of the financial statement for the previous month
 6. Award of Bids
 7. Other items requiring action by the Board
 8. Informational items
 9. General Manager/CEO's report – This portion of the meeting is set aside for the General Manager/CEO's reports on any item of information which he wishes to present to the Board.
 10. Board Chair remarks
 11. Board members' remarks
 12. Closed Session, if required
 13. Notice of next regular or special meeting
 14. Adjournment
- C. Quorum: The Greenville Utilities Commission may only conduct business in a regular, emergency or special meeting attended by a quorum of the Board. A quorum shall consist of five (5) Board members, who are either physically present or able to participate by telephone or video-conference or other electronic means.
- D. Conduct of Meetings: Meetings shall be conducted in accordance with the Board's Bylaws and otherwise by the most recent edition of Robert's Rules of Order.
- E. Voting: The Chair of the Board shall determine the vote of any motion by asking each member to respond by voice vote or if necessary, a show of hands may be required.

1. Each member of the Board, except the Chair, shall have one vote on any recommendation, motion, proposal, or any other action item coming before the Board.
 2. Each member, other than the Chair, must vote unless excused by the remaining members. A member who wishes to be excused from voting shall so inform the Chair who shall take a deciding vote of the remaining members present. No member shall be excused from voting except on matters involving his/her own financial interest or official conduct. In other cases, a failure to vote by a member who is physically present or has withdrawn without being excused by a majority vote of the remaining members present, shall be recorded as an affirmative vote.
- F. Closed Sessions: Closed Sessions may be called upon a motion made and adopted at an open session for any of those permitted purposes described in Section 143-318 of the General Statutes of N.C., commonly known as the "Open Meetings Law", as amended from time to time. The motion shall state the purpose of the Closed Session and must be approved by the vote of a majority of those members present.
- G. Board Members' Compensation and Reimbursement: Members of the Greenville Utilities Commission shall receive compensation for performance of official utility business at the rate of \$200 per month. The Chair shall receive \$350.00 per month. The City Council may, at its own discretion, increase these caps from time to time as is appropriate to reflect inflation. The City Manager shall receive no compensation as a member of the Greenville Utilities Commission.
- H. Public Hearings: The Greenville Utilities Commission believes that from time to time additional public opinion is necessary. This opinion is generally sought through the use of a public hearing. When such hearings are scheduled, the Greenville Utilities Commission will ensure that the date, time, and location are properly advertised well in advance of the hearing date. The Commission will receive comments and information at public hearings but not take any formal action during the public hearing. The Commission will take under advisement comments offered at the public hearing and normally consider these comments for future action.
- I. Public Expression: Upon motion of any Commissioner, and approval by a majority of the Board, any ratepayer may be allowed to address the Board within the time restrictions (and upon such other conditions) as may be set by the Chair.
- IX. Change in Bylaws: These Bylaws may be amended from time to time. The procedure for amendment is by giving notice of the proposed amendments at a regularly scheduled Board meeting. The amendments will be considered at the next regularly scheduled Board meeting and must be approved by the vote of a majority of the members.

Adopted May 14, 1996
Revised June 11, 1996
Revised November 18, 1997

Revised June 9, 1998
Revised October 11, 1999
Revised July 18, 2000
Revised October 16, 2007
Revised November 18, 2008
Revised September 15, 2011
Revised August 21, 2014
Revised March 19, 2015
Revised November 16, 2017

Motion To Go Into Closed Session

I move that we go into closed session to:

[Specify one of more of the following permitted reasons for closed sessions]

- ☐ prevent the disclosure of privileged information
 - ☐ under _____ of the North Carolina General Statutes or regulations.
 - ☐ under _____ of the regulations or laws of United States.[N.C.G.S. § 143-318.11(a)(1)]
- ☐ prevent the premature disclosure of an honorary award or scholarship.
[N.C.G.S. § 143-318.11(a)(2)]
- ☐ consult with our attorney
 - ☐ to protect the attorney-client privilege.
 - ☐ to consider and give instructions concerning a potential or actual claim, administrative procedure, or judicial action.
 - ☐ to consider and give instructions concerning a judicial action titled _____
v. _____.[N.C.G.S. § 143-318.11(a)(3)]
- ☐ discuss matters relating to the location or expansion of business in the area served by this body.
[N.C.G.S. § 143-318.11(a)(4)]
- ☐ establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property.
[N.C.G.S. § 143-318.11(a)(5)]
- ☐ establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of an employment contract.
[N.C.G.S. § 143-318.11(a)(5)]
- ☐ consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.
[N.C.G.S. § 143-318.11(a)(6)]
- ☐ hear or investigate a complaint, charge, or grievance by or against a public officer or employee.
[N.C.G.S. § 143-318.11(a)(6)]
- ☐ plan, conduct, or hear reports concerning investigations of alleged criminal conduct.
[N.C.G.S. § 143-318.11(a)(7)]

MEMORANDUM

To: Members of the Board of Commissioners

From: _____, Commissioner/Board Member

Concerning: Statement of Reasons for Abstention from Board Action pursuant to N.C. Gen. Stat. § 138A-36(b)

Date: _____

Matter before the Board: _____

Briefly summarize reasons for abstention below:

(Signature of Board Member)