



# AGENDA

Regular Meeting – July 18, 2019  
Board Room – 12:00 noon

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## Call to Order - Ascertain Quorum

12:00

*[Chair-Elect Joel Butler]*

## Acceptance of the Agenda

*[Chair-Elect Joel Butler]*

## Safety Brief

*[Tony Cannon : Kevin Keyzer]*

## Introduction of New Commissioners – Peter Geiger and Lindsey Griffin

*[Chair-Elect Joel Butler]*

## Recognition of the Area Wide Optimization Award – Water Treatment Plant

*[Randy Emory : Julius Patrick]*

### 1. Approval of Minutes

*[Chair-Elect Joel Butler]*

Regular Meeting: June 13, 2019

### 2. Review of Monthly Financial Statement – June 30, 2019 (preliminary)

*[Jeff McCauley]*

### 3. Annual Review of the Combined Enterprise System as Required by Section 504 of the Revenue Bond Order

*[Jeff McCauley]*

### 4. Election of Officers

*[Tony Cannon]*

## Information Items

### 5. Wastewater Treatment Plant Structural Compromise in Clarifier No. 1

*[Randy Emory : David Springer]*

### 6. Capital Project Updates

*[Chris Padgett : Kevin Keyzer]*

### 7. Presentation of Results of Customer Satisfaction Survey

*[Chris Padgett : Scott Mullis]*

### 8. Update of Annual Statement of Conflict of Interest Policy, Disclosure and Ethics Briefing

*[Phil Dixon]*

9. Update of Activities by General Counsel  
*[Phil Dixon]*
10. Annual Statement of Compliance with Investment Policy  
*[Jeff McCauley]*
11. General Manager's Report  
*[Tony Cannon]*
12. Board Chair's Remarks/Report  
*[Chair]*
13. Board Members' Remarks  
*[Board]*

**Notice of Upcoming Meetings/Functions:**

*[Chair]*

GUC Regular Meeting, Thursday, August 15, 2019, 12:00 noon, Board Room

**Closed Sessions**

N.C.G.S. 143-318.11(a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

N.C.G.S. 143-318.11(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure.

**Adjournment**

*[Chair]*

1:00



# Agenda Item # 1

Meeting Date: July 18, 2019

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|                                 |   |
|---------------------------------|---|
| <b>Item:</b>                    | <b>Approval of Minutes</b>  |
| <b>Contact:</b>                 | Amy Wade  |
| <b>Explanation:</b>             | Regular Minutes: June 13, 2019  |
| <b>Strategic Plan Elements:</b> | <p>Strategic Themes:</p> <ul style="list-style-type: none"><li>• Exceptional Customer Service</li><li>• Shaping Our Future</li></ul> <p>Objectives:</p> <ul style="list-style-type: none"><li>• Exceeding customer expectations</li><li>• Embracing change to ensure organizational alignment and efficiency</li></ul> <p>Core Values:</p> <ul style="list-style-type: none"><li>• Exceed customers' expectations</li><li>• Support the community</li><li>• Deliver reliable services</li></ul> |
| <b>Previous Board Actions:</b>  | N/A   |
| <b>Fiscal Note:</b>             | N/A   |
| <b>Recommended Action(s):</b>   | Approval of minutes as presented or amended   |

GREENVILLE UTILITIES COMMISSION

GREENVILLE, NORTH CAROLINA

Thursday, June 13, 2019

The Board of Commissioners of the Greenville Utilities Commission met in the Greenville Utilities Board Room in regular session at 12:00 noon with the following members, and others present, and Chair Blount presiding.

Commission Board Members Present:

|                       |                      |
|-----------------------|----------------------|
| Rebecca Blount, Chair | Minnie J. Anderson   |
| Joel Butler           | Ann E. Wall          |
| Parker Overton        | Tommy Stoughton      |
| Don Mills             | Kelly L. Darden, Jr. |

Commission Staff Present:

|                                  |                  |
|----------------------------------|------------------|
| Tony Cannon, General Manager/CEO | Tony Godwin      |
| Chris Padgett                    | Lou Norris       |
| Phil Dixon                       | Kristen Jarman   |
| Jeff McCauley                    | Dail Booth       |
| Keith Jones                      | Alan Cummings    |
| George Reel                      | Cleve Haddock    |
| Roger Jones                      | Ken Wade         |
| Anthony Miller                   | Mike Ashley      |
| Richie Shreves                   | Keith Stancil    |
| Steve Hawley                     | Brian Baker      |
| Sandy Barnes                     | Caleb Brickhouse |
| David Springer                   | Steven Briley    |
| John Worrell                     | Matthew Craft    |
| Scott Mullis                     | David Guy        |
| Amy Wade                         | Bryson Hall      |
|                                  | Travis Ransom    |

Others Present:

Will Litchfield, City Council Liaison; Ginger Livingston, The Daily Reflector; Ashley Gaskins, Chris Kelly, Dennis Nwandu and Je'Mirr Douglas, City Manager's Office Interns.

Chair Blount called the meeting to order and Mr. Overton ascertained that a quorum was present.

Chair Blount welcomed the four interns from the City Manager's Office.

ACCEPTANCE OF THE AGENDA

A motion was made by Mr. Butler, seconded by Mr. Mills, to accept the agenda as presented. The motion carried unanimously.

SAFETY BRIEF

Tony Cannon, General Manager/CEO, called upon Jeff McCauley, Chief Financial Officer, to provide the safety brief. Mr. McCauley explained the plan of action should there be an emergency at today's meeting and provided a safety tip.

Recognition of Service as Commissioners – Don Mills and Rebecca Blount

Mr. Cannon thanked Commissioners Rebecca Blount and Don Mills each for their six years of service as Commissioner and for their roles as Chair.

Recognition of Chamber Leadership Institute Graduates – Dail Booth and Alan Cummings

Dail Booth, Water Treatment Plant Coordinator, and Alan Cummings, Gas Engineering Assistant II, were recognized for completing and graduating from the Greenville-Pitt County Chamber Leadership Institute program and for representing Greenville Utilities Commission.

Recognition of Sustained Professional Purchasing Award – Cleve Haddock

Mr. Jeff McCauley, Chief Financial Officer, announced that GUC’s purchasing section of the finance department received the Carolinas Association of Governmental Purchasing (CAGP) Sustained Professional Purchasing Award for calendar year 2018 for the eighth consecutive year. GUC’s Procurement Coordinator Cleve Haddock was instrumental in assisting the department with obtaining this recognition.

The award recognizes GUC for demonstrating sustained excellence in purchasing standards during the calendar year 2018 with the use of technology, minority outreach, staff certification, customer training, vendor training, and the use of recycled products.

Recognition of the American Public Power Association (APPA) Lineworkers Rodeo Team and the North Carolina Association of Municipal Electric System (NCAMES) Rodeo Team

Mr. Roger Jones, Director of Electric Systems, introduced Ken Wade, Substation Control Engineer and Interim Electric Distribution Engineer, who recognized those that participated in the rodeos. The team consisted of Overhead Lineworker First Class Brian Baker, Overhead Lineworker Third Class Caleb Brickhouse, Overhead Lineworker Second Class Steven Briley, Overhead Lineworker Third Class Matthew Craft, Overhead Lineworker Second Class David Guy, Overhead Lineworker Third Class Bryson Hall, and Underground Lineworker Second Class Travis Ransom. In addition, he recognized Overhead Electric Service Crew Leader Keith Stancil and Overhead Construction Line Crew Leader Mike Ashley who coached the teams.

Mr. Wade reported that the American Public Power Association (APPA) Lineworkers Rodeo competition was held in Colorado Springs, Colorado in March 2019. Caleb Brickhouse won fifth place Overall in the Apprentice division and GUC’s Journeyman team placed seventeenth out of 78 teams.

Mr. Wade next stated that GUC also competed in the North Carolina Association of Municipal Electric System (NCAMES) Conference and Lineman Rodeo in Fayetteville, North Carolina, which was held on May 16, 2019. In the Apprentice division, Caleb Brickhouse placed second Overall, first in the Transformer Load Switching, third in the Hurtman Rescue and second in the Three Phase Fuse Replacement. Matthew Craft placed first in the Three Phase Fuse Replacement and second in the Transformer Load Switching. Bryson Hall placed fifth in the Three Phase Fuse Replacement. In the Journeyman Division, David Guy placed second Overall, first in Underground Residential Distribution (URD) Elbow Replacement, and third in Alley Arm Center Phase Insulator Change. Steve Briley placed third in the URD Elbow Replacement.

APPROVAL OF MINUTES (Agenda Item 1)

A motion was made by Ms. Wall, seconded by Mr. Stoughton, to approve the May 16, 2019 Regular Meeting minutes as presented. The motion carried unanimously.

REVIEW OF MONTHLY FINANCIAL STATEMENT – May 31, 2019 (Agenda Item 2)

**May 31, 2019 Financial Statement:**

Key financial metrics for the combined funds for the period ending May 31, 2019:

|   |                       |   |     |
|---|-----------------------|---|-----|
| Operating Cash:                           | \$82,346,908          | Days of Cash on Hand:                   | 142 |
| Less Current Liabilities                  | <u>(\$21,023,589)</u> |   |     |
| Fund Balance:                             | \$61,323,319          |   |     |
| Fund Balance Available for Appropriation: | 24.2%                 | Days of Cash on Hand After Liabilities: | 106 |
| Average Investment Yield:                 | 2.34%                 |   |     |

Fund Equity/Deficit Before Transfers

|          | Current Month |             |             | Year to Date |             |              |
|----------|---------------|-------------|-------------|--------------|-------------|--------------|
|          | Actual        | Budget      | Last Year   | Actual       | Budget      | Last Year    |
| Electric | (\$344,304)   | (\$611,187) | \$1,003,536 | \$5,856,137  | \$93,480    | \$9,877,860  |
| Water    | \$847,371     | \$305,752   | \$135,265   | \$2,914,508  | \$2,796,300 | \$2,368,075  |
| Sewer    | \$1,412,746   | \$234,877   | \$92,204    | \$5,136,141  | \$1,776,273 | \$2,782,202  |
| Gas      | (\$334,819)   | (\$406,450) | \$315,464   | \$3,383,559  | \$678,654   | \$736,125    |
| Combined | \$1,580,994   | (\$477,008) | \$1,546,469 | \$17,290,345 | \$5,344,707 | \$15,764,262 |

Fund Equity/Deficit After Transfers

|          | Current Month |             |           | Year to Date |             |             |
|----------|---------------|-------------|-----------|--------------|-------------|-------------|
|          | Actual        | Budget      | Last Year | Actual       | Budget      | Last Year   |
| Electric | (\$344,304)   | (\$528,687) | \$653,536 | \$2,806,137  | \$258,480   | \$6,027,860 |
| Water    | \$601,538     | \$59,919    | \$1,932   | \$647,844    | \$92,137    | \$901,412   |
| Sewer    | \$912,746     | \$101,544   | \$8,871   | \$1,902,809  | \$309,610   | \$2,036,454 |
| Gas      | (\$334,819)   | (\$406,450) | \$315,464 | \$893,559    | \$678,654   | \$736,125   |
| Combined | \$835,161     | (\$773,674) | \$979,803 | \$6,250,349  | \$1,338,881 | \$9,701,851 |

Jeff McCauley, Chief Financial Officer, provided a presentation on the Financial Statement for May 31, 2019.

The weather impact for the month of May indicated that the cooling degree days were more than May 2018. The May rainfall was 1.44 inches which was less than last year. The portfolio earned 2.34 % for the month of May.

Overall year-to-date results through the end of May remain stable. The Electric Rate Stabilization Reserves are approximately \$23.9 million, and the Gas Rate Stabilization Reserves are \$0.88 million. The Operating Reserves are 142 Days Cash on Hand, and Renewals and Replacements Reserves are approximately \$2.6 million. The Capital Project Funds Reserved for Existing and Future Capital Projects are approximately \$24.5 million.

A motion was made by Mr. Overton, seconded by Ms. Anderson, to accept the Financial Statement for May 31, 2019. The motion carried unanimously.

CONSIDERATION OF ADOPTION OF FY 2019-20 BUDGET (Agenda Item 3)

Mr. Tony Cannon, General Manager/CEO, stated that there have been no changes to the budget since May. The public hearing was held this past Monday night and there were no concerns or comments on the GUC budget.

The budget message, ordinance and other supplemental documentation for the proposed budget were provided for review.

Key provisions of the FY 2019-20 operating budget are listed below:

- Expenditures budgeted for FY 2019-20 have increased by 2%, or \$5.5M, when compared to the FY 2018-19 budget. Key points are:
  - \$3.4M increase in purchased power
  - \$2.7M decrease in purchased gas
  - \$1.7M decrease in debt service
  - \$250K increase in transfers to rate stabilization
  - \$3.7M increase in transfers to capital projects
  - \$2.0M increase in operations
- No rate adjustment for the Electric Fund
- A 7.0% rate increase for the Water Fund, 0.6% less than projected last year
- No rate adjustment for the Sewer Fund, 3% less than projected last year
- No rate adjustment for the Gas Fund

- Funding for salary market/merit adjustments at 2.7%
- Continuation of a self-insured health insurance plan which includes a high-deductible Health Savings Account option
- Continuation of self-insured dental insurance plan
- Funding to hire replacements prior to the retirement of key personnel to facilitate succession planning, leverage the knowledge and experience of long-term employees for training on critical issues, and ensure smooth transitions
- Existing positions have been reallocated and six permanent positions have been added to appropriately respond to needs within the combined enterprise operation
- Transfer of \$500K to Other Post-Employment Benefits (OPEB) Trust
- Funding for increase in LGERS employer contribution from 7.75% to 8.95% - \$350K
- Transfer of \$150K to City’s housing energy conservation program
- Commitment of \$500,000 to participate as a sustaining member in the public-private economic development partnership
- Investment of \$11.4M for capital outlay to maintain system reliability and comply with regulatory requirements
- Annual turnover or transfer of \$6.6M to the City of Greenville, in accordance with the Charter issued by the North Carolina General Assembly

Highlights of the FY 2019-20 capital budget are listed below:

- GUC continues to make investments in capital projects to maintain reliability, meet ongoing regulatory requirements, and remain strategically positioned to facilitate growth. To that end, GUC will be establishing capital projects totaling \$10.65M.

| Project Type | Project Description                           | Project Amount      |
|--------------|---|---------------------|
| Electric     | Battery Storage Pilot Project 1MW             | \$1,600,000         |
| Water        | Water Main Rehabilitation Program Phase 2     | \$1,000,000         |
| Sewer        | Green Mill Run Tributary – 18-21 inch section | \$1,800,000         |
| Sewer        | WWTP Headworks Improvements                   | \$2,500,000         |
| Sewer        | Duplex Pump Station Improvements              | \$500,000           |
| Sewer        | Harris Mill Run Outfall                       | \$500,000           |
| Gas          | Integrity Management Replacement Project      | \$1,750,000         |
| Gas          | Allen Rd Widening (NCDOT U-5875)              | \$1,000,000         |
|              | <b>Total</b>                                  | <b>\$10,650,000</b> |

**RESOLUTION RECOMMENDING TO THE CITY COUNCIL  
ADOPTION OF A RESOLUTION PROVIDING FOR THE  
REIMBURSEMENT TO THE GREENVILLE UTILITIES COMMISSION,  
OF THE CITY OF GREENVILLE, NORTH CAROLINA, A BODY POLITIC  
DULY CHARTERED BY THE STATE OF NORTH CAROLINA FROM THE  
PROCEEDS OF ONE OR MORE TAX EXEMPT FINANCING FOR THE  
EXPENDITURE OF FUNDS FOR CERTAIN CAPITAL IMPROVEMENTS TO THE  
GREENVILLE UTILITIES SYSTEM**

WHEREAS, the Greenville Utilities Commission, of the City of Greenville, North Carolina, a body politic duly chartered by the State of North Carolina, (the "Commission") has identified certain capital improvements to its electric, gas, sanitary sewer and water systems (collectively, the "System", all as more fully described in Exhibit A attached to the form of the resolution to be presented to the City Council of the City of Greenville, North Carolina) that have been and must be funded from available funds pending reimbursement from the proceeds of debt to be issued for such purposes (the "Debt"); now, therefore,

BE IT RESOLVED BY THE GREENVILLE UTILITIES COMMISSION as follows;

1. The City Council is hereby requested to give favorable consideration to and pass the proposed resolution, which resolution (the "Reimbursement Resolution") effectively would provide for the reimbursement to the Commission from the proceeds of Tax Exempt Financing (estimated to be \$10,650,000) for certain expenditures made not more than 60 days prior to the adoption of the Reimbursement Resolution, the Commission having determined that such adoption will be in the best interests of the System.

2. This resolution shall take effect immediately upon its passage, and a certified copy thereof shall be provided to the City Clerk for presentation to the City Council at its next regularly scheduled meeting.

Adopted this the 13<sup>th</sup> day of June, 2019.

\_\_\_\_\_  
/s/ Rebecca Blount, Chair

ATTEST:

\_\_\_\_\_  
/s/ Parker Overton  
Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
/s/ Phillip R. Dixon  
General Counsel

**RESOLUTION NO. 19-\_\_**  
**RESOLUTION DECLARING THE INTENTION OF THE**  
**CITY COUNCIL OF THE CITY OF GREENVILLE TO REIMBURSE THE**  
**GREENVILLE UTILITIES COMMISSION, OF THE CITY OF GREENVILLE, NORTH**  
**CAROLINA, A BODY POLITIC DULY CHARTERED BY THE STATE OF NORTH**  
**CAROLINA, FROM THE PROCEEDS OF ONE OR MORE TAX EXEMPT**  
**FINANCING FOR CERTAIN EXPENDITURES MADE AND TO BE MADE IN**  
**CONNECTION WITH THE ACQUISITION AND CONSTRUCTION OF CERTAIN**  
**CAPITAL IMPROVEMENTS**

WHEREAS, the Greenville Utilities Commission of the City of Greenville, North Carolina, a body politic duly chartered by the State of North Carolina, (the Commission) has determined to pay certain expenditures (the "Expenditures") incurred no more than 60 days prior to the date hereof and thereafter relating to the acquisition and construction of certain improvements (collectively, the "Project") more fully described in Exhibit A attached hereto, consisting of improvements to its electric, gas, sanitary sewer and water systems (collectively, the "System"); and

WHEREAS, the City Council of the City of Greenville, North Carolina (the "City Council") has determined that those moneys previously advanced by the Commission no more than 60 days prior to the date hereof to pay such Expenditures are available only on a temporary period and that it is necessary to reimburse the Commission for the Expenditures from the proceeds of one or more issues of tax-exempt obligations (the "Debt");

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL as follows:

Section 1. The City Council hereby declares concurrence with the Commission's intent to reimburse the Commission from the proceeds of the Debt for the Expenditures made with respect to the Project no more than 60 days prior to the date hereof and thereafter. The City Council reasonably expects on the date hereof that it will reimburse the Commission for the Expenditures from the proceeds of a like amount of the Debt.

Section 2. Each Expenditure was or will be either (a) of a type chargeable to capital account under general federal income tax principles (determined as of the date of the Expenditures), (b) the cost of issuance with respect to the Debt, (c) a non-recurring item that is



not customarily payable from current revenues of the System, or (d) a grant to a party that is not related to or an agent of the Commission or City of Greenville, North Carolina (the “City”) so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Commission or City.

Section 3. The principal amount of the Tax Exempt Financing estimated to be issued to reimburse the Commission for Expenditures for the Improvements is estimated to be not more than \$10,650,000.

Section 4. The Commission and the City will make a reimbursement allocation, which is a written allocation by the Commission and the City that evidences the Commission’s use of proceeds of the Debt to reimburse an Expenditure no later than 18 months after the later of the date on which such Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The City Council recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, (expenditures by "small issuers" based on the year of issuance and not the year of expenditure), and expenditures for construction projects of at least 5 years.

Section 5. The resolution shall take effect immediately upon its passage.

Adopted this the 13<sup>th</sup> day of June, 2019.

\_\_\_\_\_  
/s/ P. J. Connelly, Mayor

ATTEST:

\_\_\_\_\_  
/s/ Carol L. Barwick, City Clerk

**EXHIBIT A**

**THE IMPROVEMENTS**

The Improvements referenced in the resolution include, but are not limited to, all operating and capital expenditures associated with the purchase, design and construction of:

|   |                     |
|---|---------------------|
| Battery Storage Pilot Project 1MW                 | \$1,600,000         |
| Water Main Rehabilitation Program Phase 2         | 1,000,000           |
| Green Mill Run Tributary – 18-21 inch section     | 1,800,000           |
| WasteWater Treatment Plant Headworks Improvements | 2,500,000           |
| Duplex Pump Station Improvements                  | 500,000             |
| Harris Mill Run Outfall                           | 500,000             |
| Integrity Management Replacement Project          | 1,750,000           |
| Allen Road Widening (NCDOT U-5875)                | 1,000,000           |
|   | <u>\$10,650,000</u> |

**RESOLUTION RECOMMENDING TO THE CITY COUNCIL  
ADOPTION OF A RESOLUTION PROVIDING FOR THE  
REIMBURSEMENT TO THE GREENVILLE UTILITIES COMMISSION,  
OF THE CITY OF GREENVILLE, NORTH CAROLINA, A BODY POLITIC  
DULY CHARTERED BY THE STATE OF NORTH CAROLINA FROM THE  
PROCEEDS OF ONE OR MORE TAX EXEMPT FINANCING FOR THE  
EXPENDITURE OF FUNDS FOR CERTAIN CAPITAL IMPROVEMENTS TO THE  
GREENVILLE UTILITIES SYSTEM**

WHEREAS, the Greenville Utilities Commission, of the City of Greenville, North Carolina, a body politic duly chartered by the State of North Carolina, (the "Commission") has identified certain capital improvements to its electric, gas, sanitary sewer and water systems (collectively, the "System", all as more fully described in Exhibit A attached to the form of the resolution to be presented to the City Council of the City of Greenville, North Carolina) that have been and must be funded from available funds pending reimbursement from the proceeds of debt to be issued for such purposes (the "Debt"); now, therefore,

BE IT RESOLVED BY THE GREENVILLE UTILITIES COMMISSION as follows;

1. The City Council is hereby requested to give favorable consideration to and pass the proposed resolution, which resolution (the "Reimbursement Resolution") effectively would provide for the reimbursement to the Commission from the proceeds of Tax Exempt Financing (estimated to be \$1,473,000) for certain expenditures made not more than 60 days prior to the adoption of the Reimbursement Resolution, the Commission having determined that such adoption will be in the best interests of the System.

2. This resolution shall take effect immediately upon its passage, and a certified copy thereof shall be provided to the City Clerk for presentation to the City Council at its next regularly scheduled meeting.

Adopted this the 13<sup>th</sup> day of June, 2019.

\_\_\_\_\_  
/s/ Rebecca Blount, Chair

ATTEST:

\_\_\_\_\_  
/s/ Parker Overton  
Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
/s/ Phillip R. Dixon  
General Counsel

**RESOLUTION NO. 19-\_\_**  
**RESOLUTION DECLARING THE INTENTION OF THE**  
**CITY COUNCIL OF THE CITY OF GREENVILLE TO REIMBURSE THE**  
**GREENVILLE UTILITIES COMMISSION, OF THE CITY OF GREENVILLE, NORTH**  
**CAROLINA, A BODY POLITIC DULY CHARTERED BY THE STATE OF NORTH**  
**CAROLINA, FROM THE PROCEEDS OF ONE OR MORE TAX EXEMPT**  
**FINANCING FOR CERTAIN EXPENDITURES MADE AND TO BE MADE IN**  
**CONNECTION WITH THE ACQUISITION AND CONSTRUCTION OF CERTAIN**  
**CAPITAL IMPROVEMENTS**

WHEREAS, the Greenville Utilities Commission of the City of Greenville, North Carolina, a body politic duly chartered by the State of North Carolina, (the Commission) has determined to pay certain expenditures (the "Expenditures") incurred no more than 60 days prior to the date hereof and thereafter relating to the acquisition and construction of certain improvements (collectively, the "Project") more fully described in Exhibit A attached hereto, consisting of improvements to its electric, gas, sanitary sewer and water systems (collectively, the "System"); and

WHEREAS, the City Council of the City of Greenville, North Carolina (the "City Council") has determined that those moneys previously advanced by the Commission no more than 60 days prior to the date hereof to pay such Expenditures are available only on a temporary period and that it is necessary to reimburse the Commission for the Expenditures from the proceeds of one or more issues of tax-exempt obligations (the "Debt");

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL as follows:

Section 1. The City Council hereby declares concurrence with the Commission’s intent to reimburse the Commission from the proceeds of the Debt for the Expenditures made with respect to the Project no more than 60 days prior to the date hereof and thereafter. The City Council reasonably expects on the date hereof that it will reimburse the Commission for the Expenditures from the proceeds of a like amount of the Debt.

Section 2. Each Expenditure was or will be either (a) of a type chargeable to capital account under general federal income tax principles (determined as of the date of the Expenditures), (b) the cost of issuance with respect to the Debt, (c) a non-recurring item that is not customarily payable from current revenues of the System, or (d) a grant to a party that is not related to or an agent of the Commission or City of Greenville, North Carolina (the “City”) so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Commission or City.

Section 3. The principal amount of the Tax Exempt Financing estimated to be issued to reimburse the Commission for Expenditures for the Improvements is estimated to be not more than \$1,473,000.

Section 4. The Commission and the City will make a reimbursement allocation, which is a written allocation by the Commission and the City that evidences the Commission’s use of proceeds of the Debt to reimburse an Expenditure no later than 18 months after the later of the date on which such Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The City Council recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, (expenditures by "small issuers" based on the year of issuance and not the year of expenditure), and expenditures for construction projects of at least 5 years.

Section 5. The resolution shall take effect immediately upon its passage.

Adopted this the 13<sup>th</sup> day of June, 2019.

\_\_\_\_\_  
/s/ P. J. Connelly, Mayor

ATTEST:

\_\_\_\_\_  
/s/ Carol L. Barwick, City Clerk

**EXHIBIT A**

**THE IMPROVEMENTS**

The Improvements referenced in the resolution include, but are not limited to, all operating and capital expenditures associated with the purchase of:

|                               |                           |
|-------------------------------|---------------------------|
| 2 – 2 Ton Bucket Truck        | \$520,000                 |
| 3 – F550 Truck                | 204,000                   |
| 5 – ½ Ton 4 Wheel Drive Truck | 170,000                   |
| 1 – Dump Truck                | 125,000                   |
| 1 – Backhoe                   | 120,000                   |
| 1 – Trencher                  | 100,000                   |
| 2 – F250 Truck                | 82,000                    |
| 1 – F550 Valve Truck          | 77,000                    |
| 1 – 1 Ton Flatbed Truck       | 50,000                    |
| 1 – Courier Transit Van       | 25,000                    |
| <b><u>Total</u></b>           | <b><u>\$1,473,000</u></b> |

ORDINANCE NO. \_\_\_\_\_

CITY OF GREENVILLE, NORTH CAROLINA

2019-20 GREENVILLE UTILITIES COMMISSION BUDGET ORDINANCE

The CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I. Estimated Net Revenues and Fund Balances. It is estimated that the following non-tax revenues and fund balances will be available during the fiscal year beginning July 1, 2019 and ending June 30, 2020 to meet the subsequent expenditures, according to the following schedules:

|    | <u>Revenues</u>                  | <u>Budget</u>       |
|----|----------------------------------|---------------------|
| A. | <u>Electric Fund</u>             |                     |
|    | Rates & Charges                  | \$169,333,894       |
|    | Fees & Charges                   | 1,923,510           |
|    | Miscellaneous                    | 1,076,711           |
|    | Interest on Investments          | 1,150,000           |
|    | Bond Proceeds                    | 105,688             |
|    | Transfer from Capital Projects   | 1,184,830           |
|    | Transfer from Rate Stabilization | <u>2,600,000</u>    |
|    | Total Electric Fund Revenue      | \$177,374,633       |
| B. | <u>Water Fund</u>                |                     |
|    | Rates & Charges                  | \$22,439,513        |
|    | Fees & Charges                   | 458,228             |
|    | Miscellaneous                    | 206,074             |
|    | Interest on Investments          | 140,000             |
|    | Bond Proceeds                    | 153,125             |
|    | Transfer from Capital Projects   | <u>382,781</u>      |
|    | Total Water Fund Revenue         | \$23,779,721        |
| C. | <u>Sewer Fund</u>                |                     |
|    | Rates & Charges                  | \$23,412,652        |
|    | Fees & Charges                   | 428,159             |
|    | Miscellaneous                    | 146,518             |
|    | Interest on Investments          | 200,000             |
|    | Bond Proceeds                    | 101,000             |
|    | Transfer from Capital Projects   | <u>1,271,903</u>    |
|    | Total Sewer Fund Revenue         | \$25,560,232        |
| D. | <u>Gas Fund</u>                  |                     |
|    | Rates & Charges                  | \$33,168,600        |
|    | Fees & Charges                   | 143,607             |
|    | Miscellaneous                    | 145,130             |
|    | Interest on Investments          | 300,000             |
|    | Transfer from Capital Projects   | <u>406,025</u>      |
|    | Total Gas Fund Revenue           | <u>\$34,163,362</u> |

|                |                      |
|----------------|----------------------|
| Total Revenues | <u>\$260,877,948</u> |
|----------------|----------------------|

Section II. Expenditures. The following amounts are hereby estimated for the Greenville Utilities Commission to be expended for managing, operating, improving, maintaining, and extending electric, water, sewer and gas utilities during the fiscal year beginning July 1, 2019 and ending on June 30, 2020, according to the following schedules:

| <u>Expenditures</u> | <u>Budget</u>        |
|---------------------|----------------------|
| Electric Fund       | \$177,374,633        |
| Water Fund          | 23,779,721           |
| Sewer Fund          | 25,560,232           |
| Gas Fund            | <u>34,163,362</u>    |
| Total Expenditures  | <u>\$260,877,948</u> |

Section III. Capital Improvements. The following Capital Improvements anticipated revenues and project appropriations as listed below in this section are hereby adopted in the fiscal year beginning July 1, 2019.

(a) It is estimated that the following non-tax revenues and long term debt proceeds will be available to fund capital project expenditures that will begin in the fiscal year beginning July 1, 2019.

| <u>Capital Projects Revenues</u>              | <u>Budget</u>       |
|---|---------------------|
| Electric Fund - Capital Projects Fund Balance | \$1,475,000         |
| Electric Fund - Grant                         | 125,000             |
| Water Fund -Long Term Debt Proceeds           | 1,000,000           |
| Sewer Fund - Long Term Debt Proceeds          | 4,800,000           |
| Sewer Fund - Capital Projects Fund Balance    | 500,000             |
| Gas Fund - Capital Projects Fund Balance      | <u>2,750,000</u>    |
| Total Revenues                                | <u>\$10,650,000</u> |

(b) The following amounts are hereby appropriated for capital projects that will begin during the fiscal year beginning July 1, 2019.

| <u>Capital Projects Expenditures</u>          | <u>Budget</u>       |
|---|---------------------|
| Battery Storage Pilot Project 1MW             | \$1,600,000         |
| Integrity Management Replacement Project      | 1,750,000           |
| Allen Road Widening (NCDOT U-5875)            | 1,000,000           |
| Water Main Rehabilitation Program Phase 2     | 1,000,000           |
| Green Mill Run Tributary - 18-21 inch section | 1,800,000           |
| WWTP Headworks Improvements                   | 2,500,000           |
| Duplex Pump Station Improvements              | 500,000             |
| Harris Mill Run Outfall                       | 500,000             |
| Total Capital Projects Expenditures           | <u>\$10,650,000</u> |

Section IV: Amendments.

(a) Pursuant to General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

(b) Notwithstanding Subsection (a) above, the General Manager/CEO of Greenville Utilities Commission is authorized to transfer funds from one appropriation to another in an amount not to exceed \$100,000. Any such transfers shall be reported to the Greenville Utilities Commission and the City Council at their next regular meeting and shall be entered in the minutes.

(c) In case of emergency which threatens the lives, health, or safety of the public, the General Manager/CEO may authorize expenditures in an amount necessary to meet the emergency so long as such amount does not exceed the amount in contingency accounts and the expenditure is reported to the Greenville Utilities Commission as soon as possible, and appropriate budget amendments are submitted to the City Council, if necessary, at its next regular meeting.

(d) Capital Projects listed in section III may be amended on an individual project basis.

Section V: Appropriation. The capital project revenue and expenditure authorizations shall extend from year to year until each project is completed.

Section VI: Distribution. Copies of this ordinance shall be furnished to the General Manager/CEO and the Chief Financial Officer of the Greenville Utilities Commission, and the Director of Financial Services of the City of Greenville to be kept on file by them for their direction in the disbursement of funds.

Adopted this the 13th day of June, 2019.

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/S/ P. J. Connelly, Mayor

Attest:

---

/S/ Carol L. Barwick, City Clerk

A motion was made by Mr. Overton, seconded by Mr. Darden, to adopt the recommendations listed below. The motion carried unanimously.

- GUC's proposed FY 2019-2020 Operating and Capital Projects Budgets
- Rate adjustments, fee adjustments, revisions to terms and conditions associated with proposed FY 2019-2020 Operating and Capital Projects Budgets
- Reimbursement Resolution - Capital Projects
- Reimbursement Resolution - Heavy Equipment and Vehicle Purchases
- Recommend the City Council take similar action

CONSIDERATION OF RESOLUTION FOR THE TOWN OF BETHEL'S ASSET INVENTORY AND ASSESSMENT STATE GRANT APPLICATION (Agenda Item 4)

Mr. Cannon reminded the Board of Commissioners that GUC and Bethel have been discussing consolidation of our water and wastewater systems. From these discussions, GUC has advised Bethel that GUC must know the physical conditions of both their water and wastewater systems.

In response to this GUC requirement, the Town of Bethel plans to apply for a \$250,000 Asset and Inventory Assessment grant from the State. The purpose of this grant is to fund a detailed engineering assessment of Bethel's water and wastewater systems.

Since consolidation is being considered, State funding officials have advised Bethel that their application would receive more priority points, and most likely be funded, if they included information about GUC’s management in their grant application. State officials also advise that the GUC management information cannot be included in the grant application unless a resolution, stating that consolidation is being considered, is provided from the GUC Board of Commissioners.

The Town of Bethel has requested GUC execute a resolution stating that GUC is considering consolidation with Bethel’s water and wastewater systems. This resolution does not constitute any commitment on the part of GUC.

After discussion, a motion was made by Mr. Butler, seconded by Mr. Mills, to adopt the Resolution. The motion carried unanimously.

**RESOLUTION**  
**ACKNOWLEDGING GREENVILLE UTILITIES CONSIDERATION OF**  
**CONSOLIDATION WITH THE TOWN OF BETHEL’S WATER AND**  
**WASTEWATER SYSTEMS**

- WHEREAS, The North Carolina Department of Environmental Quality is authorized to make Asset Inventory and Assessment grants to assist eligible units of government with meeting their water infrastructure needs, and;
- WHEREAS, The Town of Bethel has need for and intends to request state grant assistance for an Asset Inventory and Assessment project, and;
- WHEREAS, The system management information from the Greenville Utilities Commission system may be used by the Bethel system to address the applicable narrative questions in the application when consolidation is being considered, and;

**NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Greenville Utilities Commission:**

That consolidation of the Town of Bethel’s water and wastewater systems into the Greenville Utilities water and wastewater systems is being considered by the Greenville Utilities Commission.

RESOLVED this the 13<sup>th</sup> day of June, 2019 at Greenville, North Carolina.

\_\_\_\_\_  
/s/ Rebecca Blount, Chair

CAPITAL PROJECT UPDATES (Agenda Item 5)

Mr. Padgett provided an update on the new Operations Center. He showed a few aerial photos of the property and noted that the building pads are taking shape. Installation of the rebar and pouring of the concrete will begin soon.

GENERAL MANAGER’S REPORT (Agenda Item 6)

1. Informational Reading

Bids, Statistical Data Report, Sewer Spill Tracking Report, Load Management Report, and PGA Report were provided.

The following Bids and Ranking of Proposals awarded by the General Manager/CEO during the past month were reported for information:

**TABULATION OF BIDS RECEIVED**

DARLING HYDRANT EXTENSIONS  
APRIL 24, 2019 @ 3:00 PM

| VENDORS                   | DELIVERY TIME | TOTALS                  |
|---------------------------|---------------|-------------------------|
| Ferguson Waterworks, Inc. | 2-4 Weeks     | \$5,002.14*             |
| Fortiline Waterworks      | 1-5 Weeks     | 3,490.98 <sup>(1)</sup> |
| Core & Main               | 1 Week        | 4,876.00 <sup>(1)</sup> |

\*Indicates recommended award based on the lowest responsible, responsive bid.

(1) Indicates that the vendor quoted an unapproved brand.

TWO SWITCHGEARS  
MAY 1, 2019 @ 2:00 PM

| VENDORS                 | MFG              | DELIVERY (WEEKS) | UNIT COST   | TOTAL        |
|-------------------------|------------------|------------------|-------------|--------------|
| Chapman Company         | S&C Electric Co. | 18               | \$15,370.00 | \$30,740.00* |
| Shealy Electric, Alt. 1 | Federal Pacific  | 10               | 17,137.00   | 34,274.00(1) |
| Wesco Distribution      | Hubbell          | 16-20            | 17,884.00   | 35,768.00    |
| Shealy Electric         | Federal Pacific  | 10               | 18,067.00   | 36,134.00(1) |
| Anixter, Inc.           | Hubbell          | 16-19            | 18,154.00   | 36,308.00    |

\*Indicates recommended award based on the lowest responsible, responsive bid.

(1) Indicates incomplete quote, required addition of net adders.

ARMOR RODS, SIDE DIST TIES, DOUBLE SIDE DIST TIES,  
DOUBLE SUPPORT DIST TIES, STRAIGHT DIST TIES, DIST GRIPS, SPOOL TIES,  
GUY GRIPS, SLACK SPAN DEAD-ENDS AND DOUBLE SIDE TIES  
MAY 1, 2019 @ 3:00 PM

| VENDORS                       | DELIVERY TIME   | TOTAL        |
|-------------------------------|-----------------|--------------|
| Wesco Distribution, Inc.      | Stock - 2 Weeks | \$14,737.75* |
| Anixter, Inc.                 | Stock - 4 Weeks | 16,038.75    |
| Shealy Electrical Wholesalers | 3 Weeks         | 21,185.75    |

\*Indicates recommended award based on the lowest responsible, responsive bid.

99,000' OF 1/0 UG PRIMARY CABLE STK# 201360  
MAY 8, 2019 @ 2:00 PM

| VENDORS                       | MFG.      | DELIVERY WEEKS | UNIT PRICE  | TOTAL         |
|-------------------------------|-----------|----------------|-------------|---------------|
| CME Wire & Cable              | CME       | 10             | \$1.7901313 | \$177,223.00* |
| Anixter, Inc.                 | Okonite   | 6/7 Stk. Run   | 1.881       | 186,219.00    |
| Mayer Electric                | CME       | 12             | 2.19        | 216,810.00    |
| Wesco Distribution, Inc.      | Prysmian  | 22-24          | 2.236       | 221,364.00    |
| Shealy Electrical Wholesalers | Southwire | 8-10           | 2.29        | 226,710.00    |

\*Indicates recommended award based on the lowest responsible, responsive bid.

Load Management Report

The Duke Energy Progress (DEP) monthly peak occurred on May 29, 2019 for the hour ending at 5:00 p.m. GUC's load management system was in full operation during this period. As a result, the estimated avoided demand costs amount to \$1,554,420.

2. Key Performance Indicators (KPIs)

The following KPIs highlighted for this month were provided in the dashboard format along with the corresponding scorecard:

- Response Time to Water Leaks/Breaks
- Return on Assets
- Return on Equity



- Connections per Employee

### 3. Commendations

The following are compliment records:

Rob Sealey, Systems Dispatcher I, received a call from customer Rebecca Hamill. Ms. Hamill had a customer side gas leak at her water heater and John Sheppard, Gas Service Worker Senior, performed a gas leak investigation. She was very impressed by John and requested him to provide a follow-up after her repairs had been made.

Shirley Peel, Staff Support Specialist III, received a call from customer Linda Sanders. Ms. Sanders called to compliment Justin Oakes, Gas Service Worker, for providing excellent customer service when he changed out her meter.

Roger Jones, Director of Electric Systems, received a letter from Sue Kelly, President and CEO of American Public Power Association (APPA). Ms. Kelly wrote to present an APPA Mutual Aid Commendation to Greenville Utilities Commission. One Mutual Aid Commendation was in recognition of GUC's support in electric power restoration efforts to the Town of Edenton and one was in recognition of GUC's support for electric power restoration efforts for the City of New Bern.

### 4. Other

- A copy of the official statement book for the Series 2019 Revenue Bond issue was made available for each Board member.
- Mr. Cannon stated that staff from Energy Services delivered fans to the Council on Aging and the Department of Social Services.
- Letters and a news release have been mailed to notify the community of the annual conversion to chlorine.
- Preliminary results were received yesterday on the customer service survey. A full report will be provided once complete.

### BOARD CHAIR'S REMARKS/REPORT (Agenda Item 8)

Chair Blount shared the approved minutes from the Executive Committee Meeting dated November 12, 2015, and reminded the Commissioners of the following meeting:

- GUC Regular Meeting, Thursday, July 18, 2019, 12:00 p.m., Board Room

### BOARD MEMBERS' REMARKS

The commissioners all commented and thanked Commissioners Blount and Mills for their service and leadership to the Board.

### CLOSED SESSIONS:

Mr. Phillip Dixon, General Counsel, stated that the Board of Commissioners should consider entering Closed Session pursuant to the following statutes.

N.C.G.S. 143-318.11(a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

N.C.G.S. 143-318(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure

Upon motion by Mr. Butler, seconded by Mr. Darden, the Greenville Utilities Board of Commissioners unanimously agreed to enter Closed Session at 12:55 p.m. for such purposes.

There being no further business to come before the Board of Commissioners in Closed Session, upon motion by Mr. Overton, seconded by Mr. Mills, the Board of Commissioners unanimously agreed to return to Open Session at 1:22 p.m., whereupon, with no further business, Chair Blount announced that the meeting would stand adjourned at 1:22 p.m.

Respectfully submitted,

\_\_\_\_\_  
Amy Carson Wade, Executive Secretary

APPROVED:

\_\_\_\_\_  
Parker Overton, Secretary



# Agenda Item # 2

Meeting Date: July 18, 2019

**Item:** Review of Monthly Financial Statement for June 30, 2019 Preliminary

**Contact:** Jeff McCauley

**Explanation:** June 30, 2019 Financial Statement Preliminary

The Financial Statement for June 2019 Preliminary is attached.

Key financial metrics for the combined funds for the period ending June 2019 Preliminary:

|                          |                       |  |     |
|--------------------------|-----------------------|--|-----|
| Operating Cash           | \$80,524,027          | Days of Cash on Hand                   | 134 |
| Less Current Liabilities | <u>(\$21,482,698)</u> |  |     |
| Fund Balance             | \$59,041,329          | Days of Cash on Hand After Liabilities | 101 |

Fund Balance Available for Appropriation: 22.5%

Average Investment Yield: 2.28%

## Fund Equity/Deficit Before Transfers

|                 | Current Month        |                 |                  | Year to Date        |                     |                     |
|-----------------|----------------------|-----------------|------------------|---------------------|---------------------|---------------------|
|                 | Actual               | Budget          | Last Year        | Actual              | Budget              | Last Year           |
| Electric        | (\$262,278)          | \$32,891        | (\$163,575)      | \$5,593,859         | \$2,670,070         | \$9,714,285         |
| Water           | (\$47,913)           | \$355,269       | \$325,050        | \$2,866,595         | \$3,184,724         | \$2,693,125         |
| Sewer           | (\$473,441)          | \$203,044       | \$672,329        | \$4,662,700         | \$3,034,461         | \$3,454,531         |
| Gas             | (\$549,788)          | (\$550,392)     | (\$128,551)      | \$2,833,771         | \$1,481,320         | \$607,574           |
| <b>Combined</b> | <b>(\$1,333,420)</b> | <b>\$40,812</b> | <b>\$705,253</b> | <b>\$15,956,925</b> | <b>\$10,370,575</b> | <b>\$16,469,515</b> |

## Fund Equity/Deficit After Transfers

|                 | Current Month        |                    |                      | Year to Date       |                    |                    |
|-----------------|----------------------|--------------------|----------------------|--------------------|--------------------|--------------------|
|                 | Actual               | Budget             | Last Year            | Actual             | Budget             | Last Year          |
| Electric        | (\$512,278)          | \$117,891          | (\$5,143,575)        | \$2,293,859        | \$670,070          | \$884,285          |
| Water           | (\$547,913)          | \$109,432          | \$56,713             | \$99,931           | \$334,724          | \$958,125          |
| Sewer           | (\$373,441)          | \$69,707           | (\$1,056,008)        | \$1,529,368        | \$534,461          | \$980,446          |
| Gas             | (\$949,788)          | (\$550,392)        | (\$1,328,551)        | (\$56,229)         | \$281,320          | (\$592,426)        |
| <b>Combined</b> | <b>(\$2,383,420)</b> | <b>(\$253,362)</b> | <b>(\$7,471,421)</b> | <b>\$3,866,929</b> | <b>\$1,820,575</b> | <b>\$2,230,430</b> |

|                                 |  |
|---------------------------------|--|
| <b>Strategic Plan Elements:</b> | <p>Strategic Themes:</p> <ul style="list-style-type: none"> <li>• Exceptional Customer Service</li> <li>• Safety, Reliability &amp; Value</li> <li>• Shaping Our Future</li> </ul> <p>Objectives:</p> <ul style="list-style-type: none"> <li>• Providing competitive rates, while maintaining the financial stability of the utility</li> <li>• Exceeding customer expectations</li> <li>• Safely providing reliable and innovative utility solutions</li> <li>• Developing and enhancing strategic partnerships</li> </ul> <p>Core Values:</p> <ul style="list-style-type: none"> <li>• Exceed Customers' Expectations</li> <li>• Act with Integrity</li> <li>• Value Employees</li> <li>• Deliver Reliable Services</li> <li>• Prioritize Safety</li> <li>• Support the Community</li> </ul> |
| <b>Previous Board Actions:</b>  | N/A  |
| <b>Fiscal Note:</b>             | N/A  |
| <b>Recommended Action(s):</b>   | Accept June 30, 2019 Financial Statement Preliminary   |

# GREENVILLE UTILITIES COMMISSION

Financial Report

June 30, 2019

Preliminary



***Greenville  
Utilities***

# GREENVILLE UTILITIES COMMISSION

June 30, 2019

Preliminary

## I. Key Financial Highlights

| A. <u>Days Cash On Hand</u> | <u>June 2019</u> | <u>June 2018</u> | <u>June 2017</u> |
|-----------------------------|------------------|------------------|------------------|
| Electric Fund               | 119              | 117              | 111              |
| Water Fund                  | 170              | 186              | 175              |
| Sewer Fund                  | 211              | 191              | 193              |
| Gas Fund                    | <u>190</u>       | <u>179</u>       | <u>227</u>       |
| Combined Funds              | 138              | 135              | 134              |

| B. <u>Fund Balance Available for Appropriation</u> | <u>Electric</u> | <u>Water</u>  | <u>Sewer</u>  | <u>Gas</u>    | <u>Combined Funds</u> |
|--|-----------------|---------------|---------------|---------------|-----------------------|
| Operating cash                                     | \$50,860,975    | \$6,587,220   | \$7,821,541   | \$15,254,291  | \$80,524,027          |
| Current liabilities                                | (\$16,616,728)  | (\$1,632,329) | (\$1,246,994) | (\$1,986,647) | (\$21,482,698)        |
| Fund balance available for appropriation           | \$34,244,247    | \$4,954,891   | \$6,574,547   | \$13,267,644  | \$59,041,329          |
| Percentage of total budgeted expenditures          | 19.2%           | 21.1%         | 26.9%         | 36.3%         | 22.5%                 |
| Days unappropriated fund balance on hand           | 80              | 128           | 178           | 166           | 101                   |

| C. <u>Portfolio Management</u> | <u>Fiscal Year 2018-19</u> |              | <u>Fiscal Year 2017-18</u> |              | <u>Fiscal Year 2016-17</u> |              |
|--------------------------------|----------------------------|--------------|----------------------------|--------------|----------------------------|--------------|
|                                | <u>Interest Earnings</u>   | <u>Yield</u> | <u>Interest Earnings</u>   | <u>Yield</u> | <u>Interest Earnings</u>   | <u>Yield</u> |
| July                           | \$163,613                  | 1.53%        | \$64,466                   | 0.69%        | \$30,952                   | 0.34%        |
| August                         | \$189,935                  | 1.71%        | \$71,444                   | 0.67%        | \$36,654                   | 0.35%        |
| September                      | \$181,289                  | 1.8%         | \$74,785                   | 0.72%        | \$39,016                   | 0.37%        |
| October                        | \$224,945                  | 1.89%        | \$96,107                   | 0.96%        | \$47,519                   | 0.41%        |
| November                       | \$258,799                  | 2.06%        | \$101,219                  | 1.00%        | \$38,254                   | 0.40%        |
| December                       | \$239,093                  | 2.08%        | \$114,658                  | 1.02%        | \$23,685                   | 0.45%        |
| January                        | \$261,751                  | 2.25%        | \$134,043                  | 1.02%        | \$73,672                   | 0.49%        |
| February                       | \$240,735                  | 2.29%        | \$104,083                  | 1.12%        | \$47,329                   | 0.53%        |
| March                          | \$277,163                  | 2.29%        | \$142,122                  | 1.10%        | \$53,977                   | 0.52%        |
| April                          | \$282,399                  | 2.24%        | \$130,673                  | 1.31%        | \$79,240                   | 0.61%        |
| May                            | \$280,032                  | 2.34%        | \$145,041                  | 1.41%        | \$60,248                   | 0.59%        |
| June                           | \$276,275                  | 2.28%        | \$186,171                  | 1.49%        | \$69,568                   | 0.59%        |

## GREENVILLE UTILITIES COMMISSION

June 30, 2019

Preliminary

### II. Fund Performance

| <u>Electric</u>    | <u>June 2019</u> | <u>June 2018</u> | <u>June 2017</u> |
|--------------------|------------------|------------------|------------------|
| Number of Accounts | 68,894           | 67,964           | 66,508           |

- YTD volumes billed to customers are 16,783,920 kWh more than last year and 13,725,941 kWh more than the revised budget.
- YTD revenues from retail rates and charges are \$356,948 more than last year and \$1,775,631 more than the revised budget.
- YTD total revenues are \$985,364 more than last year and \$2,213,335 more than the revised budget.
- YTD total expenditures are \$5,105,790 more than last year but \$710,454 less than the revised budget.
- YTD revenues exceed YTD expenditures by \$5,593,859 compared to excess revenues of \$9,714,285 for last year.
- YTD net fund equity after transfers is \$2,293,859.

| <u>Water</u>       | <u>June 2019</u> | <u>June 2018</u> | <u>June 2017</u> |
|--------------------|------------------|------------------|------------------|
| Number of Accounts | 36,673           | 36,338           | 35,794           |

- YTD volumes billed to customers are 29,430 kgallons more than last year and 50,573 kgallons more than the revised budget.
- YTD revenues from retail rates and charges are \$1,489,318 more than last year and \$107,667 more than the revised budget.
- YTD total revenues are \$1,867,626 more than last year and \$948,993 more than the revised budget.
- YTD total expenditures are \$1,694,156 more than last year but \$482,878 less than the revised budget.
- YTD revenues exceed YTD expenditures by \$2,866,595 compared to excess revenues of \$2,693,125 for last year.
- YTD net fund equity after transfers is \$99,931.

| <u>Sewer</u>       | <u>June 2019</u> | <u>June 2018</u> | <u>June 2017</u> |
|--------------------|------------------|------------------|------------------|
| Number of Accounts | 30,363           | 30,034           | 29,478           |

- YTD revenues from retail rates and charges are \$1,247,672 more than last year and \$398,732 more than the revised budget.
- YTD total revenues are \$1,826,862 more than last year and \$1,490,658 more than the revised budget.
- YTD total expenditures are \$618,693 more than last year but \$137,581 less than the revised budget.
- YTD revenues exceed YTD expenditures by \$4,662,700 compared to excess revenues of \$3,454,531 for last year.
- YTD net fund equity after transfers is \$1,529,368.

# GREENVILLE UTILITIES COMMISSION

June 30, 2019

Preliminary

| <u>Gas</u>         | <u>June 2019</u> | <u>June 2018</u> | <u>June 2017</u> |
|--------------------|------------------|------------------|------------------|
| Number of Accounts | 23,493           | 23,379           | 23,108           |

- YTD total volumes billed to customers are 20,336 ccfs more than last year and 50,441 ccfs more than the revised budget.
- YTD revenues from retail rates and charges are \$560,096 less than last year and \$333,052 less than the revised budget.
- YTD total revenues are \$378,852 less than last year and \$293,944 less than the revised budget.
- YTD total expenditures are \$2,605,049 less than last year and \$1,646,395 less than the revised budget.
- YTD revenues exceed YTD expenditures by \$2,833,771 compared to excess revenues of \$607,574 for last year.
- YTD net fund deficit after transfers is \$56,229.

| III. | <u>Volumes Billed</u> | <u>June 2019</u> | <u>YTD FY 2018-19</u> | <u>June 2018</u> | <u>YTD FY 2017-18</u> | <u>YTD %<br/>Change</u> | <u>June 2017</u> | <u>YTD FY 2016-17</u> | <u>YTD %<br/>Change</u> |
|------|-----------------------|------------------|-----------------------|------------------|-----------------------|-------------------------|------------------|-----------------------|-------------------------|
|      | Electric (kwh)        | 166,703,140      | 1,781,582,588         | 172,873,633      | 1,764,805,508         | 1.0%                    | 161,369,750      | 1,716,972,914         | 3.8%                    |
|      | Water (kgal)          | 352,478          | 4,142,875             | 320,523          | 4,113,444             | 0.7%                    | 314,970          | 4,019,210             | 3.1%                    |
|      | Sewer (kgal)          | 253,410          | 2,976,096             | 250,173          | 2,898,354             | 2.7%                    | 240,870          | 2,853,780             | 4.3%                    |
|      | Gas (ccf)             |                  |                       |                  |                       |                         |                  |                       |                         |
|      | Firm                  | 631,424          | 17,093,779            | 636,081          | 18,458,285            | -7.4%                   | 583,666          | 14,478,642            | 18.1%                   |
|      | Interruptible         | <u>1,551,275</u> | <u>17,394,338</u>     | <u>1,470,561</u> | <u>16,009,496</u>     | <u>8.7%</u>             | <u>1,478,073</u> | <u>15,419,520</u>     | <u>12.8%</u>            |
|      | Total                 | 2,182,699        | 34,488,117            | 2,106,642        | 34,467,781            | 0.1%                    | 2,061,739        | 29,898,162            | 15.4%                   |

| IV. | <u>Cooling Degree Day Information</u> | <u>Fiscal Year 2018-19</u> | <u>Fiscal Year 2017-18</u> | <u>% Change</u> | <u>6 Year Average</u> | <u>30 Year Average</u> |
|-----|---------------------------------------|----------------------------|----------------------------|-----------------|-----------------------|------------------------|
|     | July                                  | 454.0                      | 497.5                      | -8.7%           | 480.0                 | 485.2                  |
|     | August                                | 478.5                      | 432.0                      | 10.8%           | 433.9                 | 431.6                  |
|     | September                             | 436.5                      | 270.5                      | 61.4%           | 303.4                 | 261.4                  |
|     | October                               | 153.5                      | 127.0                      | 20.9%           | 95.9                  | 69.4                   |
|     | November                              | 14.5                       | 10.0                       | 45.0%           | 11.3                  | 10.1                   |
|     | December                              | 2.0                        | 0.0                        | 0.0             | 8.9                   | 4.3                    |
|     | January                               | 0.5                        | 3.5                        | -85.7%          | 0.8                   | 1.8                    |
|     | February                              | 6.5                        | 36.5                       | -82.2%          | 8.6                   | 3.5                    |
|     | March                                 | 7.0                        | 6.0                        | 16.7%           | 14.8                  | 14.7                   |
|     | April                                 | 81.5                       | 21.0                       | 288.1%          | 62.6                  | 67.7                   |
|     | May                                   | 343.5                      | 304.5                      | 12.8%           | 242.8                 | 179.0                  |
|     | June                                  | <u>361.5</u>               | <u>438.5</u>               | <u>-17.6%</u>   | <u>396.8</u>          | <u>370.3</u>           |
|     | YTD                                   | 2,339.5                    | 2,147.0                    | 9.0%            | 2,059.8               | 1,899.0                |



# **GREENVILLE UTILITIES COMMISSION**

**June 30, 2019**

**Preliminary**

| V. | <u>Heating Degree Day Information</u> | <u>Fiscal Year 2018-19</u> | <u>Fiscal Year 2017-18</u> | <u>% Change</u> | <u>6 Year Average</u> | <u>30 Year Average</u> |
|----|---------------------------------------|----------------------------|----------------------------|-----------------|-----------------------|------------------------|
|    | July                                  | 0.0                        | 0.0                        | 0.0%            | 0.0                   | 0.0                    |
|    | August                                | 0.0                        | 0.0                        | 0.0%            | 0.0                   | 0.0                    |
|    | September                             | 0.0                        | 0.0                        | 0.0%            | 1.3                   | 8.1                    |
|    | October                               | 159.0                      | 97.5                       | 63.1%           | 108.9                 | 140.6                  |
|    | November                              | 433.0                      | 388.0                      | 11.6%           | 399.2                 | 384.0                  |
|    | December                              | 531.0                      | 660.5                      | -19.6%          | 531.9                 | 614.4                  |
|    | January                               | 654.0                      | 847.0                      | -22.8%          | 717.6                 | 687.3                  |
|    | February                              | 412.5                      | 324.0                      | 27.3%           | 499.6                 | 540.2                  |
|    | March                                 | 440.0                      | 543.5                      | -19.0%          | 431.4                 | 403.3                  |
|    | April                                 | 103.5                      | 194.0                      | -46.6%          | 135.0                 | 154.1                  |
|    | May                                   | 9.0                        | 8.5                        | 5.9%            | 22.7                  | 40.2                   |
|    | June                                  | <u>0.0</u>                 | <u>0.0</u>                 | <u>0.0%</u>     | <u>0.3</u>            | <u>1.5</u>             |
|    | YTD                                   | 2,742.0                    | 3,063.0                    | -10.5%          | 2,847.9               | 2,973.7                |

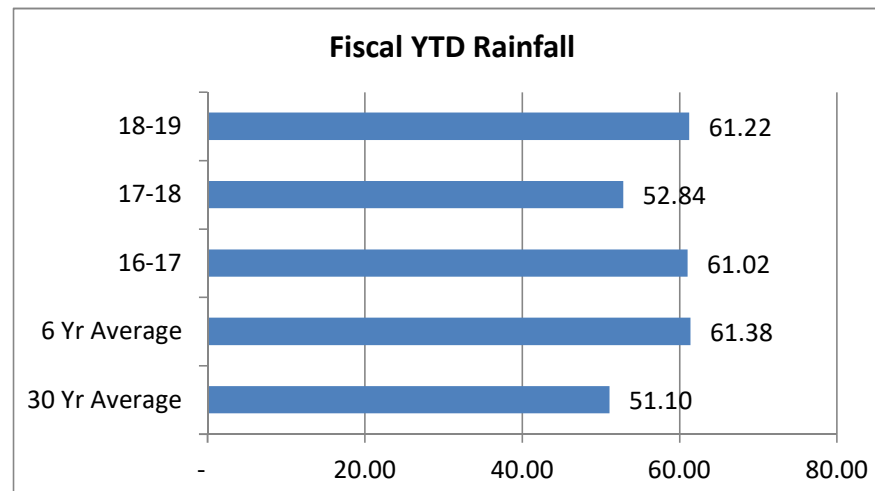
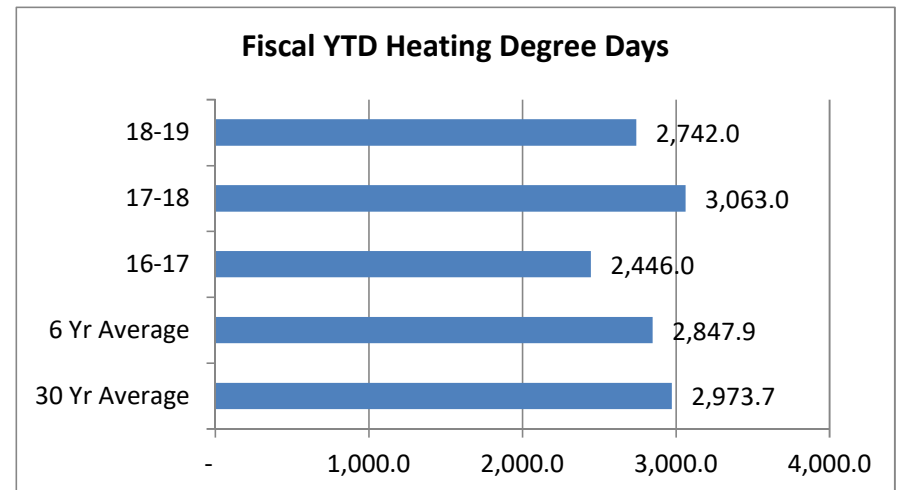
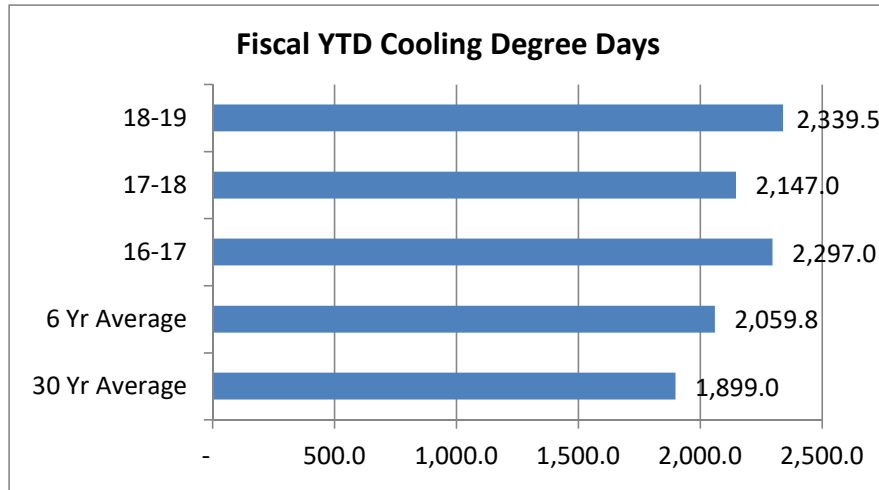
# Commissioners Executive Summary

June 30, 2019

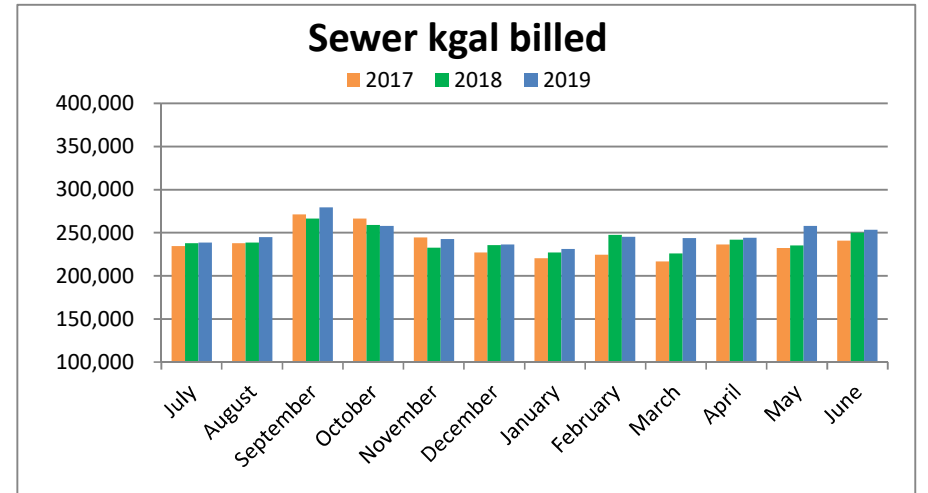
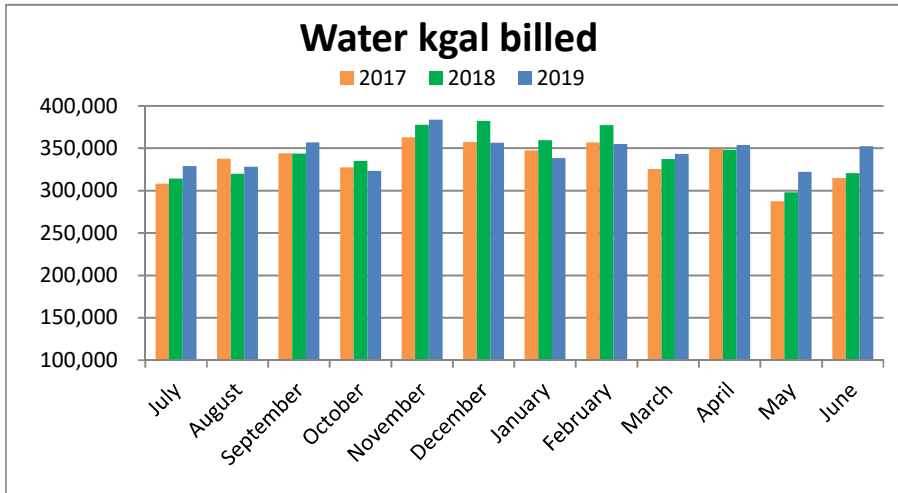
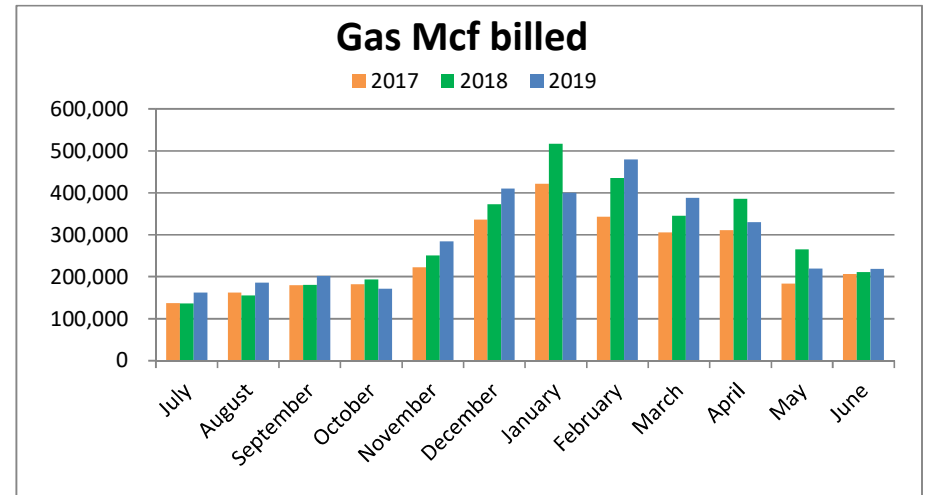
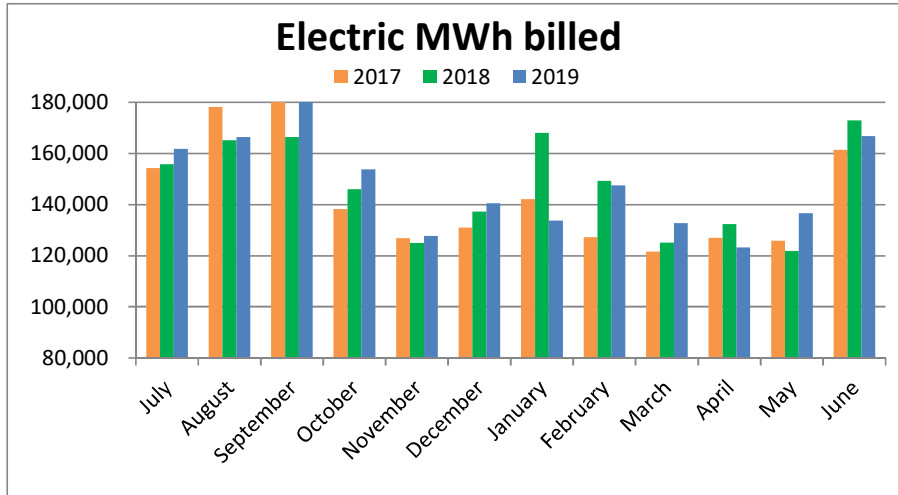
Preliminary

|   | Current Month      |                  |                    | Year To Date      |                  |                   |
|---|--------------------|------------------|--------------------|-------------------|------------------|-------------------|
|   | Actual             | Budget           | Last Year          | Actual            | Revised Budget   | Last Year         |
| <b>Electric</b>                             |                    |                  |                    |                   |                  |                   |
| Revenues                                    | 15,510,476         | 14,852,539       | 16,787,336         | 179,808,705       | 177,595,370      | 178,823,341       |
| Expenses                                    | (15,772,754)       | (14,819,648)     | (16,950,911)       | (174,214,846)     | (174,925,300)    | (169,109,056)     |
| <b>Equity/Deficit from Operations</b>       | <b>(262,278)</b>   | <b>32,891</b>    | <b>(163,575)</b>   | <b>5,593,859</b>  | <b>2,670,070</b> | <b>9,714,285</b>  |
| Transfers and Fund Balance                  | (250,000)          | 85,000           | (4,980,000)        | (3,300,000)       | (2,000,000)      | (8,830,000)       |
| <b>Total Equity/Deficit</b>                 | <b>(512,278)</b>   | <b>117,891</b>   | <b>(5,143,575)</b> | <b>2,293,859</b>  | <b>670,070</b>   | <b>884,285</b>    |
| <b>Water</b>                                |                    |                  |                    |                   |                  |                   |
| Revenues                                    | 2,197,050          | 1,791,919        | 2,260,383          | 22,731,184        | 21,782,191       | 20,863,558        |
| Expenses                                    | (2,244,963)        | (1,436,650)      | (1,935,333)        | (19,864,589)      | (20,347,467)     | (18,170,433)      |
| <b>Equity/Deficit from Operations</b>       | <b>(47,913)</b>    | <b>355,269</b>   | <b>325,050</b>     | <b>2,866,595</b>  | <b>1,434,724</b> | <b>2,693,125</b>  |
| Transfers and Fund Balance                  | (500,000)          | (245,837)        | (268,337)          | (2,766,664)       | (1,100,000)      | (1,735,000)       |
| <b>Total Equity/Deficit</b>                 | <b>(547,913)</b>   | <b>109,432</b>   | <b>56,713</b>      | <b>99,931</b>     | <b>334,724</b>   | <b>958,125</b>    |
| <b>Sewer</b>                                |                    |                  |                    |                   |                  |                   |
| Revenues                                    | 2,197,740          | 1,937,065        | 2,706,210          | 25,908,463        | 24,417,805       | 24,081,601        |
| Expenses                                    | (2,671,181)        | (1,734,021)      | (2,033,881)        | (21,245,763)      | (21,383,344)     | (20,627,070)      |
| <b>Equity/Deficit from Operations</b>       | <b>(473,441)</b>   | <b>203,044</b>   | <b>672,329</b>     | <b>4,662,700</b>  | <b>3,034,461</b> | <b>3,454,531</b>  |
| Transfers and Fund Balance                  | 100,000            | (133,337)        | (1,728,337)        | (3,133,332)       | (2,500,000)      | (2,474,085)       |
| <b>Total Equity/Deficit</b>                 | <b>(373,441)</b>   | <b>69,707</b>    | <b>(1,056,008)</b> | <b>1,529,368</b>  | <b>534,461</b>   | <b>980,446</b>    |
| <b>Gas</b>                                  |                    |                  |                    |                   |                  |                   |
| Revenues                                    | 1,706,719          | 1,830,732        | 2,127,871          | 36,301,697        | 36,595,641       | 36,680,549        |
| Expenses                                    | (2,256,507)        | (2,381,124)      | (2,256,422)        | (33,467,926)      | (35,114,321)     | (36,072,975)      |
| <b>Equity/Deficit from Operations</b>       | <b>(549,788)</b>   | <b>(550,392)</b> | <b>(128,551)</b>   | <b>2,833,771</b>  | <b>1,481,320</b> | <b>607,574</b>    |
| Transfers and Fund Balance                  | (400,000)          | -                | (1,200,000)        | (2,890,000)       | (1,200,000)      | (1,200,000)       |
| <b>Total Equity/Deficit</b>                 | <b>(949,788)</b>   | <b>(550,392)</b> | <b>(1,328,551)</b> | <b>(56,229)</b>   | <b>281,320</b>   | <b>(592,426)</b>  |
| <b>Combined</b>                             |                    |                  |                    |                   |                  |                   |
| Total Revenues                              | 21,611,985         | 20,412,255       | 23,881,800         | 264,750,049       | 260,391,007      | 260,449,049       |
| Total Expenses                              | (22,945,405)       | (20,371,443)     | (23,176,547)       | (248,793,124)     | (251,770,432)    | (243,979,534)     |
| <b>Total Equity/Deficit from Operations</b> | <b>(1,333,420)</b> | <b>40,812</b>    | <b>705,253</b>     | <b>15,956,925</b> | <b>8,620,575</b> | <b>16,469,515</b> |
| Total Transfers and Fund Balance            | (1,050,000)        | (294,174)        | (8,176,674)        | (12,089,996)      | (6,800,000)      | (14,239,085)      |
| <b>Total Equity/Deficit</b>                 | <b>(2,383,420)</b> | <b>(253,362)</b> | <b>(7,471,421)</b> | <b>3,866,929</b>  | <b>1,820,575</b> | <b>2,230,430</b>  |

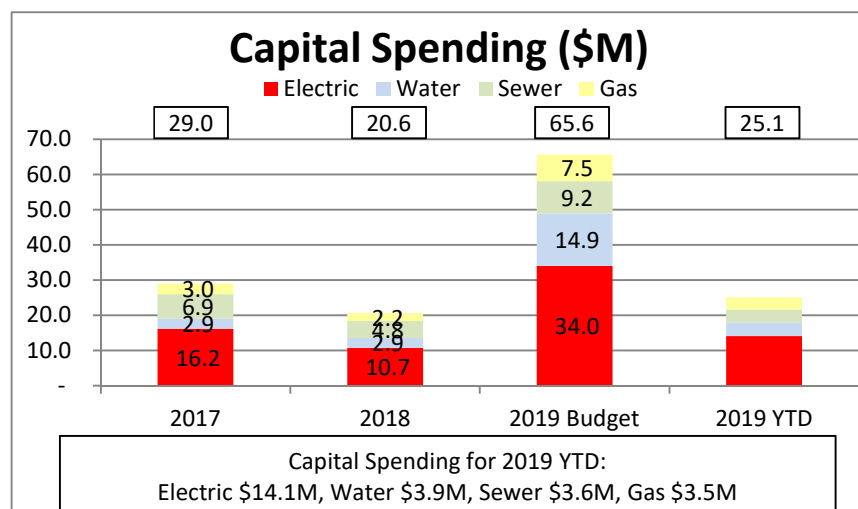
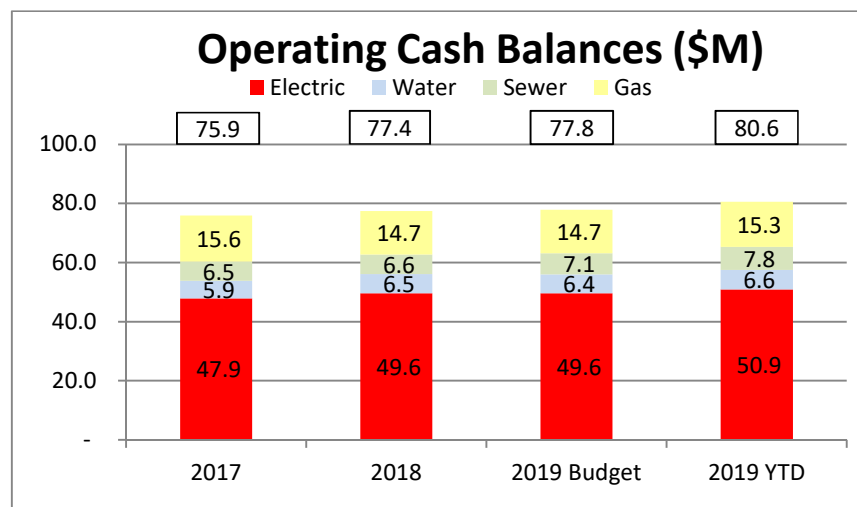
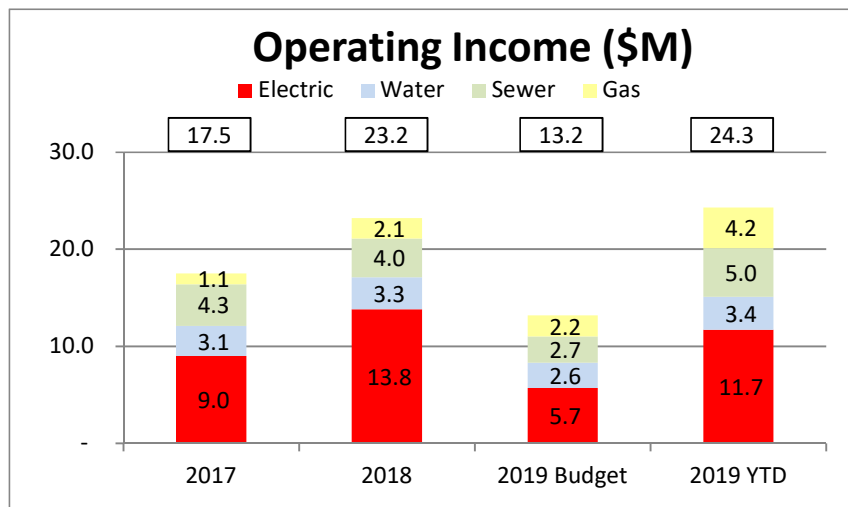
# Weather



# Customer Demand



# Financial Trends



Greenville Utilities Commission  
Revenue and Expenses - Combined  
June 30, 2019  
Preliminary

| Current Fiscal Year              |        |               |              |               |                |               |               |               |          |                | Prior Fiscal Year |               |                |              |
|----------------------------------|--------|---------------|--------------|---------------|----------------|---------------|---------------|---------------|----------|----------------|-------------------|---------------|----------------|--------------|
|                                  |        | June          | June         | Variance      |                |               | Variance      | Total         | % of     | Total          | % of              |               |                | Change       |
|                                  | Line # | Actual        | Budget       | Favorable     | YTD            | YTD           | Favorable     | Original      | Original | Revised        | Revised           | June          | YTD            | Prior YTD to |
|                                  |        |               |              | (Unfavorable) | Actual         | Budget        | (Unfavorable) | Budget        | Budget   | Budget         | Budget            | Actual        | Actual         | Current YTD  |
| Revenue:                         |        |               |              |               |                |               |               |               |          |                |                   |               |                |              |
| Rates & Charges                  | 1      | \$20,357,340  | \$19,966,488 | \$390,852     | \$253,780,256  | \$247,711,476 | \$6,068,780   | \$247,711,476 | 102.4%   | \$ 251,720,114 | 100.8%            | \$21,117,845  | \$251,150,535  | \$2,629,721  |
| Fees & Charges                   | 2      | 213,541       | 230,220      | (16,679)      | 3,633,801      | 2,762,497     | 871,304       | 2,762,497     | 131.5%   | 3,426,743      | 106.0%            | 288,212       | 3,019,169      | 614,632      |
| U. G. & Temp. Ser. Chgs.         | 3      | 66,010        | 19,770       | 46,240        | 454,368        | 237,251       | 217,117       | 237,251       | 191.5%   | 384,100        | 118.3%            | 115,013       | 399,743        | 54,625       |
| Miscellaneous                    | 4      | 142,396       | 156,190      | (13,794)      | 2,404,439      | 1,874,434     | 530,005       | 1,874,434     | 128.3%   | 2,482,689      | 96.8%             | 1,036,638     | 3,705,351      | (1,300,912)  |
| Interest Income                  | 5      | 166,878       | 39,587       | 127,291       | 1,764,458      | 475,000       | 1,289,458     | 475,000       | 371.5%   | 1,687,723      | 104.5%            | 121,281       | 879,562        | 884,896      |
| FEMA/Insurance Reimbursement     | 6      | -             | -            | -             | 398,264        | -             | 398,264       | -             | n/a      | -              | n/a               | 3,107         | 80,690         | 317,574      |
| Bond Proceeds                    | 7      | 486,942       | -            | 486,942       | 486,942        | -             | 486,942       | -             | n/a      | 689,638        | 70.6%             | -             | -              | 486,942      |
| Capital Contributions            | 8      | 178,878       | -            | 178,878       | 1,827,521      | -             | 1,827,521     | -             | n/a      | -              | n/a               | 1,199,704     | 1,213,999      | 613,522      |
|                                  | 9      | \$21,611,985  | \$20,412,255 | \$1,199,730   | \$264,750,049  | \$253,060,658 | \$11,689,391  | \$253,060,658 | 104.6%   | \$260,391,007  | 101.7%            | \$23,881,800  | \$260,449,049  | \$4,301,000  |
| Expenditures:                    |        |               |              |               |                |               |               |               |          |                |                   |               |                |              |
| Operations                       | 10     | \$6,538,553   | \$5,284,423  | (\$1,254,130) | \$64,159,712   | \$67,870,789  | \$3,711,077   | \$67,870,789  | 94.5%    | \$ 67,651,335  | 94.8%             | \$6,567,394   | \$61,504,643   | \$2,655,069  |
| Purchased Power/Gas              | 11     | 12,493,209    | 12,475,231   | (17,978)      | 148,461,110    | 147,762,398   | (698,712)     | 147,762,398   | 100.5%   | 150,401,920    | 98.7%             | 13,222,292    | 149,657,229    | (1,196,119)  |
| Capital Outlay                   | 12     | 1,607,535     | 882,149      | (725,386)     | 12,549,552     | 10,785,611    | (1,763,941)   | 10,785,611    | 116.4%   | 9,770,895      | 128.4%            | 1,645,418     | 11,409,906     | 1,139,646    |
| Debt Service                     | 13     | 1,738,591     | 1,168,706    | (569,885)     | 16,469,936     | 14,025,045    | (2,444,891)   | 14,025,045    | 117.4%   | 16,676,634     | 98.8%             | 1,190,298     | 14,306,973     | 2,162,963    |
| City Turnover                    | 14     | 492,385       | 492,385      | -             | 5,908,642      | 5,908,642     | -             | 5,908,642     | 100.0%   | 5,908,642      | 100.0%            | 487,777       | 5,853,236      | 55,406       |
| Street Light Reimbursement       | 15     | 75,132        | 68,549       | (6,583)       | 744,172        | 822,654       | 78,482        | 822,654       | 90.5%    | 861,006        | 86.4%             | 63,368        | 747,547        | (3,375)      |
| Transfer to OPEB Trust Fund      | 16     | -             | -            | -             | 500,000        | 500,000       | -             | 500,000       | 100.0%   | 500,000        | 100.0%            | -             | 500,000        | -            |
|                                  | 17     | \$22,945,405  | \$20,371,443 | (\$2,573,962) | \$248,793,124  | \$247,675,139 | (\$1,117,985) | \$247,675,139 | 100.5%   | \$251,770,432  | 98.8%             | \$23,176,547  | \$243,979,534  | \$4,813,590  |
| Equity/Deficit from Operations   | 18     | (\$1,333,420) | \$40,812     | (\$1,374,232) | \$15,956,925   | \$5,385,519   | \$10,571,406  | \$5,385,519   |          | \$8,620,575    |                   | \$705,253     | \$16,469,515   | (\$512,590)  |
| Transfers and Fund Balance       |        |               |              |               |                |               |               |               |          |                |                   |               |                |              |
| Transfer from Capital Projects   | 19     | \$0           | \$0          | \$0           | \$0            | \$0           | \$0           | \$0           | n/a      | \$ 500,000     | 0.0%              | \$0           | \$170,915      | (\$170,915)  |
| Transfer from Rate Stabilization | 20     | -             | 85,000       | (85,000)      | -              | 250,000       | (250,000)     | 250,000       | 0.0%     | -              | n/a               | -             | -              | -            |
| Appropriated Fund Balance        | 21     | -             | -            | -             | -              | -             | -             | -             | n/a      | 1,750,000      | 0.0%              | -             | -              | -            |
| Transfer to Capital Projects     | 22     | (1,050,000)   | (379,174)    | (670,826)     | (12,089,996)   | (4,550,000)   | (7,539,996)   | (4,550,000)   | 265.7%   | (8,350,000)    | 144.8%            | (4,926,674)   | (10,060,000)   | (2,029,996)  |
| Transfer to Rate Stabilization   | 23     | -             | -            | -             | -              | -             | -             | -             | n/a      | (700,000)      | 0.0%              | (3,250,000)   | (4,350,000)    | 4,350,000    |
| Transfer to Designated Reserves  | 24     | -             | -            | -             | -              | -             | -             | -             | n/a      | -              | n/a               | -             | -              | -            |
|                                  | 25     | (\$1,050,000) | (\$294,174)  | (\$755,826)   | (\$12,089,996) | (\$4,300,000) | (\$7,789,996) | (\$4,300,000) |          | (\$6,800,000)  |                   | (\$8,176,674) | (\$14,239,085) | \$2,149,089  |
| Total Equity/Deficit             | 26     | (\$2,383,420) | (\$253,362)  | (\$2,130,058) | \$3,866,929    | \$1,085,519   | \$2,781,410   | \$1,085,519   |          | \$1,820,575    |                   | (\$7,471,421) | \$2,230,430    | \$1,636,499  |

Greenville Utilities Commission  
Revenue and Expenses - Electric Fund  
June 30, 2019  
Preliminary

| Current Fiscal Year               |             |              |                                  |             |               |                                  |                       |                      |                      |                     | Prior Fiscal Year |               |                                 |               |
|-----------------------------------|-------------|--------------|----------------------------------|-------------|---------------|----------------------------------|-----------------------|----------------------|----------------------|---------------------|-------------------|---------------|---------------------------------|---------------|
| Line #                            | June Actual | June Budget  | Variance Favorable (Unfavorable) | YTD Actual  | YTD Budget    | Variance Favorable (Unfavorable) | Total Original Budget | % of Original Budget | Total Revised Budget | % of Revised Budget | June Actual       | YTD Actual    | Change Prior YTD to Current YTD |               |
| <b>Customer Demand:</b>           |             |              |                                  |             |               |                                  |                       |                      |                      |                     |                   |               |                                 |               |
| Number of Accounts                | 1           | 68,894       |                                  |             |               |                                  |                       |                      |                      |                     | 67,964            |               |                                 |               |
| kWh Purchased                     | 2           | 162,391,034  | 159,283,115                      | (3,107,919) | 1,826,862,293 | 1,770,005,223                    | (56,857,070)          | 1,770,005,223        | 103.2%               | 1,827,775,573       | 100.0%            | 172,342,233   | 1,828,009,188                   | (1,146,895)   |
| kWh Billed <sup>1</sup>           | 3           | 166,703,140  | 152,863,909                      | 13,839,231  | 1,781,582,588 | 1,711,764,942                    | 69,817,646            | 1,711,764,942        | 104.1%               | 1,767,856,647       | 100.8%            | 172,873,633   | 1,764,798,668                   | 16,783,920    |
| <b>Revenue:</b>                   |             |              |                                  |             |               |                                  |                       |                      |                      |                     |                   |               |                                 |               |
| Rates & Charges - Retail          | 4           | \$14,835,034 | \$14,544,321                     | \$290,713   | \$173,573,504 | \$168,192,401                    | \$5,381,103           | \$168,192,401        | 103.2%               | \$171,797,873       | 101.0%            | \$15,479,751  | \$173,216,856                   | \$356,648     |
| Fees & Charges                    | 5           | 133,740      | 154,876                          | (21,136)    | 2,539,639     | 1,858,468                        | 681,171               | 1,858,468            | 136.7%               | 2,293,615           | 110.7%            | 138,623       | 1,743,183                       | 796,456       |
| U. G. & Temp. Ser. Chgs.          | 6           | 64,210       | 18,558                           | 45,652      | 438,568       | 222,751                          | 215,817               | 222,751              | 196.9%               | 369,600             | 118.7%            | 113,313       | 384,743                         | 53,825        |
| Miscellaneous                     | 7           | 101,515      | 107,697                          | (6,182)     | 1,484,164     | 1,292,496                        | 191,668               | 1,292,496            | 114.8%               | 1,669,275           | 88.9%             | 969,075       | 2,879,515                       | (1,395,351)   |
| Interest Income                   | 8           | 104,719      | 27,087                           | 77,632      | 1,103,308     | 325,000                          | 778,308               | 325,000              | 339.5%               | 1,080,835           | 102.1%            | 68,396        | 538,907                         | 564,401       |
| FEMA/Insurance Reimbursement      | 9           | -            | -                                | -           | 398,264       | -                                | 398,264               | -                    | n/a                  | -                   | n/a               | 18,178        | 60,137                          | 338,127       |
| Bond Proceeds                     | 10          | 271,258      | -                                | 271,258     | 271,258       | -                                | 271,258               | -                    | n/a                  | 384,172             | 70.6%             | -             | -                               | 271,258       |
| Capital Contributions             | 11          | -            | -                                | -           | -             | -                                | -                     | -                    | n/a                  | -                   | n/a               | -             | -                               | -             |
|                                   | 12          | \$15,510,476 | \$14,852,539                     | \$657,937   | \$179,808,705 | \$171,891,116                    | \$7,917,589           | \$171,891,116        | 104.6%               | \$177,595,370       | 101.2%            | \$16,787,336  | \$178,823,341                   | \$985,364     |
| <b>Expenditures:</b>              |             |              |                                  |             |               |                                  |                       |                      |                      |                     |                   |               |                                 |               |
| Operations                        | 13          | \$2,405,471  | \$2,228,162                      | (\$177,309) | \$26,459,899  | \$29,133,393                     | \$2,673,494           | \$29,133,393         | 90.8%                | \$28,994,248        | 91.3%             | \$2,964,062   | \$26,421,347                    | \$38,552      |
| Purchased Power                   | 14          | 11,551,227   | 11,242,226                       | (309,001)   | 129,494,447   | 126,008,698                      | (3,485,749)           | 126,008,698          | 102.8%               | 130,192,420         | 99.5%             | 12,193,441    | 127,069,600                     | 2,424,847     |
| Capital Outlay                    | 15          | 875,182      | 650,098                          | (225,084)   | 9,299,716     | 7,932,467                        | (1,367,249)           | 7,932,467            | 117.2%               | 6,520,872           | 142.6%            | 1,118,023     | 7,226,369                       | 2,073,347     |
| Debt Service                      | 16          | 517,027      | 281,898                          | (235,129)   | 3,757,021     | 3,382,942                        | (374,079)             | 3,382,942            | 111.1%               | 3,872,163           | 97.0%             | 257,465       | 3,089,613                       | 667,408       |
| City Turnover                     | 17          | 348,715      | 348,715                          | -           | 4,184,591     | 4,184,591                        | -                     | 4,184,591            | 100.0%               | 4,184,591           | 100.0%            | 354,552       | 4,254,580                       | (69,989)      |
| Street Light Reimbursement        | 18          | 75,132       | 68,549                           | (6,583)     | 744,172       | 822,654                          | 78,482                | 822,654              | 90.5%                | 861,006             | 86.4%             | 63,368        | 747,547                         | (3,375)       |
| Transfer to OPEB Trust Fund       | 19          | -            | -                                | -           | 275,000       | 300,000                          | 25,000                | 300,000              | 91.7%                | 300,000             | 91.7%             | -             | 300,000                         | (25,000)      |
|                                   | 20          | \$15,772,754 | \$14,819,648                     | (\$953,106) | \$174,214,846 | \$171,764,745                    | (\$2,450,101)         | \$171,764,745        | 101.4%               | \$174,925,300       | 99.6%             | \$16,950,911  | \$169,109,056                   | \$5,105,790   |
| Equity/Deficit from Operations    | 21          | (\$262,278)  | \$32,891                         | (\$295,169) | \$5,593,859   | \$126,371                        | \$5,467,488           | \$126,371            |                      | \$2,670,070         |                   | (\$163,575)   | \$9,714,285                     | (\$4,120,426) |
| <b>Transfers and Fund Balance</b> |             |              |                                  |             |               |                                  |                       |                      |                      |                     |                   |               |                                 |               |
| Transfer from Capital Projects    | 22          | \$0          | \$0                              | \$0         | \$0           | \$0                              | \$0                   | n/a                  | \$500,000            | 0.0%                | \$0               | \$0           | \$0                             |               |
| Transfer from Rate Stabilization  | 23          | -            | 85,000                           | (85,000)    | -             | 250,000                          | (250,000)             | 250,000              | 0.0%                 | -                   | n/a               | -             | -                               | -             |
| Appropriated Fund Balance         | 24          | -            | -                                | -           | -             | -                                | -                     | n/a                  | -                    | n/a                 | -                 | -             | -                               | -             |
| Transfer to Capital Projects      | 25          | (250,000)    | -                                | (250,000)   | (3,300,000)   | -                                | (3,300,000)           | -                    | n/a                  | (2,500,000)         | 132.0%            | (1,980,000)   | (4,730,000)                     | 1,430,000     |
| Transfer to Rate Stabilization    | 26          | -            | -                                | -           | -             | -                                | -                     | n/a                  | -                    | n/a                 | -                 | (3,000,000)   | (4,100,000)                     | 4,100,000     |
| Transfer to Designated Reserves   | 27          | -            | -                                | -           | -             | -                                | -                     | n/a                  | -                    | n/a                 | -                 | -             | -                               | -             |
|                                   | 28          | (\$250,000)  | \$85,000                         | (\$335,000) | (\$3,300,000) | \$250,000                        | (\$3,550,000)         | \$250,000            |                      | (\$2,000,000)       |                   | (\$4,980,000) | (\$8,830,000)                   | \$5,530,000   |
| Total Equity/Deficit              | 29          | (\$512,278)  | \$117,891                        | (\$630,169) | \$2,293,859   | \$376,371                        | \$1,917,488           | \$376,371            |                      | \$670,070           |                   | (\$5,143,575) | \$884,285                       | \$1,409,574   |

Note 1: kWh billed does not include volumes delivered in the current month and billed in the next month.

Greenville Utilities Commission  
Revenue and Expenses - Water Fund  
June 30, 2019  
Preliminary

| Current Fiscal Year                      |             |             |                                  |             |               |                                  |                       |                      |                      |                     | Prior Fiscal Year |             |                                 |               |
|--|-------------|-------------|----------------------------------|-------------|---------------|----------------------------------|-----------------------|----------------------|----------------------|---------------------|-------------------|-------------|---------------------------------|---------------|
| Line #                                   | June Actual | June Budget | Variance Favorable (Unfavorable) | YTD Actual  | YTD Budget    | Variance Favorable (Unfavorable) | Total Original Budget | % of Original Budget | Total Revised Budget | % of Revised Budget | June Actual       | YTD Actual  | Change Prior YTD to Current YTD |               |
| <b>Customer Demand:</b>                  |             |             |                                  |             |               |                                  |                       |                      |                      |                     |                   |             |                                 |               |
| Number of Accounts                       | 1           | 36,673      |                                  |             |               |                                  |                       |                      |                      |                     | 36,338            |             |                                 |               |
| Kgallons Pumped                          | 2           | 410,027     | 381,041                          | (28,986)    | 5,012,775     | 4,706,496                        | (306,279)             | 4,706,497            | 106.5%               | 4,759,106           | 105.3%            | 387,291     | 4,783,693                       | 229,082       |
| Kgallons Billed - Retail                 | 3           | 332,978     | 294,845                          | 38,133      | 3,540,666     | 3,410,869                        | 129,797               | 3,410,869            | 103.8%               | 3,499,907           | 101.2%            | 297,347     | 3,495,015                       | 45,651        |
| Kgallons Billed - Wholesale <sup>1</sup> | 4           | 19,500      | 23,776                           | (4,276)     | 602,209       | 636,195                          | (33,986)              | 636,195              | 94.7%                | 592,395             | 101.7%            | 23,176      | 618,430                         | (16,220)      |
| Kgallons Billed                          | 5           | 352,478     | 318,621                          | 33,857      | 4,142,875     | 4,047,064                        | 95,811                | 4,047,064            | 102.4%               | 4,092,302           | 101.2%            | 320,523     | 4,113,444                       | 29,430        |
| <b>Revenue:</b>                          |             |             |                                  |             |               |                                  |                       |                      |                      |                     |                   |             |                                 |               |
| Rates & Charges - Retail                 | 6           | \$1,852,925 | \$1,680,512                      | \$172,413   | \$19,617,808  | \$19,198,423                     | \$419,385             | \$19,198,423         | 102.2%               | \$19,510,141        | 100.6%            | \$1,572,543 | \$18,128,490                    | \$1,489,318   |
| Rates & Charges - Wholesale <sup>1</sup> | 7           | 49,671      | 51,423                           | (1,752)     | 1,262,569     | 1,306,406                        | (43,837)              | 1,306,406            | 96.6%                | 1,236,755           | 102.1%            | 57,959      | 1,251,739                       | 10,830        |
| Fees & Charges                           | 8           | 32,826      | 32,299                           | 527         | 429,895       | 387,500                          | 42,395                | 387,500              | 110.9%               | 453,025             | 94.9%             | 88,920      | 567,827                         | (137,932)     |
| Temporary Service Charges                | 9           | 1,800       | 1,212                            | 588         | 15,800        | 14,500                           | 1,300                 | 14,500               | 109.0%               | 14,500              | 109.0%            | 1,700       | 15,000                          | 800           |
| Miscellaneous                            | 10          | 18,921      | 21,886                           | (2,965)     | 334,888       | 262,555                          | 72,333                | 262,555              | 127.5%               | 313,703             | 106.8%            | 37,424      | 315,030                         | 19,858        |
| Interest Income                          | 11          | 15,203      | 4,587                            | 10,616      | 156,585       | 55,000                           | 101,585               | 55,000               | 284.7%               | 137,695             | 113.7%            | 16,508      | 97,521                          | 59,064        |
| FEMA/Insurance Reimbursement             | 12          | -           | -                                | -           | -             | -                                | -                     | -                    | n/a                  | -                   | n/a               | (2,622)     | -                               | -             |
| Bond Proceeds                            | 13          | 82,168      | -                                | 82,168      | 82,168        | -                                | 82,168                | -                    | n/a                  | 116,372             | 70.6%             | -           | -                               | 82,168        |
| Capital Contributions                    | 14          | 143,536     | -                                | 143,536     | 831,471       | -                                | 831,471               | -                    | n/a                  | -                   | n/a               | 487,951     | 487,951                         | 343,520       |
|  | 15          | \$2,197,050 | \$1,791,919                      | \$405,131   | \$22,731,184  | \$21,224,384                     | \$1,506,800           | \$21,224,384         | 107.1%               | \$21,782,191        | 104.4%            | \$2,260,383 | \$20,863,558                    | \$1,867,626   |
| <b>Expenditures:</b>                     |             |             |                                  |             |               |                                  |                       |                      |                      |                     |                   |             |                                 |               |
| Operations                               | 16          | \$1,614,481 | \$1,122,293                      | (\$492,188) | \$14,062,009  | \$14,181,011                     | \$119,002             | \$14,181,011         | 99.2%                | \$14,314,399        | 98.2%             | \$1,333,996 | \$12,778,871                    | \$1,283,138   |
| Capital Outlay                           | 17          | 141,628     | 45,562                           | (96,066)    | 602,622       | 566,231                          | (36,391)              | 566,231              | 106.4%               | 773,229             | 77.9%             | 315,942     | 1,843,348                       | (1,240,726)   |
| Debt Service                             | 18          | 488,854     | 268,795                          | (220,059)   | 5,124,958     | 3,225,573                        | (1,899,385)           | 3,225,573            | 158.9%               | 5,159,839           | 99.3%             | 285,395     | 3,448,214                       | 1,676,744     |
| Transfer to OPEB Trust Fund              | 19          | -           | -                                | -           | 75,000        | 100,000                          | 25,000                | 100,000              | 75.0%                | 100,000             | 75.0%             | -           | 100,000                         | (25,000)      |
|  | 20          | \$2,244,963 | \$1,436,650                      | (\$808,313) | \$19,864,589  | \$18,072,815                     | (\$1,791,774)         | \$18,072,815         | 109.9%               | \$20,347,467        | 97.6%             | \$1,935,333 | \$18,170,433                    | \$1,694,156   |
| Equity/Deficit from Operations           | 21          | (\$47,913)  | \$355,269                        | (\$403,182) | \$2,866,595   | \$3,151,569                      | (\$284,974)           | \$3,151,569          |                      | \$1,434,724         |                   | \$325,050   | \$2,693,125                     | \$173,470     |
| <b>Transfers and Fund Balance</b>        |             |             |                                  |             |               |                                  |                       |                      |                      |                     |                   |             |                                 |               |
| Transfer from Capital Projects           | 22          | \$0         | \$0                              | \$0         | \$0           | \$0                              | \$0                   | \$0                  | n/a                  | \$0                 | n/a               | \$0         | \$0                             | \$0           |
| Transfer from Rate Stabilization         | 23          | -           | -                                | -           | -             | -                                | -                     | -                    | n/a                  | -                   | n/a               | -           | -                               | -             |
| Appropriated Fund Balance                | 24          | -           | -                                | -           | -             | -                                | -                     | -                    | n/a                  | 1,750,000           | 0.0%              | -           | -                               | -             |
| Transfer to Capital Projects             | 25          | (500,000)   | (245,837)                        | (254,163)   | (2,766,664)   | (2,950,000)                      | 183,336               | (2,950,000)          | 93.8%                | (2,850,000)         | 97.1%             | (268,337)   | (1,735,000)                     | (1,031,664)   |
| Transfer to Designated Reserves          | 26          | -           | -                                | -           | -             | -                                | -                     | -                    | n/a                  | -                   | n/a               | -           | -                               | -             |
|  | 27          | (\$500,000) | (\$245,837)                      | (\$254,163) | (\$2,766,664) | (\$2,950,000)                    | \$183,336             | (\$2,950,000)        |                      | (\$1,100,000)       |                   | (\$268,337) | (\$1,735,000)                   | (\$1,031,664) |
| Total Equity/Deficit                     | 28          | (\$547,913) | \$109,432                        | (\$657,345) | \$99,931      | \$201,569                        | (\$101,638)           | \$201,569            |                      | \$334,724           |                   | \$56,713    | \$958,125                       | (\$858,194)   |

Note 1: Kgallons Billed - Wholesale and Rates and Charges - Wholesale represents sales to the Town of Bethel, the Town of Farmville, Greene County, the Town of Winterville and Stokes Regional Water Corporation.



Greenville Utilities Commission  
Revenue and Expenses - Sewer Fund  
June 30, 2019  
Preliminary

| Current Fiscal Year                      |             |             |                                  |             |               |                                  |                       |                      |                      |                     | Prior Fiscal Year |               |                                 |             |
|--|-------------|-------------|----------------------------------|-------------|---------------|----------------------------------|-----------------------|----------------------|----------------------|---------------------|-------------------|---------------|---------------------------------|-------------|
| Line #                                   | June Actual | June Budget | Variance Favorable (Unfavorable) | YTD Actual  | YTD Budget    | Variance Favorable (Unfavorable) | Total Original Budget | % of Original Budget | Total Revised Budget | % of Revised Budget | June Actual       | YTD Actual    | Change Prior YTD to Current YTD |             |
| <b>Customer Demand:</b>                  |             |             |                                  |             |               |                                  |                       |                      |                      |                     |                   |               |                                 |             |
| Number of Accounts                       | 1           | 30,363      |                                  |             |               |                                  |                       |                      |                      |                     | 30,034            |               |                                 |             |
| Kgallons Total Flow                      | 2           | 287,280     | 262,933                          | (24,347)    | 4,104,980     | 3,444,417                        | (660,563)             | 3,444,415            | 119.2%               | 3,490,073           | 117.6%            | 265,800       | 3,481,970                       | 623,010     |
| Kgallons Billed - Retail                 | 3           | 248,621     | 225,567                          | 23,054      | 2,846,484     | 2,743,130                        | 103,354               | 2,743,130            | 103.8%               | 2,790,728           | 102.0%            | 238,631       | 2,783,983                       | 62,501      |
| Kgallons Billed - Wholesale <sup>1</sup> | 4           | 4,789       | 8,911                            | (4,122)     | 129,612       | 123,964                          | 5,648                 | 123,964              | 104.6%               | 114,371             | 113.3%            | 11,542        | 114,371                         | 15,241      |
| Total Kgallons Billed                    | 5           | 253,410     | 234,478                          | 18,932      | 2,976,096     | 2,867,094                        | 109,002               | 2,867,094            | 103.8%               | 2,905,099           | 102.4%            | 250,173       | 2,898,354                       | 77,742      |
| <b>Revenue:</b>                          |             |             |                                  |             |               |                                  |                       |                      |                      |                     |                   |               |                                 |             |
| Rates & Charges - Retail                 | 6           | \$2,003,307 | \$1,833,497                      | \$169,810   | \$23,047,042  | \$22,312,345                     | \$734,697             | \$22,312,345         | 103.3%               | \$22,648,310        | 101.8%            | \$1,856,862   | \$21,799,370                    | \$1,247,672 |
| Rates & Charges - Wholesale <sup>1</sup> | 7           | 26,817      | 56,314                           | (29,497)    | 725,827       | 694,201                          | 31,626                | 694,201              | 104.6%               | 640,477             | 113.3%            | 64,634        | 640,478                         | 85,349      |
| Fees & Charges                           | 8           | 36,295      | 30,304                           | 5,991       | 489,939       | 363,604                          | 126,335               | 363,604              | 134.7%               | 511,627             | 95.8%             | 51,870        | 549,067                         | (59,128)    |
| Miscellaneous                            | 9           | 12,762      | 14,037                           | (1,275)     | 381,565       | 168,411                          | 213,154               | 168,411              | 226.6%               | 337,956             | 112.9%            | 13,244        | 248,815                         | 132,750     |
| Interest Income                          | 10          | 15,135      | 2,913                            | 12,222      | 199,958       | 35,000                           | 164,958               | 35,000               | 571.3%               | 183,013             | 109.3%            | 15,051        | 97,270                          | 102,688     |
| FEMA/Insurance Reimbursement             | 11          | -           | -                                | -           | -             | -                                | -                     | -                    | n/a                  | -                   | n/a               | (7,204)       | 20,553                          | (20,553)    |
| Bond Proceeds                            | 12          | 68,082      | -                                | 68,082      | 68,082        | -                                | 68,082                | -                    | n/a                  | 96,422              | 70.6%             | -             | -                               | 68,082      |
| Capital Contributions                    | 13          | 35,342      | -                                | 35,342      | 996,050       | -                                | 996,050               | -                    | n/a                  | -                   | n/a               | 711,753       | 726,048                         | 270,002     |
|  | 14          | \$2,197,740 | \$1,937,065                      | \$260,675   | \$25,908,463  | \$23,573,561                     | \$2,334,902           | \$23,573,561         | 109.9%               | \$24,417,805        | 106.1%            | \$2,706,210   | \$24,081,601                    | \$1,826,862 |
| <b>Expenditures:</b>                     |             |             |                                  |             |               |                                  |                       |                      |                      |                     |                   |               |                                 |             |
| Operations                               | 15          | \$1,580,827 | \$1,133,815                      | (\$447,012) | \$13,436,763  | \$14,283,007                     | \$846,244             | \$14,283,007         | 94.1%                | \$14,027,970        | 95.8%             | \$1,352,037   | \$12,758,671                    | \$678,092   |
| Capital Outlay                           | 16          | 522,585     | 92,270                           | (430,315)   | 1,535,050     | 1,115,631                        | (419,419)             | 1,115,631            | 137.6%               | 1,027,525           | 149.4%            | 148,955       | 1,373,786                       | 161,264     |
| Debt Service                             | 17          | 567,769     | 507,936                          | (59,833)    | 6,198,950     | 6,095,606                        | (103,344)             | 6,095,606            | 101.7%               | 6,227,849           | 99.5%             | 532,889       | 6,394,613                       | (195,663)   |
| Transfer to OPEB Trust Fund              | 18          | -           | -                                | -           | 75,000        | 100,000                          | 25,000                | 100,000              | 75.0%                | 100,000             | 75.0%             | -             | 100,000                         | (25,000)    |
|  | 19          | \$2,671,181 | \$1,734,021                      | (\$937,160) | \$21,245,763  | \$21,594,244                     | \$348,481             | \$21,594,244         | 98.4%                | \$21,383,344        | 99.4%             | \$2,033,881   | \$20,627,070                    | \$618,693   |
| Equity/Deficit from Operations           | 20          | (\$473,441) | \$203,044                        | (\$676,485) | \$4,662,700   | \$1,979,317                      | \$2,683,383           | \$1,979,317          |                      | \$3,034,461         |                   | \$672,329     | \$3,454,531                     | \$1,208,169 |
| <b>Transfers and Fund Balance</b>        |             |             |                                  |             |               |                                  |                       |                      |                      |                     |                   |               |                                 |             |
| Transfer from Capital Projects           | 21          | \$0         | \$0                              | \$0         | \$0           | \$0                              | \$0                   | \$0                  | n/a                  | \$0                 | n/a               | \$0           | \$170,915                       | (\$170,915) |
| Transfer from Rate Stabilization         | 22          | -           | -                                | -           | -             | -                                | -                     | -                    | n/a                  | -                   | n/a               | -             | -                               | -           |
| Appropriated Fund Balance                | 23          | -           | -                                | -           | -             | -                                | -                     | -                    | n/a                  | -                   | n/a               | -             | -                               | -           |
| Transfer to Capital Projects             | 24          | 100,000     | (133,337)                        | 233,337     | (3,133,332)   | (1,600,000)                      | (1,533,332)           | (1,600,000)          | 195.8%               | (2,500,000)         | 125.3%            | (1,728,337)   | (2,645,000)                     | (488,332)   |
| Transfer to Designated Reserves          | 25          | -           | -                                | -           | -             | -                                | -                     | -                    | n/a                  | -                   | n/a               | -             | -                               | -           |
|  | 26          | \$100,000   | (\$133,337)                      | \$233,337   | (\$3,133,332) | (\$1,600,000)                    | (\$1,533,332)         | (\$1,600,000)        |                      | (\$2,500,000)       |                   | (\$1,728,337) | (\$2,474,085)                   | (\$659,247) |
| Total Equity/Deficit                     | 27          | (\$373,441) | \$69,707                         | (\$443,148) | \$1,529,368   | \$379,317                        | \$1,150,051           | \$379,317            |                      | \$534,461           |                   | (\$1,056,008) | \$980,446                       | \$548,922   |

Note 1: Kgallons Billed - Wholesale and Rates and Charges - Wholesale represents sales to the Town of Bethel and the Town of Grimesland.

Greenville Utilities Commission  
Revenue and Expenses - Gas Fund  
June 30, 2019  
Preliminary

| Current Fiscal Year               |             |             |                                  |             |               |                                  |                       |                      |                      |                     | Prior Fiscal Year |               |                                 |               |
|-----------------------------------|-------------|-------------|----------------------------------|-------------|---------------|----------------------------------|-----------------------|----------------------|----------------------|---------------------|-------------------|---------------|---------------------------------|---------------|
| Line #                            | June Actual | June Budget | Variance Favorable (Unfavorable) | YTD Actual  | YTD Budget    | Variance Favorable (Unfavorable) | Total Original Budget | % of Original Budget | Total Revised Budget | % of Revised Budget | June Actual       | YTD Actual    | Change Prior YTD to Current YTD |               |
| <b>Customer Demand:</b>           |             |             |                                  |             |               |                                  |                       |                      |                      |                     |                   |               |                                 |               |
| Number of Accounts                | 1           | 23,493      |                                  |             |               |                                  |                       |                      |                      |                     | 23,379            |               |                                 |               |
| CCFs Purchased                    | 2           | 1,991,694   | 2,010,909                        | 19,215      | 36,114,873    | 34,083,189                       | (2,031,684)           | 34,083,189           | 106.0%               | 37,001,908          | 97.6%             | 1,987,113     | 36,860,877                      | (746,004)     |
| CCFs Delivered to GUC             | 3           | 1,825,433   | 1,952,191                        | 126,758     | 34,816,257    | 33,087,960                       | (1,728,297)           | 33,087,960           | 105.2%               | 34,907,600          | 99.7%             | 1,896,937     | 35,672,490                      | (856,233)     |
| CCFs Billed - Firm                | 4           | 631,424     | 502,043                          | 129,381     | 17,093,779    | 16,532,300                       | 561,479               | 16,532,300           | 103.4%               | 17,658,140          | 96.8%             | 636,081       | 18,458,285                      | (1,364,506)   |
| CCFs Billed - Interruptible       | 5           | 1,551,275   | 1,396,122                        | 155,153     | 17,394,338    | 15,342,000                       | 2,052,338             | 15,342,000           | 113.4%               | 16,779,536          | 103.7%            | 1,470,561     | 16,009,496                      | 1,384,842     |
| CCFs Billed - Total               | 6           | 2,182,699   | 1,898,165                        | 284,534     | 34,488,117    | 31,874,300                       | 2,613,817             | 31,874,300           | 108.2%               | 34,437,676          | 100.1%            | 2,106,642     | 34,467,781                      | 20,336        |
| <b>Revenue:</b>                   |             |             |                                  |             |               |                                  |                       |                      |                      |                     |                   |               |                                 |               |
| Rates & Charges - Retail          | 7           | \$1,589,586 | \$1,800,421                      | (\$210,835) | \$35,553,506  | \$36,007,700                     | (\$454,194)           | \$36,007,700         | 98.7%                | \$35,886,558        | 99.1%             | \$2,086,096   | \$36,113,602                    | (\$560,096)   |
| Fees & Charges                    | 8           | 10,680      | 12,741                           | (2,061)     | 174,328       | 152,925                          | 21,403                | 152,925              | 114.0%               | 168,476             | 103.5%            | 8,799         | 159,092                         | 15,236        |
| Miscellaneous                     | 9           | 9,198       | 12,570                           | (3,372)     | 203,822       | 150,972                          | 52,850                | 150,972              | 135.0%               | 161,755             | 126.0%            | 16,895        | 261,991                         | (58,169)      |
| Interest Income                   | 10          | 31,821      | 5,000                            | 26,821      | 304,607       | 60,000                           | 244,607               | 60,000               | 507.7%               | 286,180             | 106.4%            | 21,326        | 145,864                         | 158,743       |
| FEMA/Insurance Reimbursement      | 11          | -           | -                                | -           | -             | -                                | -                     | -                    | n/a                  | -                   | n/a               | (5,245)       | -                               | -             |
| Bond Proceeds                     | 12          | 65,434      | -                                | 65,434      | 65,434        | -                                | 65,434                | -                    | n/a                  | 92,672              | 70.6%             | -             | -                               | 65,434        |
| Capital Contributions             | 13          | -           | -                                | -           | -             | -                                | -                     | -                    | n/a                  | -                   | n/a               | -             | -                               | -             |
|                                   | 14          | \$1,706,719 | \$1,830,732                      | (\$124,013) | \$36,301,697  | \$36,371,597                     | (\$69,900)            | \$36,371,597         | 99.8%                | \$36,595,641        | 99.2%             | \$2,127,871   | \$36,680,549                    | (\$378,852)   |
| <b>Expenditures:</b>              |             |             |                                  |             |               |                                  |                       |                      |                      |                     |                   |               |                                 |               |
| Operations                        | 15          | \$937,774   | \$800,153                        | (\$137,621) | \$10,201,041  | \$10,273,378                     | \$72,337              | \$10,273,378         | 99.3%                | \$10,314,718        | 98.9%             | \$917,299     | \$9,545,754                     | \$655,287     |
| Purchased Gas                     | 16          | 941,982     | 1,233,005                        | 291,023     | 18,966,663    | 21,753,700                       | 2,787,037             | 21,753,700           | 87.2%                | 20,209,500          | 93.9%             | 1,028,851     | 22,587,629                      | (3,620,966)   |
| Capital Outlay                    | 17          | 68,140      | 94,219                           | 26,079      | 1,112,164     | 1,171,282                        | 59,118                | 1,171,282            | 95.0%                | 1,449,269           | 76.7%             | 62,498        | 966,403                         | 145,761       |
| Debt Service                      | 18          | 164,941     | 110,077                          | (54,864)    | 1,389,007     | 1,320,924                        | (68,083)              | 1,320,924            | 105.2%               | 1,416,783           | 98.0%             | 114,549       | 1,374,533                       | 14,474        |
| City Turnover                     | 19          | 143,670     | 143,670                          | -           | 1,724,051     | 1,724,051                        | -                     | 1,724,051            | 100.0%               | 1,724,051           | 100.0%            | 133,225       | 1,598,656                       | 125,395       |
| Transfer to OPEB Trust Fund       | 20          | -           | -                                | -           | 75,000        | -                                | (75,000)              | -                    | n/a                  | -                   | n/a               | -             | -                               | 75,000        |
|                                   | 21          | \$2,256,507 | \$2,381,124                      | \$124,617   | \$33,467,926  | \$36,243,335                     | \$2,775,409           | \$36,243,335         | 92.3%                | \$35,114,321        | 95.3%             | \$2,256,422   | \$36,072,975                    | (\$2,605,049) |
| Equity/Deficit from Operations    | 22          | (\$549,788) | (\$550,392)                      | \$604       | \$2,833,771   | \$128,262                        | \$2,705,509           | \$128,262            |                      | \$1,481,320         |                   | (\$128,551)   | \$607,574                       | \$2,226,197   |
| <b>Transfers and Fund Balance</b> |             |             |                                  |             |               |                                  |                       |                      |                      |                     |                   |               |                                 |               |
| Transfer from Capital Projects    | 23          | \$0         | \$0                              | \$0         | \$0           | \$0                              | \$0                   | \$0                  | n/a                  | \$0                 | n/a               | \$0           | \$0                             | \$0           |
| Transfer from Rate Stabilization  | 24          | -           | -                                | -           | -             | -                                | -                     | -                    | n/a                  | -                   | n/a               | -             | -                               | -             |
| Appropriated Fund Balance         | 25          | -           | -                                | -           | -             | -                                | -                     | -                    | n/a                  | -                   | n/a               | -             | -                               | -             |
| Transfer to Capital Projects      | 26          | (400,000)   | -                                | (400,000)   | (2,890,000)   | -                                | (2,890,000)           | -                    | n/a                  | (500,000)           | 578.0%            | (950,000)     | (950,000)                       | (1,940,000)   |
| Transfer to Rate Stabilization    | 27          | -           | -                                | -           | -             | -                                | -                     | -                    | n/a                  | (700,000)           | 0.0%              | (250,000)     | (250,000)                       | 250,000       |
| Transfer to Designated Reserves   | 28          | -           | -                                | -           | -             | -                                | -                     | -                    | n/a                  | -                   | n/a               | -             | -                               | -             |
|                                   | 29          | (\$400,000) | \$0                              | (\$400,000) | (\$2,890,000) | \$0                              | (\$2,890,000)         | \$0                  |                      | (\$1,200,000)       |                   | (\$1,200,000) | (\$1,200,000)                   | (\$1,690,000) |
| Total Equity/Deficit              | 30          | (\$949,788) | (\$550,392)                      | (\$399,396) | (\$56,229)    | \$128,262                        | (\$184,491)           | \$128,262            |                      | \$281,320           |                   | (\$1,328,551) | (\$592,426)                     | \$536,197     |

**Greenville Utilities Commission**  
**Statement of Revenues, Expenses and Changes in Fund Net Position**  
**June 30, 2019**  
**Preliminary**

|  | Line # | Major Funds    |               |                |               | Total          |
|--|--------|----------------|---------------|----------------|---------------|----------------|
|  |        | Electric Fund  | Water Fund    | Sewer Fund     | Gas Fund      |                |
| Operating revenues:  |        |                |               |                |               |                |
| Charges for services                                       | 1      | \$ 15,032,985  | \$ 1,937,221  | \$ 2,066,419   | \$ 1,600,266  | \$ 20,636,891  |
| Other operating revenues                                   | 2      | 42,054         | 10,207        | 8,693          | 6,921         | 67,875         |
| Total operating revenues                                   | 3      | 15,075,039     | 1,947,428     | 2,075,112      | 1,607,187     | 20,704,766     |
| Operating expenses:  |        |                |               |                |               |                |
| Administration and general                                 | 4      | 945,676        | 364,313       | 346,804        | 343,321       | 2,000,114      |
| Operations and maintenance                                 | 5      | 1,459,798      | 1,250,168     | 1,234,023      | 594,451       | 4,538,440      |
| Purchased power and gas                                    | 6      | 11,551,227     | -             | -              | 941,982       | 12,493,209     |
| Depreciation   | 7      | 800,689        | 374,364       | 554,667        | 306,034       | 2,035,754      |
| Total operating expenses                                   | 8      | 14,757,390     | 1,988,845     | 2,135,494      | 2,185,788     | 21,067,517     |
| Operating income (loss)                                    | 9      | 317,649        | (41,417)      | (60,382)       | (578,601)     | (362,751)      |
| Non-operating revenues (expenses):                         |        |                |               |                |               |                |
| Interest income  | 10     | 166,579        | 21,896        | 36,604         | 51,196        | 276,275        |
| Debt interest expense and service charges                  | 11     | (333,495)      | (125,806)     | (184,097)      | (96,656)      | (740,054)      |
| Other nonoperating revenues                                | 12     | 59,461         | 39,361        | 46,564         | 2,277         | 147,663        |
| Other nonoperating expenses                                | 13     | -              | -             | -              | -             | -              |
| Net nonoperating revenues                                  | 14     | (107,455)      | (64,549)      | (100,929)      | (43,183)      | (316,116)      |
| Income before contributions and transfers                  | 15     | 210,194        | (105,966)     | (161,311)      | (621,784)     | (678,867)      |
| Contributions and transfers:                               |        |                |               |                |               |                |
| Capital contributions                                      | 16     | -              | 143,536       | 35,342         | -             | 178,878        |
| Transfer to City of Greenville, General Fund               | 17     | (348,715)      | -             | -              | (143,670)     | (492,385)      |
| Transfer to City of Greenville, street light reimbursement | 18     | (75,132)       | -             | -              | -             | (75,132)       |
| Total contributions and transfers                          | 19     | (423,847)      | 143,536       | 35,342         | (143,670)     | (388,639)      |
| Changes in net position                                    | 20     | (213,653)      | 37,570        | (125,969)      | (765,454)     | (1,067,506)    |
| Net position, beginning of month                           | 21     | 153,716,101    | 77,172,753    | 114,186,957    | 51,284,028    | 396,359,839    |
| Net position, end of month                                 | 22     | \$ 153,502,448 | \$ 77,210,323 | \$ 114,060,988 | \$ 50,518,574 | \$ 395,292,333 |

**Greenville Utilities Commission**  
**Statement of Revenues, Expenses and Changes in Fund Net Position**  
**Fiscal Year to Date**  
**June 30, 2019**  
**Preliminary**

|  | Line # | Major Funds    |               |                |               | Total          | Last Year      |
|--|--------|----------------|---------------|----------------|---------------|----------------|----------------|
|  |        | Electric Fund  | Water Fund    | Sewer Fund     | Gas Fund      |                |                |
| Operating revenues:  |        |                |               |                |               |                |                |
| Charges for services                                       | 1      | \$ 176,551,711 | \$ 21,326,071 | \$ 24,262,808  | \$ 35,727,834 | \$ 257,868,424 | \$ 254,569,448 |
| Other operating revenues                                   | 2      | 691,439        | 116,747       | 119,184        | 109,291       | 1,036,661      | 922,771        |
| Total operating revenues                                   | 3      | 177,243,150    | 21,442,818    | 24,381,992     | 35,837,125    | 258,905,085    | 255,492,219    |
| Operating expenses:  |        |                |               |                |               |                |                |
| Administration and general                                 | 4      | 11,235,622     | 4,165,082     | 4,081,437      | 4,042,598     | 23,524,739     | 21,710,381     |
| Operations and maintenance                                 | 5      | 15,419,897     | 9,950,535     | 9,282,341      | 6,233,439     | 40,886,212     | 39,467,315     |
| Purchased power and gas                                    | 6      | 129,494,447    | -             | -              | 18,966,663    | 148,461,110    | 149,657,229    |
| Depreciation   | 7      | 9,357,295      | 3,968,617     | 6,012,875      | 2,354,583     | 21,693,370     | 21,403,877     |
| Total operating expenses                                   | 8      | 165,507,261    | 18,084,234    | 19,376,653     | 31,597,283    | 234,565,431    | 232,238,802    |
| Operating income (Loss)                                    | 9      | 11,735,889     | 3,358,584     | 5,005,339      | 4,239,842     | 24,339,654     | 23,253,417     |
| Non-operating revenues (expenses):                         |        |                |               |                |               |                |                |
| Interest income  | 10     | 1,756,591      | 217,521       | 407,044        | 494,871       | 2,876,027      | 1,159,450      |
| Debt interest expense and service charges                  | 11     | (1,554,659)    | (768,327)     | (1,594,930)    | (569,521)     | (4,487,437)    | (4,152,512)    |
| Other nonoperating revenues                                | 12     | 1,191,059      | 570,737       | 685,785        | 94,531        | 2,542,112      | 3,751,894      |
| Other nonoperating expenses                                | 13     | (79,381)       | (21,393)      | (147,984)      | -             | (248,758)      | (636,741)      |
| Net nonoperating revenues                                  | 14     | 1,313,610      | (1,462)       | (650,085)      | 19,881        | 681,944        | 122,091        |
| Income before contributions and transfers                  | 15     | 13,049,499     | 3,357,122     | 4,355,254      | 4,259,723     | 25,021,598     | 23,375,508     |
| Contributions and transfers:                               |        |                |               |                |               |                |                |
| Capital contributions                                      | 16     | -              | 831,471       | 996,050        | -             | 1,827,521      | 1,213,999      |
| Transfer to City of Greenville, General Fund               | 17     | (4,184,591)    | -             | -              | (1,724,051)   | (5,908,642)    | (5,853,236)    |
| Transfer to City of Greenville, street light reimbursement | 18     | (744,172)      | -             | -              | -             | (744,172)      | (747,547)      |
| Total contributions and transfers                          | 19     | (4,928,763)    | 831,471       | 996,050        | (1,724,051)   | (4,825,293)    | (5,386,784)    |
| Changes in net position                                    | 20     | 8,120,736      | 4,188,593     | 5,351,304      | 2,535,672     | 20,196,305     | 17,988,724     |
| Beginning net position                                     | 21     | 145,381,712    | 73,021,730    | 108,709,684    | 47,982,902    | 375,096,028    | 357,107,305    |
| Ending net position  | 22     | \$ 153,502,448 | \$ 77,210,323 | \$ 114,060,988 | \$ 50,518,574 | \$ 395,292,333 | \$ 375,096,029 |

<sup>1</sup> Other, nonoperating revenues include miscellaneous non-operating revenue and capital projects revenue.

**Greenville Utilities Commission**  
**Statement of Cash Flows**  
**Fiscal Year to Date**  
**June 30, 2019**  
**Preliminary**

|   | Line # | Electric       | Water         | Sewer         | Gas           | Total          | Last Year     |
|---|--------|----------------|---------------|---------------|---------------|----------------|---------------|
| <b>Sources:</b>   |        |                |               |               |               |                |               |
| Operating income  | 1      | \$ 11,735,889  | \$ 3,358,584  | \$ 5,005,339  | \$ 4,239,842  | \$ 24,339,654  | \$ 23,253,417 |
| Depreciation  | 2      | 9,357,295      | 3,968,617     | 6,012,875     | 2,354,583     | 21,693,370     | 21,403,877    |
| Changes in working capital                                | 3      | (524,390)      | (441,905)     | (70,336)      | 232,195       | (804,436)      | 2,906,161     |
| Interest earned   | 4      | 1,103,308      | 156,585       | 199,958       | 304,607       | 1,764,458      | 661,399       |
| FEMA/insurance reimbursement                              | 5      | 398,264        | -             | -             | -             | 398,264        | 80,690        |
| Transfer from capital projects                            | 6      | -              | -             | -             | -             | -              | 170,915       |
| Proceeds from debt issuance                               | 7      | 271,258        | 82,168        | 68,082        | 65,434        | 486,942        | -             |
| Subtotal  | 8      | 22,341,624     | 7,124,049     | 11,215,918    | 7,196,661     | 47,878,252     | 48,476,459    |
| <b>Uses:</b>  |        |                |               |               |               |                |               |
| City Turnover   | 9      | (4,184,591)    | -             | -             | (1,724,051)   | (5,908,642)    | (5,853,236)   |
| City Street Light reimbursement                           | 10     | (744,172)      | -             | -             | -             | (744,172)      | (747,547)     |
| Debt service payments                                     | 11     | (3,487,991)    | (5,043,464)   | (6,131,427)   | (1,324,110)   | (15,986,992)   | (14,283,443)  |
| Debt Issuance costs                                       | 12     | (269,030)      | (81,493)      | (67,523)      | (64,897)      | (482,943)      | (23,529)      |
| Other nonoperating expenses                               | 13     | (79,381)       | (21,393)      | (147,984)     | -             | (248,758)      | (636,741)     |
| Capital Outlay expenditures                               | 14     | (9,299,716)    | (602,622)     | (1,535,050)   | (1,112,164)   | (12,549,552)   | (11,409,906)  |
| Transfers to Rate Stabilization Fund                      | 15     | -              | -             | -             | -             | -              | (4,350,000)   |
| Transfers to Capital Projects Fund                        | 16     | (3,300,000)    | (2,766,664)   | (3,133,332)   | (2,890,000)   | (12,089,996)   | (10,060,000)  |
| Subtotal  | 17     | (21,364,881)   | (8,515,636)   | (11,015,316)  | (7,115,222)   | (48,011,055)   | (47,364,402)  |
| Net increase (decrease) - operating cash                  | 18     | 976,743        | (1,391,587)   | 200,602       | 81,439        | (132,803)      | 1,112,057     |
| <b>Rate stabilization funds</b>                           |        |                |               |               |               |                |               |
| Transfers from Operating Fund                             | 19     | -              | -             | -             | -             | -              | 4,350,000     |
| Interest earnings   | 20     | 499,930        | -             | -             | 18,188        | 518,118        | 207,611       |
| Net increase (decrease) - rate stabilization fund         | 21     | 499,930        | -             | -             | 18,188        | 518,118        | 4,557,611     |
| <b>Capital projects funds</b>                             |        |                |               |               |               |                |               |
| Proceeds from debt issuance                               | 22     | 30,736,996     | 10,487,190    | 8,298,471     | 7,414,533     | 56,937,190     | 2,926,318     |
| Acreage fees and capacity fees                            | 23     | -              | -             | -             | -             | -              | 888,545       |
| Interest earnings   | 24     | 153,354        | 57,763        | 203,408       | 172,075       | 586,600        | 290,440       |
| Transfers from Operating Fund                             | 25     | 3,300,000      | 2,766,664     | 3,133,332     | 2,890,000     | 12,089,996     | 10,060,000    |
| Changes in working capital                                | 26     | (41,260)       | 16,261        | 18,414        | (16,265)      | (22,850)       | 242,520       |
| Capital Projects expenditures                             | 27     | (4,867,240)    | (3,447,135)   | (2,106,515)   | (2,428,582)   | (12,849,472)   | (10,250,925)  |
| Net increase (decrease) - capital projects                | 28     | 29,281,850     | 9,880,743     | 9,547,110     | 8,031,761     | 56,741,464     | 4,156,898     |
| <b>Capital reserves funds</b>                             |        |                |               |               |               |                |               |
| System development fees                                   | 29     | -              | 332,903       | 392,062       | -             | 724,965        | -             |
| Interest earnings   | 30     | -              | 3,173         | 3,678         | -             | 6,851          | -             |
| Net increase (decrease) - capital reserves                | 31     | -              | 336,076       | 395,740       | -             | 731,816        | -             |
| Net increase (decrease) in cash and investments           | 32     | 30,758,523     | 8,825,232     | 10,143,452    | 8,131,388     | 57,858,595     | 9,826,566     |
| Cash and investments and revenue bond proceeds, beginning | 33     | \$ 81,058,345  | \$ 12,844,047 | \$ 18,751,161 | \$ 24,304,952 | \$ 136,958,505 | \$ 82,053,279 |
| Cash and investments and revenue bond proceeds, ending    | 34     | \$ 111,816,868 | \$ 21,669,279 | \$ 28,894,613 | \$ 32,436,340 | \$ 194,817,100 | \$ 91,879,845 |

**Greenville Utilities Commission**  
**Statement of Net Position**  
**June 30, 2019**  
**Preliminary**

|  | Line # | Electric Fund  | Water Fund    | Sewer Fund     | Gas Fund      | Total          |
|--|--------|----------------|---------------|----------------|---------------|----------------|
| <b>Assets</b>                                  |        |                |               |                |               |                |
| Current assets:                                |        |                |               |                |               |                |
| Cash and investments - Operating Fund          | 1      | 50,860,975     | 6,587,220     | 7,821,541      | 15,254,291    | 80,524,027     |
| Cash and investments - Rate Stabilization Fund | 2      | 23,906,713     | -             | -              | 879,494       | 24,786,207     |
| Cash and investments - Capital Project Fund    | 3      | 9,069,071      | 3,638,717     | 10,620,949     | 10,130,965    | 33,459,702     |
| Accounts receivable, net                       | 4      | 19,170,814     | 2,572,843     | 2,737,717      | 2,070,508     | 26,551,882     |
| Due from other governments                     | 5      | 1,563,686      | 386,112       | 469,751        | 293,388       | 2,712,937      |
| Inventories                                    | 6      | 6,789,270      | 1,021,602     | 227,314        | 670,509       | 8,708,695      |
| Prepaid expenses and deposits                  | 7      | 183,377        | 10,676        | 10,676         | 23,595        | 228,324        |
| Total current assets                           | 8      | 111,543,906    | 14,217,170    | 21,887,948     | 29,322,750    | 176,971,774    |
| Non-current assets:                            |        |                |               |                |               |                |
| Restricted assets:                             |        |                |               |                |               |                |
| Restricted cash and cash equivalents:          |        |                |               |                |               |                |
| Bond funds                                     | 9      | 27,980,109     | 9,186,454     | 7,897,479      | 6,171,591     | 51,235,633     |
| Capacity fees                                  | 10     | -              | 1,920,812     | 2,158,902      | -             | 4,079,714      |
| System development fees                        | 11     | -              | 336,076       | 395,741        | -             | 731,817        |
| Total restricted cash and cash equivalents     | 12     | 27,980,109     | 11,443,342    | 10,452,122     | 6,171,591     | 56,047,164     |
| Total restricted assets                        | 13     | 27,980,109     | 11,443,342    | 10,452,122     | 6,171,591     | 56,047,164     |
| Notes receivable                               | 14     | -              | 267,633       | -              | -             | 267,633        |
| Capital assets:                                |        |                |               |                |               |                |
| Land, easements and construction in progress   | 15     | 18,701,046     | 6,687,625     | 12,342,813     | 3,662,157     | 41,393,641     |
| Other capital assets, net of depreciation      | 16     | 95,849,553     | 83,156,707    | 136,291,281    | 41,853,957    | 357,151,498    |
| Total capital assets                           | 17     | 114,550,599    | 89,844,332    | 148,634,094    | 45,516,114    | 398,545,139    |
| Total non-current assets                       | 18     | 142,530,708    | 101,555,307   | 159,086,216    | 51,687,705    | 454,859,936    |
| Total assets                                   | 19     | 254,074,614    | 115,772,477   | 180,974,164    | 81,010,455    | 631,831,710    |
| <b>Deferred Outflows of Resources</b>          |        |                |               |                |               |                |
| Pension deferrals                              | 20     | 2,307,329      | 1,238,079     | 1,181,803      | 900,421       | 5,627,632      |
| OPEB deferrals                                 | 21     | 183,371        | 98,394        | 93,922         | 71,559        | 447,246        |
| Unamortized bond refunding charges             | 22     | 483,635        | 699,033       | 592,114        | 115,227       | 1,890,009      |
| Total deferred outflows of resources           | 23     | 2,974,335      | 2,035,506     | 1,867,839      | 1,087,207     | 7,964,887      |
| <b>Liabilities</b>                             |        |                |               |                |               |                |
| Current liabilities:                           |        |                |               |                |               |                |
| Accounts payable and accrued expenses          | 24     | 13,008,853     | 725,556       | 902,971        | 1,499,680     | 16,137,060     |
| Customer deposits                              | 25     | 3,421,314      | 737,275       | 1,397          | 433,691       | 4,593,677      |
| Accrued interest payable                       | 26     | 115,927        | 84,522        | 208,745        | 48,307        | 457,501        |
| Unearned revenue <sup>2</sup>                  | 27     | -              | 71,450        | 120,960        | -             | 192,410        |
| Current portion of compensated absences        | 28     | 787,691        | 394,492       | 363,669        | 334,900       | 1,880,752      |
| Current maturities of long-term debt           | 29     | -              | (58,823)      | (92,104)       | -             | (150,927)      |
| Total current liabilities                      | 30     | 17,429,445     | 1,968,002     | 1,518,562      | 2,327,092     | 23,243,101     |
| Non-current liabilities                        |        |                |               |                |               |                |
| Compensated absences                           | 31     | 172,100        | 105,828       | 81,183         | 118,394       | 477,505        |
| Long-term debt, excluding current portion      | 32     | 65,937,936     | 27,788,355    | 56,933,772     | 21,325,984    | 171,986,047    |
| Net OPEB liability                             | 33     | 14,617,717     | 7,843,653     | 7,487,123      | 5,704,475     | 35,652,968     |
| Net pension liability                          | 34     | 2,823,785      | 1,515,202     | 1,446,329      | 1,101,965     | 6,887,281      |
| Total non current liabilities                  | 35     | 83,551,538     | 37,253,038    | 65,948,407     | 28,250,818    | 215,003,801    |
| Total liabilities                              | 36     | 100,980,983    | 39,221,040    | 67,466,969     | 30,577,910    | 238,246,902    |
| <b>Deferred Inflows of Resources</b>           |        |                |               |                |               |                |
| Pension deferrals                              | 37     | 79,932         | 42,891        | 40,941         | 31,193        | 194,957        |
| OPEB deferrals                                 | 38     | 2,485,586      | 1,333,729     | 1,273,105      | 969,985       | 6,062,405      |
| Total deferred inflows of resources            | 39     | 2,565,518      | 1,376,620     | 1,314,046      | 1,001,178     | 6,257,362      |
| <b>Net Position</b>                            |        |                |               |                |               |                |
| Net investment in capital assets               | 40     | 77,076,407     | 72,000,287    | 100,282,019    | 30,476,948    | 279,835,661    |
| Unrestricted                                   | 41     | 76,426,041     | 5,210,036     | 13,778,969     | 20,041,626    | 115,456,672    |
| Total net position                             | 42     | \$ 153,502,448 | \$ 77,210,323 | \$ 114,060,988 | \$ 50,518,574 | \$ 395,292,333 |

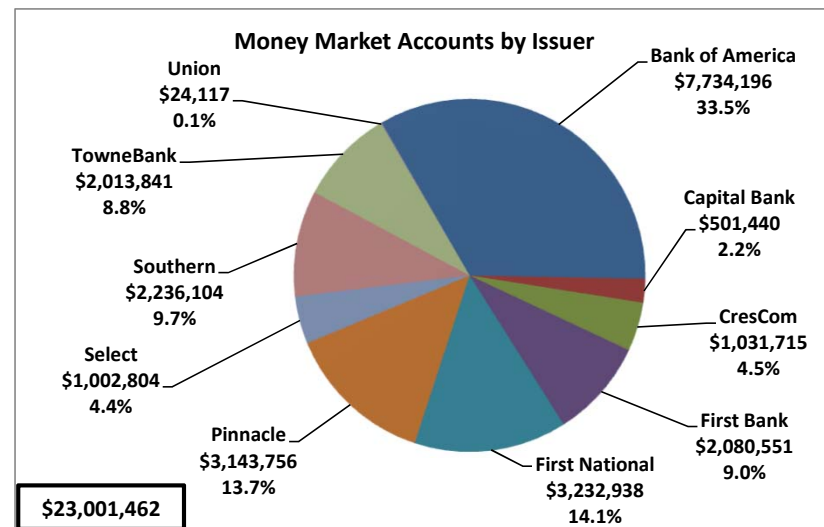
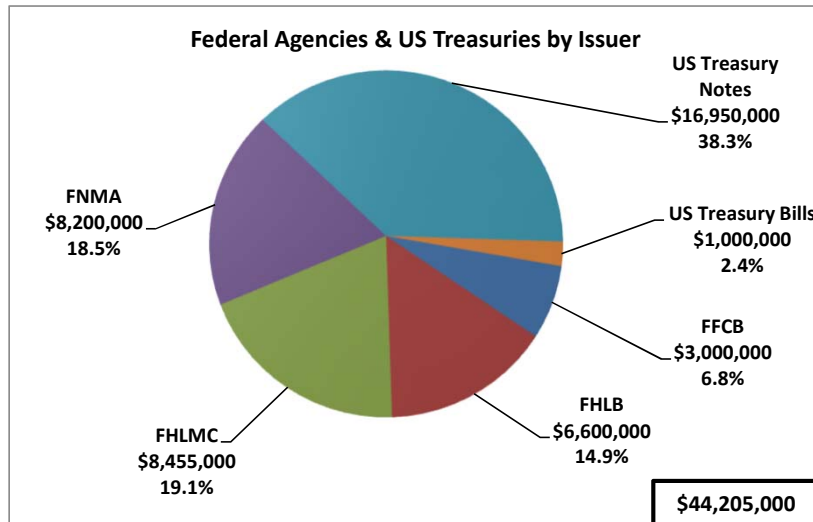
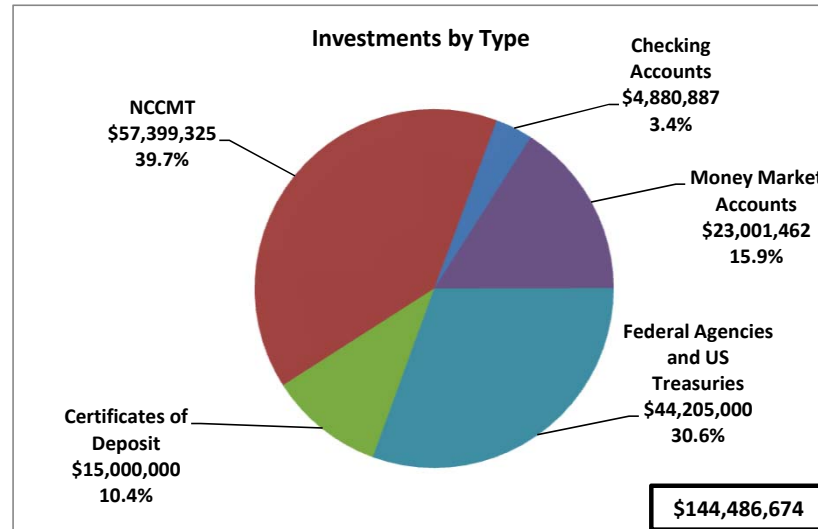
<sup>1</sup> Negative cash balances in the Capital Projects funds reflect reimbursements due from revenue bonds, SRF loans and grants.

<sup>2</sup> Unearned revenue includes prepaid street light installations and prepaid water and sewer tap fees.

**Capital Projects Summary Report**  
**June 30, 2019**

| Project #                              | Project Name   | Original Budget      | Board Approval | Current Approved Budget | Current Month Expenditures | Year To Date Expenditures | Project To Date Expenditures | % of Budget Expended | Encumbrances         | Available Budget      | Estimated Completion Date |
|--|--|----------------------|----------------|-------------------------|----------------------------|---------------------------|------------------------------|----------------------|----------------------|-----------------------|---------------------------|
| FCP-100                                | Downtown Office Efficiency and Enhancement                 | 1,750,000            | 6/11/2015      | 4,075,000               | 461,569                    | 1,081,648                 | 1,101,704                    | 27.0%                | 2,653,811            | 319,485               | 1/31/2020                 |
| FCP10072                               | New Operations Center Phase 2                              | 4,000,000            | 6/9/2016       | 53,300,000              | 1,105,873                  | 5,490,851                 | 7,930,357                    | 14.9%                | 40,160,182           | 5,209,461             | 12/31/2020                |
| WCP-120                                | Water/Sewer Meter ERT/Low Lead Compliance Changeout        | 3,125,000            | 6/12/2014      | 3,125,000               | (465,465)                  | (465,465)                 | -                            | 0.0%                 | -                    | 3,125,000             | Expensed                  |
| <b>Total Shared Capital Projects</b>   |  | <b>\$ 8,875,000</b>  |                | <b>\$ 60,500,000</b>    | <b>\$ 1,101,977</b>        | <b>\$ 6,107,034</b>       | <b>\$ 9,032,061</b>          | <b>14.9%</b>         | <b>\$ 42,813,993</b> | <b>\$ 8,653,946</b>   |                           |
| ECP-133                                | Sugg Parkway Transmission Line                             | 1,700,000            | 5/17/2011      | 1,700,000               | -                          | -                         | -                            | 0.0%                 | -                    | 1,700,000             | 12/31/2020                |
| ECP-134                                | Sugg Parkway Substation                                    | 3,400,000            | 5/17/2011      | 3,400,000               | -                          | 52                        | 15,049                       | 0.4%                 | 6,927                | 3,378,024             | 12/31/2020                |
| ECP-144                                | 10th Street Connector Project                              | 1,535,000            | 12/19/2013     | 1,535,000               | -                          | 9,279                     | 1,134,006                    | 73.9%                | -                    | 400,994               | TBD by NCDOT              |
| ECP10168                               | POD #3 to Simpson Substation 115 kV Transmission Loop      | 300,000              | 6/9/2016       | 300,000                 | 2,410                      | 106,558                   | 124,272                      | 41.4%                | -                    | 175,728               | 6/30/2022                 |
| ECP10171                               | Greenville 115kV Transmission Circuit #18 Flood Mitigation | 600,340              | 12/21/2017     | 1,500,000               | -                          | 19,100                    | 19,100                       | 1.3%                 | 562,180              | 918,720               | 12/31/2019                |
| ECP10172                               | Greenville 230 kV West Substation Flood Mitigation         | 3,355,000            | 12/21/2017     | 3,355,000               | 81,305                     | 823,543                   | 828,259                      | 24.7%                | 179,215              | 2,347,526             | 12/31/2019                |
| ECP10174                               | Electric System Expansion                                  | 2,500,000            | 6/8/2017       | 2,500,000               | -                          | -                         | -                            | 0.0%                 | -                    | 2,500,000             | 6/30/2020                 |
| ECP10187                               | Vidant Peaking Generators                                  | 6,000,000            | 6/14/2018      | 6,000,000               | 26,800                     | 149,573                   | 149,573                      | 2.5%                 | -                    | 5,850,427             | 6/30/2020                 |
| ECP10208                               | Battery Storage Pilot Program 1MW                          | 1,600,000            | 6/13/2019      | 1,600,000               | -                          | -                         | -                            | 0.0%                 | -                    | 1,600,000             | 6/30/2020                 |
| <b>Total Electric Capital Projects</b> |  | <b>\$ 20,990,340</b> |                | <b>\$ 21,890,000</b>    | <b>\$ 110,515</b>          | <b>\$ 1,108,105</b>       | <b>\$ 2,270,259</b>          | <b>10.4%</b>         | <b>\$ 748,322</b>    | <b>\$ 18,871,419</b>  |                           |
| WCP-117                                | WTP Upgrade Phase I  | 1,900,000            | 6/12/2014      | 47,500,000              | 55,450                     | 1,653,915                 | 3,281,470                    | 6.9%                 | 1,814,132            | 42,404,398            | 12/31/2022                |
| WCP-121                                | 10th Street Connector Project                              | 892,500              | 10/16/2014     | 1,896,000               | -                          | -                         | 5,875                        | 0.3%                 | 851,079              | 1,039,046             | TBD by NCDOT              |
| WCP-122                                | Water Main Rehabilitation Program Phase I                  | 1,500,000            | 12/18/2014     | 1,500,000               | -                          | 955,190                   | 1,475,903                    | 98.4%                | -                    | 24,097                | Complete                  |
| WCP-123                                | COG Town Creek Culvert Improvement                         | 80,000               | 3/19/2015      | 1,260,000               | -                          | -                         | 150                          | 0.0%                 | -                    | 1,259,850             | 12/31/2020                |
| WCP-124                                | Residual Lagoon Improvements                               | 1,250,000            | 6/11/2015      | 1,250,000               | -                          | -                         | -                            | 0.0%                 | -                    | 1,250,000             | 6/30/2020                 |
| WCP10030                               | Water Distribution System Improvements                     | 500,000              | 6/14/2018      | 500,000                 | -                          | -                         | -                            | 0.0%                 | -                    | 500,000               | 12/31/2022                |
| WCP10032                               | Water Main Rehabilitation Program Phase II                 | 1,000,000            | 6/13/2019      | 1,000,000               | -                          | -                         | -                            | 0.0%                 | -                    | 1,000,000             | 12/31/2020                |
| <b>Total Water Capital Projects</b>    |  | <b>\$ 7,122,500</b>  |                | <b>\$ 54,906,000</b>    | <b>\$ 55,450</b>           | <b>\$ 2,609,105</b>       | <b>\$ 4,763,398</b>          | <b>8.7%</b>          | <b>\$ 2,665,211</b>  | <b>\$ 47,477,391</b>  |                           |
| SCP-118                                | Southside Pump Station Upgrade                             | 3,450,000            | 6/13/2013      | 6,600,000               | -                          | 230,797                   | 6,011,136                    | 91.1%                | 5,792                | 583,072               | 8/30/2019                 |
| SCP-120                                | Sewer Biosolids Processing Upgrades                        | 6,800,000            | 6/12/2014      | 6,800,000               | (22,572)                   | (22,572)                  | -                            | 0.0%                 | 61,028               | 6,738,972             | Expensed                  |
| SCP-123                                | COG Town Creek Culvert Improvement                         | 80,000               | 3/19/2015      | 2,950,000               | 50,113                     | 50,113                    | 50,593                       | 1.7%                 | -                    | 2,899,407             | 12/31/2020                |
| SCP10217                               | 10th Street Connector Project                              | 306,000              | 6/9/2016       | 306,000                 | -                          | -                         | -                            | 0.0%                 | -                    | 306,000               | TBD by NCDOT              |
| SCP10219                               | Candlewick Area Sanitary District Sewer Project            | 700,000              | 7/21/2016      | 800,000                 | -                          | 569,026                   | 669,026                      | 83.6%                | 45,000               | 85,974                | 10/31/2019                |
| SCP10221                               | Southeast Sewer Service Area Project                       | 2,500,000            | 6/8/2017       | 3,000,000               | -                          | -                         | -                            | 0.0%                 | -                    | 3,000,000             | 12/31/2020                |
| SCP10222                               | Sewer Outfall Rehabilitation Phase 4                       | 2,480,000            | 6/8/2017       | 2,480,000               | -                          | 97,954                    | 116,791                      | 4.7%                 | 126,209              | 2,237,000             | 12/30/2019                |
| SCP10223                               | Regional Pump Station Upgrades                             | 1,800,000            | 6/8/2017       | 1,800,000               | -                          | 275,167                   | 382,582                      | 21.3%                | 552,857              | 864,561               | 10/31/2020                |
| SCP10229                               | Greene Street Pump Station and Force Main                  | 1,100,000            | 6/14/2018      | 1,100,000               | -                          | -                         | -                            | 0.0%                 | -                    | 1,100,000             | 12/31/2020                |
| SCP10230                               | Forlines Pump Station Expansion                            | 250,000              | 6/14/2018      | 250,000                 | -                          | -                         | -                            | 0.0%                 | -                    | 250,000               | 7/31/2021                 |
| SCP10233                               | WWTP Headworks Improvements                                | 2,500,000            | 6/13/2019      | 2,500,000               | -                          | -                         | -                            | 0.0%                 | -                    | 2,500,000             | 6/30/2020                 |
| SCP10234                               | Harris Mill Run Outfall                                    | 500,000              | 6/13/2019      | 500,000                 | -                          | -                         | -                            | 0.0%                 | -                    | 500,000               | 12/31/2021                |
| SCP10235                               | Duplex Pump Station Improvements                           | 500,000              | 6/13/2019      | 500,000                 | -                          | -                         | -                            | 0.0%                 | -                    | 500,000               | 6/30/2022                 |
| SCP10236                               | Green Mill Run Tributary - 18-21 inch section              | 1,800,000            | 6/13/2019      | 1,800,000               | -                          | -                         | -                            | 0.0%                 | -                    | 1,800,000             | 3/1/2021                  |
| <b>Total Sewer Capital Projects</b>    |  | <b>\$ 24,766,000</b> |                | <b>\$ 31,386,000</b>    | <b>\$ 27,541</b>           | <b>\$ 1,200,485</b>       | <b>\$ 7,230,128</b>          | <b>23.0%</b>         | <b>\$ 790,886</b>    | <b>\$ 23,364,986</b>  |                           |
| GCP-88                                 | GUC-PNG Multiple Gas Facilities Upgrade Project            | 2,650,000            | 11/15/2012     | 2,650,000               | -                          | 483,341                   | 2,529,637                    | 95.5%                | -                    | 120,363               | Complete                  |
| GCP-92                                 | LNG Liquefaction Additions                                 | 1,000,000            | 6/11/2015      | 1,000,000               | -                          | -                         | 28,428                       | 2.8%                 | -                    | 971,572               | On Hold                   |
| GCP-93                                 | Southwestern Loop Phase I                                  | 500,000              | 6/11/2015      | 505,000                 | -                          | 25,865                    | 501,864                      | 99.4%                | -                    | 3,136                 | Complete                  |
| GCP10099                               | High-Pressure Multiple Gas Facilities Relocation           | 9,500,000            | 6/8/2017       | 9,500,000               | -                          | 2,800                     | 2,800                        | 0.0%                 | -                    | 9,497,200             | 6/30/2023                 |
| GCP10101                               | Firetower Road Widening                                    | 1,300,000            | 6/8/2017       | 1,300,000               | -                          | -                         | -                            | 0.0%                 | -                    | 1,300,000             | 12/31/2022                |
| GCP10104                               | Memorial Drive Bridge Replacement                          | 1,500,000            | 6/14/2018      | 1,500,000               | -                          | 30                        | 30                           | 0.0%                 | 26,000               | 1,473,970             | TBD by NCDOT              |
| GCP10108                               | Allen Road Widening (NCDOT U-5875)                         | 1,000,000            | 6/13/2019      | 1,000,000               | -                          | -                         | -                            | 0.0%                 | -                    | 1,000,000             | 12/31/2023                |
| GCP10109                               | Integrity Management Replacement Project                   | 1,750,000            | 6/13/2019      | 1,750,000               | -                          | -                         | -                            | 0.0%                 | -                    | 1,750,000             | 6/30/2022                 |
| <b>Total Gas Capital Projects</b>      |  | <b>\$ 19,200,000</b> |                | <b>\$ 19,205,000</b>    | <b>\$ -</b>                | <b>\$ 512,036</b>         | <b>\$ 3,062,759</b>          | <b>15.9%</b>         | <b>\$ 26,000</b>     | <b>\$ 16,116,241</b>  |                           |
| <b>Grand Total Capital Projects</b>    |  | <b>\$ 80,953,840</b> |                | <b>\$ 187,887,000</b>   | <b>\$ 1,295,483</b>        | <b>\$ 11,536,765</b>      | <b>\$ 26,358,605</b>         | <b>14.0%</b>         | <b>\$ 47,044,412</b> | <b>\$ 114,483,983</b> |                           |

# Investment Portfolio Diversification June 30, 2019

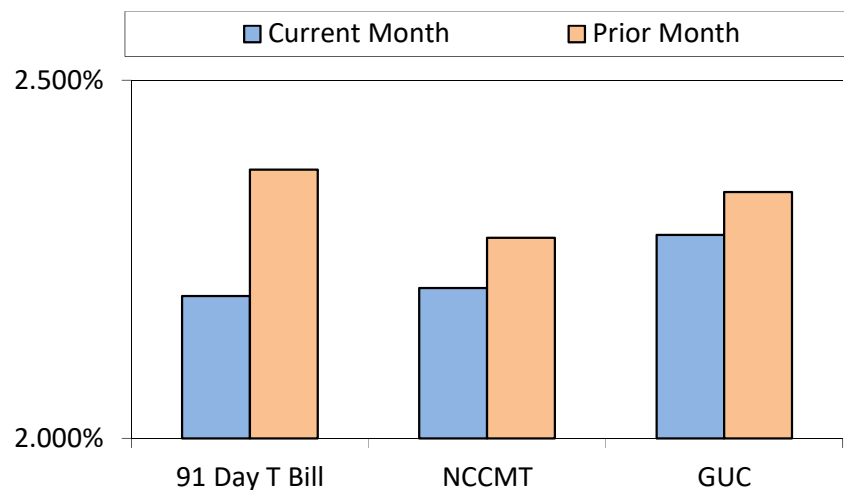




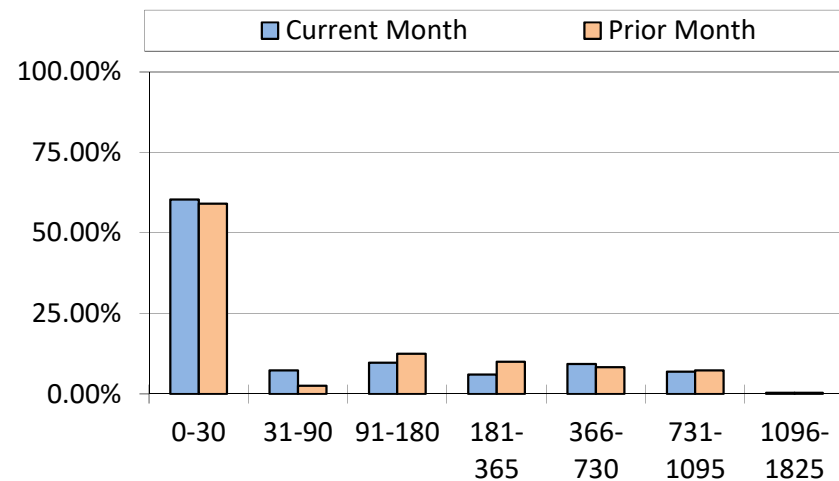
# Cash and Investment Report

## June 30, 2019

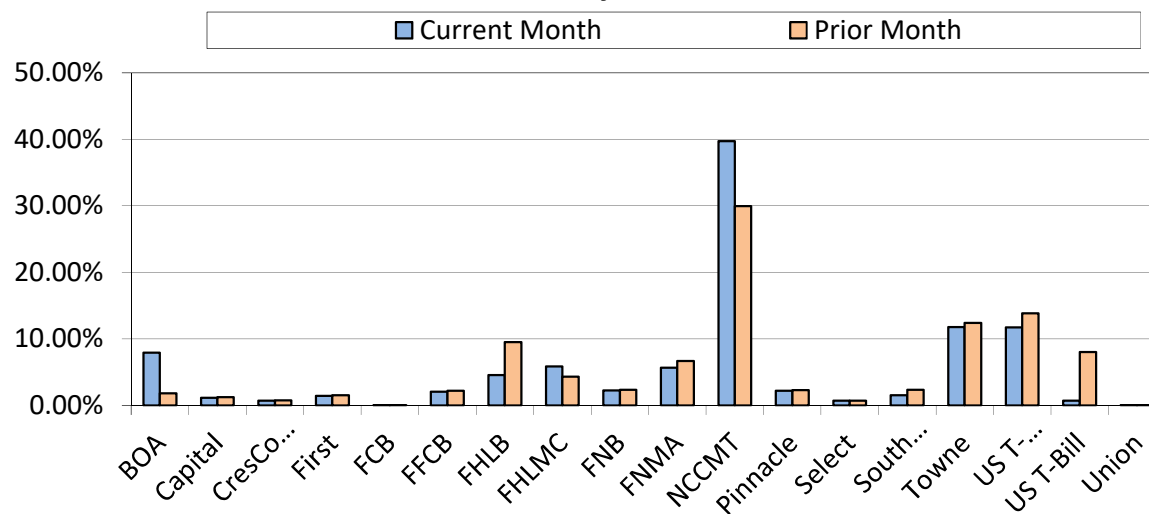
### Yield Comparison



### Days to Maturity Percent of Portfolio



### Portfolio by Issuer



**GUC Investments  
Summary by Issuer  
June 30, 2019**

| <b>Issuer</b>                | <b>Number of<br/>Investments</b> | <b>Par<br/>Value</b>  | <b>Market Value</b>   | <b>% of<br/>Portfolio</b> | <b>Average<br/>YTM 365</b> | <b>Average Days<br/>to Maturity</b> |
|------------------------------|----------------------------------|-----------------------|-----------------------|---------------------------|----------------------------|-------------------------------------|
| Bank of America              | 2                                | 11,444,436.64         | 11,444,436.64         | 7.92                      | 1.014                      | 1                                   |
| Capital Bank                 | 2                                | 1,671,986.53          | 1,671,986.53          | 1.16                      | 0.450                      | 1                                   |
| CresCom Bank                 | 1                                | 1,031,715.19          | 1,031,715.19          | 0.71                      | 1.450                      | 1                                   |
| First Bank                   | 1                                | 2,080,550.58          | 2,080,550.58          | 1.44                      | 2.050                      | 1                                   |
| First Citizens Bank          | 1                                | 100.00                | 100.00                | 0.00                      | 0.001                      | 1                                   |
| Federal Farm Credit Bank     | 6                                | 3,000,000.00          | 3,001,251.00          | 2.08                      | 1.948                      | 193                                 |
| Federal Home Loan Bank       | 9                                | 6,600,000.00          | 6,582,150.50          | 4.56                      | 2.163                      | 327                                 |
| Federal Home Loan Mort Corp  | 16                               | 8,455,000.00          | 8,451,157.47          | 5.85                      | 1.942                      | 416                                 |
| First National Bank          | 1                                | 3,232,938.35          | 3,232,938.35          | 2.24                      | 2.250                      | 1                                   |
| Federal National Mort Assoc  | 10                               | 8,200,000.00          | 8,187,088.00          | 5.67                      | 2.190                      | 334                                 |
| N C Capital Management Trust | 3                                | 57,399,325.23         | 57,399,325.23         | 39.74                     | 2.353                      | 1                                   |
| Pinnacle Bank                | 1                                | 3,143,756.42          | 3,143,756.42          | 2.18                      | 2.050                      | 1                                   |
| Select Bank & Trust Co.      | 1                                | 1,002,804.16          | 1,002,804.16          | 0.69                      | 1.790                      | 1                                   |
| Southern Bank & Trust Co.    | 1                                | 2,236,103.64          | 2,236,103.64          | 1.55                      | 2.250                      | 1                                   |
| US Treasury Note             | 8                                | 16,950,000.00         | 16,943,433.00         | 11.73                     | 2.755                      | 618                                 |
| US Treasury Bill             | 1                                | 1,000,000.00          | 997,824.00            | 0.69                      | 2.398                      | 38                                  |
| TowneBank                    | 4                                | 17,013,840.68         | 17,013,840.68         | 11.78                     | 3.110                      | 106                                 |
| Union Bank                   | 1                                | 24,117.16             | 24,117.16             | 0.02                      | 0.250                      | 1                                   |
| <b>Total and Average</b>     | <b>69</b>                        | <b>144,486,674.58</b> | <b>144,444,578.55</b> | <b>100.00</b>             | <b>2.284</b>               | <b>147</b>                          |

**GUC Investments**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**June 30, 2019**

Page 1

| CUSIP                                   | Investment # | Issuer                       | Average Balance      | Purchase Date | Par Value            | Market Value         | Book Value           | Stated Rate | YTM 360      | YTM 365      | Days to Maturity | Maturity Date |
|---|--------------|------------------------------|----------------------|---------------|----------------------|----------------------|----------------------|-------------|--------------|--------------|------------------|---------------|
| <b>Certificates of Deposit - Bank</b>   |              |                              |                      |               |                      |                      |                      |             |              |              |                  |               |
| SYS1033                                 | 1033         | TowneBank                    |                      | 02/27/2019    | 5,000,000.00         | 5,000,000.00         | 5,000,000.00         | 3.250       | 3.205        | 3.250        | 88               | 09/27/2019    |
| SYS1048                                 | 1048         | TowneBank                    |                      | 03/29/2019    | 5,000,000.00         | 5,000,000.00         | 5,000,000.00         | 3.210       | 3.166        | 3.210        | 120              | 10/29/2019    |
| SYS1061                                 | 1061         | TowneBank                    |                      | 04/30/2019    | 5,000,000.00         | 5,000,000.00         | 5,000,000.00         | 3.210       | 3.166        | 3.210        | 152              | 11/30/2019    |
| <b>Subtotal and Average</b>             |              |                              | <b>15,000,000.00</b> |               | <b>15,000,000.00</b> | <b>15,000,000.00</b> | <b>15,000,000.00</b> |             | <b>3.179</b> | <b>3.223</b> | <b>120</b>       |               |
| <b>NC Capital Management Trust</b>      |              |                              |                      |               |                      |                      |                      |             |              |              |                  |               |
| SYS33                                   | 33           | N C Capital Management Trust |                      |               | 10,596,910.53        | 10,596,910.53        | 10,596,910.53        | 2.210       | 2.180        | 2.210        | 1                |               |
| SYS745                                  | 745          | N C Capital Management Trust |                      |               | 44,391,391.89        | 44,391,391.89        | 44,391,391.89        | 2.390       | 2.357        | 2.390        | 1                |               |
| SYS988                                  | 988          | N C Capital Management Trust |                      | 10/31/2018    | 2,411,022.81         | 2,411,022.81         | 2,411,022.81         | 2.290       | 2.259        | 2.290        | 1                |               |
| <b>Subtotal and Average</b>             |              |                              | <b>51,915,813.04</b> |               | <b>57,399,325.23</b> | <b>57,399,325.23</b> | <b>57,399,325.23</b> |             | <b>2.320</b> | <b>2.353</b> | <b>1</b>         |               |
| <b>Passbook/Checking Accounts</b>       |              |                              |                      |               |                      |                      |                      |             |              |              |                  |               |
| SYS735                                  | 735          | Bank of America              |                      |               | 3,710,240.45         | 3,710,240.45         | 3,710,240.45         |             | 0.000        | 0.000        | 1                |               |
| SYS974                                  | 974          | Capital Bank                 |                      | 07/01/2018    | 1,170,546.70         | 1,170,546.70         | 1,170,546.70         |             | 0.000        | 0.000        | 1                |               |
| SYS706                                  | 706          | First Citizens Bank          |                      | 07/01/2018    | 100.00               | 100.00               | 100.00               | 0.001       | 0.001        | 0.001        | 1                |               |
| <b>Subtotal and Average</b>             |              |                              | <b>1,849,190.04</b>  |               | <b>4,880,887.15</b>  | <b>4,880,887.15</b>  | <b>4,880,887.15</b>  |             | <b>0.000</b> | <b>0.000</b> | <b>1</b>         |               |
| <b>Money Market Accounts</b>            |              |                              |                      |               |                      |                      |                      |             |              |              |                  |               |
| SYS733                                  | 733          | Bank of America              |                      |               | 7,734,196.19         | 7,734,196.19         | 7,734,196.19         | 1.500       | 1.479        | 1.500        | 1                |               |
| SYS975                                  | 975          | Capital Bank                 |                      | 08/02/2018    | 501,439.83           | 501,439.83           | 501,439.83           | 1.500       | 1.479        | 1.500        | 1                |               |
| SYS954                                  | 954          | CresCom Bank                 |                      |               | 1,031,715.19         | 1,031,715.19         | 1,031,715.19         | 1.450       | 1.430        | 1.450        | 1                |               |
| SYS946                                  | 946          | First Bank                   |                      |               | 2,080,550.58         | 2,080,550.58         | 2,080,550.58         | 2.050       | 2.022        | 2.050        | 1                |               |
| SYS899                                  | 899          | First National Bank          |                      |               | 3,232,938.35         | 3,232,938.35         | 3,232,938.35         | 2.250       | 2.219        | 2.250        | 1                |               |
| SYS915                                  | 915          | Pinnacle Bank                |                      |               | 3,143,756.42         | 3,143,756.42         | 3,143,756.42         | 2.050       | 2.022        | 2.050        | 1                |               |
| SYS916                                  | 916          | Select Bank & Trust Co.      |                      |               | 1,002,804.16         | 1,002,804.16         | 1,002,804.16         | 1.790       | 1.765        | 1.790        | 1                |               |
| SYS917                                  | 917          | Southern Bank & Trust Co.    |                      |               | 2,236,103.64         | 2,236,103.64         | 2,236,103.64         | 2.250       | 2.219        | 2.250        | 1                |               |
| SYS1032                                 | 1032         | TowneBank                    |                      | 02/26/2019    | 2,013,840.68         | 2,013,840.68         | 2,013,840.68         | 2.270       | 2.239        | 2.270        | 1                |               |
| SYS927                                  | 927          | Union Bank                   |                      |               | 24,117.16            | 24,117.16            | 24,117.16            | 0.250       | 0.247        | 0.250        | 1                |               |
| <b>Subtotal and Average</b>             |              |                              | <b>21,541,426.65</b> |               | <b>23,001,462.20</b> | <b>23,001,462.20</b> | <b>23,001,462.20</b> |             | <b>1.854</b> | <b>1.880</b> | <b>1</b>         |               |
| <b>Federal Agency Coupon Securities</b> |              |                              |                      |               |                      |                      |                      |             |              |              |                  |               |
| 3133EKPQ3                               | 1070         | Federal Farm Credit Bank     |                      | 06/05/2019    | 500,000.00           | 500,119.50           | 500,000.00           | 2.400       | 2.367        | 2.400        | 340              | 06/05/2020    |
| 3133EKRS7                               | 1078         | Federal Farm Credit Bank     |                      | 06/19/2019    | 500,000.00           | 500,053.00           | 500,000.00           | 2.300       | 2.268        | 2.300        | 354              | 06/19/2020    |
| 3133EGLC7                               | 910          | Federal Farm Credit Bank     |                      | 07/14/2017    | 500,000.00           | 499,812.50           | 496,325.00           | 1.080       | 1.435        | 1.455        | 11               | 07/12/2019    |
| 3133EHTF0                               | 913          | Federal Farm Credit Bank     |                      | 08/01/2017    | 500,000.00           | 499,744.00           | 500,000.00           | 1.480       | 1.460        | 1.480        | 31               | 08/01/2019    |
| 3133EHXT5                               | 922          | Federal Farm Credit Bank     |                      | 09/19/2017    | 500,000.00           | 499,469.00           | 499,320.00           | 1.430       | 1.479        | 1.500        | 72               | 09/11/2019    |
| 3133EJRL5                               | 961          | Federal Farm Credit Bank     |                      | 06/11/2018    | 500,000.00           | 502,053.00           | 500,000.00           | 2.550       | 2.515        | 2.550        | 346              | 06/11/2020    |
| 3130AGLJ2                               | 1072         | Federal Home Loan Bank       |                      | 06/10/2019    | 500,000.00           | 500,009.00           | 500,000.00           | 2.250       | 2.219        | 2.250        | 345              | 06/10/2020    |

Portfolio GUC  
CP  
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Run Date: 07/08/2019 - 09:40

**GUC Investments**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**June 30, 2019**

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| CUSIP                                   | Investment # | Issuer                      | Average Balance      | Purchase Date | Par Value            | Market Value         | Book Value           | Stated Rate | YTM 360      | YTM 365      | Days to Maturity | Maturity Date |
|---|--------------|-----------------------------|----------------------|---------------|----------------------|----------------------|----------------------|-------------|--------------|--------------|------------------|---------------|
| <b>Federal Agency Coupon Securities</b> |              |                             |                      |               |                      |                      |                      |             |              |              |                  |               |
| 3130ABRF5                               | 911          | Federal Home Loan Bank      |                      | 07/25/2017    | 500,000.00           | 499,735.00           | 500,000.00           | 1.500       | 1.479        | 1.500        | 24               | 07/25/2019    |
| 3130ACCS1                               | 919          | Federal Home Loan Bank      |                      | 09/27/2017    | 500,000.00           | 499,160.00           | 500,000.00           | 1.500       | 1.479        | 1.500        | 88               | 09/27/2019    |
| 3130ACHR8                               | 923          | Federal Home Loan Bank      |                      | 10/23/2017    | 500,000.00           | 499,201.00           | 500,000.00           | 1.600       | 1.578        | 1.600        | 114              | 10/23/2019    |
| 3130ACLP7                               | 930          | Federal Home Loan Bank      |                      | 10/30/2017    | 1,000,000.00         | 999,781.00           | 1,000,000.00         | 1.950       | 1.923        | 1.950        | 493              | 11/05/2020    |
| 3130ACU36                               | 936          | Federal Home Loan Bank      |                      | 12/11/2017    | 500,000.00           | 498,924.50           | 500,000.00           | 2.000       | 1.973        | 2.000        | 529              | 12/11/2020    |
| 3130ACVE1                               | 937          | Federal Home Loan Bank      |                      | 12/13/2017    | 500,000.00           | 499,578.00           | 500,000.00           | 1.800       | 1.775        | 1.800        | 165              | 12/13/2019    |
| 3130AD4U3                               | 938          | Federal Home Loan Bank      |                      | 12/19/2017    | 500,000.00           | 499,370.00           | 499,975.00           | 1.900       | 1.876        | 1.903        | 171              | 12/19/2019    |
| 3130ACE26                               | 989          | Federal Home Loan Bank      |                      | 11/02/2018    | 2,100,000.00         | 2,086,392.00         | 2,041,011.00         | 1.375       | 2.861        | 2.900        | 455              | 09/28/2020    |
| 3134GTFF5                               | 1053         | Federal Home Loan Mort Corp |                      | 04/08/2019    | 500,000.00           | 500,728.00           | 500,000.00           | 2.460       | 2.426        | 2.460        | 282              | 04/08/2020    |
| 3134GTRS4                               | 1071         | Federal Home Loan Mort Corp |                      | 06/10/2019    | 1,000,000.00         | 1,000,115.00         | 1,000,000.00         | 2.400       | 2.367        | 2.400        | 528              | 12/10/2020    |
| 3134GTUK7                               | 1075         | Federal Home Loan Mort Corp |                      | 06/17/2019    | 500,000.00           | 500,139.50           | 500,000.00           | 2.320       | 2.288        | 2.320        | 717              | 06/17/2021    |
| 3134GTVN0                               | 1079         | Federal Home Loan Mort Corp |                      | 06/24/2019    | 500,000.00           | 500,068.50           | 500,000.00           | 2.400       | 2.367        | 2.400        | 724              | 06/24/2021    |
| 3134GTVJ9                               | 1080         | Federal Home Loan Mort Corp |                      | 06/24/2019    | 500,000.00           | 499,384.50           | 500,000.00           | 2.300       | 2.268        | 2.300        | 542              | 12/24/2020    |
| 3134G96B8                               | 866          | Federal Home Loan Mort Corp |                      | 08/24/2016    | 500,000.00           | 499,371.50           | 500,000.00           | 2.000       | 1.479        | 1.500        | 420              | 08/24/2020    |
| 3134GAYV0                               | 882          | Federal Home Loan Mort Corp |                      | 12/30/2016    | 500,000.00           | 500,145.50           | 500,000.00           | 2.000       | 1.973        | 2.000        | 913              | 12/30/2021    |
| 3134GAYV0                               | 883          | Federal Home Loan Mort Corp |                      | 12/30/2016    | 500,000.00           | 500,145.50           | 500,000.00           | 2.000       | 1.973        | 2.000        | 913              | 12/30/2021    |
| 3134GAZR8                               | 887          | Federal Home Loan Mort Corp |                      | 12/30/2016    | 455,000.00           | 455,101.47           | 455,000.00           | 2.050       | 2.022        | 2.050        | 913              | 12/30/2021    |
| 3134GBWP3                               | 909          | Federal Home Loan Mort Corp |                      | 07/26/2017    | 500,000.00           | 499,732.00           | 500,000.00           | 1.500       | 1.479        | 1.500        | 25               | 07/26/2019    |
| 3134GBYS5                               | 912          | Federal Home Loan Mort Corp |                      | 07/26/2017    | 500,000.00           | 499,802.00           | 500,000.00           | 1.600       | 1.578        | 1.600        | 25               | 07/26/2019    |
| 3134GBG30                               | 920          | Federal Home Loan Mort Corp |                      | 09/27/2017    | 500,000.00           | 499,245.50           | 500,000.00           | 1.500       | 1.479        | 1.500        | 88               | 09/27/2019    |
| 3134GBJ52                               | 925          | Federal Home Loan Mort Corp |                      | 09/27/2017    | 500,000.00           | 499,238.00           | 500,000.00           | 1.500       | 1.479        | 1.500        | 88               | 09/27/2019    |
| 3134GBR61                               | 928          | Federal Home Loan Mort Corp |                      | 10/30/2017    | 500,000.00           | 499,354.00           | 500,000.00           | 1.650       | 1.627        | 1.650        | 121              | 10/30/2019    |
| 3134GBV41                               | 932          | Federal Home Loan Mort Corp |                      | 11/27/2017    | 500,000.00           | 499,324.50           | 500,000.00           | 1.700       | 1.677        | 1.700        | 149              | 11/27/2019    |
| 3134GBW40                               | 935          | Federal Home Loan Mort Corp |                      | 11/27/2017    | 500,000.00           | 499,262.00           | 500,000.00           | 1.750       | 1.726        | 1.750        | 149              | 11/27/2019    |
| 3136G3Y74                               | 865          | Federal National Mort Assoc |                      | 08/24/2016    | 500,000.00           | 497,984.00           | 500,000.00           | 1.375       | 1.226        | 1.243        | 512              | 11/24/2020    |
| 3136G4GU1                               | 880          | Federal National Mort Assoc |                      | 11/25/2016    | 500,000.00           | 498,467.50           | 499,500.00           | 1.400       | 1.415        | 1.434        | 147              | 11/25/2019    |
| 3136G4GU1                               | 881          | Federal National Mort Assoc |                      | 11/25/2016    | 500,000.00           | 498,467.50           | 499,925.00           | 1.400       | 1.386        | 1.405        | 147              | 11/25/2019    |
| 3136G4HH9                               | 885          | Federal National Mort Assoc |                      | 11/30/2016    | 500,000.00           | 498,301.00           | 500,000.00           | 1.500       | 1.480        | 1.500        | 240              | 02/26/2020    |
| 3136G4HH9                               | 886          | Federal National Mort Assoc |                      | 11/30/2016    | 500,000.00           | 498,301.00           | 500,000.00           | 1.500       | 1.480        | 1.500        | 240              | 02/26/2020    |
| 3136G4JZ7                               | 889          | Federal National Mort Assoc |                      | 12/30/2016    | 500,000.00           | 498,867.50           | 500,000.00           | 1.625       | 1.603        | 1.625        | 182              | 12/30/2019    |
| 3135G0S53                               | 892          | Federal National Mort Assoc |                      | 01/27/2017    | 500,000.00           | 498,721.00           | 500,000.00           | 1.700       | 1.677        | 1.700        | 210              | 01/27/2020    |
| 3136G4PV9                               | 926          | Federal National Mort Assoc |                      | 10/27/2017    | 500,000.00           | 500,120.50           | 500,000.00           | 2.250       | 2.219        | 2.250        | 1,214            | 10/27/2022    |
| 3135G0H55                               | 992          | Federal National Mort Assoc |                      | 11/05/2018    | 2,100,000.00         | 2,099,979.00         | 2,057,307.00         | 1.875       | 2.818        | 2.857        | 546              | 12/28/2020    |
| 3135G0ZG1                               | 993          | Federal National Mort Assoc |                      | 11/05/2018    | 2,100,000.00         | 2,097,879.00         | 2,083,326.00         | 1.750       | 2.660        | 2.697        | 73               | 09/12/2019    |
| <b>Subtotal and Average</b>             |              |                             | <b>26,881,689.00</b> |               | <b>26,255,000.00</b> | <b>26,221,646.97</b> | <b>26,131,689.00</b> |             | <b>2.047</b> | <b>2.075</b> | <b>343</b>       |               |

Portfolio GUC  
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**GUC Investments  
Portfolio Management  
Portfolio Details - Investments  
June 30, 2019**

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| CUSIP                                      | Investment # | Issuer           | Average<br>Balance    | Purchase<br>Date | Par Value             | Market Value          | Book Value            | Stated<br>Rate | YTM<br>360   | YTM<br>365   | Days to<br>Maturity | Maturity<br>Date |
|--|--------------|------------------|-----------------------|------------------|-----------------------|-----------------------|-----------------------|----------------|--------------|--------------|---------------------|------------------|
| <b>Treasury Coupon Securities</b>          |              |                  |                       |                  |                       |                       |                       |                |              |              |                     |                  |
| 9128284C1                                  | 1000         | US Treasury Note |                       | 11/07/2018       | 2,100,000.00          | 2,103,654.00          | 2,082,855.45          | 2.250          | 2.811        | 2.850        | 274                 | 03/31/2020       |
| 912828U81                                  | 1019         | US Treasury Note |                       | 01/02/2019       | 2,250,000.00          | 2,265,525.00          | 2,220,468.75          | 2.000          | 2.424        | 2.457        | 914                 | 12/31/2021       |
| 912828W89                                  | 1062         | US Treasury Note |                       | 04/02/2019       | 2,100,000.00          | 2,109,597.00          | 2,076,046.88          | 1.875          | 2.240        | 2.271        | 1,004               | 03/31/2022       |
| 912828T34                                  | 995          | US Treasury Note |                       | 11/06/2018       | 2,100,000.00          | 2,072,364.00          | 1,993,605.45          | 1.125          | 2.921        | 2.962        | 822                 | 09/30/2021       |
| 912828UF5                                  | 996          | US Treasury Note |                       | 11/06/2018       | 2,100,000.00          | 2,089,962.00          | 2,061,281.25          | 1.125          | 2.727        | 2.765        | 183                 | 12/31/2019       |
| 912828XY1                                  | 997          | US Treasury Note |                       | 11/06/2018       | 2,100,000.00          | 2,111,193.00          | 2,087,367.20          | 2.500          | 2.835        | 2.875        | 365                 | 06/30/2020       |
| 912828C57                                  | 998          | US Treasury Note |                       | 11/07/2018       | 2,100,000.00          | 2,116,569.00          | 2,066,613.28          | 2.250          | 2.901        | 2.942        | 639                 | 03/31/2021       |
| 912828S27                                  | 999          | US Treasury Note |                       | 11/07/2018       | 2,100,000.00          | 2,074,569.00          | 2,002,792.95          | 1.125          | 2.915        | 2.956        | 730                 | 06/30/2021       |
| <b>Subtotal and Average</b>                |              |                  | <b>18,603,585.90</b>  |                  | <b>16,950,000.00</b>  | <b>16,943,433.00</b>  | <b>16,591,031.21</b>  |                | <b>2.717</b> | <b>2.755</b> | <b>618</b>          |                  |
| <b>Miscellaneous Discounts -Amortizing</b> |              |                  |                       |                  |                       |                       |                       |                |              |              |                     |                  |
| 912796SC4                                  | 1065         | US Treasury Bill |                       | 05/13/2019       | 1,000,000.00          | 997,824.00            | 994,393.33            | 2.320          | 2.365        | 2.398        | 38                  | 08/08/2019       |
| <b>Subtotal and Average</b>                |              |                  | <b>4,826,275.30</b>   |                  | <b>1,000,000.00</b>   | <b>997,824.00</b>     | <b>994,393.33</b>     |                | <b>2.365</b> | <b>2.398</b> | <b>38</b>           |                  |
| <b>Total and Average</b>                   |              |                  | <b>140,617,979.92</b> |                  | <b>144,486,674.58</b> | <b>144,444,578.55</b> | <b>143,998,788.12</b> |                | <b>2.253</b> | <b>2.284</b> | <b>147</b>          |                  |



## Agenda Item # 3

Meeting Date: July 18, 2019

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|                     |  |
|---------------------|--|
| <b>Item:</b>        | <b>Annual Review of the Combined Enterprise System as Required by Section 504 of the Revenue Bond Order</b>  |
| <b>Contact:</b>     | Jeff McCauley  |
| <b>Explanation:</b> | <p>Section 504 of the Revenue Bond Order, titled “Annual Review of Combined Enterprise System” requires that every 5 years a professional engineer, who is registered with the State (can be an employee) make a review of the Combined Enterprise System and submit to the Commission a report setting forth his or her findings as to whether the Combined Enterprise System has been maintained in good repair, working order and condition. Such report must also contain the recommendations of such professional engineer as to the following:</p> <ol style="list-style-type: none"><li>1. The proper maintenance, repair and operation of the Combined Enterprise System during the ensuing five Fiscal Years and an estimate of the amount of money necessary for such purposes,</li><li>2. The additions, improvements, renewals and replacements which should be made during the ensuing five Fiscal Years and an estimate of the amount of moneys necessary for such purposes, and</li><li>3. Any necessary or advisable revisions of the rates, fees and charges referred to in Section 501 of this Article or as the same may have been previously revised.</li></ol> <p>Section 501 requires us to send this report to the Trustee (Bank of New York) and any bondholder who has indicated that they want such report (none at this time). If the report of the engineer reports that the Commission has not maintained the Combined Enterprise System, it will be required of the Commission to promptly cause needed repairs with all expedition practicable.</p> <p>The Systems Review was performed by the following professional engineers: Electric Department, Roger Jones; Water Resources Department, Randall Emory and Gas Department, Durk Tyson. All Systems were found to be in good shape for ongoing projects.</p> |

**Strategic Plan  
Elements:**

Strategic Themes:

- Exceptional Customer Service
- Safety, Reliability & Value

Objectives:

- Exceeding customer expectations
- Safely providing reliable and innovative utility solutions

Core Values:

- Exceed Customers' Expectations
- Act with Integrity
- Value Employees
- Deliver Reliable Services
- Prioritize Safety
- Support the Community

**Previous Board  
Actions:**

N/A

**Fiscal Note:**

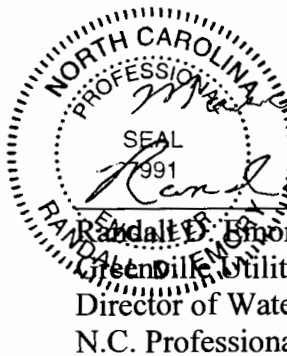
N/A

**Recommended  
Action(s):**

Accept Annual Review of Combined Enterprise System as Required by  
Section 504 of the Revenue Bond Order

**ANNUAL REVIEW OF THE COMBINED ENTERPRISE SYSTEM  
AS REQUIRED BY SECTION 504 OF THE REVENUE BOND ORDER**

I, Randall D. Emory, am a duly registered engineer, in good standing, in the State of North Carolina, license #007991. I have reviewed the Commission's policies, practices, operating and capital improvement plans as of March 12, 2019. It is my professional opinion that the Commission has in place and duly approved the necessary operating and capital improvement plans, with associated rates and charges to effect the proper maintenance, repair and operation of the Water Resources System of the Combined Enterprise System. The Commission's adopted annual operating budget represents an acceptable level of activity to ensure the proper maintenance, repair and operation of the Combined Enterprise System. The exact budgetary amounts and activities authorized thereby will be more exactly specified for each year just prior to the beginning of that year. The attached Five Year Plan represents a reasonable plan of additions, improvements, renewals and replacements for the coming five year period, as requirements are understood today. The costs of these improvements are noted in the Plan document.

March 12, 2019  
  
Randall D. Emory, P.E.  
Greenville Utilities Commission  
Director of Water Resources  
N.C. Professional Engineering No. 007991

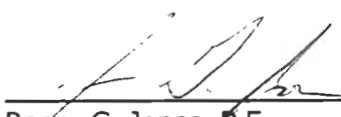




**ANNUAL REVIEW OF THE COMBINED ENTERPRISE SYSTEM  
AS REQUIRED BY SECTION 504 OF THE REVENUE BOND ORDER**

I, Roger G. Jones, am a duly registered engineer, in good standing, in the State of North Carolina, license #12994. I have reviewed the Commission's policies, practices, operating and capital improvement plans as of February 27, 2019. It is my professional opinion that the Commission has in place and duly approved the necessary operating and capital improvement plans, with associated rates and charges to affect the proper maintenance, repair and operation of the Electric System of the Combined Enterprise System. The Commission's adopted annual operating budget represents an acceptable level of activity to ensure the proper maintenance, repair and operation of the Combined Enterprise System. The exact budgetary amounts and activities authorized thereby will be more exactly specified for each year just prior to the beginning of that year. The attached Five-Year Plan represents a reasonable plan of additions, improvements, renewals and replacements for the coming live year period, and requirements are understood today. The costs of these improvements are noted in the Plan document.



  
\_\_\_\_\_  
Roger G. Jones, P.E.  
Greenville Utilities Commission  
Director of Electric Systems  
N.C. Professional Engineering No. 12994



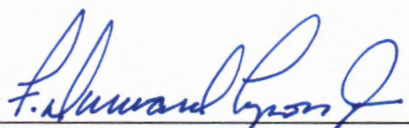
**Greenville  
Utilities**

**ANNUAL REVIEW OF THE COMBINED ENTERPRISE SYSTEM  
AS REQUIRED BY SECTION 504 OF THE REVENUE BOND ORDER**

I, F. Durward Tyson, Jr., am a duly registered engineer, in good standing, in the State of North Carolina, license #17376. I have reviewed the Commission's policies, practices, operating and capital improvement plans as of March 1, 2019. It is my professional opinion that the Commission has in place and duly approved the necessary operating and capital improvement plans, with associated rates and charges to effect the proper maintenance, repair and operation of the Gas System of the Combined Enterprise System. The Commission's adopted annual operating budget represents an acceptable level of activity to ensure the proper maintenance, repair and operation of the Combined Enterprise System. The exact budgetary amounts and activities authorized thereby will be more exactly specified for each year just prior to the beginning of that year. The attached Five-Year Plan represents a reasonable plan of additions, improvements, renewals and replacements for the coming live year period, as requirements are understood today. The costs of these improvements are noted in the Plan document.

PO Box 1847  
Greenville, NC 27835  
[www.guc.com](http://www.guc.com)



 3/1/19  
F. Durward Tyson, Jr., P.E.  
Greenville Utilities Commission  
Gas Systems Engineer  
N. C. Professional Engineering No. 17376



## Agenda Item # 4

Meeting Date: July 18, 2019

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|                                 |   |             |                                     |                |                                   |                 |                |                      |                |                 |               |              |                |                 |                |                            |  |
|---------------------------------|---|-------------|-------------------------------------|----------------|-----------------------------------|-----------------|----------------|----------------------|----------------|-----------------|---------------|--------------|----------------|-----------------|----------------|----------------------------|--|
| <b>Item:</b>                    | <b>Election of Officers</b>   |             |                                     |                |                                   |                 |                |                      |                |                 |               |              |                |                 |                |                            |  |
| <b>Contact:</b>                 | Tony Cannon   |             |                                     |                |                                   |                 |                |                      |                |                 |               |              |                |                 |                |                            |  |
| <b>Explanation:</b>             | <p>Elections need to be held for the offices of Chair, Chair-Elect and Secretary. Below is a listing of the current Commission members and the date their term will end.</p> <table><tr><td>Joel Butler</td><td>June 30, 2020 (current Chair-Elect)</td></tr><tr><td>Parker Overton</td><td>June 30, 2021 (current Secretary)</td></tr><tr><td>Tommy Stoughton</td><td>June 30, 2021*</td></tr><tr><td>Kelly L. Darden, Jr.</td><td>June 30, 2020*</td></tr><tr><td>Minnie Anderson</td><td>June 30, 2022</td></tr><tr><td>Peter Geiger</td><td>June 30, 2022*</td></tr><tr><td>Lindsey Griffin</td><td>June 30, 2022*</td></tr><tr><td>Ann E. Wall (City Manager)</td><td></td></tr></table> <p>* Serving first 3-year term</p> <p>Traditionally, the Board appoints 2 staff members to serve as Executive Secretary and Assistant Executive Secretary. Amy Wade currently serves as Executive Secretary and Keith Jones as Assistant Executive Secretary.</p> | Joel Butler | June 30, 2020 (current Chair-Elect) | Parker Overton | June 30, 2021 (current Secretary) | Tommy Stoughton | June 30, 2021* | Kelly L. Darden, Jr. | June 30, 2020* | Minnie Anderson | June 30, 2022 | Peter Geiger | June 30, 2022* | Lindsey Griffin | June 30, 2022* | Ann E. Wall (City Manager) |  |
| Joel Butler                     | June 30, 2020 (current Chair-Elect)   |             |                                     |                |                                   |                 |                |                      |                |                 |               |              |                |                 |                |                            |  |
| Parker Overton                  | June 30, 2021 (current Secretary)   |             |                                     |                |                                   |                 |                |                      |                |                 |               |              |                |                 |                |                            |  |
| Tommy Stoughton                 | June 30, 2021*  |             |                                     |                |                                   |                 |                |                      |                |                 |               |              |                |                 |                |                            |  |
| Kelly L. Darden, Jr.            | June 30, 2020*  |             |                                     |                |                                   |                 |                |                      |                |                 |               |              |                |                 |                |                            |  |
| Minnie Anderson                 | June 30, 2022   |             |                                     |                |                                   |                 |                |                      |                |                 |               |              |                |                 |                |                            |  |
| Peter Geiger                    | June 30, 2022*  |             |                                     |                |                                   |                 |                |                      |                |                 |               |              |                |                 |                |                            |  |
| Lindsey Griffin                 | June 30, 2022*  |             |                                     |                |                                   |                 |                |                      |                |                 |               |              |                |                 |                |                            |  |
| Ann E. Wall (City Manager)      |   |             |                                     |                |                                   |                 |                |                      |                |                 |               |              |                |                 |                |                            |  |
| <b>Strategic Plan Elements:</b> | <p>Strategic Themes:</p> <ul style="list-style-type: none"><li>• Exceptional Customer Service</li><li>• Safety, Reliability &amp; Value</li><li>• Shaping Our Future</li></ul> <p>Objectives:</p> <ul style="list-style-type: none"><li>• Exceeding customer expectations</li><li>• Recruiting and retaining an exceptional, motivated, diverse and agile workforce</li><li>• Developing and enhancing strategic partnerships</li><li>• Embracing change to ensure organizational alignment and efficiency</li></ul> <p>Core Values:</p> <ul style="list-style-type: none"><li>• Exceed Customers' Expectations</li></ul>   |             |                                     |                |                                   |                 |                |                      |                |                 |               |              |                |                 |                |                            |  |

- Act with Integrity
- Appreciate Diversity
- Support the Community

**Previous Board  
Actions:**

N/A

**Fiscal Note:**

N/A

**Recommended  
Action(s):**

Elect Chair, Chair-Elect and Secretary

Reappoint Executive Secretary and Assistant Executive Secretary



## Agenda Item # 5

Meeting Date: July 18, 2019

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|                     |   |
|---------------------|---|
| <b>Item:</b>        | Wastewater Treatment Plant Structural Compromise in Clarifier No. 1   |
| <b>Contact:</b>     | Randy Emory : David Springer  |
| <b>Explanation:</b> | <p>The Wastewater Treatment Plant (WWTP) recently lost the use of one of its clarifiers due to buckling of the clarifier concrete floor. This clarifier is a 35-year-old asset that was constructed in 1984 and had been properly maintained since installation. Structurally compromised concrete associated with age buckled from buoyant forces on the bottom of the tank, rendering the tank unusable.</p> <p>The WWTP has a total of 5 clarifiers that are critical components in the treatment of wastewater entering the plant. Clarifiers serve the purpose of removing solids and clarification of the waste stream during the treatment process. The loss of Clarifier No. 1 represents a reduction of approximately 20% of the wastewater treatment capacity of the WWTP. This loss of treatment capacity may not only affect the plant's ability to serve existing wastewater customers but could have an influence on accommodating growth and industrial recruitment as well.</p> <p>The plant is currently rated at 17.5 Million Gallons per Day (MGD) which is based upon all tanks and structures being in good working order. North Carolina Department of Environment and Natural Resources (NCDENR) has advised GUC that the diminished capacity due to the loss of Clarifier No. 1 may result in NCDENR reducing the permitted treatment capacity of the WWTP. NCDENR has also advised that GUC should proceed to replace Clarifier No.1 as soon as possible and keep them informed of our progress. A decrease in our rated capacity would negatively impact GUC's ability to accommodate growth and recruit new industry.</p> <p>The current WWTP Master Plan recommends the construction of 2 new clarifiers on the newest side of the plant. These new clarifiers will (1) replace the lost clarification capacity mentioned above, and (2) result in improved plant operations, an enhanced treatment process and an increase of plant treatment capacity to approximately 22.5 MGD.</p> <p>Staff plans to include an agenda item for the Board's August agenda recommending establishment of a Sewer Capital Budget in the amount of \$6.0 million for the construction of 2 new clarifiers and associated piping at the WWTP.</p> |

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|---------------------------------|---|
| <b>Strategic Plan Elements:</b> | <p>Strategic Themes:</p> <ul style="list-style-type: none"> <li>• Safety, Reliability, and Value</li> <li>• Exceptional Customer Service</li> <li>• Shaping Our Future</li> </ul> <p>Objectives:</p> <ul style="list-style-type: none"> <li>• Safely providing reliable and innovative utility solutions</li> <li>• Developing and enhancing strategic partnerships</li> </ul> <p>Core Values:</p> <ul style="list-style-type: none"> <li>• Deliver Reliable Services</li> <li>• Support the Community</li> </ul> |
| <b>Previous Board Actions:</b>  | <p>N/A</p>  |
| <b>Fiscal Note:</b>             | <p>N/A</p>  |
| <b>Recommended Action(s):</b>   | <p>No action required at this time.</p>   |



## Agenda Item # 6

Meeting Date: July 18, 2019

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| <b>Item:</b>                    | <b>Capital Project Updates</b>   |
| <b>Contact:</b>                 | Chris Padgett : Kevin Keyzer   |
| <b>Explanation:</b>             | An update on capital projects will be given.   |
| <b>Strategic Plan Elements:</b> | <p>Strategic Themes:</p> <ul style="list-style-type: none"><li>• Shaping Our Future</li><li>• Safety, Reliability &amp; Value</li><li>• Exceptional Customer Service</li></ul> <p>Objectives:</p> <ul style="list-style-type: none"><li>• Safely providing reliable and innovative utility solutions</li><li>• Embracing change to ensure organizational alignment and efficiency</li><li>• Exceeding customer expectations</li></ul> <p>Core Values:</p> <ul style="list-style-type: none"><li>• Deliver reliable services</li><li>• Support the community</li><li>• Exceed customers' expectations</li></ul> |
| <b>Previous Board Actions:</b>  | N/A  |
| <b>Fiscal Note:</b>             | N/A  |
| <b>Recommended Action(s):</b>   | N/A  |



## Agenda Item # 7

Meeting Date: July 18, 2019

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|---------------------------------|--|
| <b>Item:</b>                    | <b>Presentation of Results of Customer Satisfaction Survey</b>   |
| <b>Contact:</b>                 | Chris Padgett : Scott Mullis   |
| <b>Explanation:</b>             | <p>As a community-focused utility, one of GUC's core values is a commitment to customer service. For this reason, it's important to go right to the source periodically and ask customers how we are doing. Customer surveys were conducted in 1988, 1991, 1995, 1998, 2004, 2012, 2014, 2017 and now in 2019; and the results have consistently been positive. To ensure that GUC's level of service is currently meeting expectations, and to create a benchmark for our Key Performance Indicator, we contracted with SDS Research LLC (SDS) to conduct a survey of customer satisfaction; the fourth consecutive survey they have conducted for GUC (2012, 2014, 2017 and 2019).</p> <p>In the Spring of this year a list of all residential customers from GUC's database was sent to SDS and customer names were randomly drawn from this list. In order to meet the objectives of the project, SDS completed 600 telephone surveys, with a representative sample completed with each utility service (electric, gas, water, sewer).</p> <p>Staff will present the results and provide information related to the 2019 Customer Satisfaction Survey.</p> |
| <b>Strategic Plan Elements:</b> | <p>Strategic Themes:</p> <ul style="list-style-type: none"><li>• Exceptional Customer Service</li><li>• Shaping Our Future</li></ul> <p>Objectives:</p> <ul style="list-style-type: none"><li>• Exceeding Customer Expectations</li></ul> <p>Core Values:</p> <ul style="list-style-type: none"><li>• Exceed Customers' Expectations</li></ul>   |
| <b>Previous Board Actions:</b>  | N/A  |
| <b>Fiscal Note:</b>             | N/A  |
| <b>Recommended Action(s):</b>   | No Action Required   |





## Agenda Item # 8

Meeting Date: July 18, 2019

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| <b>Item:</b>                    | <b>Update of Annual Statement of Conflict of Interest Policy, Disclosure, and Ethics Briefing</b>  |
| <b>Contact:</b>                 | Phillip R. Dixon   |
| <b>Explanation:</b>             | <p>The 2009 N.C. General Assembly passed legislation requiring various local governing bodies to adopt a resolution or policy containing a code of ethics to guide board members in the performance of their duties as members of the governing board. While GUC is not covered by the State Ethics Act, Phil Dixon previously recommended that the GUC Board consider the adoption of an ethics policy and the Commission did so.</p> <p>In this regard, the League of Municipalities had developed a model code that Boards could use in developing their own code of ethics.</p> <p>Phil Dixon, in collaboration with the City Attorney, developed a code of ethics that was adopted by the Commission and by the City Council of the City of Greenville.</p> <p>Phil Dixon recommends that the Board members consider executing the attached “Conflict of Interest Policy and Disclosure Form” annually to ensure that we avoid any conflict of interest issues. The form outlines what to do if a Commissioner thinks he or she has a potential conflict of interest over a matter coming before the Board.</p> |
| <b>Strategic Plan Elements:</b> | <p>Strategic Themes:</p> <ul style="list-style-type: none"><li>• Safety, Reliability, and Value</li><li>• Exceptional Customer Service</li></ul> <p>Objectives:</p> <ul style="list-style-type: none"><li>• Safely providing reliable and innovative utility solutions</li><li>• Providing competitive rates, while maintaining the financial stability of the utility</li><li>• Exceeding customer expectations</li></ul> <p>Core Values:</p> <ul style="list-style-type: none"><li>• Deliver Reliable Services</li></ul>   |

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| <b>Previous Board<br/>Actions:</b> | N/A |
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| <b>Fiscal Note:</b> | N/A |
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|-----------------------------------|------|
| <b>Recommended<br/>Action(s):</b> | None |
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## MEMORANDUM

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To: Members of the Board of Commissioners of Greenville Utilities Commission  
From: Phillip R. Dixon, General Counsel  
Date: July 18, 2019  
Re: Model Code of Ethics

The 2009 North Carolina General Assembly enacted legislation requiring various local governing boards to adopt a resolution or policy containing a Code of Ethics to guide board members in the performance of their duties as members of the governing board. Both the City of Greenville and Greenville Utilities Commission jointly adopted a Code of Ethics for Council Members of the City Council and Members of the Board of Commissioners to guide you in your deliberations. The assumption of the Code of Ethics is that the public trust can only be preserved by elected or appointed officials who are serious about their calling and make informed decisions that reflect core ethical principles they hold in common with citizens they represent. Some patterns of behavior that might be desirable in Council or Board Members might only be achieved by the good faith efforts of the individual Council or Board Members themselves rather than a Code of Ethics, but this Memorandum is intended to provide you with a summary of key points about which you should be conscious and particularly sensitive.

Remember that it is the collective wisdom of the Council or Board that should guide decision making; not an individual person's opinion. Moreover, if you are ever in doubt about what course of conduct is legal in a particular situation, you should seek the advice of the General Counsel, or a Staff Attorney at the University of North Carolina School of Government, or the North Carolina League of Municipalities, which are resources available to any elected or appointed public official. Please keep the following principles in mind as you conduct the business of the Commission:

1. The law specifically requires you to vote in all cases where your "own financial interest or official conduct" is not involved. Remember you must vote, even if you may have a personal connection to the matter in question that would normally make it uncomfortable for you to do so, unless the remaining members of the Board of Commissioners excuse you from voting. If you abstain from voting, you must submit in writing a statement of the reason(s) for your abstention and this must be recorded in the Board's Minutes.
2. Commissioners are expected to faithfully attend meetings and review the Agenda materials prior to attending any meeting so they can make measured, deliberate, knowledgeable, and informed decisions. This also means that you should demand accountability from other Commissioners and you should insist that they also be adequately informed and not be acting on the basis of misinformation or a lack of information.
3. Commissioners should obey the "spirit" as well as the "letter of the law" in whatever they do. "Splitting hairs" will not generally be well received by citizens, the press, or fellow Commissioners who may regard questionable behavior as "unseemly" even if it is not illegal. In the words of my former senior partner, you should avoid even the "appearance of impropriety." Remember that even behavior that may be quite innocent may appear improper in the eyes of those observing it.
4. Treat other Commissioners and the public with respect and try to avoid reaching a conclusion on an issue until both sides of an issue have been heard.

5. Keep confidential information from legally called and held closed sessions and keep private information that the General Counsel has determined is confidential until you are advised that it is proper to release such information.
6. Conduct the affairs of the Commission in an open and public manner and comply with all applicable laws governing open meetings and public records. Remember that local government records belong to the public and not to the board members or their employees.
7. Endeavor to operate in an environment of transparency and candor. Remember it is the public policy of the State of North Carolina that all hearings, deliberations, and actions of the public bodies are conducted openly and that very broad access be given to public records.
8. Violations of the open meetings laws and public records law can have real legal and financial consequences and can also cause bad publicity and a loss of citizen's trust in government.
9. Start each meeting by asking members of the Commission to voluntarily inform the other members of the board if there is any matter on the agenda that might present a conflict of interest or might require the member to be excused from voting.
10. Avoid deriving a direct benefit from any contract in which you are involved in making or administering on behalf of the Commission. Do not attempt to influence others involved in making or administering a contract on behalf of the Commission if you are not involved or if you are derived a direct benefit from the contract.
11. Avoid soliciting or receiving any gift or reward in exchange for recommending, influencing, or attempting to influence the award of a contract by the Commission.
12. Avoid receiving any gift or favor from a current, past, or potential contractor with the Commission.
13. Remember that a public officer or employee derives a direct benefit from the contract (1) if the person or his or her spouse has more than a ten percent (10%) ownership interest in an entity that is a party to a contract, or (2) if they derive any income or commission directly from the contract, or (3) if they acquire any property under the contract.
14. In the course of your service, you will receive certain confidential and privileged information and your misuse of this information could result in liability to both you and the Commission, including liability for attorney fees.

A practicable solution is simply to ask the General Manager/CEO or the General Counsel if you have a concern about whether any action that you may take or expect to take might have the potential for constituting a conflict of interest.

MEMORANDUM

To: Members of the Board of Commissioners

From: \_\_\_\_\_, Commissioner/Board Member

Concerning: Statement of Reasons for Abstention from Board Action pursuant to North Carolina General Statute § 138A-36(b)

Date: \_\_\_\_\_

Matter before the Board: \_\_\_\_\_

*Briefly summarize reasons for abstention below:*

\_\_\_\_\_  
(Signature of Board Member)

West's North Carolina General Statutes Annotated  
Chapter 138A. State Government Ethics Act  
Article 4. Ethical Standards for Covered Persons

N.C.G.S.A. § 138A-36

§ 138A-36. Public servant participation in official actions

Effective: October 1, 2007

[Currentness](#)

(a) Except as permitted by subsection (d) of this section and under [G.S. 138A-38](#), no public servant acting in that capacity, authorized to perform an official action requiring the exercise of discretion, shall participate in an official action by the employing entity if the public servant knows the public servant or a person with which the public servant is associated may incur a reasonably foreseeable financial benefit from the matter under consideration, which financial benefit would impair the public servant's independence of judgment or from which it could reasonably be inferred that the financial benefit would influence the public servant's participation in the official action.

(b) A public servant described in subsection (a) of this section shall abstain from taking any verbal or written action in furtherance of the official action. The public servant shall submit in writing to the employing entity the reasons for the abstention. When the employing entity is a board, the abstention shall be recorded in the employing entity's minutes.

(c) A public servant shall take appropriate steps, under the particular circumstances and considering the type of proceeding involved, to remove himself or herself to the extent necessary, to protect the public interest and comply with this Chapter, from any proceeding in which the public servant's impartiality might reasonably be questioned due to the public servant's familial, personal, or financial relationship with a participant in the proceeding. A participant includes (i) an owner, shareholder, partner, member or manager of a limited liability company, employee, agent, officer, or director of a business, organization, or group involved in the proceeding, or (ii) an organization or group that has petitioned for rule making or has some specific, unique, and substantial interest in the proceeding. Proceedings include quasi-judicial proceedings and quasi-legislative proceedings. A personal relationship includes one in a leadership or policy-making position in a business, organization, or group.

(d) If a public servant is uncertain about whether the relationship described in subsection (c) of this section justifies removing the public servant from the proceeding under subsection (c) of this section, the public servant shall disclose the relationship to the individual presiding over the proceeding and seek appropriate guidance. The presiding officer, in consultation with legal counsel if necessary, shall then determine the extent to which the public servant will be permitted to participate. If the affected public servant is the individual presiding, then the vice-chair or any other substitute presiding officer shall make the determination. A good-faith determination under this subsection of the allowable degree of participation by a public servant is presumptively valid and only subject to review under [G.S. 138A-12](#) upon a clear and convincing showing of mistake, fraud, abuse of discretion, or willful disregard of this Chapter.

(e) This section shall not allow participation in an official action prohibited by [G.S. 14-234](#).

**Credits**

Added by S.L. 2006-201, § 1, eff. Oct. 1, 2006. Amended by S.L. 2007-347, § 12, eff. Aug. 9, 2007; S.L. 2007-348, § 42, eff. Oct. 1, 2007; S.L. 2008-213, § 84(a), eff. Aug. 15, 2008.

N.C.G.S.A. § 138A-36, NC ST § 138A-36

The statutes and Constitution are current through Chapter 153, excluding 117, of the 2015 Regular Session of the General Assembly.

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End of Document

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Greenville Utilities Commission of the City of Greenville, NC  
Conflict of Interest Policy and Disclosure Form

The members of the Board of Commissioners of Greenville Utilities Commission of the City of Greenville, NC ("the Commission") shall avoid conflicts of interest and any conduct which may suggest the appearance of impropriety.

If a potential conflict of interest arises, the Commissioner must disclose the potential conflict to the full Board. Further, the Commissioner shall not vote on nor participate in the solicitation, negotiation, formation, award, arbitration, modification, or settlement of any contract or grant involving any funds or any dispute arising under such contract or grant when the Commissioner stands to benefit, either directly or indirectly, from such contract or grant.

A Commissioner is not deemed to benefit directly or indirectly from a contract or grant if he or she receives only the salary or stipend due to him or her in the general course of employment with or service to the Commission.

Conflict of Interest Disclosure:

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Please describe below any relationship, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest between Commission and your personal interests, financial or otherwise:

\_\_\_\_\_ I have no conflict of interest to report.

\_\_\_\_\_ I have the following conflict of interest to report (please specify):

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I have reviewed, and agree to abide by, the Conflict of Interest Policy of Commission.

Signature: \_\_\_\_\_  
Commissioner

Date: \_\_\_\_\_





## Agenda Item # 9

Meeting Date: July 18, 2019

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|                                 |  |
|---------------------------------|--|
| <b>Item:</b>                    | <b>Update of Activities by General Counsel</b>   |
| <b>Contact:</b>                 | Phillip R. Dixon   |
| <b>Explanation:</b>             | As requested by the Board, our General Counsel will discuss the legal activities that he has been involved with on behalf of GUC over the past year, which is the last time the Board was provided with an update of legal activities.   |
| <b>Strategic Plan Elements:</b> | <p>Strategic Themes:</p> <ul style="list-style-type: none"><li>• Safety, Reliability, and Value</li><li>• Exceptional Customer Service</li></ul> <p>Objectives:</p> <ul style="list-style-type: none"><li>• Safely providing reliable and innovative utility solutions</li><li>• Providing competitive rates, while maintaining the financial stability of the utility</li><li>• Exceeding customer expectations</li></ul> <p>Core Values:</p> <ul style="list-style-type: none"><li>• Deliver Reliable Services</li></ul> |
| <b>Previous Board Actions:</b>  | N/A  |
| <b>Fiscal Note:</b>             | N/A  |
| <b>Recommended Action(s):</b>   | N/A  |

## MEMORANDUM

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To: Members of the Board of Commissioners of  
Greenville Utilities Commission  
From: Phillip R. Dixon, Commission Attorney/General Counsel  
Date: July 18, 2019  
Re: **Greenville Utilities Commission** (90-D-617.9)

As many of you know, I first began doing work for Greenville Utilities Commission following my graduation from law school at UNC-Chapel Hill in May of 1974 and while I was clerking for the Honorable Naomi Elizabeth Morris, a Judge (later Chief Judge) on the N.C. Court of Appeals. I took the Bar Examination Review Course that Summer and passed the Bar Examination to be admitted to practice in North Carolina in August of 1974, and immediately began work for Judge Morris. Only a few months later, in October of 1974, I was extended an offer to join the law firm of Gaylord & Singleton (now Gaylord, McNally, Strickland & Snyder) here in Greenville to begin work as an Associate the following year on August 4, 1975. Mr. A. Louis Singleton at the time was in private practice, but also served as both Greenville City Attorney and Greenville Utilities Commission Attorney, and he had concerns as to whether he could continue to serve in both capacities in light of the recent passage of the Local Government Budget & Fiscal Control Act. I did research on the issue at that time, even though I was not officially beginning work with the law firm of Gaylord & Singleton until the following fall.

In Raleigh, I had legal resources available to me that at that time were not readily available to others here in Greenville, and I also had the advantage of being able to discuss this matter with various attorneys in the N.C. Attorney General's Office and on the legal staff in the N.C. General Assembly. I also personally met with some of the Judges on both the N.C. Court of Appeals and the N.C. Supreme Court. We reached the conclusion that the Local Government Budget & Fiscal Control Act inadvertently had not made any provision for entities such as the Fayetteville Public Works Commission and Greenville Utilities Commission since they are separately chartered by the State of North Carolina and operate somewhat independently of the cities they serve with regard to water, sewer, gas, and electricity.

During the period of time that I was associated with the law firm of Gaylord & Singleton, from August 4, 1975 until December 31, 1977, I did most of the Greenville Utilities Commission work, and Mr. Singleton did most of the work for the City of Greenville. As it became increasingly clear that Mr. Singleton's firm could not continue to serve as both the City Attorney and the Commission Attorney, he made a decision to stay as City Attorney, and it became necessary for Mr. Charles Horne, then General Manager of Greenville Utilities Commission, to select a new Commission Attorney. I left Gaylord & Singleton and opened my own office on January 15, 1978 with this in mind. Thereafter, upon Mr. Horne's recommendation, I was hired as Commission Attorney and served continuously in that capacity until March 31, 2015, when I became General Counsel and "in-house."

Accordingly, I have now served as an Attorney for Greenville Utilities Commission over a rather extended period of time. As you might imagine, this experience has given me a history and perspective not readily available to most people who are now associated with the Commission

or the City. For example, a question arose in recent years concerning our acquisition of the Worthington Farm, Inc.'s property adjacent to the Wastewater Treatment Plant back in 1978. An adjoining property owner claimed we were encroaching onto his property. Because I handled that closing and had many of my old files on this property in storage, I was able to satisfy the property owner's attorney, Fred Mattox, that we possessed superior title to the property in dispute, and we resolved this matter without litigation.

When issues arose between Greenville Utilities Commission and the City of Greenville over the Commission Charter in 1975, in 1977, and again in 1992, I had on file the legal research that I first performed in 1974 for Mr. A. Louis Singleton. This was useful to us in resolving some claims, and ultimately resulted in an amended and restated Charter for Greenville Utilities Commission from the N.C. General Assembly.

When it was suggested in our suit in Federal Court with Bell Arthur Water Corp. that it would be prudent to have annual meetings between the staff of Greenville Utilities Commission and Bell Arthur Water Corp. to share information on expansion plans and to avoid future territorial conflicts, I pointed out that we already had entered into such agreements with Bell Arthur Water Corp. and all other water service providers back in the mid-1980s. These agreements still exist today.

I believe my long term experience with the Commission has the advantage of saving the Commission money because of my knowledge in the areas of water, sewer, gas, and electricity. Jake Wicker, who is now deceased, was an expert at the UNC School of Government on utilities, and would frequently refer attorneys from across the State who had questions relating to utility issues to me. I have previously served as the first Chair of the East Regional Council of the Friends of the UNC School of Government. DeWitt (Mac) McCarley, a former City Attorney for the City of Greenville who recently retired as City Attorney for the City of Charlotte, served as the first Chair of the West Regional Council of the Friends of the UNC School of Government. He and I have also both served on the UNC School of Government Foundation Board of Directors. As you all know, the UNC School of Government is a wonderful resource for us when it comes to resolving legal issues involving municipalities and utilities which arise from time to time.

In the past, I have performed a great deal of work involving public bodies generally, and I believe that this breadth of experience in the public sector assists me in better representing the Commission. My clients have previously included the Pitt and Washington County Boards of Education, Town of Ayden, Pitt and Martin Community Colleges, the Pitt and Currituck County Alcoholic Beverages Control Boards, and The Lost Colony Outdoor Drama (The Roanoke Island Historical Association, Inc.). I have also performed significant work for twenty-three (23) different school systems, seven (7) community colleges, and ten (10) mental health centers. I have also done work for the Towns of Hamilton, Pine Knoll Shores, and Cape Carteret. I also serviced the four (4) medical schools in North Carolina in the areas of organ and tissue transplant and procurement which covers seventy-eight (78) of North Carolina's one hundred (100) counties. I previously served as General Counsel for the Carolina East Behavioral Health Care Consortium serving twenty-eight (28) counties in Eastern North Carolina. I previously worked for the UNC School of Government, the N.C. Attorney General's Office, and clerked for a Judge on the N.C. Court of Appeals.

Because I represented so many other public bodies, I achieved economies of scale not available to just any attorney. Issues involving construction contracts, personnel, public law requests, subpoenas, and the Open Meetings Law are similar whether I performed the work for Greenville Utilities Commission or some other public body. Statewide, I have also been called upon to mediate disputes involving public bodies over budgets and appropriations, including, Halifax County v. Halifax Community College, Pamlico County v. Pamlico County Board of Education, and Johnston County v. Johnston County Board of Education.

Greenville Utilities Commission has grown into a very large organization with authorization for more than four hundred fifty employees, and a budget in excess of \$257 million per year. Almost daily I deal with a variety of issues including the typical personnel issues that face any organization of this size. We handle investigations and complaints, grievances involving employees, EEOC complaints involving the Equal Employment Opportunity Commission, unemployment benefit claims with the Employment Security Commission, and we have even handled matters such as investigation of the embezzlement of funds and the theft of Commission property, as well as issues surrounding the drug testing of employees and alleged sexual harassment.

As you might imagine, we also spend a great deal of time assisting with the acquisition of easements for water, sewer, gas, and electric service. For all easement acquisitions, we first have to determine the owner of the property, whether it is an individual, a married couple, a group of heirs, or a sole proprietorship, limited or general partnership, S corporation or C corporation, or a member-managed or manager-managed limited liability company. We then determine who must sign the easement, which is not always an easy task. We spend time abandoning existing easements and relocating them, and preparing and having executed encroachment and license agreements. For example, when Walmart was expanded to make it a superstore, it was necessary to relocate a number of easements so as to allow for the expansion of Toys R Us and other buildings on that site. Likewise, at University Commons, when Target was constructed, it was necessary to relocate some easements. Most recently, we abandoned easements at the Georgetown Apartments uptown and at Greenville Mall. We have also relocated easements in connection with the construction of Dick's Sporting Goods, the expansion of JC Penney's, the expansion of Belk's at The Colonial Mall Greenville, and at University Square, The Province Student Housing Complex, Vidant Medical Center, the Pitt County Council of Aging, the new Walmart, and other locations in and around the county, including on the campus of East Carolina University.

We also generally handle the preparation of interlocal agreements, and prepare contracts relating to fiber optics and in the resolution of territorial conflicts with municipalities, such as Winterville and Ayden, and the Edgecombe-Martin Electric Membership Corporation. We are regularly called upon to review contracts for construction and repairs, and contracts with engineers and other consultants. We also review and approve, and sometimes draft, confidentiality agreements. We perform legal research, prepare site certificates, leases, and subleases, and are frequently called upon to answer legal questions concerning the Open Meetings Law and the Public Records Law. We prepare audit letters annually for our certified public accounts in connection with financial audits of the Commission, and we give opinions to bond counsel and organizations such as the N.C. Eastern Municipal Power Agency. We also worked on the establishment of a Liquefied Natural Gas (LNG) plant and the permitting of the first aquifer storage and recovery system in North Carolina, as well as a permit to allow

Interbasin Transfers. We handle collections including bankruptcies, small claims actions, and Confessions of Judgments.

In the past, we have handled such matters as illegal dumping, meter tampering, theft of electricity, and criminal prosecution of customers who assault Greenville Utilities Commission personnel. We normally respond to subpoenas and public record requests, and screen any documentation released in connection with a Request for Production of Documents, or Interrogatories, or other discovery in civil litigation. We give advice concerning the Americans with Disabilities Act, the Family and Medical Leave Act, OSHA, and Workers Compensation claims. We are often called upon to serve as Parliamentarian to the Commission and answer questions concerning parliamentary procedure.

When accidents occur, we are usually involved in the investigation and in dealing with the processing of liability claims by our insurance carriers. We actively participate in Mediations and Arbitrations. We have dealt with disputes with the Town of Winterville, Bell Arthur Water Corp., Eastern Pines Water Corporation, the Edgecombe-Martin Electric Membership Corporation, the Town of Ayden, and service agreements with the Town of Bethel, the Town of Grimesland, the Town of Farmville, Greene County, and others. We have also defended the Utilities Commission in law suits; most notably, Bell Arthur Water Corp. and the claim by Danis Environmental Industries against us for \$9 million in connection with the \$22 million Water Treatment Plant expansion, and Outer Banks Contractors, Inc., on the Sanitary Sewer Project for Brook Valley Subdivision (a \$3 million claim on a \$5 million project).

Personnel at Greenville Utilities Commission are not only my co-workers; many of them are my friends. Almost every low bid you approve for construction work or for purchases of supplies or equipment, and nearly every contract you approve for professional engineering or consulting services, requires my review and approval. These are sometimes voluminous contracts. Usually I review and return such contracts to the Commission within twenty-four (24) hours. I often suggest or require changes or additions. Frequently contracts are not signed by someone with authority or contain other defects or deficiencies and must be returned.

When we need to abandon an easement, enter into an encroachment agreement, respond to an EEOC complaint, or investigate an employee grievance, I have done it before -- I know what to do, and I know how to do it. My results have generally been very successful.

As a representative of the Commission, I have always strived to be a good citizen and an active community volunteer. I Co-Chaired the City's Bond Issue Referendum for Revitalization of Uptown and West Greenville and for Stormwater Drainage Improvements. This involvement has helped me to establish bridges with others in our community and at the University which sometimes well serves our needs. As a seasoned attorney, I believe I can pick up the telephone and sometimes accomplish things that it would take a younger, less experienced attorney months to accomplish. From time to time, I have earned certain green stamps and have tried to use those to help the Commission in its work.

Generally speaking, I feel very good about the work I have done for the Commission. I hope you will afford me the opportunity and great privilege to continue to do that work as General Counsel for many years to come. I love Greenville, Pitt County, and the University. I am proud to live here and to make this area my home. Like each of you, I like to think that what we do makes this a better place to live and work. I am excited about our future.

Thank you for affording me the opportunity to serve as General Counsel for Greenville Utilities Commission. If, at any time, you have questions or suggestions of ways in which I can better serve your needs or the needs of the Commission, please do not hesitate to contact me. Best wishes.

Sincerely,

Phillip R. Dixon, General Counsel  
Greenville Utilities Commission



## Agenda Item # 10

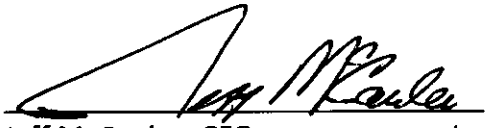
Meeting Date: July 18, 2019

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|                                 |   |
|---------------------------------|---|
| <b>Item:</b>                    | <b>Annual Statement of Compliance with Investment Policy</b>  |
| <b>Contact:</b>                 | Jeff McCauley   |
| <b>Explanation:</b>             | <p>In accordance with Section XIII, Reporting Requirements of Greenville Utilities' Investment Policy (copy attached), an annual written statement is submitted to the Board noting compliance.</p> <p>The signed statement is attached for review.</p>   |
| <b>Strategic Plan Elements:</b> | <p>Strategic Themes:</p> <ul style="list-style-type: none"><li>• Exceptional Customer Service</li><li>• Safety, Reliability &amp; Value</li><li>• Shaping Our Future</li></ul> <p>Objectives:</p> <ul style="list-style-type: none"><li>• Providing competitive rates, while maintaining the financial stability of the utility</li><li>• Exceeding customer expectations</li></ul> <p>Core Values:</p> <ul style="list-style-type: none"><li>• Exceed Customers' Expectations</li><li>• Act with Integrity</li><li>• Value Employees</li><li>• Support the Community</li></ul> |
| <b>Previous Board Actions:</b>  | N/A   |
| <b>Fiscal Note:</b>             | N/A   |
| <b>Recommended Action(s):</b>   | No action required, informational only  |

## **Annual Statement of Compliance with Investment Policy**

During the fiscal year beginning July 1, 2018 and ending June 30, 2019, Greenville Utilities Commission was in compliance with all aspects of the Investment Policy.



Jeff McCauley, CFO



# **GREENVILLE UTILITIES COMMISSION**

## **INVESTMENT POLICY**

### **I. POLICY**

It is the policy of Greenville Utilities Commission to invest public funds in a manner which will provide the highest return with the maximum security while meeting the daily cash flow demands of Greenville Utilities Commission and conforming to all state and local statutes governing the investment of public funds.

### **II. SCOPE**

These investment policies apply to all cash-related assets included within the scope of the Commission's audited financial statements and held directly by the Commission.

Funds of the Commission will be invested in compliance with the provision of North Carolina General Statutes 159-30.

Deposits into trustee held funds including proceeds from debt financings and investments into the Other Post Employment Benefits Trust Fund (OPEB) are excluded from the scope of this policy.

### **III. OBJECTIVES**

The Commission's investment objectives, in priority order are:

**Safety:** Safety of principal is the foremost objective of the investment program. Investments of the Greenville Utilities Commission shall be undertaken in a manner that seeks to ensure the preservation of capital in the total portfolio.

**Liquidity:** The Director of Financial Services shall assure that funds are constantly available to meet immediate payment requirements including payroll, accounts payable and debt service.

**Yield:** The investment portfolio shall be designed with the objective of regularly exceeding the average return on 90 day U.S. Treasury Bills.

\*The 90 day T bill is considered a benchmark for risk-free investment transactions and therefore represents a minimum standard for the portfolio's rate of return.

#### **IV. PRUDENCE**

Investments shall be made with judgement and care under circumstances then prevailing which persons of prudence, discretion and intelligence exercise, in the management of their own affairs, not for speculation, considering safety of capital as well as the probable income to be received.

The standard of prudence to be used by investment officials shall be the “prudent person” described above, and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security’s performance provided that deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

\*This is a realistic standard of knowledge and professional expertise to expect from a reasonably well informed person who will be responsible for managing the Commission’s investments.

#### **V. RESPONSIBILITY**

The authority for investing the funds of Greenville Utilities Commission lies with the Chief Financial Officer and the Director of Financial Services. The primary authority is the Chief Financial Officer. The Director of Financial Services is charged with the day-to-day operations of the Commission’s investment portfolio, including the placement of purchase and sell orders with dealers and financial institutions and the preparation of reports as required.

The Director of Financial Services is the Investment Officer for the Commission and prepares cash flow forecasts and budgets as needed to assist in the decision making process for the placement of the Commission’s funds to achieve the best yields while meeting the cash flow requirements of the Commission.

#### **VI. INVESTMENT DIVERSIFICATION**

Diversification to avoid undue risk is achieved by varying the type of investment to ensure liquidity, purchasing from sound and different financial institutions and brokers to reduce the chance of loss, and varying maturity length to ensure availability of funds to meet cash needs.

The funds of the Commission may be invested in the instruments, as allowed by North Carolina General Statutes 159-30, in the following percentages that are listed in table 1. If applicable, the table also defines other restrictions to reduce risk in the Commission’s portfolio.

**Table 1**

| INSTRUMENT  | MAXIMUM % OF<br>PORTFOLIO | Other Restrictions  |
|---|---------------------------|---|
| U.S. TREASURY OBLIGATIONS<br>(BILLS, NOTES, BONDS)                                      | 100%                      | None  |
| U.S. GOVERNMENT AGENCY SECURITIES<br>ALLOWED BY STATE STATUTES                          | 100%                      | No more than 50% of<br>the Commission's<br>total portfolio may be<br>invested in any one<br>agency                |
| NORTH CAROLINA CAPITAL<br>MANAGEMENT TRUST<br>(LOCAL GOVERNMENT POOL)                   | 100%                      | None  |
| MONEY MARKET ACCOUNTS   | 100%                      | No more than 50% of<br>the Commission's<br>total portfolio may be<br>invested in any one<br>financial institution |
| CERTIFICATES OF DEPOSIT<br>(BANKS AND SAVINGS AND LOAN<br>ASSOCIATIONS)                 | 70%                       | No more than 50% of<br>the Commission's<br>total portfolio may be<br>invested in any one<br>financial institution |
| BANKER'S ACCEPTANCES (BA'S)   | 45%                       | No more than 25% of<br>the Commission's<br>total portfolio may be<br>invested in any one<br>entity                |
| COMMERCIAL PAPER (CP)   | 50%                       | No more than 25% of<br>the Commission's<br>total portfolio may be<br>invested in any one<br>entity                |
| STATE OF NORTH CAROLINA AND LOCAL<br>GOVERNMENT<br>SECURITIES WITH AAA RATING OR BETTER | 20%                       | None  |

With respect to those instruments that are allowed under the state statutes the following have been omitted from this list and will not be purchased unless this investment policy is amended to include those instruments. They are:

- Repurchase agreements
- Commingled investment pool established by G.S. 160-A-464
- Participating shares in a mutual fund for local government
- Evidences of ownership of future interest and principal payments of direct obligations of the U.S. government

Relative safety and liquidity of each investment type determine the appropriate percentage of the portfolio. Investments are arranged approximately by level of risk, with the safest investments first. State and local government securities with a AAA rating are low risk but also low interest.

## **VII. DIVERSIFICATION BY MATURITY**

Recognizing the Commission's need for funds is not constant, the Director of Financial Services shall schedule investments in coordination with all funds such that there is as little idle cash as practical. Investments shall be limited to maturities not exceeding five years. Maturities should be selected in consideration of the Commission's cash flow requirements.

Investments in Treasuries, Agencies and Instrumentalities may be purchased with maturities exceeding 3 years. All others (with maturities greater than 3 years) are prohibited without the expressed approval of the Commission Board.

Length of Maturity is calculated to be the number of days from the date of the purchase of the investment to the maturity date of the investment.

## **VIII. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS**

Before the Commission invests any surplus funds in secondary market investments, competitive bids shall be obtained. Records will be kept of the bids offered, the bids accepted, and a brief explanation of the decision made.

## **IX. QUALIFIED INSTITUTIONS**

The Commission shall maintain a listing of all authorized dealers and financial institutions which are approved for investment purposes. Written procedures and criteria for selection of financial institutions will be established by the Director of Financial Services. Any firm is eligible to apply to provide investment services to the Commission and will be added to the list if the selection criteria are met. Additions or deletions to the list will be made by the Director of Financial Services. Firms performing investment services for the Commission shall provide their most recent financial statements upon request.

## **X. INVESTMENT POOLS / MUTUAL FUNDS**

A thorough investigation of the pool/fund is required prior to investing, and on a continual basis. The following information should be available to the Investment Officer.

- A description of eligible investment securities, and a written statement of investment policy and objectives.
- A description of interest calculations and how it is distributed, and how gains and losses are treated.
- A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
- A description of who may invest in the program, how often, what size deposit and withdrawal are allowed.
- A fee schedule, and when and how is it assessed.
- Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?

## **XI. SAFEKEEPING AND COLLATERALIZATION**

Investment securities purchased by the Commission shall be delivered by either book entry or physical delivery, and held in third party safekeeping by a bank designated as primary agent. The trust department of the bank designated as primary agent may be considered to be a third party for the purposes of safekeeping of securities purchased from that bank. The purchase and sale of all securities will be on a payment versus delivery basis. The primary agent shall issue a safekeeping receipt to the Investment Officer listing the specific instrument, rate, maturity, and other pertinent information.

Deposit-type securities (i.e. certificates of deposit, money market accounts, and checking accounts) shall be 100% collateralized as required by North Carolina General Statutes.

## **XII. ACCOUNTING METHOD**

Investments will be recorded at cost. Realized gains or losses from investments will be credited or charged to interest income at the time of maturity or sale. For instruments purchased at a price greater than par or less than par and not sold, the purchase price premium or discount will be accounted for in accordance with generally accepted accounting principles (GAAP). Investments will be reported annually at market value.

## **XIII. REPORTING REQUIREMENTS**

The Chief Financial Officer and/or the Director of Financial Services shall submit an Annual Statement of Investment Policy to the Commission, noting compliance with Commission policies. This statement shall be filed by no later than August 31 of each year.

The General Manager\CEO and appropriate Finance Department staff will review the Investment Policy with the Finance/Audit Committee annually by no later than October 31 of each year.

The Chief Financial Officer and/or the Director of Financial Services shall provide the Commission with a monthly investment report, which will provide, at a minimum, the following information.

- CUSIP Number
- Issuer or Broker/Dealer (Financial Institution)
- Type of Investment
- Effective Yield
- Purchase Date
- Maturity Date
- Cost
- Par Value
- Where Held (Safekeeping)

The monthly investment report shall include all investments held in the Commission's portfolio as of the end of the month, and shall be issued with the monthly financial report. Market values shall be reported semi-annually.

Any investment that does not meet policy guidelines due to Board adopted changes will be temporarily exempted for a period not to exceed six months. Investments must come in conformance with the policy within six months of the policy's adoption or the Board must be presented with a plan through which investments will come into conformance.

If a violation does occur, the Chief Financial Officer and/or the Director of Financial Services shall report such violation in a timely manner to the General Manager\CEO along with a plan to address the violation. The violation and plan will then be reported to the Board.

#### **XIV. INTERNAL CONTROLS**

The Director of Financial Services shall maintain a system of written internal controls, which shall be reviewed by the independent auditor. The controls shall be designed to prevent loss of public funds due to fraud, error, misrepresentation or imprudent actions.

#### **XV. ETHICS AND CONFLICTS OF INTEREST**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the General Manager\CEO any material financial interests in financial institutions that conduct business within their jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the Commission. This disclosure need not include normal banking or brokerage relationships that are at normal market rates and conditions available to the general public.

#### **XVI. POLICY REVIEW AND ADOPTION**

This investment policy may be reviewed by the Board of Commissioners of Greenville Utilities Commission at their pleasure and amended and adopted at any time.

Last Revised: November 16, 2017

## GLOSSARY

**AGENCIES:** Federal agency securities and/or Government-sponsored enterprises.

**ASKED:** The price at which securities are offered.

**BANKERS' ACCEPTANCE (BA):** A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

**BID:** The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

**BROKER:** A broker brings buyers and sellers together for a commission.

**CERTIFICATE OF DEPOSIT (CD):** A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

**COLLATERAL:** Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

**COUPON:** (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

**DEALER:** A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

**DELIVERY VERSUS PAYMENT:** There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

**DISCOUNT:** The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

**DISCOUNT SECURITIES:** Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g. U.S. Treasury Bills.

**DIVERSIFICATION:** Dividing investment funds among a variety of securities offering independent returns.

**FEDERAL CREDIT AGENCIES:** Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

**FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC):** A federal agency that insures bank deposits, currently up to \$250,000 per deposit.

**FEDERAL FUNDS RATE:** The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

**FEDERAL HOME LOAN BANKS (FHLB):** Government sponsored wholesale banks (currently 12 regional banks) which lend funds and provide correspondent banking



services to member commercial banks, thrift institutions, credit unions and insurance companies. The mission of the FHLBs is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

**FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA):** FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

**FEDERAL OPEN MARKET COMMITTEE (FOMC):** Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

**FEDERAL RESERVE SYSTEM:** The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., 12 regional banks and about 5700 commercial banks that are members of the system.

**GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae):** Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are back by the FHA, VA or FmHA mortgages. The term "pass-throughs" is often used to describe Ginnie Maes.

**LIQUIDITY:** A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

**MARKET VALUE:** The price at which a security is trading and could presumably be purchased or sold.

**MATURITY:** The date upon which the principal or stated value of an investment becomes due and payable.

**MONEY MARKET:** The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

**OFFER:** The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Asked and Bid.

**OPEN MARKET OPERATIONS:** Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have

the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

**PORTFOLIO:** Collection of securities held by an investor.

**PRIMARY DEALER:** A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

**RATE OF RETURN:** The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

**SAFEKEEPING:** A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

**SECONDARY MARKET:** A market made for the purchase and sale of outstanding issues following the initial distribution.

**SECURITIES & EXCHANGE COMMISSION:** Agency created by Congress to protect investors in securities transactions by administering securities legislation.

**SEC RULE 15C3-1:** See Uniform Net Capital Rule.

**TREASURY BILLS:** A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

**TREASURY BONDS:** Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

**TREASURY NOTES:** Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to ten years.

**UNIFORM NET CAPITAL RULE:** Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

**YIELD:** The rate of annual income return on an investment, expressed as a percentage. (a) **INCOME YIELD** is obtained by dividing the current dollar income by the current market price for the security. (b) **NET YIELD** or **YIELD TO MATURITY** is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.



# Agenda Item # 11

Meeting Date: July 18, 2019

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|                                 |   |
|---------------------------------|---|
| <b>Item:</b>                    | <b>General Manager's Report</b>   |
| <b>Contact:</b>                 | Tony Cannon   |
| <b>Explanation:</b>             | <p>1. Informational Reading</p> <p>Bids, Statistical Data, Sewer Spill Tracking Report, Load Management Report, and PGA Report are attached.</p> <p>Also included for your review are the following updates:</p> <ul style="list-style-type: none"><li>a. Semi-Annual Report on Disposal of Surplus Property</li><li>b. Employee Computer Purchase Program Participant Report</li></ul> <p>The Management Team will be available at the meeting to answer any questions regarding work activities.</p> <p>2. Key Performance Indicators (KPIs)</p> <p>Attached is a list of GUC's Tier 1 corporate Key Performance Indicators (KPIs). We have the following KPIs in the dashboard format for your review as well as the corresponding scorecard:</p> <ul style="list-style-type: none"><li>• Customer Satisfaction</li><li>• Typical Monthly Bill Comparison - Water</li><li>• System Losses - Gas</li><li>• Degree of Asset Depreciation</li></ul> <p>3. Commendations</p> <p>4. Other</p> |
| <b>Strategic Plan Elements:</b> | <p>Strategic Themes:</p> <ul style="list-style-type: none"><li>• Shaping Our Future</li><li>• Safety, Reliability &amp; Value</li><li>• Exceptional Customer Service</li></ul> <p>Objectives:</p> <ul style="list-style-type: none"><li>• Embracing change to ensure organizational alignment and efficiency</li></ul>  |

- Developing and enhancing strategic partnerships
- Exceeding customer expectations

Core Values:

- Value employees
- Encourage innovation/lifelong learning
- Appreciate diversity
- Support the community

**Previous Board  
Actions:**

N/A

**Fiscal Note:**

N/A

**Recommended  
Action(s):**

N/A

**GREENVILLE UTILITIES COMMISSION**

**TABULATION OF BIDS RECEIVED**

**ITEM I (25) 50 KVA PADMOUNT TRANSFORMERS 240/120,**



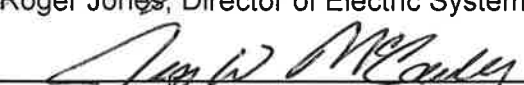
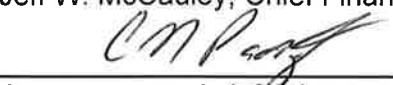
**STK # 205140**

**MAY 8, 2019 @ 3:00 PM**

| <b>VENDORS</b>                   | <b>DELIVERY<br/>TIME<br/>(WKS)</b> | <b>UNIT PRICE</b> | <b>OWNERSHIP<br/>COST/UNIT</b> | <b>TOTAL</b> |
|----------------------------------|------------------------------------|-------------------|--------------------------------|--------------|
| Anixter, Inc. (GE)               | 8                                  | \$1,624.00        | \$3,244.30*                    | \$40,600.00  |
| National Transformer Sales, Inc. | 10                                 | 1,366.00          | 3,343.30                       | 34,150.00    |
| Anixter, Inc. (Cooper)           | 13                                 | 1,733.00          | 3,617.30                       | 43,325.00    |
| Wesco Distribution, Inc.         | 9                                  | 1,949.00          | 3,899.60                       | 48,725.00    |

\* Indicates recommended award based on lowest total ownership cost.

Recommended for Award:

|   |                        |
|---|------------------------|
| <br>_____<br>Kyle Brown, Electric Planning Engineer      | <u>6-13-19</u><br>Date |
| <br>_____<br>Roger Jones, Director of Electric Systems   | <u>6-13-19</u><br>Date |
| <br>_____<br>Jeff W. McCauley, Chief Financial Officer  | <u>6-13-19</u><br>Date |
| <br>_____<br>Chris Padgett, Chief Administrative Officer | <u>6-13-19</u><br>Date |

Approved for Award:

|   |                        |
|---|------------------------|
| <br>_____<br>Anthony C. Cannon, General Manager/CEO | <u>6-14-19</u><br>Date |
|---|------------------------|

**GREENVILLE UTILITIES COMMISSION**

**TABULATION OF BIDS RECEIVED**

**ITEM II (10) 15 KVA CONVENTIONAL DISTRIBUTION TRANSFORMERS 120/240,**

**STK # 208320**

**MAY 8, 2019 @ 3:00 PM**

| VENDORS                          | DELIVERY<br>TIME<br>(WKS) | UNIT PRICE | OWNERSHIP<br>COST/UNIT | TOTAL      |
|----------------------------------|---------------------------|------------|------------------------|------------|
| Anixter, Inc. (GE)               | 8                         | \$645.00   | \$1,371.00*            | \$6,450.00 |
| Anixter, Inc. (Cooper)           | 12                        | 728.00     | 1,362.50               | 7,280.00   |
| National Transformer Sales, Inc. | 10                        | 600.00     | 1,404.60               | 6,000.00   |
| Wesco Distribution, Inc.         | 10                        | 700.00     | 1,461.70               | 7,000.00   |

\* Indicates recommended award based on 3% evaluation.

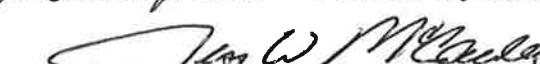
Recommended for Award:

  
\_\_\_\_\_  
Kyle Brown, Electric Planning Engineer

6-13-19  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Roger Jones, Director of Electric Systems

6-13-19  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Jeff W. McCauley, Chief Financial Officer

6/13/19  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chris Padgett, Chief Administrative Officer

6/13/19  
\_\_\_\_\_  
Date

Approved for Award:

  
\_\_\_\_\_  
Anthony C. Cannon, General Manager/CEO

6-14-19  
\_\_\_\_\_  
Date

**GREENVILLE UTILITIES COMMISSION**

**TABULATION OF BIDS RECEIVED**

**ITEM III (10) 75 KVA CONVENTIONAL DISTRIBUTION TRANSFORMERS 120/240,**



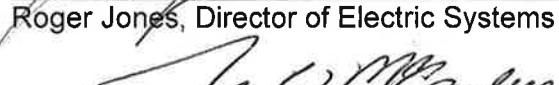
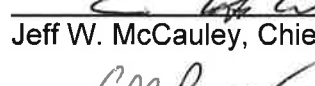
**STK # 204940**

**MAY 8, 2019 @ 3:00 PM**

| VENDORS                          | DELIVERY<br>TIME<br>(WKS) | UNIT PRICE | OWNERSHIP<br>COST/UNIT | TOTAL       |
|----------------------------------|---------------------------|------------|------------------------|-------------|
| Wesco Distribution, Inc.         | 10                        | \$1,530.00 | \$4,131.60*            | \$15,300.00 |
| Anixter, Inc. (GE)               | 8                         | 1,560.00   | 4,051.20               | 15,600.00   |
| Anixter, Inc. (Cooper)           | 12                        | 1,737.00   | 4,098.90               | 17,370.00   |
| National Transformer Sales, Inc. | 10                        | 1,559.00   | 4,254.80               | 15,590.00   |

\* Indicates recommended award based on 3% evaluation.

Recommended for Award:

|   |                        |
|---|------------------------|
| <br>_____<br>Kyle Brown, Electric Planning Engineer      | <u>6-13-19</u><br>Date |
| <br>_____<br>Roger Jones, Director of Electric Systems   | <u>6-13-19</u><br>Date |
| <br>_____<br>Jeff W. McCauley, Chief Financial Officer  | <u>6-13-19</u><br>Date |
| <br>_____<br>Chris Padgett, Chief Administrative Officer | <u>6-13-19</u><br>Date |

Approved for Award:

|  |                        |
|--|------------------------|
| <br>_____<br>Anthony C. Cannon, General Manager/CEO | <u>6-14-19</u><br>Date |
|--|------------------------|

**GREENVILLE UTILITIES COMMISSION**

**TABULATION OF BIDS RECEIVED FOR**

**FIRE HYDRANTS AND VALVES**

**MAY 22, 2019 @ 3:00 PM**


| VENDORS                    | DELIVERY TIME  | TOTAL       |
|----------------------------|----------------|-------------|
| Consolidated Pipe & Supply | Stock – 7 Days | \$50,975.46 |
| Fortiline Waterworks       | 2 – 4 Weeks    | 53,099.57   |
| Waterworks, Inc.           | 2 – 3 Weeks    | 53,657.83   |
| Core & Main, LP            | Stock          | 59,916.89   |
| Ferguson Waterworks        | 5 – 6 Weeks    | 62,547.38   |

\*Indicates recommended award based on the lowest responsible, responsive bid.

Recommended for Award:

  
\_\_\_\_\_  
Keith Jones, Director of Financial Services and Accounting      6/13/19  
Date

  
\_\_\_\_\_  
Jeff W. McCauley, Chief Financial Officer      6/13/19  
Date

  
\_\_\_\_\_  
Chris Padgett, Chief Administrative Officer      6/13/19  
Date

Approved for Award:

  
\_\_\_\_\_  
Anthony C. Cannon, General Manager/CEO      6-13-19  
Date



**GREENVILLE UTILITIES COMMISSION**

**TABULATION OF BIDS RECEIVED FOR**

**SODIUM HYDROXIDE – CAUSTIC 50%**

**MAY 28, 2019 @ 3:00 PM**

| VENDORS                  | DELIVERY TIME | \$ TOTAL     |
|--------------------------|---------------|--------------|
| Brenntag Mid-South, Inc. | 1 – 2 Days    | \$187,600.00 |
| Univar Solutions         | 2 – 3 Days    | 193,600.00   |
| Oltrin Solutions, LLC    | 3 – 4 Days    | 214,000.00   |

\*Indicates recommended award based on the lowest responsible, responsive bid.

Recommended for Award:

Julius Patrick 5-31-2019  
Julius Patrick, WTP Superintendent Water Resources Date

Anthony Whitehead 6-3-19  
Anthony Whitehead, Water Quality Manager Date

Randy Emory 6/4/19  
Randy Emory, Director of Water Resources Date

Jeff W. McCauley 6-5-19  
Jeff W. McCauley, Chief Financial Officer Date

Chris Padgett 6-5-19  
Chris Padgett, Chief Administrative Officer Date

Approved for Award

Anthony C. Cannon 6-5-19  
Anthony C. Cannon, General Manager/CEO Date

**GREENVILLE UTILITIES COMMISSION**

**TABULATION OF BIDS RECEIVED**


**ITEM I 30,000' of 2/0 UG TRIPLEX CABLE, CODE "SHAW", STK # 201250**

**JUNE 12, 2019 @ 2:00 PM**

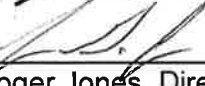
| VENDORS                                    | DELIVERY<br>TIME<br>(WKS) | UNIT<br>PRICE | TOTAL        |
|--|---------------------------|---------------|--------------|
| CME Wire & Cable                           | 9                         | \$0.93612     | \$28,084.00* |
| Shealy Electrical Wholesalers              | 10                        | 0.96          | 28,800.00    |
| Anixter, Inc.                              | 10                        | 0.976         | 29,280.00    |
| Wesco Distribution, Inc.                   | 7-9                       | 1.028         | 30,840.00    |
| Consolidated Electrical Distributors, Alt. | 3                         | 1.04737       | 31,421.10    |
| Womack Electric Supply                     | 3                         | 1.053         | 31,590.00    |
| Irby                                       | 10-12                     | 1.09          | 32,700.00    |
| Consolidated Electrical Distributors       | 12-14                     | 1.13422       | 34,026.60    |
| Mayer Electric                             | 12-14                     | 1.20          | 36,000.00    |

\* Indicates recommended award based on lowest responsible, responsive bid.


Recommended for Award:

  
\_\_\_\_\_  
Kyle Brown, Electric Planning Engineer

6-24-19  
Date

  
\_\_\_\_\_  
Roger Jones, Director of Electric Systems

6-24-19  
Date

  
\_\_\_\_\_  
Jeff W. McCauley, Chief Financial Officer

6-25-19  
Date

  
\_\_\_\_\_  
Chris Padgett, Chief Administrative Officer

6-25-19  
Date

Approved for Award:

  
\_\_\_\_\_  
Anthony C. Cannon, General Manager/CEO

6-26-19  
Date

**GREENVILLE UTILITIES COMMISSION**

**TABULATION OF BIDS RECEIVED**


**ITEM II 30,000' of 350 UG TRIPLEX CABLE, CODE "WESLEYAN", STK # 201330,**

**JUNE 12, 2019 @ 2:00 PM**

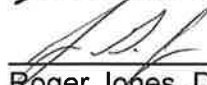
| VENDORS                                    | DELIVERY<br>TIME<br>(WKS) | UNIT<br>PRICE | TOTAL        |
|--|---------------------------|---------------|--------------|
| CME Wire & Cable                           | 4                         | \$1.96        | \$58,800.00* |
| Shealy Electrical Wholesalers              | 10                        | 2.03          | 60,900.00    |
| Anixter, Inc.                              | 10                        | 2.065         | 61,950.00    |
| Wesco Distribution, Inc.                   | 7-9                       | 2.159         | 64,770.00    |
| Irby                                       | 10-12                     | 2.18          | 65,400.00    |
| Consolidated Electrical Distributors, Alt. | 3                         | 2.26484       | 67,945.21    |
| Womack Electric Supply                     | 3                         | 2.38095       | 71,482.50    |
| Mayer Electric                             | 12-14                     | 2.40          | 72,000.00    |
| Consolidated Electrical Distributors       | 12-14                     | 2.45361       | 73,608.30    |

\* Indicates recommended award based on the lowest responsible, responsive bid.

Recommended for Award:

  
\_\_\_\_\_  
Kyle Brown, Electric Planning Engineer

6-24-19  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Roger Jones, Director of Electric Systems

6-24-19  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Jeff W. McCauley, Chief Financial Officer

6-25-19  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chris Padgett, Chief Administrative Officer

6-25-19  
\_\_\_\_\_  
Date

Approved for Award:

  
\_\_\_\_\_  
Anthony C. Cannon, General Manager/CEO

6-26-19  
\_\_\_\_\_  
Date

# GREENVILLE UTILITIES COMMISSION

## STATISTICAL DATA

**Jun-19**

|                            | This<br>Month | Same Month<br>Last Year | % Change | Total To<br>Date Past 12<br>Months | Total To Date<br>Prior Past 12<br>Months | % Change |
|----------------------------|---------------|-------------------------|----------|------------------------------------|--|----------|
| <b>ENVIRONMENT</b>         |               |                         |          |                                    |  |          |
| High Temperature, F        | 97            | 99                      |          |                                    |  |          |
| Low Temperature, F         | 54            | 60                      |          |                                    |  |          |
| Degree Days Heating        | 0             | 0.0                     |          | 2,742.0                            | 3,063.0                                  |          |
| Degree Days Cooling        | 361.5         | 438.5                   |          | 2,339.5                            | 2,147.0                                  |          |
| Rainfall, Inches           | 5.44          | 2.46                    |          | 61.22                              | 52.84                                    |          |
| River Level-Mean Sea Level |               |                         |          |                                    |  |          |
| High, FT                   | 8.7           | 9.5                     |          |                                    |  |          |
| Low, FT                    | 1.2           | 1.7                     |          |                                    |  |          |
| Average FT                 | 3.5           | 3.6                     |          |                                    |  |          |
| <b>ELECTRIC</b>            |               |                         |          |                                    |  |          |
| Peak Demand, KW            | 289,526       | 317,948                 |          |                                    |  |          |
| Demand Reduction, KW       | 69,330        | 68,990                  |          |                                    |  |          |
| KWH Purchased (x1000)      | 162,392       | 172,323                 | -5.8%    | 1,827,661                          | 1,828,139                                | 0.0%     |
| KWH Billed (x1000)         | 166,703       | 172,874                 | -3.6%    | 1,781,583                          | 1,764,802                                | 1.0%     |
| System Losses, Percent     |               |                         |          | 2.52%                              | 3.46%                                    |          |
| Average Cost/KWH           | \$0.0710      | \$0.0707                |          |                                    |  |          |
| <b>NATURAL GAS</b>         |               |                         |          |                                    |  |          |
| MCF Purchased              | 186,194       | 193,488                 | -3.8%    | 3,517,091                          | 3,579,913                                | -1.8%    |
| MCF Billed                 | 218,270       | 210,664                 | 3.6%     | 3,448,814                          | 3,446,777                                | 0.1%     |
| System Losses, Percent     |               |                         |          | 1.94%                              | 3.72%                                    |          |
| Average Cost/MCF           | 5.13          | 5.09                    |          |                                    |  |          |
| <b>WATER</b>               |               |                         |          |                                    |  |          |
| Peak Day, MG               | 16.475        | 15.068                  |          |                                    |  |          |
| Average Day, MG            | 13.668        | 12.910                  |          |                                    |  |          |
| Total Pumped, MG           | 410.027       | 387.291                 | 5.9%     | 5,012.8                            | 4,783.7                                  | 4.8%     |
| Total Billed, MG           | 352.500       | 320.500                 | 10.0%    | 4,142.8                            | 4,113.4                                  | 0.7%     |
| System Losses, Percent     |               |                         |          | 17.36%                             | 14.01%                                   |          |
| <b>WASTEWATER</b>          |               |                         |          |                                    |  |          |
| Peak Day, MG               | 12.39         | 10.63                   |          |                                    |  |          |
| Average Day, MG            | 9.58          | 8.86                    |          |                                    |  |          |
| Total Flow, MG             | 287.28        | 265.80                  | 8.1%     | 4,104.98                           | 3,481.97                                 | 17.9%    |
| <b>CUSTOMER ACCOUNTS</b>   |               |                         |          |                                    |  |          |
| Active Services E/W/G      | 129,060       | 127,681                 | 1.1%     |                                    |  |          |
| Meters Repaired            | 404           | 622                     | -35.0%   | 3,922                              | 4,906                                    | -20.1%   |

KW = Kilowatts

KWH = Kilowatthours

MCF = Thousand Cubic Feet

MG = Million Gallons

Water Resources Department  
Sewer Spill Tracking Report  
July 2018 - June 2019



| No. | Date of Spill | Report Date | Location  | Manholes   |  | Volume Gallons | Surface Water | If yes, where? |                | Reportable Yes/No | News Release |        | Notice of Discharge |        | Cause of Spill                         | Corrective Action |
|-----|---------------|-------------|---|--|--|----------------|---------------|----------------|----------------|-------------------|--------------|--------|---------------------|--------|--|-------------------|
|     |               |             |   | Upstream   | Downstream   |                |               | Name           | Volume Gallons |                   | Req'd.       | Issued | Req'd.              | Issued |  |                   |
| 1   | 09/07/18      | 09/20/18    | In front of 2051 Worthington Rd.                                    | N/A  | N/A  | 100            | Yes           | Fork Swamp     | 100            | Yes               | No           | No     | No                  | No     | Pipe Failure                           | 1e                |
| 2   | 09/15/18      | 09/20/18    | Several MH's on Millbrook Street                                    | 7H-034<br>6H-050<br>6H-052<br>6H-054<br>6H-040<br>6H-038<br>6H-058 | 7H-034<br>6H-050<br>6H-052<br>6H-054<br>6H-040<br>6H-038<br>6H-058 | 6881           | Yes           | Green Mill Run | 370            | Yes               | Yes          | Yes    | No                  | No     | Other (Severe Natural Condition)       | 1f                |
| 3   | 09/15/18      | 09/20/18    | MH 9K-124 at 1055 Elm Street  | 9K-124   | 9K-124   | 495            | Yes           | Green Mill Run | 495            | Yes               | Yes          | Yes    | No                  | No     | Other (Severe Natural Condition)       | 1f                |
| 4   | 09/15/18      | 09/20/18    | MH 10K-110 Intersection of Jefferson and Polk Dr.                   | 10K-110  | 10K-110  | 440            | Yes           | Reedy Branch   | 440            | Yes               | Yes          | Yes    | No                  | No     | Other (Severe Natural Condition)       | 1f                |
| 5   | 09/15/18      | 09/20/18    | MH 6G-016 Intersection of Greenbriar and Club Dr.                   | 6G-016   | 6G-016   | 414            | Yes           | Green Mill Run | 414            | Yes               | Yes          | Yes    | No                  | No     | Other (Severe Natural Condition)       | 1f                |
| 6   | 09/18/18      |             | In front of 1104 Compton Rd.  | N/A  | N/A  | 10             | No            | N/A            | N/A            | No                | No           | No     | No                  | No     | Contractor Damage/Error                | 1b                |
| 7   | 09/28/18      | 10/02/18    | MH 6M-038 1710 West Third St.                                       | 6M-038   | 6M-038   | 200            | Yes           | Tar River      | 200            | Yes               | No           | No     | No                  | No     | Grease                                 | 2a                |
| 8   | 10/08/18      |             | 290PS Brook Valley Pump Station (Corner of York and King George Rd) | N/A  | N/A  | 117            | No            | N/A            | N/A            | No                | No           | No     | No                  | No     | Pipe Failure                           | 1e                |
| 9   | 10/08/18      |             | Between 2363 & 2383 Mills Rd  | N/A  | N/A  | 50             | No            | N/A            | N/A            | No                | No           | No     | No                  | No     | Pipe Failure                           | 1e                |
| 10  | 11/09/18      | 11/15/18    | MH 5M-086 Outfall line behind Heritage Apts. On W. 5th St.          | 5M-086   | 5M-086   | 42780          | Yes           | Tar River      | 42780          | Yes               | Yes          | Yes    | Yes                 | Yes    | Other (Pump Station Equipment Failure) | 1f                |
| 11  | 11/12/18      |             | 5659 Hwy 11 North   | N/A  | N/A  | 600            | No            | N/A            | N/A            | No                | No           | No     | No                  | No     | Pipe Failure                           | 1e                |
| 12  | 11/18/18      |             | 221 West Gum Street/Pollard Street                                  | N/A  | N/A  | 50             | No            | N/A            | N/A            | No                | No           | No     | No                  | No     | Roots                                  | 2d                |
| 13  | 03/04/19      |             | Corner of Arthur St & Evans St                                      | 8J-026   | 8J-026   | 25             | No            | N/A            | N/A            | No                | No           | No     | No                  | No     | Debris                                 | 1c                |
| 14  | 03/06/19      | 03/12/19    | 205 Adams Blvd  | 11H-004  | 11J-098  | 50             | Yes           | Hardee Creek   | 10             | Yes               | No           | No     | No                  | No     | Roots                                  | 2d                |
| 15  | 04/01/19      | 04/01/19    | Behind unit #43 at 200 Rollins Dr.                                  | 5F-130   | 5F-130   | 50             | Yes           | Green Mill Run | 50             | Yes               | No           | No     | No                  | No     | Debris                                 | 2c                |
| 16  | 05/17/19      | 05/23/19    | Perkins Street  | 7K-088   | 7K-088   | 200            | Yes           | Green Mill Run | 100            | Yes               | No           | No     | No                  | No     | Grease                                 | 2a                |

Note: No spills in July, August, December, January, February or June

Summary      Total Number of Spills = 16 (10 Reportable;6 Non-Reportable)  
Total Spill Volume = 52462 gals or 0.0013% of Total Wastewater Flow

Spill Analysis

| <u>Cause</u>               | <u>Number of Each</u> | <u>Volume (gals.)</u> |
|----------------------------|-----------------------|-----------------------|
| a. Grease                  | 2                     | 400                   |
| b. Contractor Damage/Error | 1                     | 10                    |
| c. Debris                  | 2                     | 75                    |
| d. Roots                   | 2                     | 100                   |
| e. Pipe Failure            | 4                     | 867                   |
| f. Other                   | 5                     | 51,010                |

Corrective Action Code

1. Permanent Repair
2. Cleared Blockage & Priority Cleaning Scheduled

GREENVILLE UTILITIES COMMISSION

LOAD MANAGEMENT REPORT

June, 2019

The DEP monthly peak occurred on June 24, 2019 for the hour ending at 6:00 P.M. Our load management system was in full operation during this period with the following estimated reductions observed:

|  | Estimated<br>KW Load<br>Reduction | Estimated<br>Avoided<br>Demand<br>Costs |
|--|-----------------------------------|---|
| <b><u>Direct Load Control:</u></b>                             |                                   |   |
| Voltage Adjustment @ Stage 3 (4.6%)                            | 11,900                            | \$267,988                               |
| Air Conditioning Demand Reduction                              | 3,900                             | \$87,828                                |
| Water Heater Demand Reduction                                  | 13,100                            | \$295,012                               |
| Heat Pump/Heat Strip Demand Reduction                          | 0                                 | \$0                                     |
| GUC Generator Reduction:                                       | 16,212                            | \$365,094                               |
| <b><u>Interruptible Load Control:</u></b>                      |                                   |   |
| MGS-CP & LGS-CP Customer Generators                            | 19,878                            | \$447,653                               |
| Estimated Other Industrial Customer Curtailments               | 4,337                             | \$97,661                                |
| <b><u>Total Load Control:</u></b>                              | <b>69,327</b>                     | <b>\$1,561,236</b>                      |
| <b><u>NCEMPA Shifted Peak Credit:</u></b>                      |                                   |   |
| Power Agency Policy Credit for<br>Contribution to Shifted Peak |                                   |   |
| <b><u>Total Load Reduction and Avoided Costs:</u></b>          | <b>69,327</b>                     | <b>\$1,561,236</b>                      |

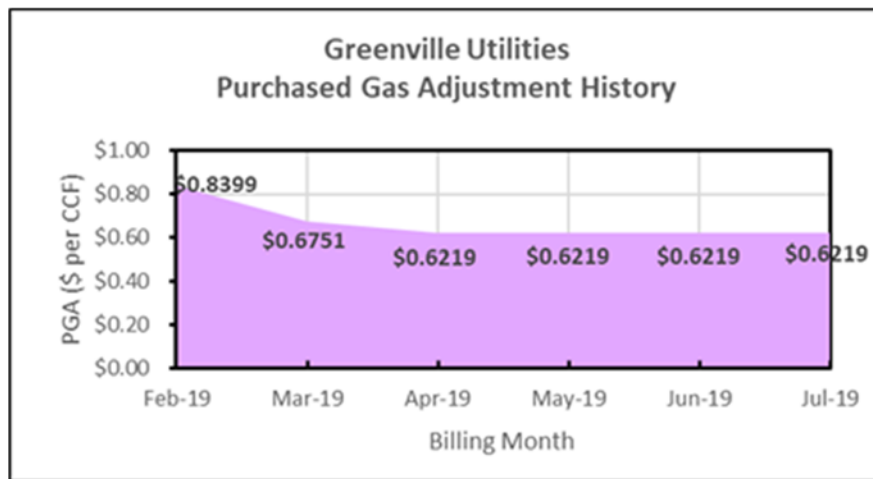
Additional Notes and Comments:

- |  |                |
|--|----------------|
| 1) Duke Energy Progress (DEP) System Peak:                     | 11,814 MW      |
| 2) GUC Coincident Peak (Less Winterville Demand):              | 289,526 KW     |
| 3) Local Temperature at Coincident Peak, per PGV:              | 90 Degrees F   |
| 4) Local "Feels Like" Temperature at Coincident Peak, per PGV: | 95 Degrees F   |
| 5) Applicable NCEMPA Demand Rate Charge:                       | \$22.52 Per KW |

## PGA Report July 2019

Please see the PGA history in the table and chart below:

| Billing Month | PGA (\$/CCF) | Residential (\$/CCF) |          |
|---------------|--------------|----------------------|----------|
| Feb-19        | \$0.8399     | \$0.3699             | \$1.2098 |
| Mar-19        | \$0.6751     | \$0.3699             | \$1.0450 |
| Apr-19        | \$0.6219     | \$0.3699             | \$0.9918 |
| May-19        | \$0.6219     | \$0.3699             | \$0.9918 |
| Jun-19        | \$0.6219     | \$0.3699             | \$0.9918 |
| Jul-19        | \$0.6219     | \$0.3396             | \$0.9615 |



**Greenville Utilities Commission, NC**  
**Semi-Annual Report on Disposal of Surplus Property**  
**Date range: 01/01/2019 – 06/30/2019**

Greenville Utilities utilizes GovDeals, an internet based government surplus sales auction to dispose of surplus property as well as Greenville Auto Auction in Greenville, NC which sells vehicles and heavy equipment.  
In accordance with G.S. 160A-268 ( c ), the property disposed of between January 1, 2019 and June 30, 2019 is listed below. No action is required by the Board.

| <b>Description</b>   | <b>Sold Amount</b>        |
|--|---------------------------|
| 2000 Chevrolet Astro Van   | \$1,855.00                |
| 2000 Ford Ranger   | \$3,250.00                |
| 2008 Ford Ranger   | \$5,440.00                |
| 2008 Ford F-150  | \$3,330.00                |
| 2005 Ford Ranger   | \$4,245.00                |
| 2008 Ford Ranger   | \$4,445.00                |
| 2009 Chevrolet Colorado  | \$4,145.00                |
| 2008 International 4300 Bucket Truck   | \$13,100.00               |
| 2000 Ford Ranger   | \$3,150.00                |
| Cash Boxes, Drawers, and Money<br>Transport Bags                                 | \$25.00                   |
| John Deere Folding Plow  | \$1,285.00                |
| Woods Front End Loader   | \$1,000.00                |
| Misc Personal Protective<br>Equipment/Streamlight Flashlights                    | \$120.00                  |
| Toshiba VHS/DVD TV Combo/Epson<br>LCD Projector                                  | \$40.00                   |
| Balometer/Electric Power Demand<br>Analyzer/Plantronics Lot                      | \$603.00                  |
| (3) Office Desks and Round Table   | \$25.00                   |
| Assorted Chairs, file cabinet, lamp  | \$25.00                   |
| High Voltage Canvas Glove Bags   | \$25.00                   |
| Lot of Misc Laptops, Computers,<br>Monitors                                      | \$3,170.00                |
| 1991 Elks Utility Trailer  | \$225.00                  |
| 2005 Hudson 5 Ton Trailer  | \$1,124.14                |
| 1989 Rhino Grader Blade  | \$1,105.00                |
| 1989 Bush Hog Mower/Cutter   | \$850.00                  |
| 1996 Long Pipe Trailer   | \$655.00                  |
| 1994 Sherman-Reilly Puller-Tensioner   | \$5,010.00                |
| Sherman-Reilly Puller-Tensioner and<br>TSE International Bull Wheel<br>Tensioner | \$15,000.00               |
| Lot of (11) iPhones  | \$1,100.00                |
| <b><u>Total</u></b>  | <b><u>\$74,347.14</u></b> |



Revenue generated by the sale of surplus property is listed below:

| Calendar Year       | Revenue Received              |
|---------------------|-------------------------------|
| Year 2008           | \$85,972.26                   |
| Year 2009           | \$90,001.15                   |
| Year 2010           | \$83,292.38                   |
| Year 2011           | \$106,297.20                  |
| Year 2012           | \$113,381.46                  |
| Year 2013           | \$80,010.99                   |
| Year 2014           | \$10,366.05                   |
| Year 2015           | \$158,613.46                  |
| Year 2016           | \$34,641.35                   |
| Year 2017           | \$134,668.95                  |
| Year 2018           | \$85,698.85                   |
| Year 2019           | \$74,347.14                   |
| <b><u>TOTAL</u></b> | <b><u>\$ 1,057,291.24</u></b> |

## **Employee Computer Purchase Program Participant Report**



|  |            |
|--|------------|
| # of Outstanding Computer Loans<br>for FY 2018-19: | 11         |
| Outstanding Balance for FY 2018-19:                | \$5,192.53 |
| Total # of Loans To Date:                          | 361        |
| Total Amount of Loans to Date:                     | \$441,546  |

# Tier 1: Corporate Key Performance Indicators (KPI)

---

## CUSTOMER

- Customer Satisfaction
  - Billing Process Accuracy
  - Installation of New Services
  - Duration of Electric Interruptions (CAIDI)
  - Duration of Electric Interruptions (SAIDI)
  - Frequency of Interruptions in Service – Electric (SAIFI)
  - Response Time to Unplanned Electric Outages
  - Response Time to Cut Gas Lines/Leaks
  - Response Time to Water Leaks/Breaks
  - Typical Monthly Bill Comparisons
- 

## FINANCIAL

- Overtime Costs
  - Bond Rating
  - Days Operating Cash On Hand
  - Debt Service Coverage
  - Fund Balance (available for appropriation)
  - Net Margin
  - Return on Assets
  - Return on Equity
- 

## INTERNAL BUSINESS PROCESSES
















- Connections Per Employee
  - Operating Cost Per Customer
  - System Losses – Electric
  - System Losses – Gas
  - System Losses – Water
  - Disruption of Service – Water
  - Preventable Vehicle Accident Rate
- 

## EMPLOYEES & ORGANIZATIONAL CAPACITY









- Hours Worked Without a Lost Workday Injury
- Restricted Workday Injuries Per 200,000 Hours Worked
- Capital Spending Ratio
- Degree of Asset Depreciation

# Corporate KPIs








## Customer

| Indicator                                      | Goal/Caution | Value   | Status  |
|--|--------------|---------|---|
| Customer Satisfaction                          | 80.00%       | 86.00%  |    |
| Billing Process Accuracy                       | 99.800%      | 99.985% |    |
| Install New Service (Electric)                 | 3.00         | 1.06    |    |
| Install New Service (Gas)                      | 15           | 12.66   |    |
| Install New Service (Water/Sewer)              | 6            | 5       |    |
| Duration of Interruptions - Electric (CAIDI)   | 82.00        | 71.22   |    |
| Duration of Interruptions - Electric (SAIDI)   | 65.00        | 31.24   |    |
| Interruptions in Service - Electric (SAIFI)    | 0.79         | 0.44    |    |
| Response Time to Unplanned Outages             | 30.00        | 27.39   |    |
| Response Time to Cut Gas Lines/Leaks           | 0:30:00      | 0:23:02 |    |
| Response Time to Water Leaks                   | 1:00         | 0:50    |    |
| Typical Bill Comparison - Residential Electric | \$119        | \$109   |   |
| Typical Bill Comparison - Residential Gas      | \$73         | \$76    |  |
| Typical Bill Comparison - Residential Water    | \$36         | \$34    |  |
| Typical Bill Comparison - Residential Sewer    | \$47         | \$45    |  |

## Financial

| Indicator                                  | Goal/Caution | Value | Status  |
|--|--------------|-------|---|
| Overtime Costs                             | 3%           | 7%    |  |
| Bond Rating                                | 75           | 85    |  |
| Days Operating Cash on Hand                | 125          | 138   |  |
| Debt Service Coverage                      | 1.75         | 3.31  |  |
| Fund Balance (Available for Appropriation) | 16.0%        | 22.5% |  |
| Net Margin                                 | 2.75%        | 6.57% |  |
| Return on Assets                           | 1.60%        | 3.17% |  |
| Return on Equity                           | 2.50%        | 5.04% |  |

## Internal Business Processes

| Indicator   | Goal/Caution | Value   | Status  |
|---|--------------|---------|---|
| Connections per Employee                          | 337          | 342     |  |
| Operating Cost per Customer                       | \$350        | \$388   |  |
| System Losses - Electric                          | 3.00%        | 2.44%   |  |
| System Losses - Gas                               | 1.50%        | 0.17%   |  |
| System Losses - Water (less than 13.5%)           | 13.5%        | 11.2%   |  |
| Disruption of Service- Water                      | 6:00         | 1:30    |  |
| Miles Driven Without Preventable Vehicle Incident | 1,000,000    | 598,230 |  |

## Employee & Organizational Capacity

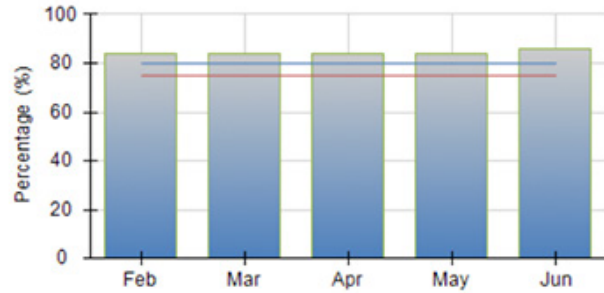
| Indicator                                  | Goal/Caution | Value     | Status   |
|--|--------------|-----------|--|
| Hours Worked Without a Lost Workday Injury | 3,000,000    | 2,290,085 |   |
| OSHA Recordable Incident Rate              | 1.00         | 1.39      |   |
| Capital Spending Ratio                     | 120%         | 100%      |   |
| Degree of Asset Depreciation               | 50%          | 50%       |  |



## Customer Satisfaction

This KPI tracks customers' overall satisfaction with GUC.

**Actual:** 86% **Goal:** 80% **Warning:** 75%



Goal  
Warning



## System Losses - Gas

Shows the system loss for Gas for current YTD versus the past ten years.

**Value:** 1.7% **Goal:** 1.5% **Warning:** 2.0%



Warning  
Goal



## Typical Bill Comparison - Residential Water

The Typical Bill Comparison for the Water Utility for residential users is compared against similar water utilities at 6000 gallons. This is monitored on an annual basis to determine if GUC residential water and sewer rates are competitive with other water and sewer utility providers. The target is to be at or below the median of the benchmarked utilities.

**Actual:** \$34 **Goal:** \$36 **Warning:** \$40



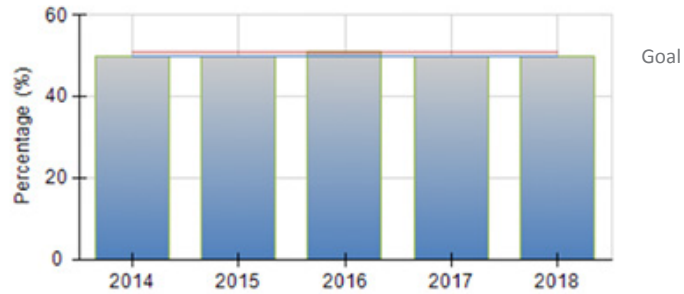
Warning  
Goal



## Degree of Asset Depreciation

The Degree of Asset Depreciation is used to evaluate the average age of assets as a percentage of the accumulated depreciation versus the total original book value of GUC's fixed assets. The ratio is the relative age of the total assets in dollars as compared to the financial depreciation life of the assets.

**Value:** 50% **Goal:** 50% **Warning:** 51%



## GUC PERFORMANCE MEASURES

| Performance Management Scorecard   |  | Customer  |
|--|--|---|
| Corporate Objective 1  | Improve Understanding of Customers and Customer Service Trends |   |
| Measure  | <b>Customer Satisfaction</b>                                   |   |
| Tier   | 1  | Rationale: Measures the overall satisfaction of GUC's customers |
| Accountability: Customer Relations   |  | Frequency: Bi-Annual  |
| <b>DESCRIPTION:</b><br>A comprehensive and repeatable customer satisfaction survey is an objective way to measure customer satisfaction for GUC's ratepayers and stakeholders. Favorable scores are counted as those at a score of 3 out of 5 or better. |  |   |
| <b>NUMERATOR:</b>  | Total number of Favorable Scores                               |   |
| <b>DENOMINATOR:</b>  | Total number of Surveys Completed                              |   |
| <b>TARGET:</b>   | 85% or greater   | <b>DATA SOURCE(S):</b> Surveys                                  |



## GUC PERFORMANCE MEASURES

| Performance Management Scorecard  |  | Financial   |
|---|--|---|
| Corporate Objective 14  | Lowest Reasonable Rates                                  |   |
| Measure   | <b>Typical Bill Comparison – Residential Water</b>       |   |
| Tier  | 1  | Rationale: Used to measure the competitiveness of GUC's typical residential water bills against similar utilities |
| Accountability: Finance   |  | Frequency: Quarterly  |
| <b>DESCRIPTION:</b><br>The typical monthly water bill for residential users based on 6,000 gallons is compared against similar water utilities. This is monitored on a quarterly basis to determine if GUC residential water rates are competitive with other water utility providers. The target is to be at or below the median of the benchmarked utilities. |  |   |
| <b>NUMERATOR:</b>   | Typical monthly residential water bill for 6,000 gallons |   |
| <b>DENOMINATOR:</b>   | N/A  |   |
| <b>TARGET:</b>  | At or below the median                                   | <b>DATA SOURCE(S):</b> Utility benchmark data   |

## GUC PERFORMANCE MEASURES

| Performance Management Scorecard   |   | Internal Business Processes                   |
|--|---|---|
| Corporate Objective 10   | Ensure Efficiency, Safety and Reliability of Services |   |
| Measure  | <b>System Losses – Gas</b>                            |   |
| Tier   | 1   | Rationale: Measures the annual system losses. |
| Accountability: Gas  |   | Frequency: Annual                             |
| <b>DESCRIPTION:</b><br>System Losses – Gas measures the annual system losses which are reported monthly utilizing a Rolling 12 Month Average as performance measurement. |   |   |
| <b>NUMERATOR:</b>  | Total volume of gas bill                              |   |
| <b>DENOMINATOR:</b>  | Total volume of gas delivered                         |   |
| <b>TARGET:</b>   | 1.5 percent   | <b>DATA SOURCE(S):</b> Excel Spreadsheet      |

## GUC PERFORMANCE MEASURES

| Performance Management Scorecard   |   | Employee & Organizational Capacity  |
|--|---|---|
| Corporate Objective 2  | Improve Master Planning and Long-Term Needs Assessment  |   |
| Measure  | <b>Degree of Asset Depreciation</b>                     |   |
| Tier   | 1   | Rationale: Used to measure the relative age of GUC's utility infrastructure |
| Accountability: Finance  |   | Frequency: Annual   |
| <b>DESCRIPTION:</b><br>The Degree of Asset Depreciation is used to evaluate the remaining useful life of GUC's utility infrastructure. This measurement represents the amount of GUC's assets that have been expended. |   |   |
| <b>NUMERATOR:</b>  | Total accumulated depreciation of infrastructure assets |   |
| <b>DENOMINATOR:</b>  | Original book value of infrastructure assets            |   |
| <b>TARGET:</b>   | 50%   | <b>DATA SOURCE(S):</b> Empower financials                                   |

**COMPLIMENT  
RECORD**

**Date:** 06/19/2019

**Received By:** Karyn Wilson, Gas Customer Records Clerk

**Customer's Name:** Thomas Willingham

**Date:** 6/19/2019

**Remarks:** Mr. Willingham called to compliment Enrique Basabe Benitez for demonstrating outstanding customer service when performing a routine meter change today. He stated, "Enrique was amiable and very, very good! I have been in the customer service field for 50 years and I know good customer service when I see it."

**Employee's Name:** Enrique Basabe Benitez, Gas Serviceworker

**COMPLIMENT  
RECORD**

**Date:** June 10, 2019

**Received By:** GUC Website

**Customer's Name:** Marianne Harrison

**Remarks:** Ms. Harrison wanted to say thank you to the GUC workers who got her power back on. She said "between the time I called it in and it being fixed, was less than an hour. Very impressive!!! Thanks again."

**Employees:** Rob Sealey, Systems Dispatcher II  
Timmy Pollard, Troubleshooter Crew Leader  
Jeffery Rouse, Underground Lineworker Third Class

# HOW ARE WE DOING?

At Greenville Utilities we are dedicated to enhancing the quality of life for those we serve by providing safe, reliable utility services at the lowest reasonable cost, with exceptional customer service.

We need your help to serve you better. Simply complete this card and include it with your payment or give it to one of our receptionists. Thank you for participating!

**Please rate us on a scale of 1 to 7.** (1 being very poor; 7 being very good)

|  | 1                        | 2                        | 3                        | 4                        | 5                        | 6                        | 7                                   |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-------------------------------------|
| 1. Friendliness of employees               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Knowledge of service provided           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Speed of service                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Satisfaction with service provided      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Professional appearance                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Treating you with respect               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Overall reliability of utility services | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Overall value                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

We expect our employees to give superior customer service. Please use the space provided if you would like to recognize an employee(s).

Allisyn was a  
Knowledge and Kind  
person.

Additional Comments:

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Your Information (Optional)

Name:

Bernice Stephenson

The City of Greenville and the City  
Information Technology Department  
greatly appreciates your time and  
effort that you put into the recovery  
of our Technology environment.  
Without your dedication to serving  
on the NCLC/SLA Strike Team, our  
recovery efforts would have been  
delayed by weeks.

Thank you for giving of your time  
to help us in our distress with  
the ransomware attack.

If we ever can help you in  
anyways, please let me know.

Thanks,

Rey Wilder

CIO/IT Director

## **COMPLIMENT RECORD**

**Date:** June 10, 2019

**Received By:** GUC's LinkedIn

**Customer's Name:** Billy Parker, Parker's Barbecue of Greenville

**Remarks:** Mr. Parker wrote "A big THANK YOU to Greenville Utilities for your help this morning! A car clipped a transformer pole that supplied our Memorial Drive store with electricity. These guys replaced the pole and got us going in about 2-3 hours! Watching these guys was the epitome of teamwork and discipline! When storms or emergencies happen, these guys are the heroes! Greenville households and businesses are able to operate because of them! If you see a Greenville Utilities employee, take time to thank them for what they do for our city!"

**Employees:** Jason Gaskins, Troubleshooter Crew Leader  
Mike McGowan, Underground Maintenance Crew Leader  
Shawn Adams, Overhead Construction Line Crew Leader  
Matt Board, Overhead Lineworker Third Class  
Travis Ransom, Underground Lineworker Second Class  
Caleb Brickhouse, Overhead Lineworker Third Class  
Gavin Smith, Overhead Lineworker First Class  
Richard Gould, Overhead Lineworker First Class  
Tracy Elks, Overhead Lineworker First Class  
Steven Briley, Overhead Lineworker Second Class  
Remington Gaskins, Underground Lineworker Third Class  
Billy Owens, Overhead Lineworker First Class  
Nick Gibson, Overhead Lineworker First Class  
Brian Murphy, Electric Engineering Coordinator



GENERAL ASSEMBLY OF NORTH CAROLINA  
SESSION 1991

CHAPTER 861  
SENATE BILL 1069

AN ACT TO AMEND AND RESTATE THE CHARTER OF THE GREENVILLE  
UTILITIES COMMISSION OF THE CITY OF GREENVILLE.

The General Assembly of North Carolina enacts:

Section 1. For the proper management of the public utilities of the City of Greenville, both within the corporate limits of the City and outside the said corporate limits, a commission to be designated and known as the "Greenville Utilities Commission", is hereby created and established.

Sec. 2. The Greenville Utilities Commission shall consist of eight members, six of whom shall be bona fide residents of the City of whom one shall at all times be the City Manager of Greenville, and two of whom shall be bona fide residents of Pitt County but residing outside the city limits of Greenville, and all of whom shall be customers of the Greenville Utilities Commission. Each Greenville Utilities Commissioner shall hold office for an initial term of three years and, except as set forth herein, will be automatically reappointed to a single additional term of three years, with each term of three years expiring June 30 at the end of the designated term or until reappointed or replaced by the City Council. The first appointees shall hold their offices as follows: the Greenville City Council shall appoint an individual to serve until June 30, 1995; John W. Hughes, Sr. is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1995, and shall not be eligible for a second term; Bernard E. Kane is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1995; R. Richard Miller is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1994, and shall not be eligible for a second term; and the Greenville City Council shall appoint an individual to serve until June 30, 1993; all of whom are bona fide residents of the City. William G. Blount is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1993, and shall not be eligible for a second term; and the Pitt County Board of Commissioners shall nominate an individual under the procedure established in Section 3 of this act, to be appointed by the Greenville City Council to serve until June 30, 1994; both of whom are Greenville Utilities Commission customers and bona fide residents of Pitt County residing outside the Greenville city limits.

Sec. 3. The Greenville Utilities Commissioners otherwise than as herein provided shall be appointed by the City Council at their regularly monthly meeting in June of each year. It is the intention of this charter that the City Council shall appoint Greenville Utilities Commission members who have utilities expertise. Representation should include some members with financial, engineering, environmental, technical, or

development backgrounds. The two members of the Greenville Utilities Commission residing outside the city limits shall be nominated by the Pitt County Board of Commissioners and appointed by the City Council. The City Council has the right to reject any nominee(s) from the Pitt County Board of Commissioners and to request additional nominees. If the Pitt County Board of Commissioners fails to recommend a nominee to the City Council within 60 days of the original date requested by the City Council, then the City Council may appoint any individual meeting the residency requirement. No person shall be eligible for appointment to the Greenville Utilities Commission who is an officer or employee of the City or Pitt County except that the City Manager of the City of Greenville shall at all times be a full member of the Greenville Utilities Commission. In the event a Greenville Utilities Commissioner resigns, dies, or otherwise becomes incapable of performing his or her duties, the City Council shall appoint, according to the same process described herein for regular appointments, a Greenville Utilities Commissioner to fill the unexpired term at any regular or special meeting of the City Council. Any Greenville Utilities Commissioner filling an unexpired term shall be deemed to have filled said term for the full three-year term. Except as otherwise permitted herein, no Greenville Utilities Commissioner shall serve more than two three-year terms. Greenville Utilities Commissioners filling the first three-year term will automatically fill a second three-year term unless the City Council initiates the replacement process.

Sec. 4. The Greenville Utilities Commissioners shall organize by electing one of their members Chair, whose term of office as Chair shall be for one year unless the Chair's term on the Greenville Utilities Commission shall expire earlier, in which event his or her term as Chair shall expire with the Chair's term on the Greenville Utilities Commission. The Chair shall not be entitled to vote on any proposition before the Greenville Utilities Commission except in case of a tie vote and only for the purpose of breaking the tie. The members of the Greenville Utilities Commission are authorized to fix their own salaries provided, however, that said salaries shall not exceed one hundred fifty dollars (\$150.00) per month for the members and two hundred fifty dollars (\$250.00) per month for the Chair provided, however, the City Council may, at its own discretion, increase these caps from time to time as is appropriate to reflect inflation, and provided, however, the City Manager shall receive no pay as a member of the Greenville Utilities Commission other than his or her salary as City Manager. The Greenville Utilities Commission shall meet at least once each month at a designated time and place unless the Chair designates some other meeting time and so notifies the other members of the Greenville Utilities Commission. The Greenville Utilities Commission and the Greenville City Council shall meet at least once each year to discuss mutual interests of the City of Greenville and the Greenville Utilities Commission. Minutes shall be kept for all regular meetings of the Greenville Utilities Commission.

Sec. 5. The Greenville Utilities Commission shall have entire supervision and control of the management, operation, maintenance, improvement, and extension of the public utilities of the City, which public utilities shall include electric, natural gas, water, and sewer services, and shall fix uniform rates for all services rendered;

provided, however, that any person affected by said rates may appeal from the decision of the Greenville Utilities Commission as to rates to the City Council. With approval by the City Council, the Greenville Utilities Commission may undertake any additional public enterprise service which may lawfully be operated by a municipality.

Sec. 6. The Greenville Utilities Commission shall employ a competent and qualified General Manager whose duties shall be to supervise and manage the said public utilities, subject to the approval of the Greenville Utilities Commission. The General Manager, under the direction of and subject to the approval of the Greenville Utilities Commission, shall cause the said utilities to be orderly and properly conducted; the General Manager shall provide for the operation, maintenance, and improvement of utilities; the General Manager shall provide for the extension of all utilities, except sewer extensions made beyond the area regulated by the City of Greenville are subject to the approval of the City Council, and shall furnish, on application, proper connections and service to all citizens and inhabitants who make proper application for the same, and shall in all respects provide adequate service for the said utilities to the customers thereof; the General Manager shall attend to all complaints as to defective service and shall cause the same to be remedied, and otherwise manage and control said utilities for the best interests of the City of Greenville and the customers receiving service, and shall provide for the prompt collection of all rentals and charges for service to customers and shall promptly and faithfully cause said rentals and charges to be collected and received, all under such rules and regulations as the Greenville Utilities Commission shall, from time to time, adopt and in accordance with the ordinances of the City of Greenville in such case made and provided.

Sec. 7. All monies accruing from the charges or rentals of said utilities shall be deposited into the appropriate enterprise fund of the Greenville Utilities Commission and the Greenville Utilities Commission's Director of Finance shall keep an account of the same. The Greenville Utilities Commission shall at the end of each month make a report to the City Council of its receipts and disbursements; the Greenville Utilities Commission shall pay out of its receipts the cost and expense incurred in managing, operating, improving, maintaining, extending, and planning for future improvements and expansions of said utilities; provided, however, that should the funds arising from the charges and rentals of said utilities be insufficient at any time to pay the necessary expenses for managing, operating, improving, and extending said utilities, then and in that event only, the City Council of the City of Greenville shall provide and pay into the appropriate enterprise fund of the Greenville Utilities Commission a sum sufficient, when added to the funds that have accrued from the rents and charges, to pay the costs and expenses of managing, operating, improving, maintaining, extending, and planning for future improvements and expansions of said utilities; the Greenville Utilities Commission shall pay the principal on all such funds provided by the City Council with interest thereon; provided, further, that the Greenville Utilities Commission shall annually transfer to the City, unless reduced by the City Council, an amount equal to six percent (6%) of the difference between the electric and natural gas system's net fixed assets and total bonded indebtedness plus annually transfer an amount equal to fifty percent (50%) of the Greenville Utilities Commission's retail cost of service for the City

of Greenville's public lighting. Public lighting is defined herein to mean City of Greenville street lights and City of Greenville Parks and Recreation Department recreational outdoor lighting. The preparation of a joint financial audit of the City of Greenville and the Greenville Utilities Commission operations by a single auditing firm is intended under the provisions of this charter and existing North Carolina statutes.

Sec. 8. In compliance with the time requirements of Chapter 159 of the General Statutes, the Greenville Utilities Commission shall prepare and submit to the City Council, for approval, a budget for the coming year showing its estimated revenue, expenses, capital expenditures, debt service, and turnover to the City of Greenville. In addition, the budget ordinance must identify construction projects of the Greenville Utilities Commission which include individual contracts in excess of one-half of one percent ( $\frac{1}{2}\%$ ) of the Greenville Utilities Commission's annual budget. City Council approval of the Greenville Utilities Commission's budget will constitute approval of projects so identified and the contracts contained therein. Contracts in excess of one-half of one percent ( $\frac{1}{2}\%$ ) of the Greenville Utilities Commission's annual budget not so identified and approved in the budget ordinance will require separate City Council approval.

Sec. 9. The Greenville Utilities Commission shall approve the employment and remuneration of all officers, agents, independent contractors, and employees necessary and requisite to manage, operate, maintain, improve, and extend the service of said utilities. It is, however, the intention of this Charter that the Greenville Utilities Commission and the City of Greenville will implement and maintain mutual pay plans, personnel policies, and benefits for their respective employees. The Greenville Utilities Commission may require bond in such sum as it may deem necessary, which shall be approved by the City Council, of all officers, agents, and employees having authority to receive money for the Greenville Utilities Commission. The Greenville Utilities Commission shall have the authority to name and designate a person in its employ as secretary of the Greenville Utilities Commission.

Sec. 10. The Greenville Utilities Commission shall have authority at all times to discharge and remove any officer, agent, independent contractor, or employee of the Greenville Utilities Commission.

Sec. 11. All laws and clauses of laws in conflict with this act are hereby repealed, expressly including Chapter 146 of the Public-Local Laws of 1941, entitled "AN ACT TO PROVIDE A PERMANENT UTILITIES COMMISSION FOR THE CITY OF GREENVILLE, IN PITT COUNTY, AND TO REPEAL CHAPTER TWO HUNDRED AND ELEVEN OF THE PRIVATE LAWS OF ONE THOUSAND NINE HUNDRED AND FIVE, AND AMENDMENTS THERETO, RELATING TO THE WATER AND LIGHT COMMISSION OF THE CITY OF GREENVILLE.", except that this act does not revive any act repealed by that act.

The purpose of this act is to revise the charter of the Greenville Utilities Commission and to consolidate herein certain acts concerning the Greenville Utilities Commission. It is intended to continue without interruption those provisions of prior acts which are consolidated into this act so that all rights and liabilities that have accrued are preserved and may be enforced. This act shall not be deemed to repeal,

modify, or in any manner affect any act validating, confirming, approving, or legalizing official proceedings, actions, contracts, or obligations of any kind.

No provision of this act is intended nor shall be construed to affect in any way any rights or interest, whether public or private:

- (1) Now vested or accrued in whole or in part, the validity of which might be sustained or preserved by reference to law to any provisions of law repealed by this act.
- (2) Derived from or which might be sustained or preserved in reliance upon action heretofore taken pursuant to or within the scope of any provisions of law repealed by this act.

All existing ordinances of the City of Greenville and all existing rules and regulations of the Greenville Utilities Commission not inconsistent with provisions of this act shall continue in full force and effect until repealed, modified, or amended.

No action or proceeding of any nature, whether civil or criminal, judicial or administrative, or otherwise pending at the effective date of this act by or against the City of Greenville or the Greenville Utilities Commission shall be abated or otherwise affected by the adoption of this act. If any provisions of this act or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this act which can be given effect without the invalid provision or application, and to this end the provisions of this act are declared to be severable.

Sec. 12. This act is effective upon ratification.

In the General Assembly read three times and ratified this the 7th day of July, 1992.

James C. Gardner  
President of the Senate

Daniel Blue, Jr.  
Speaker of the House of Representatives

## BYLAWS OF THE GREENVILLE UTILITIES COMMISSION

These Bylaws are adopted by the Greenville Utilities Commission to implement its Charter and to establish basic rules of organization, process and procedure and to provide for the efficient and effective conduct of public business for the benefit of the ratepayers.

To The Extent The Terms & Conditions Of These Bylaws Conflict With the Terms & Conditions of The Charter, The Charter Shall Govern.

- I. Name: The name of the Commission shall be: The Greenville Utilities Commission.
- II. Individual Responsibility: Commission members have responsibility over utilities' affairs when acting as a body appropriately called to session. To request additional information concerning the functions of the Greenville Utilities Commission, Board members should contact the General Manager/CEO.
- III. Board Membership
  - A. Number of Members: The Greenville Utilities Commission shall consist of eight (8) members, all appointed by the Greenville City Council. Two of these appointees are nominated by Pitt County Board of Commissioners.
  - B. Commission Seats: Of the eight (8) members, six (6) members shall be bona fide residents of the City of whom one shall be the City Manager of Greenville, and two of whom shall be bona fide residents of Pitt County but residing outside the city limits of Greenville, who shall be customers of the Greenville Utilities Commission.
  - C. Vacancies on the Commission: In the event a Greenville Utilities Commissioner resigns, dies, or otherwise becomes incapable of performing his or her duties, at any regular or special meeting of the City Council, the City Council shall appoint, according to the same process described herein for regular appointments, a Greenville Utilities Commissioner to fill the unexpired term.
  - D. New members to the Board are required to participate in orientation and training sessions as scheduled by the General Manager/CEO. Orientation shall include such activities as:
    - 1. Workshops for new Board members conducted by the American Public Power Association.
    - 2. Discussions and visits with the General Manager/CEO, General Counsel, and other members of the staff.

3. Provision of printed and audiovisual materials on Greenville Utilities Commission and copies of administrative policies and procedures.

#### IV. Organization

- A. The Greenville Utilities Commission each year shall elect its officers on the first regularly scheduled meeting of the Commission on or after July 1 at which a quorum is present. Meetings are scheduled for the third Thursday in each month at 12:00 noon.
- B. The officers of the Commission shall be a Chair, a Chair-Elect and a Secretary, elected in that order for a term of one (1) year. The General Manager/CEO shall preside while a new Chair is being elected.
- C. Vacancies in the office of Chair, Chair-Elect or Secretary occurring during the year shall be filled by the Commission at its discretion.

#### V. Powers and Duties of the Board

The Powers and Duties of the Board shall include but not be limited to the following:

- A. The Greenville Utilities Commission shall have entire supervision and control of the management, operation, maintenance, improvement, and extension of the public utilities of the City, which public utilities shall include electric, natural gas, water, and sewer services, and shall fix uniform rates for all services rendered; provided, however, that any person affected by said rates may appeal from the decision of the Greenville Utilities Commission as to rates to the City Council. With approval by the City Council, the Greenville Utilities Commission may undertake any additional public enterprise service which may lawfully be operated by a municipality (Reference Charter Section 5).
- B. The Board shall discharge its duties and responsibilities as required by its Charter or otherwise imposed by law.
- C. The Board shall employ a General Manager/CEO whose duties shall be to supervise and manage the operations of the Greenville Utilities Commission, subject to the approval of the Board of Commissioners of the Greenville Utilities Commission, as provided in Section 6 of the Charter.
- D. The Board shall annually evaluate the performance of the General Manager/CEO as its Chief Executive Officer (CEO).
- E. Upon the recommendation of the General Manager/CEO, the board shall employ, an attorney to give counsel on matters of legal concern to the Greenville Utilities Commission. The attorney shall represent the Commission on most matters, except that the Commission may hire other expertise as warranted on a case by case basis. The General Manager/CEO shall annually review the performance and services of the General Counsel.

- F. The Board shall annually review its performance. An annual review may consist of a written review and/or survey by Board members and/or a review with or by the General Manager/CEO.

VI. Duties of Officers

- A. The Chair shall preside at Board meetings. The Chair, in consultation with the Secretary and General Manager/CEO, shall review the draft agenda of regular and special meetings of the Board.
- B. The Chair shall appoint committees and designate the chairs unless otherwise directed by majority vote of the Board in session.
- C. The Chair, subject to the approval of the Commission, shall have the authority to execute any official document for and on behalf of the Commission.
- D. The Chair shall not be entitled to vote on any proposition before the Greenville Utilities Commission except in case of a tie vote and only for the purpose of breaking the tie.
- E. The Chair shall be the official spokesperson for the Board and will make, either in person or through the General Manager/CEO, every effort to communicate the Board's decision to the community through the media and any other means available.
- F. In the absence of the Chair, it shall be the duty of the Chair-Elect to preside at meetings of the Board and assume authority of the Chair.
- G. The Secretary shall record minutes of meetings and hearings and distribute minutes in advance for review and approval.
- H. It shall be the responsibility of the Secretary to maintain official minutes and records of Board proceedings and actions. Minutes may be examined by any interested citizen under the supervision of the Secretary or the Secretary's designee. Consistent with the purpose of Closed Sessions, minutes of these meetings shall be separately maintained by the Secretary. Minutes of Closed Sessions may not be examined by interested citizens except as provided by law.
- I. The Secretary shall be responsible for the proper maintenance of official documents including but not limited to Board bylaws, Board policies, and Board decisions.
- J. The Secretary shall discharge any other duties or responsibilities required by law or otherwise imposed upon the Secretary of the Board.
- K. In the absence of the Secretary, it shall be the duty of the Chair-Elect to assume duties of the Secretary.



VII. Committees & Appointments

- A. An Executive Committee composed of the Board Chair, Chair-Elect, Past-Chair (when continuing to serve on the Board) and Secretary will work with the Greenville Utilities Commission staff on policy issues, represent Greenville Utilities Commission in joint discussions on potential growth and regionalization and provide for continuity of knowledge for the chair position.
- B. On an annual basis, the Chair shall appoint two members to a Joint Pay & Benefits Committee to meet jointly with a City Council Joint Pay & Benefits Committee to make recommendations for employee benefits and compensation issues for the upcoming fiscal year. These two members should include at least one member (if available) that served the previous year.
- C. On an annual basis, the Chair shall appoint 3–4 members to serve in conjunction with the Board Chair, on a Finance/Audit Committee to provide “policymaker” input to staff and auditors on the enhancement or implementation of financial procedures or issues. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- D. On an annual basis, the Chair shall appoint 3–4 members to serve in conjunction with the Board Chair on an Economic Development, Marketing and Public Relations Committee to provide policymaker input to staff and consultants in the development of criteria, guidelines, and strategies for the economic development of Pitt County and report to the Board of Commissioners as appropriate. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- E. On an annual basis, the Chair shall appoint 3-4 members to serve in conjunction with the Board Chair on a Legal and Legislative Committee to provide policymaker input to staff on legal and legislative matters that may impact the operations and business of the Commission and report to the Board of Commissioners as appropriate. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- F. Ad Hoc Committees of the Board shall be appointed annually by the Chair, as needed, and shall function until such time as their purpose has been accomplished. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- G. The Board shall appoint an Executive Secretary and Assistant Executive Secretary from the staff. These positions are normally held by the Executive Assistant to the General Manager/CEO and Director of Financial Services and Accounting, respectively.

VIII. Methods of Operation

- A. Board Meetings: The Board shall regularly meet on the third Thursday of each month to consider its business. Notice of the meeting and its agenda shall be made available to the media as provided by law. Other meetings, including special sessions, emergency sessions or workshop sessions may be held as needed and must follow notification provisions as described by law.

- B. Agendas: Before actions by the Board are requested or recommended, the Board should be provided with documentation to assist members in reaching decisions consistent with established goals and policies. To request additional information, Board members shall contact the General Manager/CEO. The Agenda for regular monthly meetings shall be as follows:
1. Call to order and ascertain the presence of a quorum
  2. Approval of the minutes for the previous month's meetings
  3. Any additions or deletions and acceptance of the (revised) agenda
  4. Presentations of awards and recognition of outstanding achievement
  5. Acceptance of the financial statement for the previous month
  6. Award of Bids
  7. Other items requiring action by the Board
  8. Informational items
  9. General Manager/CEO's report – This portion of the meeting is set aside for the General Manager/CEO's reports on any item of information which he wishes to present to the Board.
  10. Board Chair remarks
  11. Board members' remarks
  12. Closed Session, if required
  13. Notice of next regular or special meeting
  14. Adjournment
- C. Quorum: The Greenville Utilities Commission may only conduct business in a regular, emergency or special meeting attended by a quorum of the Board. A quorum shall consist of five (5) Board members, who are either physically present or able to participate by telephone or video-conference or other electronic means.
- D. Conduct of Meetings: Meetings shall be conducted in accordance with the Board's Bylaws and otherwise by the most recent edition of Robert's Rules of Order.
- E. Voting: The Chair of the Board shall determine the vote of any motion by asking each member to respond by voice vote or if necessary, a show of hands may be required.

1. Each member of the Board, except the Chair, shall have one vote on any recommendation, motion, proposal, or any other action item coming before the Board.
  2. Each member, other than the Chair, must vote unless excused by the remaining members. A member who wishes to be excused from voting shall so inform the Chair who shall take a deciding vote of the remaining members present. No member shall be excused from voting except on matters involving his/her own financial interest or official conduct. In other cases, a failure to vote by a member who is physically present or has withdrawn without being excused by a majority vote of the remaining members present, shall be recorded as an affirmative vote.
- F. Closed Sessions: Closed Sessions may be called upon a motion made and adopted at an open session for any of those permitted purposes described in Section 143-318 of the General Statutes of N.C., commonly known as the "Open Meetings Law", as amended from time to time. The motion shall state the purpose of the Closed Session and must be approved by the vote of a majority of those members present.
- G. Board Members' Compensation and Reimbursement: Members of the Greenville Utilities Commission shall receive compensation for performance of official utility business at the rate of \$200 per month. The Chair shall receive \$350.00 per month. The City Council may, at its own discretion, increase these caps from time to time as is appropriate to reflect inflation. The City Manager shall receive no compensation as a member of the Greenville Utilities Commission.
- H. Public Hearings: The Greenville Utilities Commission believes that from time to time additional public opinion is necessary. This opinion is generally sought through the use of a public hearing. When such hearings are scheduled, the Greenville Utilities Commission will ensure that the date, time, and location are properly advertised well in advance of the hearing date. The Commission will receive comments and information at public hearings but not take any formal action during the public hearing. The Commission will take under advisement comments offered at the public hearing and normally consider these comments for future action.
- I. Public Expression: Upon motion of any Commissioner, and approval by a majority of the Board, any ratepayer may be allowed to address the Board within the time restrictions (and upon such other conditions) as may be set by the Chair.
- IX. Change in Bylaws: These Bylaws may be amended from time to time. The procedure for amendment is by giving notice of the proposed amendments at a regularly scheduled Board meeting. The amendments will be considered at the next regularly scheduled Board meeting and must be approved by the vote of a majority of the members.

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Adopted May 14, 1996  
Revised June 11, 1996  
Revised November 18, 1997

Revised June 9, 1998  
Revised October 11, 1999  
Revised July 18, 2000  
Revised October 16, 2007  
Revised November 18, 2008  
Revised September 15, 2011  
Revised August 21, 2014  
Revised March 19, 2015  
Revised November 16, 2017

## Motion To Go Into Closed Session

I move that we go into closed session to:

[Specify one of more of the following permitted reasons for closed sessions]

- ☐ prevent the disclosure of privileged information
  - ☐ under \_\_\_\_\_ of the North Carolina General Statutes or regulations.
  - ☐ under \_\_\_\_\_ of the regulations or laws of United States.

[N.C.G.S. § 143-318.11(a)(1)]
- ☐ prevent the premature disclosure of an honorary award or scholarship.  
[N.C.G.S. § 143-318.11(a)(2)]
- ☐ consult with our attorney
  - ☐ to protect the attorney-client privilege.
  - ☐ to consider and give instructions concerning a potential or actual claim, administrative procedure, or judicial action.
  - ☐ to consider and give instructions concerning a judicial action titled \_\_\_\_\_  
v. \_\_\_\_\_.

[N.C.G.S. § 143-318.11(a)(3)]
- ☐ discuss matters relating to the location or expansion of business in the area served by this body.  
[N.C.G.S. § 143-318.11(a)(4)]
- ☐ establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property.  
[N.C.G.S. § 143-318.11(a)(5)]
- ☐ establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of an employment contract.  
[N.C.G.S. § 143-318.11(a)(5)]
- ☐ consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.  
[N.C.G.S. § 143-318.11(a)(6)]
- ☐ hear or investigate a complaint, charge, or grievance by or against a public officer or employee.  
[N.C.G.S. § 143-318.11(a)(6)]
- ☐ plan, conduct, or hear reports concerning investigations of alleged criminal conduct.  
[N.C.G.S. § 143-318.11(a)(7)]

MEMORANDUM

To: Members of the Board of Commissioners

From: \_\_\_\_\_, Commissioner/Board Member

Concerning: Statement of Reasons for Abstention from Board Action pursuant to N.C. Gen. Stat. § 138A-36(b)

Date: \_\_\_\_\_

Matter before the Board: \_\_\_\_\_

*Briefly summarize reasons for abstention below:*

\_\_\_\_\_  
(Signature of Board Member)