



# AGENDA

Regular Meeting – August 15, 2019  
Board Room – 12:00 noon

**Call to Order - Ascertain Quorum**  
*[Chair Joel Butler]*

12:00

**Acceptance of the Agenda**  
*[Chair Joel Butler]*

**Safety Brief**  
*[Tony Cannon : Kevin Keyzer]*

**Recognition of American Public Gas Association Safety Management Excellence Award**  
*[Anthony Miller : Carl Smith]*

**Recognition of American Gas Association Safety Achievement Award**  
*[Anthony Miller : Carl Smith]*

1. Approval of Minutes  
*[Chair Joel Butler]*

Regular Meeting: July 18, 2019

2. Review of Monthly Financial Statement – July 31, 2019 Preliminary  
*[Jeff McCauley]*

3. Recommended Adoption of Sewer Capital Project Budget – Wastewater Treatment Plant Replacement of Clarifier No. 1  
*[Randy Emory : David Springer]*

4. Recommended Award of Labor Bid for Replacement of 115 kV Transmission Structures for Greenville 115 kV Transmission Circuit 18 Flood Mitigation (ECP-10171)  
*[Roger Jones : Ken Wade]*

## Information Items

5. Capital Project Updates  
*[Chris Padgett]*

6. General Manager's Report  
*[Tony Cannon]*

7. Board Chair's Remarks/Report  
*[Chair]*

8. Board Members' Remarks  
*[Board]*

**Notice of Upcoming Meetings/Functions:**

*[Chair]*

GUC Regular Meeting, Thursday, September 19, 2019, 12:00 noon, Board Room  
Joint GUC/COG Meeting, Monday, September 23, 2019, 6:00 p.m., City Council  
Chambers

**Adjournment**

*[Chair Joel Butler]*

1:00



# Agenda Item # 1

Meeting Date: August 15, 2019

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<b>Item:</b>	<b>Approval of Minutes</b>
<b>Contact:</b>	Amy Wade
<b>Explanation:</b>	Regular Minutes: July 18, 2019
<b>Strategic Plan Elements:</b>	<p>Strategic Themes:</p> <ul style="list-style-type: none"><li>• Exceptional Customer Service</li><li>• Shaping Our Future</li></ul> <p>Objectives:</p> <ul style="list-style-type: none"><li>• Exceeding customer expectations</li><li>• Embracing change to ensure organizational alignment and efficiency</li></ul> <p>Core Values:</p> <ul style="list-style-type: none"><li>• Exceed customers' expectations</li><li>• Support the community</li><li>• Deliver reliable services</li></ul>
<b>Previous Board Actions:</b>	N/A
<b>Fiscal Note:</b>	N/A
<b>Recommended Action(s):</b>	Approval of minutes as presented or amended

GREENVILLE UTILITIES COMMISSION

GREENVILLE, NORTH CAROLINA

Thursday, July 18, 2019

The Board of Commissioners of the Greenville Utilities Commission met in the Greenville Utilities Board Room in regular session at 12:00 noon with the following members, and others present, and Chair Blount presiding.

Commission Board Members Present:

Joel Butler, Chair-Elect  
Parker Overton  
Minnie J. Anderson  
Ann E. Wall

Tommy Stoughton  
Kelly L. Darden, Jr.  
Peter Geiger  
Lindsey Griffin

Commission Staff Present:

Tony Cannon, General Manager/CEO  
Chris Padgett  
Phil Dixon  
Jeff McCauley  
Keith Jones  
George Reel  
Randy Emory  
Anthony Miller  
Richie Shreves  
Steve Hawley  
Sandy Barnes  
David Springer  
John Worrell  
Scott Mullis  
Amy Wade

Tony Godwin  
Kevin Keyzer  
Jonathan Britt  
Julius Patrick  
Lou Norris  
Dail Booth  
Chad Flannagan  
Jason Manning

Others Present:

Will Litchfield, City Council Liaison; Rick Smiley, City Council; Ginger Livingston, The Daily Reflector; and Ashley Gaskins, Chris Kelly, Dennis Nwandu and Je'Mirr Douglas, City Manager's Office Interns.

Chair-Elect Butler called the meeting to order and Mr. Overton ascertained that a quorum was present.

ACCEPTANCE OF THE AGENDA

A motion was made by Ms. Wall, seconded by Mr. Overton, to accept the agenda as presented. The motion carried unanimously.

SAFETY BRIEF

Tony Cannon, General Manager/CEO, called upon Kevin Keyzer, Risk and Facilities Manager, to provide the safety brief. Mr. Keyzer explained the plan of action should there be an emergency at today's meeting and provided a safety tip.

Introduction of New Commissioners – Lindsey Griffin and Peter Geiger

Chair-Elect Butler introduced and welcomed GUC's two new Commissioners. Mr. Lindsey Griffin and Mr. Peter Geiger. Mr. Griffin is retired from L. R. Griffin and Associates, LLC and continuing to provide consulting services in the construction landscape business. Mr. Geiger is the Chief Financial Officer of RFPi.

Recognition of the Area Wide Optimization Award – Water Treatment Plant

Mr. Randy Emory, Director of Water Resources, introduced Mr. Julius Patrick, Superintendent of the Water Treatment Plant (WTP). Mr. Patrick shared that GUC’s Water Treatment Plant staff were recently awarded for the fourth consecutive year the 2018 Area Wide Optimization Program (AWOP) Award by the North Carolina Department of Environmental Quality. He stated that GUC was among 57 water systems in North Carolina, the only surface facility in the Washington Region, and one of two facilities in the Coastal Plain region who received this award for meeting stringent turbidity removal goals. Mr. Patrick recognized the following employees: Dail Booth, Water Treatment Plant Operations Coordinator, and Chad Flannagan, Water Treatment Plant Lead Operator.

APPROVAL OF MINUTES (Agenda Item 1)

A motion was made by Mr. Overton, seconded by Mr. Darden, to approve the June 13, 2019 Regular Meeting minutes as presented. The motion carried unanimously.

REVIEW OF MONTHLY FINANCIAL STATEMENT – June 30, 2019 (preliminary) (Agenda Item 2)

**June 30, 2019 Financial Statement Preliminary:**

Key financial metrics for the combined funds for the period ending June 30, 2019 Preliminary:

Operating Cash:	\$80,524,027	Days of Cash on Hand:	138
Less Current Liabilities	<u>(\$21,482,698)</u>		
Fund Balance:	\$59,041,329		

Fund Balance Available for Appropriation: 22.5% Days of Cash on Hand After Liabilities: 101

Average Investment Yield: 2.28%

Fund Equity/Deficit Before Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	(\$262,278)	\$32,891	(\$163,575)	\$5,593,859	\$2,670,070	\$9,714,285
Water	(\$47,913)	\$355,269	\$325,050	\$2,866,595	\$3,184,724	\$2,693,125
Sewer	(\$473,441)	\$203,044	\$672,329	\$4,662,700	\$3,034,461	\$3,454,531
Gas	(\$549,788)	(\$550,392)	(\$128,551)	\$2,833,771	\$1,481,320	\$607,574
Combined	<b>(\$1,333,420)</b>	<b>\$40,812</b>	<b>\$705,253</b>	<b>\$15,956,925</b>	<b>\$10,370,575</b>	<b>\$16,469,515</b>

Fund Equity/Deficit After Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	(\$512,278)	\$117,891	(\$5,143,575)	\$2,293,859	\$670,070	\$884,285
Water	(\$547,913)	\$109,432	\$56,713	\$99,931	\$334,724	\$958,125
Sewer	(\$373,441)	\$69,707	(\$1,056,008)	\$1,529,368	\$534,461	\$980,446
Gas	(\$949,788)	(\$550,392)	(\$1,328,551)	(\$56,229)	\$281,320	(\$592,426)
Combined	<b>(\$2,383,420)</b>	<b>(\$253,362)</b>	<b>(\$7,471,421)</b>	<b>\$3,866,929</b>	<b>\$1,820,575</b>	<b>\$2,230,430</b>

Jeff McCauley, Chief Financial Officer, provided a presentation on the preliminary Financial Statement for June 30, 2019.

The weather impact for the month of June indicated that the cooling degree days were less than June 2018. The June rainfall was 5.44 inches which was more than last year. The portfolio earned 2.28 % for the month of June.

Overall year-to-date results through the end of June remain stable. The Electric Rate Stabilization Reserves are approximately \$23.9 million, and the Gas Rate Stabilization Reserves are \$0.88 million. The Operating Reserves are 138 Days Cash on Hand, and Renewals and

Replacements Reserves are approximately \$2.6 million. The Capital Project Funds Reserved for Existing and Future Capital Projects are approximately \$33.5 million.

A motion was made by Mr. Overton, seconded by Ms. Anderson, to accept the Preliminary Financial Statement for June 30, 2019. The motion carried unanimously.

ANNUAL REVIEW OF THE COMBINED ENTERPRISE SYSTEM AS REQUIRED BY SECTION 504 OF THE REVENUE BOND ORDER (Agenda Item 3)

Mr. Jeff McCauley stated that in Section 504 of the Revenue Bond Order, titled “Annual Review of Combined Enterprise System” requires that every 5 years a professional engineer, who is registered with the State (can be an employee) make a review of the Combined Enterprise System and submit to the Commission a report setting forth his or her findings as to whether the Combined Enterprise System has been maintained in good repair, working order and condition.

In addition, Section 501 requires this report to be sent to the Trustee (Bank of New York) and any bondholder who has indicated that they want such report (none at this time). If the report of the engineer indicates that the Commission has not maintained the Combined Enterprise System, it will be required of the Commission to promptly cause needed repairs with all expedition practicable. The Systems Review was performed by the following professional engineers: Electric Department, Roger G. Jones, P.E.; Water Resources Department, Randall D. Emory, P.E.; and Gas Department, F. Durward Tyson, Jr., P.E. All systems were found to be in good shape for ongoing projects.

A motion was made by Ms. Wall, seconded by Mr. Stoughton, to accept the annual review of combined enterprise system as required by Section 504 of the Revenue Bond Order. The motion carried unanimously.

ELECTION OF OFFICERS (Agenda Item 4)

Mr. Cannon announced that GUC’s Bylaws indicate that the election of officers is to be conducted on the first regular meeting after July 1 of each year. The officers of the Commission shall be the Chair, Chair-Elect and Secretary for a term of one year. Mr. Cannon presided and opened the floor for nominations.

Mr. Overton nominated Joel Butler as Chair. A motion was made by Mr. Overton, seconded by Ms. Anderson, to close the nominations and to elect Joel Butler as Chair. The motion carried unanimously.

Chair Butler opened the floor for nominations of a Chair-Elect. Mr. Stoughton nominated Parker Overton as Chair-Elect. A motion was made by Mr. Stoughton, seconded by Ms. Wall, to close the nominations and to elect Parker Overton as Chair-Elect. The motion carried unanimously.

Mr. Darden nominated Tommy Stoughton as Secretary. A motion was made by Mr. Darden, seconded by Mr. Overton, to close the nominations and to elect Tommy Stoughton as Secretary. The motion carried unanimously.

Mr. Cannon stated that it is also time to reappoint the Executive Secretary and Assistant Executive Secretary. A motion was made by Mr. Overton, seconded by Mr. Stoughton, to nominate for reappointment Amy Wade as Executive Secretary and Keith Jones as Assistant Executive Secretary. The motion carried unanimously.

Mr. Cannon reminded the Commissioners that he is serving as a Commissioner for the North Carolina Eastern Municipal Power Agency (NCEMPA) Board of Commissioners and stated that it is customary for the Chair to serve as the First Alternate Commissioner. Therefore, Mr. Cannon asked the Board to appoint Joel Butler as the First Alternate Commissioner to the NCEMPA Board of Commissioners. Upon motion by Mr. Overton, seconded by Mr. Darden, Chair Butler was appointed as First Alternate Commissioner to the NCEMPA Board of Commissioners. The motion carried unanimously.

## WASTEWATER TREATMENT PLANT STRUCTURAL COMPROMISE IN CLARIFIER NO. 1 (Agenda Item 5)

Mr. Randy Emory introduced David Springer, Assistant Director of Water Resources, to provide a project update. Mr. Springer stated that the Wastewater Treatment Plant (WWTP) recently lost the use of one of its clarifiers due to buckling of the clarifier concrete floor. This clarifier was constructed in 1984 and had been properly maintained since installation. Structurally compromised concrete associated with age buckled from buoyant forces on the bottom of the tank, rendering the tank unusable.

The WWTP has a total of 5 clarifiers that are critical components in the treatment of wastewater entering the plant. Clarifiers serve the purpose of removing solids and clarification of the waste stream during the treatment process. The loss of Clarifier No. 1 represents a reduction of approximately 20% of the wastewater treatment capacity of the WWTP. This loss of treatment capacity may not only affect the plant's ability to serve existing wastewater customers but could have an influence on accommodating growth and industrial recruitment as well.

The plant is currently rated at 17.5 Million Gallons per Day (MGD) which is based upon all tanks and structures being in good working order. North Carolina Department of Environment and Natural Resources (NCDENR) has advised GUC that the diminished capacity due to the loss of Clarifier No. 1 may result in NCDENR reducing the permitted treatment capacity of the WWTP. NCDENR has also advised that GUC should proceed to replace Clarifier No.1 as soon as possible and keep them informed of our progress. A decrease in rated capacity would negatively impact GUC's ability to accommodate growth and recruit new industry.

Staff plans to recommend establishment of a Sewer Capital Budget in the amount of \$6.0 million for the construction of two new clarifiers and associated piping at the WWTP at the August Board meeting.

## CAPITAL PROJECT UPDATES (Agenda Item 6)

Chris Padgett, Chief Administrative Officer, provided an update on the new Operations Center. He noted that the foundation for building 2 is complete while the other building pads are in process. Water service has been installed to the site and the installation of the stormwater piping has begun. Also, the large detention pond is almost complete. The project continues to remain on schedule and on budget.

Mr. Keyzer provided an update on the Main Office Renovation. He stated that the rooftop structural steel installation and the southside HVAC and Electrical rough-in are in process. The main entrance canopy and site wall footers are complete, and the new storm water drainage system has been installed.

## RESULTS OF CUSTOMER SATISFACTION SURVEY (Agenda Item 7)

Mr. Padgett stated that as a community-owned utility, one of GUC's core values is a commitment to customer service. He added that SDS Research, LLC (SDS) was contracted to conduct a study of customer satisfaction to ensure that GUC's level of service is currently meeting expectations and to create a benchmark for GUC's Key Performance Indicator. Mr. Scott Mullis, Assistant Director of Customer Relations, provided the results of the survey. Mr. Mullis stated that customer surveys have been conducted by SDS since 2012 and the results have consistently been positive.

In the spring of this year SDS completed 600 telephone surveys, with a representative sample completed with each utility service (electric, gas, water, sewer). The average survey took seven (7) minutes to conduct. The "How satisfied are you with Greenville Utilities?" survey question scored 86% which is higher than in the 2017 survey. Customer service, communication, reliability, and employee performance were ranked the highest.

UPDATE OF ANNUAL STATEMENT OF CONFLICT OF INTEREST POLICY,  
DISCLOSURE AND ETHICS BRIEFING (Agenda Item 8)

Mr. Phil Dixon, General Counsel, informed the Board that in 2009 the N.C. General Assembly passed legislation requiring various local governing bodies to adopt a resolution or policy containing a Code of Ethics to guide board members in the performance of their duties as members of the governing board. While GUC is not covered by the State Ethics Act, Mr. Dixon previously recommended that the GUC Board consider the adoption of an ethics policy.

In this regard, the League of Municipalities had developed a model code that Boards could use in developing their own Code of Ethics. Mr. Dixon, in collaboration with the City Attorney developed a Code of Ethics that was adopted by the Commission and by the City Council of the City of Greenville.

Mr. Dixon recommends that the Board members consider executing the “Conflict of Interest Policy and Disclosure Form” annually to ensure that any conflict of interest issues are avoided. The form outlines what to do if a Commissioner thinks he or she has a potential conflict of interest over a matter coming before the Board. Each Commissioner was provided a hard copy and shall return their completed Conflict of Interest Policy and Disclosure form to Mr. Dixon.

UPDATE ON ACTIVITIES BY GENERAL COUNSEL (Agenda Item 9)

Mr. Phil Dixon, General Counsel, provided update on legal activities performed in the Legal Office. The Legal Office has worked this past year on many easements, encroachments, claims, contracts, real estate matters, bankruptcies, and special use permits.

ANNUAL STATEMENT OF COMPLIANCE WITH INVESTMENT POLICY (Agenda Item 10)

Mr. Jeff McCauley announced that in accordance with Section XIII, Reporting Requirements of Greenville Utilities' Investment Policy, an annual written statement shall be submitted to the Board. Mr. McCauley provided the Board with a signed statement stating that the Commission was in full compliance with all provisions during fiscal year beginning July 1, 2018 and ending June 30, 2019.

GENERAL MANAGER’S REPORT (Agenda Item 11)

1. Informational Reading

Bids, Statistical Data Report, Sewer Spill Tracking Report, Load Management Report, and PGA Report were provided.

The following Bids and Ranking of Proposals awarded by the General Manager/CEO during the past month were reported for information:

**TABULATION OF BIDS RECEIVED**

ITEM I (25) 50 KVA PADMOUNT TRANSFORMERS 240/120,  
STK # 205140  
MAY 8, 2019 @ 3:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
Anixter, Inc. (GE)	8	\$1,624.00	\$3,244.30*	\$40,600.00
National Transformer Sales,	10	1,366.00	3,343.30	34,150.00
Anixter, Inc. (Cooper)	13	1,733.00	3,617.30	43,325.00
Wesco Distribution, Inc.	9	1,949.00	3,899.60	48,725.00

\* Indicates recommended award based on lowest total ownership cost.

ITEM II (10) 15 KVA CONVENTIONAL DISTRIBUTION TRANSFORMERS 120/240,  
 STK # 208320  
 MAY 8, 2019 @ 3:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
Anixter, Inc. (GE)	8	\$645.00	\$1,371.00*	\$6,450.00
Anixter, Inc. (Cooper)	12	728.00	1,362.50	7,280.00
National Transformer Sales,	10	600.00	1,404.60	6,000.00
Wesco Distribution, Inc.	10	700.00	1,461.70	7,000.00

\* Indicates recommended award based on 3% evaluation.

ITEM III (10) 75 KVA CONVENTIONAL DISTRIBUTION TRANSFORMERS 120/240,  
 STK # 204940  
 MAY 8, 2019 @ 3:00 PM

VENDOR	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
Wesco Distribution, Inc.	10	\$1,530.00	\$4,131.60*	\$15,300.00
Anixter, Inc. (GE)	8	1,560.00	4,051.20	15,600.00
Anixter, Inc. (Cooper)	12	1,737.00	4,098.90	17,370.00
National Transformer Sales, Inc.	10	1,559.00	4,254.80	15,590.00

\* Indicates recommended award based on 3% evaluation.

FIRE HYDRANTS AND VALVES  
 MAY 22, 2019 @ 3:00 PM

VENDORS	DELIVERY TIME	TOTAL
Consolidated Pipe & Supply	Stock – 7 Days	\$50,975.46
Fortiline Waterworks	2 – 4 Weeks	53,099.57
Waterworks, Inc.	2 – 3 Weeks	53,657.83
Core & Main, LP	Stock	59,916.89
Ferguson Waterworks	5 – 6 Weeks	62,547.38

\*Indicates recommended award based on the lowest responsible, responsive bid.

SODIUM HYDROXIDE – CAUSTIC 50%  
 MAY 28, 2019 @ 3:00 PM

VENDORS	DELIVERY TIME	\$ TOTAL
Brenntag Mid-South Inc.	1 – 2 Days	\$187,600.00
Univar Solutions	2 – 3 Days	193,600.00
Oltrin Solutions, LLC	3 – 4 Days	214,000.00

\*Indicates recommended award based on the lowest responsible, responsive bid.

ITEM I 30,000' of 2/0 UG TRIPLEX CABLE, CODE "SHAW", STK # 201250  
JUNE 12, 2019 @ 2:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	TOTAL
CME Wire & Cable	9	\$0.93612	\$28,084.00*
Shealy Electrical Wholesalers	10	0.96	28,800.00
Anixter, Inc.	10	0.976	29,280.00
Wesco Distribution, Inc.	7-9	1.028	30,840.00
Consolidated Electrical Distributors, Alt.	3	1.04737	31,421.10
Womack Electric Supply	3	1.053	31,590.00
Irby	10-12	1.09	32,700.00
Consolidated Electrical Distributors	12-14	1.13422	34,026.60
Mayer Electric	12-14	1.20	36,000.00

\* Indicates recommended award based on lowest responsible, responsive bid.

ITEM II 30,000' of 350 UG TRIPLEX CABLE, CODE "WESLEYAN", STK # 201330,  
JUNE 12, 2019 @ 2:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	TOTAL
CME Wire & Cable	4	\$1.96	\$58,800.00*
Shealy Electrical Wholesalers	10	2.03	60,900.00
Anixter, Inc.	10	2.065	61,950.00
Wesco Distribution, Inc.	7-9	2.159	64,770.00
Irby	10-12	2.18	65,400.00
Consolidated Electrical Distributors, Alt.	3	2.26484	67,945.21
Womack Electric Supply	3	2.38095	71,482.50
Mayer Electric	12-14	2.40	72,000.00
Consolidated Electrical Distributors	12-14	2.45361	73,608.30

\* Indicates recommended award based on the lowest responsible, responsive bid.

Load Management Report

The Duke Energy Progress (DEP) monthly peak occurred on June 24, 2019 for the hour ending at 6:00 p.m. GUC's load management system was in full operation during this period. As a result, the estimated avoided demand costs amount to \$1,561,236.

Semi-Annual Report on Disposal of Surplus Property

**Greenville Utilities Commission, NC**  
**Semi-Annual Report on Disposal of Surplus Property**  
**Date range: 01/01/2019 - 06/30/2019**

Greenville Utilities utilizes GovDeals, an internet-based government surplus sales auction to dispose of surplus property as well as Greenville Auto Auction in Greenville, NC which sells vehicles and heavy equipment.

In accordance with G.S. 160A-268 ( c ), the property disposed of between January 1, 2019 and June 30, 2019 is listed below. No action is required by the Board.

Description	Sold Amount
2000 Chevrolet Astro Van	\$1,855.00
2000 Ford Ranger	\$3,250.00
2008 Ford Ranger	\$5,440.00
2008 Ford F-150	\$3,330.00
2005 Ford Ranger	\$4,245.00
2008 Ford Ranger	\$4,445.00

2009 Chevrolet Colorado	\$4,145.00
2008 International 4300 Bucket Truck	\$13,100.00
2000 Ford Ranger	\$3,150.00
Cash Boxes, Drawers, and Money Transport Bags	\$25.00
John Deere Folding Plow	\$1,285.00
Woods Front End Loader	\$1,000.00
Misc Personal Protective Equipment/Streamlight Flashlights	\$120.00
Toshiba VHS/DVD TV Combo/Epson LCD Projector	\$40.00
Balometer/Electric Power Demand Analyzer/Plantronics Lot	\$603.00
(3) Office Desks and Round Table	\$25.00
Assorted Chairs, file cabinet, lamp	\$25.00
High Voltage Canvas Glove Bags	\$25.00
Lot of Misc Laptops, Computers, Monitors	\$3,170.00
1991 Elks Utility Trailer	\$225.00
2005 Hudson 5 Ton Trailer	\$1,124.14
1989 Rhino Grader Blade	\$1,105.00
1989 Bush Hog Mower/Cutter	\$850.00
1996 Long Pipe Trailer	\$655.00
1994 Sherman-Reilly Puller-Tensioner	\$5,010.00
Sherman-Reilly Puller-Tensioner and TSE International Bull Wheel Tensioner	\$15,000.00
Lot of (11) iPhones	\$1,100.00
<b><u>Total</u></b>	<b><u>\$74,347.14</u></b>

Revenue generated by the sale of surplus property is listed below:

<b>Calendar Year</b>	<b>Revenue Received</b>
Year 2008	\$85,972.26
Year 2009	\$90,001.15
Year 2010	\$83,292.38
Year 2011	\$106,297.20
Year 2012	\$113,381.46
Year 2013	\$80,010.99
Year 2014	\$10,366.05
Year 2015	\$158,613.46
Year 2016	\$34,641.35
Year 2017	\$134,668.95
Year 2018	\$85,698.85
Year 2019	\$74,347.14
<b><u>TOTAL</u></b>	<b><u>\$1,057,291.24</u></b>

Employee Computer Purchase Program Participant Report

Mr. Cannon stated that there are currently 11 outstanding computer loans for FY 2018-2019 with a balance of \$5,192.53.

2. Key Performance Indicators (KPIs)

The following KPIs highlighted for this month were provided in the dashboard format along with the corresponding scorecard:

- Customer Satisfaction
- Typical Monthly Bill Comparisons – Water
- System Losses – Gas
- Degree of Asset Depreciation

### 3. Commendations

The following are compliment records:

Karyn Wilson, Gas Customer Records Clerk, received a call from customer Thomas Willingham. Mr. Willingham called to compliment Enrique Basabe Benitez, Gas Service Worker, for demonstrating outstanding customer service when performing a routing meter change.

Customer Marianne Harrison wrote on GUC's website to the workers that restored her power: "between the time I called it in, and it being fixed, was less than an hour. Very impressive!!! Thanks again." The crew included Rob Sealey, Systems Dispatcher II; Timmy Pollard, Troubleshooter Crew Leader; and Jeffery Rouse, Underground Lineworker Third Class.

Allisyn Sanchez, Customer Contact Representative I, received a compliment from customer Bernice Stephenson. Ms. Stephenson completed a complement card and rated Allisyn high marks and wrote that she was knowledgeable and a kind person.

The City of Greenville IT department sent a thank you card to GUC's IT staff who assisted with recovery of their technology environment. They thanked them for their dedication to serving on the Strike Team and helping them in their distress with the ransomware attack. The team included Jason White, IT Support Specialist II; Chris Ray, Network Analyst III; Chris Cyphers, GIS Technician I; and Nick Klapp, IT Support Specialist Supervisor.

Billy Parker with Parker's Barbecue of Greenville wrote on GUC's LinkedIn page. He wrote "A big THANK YOU to Greenville Utilities for your help this morning! A car clipped a transformer pole that supplied our Memorial Drive store with electricity. These guys replaced the pole and got us going in about 2-3 hours! Watching these guys was the epitome of teamwork and discipline! When storms or emergencies happen, these guys are the heroes! Greenville households and businesses are able to operate because of them! If you see a Greenville Utilities employee, take time to thank them for what they do for our city!" Employees include Jason Gaskins, Troubleshooter Crew Leader; Mike McGowan, Underground Maintenance Crew Leader; Shawn Adams, Overhead Construction Line Crew Leader; Matt Board, Overhead Lineworker Third Class; Travis Ransom, Underground Lineworker Second Class; Caleb Brickhouse, Overhead Lineworker Third Class; Gavin Smith, Overhead Lineworker First Class; Richard Gould, Overhead Lineworker First Class; Tracy Elks, Overhead Lineworker First Class; Steven Briley, Overhead Lineworker Second Class; Remington Gaskins, Underground Lineworker Third Class; Billy Owens, Overhead Lineworker First Class; Nick Gibson, Overhead Lineworker First Class; and Brian Murphy, Electric Engineering Coordinator.

### 4. Other

- Mr. Cannon stated that GUC has submitted a letter of support of the Pitt Greenville Airport to assist in securing a second airline.
- Mr. Cannon asked for Commissioners to review and complete the Conflict of Interest Policy form.
- Mr. Cannon reminded the Commissioners to leave their iPads for maintenance.

### BOARD CHAIR'S REMARKS/REPORT (Agenda Item 12)

Chair Butler thanked his fellow Commissioners for entrusting him as Chair for this year and welcomed Mr. Griffin and Mr. Geiger to the Board.

He also reminded the Commissioners of the following meeting:

- GUC Regular Meeting, Thursday, August 15, 2019, 12:00 p.m., Board Room

### BOARD MEMBERS' REMARKS (Agenda Item 13)

The Commissioners all welcomed the new commissioners and congratulated the new officers that were elected.

CLOSED SESSIONS:

Mr. Phillip Dixon, General Counsel, stated that the Board of Commissioners should consider entering Closed Session pursuant to the following statutes.

N.C.G.S. 143-318.11(a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

N.C.G.S. 143-318(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure.

Upon motion by Mr. Stoughton, seconded by Mr. Overton, the Greenville Utilities Board of Commissioners unanimously agreed to enter Closed Session at 1:16 p.m. for such purposes.

There being no further business to come before the Board of Commissioners in Closed Session, upon motion by Mr. Overton, seconded by Ms. Anderson, the Board of Commissioners unanimously agreed to return to Open Session at 1:26 p.m.

Without any further business to conduct, Chair Butler announced that the meeting would stand adjourned at 1:31 p.m.

Respectfully submitted,

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Amy Carson Wade, Executive Secretary

APPROVED:

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Tommy Stoughton, Secretary



## Agenda Item # 2

Meeting Date: August 15, 2019

**Item:** Review of Monthly Financial Statement for July 31, 2019 Preliminary

**Contact:** Jeff McCauley

**Explanation:** July 31, 2019 Financial Statement Preliminary

The Financial Statement for July 2019 Preliminary is attached.

Key financial metrics for the combined funds for the period ending July 2019 Preliminary:

Operating Cash	\$83,149,684	Days of Cash on Hand	140
Less Current Liabilities	<u>(\$22,751,059)</u>		
Fund Balance	\$60,398,625	Days of Cash on Hand After Liabilities	102

Fund Balance Available for Appropriation: 23.2%

Average Investment Yield: 2.33%

### Fund Equity/Deficit Before Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$2,718,355	\$934,864	\$2,177,189	\$2,718,355	\$934,864	\$2,177,189
Water	\$888,486	\$575,137	\$670,460	\$888,486	\$575,137	\$670,460
Sewer	\$768,048	\$185,367	\$660,563	\$768,048	\$185,367	\$660,563
Gas	(\$203,940)	(\$379,187)	(\$187,846)	(\$203,940)	(\$379,187)	(\$187,846)
<b>Combined</b>	<b>\$4,170,949</b>	<b>\$1,316,181</b>	<b>\$3,320,366</b>	<b>\$4,170,949</b>	<b>\$1,316,181</b>	<b>\$3,320,366</b>

### Fund Equity/Deficit After Transfers

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$2,635,022	\$950,267	\$2,177,189	\$2,635,022	\$950,267	\$2,177,189
Water	\$459,319	\$177,868	\$424,627	\$459,319	\$177,868	\$424,627
Sewer	\$593,048	\$116,359	\$527,230	\$593,048	\$116,359	\$527,230
Gas	(\$224,773)	(\$366,185)	(\$187,846)	(\$224,773)	(\$366,185)	(\$187,846)
<b>Combined</b>	<b>\$3,462,616</b>	<b>\$878,309</b>	<b>\$2,941,200</b>	<b>\$3,462,616</b>	<b>\$878,309</b>	<b>\$2,941,200</b>

**Strategic Plan  
Elements:**

Strategic Themes:

- Exceptional Customer Service
- Safety, Reliability & Value
- Shaping Our Future

Objectives:

- Providing competitive rates, while maintaining the financial stability of the utility
- Exceeding customer expectations
- Safely providing reliable and innovative utility solutions
- Developing and enhancing strategic partnerships

Core Values:

- Exceed Customers' Expectations
- Act with Integrity
- Value Employees
- Deliver Reliable Services
- Prioritize Safety
- Support the Community

**Previous Board  
Actions:**

N/A

**Fiscal Note:**

N/A

**Recommended  
Action(s):**

Accept July 31, 2019 Financial Statement Preliminary

# GREENVILLE UTILITIES COMMISSION

Financial Report

July 31, 2019

Preliminary



***Greenville  
Utilities***

# GREENVILLE UTILITIES COMMISSION

July 31, 2019

Preliminary

## I. Key Financial Highlights

A.	<u>Days Cash On Hand</u>	<u>July 2019</u>	<u>July 2018</u>	<u>July 2017</u>		
	Electric Fund	109	115	111		
	Water Fund	229	225	288		
	Sewer Fund	339	278	333		
	Gas Fund	<u>289</u>	<u>278</u>	<u>293</u>		
	Combined Funds	140	145	145		
B.	<u>Fund Balance Available for Appropriation</u>	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Gas</u>	<u>Combined Funds</u>
	Operating cash	\$53,080,089	\$6,752,810	\$8,366,282	\$14,950,503	\$83,149,684
	Current liabilities	(\$18,635,971)	(\$1,425,048)	(\$892,929)	(\$1,797,111)	(\$22,751,059)
	Fund balance available for appropriation	\$34,444,118	\$5,327,762	\$7,473,353	\$13,153,392	\$60,398,625
	Percentage of total budgeted expenditures	19.4%	22.4%	29.2%	38.5%	23.2%
	Days unappropriated fund balance on hand	71	180	303	255	102
C.	<u>Portfolio Management</u>	<u>Fiscal Year 2019-20</u>	<u>Fiscal Year 2018-19</u>	<u>Fiscal Year 2017-18</u>		
		<u>Interest Earnings</u>	<u>Yield</u>	<u>Interest Earnings</u>	<u>Yield</u>	
	July	\$275,957	2.33%	\$163,613	1.53%	

## II. Fund Performance

<u>Electric</u>	<u>July 2019</u>	<u>July 2018</u>	<u>July 2017</u>
Number of Accounts	69,215	67,870	66,502

- Volumes billed to customers are 2,344,280 kWh less than last year but 3,452,687 kWh more than budget.
- Revenues from retail rates and charges are \$2,294,298 more than last year and \$3,294,133 more than budget.
- Total revenues are \$2,183,884 more than last year and \$3,370,336 more than budget.
- Total expenditures are \$1,642,718 more than last year and \$1,586,845 more than budget.
- Revenues exceed expenditures by \$2,718,355 compared to excess revenues of \$2,177,189 for last July.
- Net fund equity after transfers is \$2,635,022.

## GREENVILLE UTILITIES COMMISSION

July 31, 2019

Preliminary

<u>Water</u>	<u>July 2019</u>	<u>July 2018</u>	<u>July 2017</u>
Number of Accounts	36,795	36,306	35,748

- Volumes billed to customers are 10,334 kgallons more than last year and 27,588 kgallons more than budget.
- Revenues from retail rates and charges are \$164,389 more than last year and \$30,131 more than budget.
- Total revenues are \$176,888 more than last year and \$9,595 more than budget.
- Total expenditures are \$41,138 less than last year and \$303,754 less than budget.
- Revenues exceed expenditures by \$888,486 compared to excess revenues of \$670,460 for last July.
- Net fund equity after transfers is \$459,319.

<u>Sewer</u>	<u>July 2019</u>	<u>July 2018</u>	<u>July 2017</u>
Number of Accounts	30,477	29,924	29,375

- Revenues from retail rates and charges are \$61,185 more than last year and \$18,116 more than budget.
- Total revenues are \$57,690 more than last year and \$21,444 more than budget.
- Total expenditures are \$49,795 less than last year and \$561,237 less than budget.
- Revenues exceed expenditures by \$768,048 compared to excess revenues of \$660,563 for last year.
- Net fund equity after transfers is \$593,048.

<u>Gas</u>	<u>July 2019</u>	<u>July 2018</u>	<u>July 2017</u>
Number of Accounts	23,474	23,184	23,012

- Total volumes billed to customers are 186,143 ccfs less than last year but 87,484 ccfs more than budget.
- Revenues from retail rates and charges are \$145,984 less than last year but \$242,665 more than budget.
- Total revenues are \$127,600 less than last year but \$252,577 more than budget.
- Total expenditures are \$111,506 less than last year but \$77,330 more than budget.
- Expenditures exceed revenues by \$203,940 compared to deficit revenues of \$187,846 for last July.
- Net fund deficit after transfers is \$224,773.

# GREENVILLE UTILITIES COMMISSION

July 31, 2019

Preliminary

						YTD %			YTD %
III.	<u>Volumes Billed</u>	<u>July 2019</u>	<u>YTD FY 2019-20</u>	<u>July 2018</u>	<u>YTD FY 2018-19</u>	<u>Change</u>	<u>July 2017</u>	<u>YTD FY 2017-18</u>	<u>Change</u>
	Electric (kwh)	159,457,099	159,457,099	161,801,379	161,801,379	-1.4%	155,702,607	155,702,607	2.4%
	Water (kgal)	339,404	339,404	329,070	329,070	3.1%	314,355	314,355	8.0%
	Sewer (kgal)	239,806	239,806	238,789	238,789	0.4%	237,914	237,914	0.8%
	Gas (ccf) Firm	547,491	547,491	536,790	536,790	2.0%	490,949	490,949	11.5%
	Interruptible	<u>886,944</u>	<u>886,944</u>	<u>1,083,788</u>	<u>1,083,788</u>	<u>-18.2%</u>	<u>872,649</u>	<u>872,649</u>	<u>1.6%</u>
	Total	1,434,435	1,434,435	1,620,578	1,620,578	-11.5%	1,363,598	1,363,598	5.2%
IV.	<u>Cooling Degree Day Information</u>	<u>Fiscal Year 2019-20</u>	<u>Fiscal Year 2018-19</u>	<u>% Change</u>	<u>6 Year Average</u>	<u>30 Year Average</u>			
	July	531.5	454.0	17.1%	488.9	488.8			

# Commissioners Executive Summary

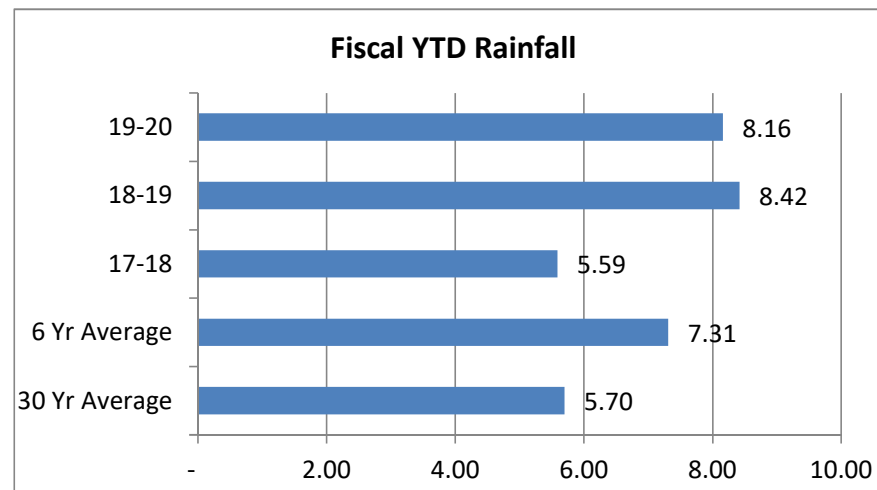
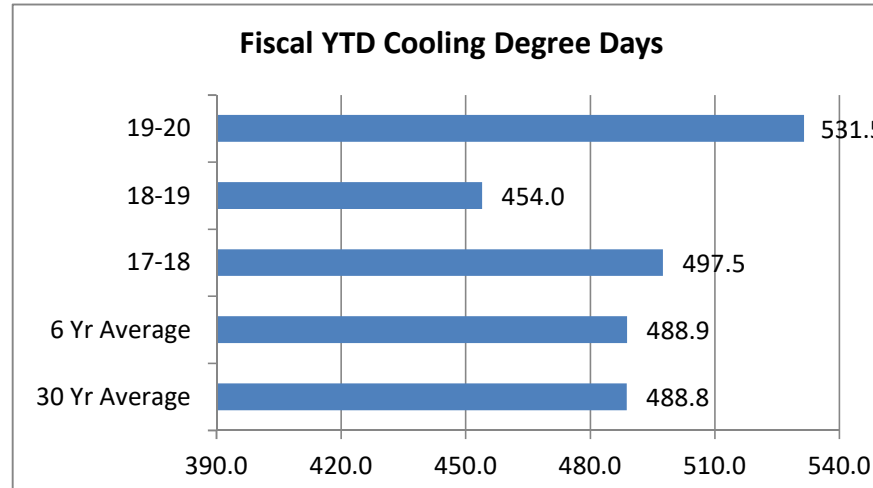
July 31, 2019

	Current Month			Year To Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
<b>Electric</b>						
Revenues	19,062,922	15,692,586	16,879,038	19,062,922	15,692,586	16,879,038
Expenses	(16,344,567)	(14,757,722)	(14,701,849)	(16,344,567)	(14,757,722)	(14,701,849)
<b>Equity/Deficit from Operations</b>	<b>2,718,355</b>	<b>934,864</b>	<b>2,177,189</b>	<b>2,718,355</b>	<b>934,864</b>	<b>2,177,189</b>
Transfers and Fund Balance	(83,333)	15,403	-	(83,333)	15,403	-
<b>Total Equity/Deficit</b>	<b>2,635,022</b>	<b>950,267</b>	<b>2,177,189</b>	<b>2,635,022</b>	<b>950,267</b>	<b>2,177,189</b>
<b>Water</b>						
Revenues	1,990,591	1,980,996	1,813,703	1,990,591	1,980,996	1,813,703
Expenses	(1,102,105)	(1,405,859)	(1,143,243)	(1,102,105)	(1,405,859)	(1,143,243)
<b>Equity/Deficit from Operations</b>	<b>888,486</b>	<b>575,137</b>	<b>670,460</b>	<b>888,486</b>	<b>575,137</b>	<b>670,460</b>
Transfers and Fund Balance	(429,167)	(397,269)	(245,833)	(429,167)	(397,269)	(245,833)
<b>Total Equity/Deficit</b>	<b>459,319</b>	<b>177,868</b>	<b>424,627</b>	<b>459,319</b>	<b>177,868</b>	<b>424,627</b>
<b>Sewer</b>						
Revenues	2,018,386	1,996,942	1,960,696	2,018,386	1,996,942	1,960,696
Expenses	(1,250,338)	(1,811,575)	(1,300,133)	(1,250,338)	(1,811,575)	(1,300,133)
<b>Equity/Deficit from Operations</b>	<b>768,048</b>	<b>185,367</b>	<b>660,563</b>	<b>768,048</b>	<b>185,367</b>	<b>660,563</b>
Transfers and Fund Balance	(175,000)	(69,008)	(133,333)	(175,000)	(69,008)	(133,333)
<b>Total Equity/Deficit</b>	<b>593,048</b>	<b>116,359</b>	<b>527,230</b>	<b>593,048</b>	<b>116,359</b>	<b>527,230</b>
<b>Gas</b>						
Revenues	1,703,115	1,450,538	1,830,715	1,703,115	1,450,538	1,830,715
Expenses	(1,907,055)	(1,829,725)	(2,018,561)	(1,907,055)	(1,829,725)	(2,018,561)
<b>Equity/Deficit from Operations</b>	<b>(203,940)</b>	<b>(379,187)</b>	<b>(187,846)</b>	<b>(203,940)</b>	<b>(379,187)</b>	<b>(187,846)</b>
Transfers and Fund Balance	(20,833)	13,002	-	(20,833)	13,002	-
<b>Total Equity/Deficit</b>	<b>(224,773)</b>	<b>(366,185)</b>	<b>(187,846)</b>	<b>(224,773)</b>	<b>(366,185)</b>	<b>(187,846)</b>
<b>Combined</b>						
Total Revenues	24,775,014	21,121,062	22,484,152	24,775,014	21,121,062	22,484,152
Total Expenses	(20,604,065)	(19,804,881)	(19,163,786)	(20,604,065)	(19,804,881)	(19,163,786)
<b>Total Equity/Deficit from Operations</b>	<b>4,170,949</b>	<b>1,316,181</b>	<b>3,320,366</b>	<b>4,170,949</b>	<b>1,316,181</b>	<b>3,320,366</b>
Total Transfers and Fund Balance	(708,333)	(437,872)	(379,166)	(708,333)	(437,872)	(379,166)
<b>Total Equity/Deficit</b>	<b>3,462,616</b>	<b>878,309</b>	<b>2,941,200</b>	<b>3,462,616</b>	<b>878,309</b>	<b>2,941,200</b>

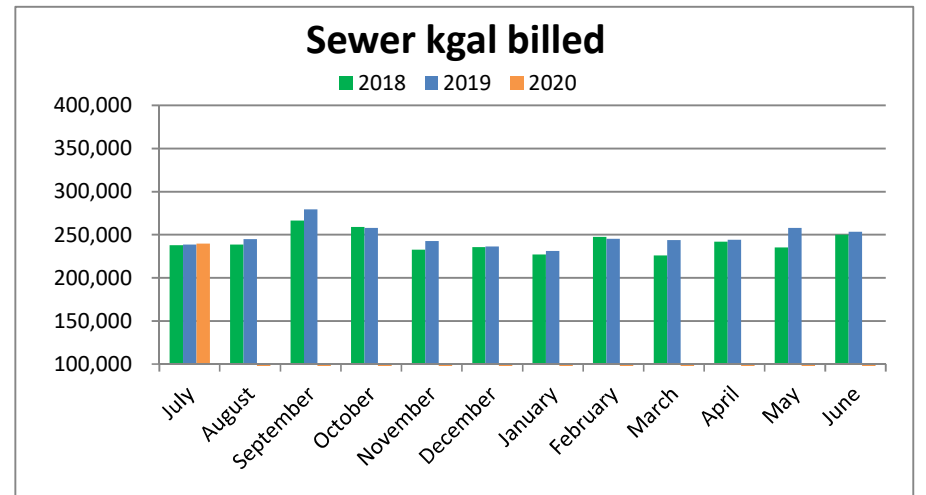
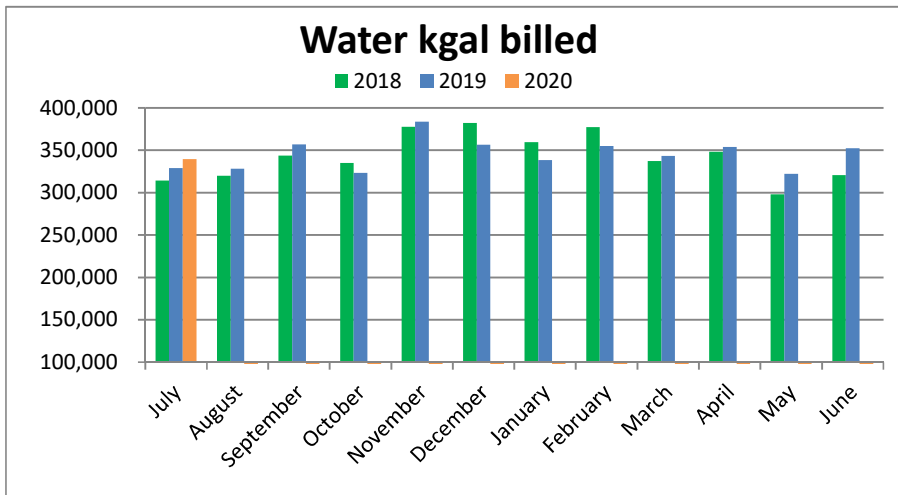
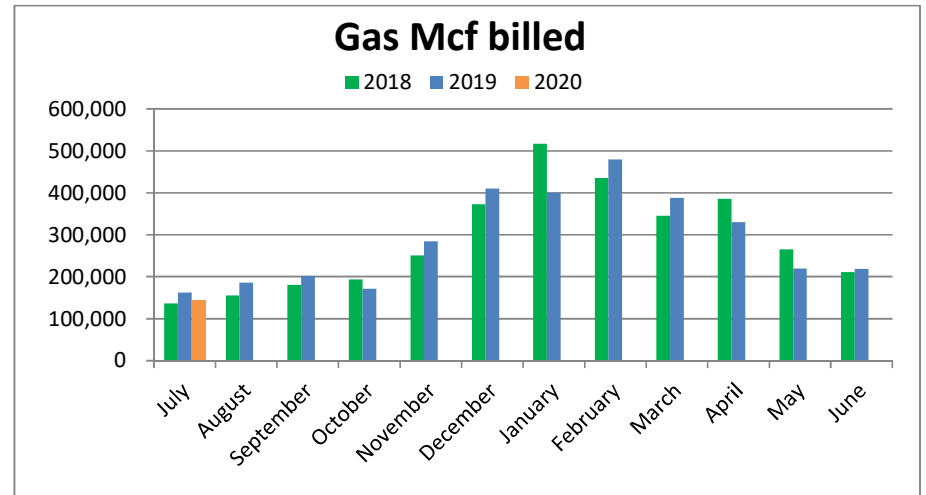
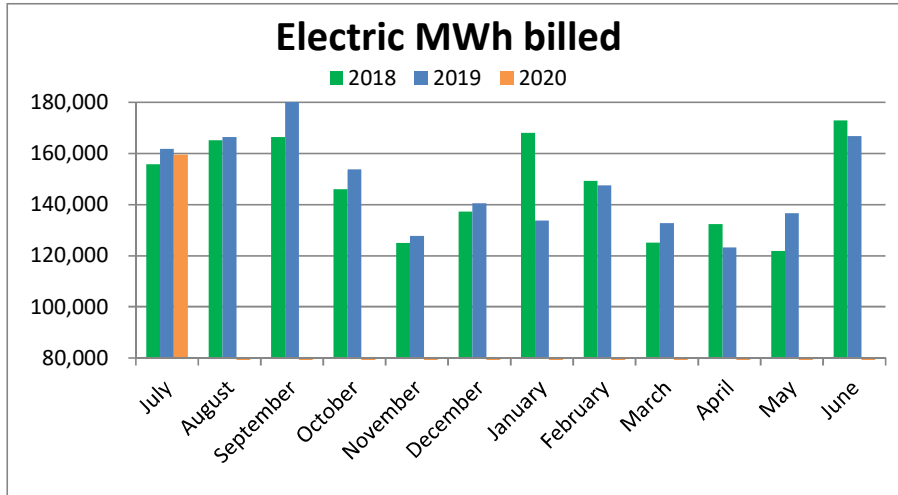
**Budgetary Summary**  
**July 31, 2019**

	YTD Actual	Encumbrances	Total	Total Budget	Available Budget
Electric Fund	\$16,427,900	\$3,346,437	\$19,774,337	\$177,374,633	\$157,600,296
Water Fund	\$1,531,272	\$1,227,664	2,758,936	\$23,779,721	21,020,785
Sewer Fund	\$1,425,338	\$1,620,704	3,046,042	\$25,560,232	22,514,190
Gas Fund	\$1,927,888	\$956,341	2,884,229	\$34,163,362	31,279,133
<b>Total</b>	<b>\$21,312,398</b>	<b>\$7,151,146</b>	<b>\$28,463,544</b>	<b>\$260,877,948</b>	<b>\$232,414,404</b>

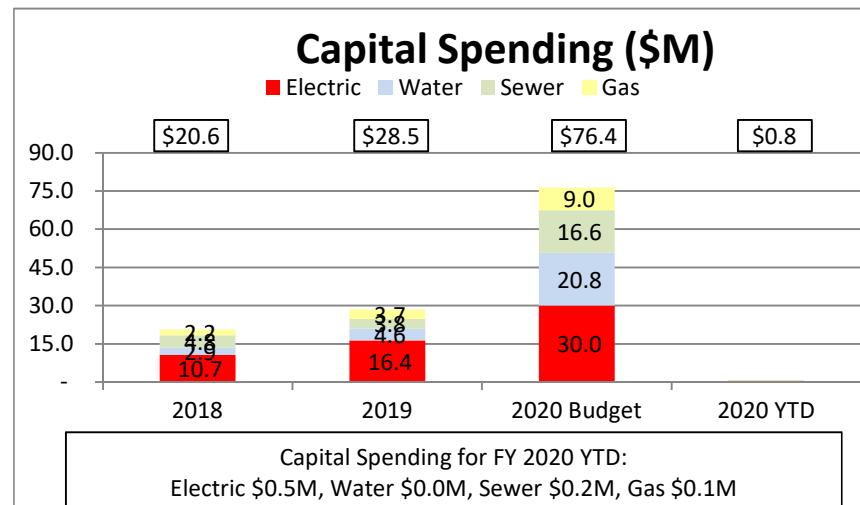
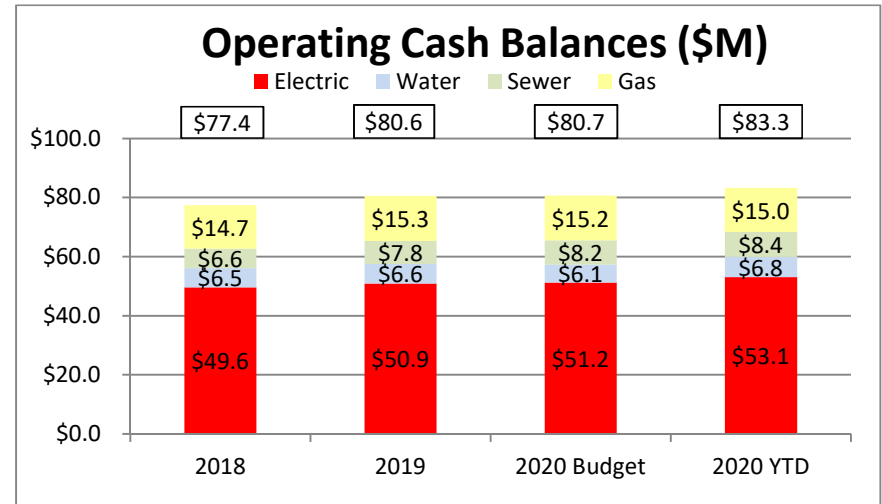
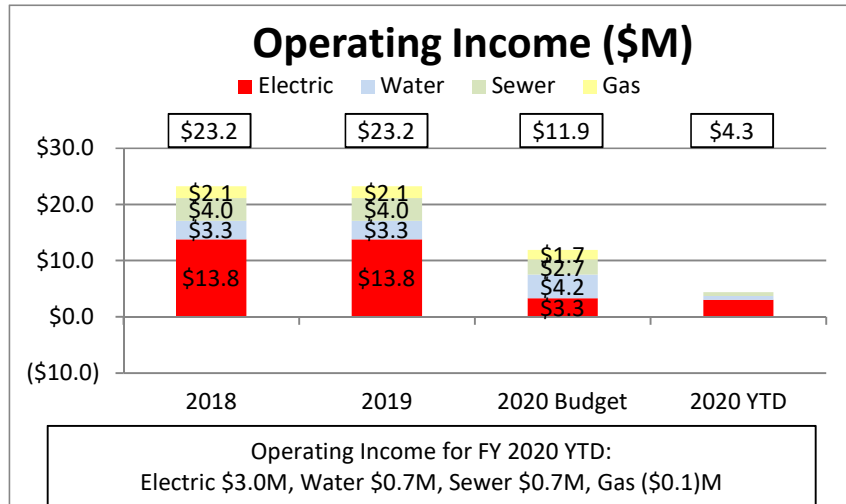
# Weather



# Customer Demand



# Financial Trends



**Greenville Utilities Commission**  
**Revenue and Expenses - Combined**  
**July 31, 2019**

	Current Fiscal Year							Prior Fiscal Year				
	Line #	July Actual	July Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	July Actual	YTD Actual	Change Prior YTD to Current YTD
<b>Revenue:</b>												
Rates & Charges	1	\$24,116,364	\$20,530,762	\$3,585,602	\$24,116,364	\$20,530,762	\$3,585,602	\$248,354,659	9.7%	\$21,746,883	\$21,746,883	\$2,369,481
Fees & Charges	2	279,530	215,077	64,453	279,530	215,077	64,453	2,580,890	10.8%	272,814	272,814	6,716
U. G. & Temp. Ser. Chgs.	3	28,796	31,052	(2,256)	28,796	31,052	(2,256)	372,614	7.7%	56,627	56,627	(27,831)
Miscellaneous	4	190,467	195,004	(4,537)	190,467	195,004	(4,537)	2,339,995	8.1%	303,781	303,781	(113,314)
Interest Income	5	159,857	149,167	10,690	159,857	149,167	10,690	1,790,000	8.9%	104,047	104,047	55,810
FEMA/Insurance Reimbursement	6	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	7	-	-	-	-	-	-	359,813	0.0%	-	-	-
Capital Contributions	8	-	-	-	-	-	-	-	n/a	-	-	-
	9	\$24,775,014	\$21,121,062	\$3,653,952	\$24,775,014	\$21,121,062	\$3,653,952	\$255,797,971	9.7%	\$22,484,152	\$22,484,152	\$2,290,862
<b>Expenditures:</b>												
Operations	10	\$4,038,452	\$5,572,305	\$1,533,853	\$4,038,452	\$5,572,305	\$1,533,853	\$69,883,841	5.8%	\$3,856,860	\$3,856,860	\$181,592
Purchased Power/Gas	11	14,375,539	11,746,372	(2,629,167)	14,375,539	11,746,372	(2,629,167)	148,441,100	9.7%	12,901,567	12,901,567	1,473,972
Capital Outlay	12	647,197	934,730	287,533	647,197	934,730	287,533	11,408,801	5.7%	743,967	743,967	(96,770)
Debt Service	13	996,800	998,193	1,393	996,800	998,193	1,393	12,338,160	8.1%	1,168,752	1,168,752	(171,952)
City Turnover	14	480,824	480,824	-	480,824	480,824	-	5,769,888	8.3%	492,387	492,387	(11,563)
Street Light Reimbursement	15	65,253	72,457	7,204	65,253	72,457	7,204	869,481	7.5%	253	253	65,000
Transfer to OPEB Trust Fund	16	-	-	-	-	-	-	500,000	0.0%	-	-	-
	17	\$20,604,065	\$19,804,881	(\$799,184)	\$20,604,065	\$19,804,881	(\$799,184)	\$249,211,271	8.3%	\$19,163,786	\$19,163,786	\$1,440,279
Equity/Deficit from Operations	18	\$4,170,949	\$1,316,181	\$2,854,768	\$4,170,949	\$1,316,181	\$2,854,768	\$6,586,700		\$3,320,366	\$3,320,366	\$850,583
<b>Transfers and Fund Balance</b>												
Transfer from Capital Projects	19	\$0	\$270,461	(\$270,461)	\$0	\$270,461	(\$270,461)	\$3,245,539	0.0%	\$0	\$0	\$0
Transfer from Rate Stabilization	20	-	-	-	-	-	-	2,600,000	0.0%	-	-	-
Appropriated Fund Balance	21	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Capital Projects	22	(687,500)	(687,500)	-	(687,500)	(687,500)	-	(8,250,000)	8.3%	(379,166)	(379,166)	(308,334)
Transfer to Rate Stabilization	23	(20,833)	(20,833)	-	(20,833)	(20,833)	-	(250,000)	8.3%	-	-	(20,833)
Transfer to Designated Reserves	24	-	-	-	-	-	-	-	n/a	-	-	-
	25	(\$708,333)	(\$437,872)	(\$270,461)	(\$708,333)	(\$437,872)	(\$270,461)	(\$2,654,461)		(\$379,166)	(\$379,166)	(\$329,167)
Total Equity/Deficit	26	\$3,462,616	\$878,309	\$2,584,307	\$3,462,616	\$878,309	\$2,584,307	\$3,932,239		\$2,941,200	\$2,941,200	\$521,416

Greenville Utilities Commission  
Revenue and Expenses - Electric Fund  
July 31, 2019

Current Fiscal Year								Prior Fiscal Year				
		July	July	Variance			Variance	Total	% of			Change
	Line #	Actual	Budget	Favorable	YTD	YTD	Favorable	Original	Original	July	YTD	Prior YTD to
				(Unfavorable)	Actual	Budget	(Unfavorable)	Budget	Budget	Actual	Actual	Current YTD
<b>Customer Demand:</b>												
Number of Accounts	1	69,215								67,870		
kWh Purchased	2	194,028,983	152,203,091	(41,825,892)	194,028,983	152,203,091	(41,825,892)	1,770,005,223	11.0%	175,585,582	175,585,582	18,443,401
kWh Billed <sup>1</sup>	3	159,457,099	156,004,412	3,452,687	159,457,099	156,004,412	3,452,687	1,721,333,020	9.3%	161,801,379	161,801,379	(2,344,280)
<b>Revenue:</b>												
Rates & Charges - Retail	4	\$18,640,863	\$15,346,730	\$3,294,133	\$18,640,863	\$15,346,730	\$3,294,133	\$169,333,894	11.0%	\$16,346,565	\$16,346,565	\$2,294,298
Fees & Charges	5	161,235	130,451	30,784	161,235	130,451	30,784	1,565,396	10.3%	151,666	151,666	9,569
U. G. & Temp. Ser. Chgs.	6	28,196	29,844	(1,648)	28,196	29,844	(1,648)	358,114	7.9%	55,527	55,527	(27,331)
Miscellaneous	7	132,812	89,728	43,084	132,812	89,728	43,084	1,076,711	12.3%	260,541	260,541	(127,729)
Interest Income	8	99,816	95,833	3,983	99,816	95,833	3,983	1,150,000	8.7%	64,739	64,739	35,077
FEMA/Insurance Reimbursement	9	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	10	-	-	-	-	-	-	105,688	0.0%	-	-	-
Capital Contributions	11	-	-	-	-	-	-	-	n/a	-	-	-
	12	\$19,062,922	\$15,692,586	\$3,370,336	\$19,062,922	\$15,692,586	\$3,370,336	\$173,589,803	11.0%	\$16,879,038	\$16,879,038	\$2,183,884
<b>Expenditures:</b>												
Operations	13	\$1,682,309	\$2,404,591	\$722,282	\$1,682,309	\$2,404,591	\$722,282	\$30,083,472	5.6%	\$1,545,159	\$1,545,159	\$137,150
Purchased Power	14	13,449,071	11,086,796	(2,362,275)	13,449,071	11,086,796	(2,362,275)	129,385,800	10.4%	11,888,407	11,888,407	1,560,664
Capital Outlay	15	532,635	578,036	45,401	532,635	578,036	45,401	7,060,927	7.5%	637,402	637,402	(104,767)
Debt Service	16	277,382	277,925	543	277,382	277,925	543	3,440,789	8.1%	281,912	281,912	(4,530)
City Turnover	17	337,917	337,917	-	337,917	337,917	-	4,055,000	8.3%	348,716	348,716	(10,799)
Street Light Reimbursement	18	65,253	72,457	7,204	65,253	72,457	7,204	869,481	7.5%	253	253	65,000
Transfer to OPEB Trust Fund	19	-	-	-	-	-	-	300,000	0.0%	-	-	-
	20	\$16,344,567	\$14,757,722	(\$1,586,845)	\$16,344,567	\$14,757,722	(\$1,586,845)	\$175,195,469	9.3%	\$14,701,849	\$14,701,849	\$1,642,718
Equity/Deficit from Operations	21	\$2,718,355	\$934,864	\$1,783,491	\$2,718,355	\$934,864	\$1,783,491	(\$1,605,666)		\$2,177,189	\$2,177,189	\$541,166
<b>Transfers and Fund Balance</b>												
Transfer from Capital Projects	22	\$0	\$98,736	(\$98,736)	\$0	\$98,736	(\$98,736)	\$1,184,830	0.0%	\$0	\$0	\$0
Transfer from Rate Stabilization	23	-	-	-	-	-	-	2,600,000	0.0%	-	-	-
Appropriated Fund Balance	24	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Capital Projects	25	(83,333)	(83,333)	-	(83,333)	(83,333)	-	(1,000,000)	8.3%	-	-	(83,333)
Transfer to Rate Stabilization	26	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Designated Reserves	27	-	-	-	-	-	-	-	n/a	-	-	-
	28	(\$83,333)	\$15,403	(\$98,736)	(\$83,333)	\$15,403	(\$98,736)	\$2,784,830		\$0	\$0	(\$83,333)
Total Equity/Deficit	29	\$2,635,022	\$950,267	\$1,684,755	\$2,635,022	\$950,267	\$1,684,755	\$1,179,164		\$2,177,189	\$2,177,189	\$457,833

Note 1: kWh billed does not include volumes delivered in the current month and billed in the next month.

**Greenville Utilities Commission**  
**Revenue and Expenses - Water Fund**  
**July 31, 2019**

	Current Fiscal Year							Prior Fiscal Year				
	Line #	July	July	Variance	YTD	YTD	Variance	Total	% of	July	YTD	Change
		Actual	Budget	Favorable (Unfavorable)			Favorable (Unfavorable)					
<b>Customer Demand:</b>												
Number of Accounts	1	36,795								36,306		
Kgallons Pumped	2	445,817	405,661	(40,156)	445,817	405,661	(40,156)	4,965,490	9.0%	416,067	416,067	29,750
Kgallons Billed - Retail	3	317,041	293,975	23,066	317,041	293,975	23,066	3,511,400	9.0%	311,325	311,325	5,716
Kgallons Billed - Wholesale <sup>1</sup>	4	22,364	17,841	4,523	22,364	17,841	4,523	592,395	3.8%	17,745	17,745	4,619
Kgallons Billed	5	339,404	311,816	27,588	339,404	311,816	27,588	4,103,795	8.3%	329,070	329,070	10,334
<b>Revenue:</b>												
Rates & Charges - Retail	6	\$1,839,691	\$1,809,560	\$30,131	\$1,839,691	\$1,809,560	\$30,131	\$21,159,177	8.7%	\$1,675,302	\$1,675,302	\$164,389
Rates & Charges - Wholesale <sup>1</sup>	7	56,006	40,612	15,394	56,006	40,612	15,394	1,280,336	4.4%	44,158	44,158	11,848
Fees & Charges	8	58,469	36,978	21,491	58,469	36,978	21,491	443,728	13.2%	60,616	60,616	(2,147)
Temporary Service Charges	9	600	1,208	(608)	600	1,208	(608)	14,500	4.1%	1,100	1,100	(500)
Miscellaneous	10	21,474	80,971	(59,497)	21,474	80,971	(59,497)	971,636	2.2%	22,611	22,611	(1,137)
Interest Income	11	14,351	11,667	2,684	14,351	11,667	2,684	140,000	10.3%	9,916	9,916	4,435
FEMA/Insurance Reimbursement	12	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	13	-	-	-	-	-	-	153,125	0.0%	-	-	-
Capital Contributions	14	-	-	-	-	-	-	-	n/a	-	-	-
	15	\$1,990,591	\$1,980,996	\$9,595	\$1,990,591	\$1,980,996	\$9,595	\$24,162,502	8.2%	\$1,813,703	\$1,813,703	\$176,888
<b>Expenditures:</b>												
Operations	16	\$915,948	\$1,154,419	\$238,471	\$915,948	\$1,154,419	\$238,471	\$14,496,346	6.3%	\$845,213	\$845,213	\$70,735
Capital Outlay	17	34,686	99,806	65,120	34,686	99,806	65,120	1,216,846	2.9%	29,233	29,233	5,453
Debt Service	18	151,471	151,634	163	151,471	151,634	163	1,972,757	7.7%	268,797	268,797	(117,326)
Transfer to OPEB Trust Fund	19	-	-	-	-	-	-	100,000	0.0%	-	-	-
	20	\$1,102,105	\$1,405,859	\$303,754	\$1,102,105	\$1,405,859	\$303,754	\$17,785,949	6.2%	\$1,143,243	\$1,143,243	(\$41,138)
<b>Equity/Deficit from Operations</b>	21	<b>\$888,486</b>	<b>\$575,137</b>	<b>\$313,349</b>	<b>\$888,486</b>	<b>\$575,137</b>	<b>\$313,349</b>	<b>\$6,376,553</b>		<b>\$670,460</b>	<b>\$670,460</b>	<b>\$218,026</b>
<b>Transfers and Fund Balance</b>												
Transfer from Capital Projects	22	\$0	\$31,898	(\$31,898)	\$0	\$31,898	(\$31,898)	\$382,781	0.0%	\$0	\$0	\$0
Transfer from Rate Stabilization	23	-	-	-	-	-	-	-	n/a	-	-	-
Appropriated Fund Balance	24	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Capital Projects	25	(429,167)	(429,167)	-	(429,167)	(429,167)	-	(5,150,000)	8.3%	(245,833)	(245,833)	(183,334)
Transfer to Designated Reserves	26	-	-	-	-	-	-	-	n/a	-	-	-
	27	(\$429,167)	(\$397,269)	(\$31,898)	(\$429,167)	(\$397,269)	(\$31,898)	(\$4,767,219)		(\$245,833)	(\$245,833)	(\$183,334)
<b>Total Equity/Deficit</b>	28	<b>\$459,319</b>	<b>\$177,868</b>	<b>\$281,451</b>	<b>\$459,319</b>	<b>\$177,868</b>	<b>\$281,451</b>	<b>\$1,609,334</b>		<b>\$424,627</b>	<b>\$424,627</b>	<b>\$34,692</b>

Note 1: Kgallons Billed - Wholesale and Rates and Charges - Wholesale represents sales to the Town of Bethel, the Town of Farmville, Greene County, the Town of Winterville and Stokes Regional Water Corporation.

**Greenville Utilities Commission  
Revenue and Expenses - Sewer Fund  
July 31, 2019**

	Current Fiscal Year							Prior Fiscal Year				
	Line #	July Actual	July Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	July Actual	YTD Actual	Change Prior YTD to Current YTD
<b>Customer Demand:</b>												
Number of Accounts	1	30,477								29,924		
Kgallons Total Flow	2	285,890	296,846	10,956	285,890	296,846	10,956	4,025,734	7.1%	274,920	274,920	10,970
Kgallons Billed - Retail	3	236,245	233,680	2,565	236,245	233,680	2,565	2,804,272	8.4%	232,325	232,325	3,920
Kgallons Billed - Wholesale <sup>1</sup>	4	3,561	6,210	(2,649)	3,561	6,210	(2,649)	114,371	3.1%	6,464	6,464	(2,903)
Total Kgallons Billed	5	239,806	239,890	(84)	239,806	239,890	(84)	2,918,643	8.2%	238,789	238,789	1,018
<b>Revenue:</b>												
Rates & Charges - Retail	6	\$1,915,721	\$1,897,605	\$18,116	\$1,915,721	\$1,897,605	\$18,116	\$22,772,175	8.4%	\$1,854,536	\$1,854,536	\$61,185
Rates & Charges - Wholesale <sup>1</sup>	7	19,942	34,779	(14,837)	19,942	34,779	(14,837)	640,477	3.1%	36,197	36,197	(16,255)
Fees & Charges	8	50,491	35,680	14,811	50,491	35,680	14,811	428,159	11.8%	49,407	49,407	1,084
Miscellaneous	9	16,718	12,211	4,507	16,718	12,211	4,507	146,518	11.4%	11,774	11,774	4,944
Interest Income	10	15,514	16,667	(1,153)	15,514	16,667	(1,153)	200,000	7.8%	8,782	8,782	6,732
FEMA/Insurance Reimbursement	11	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	12	-	-	-	-	-	-	101,000	0.0%	-	-	-
Capital Contributions	13	-	-	-	-	-	-	-	n/a	-	-	-
	14	\$2,018,386	\$1,996,942	\$21,444	\$2,018,386	\$1,996,942	\$21,444	\$24,288,329	8.3%	\$1,960,696	\$1,960,696	\$57,690
<b>Expenditures:</b>												
Operations	15	\$764,867	\$1,165,584	\$400,717	\$764,867	\$1,165,584	\$400,717	\$14,590,050	5.2%	\$760,160	\$760,160	\$4,707
Capital Outlay	16	21,040	181,003	159,963	21,040	181,003	159,963	2,180,346	1.0%	32,007	32,007	(10,967)
Debt Service	17	464,431	464,988	557	464,431	464,988	557	5,680,853	8.2%	507,966	507,966	(43,535)
Transfer to OPEB Trust Fund	18	-	-	-	-	-	-	100,000	0.0%	-	-	-
	19	\$1,250,338	\$1,811,575	\$561,237	\$1,250,338	\$1,811,575	\$561,237	\$22,551,249	5.5%	\$1,300,133	\$1,300,133	(\$49,795)
Equity/Deficit from Operations	20	\$768,048	\$185,367	\$582,681	\$768,048	\$185,367	\$582,681	\$1,737,080		\$660,563	\$660,563	\$107,485
<b>Transfers and Fund Balance</b>												
Transfer from Capital Projects	21	\$0	\$105,992	(\$105,992)	\$0	\$105,992	(\$105,992)	\$1,271,903	0.0%	\$0	\$0	\$0
Transfer from Rate Stabilization	22	-	-	-	-	-	-	-	n/a	-	-	-
Appropriated Fund Balance	23	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Capital Projects	24	(175,000)	(175,000)	-	(175,000)	(175,000)	-	(2,100,000)	8.3%	(133,333)	(133,333)	(41,667)
Transfer to Designated Reserves	25	-	-	-	-	-	-	-	n/a	-	-	-
	26	(\$175,000)	(\$69,008)	(\$105,992)	(\$175,000)	(\$69,008)	(\$105,992)	(\$828,097)		(\$133,333)	(\$133,333)	(\$41,667)
Total Equity/Deficit	27	\$593,048	\$116,359	\$476,689	\$593,048	\$116,359	\$476,689	\$908,983		\$527,230	\$527,230	\$65,818

Note 1: Kgallons Billed - Wholesale and Rates and Charges - Wholesale represents sales to the Town of Bethel and the Town of Grimesland.

	Current Fiscal Year							Prior Fiscal Year				
	Line #	July Actual	July Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	July Actual	YTD Actual	Change Prior YTD to Current YTD
<b>Customer Demand:</b>												
Number of Accounts	1	23,474								23,184		
CCFs Purchased	2	1,908,669	1,226,995	(681,674)	1,908,669	1,226,995	(681,674)	34,083,189	5.6%	1,917,553	1,917,553	(8,884)
CCFs Delivered to GUC	3	1,785,424	1,191,167	(594,257)	1,785,424	1,191,167	(594,257)	33,087,960	5.4%	1,830,468	1,830,468	(45,044)
CCFs Billed - Firm	4	547,491	704,735	(157,244)	547,491	704,735	(157,244)	16,835,500	3.3%	536,790	536,790	10,701
CCFs Billed - Interruptible	5	886,944	642,216	244,728	886,944	642,216	244,728	15,342,000	5.8%	1,083,788	1,083,788	(196,844)
CCFs Billed - Total	6	1,434,435	1,346,951	87,484	1,434,435	1,346,951	87,484	32,177,500	4.5%	1,620,578	1,620,578	(186,143)
<b>Revenue:</b>												
Rates & Charges - Retail	7	\$1,644,141	\$1,401,476	\$242,665	\$1,644,141	\$1,401,476	\$242,665	\$33,168,600	5.0%	\$1,790,125	\$1,790,125	(\$145,984)
Fees & Charges	8	9,335	11,968	(2,633)	9,335	11,968	(2,633)	143,607	6.5%	11,125	11,125	(1,790)
Miscellaneous	9	19,463	12,094	7,369	19,463	12,094	7,369	145,130	13.4%	8,855	8,855	10,608
Interest Income	10	30,176	25,000	5,176	30,176	25,000	5,176	300,000	10.1%	20,610	20,610	9,566
FEMA/Insurance Reimbursement	11	-	-	-	-	-	-	-	n/a	-	-	-
Bond Proceeds	12	-	-	-	-	-	-	-	n/a	-	-	-
Capital Contributions	13	-	-	-	-	-	-	-	n/a	-	-	-
	14	\$1,703,115	\$1,450,538	\$252,577	\$1,703,115	\$1,450,538	\$252,577	\$33,757,337	5.0%	\$1,830,715	\$1,830,715	(\$127,600)
<b>Expenditures:</b>												
Operations	15	\$675,328	\$847,711	\$172,383	\$675,328	\$847,711	\$172,383	\$10,713,973	6.3%	\$706,328	\$706,328	(\$31,000)
Purchased Gas	16	926,468	659,576	(266,892)	926,468	659,576	(266,892)	19,055,300	4.9%	1,013,160	1,013,160	(86,692)
Capital Outlay	17	58,836	75,885	17,049	58,836	75,885	17,049	950,682	6.2%	45,325	45,325	13,511
Debt Service	18	103,516	103,646	130	103,516	103,646	130	1,243,761	8.3%	110,077	110,077	(6,561)
City Turnover	19	142,907	142,907	-	142,907	142,907	-	1,714,888	8.3%	143,671	143,671	(764)
Transfer to OPEB Trust Fund	20	-	-	-	-	-	-	-	n/a	-	-	-
	21	\$1,907,055	\$1,829,725	(\$77,330)	\$1,907,055	\$1,829,725	(\$77,330)	\$33,678,604	5.7%	\$2,018,561	\$2,018,561	(\$111,506)
Equity/Deficit from Operations	22	(\$203,940)	(\$379,187)	\$175,247	(\$203,940)	(\$379,187)	\$175,247	\$78,733		(\$187,846)	(\$187,846)	(\$16,094)
<b>Transfers and Fund Balance</b>												
Transfer from Capital Projects	23	\$0	\$33,835	(\$33,835)	\$0	\$33,835	(\$33,835)	\$406,025	0.0%	\$0	\$0	\$0
Transfer from Rate Stabilization	24	-	-	-	-	-	-	-	n/a	-	-	-
Appropriated Fund Balance	25	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Capital Projects	26	-	-	-	-	-	-	-	n/a	-	-	-
Transfer to Rate Stabilization	27	(20,833)	(20,833)	-	(20,833)	(20,833)	-	(250,000)	8.3%	-	-	(20,833)
Transfer to Designated Reserves	28	-	-	-	-	-	-	-	n/a	-	-	-
	29	(\$20,833)	\$13,002	(\$33,835)	(\$20,833)	\$13,002	(\$33,835)	\$156,025		\$0	\$0	(\$20,833)
Total Equity/Deficit	30	(\$224,773)	(\$366,185)	\$141,412	(\$224,773)	(\$366,185)	\$141,412	\$234,758		(\$187,846)	(\$187,846)	(\$36,927)

**Greenville Utilities Commission**  
**Statement of Revenues, Expenses and Changes in Fund Net Position**  
**July 31, 2019**  
**Preliminary**

	Line #	Major Funds				Total
		Electric Fund	Water Fund	Sewer Fund	Gas Fund	
Operating revenues:						
Charges for services	1	\$ 18,830,294	\$ 1,954,766	\$ 1,986,154	\$ 1,653,476	\$ 24,424,690
Other operating revenues	2	56,912	12,832	14,232	12,440	96,416
Total operating revenues	3	18,887,206	1,967,598	2,000,386	1,665,916	24,521,106
Operating expenses:						
Administration and general	4	800,514	258,484	253,061	246,699	1,558,758
Operations and maintenance	5	881,796	657,465	511,804	428,631	2,479,696
Purchased power and gas	6	13,449,071	-	-	926,468	14,375,539
Depreciation	7	767,047	330,328	498,770	190,275	1,786,420
Total operating expenses	8	15,898,428	1,246,277	1,263,635	1,792,073	20,200,413
Operating income (loss)	9	2,988,778	721,321	736,751	(126,157)	4,320,693
Non-operating revenues (expenses):						
Interest income	10	164,797	22,131	37,159	51,870	275,957
Debt interest expense and service charges	11	(164,874)	(68,361)	(133,557)	(55,287)	(422,079)
Other nonoperating revenues	12	75,900	74,799	72,566	7,024	230,289
Other nonoperating expenses	13	-	-	-	-	-
Net nonoperating revenues	14	75,823	28,569	(23,832)	3,607	84,167
Income before contributions and transfers	15	3,064,601	749,890	712,919	(122,550)	4,404,860
Contributions and transfers:						
Capital contributions	16	-	-	-	-	-
Transfer to City of Greenville, General Fund	17	(337,917)	-	-	(142,907)	(480,824)
Transfer to City of Greenville, street light reimbursement	18	(65,253)	-	-	-	(65,253)
Total contributions and transfers	19	(403,170)	-	-	(142,907)	(546,077)
Changes in net position	20	2,661,431	749,890	712,919	(265,457)	3,858,783
Net position, beginning of month	21	153,785,742	77,360,474	114,072,840	50,791,089	396,010,145
Net position, end of month	22	\$ 156,447,173	\$ 78,110,364	\$ 114,785,759	\$ 50,525,632	\$ 399,868,928

**Greenville Utilities Commission**  
**Statement of Cash Flows**  
**Fiscal Year to Date**  
**July 31, 2019**  
**Preliminary**

	Line #	Electric	Water	Sewer	Gas	Total	Last Year
Sources:							
Operating income	1	\$ 2,988,778	\$ 721,321	\$ 736,751	\$ (126,157)	\$ 4,320,693	\$ 3,806,319
Depreciation	2	767,047	330,328	498,770	190,275	1,786,420	1,715,530
Changes in working capital	3	(835,698)	(483,249)	(525,935)	(238,025)	(2,082,907)	(3,007,160)
Interest earned	4	99,816	14,351	15,514	30,176	159,857	104,047
Subtotal	5	3,019,943	582,751	725,100	(143,731)	4,184,063	2,618,736
Uses:							
City Turnover	6	(337,917)	-	-	(142,907)	(480,824)	(492,387)
City Street Light reimbursement	7	(65,253)	-	-	-	(65,253)	(253)
Debt service payments	8	-	-	(3,666)	-	(3,666)	(3,666)
Capital Outlay expenditures	9	(532,635)	(34,686)	(21,040)	(58,836)	(647,197)	(743,967)
Transfers to Rate Stabilization Fund	10	-	-	-	(20,833)	(20,833)	-
Transfers to Capital Projects Fund	11	(83,333)	(429,167)	(175,000)	-	(687,500)	(379,166)
Subtotal	12	(1,019,138)	(463,853)	(199,706)	(222,576)	(1,905,273)	(1,619,439)
Net increase (decrease) - operating cash	13	2,000,805	118,898	525,394	(366,307)	2,278,790	999,297
Rate stabilization funds							
Transfers from Operating Fund	14	-	-	-	20,833	20,833	-
Interest earnings	15	47,113	-	-	1,827	48,940	31,579
Net increase (decrease) - rate stabilization fund	16	47,113	-	-	22,660	69,773	31,579
Capital projects funds							
Proceeds from debt issuance	17	-	-	-	-	-	-
Interest earnings	18	17,868	7,164	20,920	19,867	65,819	27,986
Transfers from Operating Fund	19	83,333	429,167	175,000	-	687,500	379,166
Changes in working capital	20	(111,703)	-	(10,390)	-	(122,093)	22,152
Capital Projects expenditures	21	(2,161,868)	(556,975)	(346,128)	(187,440)	(3,252,411)	(174,351)
Net increase (decrease) - capital projects	22	(2,172,370)	(120,644)	(160,598)	(167,573)	(2,621,185)	254,953
Capital reserves funds							
System development fees	23	-	54,266	62,354	-	116,620	45,070
Interest earnings	24	-	616	725	-	1,341	-
Net increase (decrease) - capital reserves	25	-	54,882	63,079	-	117,961	45,070
Net increase (decrease) in cash and investments	26	(124,452)	53,136	427,875	(511,220)	(154,661)	1,330,899
Cash and investments and revenue bond proceeds, beginning	27	\$ 112,060,909	\$ 21,730,295	\$ 28,893,095	\$ 32,502,707	\$ 195,187,006	\$ 82,053,279
Cash and investments and revenue bond proceeds, ending	28	\$ 111,936,457	\$ 21,783,431	\$ 29,320,970	\$ 31,991,487	\$ 195,032,345	\$ 83,384,178

**Greenville Utilities Commission**  
**Statement of Net Position**  
**July 31, 2019**  
**Preliminary**

	Line #	Electric Fund	Water Fund	Sewer Fund	Gas Fund	Total
<b>Assets</b>						
Current assets:						
Cash and investments - Operating Fund	1	53,080,089	6,752,810	8,366,282	14,950,503	83,149,684
Cash and investments - Rate Stabilization Fund	2	23,953,826	-	-	1,602,154	25,555,980
Cash and investments - Capital Project Fund	3	7,021,544	3,670,859	10,592,508	9,373,226	30,658,137
Accounts receivable, net	4	22,169,219	2,760,748	2,713,932	2,196,012	29,839,911
Due from other governments	5	1,724,005	396,861	494,217	300,367	2,915,450
Inventories	6	6,732,915	1,008,369	234,121	677,069	8,652,474
Prepaid expenses and deposits	7	216,935	113,542	110,678	79,781	520,936
Total current assets	8	<u>114,898,533</u>	<u>14,703,189</u>	<u>22,511,738</u>	<u>29,179,112</u>	<u>181,292,572</u>
Non-current assets:						
Restricted assets:						
Restricted cash and cash equivalents:						
Bond funds	9	27,880,998	9,047,991	7,744,458	6,065,603	50,739,050
Capacity fees	10	-	1,920,812	2,158,902	-	4,079,714
System development fees	11	-	390,958	458,819	-	849,777
Total restricted cash and cash equivalents	12	<u>27,880,998</u>	<u>11,359,761</u>	<u>10,362,179</u>	<u>6,065,603</u>	<u>55,668,541</u>
Total restricted assets	13	<u>27,880,998</u>	<u>11,359,761</u>	<u>10,362,179</u>	<u>6,065,603</u>	<u>55,668,541</u>
Notes receivable	14	-	264,245	-	-	264,245
Capital assets:						
Land, easements and construction in progress	15	13,438,360	6,825,037	11,565,523	3,120,570	34,949,490
Other capital assets, net of depreciation	16	<u>102,753,128</u>	<u>83,366,078</u>	<u>136,870,130</u>	<u>42,436,086</u>	<u>365,425,422</u>
Total capital assets	17	<u>116,191,488</u>	<u>90,191,115</u>	<u>148,435,653</u>	<u>45,556,656</u>	<u>400,374,912</u>
Total non-current assets	18	<u>144,072,486</u>	<u>101,815,121</u>	<u>158,797,832</u>	<u>51,622,259</u>	<u>456,307,698</u>
Total assets	19	<u>258,971,019</u>	<u>116,518,310</u>	<u>181,309,570</u>	<u>80,801,371</u>	<u>637,600,270</u>
<b>Deferred Outflows of Resources</b>						
Pension deferrals	20	2,307,329	1,238,079	1,181,803	900,421	5,627,632
OPEB deferrals	21	183,371	98,394	93,922	71,559	447,246
Unamortized bond refunding charges	22	<u>423,857</u>	<u>556,516</u>	<u>538,594</u>	<u>93,152</u>	<u>1,612,119</u>
Total deferred outflows of resources	23	<u>2,914,557</u>	<u>1,892,989</u>	<u>1,814,319</u>	<u>1,065,132</u>	<u>7,686,997</u>
<b>Liabilities</b>						
Current liabilities:						
Accounts payable and accrued expenses	24	14,763,293	412,721	337,239	1,143,086	16,656,339
Customer deposits	25	3,341,939	780,664	1,480	460,569	4,584,652
Accrued interest payable	26	562,991	242,432	445,959	200,171	1,451,553
Unearned revenue <sup>2</sup>	27	-	71,450	120,960	-	192,410
Current portion of compensated absences	28	787,691	394,492	363,669	334,900	1,880,752
Current maturities of long-term debt	29	<u>1,350,098</u>	<u>997,319</u>	<u>3,927,485</u>	<u>578,747</u>	<u>6,853,649</u>
Total current liabilities	30	<u>20,806,012</u>	<u>2,899,078</u>	<u>5,196,792</u>	<u>2,717,473</u>	<u>31,619,355</u>
Non-current liabilities						
Compensated absences	31	172,100	105,828	81,183	118,394	477,505
Long-term debt, excluding current portion	32	64,453,271	26,560,554	52,812,657	20,697,386	164,523,868
Net OPEB liability	33	14,617,717	7,843,653	7,487,123	5,704,475	35,652,968
Net pension liability	34	<u>2,823,785</u>	<u>1,515,202</u>	<u>1,446,329</u>	<u>1,101,965</u>	<u>6,887,281</u>
Total non current liabilities	35	<u>82,066,873</u>	<u>36,025,237</u>	<u>61,827,292</u>	<u>27,622,220</u>	<u>207,541,622</u>
Total liabilities	36	<u>102,872,885</u>	<u>38,924,315</u>	<u>67,024,084</u>	<u>30,339,693</u>	<u>239,160,977</u>
<b>Deferred Inflows of Resources</b>						
Pension deferrals	37	79,932	42,891	40,941	31,193	194,957
OPEB deferrals	38	<u>2,485,586</u>	<u>1,333,729</u>	<u>1,273,105</u>	<u>969,985</u>	<u>6,062,405</u>
Total deferred inflows of resources	39	<u>2,565,518</u>	<u>1,376,620</u>	<u>1,314,046</u>	<u>1,001,178</u>	<u>6,257,362</u>
<b>Net Position</b>						
Net investment in capital assets	40	78,692,974	72,237,749	99,978,563	30,439,278	281,348,564
Unrestricted	41	<u>77,754,199</u>	<u>5,872,615</u>	<u>14,807,196</u>	<u>20,086,354</u>	<u>118,520,364</u>
Total net position	42	<u>\$ 156,447,173</u>	<u>\$ 78,110,364</u>	<u>\$ 114,785,759</u>	<u>\$ 50,525,632</u>	<u>\$ 399,868,928</u>

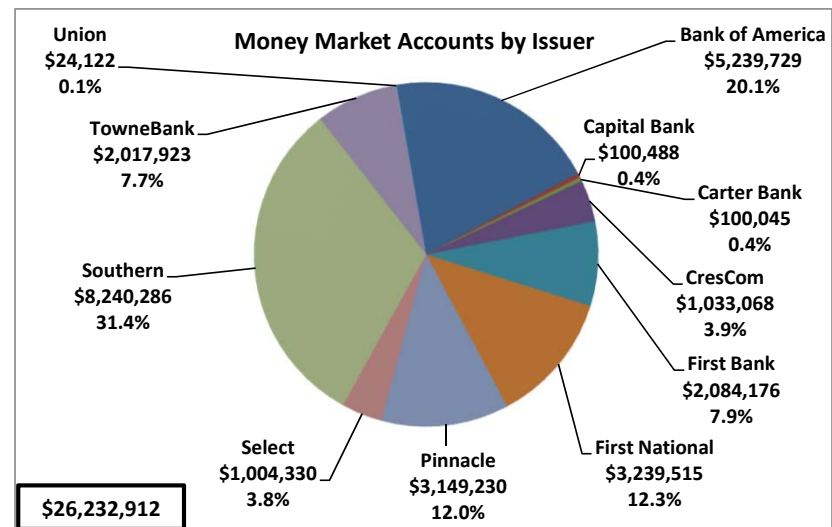
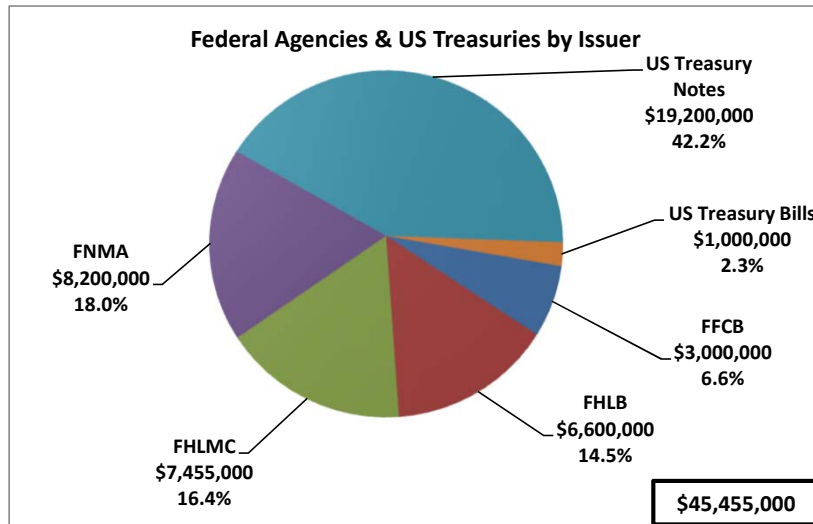
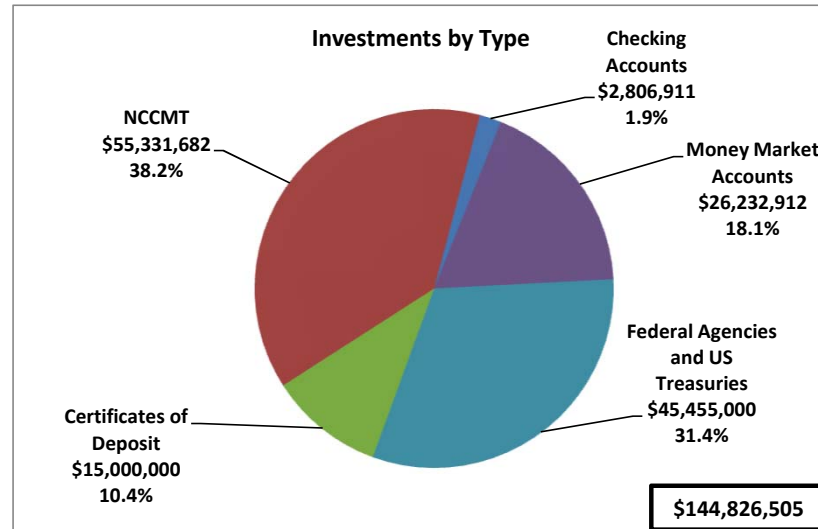
<sup>1</sup> Negative cash balances in the Capital Projects funds reflect reimbursements due from revenue bonds, SRF loans and grants.

<sup>2</sup> Unearned revenue includes prepaid street light installations and prepaid water and sewer tap fees.

**Capital Projects Summary Report**  
**July 31, 2019**

Project #	Project Name	Original Budget	Board Approval	Current Approved Budget	Current Month Expenditures	Year To Date Expenditures	Project To Date Expenditures	% of Budget Expended	Encumbrances	Available Budget	Estimated Completion Date
FCP-100	Downtown Office Efficiency and Enhancement	1,750,000	6/11/2015	4,075,000	33,751	33,751	1,135,455	27.9%	2,641,537	298,008	1/31/2020
FCP10072	New Operations Center Phase 2	4,000,000	6/9/2016	53,300,000	1,238,095	1,238,095	9,168,452	17.2%	38,959,419	5,172,129	12/31/2020
<b>Total Shared Capital Projects</b>		<b>\$ 5,750,000</b>		<b>\$ 57,375,000</b>	<b>\$ 1,271,846</b>	<b>\$ 1,271,846</b>	<b>\$ 10,303,907</b>	<b>18.0%</b>	<b>\$ 41,600,956</b>	<b>\$ 5,470,137</b>	
ECP-133	Sugg Parkway Transmission Line	1,700,000	5/17/2011	1,700,000	-	-	-	0.0%	-	1,700,000	12/31/2020
ECP-134	Sugg Parkway Substation	3,400,000	5/17/2011	3,400,000	-	-	15,049	0.4%	6,927	3,378,024	12/31/2020
ECP-144	10th Street Connector Project	1,535,000	12/19/2013	1,535,000	-	-	1,134,006	73.9%	-	400,994	TBD by NCDOT
ECP10168	POD #3 to Simpson Substation 115 kV Transmission Loop	300,000	6/9/2016	300,000	-	-	124,272	41.4%	-	175,728	6/30/2022
ECP10171	Greenville 115kV Transmission Circuit #18 Flood Mitigation	600,340	12/21/2017	1,500,000	-	-	19,100	1.3%	621,530	859,370	2/28/2020
ECP10172	Greenville 230 kV West Substation Flood Mitigation	3,355,000	12/21/2017	3,355,000	1,479,869	1,479,869	2,308,128	68.8%	166,562	880,310	12/31/2019
ECP10174	Electric System Expansion	2,500,000	6/8/2017	2,500,000	-	-	-	0.0%	-	2,500,000	6/30/2020
ECP10187	Vidant Peaking Generators	6,000,000	6/14/2018	6,000,000	18,803	18,803	168,376	2.8%	5,594,250	237,374	6/30/2020
ECP10208	Battery Storage Pilot Program 1MW	1,600,000	6/13/2019	1,600,000	-	-	-	0.0%	-	1,600,000	6/30/2020
<b>Total Electric Capital Projects</b>		<b>\$ 20,990,340</b>		<b>\$ 21,890,000</b>	<b>\$ 1,498,672</b>	<b>\$ 1,498,672</b>	<b>\$ 3,768,931</b>	<b>17.2%</b>	<b>\$ 6,389,269</b>	<b>\$ 11,731,800</b>	
WCP-117	WTP Upgrade Phase I	1,900,000	6/12/2014	47,500,000	369,537	369,537	3,651,007	7.7%	1,444,595	42,404,398	12/31/2022
WCP-121	10th Street Connector Project	892,500	10/16/2014	1,896,000	-	-	5,875	0.3%	851,079	1,039,046	TBD by NCDOT
WCP-123	COG Town Creek Culvert Improvement	80,000	3/19/2015	1,260,000	-	-	150	0.0%	-	1,259,850	12/31/2020
WCP-124	Residual Lagoon Improvements	1,250,000	6/11/2015	1,250,000	75,504	75,504	75,504	6.0%	402,366	772,130	6/30/2020
WCP10030	Water Distribution System Improvements	500,000	6/14/2018	500,000	-	-	-	0.0%	-	500,000	12/31/2022
WCP10032	Water Main Rehabilitation Program Phase II	1,000,000	6/13/2019	1,000,000	-	-	-	0.0%	-	1,000,000	12/31/2020
<b>Total Water Capital Projects</b>		<b>\$ 5,622,500</b>		<b>\$ 53,406,000</b>	<b>\$ 445,041</b>	<b>\$ 445,041</b>	<b>\$ 3,732,536</b>	<b>7.0%</b>	<b>\$ 2,698,040</b>	<b>\$ 46,975,424</b>	
SCP-118	Southside Pump Station Upgrade	3,450,000	6/13/2013	6,600,000	-	-	6,011,136	91.1%	5,792	583,072	8/30/2019
SCP-123	COG Town Creek Culvert Improvement	80,000	3/19/2015	2,950,000	-	-	50,593	1.7%	-	2,899,407	12/31/2020
SCP10217	10th Street Connector Project	306,000	6/9/2016	306,000	-	-	-	0.0%	-	306,000	TBD by NCDOT
SCP10219	Candlewick Area Sanitary District Sewer Project	700,000	7/21/2016	800,000	-	-	669,026	83.6%	45,000	85,974	10/31/2019
SCP10221	Southeast Sewer Service Area Project	2,500,000	6/8/2017	3,000,000	-	-	-	0.0%	-	3,000,000	12/31/2020
SCP10222	Sewer Outfall Rehabilitation Phase 4	2,480,000	6/8/2017	2,480,000	-	-	116,791	4.7%	120,216	2,242,993	12/30/2019
SCP10223	Regional Pump Station Upgrades	1,800,000	6/8/2017	1,800,000	158,690	158,690	541,271	30.1%	396,958	861,771	10/31/2020
SCP10229	Greene Street Pump Station and Force Main	1,100,000	6/14/2018	1,100,000	-	-	-	0.0%	-	1,100,000	12/31/2020
SCP10230	Forlines Pump Station Expansion	250,000	6/14/2018	250,000	-	-	-	0.0%	-	250,000	7/31/2021
SCP10233	WWTP Headworks Improvements	2,500,000	6/13/2019	2,500,000	-	-	-	0.0%	-	2,500,000	6/30/2020
SCP10234	Harris Mill Run Outfall	500,000	6/13/2019	500,000	-	-	-	0.0%	-	500,000	12/31/2021
SCP10235	Duplex Pump Station Improvements	500,000	6/13/2019	500,000	-	-	-	0.0%	-	500,000	6/30/2022
SCP10236	Green Mill Run Tributary - 18-21 inch section	1,800,000	6/13/2019	1,800,000	-	-	-	0.0%	-	1,800,000	3/1/2021
<b>Total Sewer Capital Projects</b>		<b>\$ 17,966,000</b>		<b>\$ 24,586,000</b>	<b>\$ 158,690</b>	<b>\$ 158,690</b>	<b>\$ 7,388,817</b>	<b>30.1%</b>	<b>\$ 567,966</b>	<b>\$ 16,629,217</b>	
GCP-92	LNG Liquefaction Additions	1,000,000	6/11/2015	1,000,000	-	-	28,428	2.8%	-	971,572	On Hold
GCP10099	High-Pressure Multiple Gas Facilities Relocation	9,500,000	6/8/2017	9,500,000	-	-	2,800	0.0%	-	9,497,200	6/30/2023
GCP10101	Firetower Road Widening	1,300,000	6/8/2017	1,300,000	-	-	-	0.0%	-	1,300,000	12/31/2022
GCP10104	Memorial Drive Bridge Replacement	1,500,000	6/14/2018	1,500,000	-	-	30	0.0%	26,000	1,473,970	TBD by NCDOT
GCP10108	Allen Road Widening (NCDOT U-5875)	1,000,000	6/13/2019	1,000,000	-	-	-	0.0%	-	1,000,000	12/31/2023
GCP10109	Integrity Management Replacement Project	1,750,000	6/13/2019	1,750,000	-	-	-	0.0%	-	1,750,000	6/30/2022
<b>Total Gas Capital Projects</b>		<b>\$ 16,050,000</b>		<b>\$ 16,050,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,258</b>	<b>0.2%</b>	<b>\$ 26,000</b>	<b>\$ 15,992,742</b>	
<b>Grand Total Capital Projects</b>		<b>\$ 66,378,840</b>		<b>\$ 173,307,000</b>	<b>\$ 3,374,249</b>	<b>\$ 3,374,249</b>	<b>\$ 25,225,449</b>	<b>14.6%</b>	<b>\$ 51,282,231</b>	<b>\$ 96,799,320</b>	

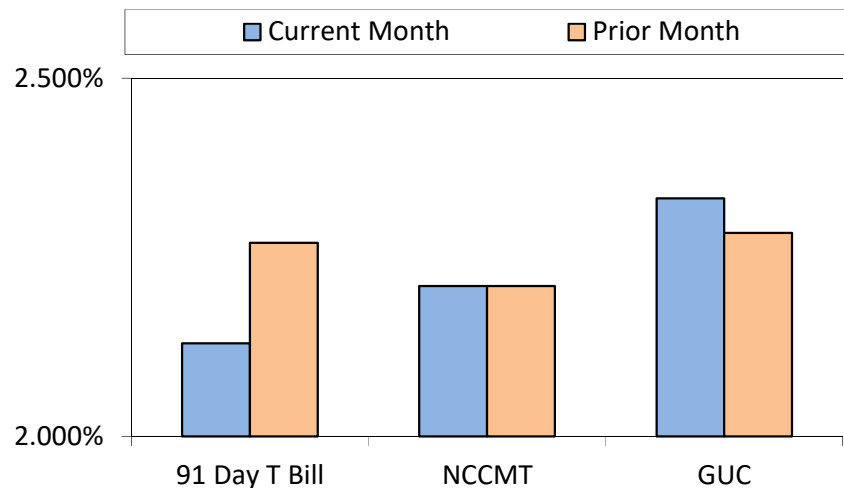
# Investment Portfolio Diversification July 31, 2019



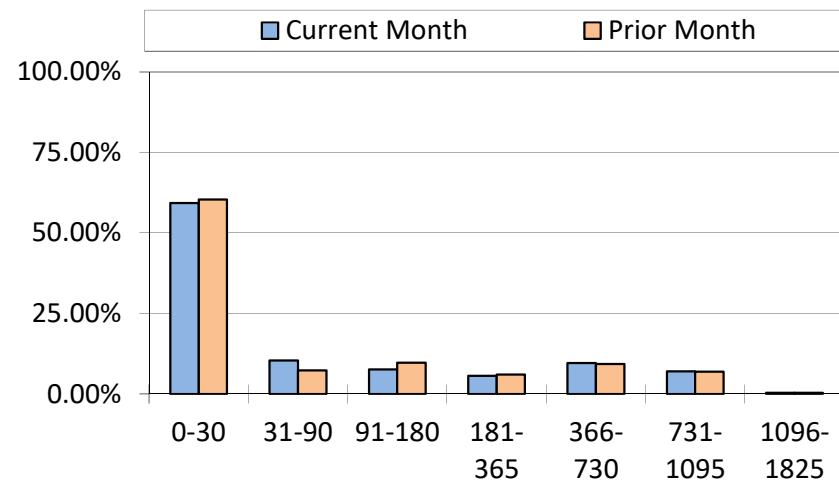
# Cash and Investment Report

## July 31, 2019

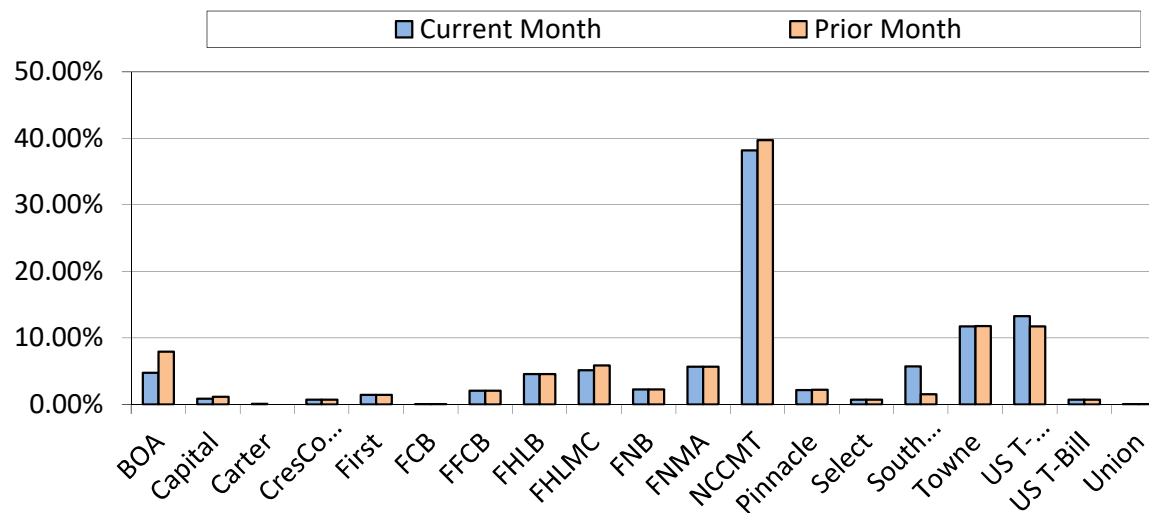
### Yield Comparison



### Days to Maturity Percent of Portfolio



### Portfolio by Issuer



**GUC Investments  
Summary by Issuer  
July 31, 2019**

<b>Issuer</b>	<b>Number of Investments</b>	<b>Par Value</b>	<b>Market Value</b>	<b>% of Portfolio</b>	<b>Average YTM 365</b>	<b>Average Days to Maturity</b>
Bank of America	2	6,902,840.98	6,902,840.98	4.77	1.139	1
Capital Bank	2	1,244,186.66	1,244,186.66	0.86	0.121	1
Carter Bank	1	100,045.35	100,045.35	0.07	2.090	1
CresCom Bank	1	1,033,067.73	1,033,067.73	0.71	1.450	1
First Bank	1	2,084,176.07	2,084,176.07	1.44	2.050	1
First Citizens Bank	1	100.00	100.00	0.00	0.001	1
Federal Farm Credit Bank	6	3,000,000.00	3,000,251.58	2.07	2.054	256
Federal Home Loan Bank	9	6,600,000.00	6,577,312.68	4.54	2.209	324
Federal Home Loan Mort Corp	14	7,455,000.00	7,446,253.41	5.14	1.995	438
First National Bank	1	3,239,514.94	3,239,514.94	2.24	2.250	1
Federal National Mort Assoc	10	8,200,000.00	8,184,807.11	5.66	2.190	303
N C Capital Management Trust	3	55,331,681.91	55,331,681.91	38.23	2.355	1
Pinnacle Bank	1	3,149,230.01	3,149,230.01	2.18	2.050	1
Select Bank & Trust Co.	1	1,004,329.82	1,004,329.82	0.69	1.790	1
Southern Bank & Trust Co.	1	8,240,285.87	8,240,285.87	5.69	2.250	1
US Treasury Note	9	19,200,000.00	19,151,979.00	13.23	2.633	644
US Treasury Bill	1	1,000,000.00	999,620.00	0.69	2.398	7
TowneBank	4	17,017,923.13	17,017,923.13	11.76	3.110	79
Union Bank	1	24,122.12	24,122.12	0.02	0.250	1
<b>Total and Average</b>	<b>69</b>	<b>144,826,504.59</b>	<b>144,731,728.37</b>	<b>100.00</b>	<b>2.332</b>	<b>154</b>

**GUC Investments**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**July 31, 2019**

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
<b>Certificates of Deposit - Bank</b>												
SYS1033	1033	TowneBank		02/27/2019	5,000,000.00	5,000,000.00	5,000,000.00	3.250	3.205	3.250	57	09/27/2019
SYS1048	1048	TowneBank		03/29/2019	5,000,000.00	5,000,000.00	5,000,000.00	3.210	3.166	3.210	89	10/29/2019
SYS1061	1061	TowneBank		04/30/2019	5,000,000.00	5,000,000.00	5,000,000.00	3.210	3.166	3.210	121	11/30/2019
<b>Subtotal and Average</b>			<b>15,000,000.00</b>		<b>15,000,000.00</b>	<b>15,000,000.00</b>	<b>15,000,000.00</b>		<b>3.179</b>	<b>3.223</b>	<b>89</b>	
<b>NC Capital Management Trust</b>												
SYS33	33	N C Capital Management Trust			10,621,609.23	10,621,609.23	10,621,609.23	2.210	2.180	2.210	1	
SYS745	745	N C Capital Management Trust			44,477,501.81	44,477,501.81	44,477,501.81	2.390	2.357	2.390	1	
SYS988	988	N C Capital Management Trust			232,570.87	232,570.87	232,570.87	2.290	2.259	2.290	1	
<b>Subtotal and Average</b>			<b>55,298,567.21</b>		<b>55,331,681.91</b>	<b>55,331,681.91</b>	<b>55,331,681.91</b>		<b>2.323</b>	<b>2.355</b>	<b>1</b>	
<b>Passbook/Checking Accounts</b>												
SYS735	735	Bank of America			1,663,111.55	1,663,111.55	1,663,111.55		0.000	0.000	1	
SYS974	974	Capital Bank		07/01/2019	1,143,698.97	1,143,698.97	1,143,698.97		0.000	0.000	1	
SYS706	706	First Citizens Bank		07/01/2019	100.00	100.00	100.00	0.001	0.001	0.001	1	
<b>Subtotal and Average</b>			<b>5,275,231.90</b>		<b>2,806,910.52</b>	<b>2,806,910.52</b>	<b>2,806,910.52</b>		<b>0.000</b>	<b>0.000</b>	<b>1</b>	
<b>Money Market Accounts</b>												
SYS733	733	Bank of America			5,239,729.43	5,239,729.43	5,239,729.43	1.500	1.479	1.500	1	
SYS975	975	Capital Bank			100,487.69	100,487.69	100,487.69	1.500	1.479	1.500	1	
SYS1082	1082	Carter Bank		07/24/2019	100,045.35	100,045.35	100,045.35	2.090	2.061	2.090	1	
SYS954	954	CresCom Bank			1,033,067.73	1,033,067.73	1,033,067.73	1.450	1.430	1.450	1	
SYS946	946	First Bank			2,084,176.07	2,084,176.07	2,084,176.07	2.050	2.022	2.050	1	
SYS899	899	First National Bank			3,239,514.94	3,239,514.94	3,239,514.94	2.250	2.219	2.250	1	
SYS915	915	Pinnacle Bank			3,149,230.01	3,149,230.01	3,149,230.01	2.050	2.022	2.050	1	
SYS916	916	Select Bank & Trust Co.			1,004,329.82	1,004,329.82	1,004,329.82	1.790	1.765	1.790	1	
SYS917	917	Southern Bank & Trust Co.			8,240,285.87	8,240,285.87	8,240,285.87	2.250	2.219	2.250	1	
SYS1032	1032	TowneBank			2,017,923.13	2,017,923.13	2,017,923.13	2.270	2.239	2.270	1	
SYS927	927	Union Bank			24,122.12	24,122.12	24,122.12	0.250	0.247	0.250	1	
<b>Subtotal and Average</b>			<b>21,535,324.71</b>		<b>26,232,912.16</b>	<b>26,232,912.16</b>	<b>26,232,912.16</b>		<b>1.980</b>	<b>2.007</b>	<b>1</b>	
<b>Federal Agency Coupon Securities</b>												
3133EKPQ3	1070	Federal Farm Credit Bank		06/05/2019	500,000.00	500,030.89	500,000.00	2.400	2.367	2.400	309	06/05/2020
3133EKRS7	1078	Federal Farm Credit Bank		06/19/2019	500,000.00	499,913.22	500,000.00	2.300	2.268	2.300	323	06/19/2020
3133EKXM3	1086	Federal Farm Credit Bank		07/29/2019	500,000.00	499,105.86	499,900.00	2.080	2.065	2.094	547	01/29/2021
3133EHTF0	913	Federal Farm Credit Bank		08/01/2017	500,000.00	500,000.00	500,000.00	1.480	1.460	1.480	0	08/01/2019
3133EHXT5	922	Federal Farm Credit Bank		09/19/2017	500,000.00	499,632.59	499,320.00	1.430	1.479	1.500	41	09/11/2019
3133EJRL5	961	Federal Farm Credit Bank		06/11/2018	500,000.00	501,569.02	500,000.00	2.550	2.515	2.550	315	06/11/2020

Portfolio GUC  
CP  
PM (PRF\_PM2) 7.3.0

Run Date: 08/06/2019 - 14:53

**GUC Investments**  
**Portfolio Management**  
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Federal Agency Coupon Securities												
3130AGLJ2	1072	Federal Home Loan Bank		06/10/2019	500,000.00	499,806.97	500,000.00	2.250	2.219	2.250	314	06/10/2020
3130AGST3	1085	Federal Home Loan Bank		07/29/2019	500,000.00	499,786.19	500,000.00	2.100	2.071	2.100	363	07/29/2020
3130ACCS1	919	Federal Home Loan Bank		09/27/2017	500,000.00	499,515.00	500,000.00	1.500	1.479	1.500	57	09/27/2019
3130ACHR8	923	Federal Home Loan Bank		10/23/2017	500,000.00	499,378.69	500,000.00	1.600	1.578	1.600	83	10/23/2019
3130ACLP7	930	Federal Home Loan Bank		10/30/2017	1,000,000.00	997,672.78	1,000,000.00	1.950	1.923	1.950	462	11/05/2020
3130ACU36	936	Federal Home Loan Bank		12/11/2017	500,000.00	497,871.17	500,000.00	2.000	1.973	2.000	498	12/11/2020
3130ACVE1	937	Federal Home Loan Bank		12/13/2017	500,000.00	499,579.33	500,000.00	1.800	1.775	1.800	134	12/13/2019
3130AD4U3	938	Federal Home Loan Bank		12/19/2017	500,000.00	499,410.55	499,975.00	1.900	1.876	1.903	140	12/19/2019
3130ACE26	989	Federal Home Loan Bank		11/02/2018	2,100,000.00	2,084,292.00	2,041,011.00	1.375	2.861	2.900	424	09/28/2020
3134GTFF5	1053	Federal Home Loan Mort Corp		04/08/2019	500,000.00	500,385.06	500,000.00	2.460	2.426	2.460	251	04/08/2020
3134GTRS4	1071	Federal Home Loan Mort Corp		06/10/2019	1,000,000.00	998,643.23	1,000,000.00	2.400	2.367	2.400	497	12/10/2020
3134GTUK7	1075	Federal Home Loan Mort Corp		06/17/2019	500,000.00	499,718.23	500,000.00	2.320	2.288	2.320	686	06/17/2021
3134GTVN0	1079	Federal Home Loan Mort Corp		06/24/2019	500,000.00	499,032.98	500,000.00	2.400	2.367	2.400	693	06/24/2021
3134GTVJ9	1080	Federal Home Loan Mort Corp		06/24/2019	500,000.00	499,668.49	500,000.00	2.300	2.268	2.300	511	12/24/2020
3134G96B8	866	Federal Home Loan Mort Corp		08/24/2016	500,000.00	498,789.73	500,000.00	2.000	1.479	1.500	389	08/24/2020
3134GAYV0	882	Federal Home Loan Mort Corp		12/30/2016	500,000.00	499,431.20	500,000.00	2.000	1.973	2.000	882	12/30/2021
3134GAYV0	883	Federal Home Loan Mort Corp		12/30/2016	500,000.00	499,431.20	500,000.00	2.000	1.973	2.000	882	12/30/2021
3134GAZR8	887	Federal Home Loan Mort Corp		12/30/2016	455,000.00	454,185.97	455,000.00	2.050	2.022	2.050	882	12/30/2021
3134GBG30	920	Federal Home Loan Mort Corp		09/27/2017	500,000.00	499,493.52	500,000.00	1.500	1.479	1.500	57	09/27/2019
3134GBJ52	925	Federal Home Loan Mort Corp		09/27/2017	500,000.00	499,493.52	500,000.00	1.500	1.479	1.500	57	09/27/2019
3134GBR61	928	Federal Home Loan Mort Corp		10/30/2017	500,000.00	499,277.61	500,000.00	1.650	1.627	1.650	90	10/30/2019
3134GBV41	932	Federal Home Loan Mort Corp		11/27/2017	500,000.00	499,379.13	500,000.00	1.700	1.677	1.700	118	11/27/2019
3134GBW40	935	Federal Home Loan Mort Corp		11/27/2017	500,000.00	499,323.54	500,000.00	1.750	1.726	1.750	118	11/27/2019
3136G3Y74	865	Federal National Mort Assoc		08/24/2016	500,000.00	498,283.56	500,000.00	1.375	1.226	1.243	481	11/24/2020
3136G4GU1	880	Federal National Mort Assoc		11/25/2016	500,000.00	498,398.58	499,500.00	1.400	1.415	1.434	116	11/25/2019
3136G4GU1	881	Federal National Mort Assoc		11/25/2016	500,000.00	498,398.58	499,925.00	1.400	1.386	1.405	116	11/25/2019
3136G4HH9	885	Federal National Mort Assoc		11/30/2016	500,000.00	498,315.64	500,000.00	1.500	1.480	1.500	209	02/26/2020
3136G4HH9	886	Federal National Mort Assoc		11/30/2016	500,000.00	498,315.64	500,000.00	1.500	1.480	1.500	209	02/26/2020
3136G4JZ7	889	Federal National Mort Assoc		12/30/2016	500,000.00	498,964.90	500,000.00	1.625	1.603	1.625	151	12/30/2019
3135G0S53	892	Federal National Mort Assoc		01/27/2017	500,000.00	498,712.13	500,000.00	1.700	1.677	1.700	179	01/27/2020
3136G4PV9	926	Federal National Mort Assoc		10/27/2017	500,000.00	500,227.08	500,000.00	2.250	2.219	2.250	1,183	10/27/2022
3135G0H55	992	Federal National Mort Assoc		11/05/2018	2,100,000.00	2,096,409.00	2,057,307.00	1.875	2.818	2.857	515	12/28/2020
3135G0ZG1	993	Federal National Mort Assoc		11/05/2018	2,100,000.00	2,098,782.00	2,083,326.00	1.750	2.660	2.697	42	09/12/2019
Subtotal and Average			25,601,792.23		25,255,000.00	25,208,624.78	25,135,264.00		2.092	2.121	343	
Treasury Coupon Securities												
9128284C1	1000	US Treasury Note		11/07/2018	2,100,000.00	2,101,680.00	2,082,855.45	2.250	2.811	2.850	243	03/31/2020
912828U81	1019	US Treasury Note		01/02/2019	2,250,000.00	2,257,560.00	2,220,468.75	2.000	2.424	2.457	883	12/31/2021

Portfolio GUC  
CP  
PM (PRF\_PM2) 7.3.0

**GUC Investments  
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
<b>Treasury Coupon Securities</b>												
912828W89	1062	US Treasury Note		04/02/2019	2,100,000.00	2,102,100.00	2,076,046.88	1.875	2.240	2.271	973	03/31/2022
912828XW5	1087	US Treasury Note		07/02/2019	2,250,000.00	2,244,735.00	2,251,054.69	1.750	1.710	1.734	1,064	06/30/2022
912828T34	995	US Treasury Note		11/06/2018	2,100,000.00	2,066,379.00	1,993,605.45	1.125	2.921	2.962	791	09/30/2021
912828UF5	996	US Treasury Note		11/06/2018	2,100,000.00	2,090,907.00	2,061,281.25	1.125	2.727	2.765	152	12/31/2019
912828XY1	997	US Treasury Note		11/06/2018	2,100,000.00	2,108,043.00	2,087,367.20	2.500	2.835	2.875	334	06/30/2020
912828C57	998	US Treasury Note		11/07/2018	2,100,000.00	2,110,878.00	2,066,613.28	2.250	2.901	2.942	608	03/31/2021
912828S27	999	US Treasury Note		11/07/2018	2,100,000.00	2,069,697.00	2,002,792.95	1.125	2.915	2.956	699	06/30/2021
<b>Subtotal and Average</b>			<b>18,769,471.23</b>		<b>19,200,000.00</b>	<b>19,151,979.00</b>	<b>18,842,085.90</b>		<b>2.597</b>	<b>2.633</b>	<b>644</b>	
<b>Miscellaneous Discounts -Amortizing</b>												
912796SC4	1065	US Treasury Bill		05/13/2019	1,000,000.00	999,620.00	994,393.33	2.320	2.365	2.398	7	08/08/2019
<b>Subtotal and Average</b>			<b>1,187,901.41</b>		<b>1,000,000.00</b>	<b>999,620.00</b>	<b>994,393.33</b>		<b>2.365</b>	<b>2.398</b>	<b>7</b>	
<b>Total and Average</b>			<b>142,668,288.70</b>		<b>144,826,504.59</b>	<b>144,731,728.37</b>	<b>144,343,247.82</b>		<b>2.300</b>	<b>2.332</b>	<b>154</b>	



## Agenda Item # 3

Meeting Date: August 15, 2019

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<b>Item:</b>	<b>Recommended Adoption of Sewer Capital Project Budget- Wastewater Treatment Plant Replacement of Clarifier No.1</b>
<b>Contact:</b>	Randy Emory : David Springer
<b>Explanation:</b>	<p>At last month's Board meeting, staff presented the information regarding the Wastewater Treatment Plant's (WWTP) recent loss of use of one of its clarifiers due to buckling of the clarifier concrete floor and the need to replace this clarifier as soon as possible.</p> <p>The loss of Clarifier No. 1 represents a reduction of approximately 20% of the wastewater treatment capacity of the WWTP. North Carolina Department of Environment and Natural Resources (NCDENR) has advised GUC that the diminished capacity due to the loss of Clarifier No. 1 may result in NCDENR reducing the permitted treatment capacity of the WWTP. NCDENR has also advised that GUC should proceed to replace Clarifier No.1 as soon as possible and keep them informed of our progress. A decrease in our rated capacity would negatively impact GUC's ability to accommodate growth and recruit new industry.</p> <p>The current WWTP Master Plan recommends the construction of two (2) new clarifiers on the newest side of the plant. These new clarifiers will (1) replace the lost clarification capacity mentioned above, and (2) result in improved plant operations, an enhanced treatment process and an increase of plant treatment capacity to approximately 22.5 MGD.</p> <p>Staff recommends adoption of a Sewer Capital Budget in the amount of \$6.0 million for the construction of two (2) new clarifiers, and associated piping at the WWTP.</p>
<b>Strategic Plan Elements:</b>	<p>Strategic Themes:</p> <ul style="list-style-type: none"><li>• Safety, Reliability, and Value</li><li>• Exceptional Customer Service</li><li>• Shaping Our Future</li></ul> <p>Objectives:</p> <ul style="list-style-type: none"><li>• Safely providing reliable and innovative utility solutions</li><li>• Developing and enhancing strategic partnerships</li></ul> <p>Core Values:</p> <ul style="list-style-type: none"><li>• Deliver Reliable Services</li><li>• Support the Community</li></ul>

**Previous Board  
Actions:**

N/A

**Fiscal Note:**

N/A

**Recommended  
Action(s):**

Adopt the attached Sewer Capital Project Budget in the amount of \$6 million and adopt the reimbursement resolution, and recommend similar actions by the City Council.

**Greenville Utilities Commission  
Capital Project Budget  
As of August 15, 2019**

<b>Project Name</b>	<b>Proposed Budget</b>
<b>SCP10238 WWTP Clarifier Replacement Project</b>	
<b>Revenues:</b>	
Long-Term Debt	\$ 4,000,000
Capital Projects Fund Balance	<u>\$ 2,000,000</u>
<b>Total Revenue</b>	<b>\$ 6,000,000</b>
<b>Expenditures:</b>	
Project Costs	<u>\$ 6,000,000</u>
<b>Total Expenditures</b>	<b>\$ 6,000,000</b>

**RESOLUTION RECOMMENDING TO THE CITY COUNCIL  
ADOPTION OF A RESOLUTION PROVIDING FOR THE  
REIMBURSEMENT TO THE GREENVILLE UTILITIES COMMISSION,  
OF THE CITY OF GREENVILLE, NORTH CAROLINA, A BODY POLITIC  
DULY CHARTERED BY THE STATE OF NORTH CAROLINA, FROM THE  
PROCEEDS OF ONE OR MORE FINANCING(S) FOR THE EXPENDITURE OF  
FUNDS FOR CERTAIN IMPROVEMENTS TO THE COMBINED ENTERPRISE  
SYSTEM**

WHEREAS, in accordance with Chapter 861 of the 1991 Session Laws of North Carolina, the Greenville Utilities Commission (the "Commission") has been created for the proper management of the public utilities of the City of Greenville, North Carolina (the "City"), comprising an electric system, a natural gas system, a sanitary sewer system and a water system within and without the corporate limits of the City, (collectively the "Combined Enterprise System") with responsibility for the entire supervision and control of the management, operation, maintenance, improvement and extension of the Combined Enterprise System;

WHEREAS, Section 1.150-2 of the Treasury Regulations prescribes specific procedures which will be applicable to certain bonds, notes or other indebtedness ("Debt") issued by or on behalf of the Commission and the City including, without limitation, a requirement that the City declare official intent to reimburse certain expenditures with proceeds of Debt to be incurred prior to, or within sixty (60) days of, payment of the expenditures to be reimbursed;

WHEREAS, the Commission has identified certain improvements (the "Additional Improvements") to the Combined Enterprise System that have been and must be funded from available funds pending reimbursement from the proceeds of Debt to be issued for such purposes;

WHEREAS, the Additional Improvements consist of sewer treatment plant upgrades; now, therefore,

BE IT RESOLVED BY THE GREENVILLE UTILITIES COMMISSION as follows;

1. The City is hereby requested to give favorable consideration to and pass the proposed resolution, which resolution (the "Reimbursement Resolution") effectively would provide for the reimbursement to the Commission from the proceeds of one or more Debt financing(s) (estimated to be \$6,000,000) for certain expenditures for the Additional Improvements made not more than 60 days prior to the adoption of the Reimbursement Resolution, the Commission having determined that such adoption will be in the best interests of the Combined Enterprise System.

2. This resolution shall take effect immediately upon its passage, and a certified copy thereof shall be provided to the City Clerk for presentation to the City Council at its next regularly scheduled meeting.

Adopted this the 15<sup>th</sup> day of August, 2019.

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Joel Butler, Chair

ATTEST:

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Tommy Stoughton  
Secretary

APPROVED AS TO FORM:

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Phillip R. Dixon  
General Counsel

**RESOLUTION NO. 19-\_\_**  
**RESOLUTION DECLARING THE INTENTION OF THE**  
**CITY COUNCIL OF THE CITY OF GREENVILLE TO REIMBURSE THE**  
**GREENVILLE UTILITIES COMMISSION, OF THE CITY OF GREENVILLE, NORTH**  
**CAROLINA, A BODY POLITIC DULY CHARTERED BY THE STATE OF NORTH**  
**CAROLINA, FROM THE PROCEEDS OF ONE OR MORE FINANCING(S) FOR**  
**CERTAIN EXPENDITURES MADE AND TO BE MADE IN CONNECTION WITH THE**  
**ACQUISITION AND CONSTRUCTION OF CERTAIN IMPROVEMENTS**

WHEREAS, in accordance with Chapter 861 of the 1991 Session Laws of North Carolina, the Greenville Utilities Commission (the "Commission") has been created for the proper management of the public utilities of the City of Greenville, North Carolina (the "City"), comprising an electric system, a natural gas system, a sanitary sewer system and a water system within and without the corporate limits of the City, (collectively the "Combined Enterprise System") with responsibility for the entire supervision and control of the management, operation, maintenance, improvement and extension of the Combined Enterprise System; and

WHEREAS, Section 1.150-2 of the Treasury Regulations (the "Regulations") prescribes specific procedures which will be applicable to certain bonds, notes or other indebtedness ("Debt") issued by or on behalf of the Commission and the City including, without limitation, a requirement that the City declare official intent to reimburse certain expenditures with proceeds of Debt to be incurred prior to, or within sixty (60) days of, payment of the expenditures to be reimbursed;

WHEREAS, the Commission has determined to pay certain expenditures (the "Expenditures") incurred no more than 60 days prior to the date hereof and thereafter relating to the acquisition and construction of certain improvements (collectively, the "Additional Improvements") more fully described below;

WHEREAS, the Additional Improvements consist of sewer treatment plant upgrades; and

WHEREAS, the City Council of the City has determined that those moneys previously advanced by the Commission no more than 60 days prior to the date hereof to pay such Expenditures are available only on a temporary period and that it is necessary to reimburse the Commission for the Expenditures from the proceeds of one or more issues of Debt;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL as follows:

Section 1. The City hereby declares concurrence with the Commission's intent to reimburse the Commission from the proceeds of the Debt for the Expenditures made with respect to the Additional Improvements no more than 60 days prior to the date hereof and thereafter.

Section 2. Each Expenditure was or will be either (a) of a type chargeable to capital account under general federal income tax principles (determined as of the date of the Expenditures), (b) the cost of issuance with respect to the Debt, (c) a non-recurring item that is not customarily payable from current revenues of the Combined Enterprise System, or (d) a grant to a party that is not related to or an agent of the Commission or City so long as such grant does not

impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Commission or City.

Section 3. The principal amount of the Debt estimated to be issued to reimburse the Commission for Expenditures for the Improvements is estimated to be not more than \$6,000,000.

Section 4. The Commission and the City will make a reimbursement allocation, which is a written allocation by the Commission and the City that evidences the Commission's use of proceeds of the Debt to reimburse an Expenditure no later than 18 months after the later of the date on which such Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The City recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, (expenditures by "small issuers" based on the year of issuance and not the year of expenditure), and expenditures for construction projects of at least 5 years.

Section 5. This declaration of official intent is made pursuant to Section 1.150-2 of the Treasury Regulations.

Section 6. The resolution shall take effect immediately upon its passage.

Adopted this the \_\_ day of \_\_\_\_\_, 2019.

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P. J. Connelly, Mayor

ATTEST:

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Carol L. Barwick, City Clerk



## Agenda Item # 4

Meeting Date: August 15, 2019

<b>Item:</b>	<b>Recommended Award of Labor Bid for Replacement of 115 kV Transmission Structures for Greenville 115 kV Transmission Circuit 18 Flood Mitigation (ECP-10171)</b>														
<b>Contact:</b>	Roger Jones : Ken Wade														
<b>Explanation:</b>	<p>Capital Project ECP-10171's budget is \$1,500,000.00 designated for the replacement of the Circuit 18 115 kV transmission line structures from the Greenville 230 kV POD (Point of Delivery) Substation on Mumford Road to US 264 Eastern Bypass near the Best Western Hotel. The wooden pole line will be replaced with tubular steel structures. The taller tubular steel structures will provide 8 to 10 feet of clearance above Hurricane Floyd river crest levels. Replacement of the structures will harden the transmission line and lessen the effects of flooding on the transmission system improving redundancy and reliability for GUC's customers.</p> <p>GUC solicited bids for the installation of the steel transmission pole structures. The six bids listed below were received.</p> <table><tr><th>Vendors</th><th>Price</th></tr><tr><td>Carolina Power and Signalization, Inc.</td><td>\$712,770.00</td></tr><tr><td>River City Construction, Inc.</td><td>\$1,187,850.00</td></tr><tr><td>C.W. Wright Construction Company, LLC</td><td>\$1,626,606.51</td></tr><tr><td>Lee Electrical Construction, Inc.</td><td>\$1,679,360.00</td></tr><tr><td>PowerGrid Services, LLC</td><td>\$2,009,853.00</td></tr><tr><td>Sayers Construction, LLC</td><td>\$2,541,966.13</td></tr></table> <p>Carolina Power and Signalization, Inc. was the lowest responsible bidder.</p>	Vendors	Price	Carolina Power and Signalization, Inc.	\$712,770.00	River City Construction, Inc.	\$1,187,850.00	C.W. Wright Construction Company, LLC	\$1,626,606.51	Lee Electrical Construction, Inc.	\$1,679,360.00	PowerGrid Services, LLC	\$2,009,853.00	Sayers Construction, LLC	\$2,541,966.13
Vendors	Price														
Carolina Power and Signalization, Inc.	\$712,770.00														
River City Construction, Inc.	\$1,187,850.00														
C.W. Wright Construction Company, LLC	\$1,626,606.51														
Lee Electrical Construction, Inc.	\$1,679,360.00														
PowerGrid Services, LLC	\$2,009,853.00														
Sayers Construction, LLC	\$2,541,966.13														
<b>Strategic Plan Elements:</b>	<p>Strategic Themes:</p> <ul style="list-style-type: none"><li>• Safety, Reliability &amp; Value</li></ul> <p>Objectives:</p> <ul style="list-style-type: none"><li>• Safely providing reliable and innovative utility solutions</li></ul> <p>Core Values:</p> <ul style="list-style-type: none"><li>• Deliver Reliable Services</li></ul>														

- Prioritize Safety
- Support the Community

**Previous Board  
Actions:**

Rohn Products was awarded the tubular steel structures bid and the project budget was amended to reflect the installation of structures on February 21, 2019.

**Fiscal Note:**

ECP-10171 funded with \$600,430.00 on December 21, 2017. ECP-10171 was originally established to capture the structure's material cost. ECP-10171 was amended to reflect the installation of the structures. The total project estimate is \$1,500,000.00.

**Recommended  
Action(s):**

Award of labor bid for the replacement of steel structures to Carolina Power and Signalization, Inc. and authorize the General Manager/CEO to take appropriate action to execute the contract(s) with Carolina Power and Signalization, Inc.



## Agenda Item # 5

Meeting Date: August 15, 2019

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<b>Item:</b>	<b>Capital Project Updates</b>
<b>Contact:</b>	Chris Padgett
<b>Explanation:</b>	An update on capital projects will be given.
<b>Strategic Plan Elements:</b>	<p>Strategic Themes:</p> <ul style="list-style-type: none"><li>• Shaping Our Future</li><li>• Safety, Reliability &amp; Value</li><li>• Exceptional Customer Service</li></ul> <p>Objectives:</p> <ul style="list-style-type: none"><li>• Safely providing reliable and innovative utility solutions</li><li>• Embracing change to ensure organizational alignment and efficiency</li><li>• Exceeding customer expectations</li></ul> <p>Core Values:</p> <ul style="list-style-type: none"><li>• Deliver reliable services</li><li>• Support the community</li><li>• Exceed customers' expectations</li></ul>
<b>Previous Board Actions:</b>	N/A
<b>Fiscal Note:</b>	N/A
<b>Recommended Action(s):</b>	N/A



# Agenda Item # 6

Meeting Date: August 15, 2019

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<b>Item:</b>	<b>General Manager's Report</b>
<b>Contact:</b>	Tony Cannon
<b>Explanation:</b>	<p>1. Informational Reading</p> <p>Bids, Statistical Data, Sewer Spill Tracking Report, Load Management Report, and PGA Report are attached.</p> <p>The Management Team will be available at the meeting to answer any questions regarding work activities.</p> <p>2. Key Performance Indicators (KPIs)</p> <p>Attached is a list of GUC's Tier 1 corporate Key Performance Indicators (KPIs). We have the following KPIs in the dashboard format for your review as well as the corresponding scorecard:</p> <ul style="list-style-type: none"><li>• Billing Process Accuracy</li><li>• Response Time to Cut Gas Lines/Leaks</li><li>• System Losses – Electric</li><li>• Disruption of Service – Water</li></ul> <p>3. Commendations</p> <p>4. Other</p>
<b>Strategic Plan Elements:</b>	<p>Strategic Themes:</p> <ul style="list-style-type: none"><li>• Shaping Our Future</li><li>• Safety, Reliability &amp; Value</li><li>• Exceptional Customer Service</li></ul> <p>Objectives:</p> <ul style="list-style-type: none"><li>• Embracing change to ensure organizational alignment and efficiency</li><li>• Developing and enhancing strategic partnerships</li><li>• Exceeding customer expectations</li></ul> <p>Core Values:</p> <ul style="list-style-type: none"><li>• Value employees</li></ul>

- Encourage innovation/lifelong learning
- Appreciate diversity
- Support the community

**Previous Board  
Actions:**

N/A

**Fiscal Note:**

N/A

**Recommended  
Action(s):**



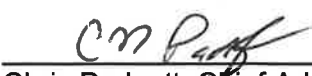
N/A

**GREENVILLE UTILITIES COMMISSION**  
**TABULATION OF BIDS RECEIVED FOR**  
**CAST IRON VALVE BOX RISERS, PLASTIC GAS VALVE**  
**BOXES AND METER RISERS**  
**MAY 22, 2019**

VENDORS	DELIVERY TIME	EXTENSION
Consolidated Pipe & Supply	Stock-3 Weeks	\$28,644.00*
Ferguson Waterworks	2-10 Weeks	29,338.50
Core & Main	4-12 Weeks	33,869.70
Diversified Utility Sales of America, LLC	5-10 Weeks	37,762.50

\*Indicates recommended award based on the lowest responsible, responsive bid.

Recommended for Award:

	7-8-19
Keith Jones, Director of Financial Services and Accounting	Date
	7-8-19
Jeff W. McCauley, Chief Financial Officer	Date
	7-9-19
Chris Padgett, Chief Administrative Officer	Date

Approved for Award:

	7-9-19
Anthony C. Cannon, General Manager/CEO	Date

**GREENVILLE UTILITIES COMMISSION**

**TABULATION OF BIDS RECEIVED FOR**

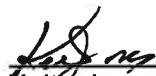
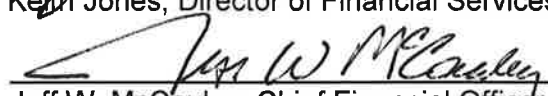
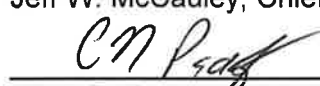
**FIRE EXTINGUISHERS AND SERVICES**

**MAY 23, 2019 @ 10:00 AM**

<b>VENDORS</b>	<b>\$ TOTAL</b>
A-1 Fire & Safety Co., Inc.	\$9,052.68*
Johnson Controls Fire Protection	10,667.76
Williams Fire Extinguisher Services	14,723.95

\*Indicates recommended award based on the lowest responsible, responsive bid.

Recommended for Award:

 _____ Keith Jones, Director of Financial Services and Accounting	<u>7-8-19</u> _____ Date
 _____ Jeff W. McCauley, Chief Financial Officer	<u>7-8-19</u> _____ Date
 _____ Chris Padgett, Chief Administrative Officer	<u>7-9-19</u> _____ Date

Approved for Award:

 _____ Anthony C. Cannon, General Manager/CEO	<u>7-9-19</u> _____ Date
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**GREENVILLE UTILITIES COMMISSION**

**TABULATION OF BIDS RECEIVED FOR**

**SEWER CLEAN OUT BOXES**

**MAY 23, 2019**

<b>VENDORS</b>	<b>DELIVERY TIME</b>	<b>TOTAL</b>
Fortiline Waterworks	4-5 Weeks	23,135.00 *
Core & Main	3-4 Weeks	23,160.00
Ferguson Waterworks, Inc.	1-4 Weeks	23,410.00
EJ USA, Inc.	Stock-4 Weeks	24,445.00
Consolidated Pipe & Supply, Inc.	4 Weeks	25,000.00
Water Works, Inc.	-	14,375.00 (1)
Raleigh Winwater	4 Weeks	23,160.00 (1)

\*Indicates recommended award based on the lowest responsible, responsive bid.

(1) Indicates that vendor did not specify or quote an approved brand.

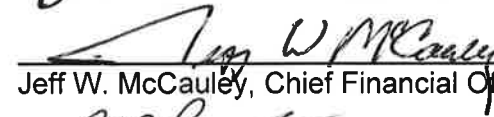
Recommended for Award:



Keith Jones, Director of Financial Services and Accounting

7-8-19

Date



Jeff W. McCauley, Chief Financial Officer

7-8-19

Date



Chris Padgett, Chief Administrative Officer

7-9-19

Date

Approved for Award:



Anthony C. Cannon, General Manager/CEO

7-9-19

Date

**GREENVILLE UTILITIES COMMISSION**

**TABULATION OF BIDS RECEIVED**

**ITEM I (50) 15 KVA CSP DISTRIBUTION TRANSFORMERS 120/240,**

**STK # 205010**

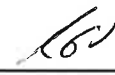
**JUNE 13, 2019 @ 2:00 PM**


<b>VENDORS</b>	<b>DELIVERY TIME (WKS)</b>	<b>UNIT PRICE</b>	<b>OWNERSHIP COST/UNIT</b>	<b>TOTAL</b>
Richardson Associates	10	\$749.00	\$1,511.00*	\$37,450.00
Wesco Distribution, Inc.	10	799.50	1,582.20	39,975.00
Anixter, Inc. (Cooper)	9	809.00	1,464.50**	40,450.00
National Transformer Sales, Inc.	10	813.00	1,566.60	40,650.00
Anixter, Inc. (GE)	8	839.00	1,528.10**	41,950.00

\* Indicates recommended award based on lowest total unit cost.

\*\* Indicates that exception was taken to the 10 year warranty.

Recommended for Award:

 Jeff Oakley signed for Kyle Brown  
\_\_\_\_\_  
Kyle Brown, Electric Planning Engineer  
7-11-19  
Date

 Roger Jones, Director of Electric Systems  
\_\_\_\_\_  
Roger Jones, Director of Electric Systems  
7-11-19  
Date

 Jeff W. McCauley, Chief Financial Officer  
\_\_\_\_\_  
Jeff W. McCauley, Chief Financial Officer  
7-15-19  
Date

 Chris Padgett, Chief Administrative Officer  
\_\_\_\_\_  
Chris Padgett, Chief Administrative Officer  
7-16-19  
Date

Approved for Award:

 Anthony C. Cannon, General Manager/CEO  
\_\_\_\_\_  
Anthony C. Cannon, General Manager/CEO  
7-16-19  
Date

**GREENVILLE UTILITIES COMMISSION**

**TABULATION OF BIDS RECEIVED**

**ITEM II (50) 25 KVA CSP DISTRIBUTION TRANSFORMERS 120/240,**

**STK # 205020**


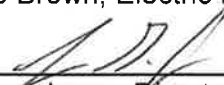

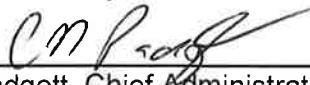
**JUNE 13, 2019 @ 2:00 PM**

<b>VENDORS</b>	<b>DELIVERY TIME (WKS)</b>	<b>UNIT PRICE</b>	<b>OWNERSHIP COST/UNIT</b>	<b>TOTAL</b>
National Transformer Sales, Inc.	10	\$942.00	\$2,061.00*	\$47,100.00
Wesco Distribution, Inc.	10	913.00	2,077.60	45,650.00
Richardson Associates	10	944.00	2,063.00	47,200.00
Anixter, Inc. (GE)	8	966.00	1,973.10**	48,300.00
Anixter, Inc. (Cooper)	9	1,040.00	2,008.70**	52,000.00

\* Indicates recommended award based on lowest total unit cost.

\*\* Indicates that exception was taken to the 10 year warranty.

Recommended for Award:

 Jeff Oakley signed for Kyle Brown 7-11-19  
Kyle Brown, Electric Planning Engineer Date  
 7-11-19  
Roger Jones, Director of Electric Systems Date  
 7-15-19  
Jeff W. McCauley, Chief Financial Officer Date  
 7-16-19  
Chris Padgett, Chief Administrative Officer Date

Approved for Award:

 7-16-19  
Anthony C. Cannon, General Manager/CEO Date

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED

ITEM III (4) 150 KVA THREE-PHASE PADMOUNT TRANSFORMERS 120/208,

STK # 205220

JUNE 13, 2019 @ 2:00 PM

<b>VENDORS</b>	<b>DELIVERY TIME (WKS)</b>	<b>UNIT PRICE</b>	<b>OWNERSHIP COST/UNIT</b>	<b>TOTAL</b>
National Transformer Sales, Inc.	12	\$5,441.00	\$10,818.20*	\$21,764.00
WEG	10	5,476.00	10,931.20	21,904.00
Richardson Associates	16	6,661.00	11,586.10	26,644.00
Anixter, Inc. (Cooper)	20	6,857.00	12,117.20	27,428.00
Wesco	10	7,029.00	12,566.70	28,116.00
Anixter, Inc. (GE)	8	7,697.00	11,602.70	30,788.00

\* Indicates recommended award based on lowest total unit cost.

Recommended for Award:

AGV Jeff Oakley signed for Kyle Brown 7-11-19  
Kyle Brown, Electric Planning Engineer Date

J. J. J. Roger Jones, Director of Electric Systems 7-11-19  
Date

Jeff W. McCauley Jeff W. McCauley, Chief Financial Officer 7-15-19  
Date

Chris Padgett Chris Padgett, Chief Administrative Officer 7-16-19  
Date

Approved for Award:

Anthony C. Cannon Anthony C. Cannon, General Manager/CEO 7-16-19  
Date

**GREENVILLE UTILITIES COMMISSION**

**TABULATION OF BIDS RECEIVED**

**ITEM IV (5) 300 KVA THREE-PHASE PADMOUNT TRANSFORMERS 120/208,**


**STK # 205150**

**JUNE 13, 2019 @ 2:00 PM**

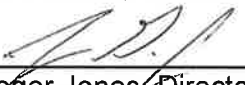
<b>VENDORS</b>	<b>DELIVERY TIME (WKS)</b>	<b>UNIT PRICE</b>	<b>OWNERSHIP COST/UNIT</b>	<b>TOTAL</b>
National Transformer Sales, Inc.	12	\$7,275.00	\$16,623.60	\$36,375.00*
WEG	10	7,591.00	17,085.70	37,955.00
Anixter, Inc. (Cooper)	20	8,622.00	17,661.30	43,110.00
Richardson Associates	16	9,300.00	18,093.90	46,500.00
Wesco Distribution, Inc.	10	9,345.00	18,177.60	46,725.00
Anixter, Inc. (GE)	8	10,045.00	16,346.80	50,225.00

\* Indicates recommended award based on 3% evaluation.


Recommended for Award:

 Jeff Oakley signed for Kyle Brown 7-11-19

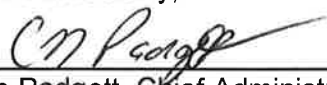
Kyle Brown, Electric Planning Engineer Date

 Roger Jones, Director of Electric Systems

 7-11-19  
Date

 Jeff W. McCauley, Chief Financial Officer

 7-15-19  
Date

 Chris Padgett, Chief Administrative Officer

 7-16-19  
Date

Approved for Award:

 Anthony C. Cannon, General Manager/CEO

 7-16-19  
Date

**GREENVILLE UTILITIES COMMISSION**

**TABULATION OF BIDS RECEIVED**

**ITEM V (5) 500 KVA THREE-PHASE PADMOUNT TRANSFORMERS 277/480,**


**STK # 208250**


**JUNE 13, 2019 @ 2:00 PM**

<b>VENDORS</b>	<b>DELIVERY TIME (WKS)</b>	<b>UNIT PRICE</b>	<b>OWNERSHIP COST/UNIT</b>	<b>TOTAL</b>
Anixter, Inc. (GE)	8	\$11,965.00	\$21,024.70*	\$59,825.00
National Transformer, Inc.	12	8,923.00	21,825.70	44,615.00
WEG	12	10,042.00	22,808.80	50,210.00
Anixter, Inc. (Cooper)	20	10,475.00	22,954.10	52,375.00
Richardson Associates	16	11,050.00	23,972.00	55,250.00
Wesco Distribution, Inc.	10	12,487.00	24,127.30	62,435.00

\* Indicates recommended award based on lowest total unit cost.

Recommended for Award:

 Jeff Oakley signed for Kyle Brown 7-11-19  
\_\_\_\_\_  
Kyle Brown, Electric Planning Engineer Date

 7-11-19  
\_\_\_\_\_  
Roger Jones, Director of Electric Systems Date

 7-15-19  
\_\_\_\_\_  
Jeff W. McCauley, Chief Financial Officer Date

 7-16-19  
\_\_\_\_\_  
Chris Padgett, Chief Administrative Officer Date

Approved for Award:

 7-16-19  
\_\_\_\_\_  
Anthony C. Cannon, General Manager/CEO Date

**GREENVILLE UTILITIES COMMISSION**

**RANKING OF PROPOSALS RECEIVED FOR TALEO HOSTING**

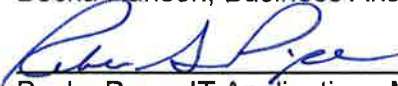
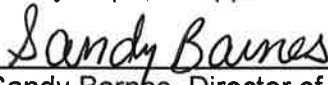

**JUNE 19, 2019 @ 3:00 PM**

VENDOR RANKING	
Infolob Solutions, Inc.*	
DLT Solutions, LLC	

\*Indicates recommended negotiations based on the vendor's submitted proposal.

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Recommended for Negotiations:

 Becka Hanson, Business Analyst IV	<u>7/3/19</u> Date
 Becky Pope, IT Applications Manager	<u>7/3/19</u> Date
 Sandy Barnes, Director of Information Technology	<u>7/3/19</u> Date
 Jeff W. McCauley, Chief Financial Officer	<u>7/3/19</u> Date
 Chris Padgett, Chief Administrative Officer	<u>7-9-19</u> Date

Approved for Negotiations:

 Anthony C. Cannon, General Manager/CEO	<u>7-9-19</u> Date
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# GREENVILLE UTILITIES COMMISSION

## STATISTICAL DATA

**Jul-19**

	This Month	Same Month Last Year	% Change	Total To Date Past 12 Months	Total To Date Prior Past 12 Months	% Change
<b>ENVIRONMENT</b>						
High Temperature, F	100	98				
Low Temperature, F	64	58				
Degree Days Heating	0	0.0		2,742.0	3,063.0	
Degree Days Cooling	531.5	454.0		2,417.0	2,103.5	
Rainfall, Inches	8.16	8.42		60.96	55.67	
River Level-Mean Sea Level						
High, FT	4.2	6.9				
Low, FT	0.1	0.5				
Average FT	1.9	2.5				
<b>ELECTRIC</b>						
Peak Demand, KW	337,452	300,399				
Demand Reduction, KW	63,020	64,230				
KWH Purchased (x1000)	194,029	175,581	10.5%	1,846,109	1,818,510	1.5%
KWH Billed (x1000)	159,457	161,801	-1.4%	1,779,239	1,770,900	0.5%
System Losses, Percent				3.62%	2.62%	
Average Cost/KWH	\$0.0693	\$0.0677				
<b>NATURAL GAS</b>						
MCF Purchased	182,113	186,708	-2.5%	3,512,496	3,603,124	-2.5%
MCF Billed	143,443	162,058	-11.5%	3,430,199	3,472,475	-1.2%
System Losses, Percent				2.34%	3.63%	
Average Cost/MCF	5.09	5.43				
<b>WATER</b>						
Peak Day, MG	15.902	17.230				
Average Day, MG	14.381	13.422				
Total Pumped, MG	445.817	416.067	7.2%	5,042.5	4,809.0	4.9%
Total Billed, MG	339.400	329.100	3.1%	4,153.1	4,128.1	0.6%
System Losses, Percent				17.64%	14.16%	
<b>WASTEWATER</b>						
Peak Day, MG	11.36	15.30				
Average Day, MG	9.22	8.87				
Total Flow, MG	285.89	274.92	4.0%	4,115.95	3,500.14	17.6%
<b>CUSTOMER ACCOUNTS</b>						
Active Services E/W/G	129,484	127,360	1.7%			
Meters Repaired	579	631	-8.2%	3,870	5,031	-23.1%

KW = Kilowatts

KWH = Kilowatthours

MCF = Thousand Cubic Feet

MG = Million Gallons

Water Resources Department  
Sewer Spill Tracking Report  
August 2018 - July 2019



No.	Date of Spill	Report Date	Location	Manholes		Volume Gallons	Surface Water	If yes, where?		Reportable Yes/No	News Release		Notice of Discharge		Cause of Spill	Corrective Action
				Upstream	Downstream			Name	Volume Gallons		Req'd.	Issued	Req'd.	Issued		
1	09/07/18	09/20/18	In front of 2051 Worthington Rd.	N/A	N/A	100	Yes	Fork Swamp	100	Yes	No	No	No	No	Pipe Failure	1e
2	09/15/18	09/20/18	Several MH's on Millbrook Street	7H-034 6H-050 6H-052 6H-054 6H-040 6H-038 6H-058	7H-034 6H-050 6H-052 6H-054 6H-040 6H-038 6H-058	6881	Yes	Green Mill Run	370	Yes	Yes	Yes	No	No	Other (Severe Natural Condition)	1f
3	09/15/18	09/20/18	MH 9K-124 at 1055 Elm Street	9K-124	9K-124	495	Yes	Green Mill Run	495	Yes	Yes	Yes	No	No	Other (Severe Natural Condition)	1f
4	09/15/18	09/20/18	MH 10K-110 Intersection of Jefferson and Polk Dr.	10K-110	10K-110	440	Yes	Reedy Branch	440	Yes	Yes	Yes	No	No	Other (Severe Natural Condition)	1f
5	09/15/18	09/20/18	MH 6G-016 Intersection of Greenbriar and Club Dr.	6G-016	6G-016	414	Yes	Green Mill Run	414	Yes	Yes	Yes	No	No	Other (Severe Natural Condition)	1f
6	09/18/18		In front of 1104 Compton Rd.	N/A	N/A	10	No	N/A	N/A	No	No	No	No	No	Contractor Damage/Error	1b
7	09/28/18	10/02/18	MH 6M-038 1710 West Third St.	6M-038	6M-038	200	Yes	Tar River	200	Yes	No	No	No	No	Grease	2a
8	10/08/18		290PS Brook Valley Pump Station (Corner of York and King George Rd)	N/A	N/A	117	No	N/A	N/A	No	No	No	No	No	Pipe Failure	1e
9	10/08/18		Between 2363 & 2383 Mills Rd	N/A	N/A	50	No	N/A	N/A	No	No	No	No	No	Pipe Failure	1e
10	11/09/18	11/15/18	MH 5M-086 Outfall line behind Heritage Apts. On W. 5th St.	5M-086	5M-086	42780	Yes	Tar River	42780	Yes	Yes	Yes	Yes	Yes	Other (Pump Station Equipment Failure)	1f
11	11/12/18		5659 Hwy 11 North	N/A	N/A	600	No	N/A	N/A	No	No	No	No	No	Pipe Failure	1e
12	11/18/18		221 West Gum Street/Pollard Street	N/A	N/A	50	No	N/A	N/A	No	No	No	No	No	Roots	2d
13	03/04/19		Corner of Arthur St & Evans St	8J-026	8J-026	25	No	N/A	N/A	No	No	No	No	No	Debris	1c
14	03/06/19	03/12/19	205 Adams Blvd	11H-004	11J-098	50	Yes	Hardee Creek	10	Yes	No	No	No	No	Roots	2d
15	04/01/19	04/01/19	Behind unit #43 at 200 Rollins Dr.	5F-130	5F-130	50	Yes	Green Mill Run	50	Yes	No	No	No	No	Debris	2c
16	05/17/19	05/23/19	Perkins Street	7K-088	7K-088	200	Yes	Green Mill Run	100	Yes	No	No	No	No	Grease	2a

Note: No spills in August, December, January, February, June or July

Summary                      Total Number of Spills = 16 (10 Reportable;6 Non-Reportable)  
Total Spill Volume = 52462 gals or 0.0013% of Total Wastewater Flow

Spill Analysis

<u>Cause</u>	<u>Number of Each</u>	<u>Volume (gals.)</u>
a. Grease	2	400
b. Contractor Damage/Error	1	10
c. Debris	2	75
d. Roots	2	100
e. Pipe Failure	4	867
f. Other	5	51,010

Corrective Action Code

1. Permanent Repair
2. Cleared Blockage & Priority Cleaning Scheduled

GREENVILLE UTILITIES COMMISSION

LOAD MANAGEMENT REPORT

July, 2019

The DEP monthly peak occurred on July 17, 2019 for the hour ending at 4:00 P.M. Our load management system was in full operation during this period with the following estimated reductions observed:

	Estimated KW Load Reduction	Estimated Avoided Demand Costs
<b><u>Direct Load Control:</u></b>		
Voltage Adjustment @ Stage 3 (4.6%)	13,900	\$313,028
Air Conditioning Demand Reduction	4,100	\$92,332
Water Heater Demand Reduction	11,500	\$258,980
Heat Pump/Heat Strip Demand Reduction	0	\$0
GUC Generator Reduction:	13,192	\$297,084
<b><u>Interruptible Load Control:</u></b>		
MGS-CP & LGS-CP Customer Generators	20,330	\$457,832
Estimated Other Industrial Customer Curtailments	0	\$0
<b><u>Total Load Control:</u></b>	<b>63,022</b>	<b>\$1,419,255</b>
<b><u>NCEMPA Shifted Peak Credit:</u></b>		
Power Agency Policy Credit for Contribution to Shifted Peak		
<b><u>Total Load Reduction and Avoided Costs:</u></b>	<b>63,022</b>	<b>\$1,419,255</b>

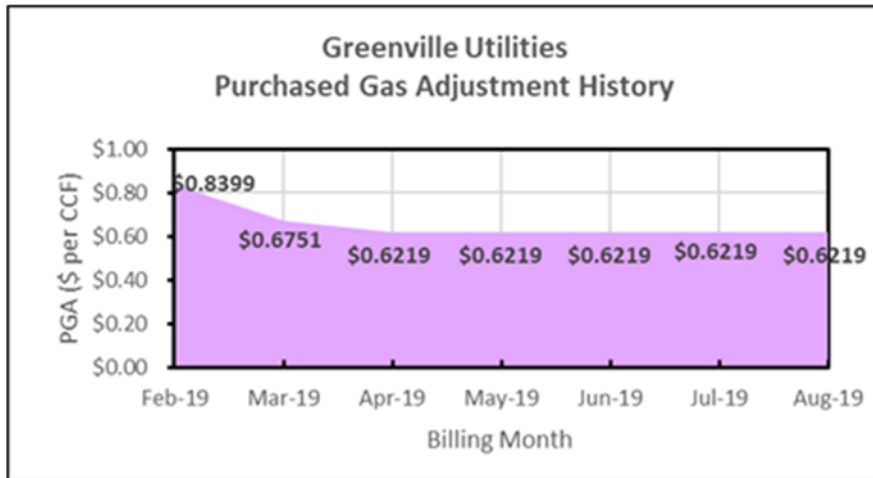
Additional Notes and Comments:

- |  |                |
|--|----------------|
| 1) Duke Energy Progress (DEP) System Peak:                     | 12,692 MW      |
| 2) GUC Coincident Peak (Less Winterville Demand):              | 337,452 KW     |
| 3) Local Temperature at Coincident Peak, per PGV:              | 95 Degrees F   |
| 4) Local "Feels Like" Temperature at Coincident Peak, per PGV: | 104 Degrees F  |
| 5) Applicable NCEMPA Demand Rate Charge:                       | \$22.52 Per KW |

## PGA Report August 2019

Please see the PGA history in the table and chart below:

Billing Month	PGA (\$/CCF)	Residential (\$/CCF)	
Feb-19	\$0.8399	\$0.3699	\$1.2098
Mar-19	\$0.6751	\$0.3699	\$1.0450
Apr-19	\$0.6219	\$0.3699	\$0.9918
May-19	\$0.6219	\$0.3699	\$0.9918
Jun-19	\$0.6219	\$0.3699	\$0.9918
Jul-19	\$0.6219	\$0.3396	\$0.9615
Aug-19	\$0.6219	\$0.3396	\$0.9615



# Tier 1: Corporate Key Performance Indicators (KPI)

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## CUSTOMER

- Customer Satisfaction
  - Billing Process Accuracy
  - Installation of New Services
  - Duration of Electric Interruptions (CAIDI)
  - Duration of Electric Interruptions (SAIDI)
  - Frequency of Interruptions in Service – Electric (SAIFI)
  - Response Time to Unplanned Electric Outages
  - Response Time to Cut Gas Lines/Leaks
  - Response Time to Water Leaks/Breaks
  - Typical Monthly Bill Comparisons
- 

## FINANCIAL

- Overtime Costs
  - Bond Rating
  - Days Operating Cash On Hand
  - Debt Service Coverage
  - Fund Balance (available for appropriation)
  - Net Margin
  - Return on Assets
  - Return on Equity
- 

## INTERNAL BUSINESS PROCESSES

- Connections Per Employee
  - Operating Cost Per Customer
  - System Losses – Electric
  - System Losses – Gas
  - System Losses – Water
  - Disruption of Service – Water
  - Preventable Vehicle Accident Rate
- 

## EMPLOYEES & ORGANIZATIONAL CAPACITY

- Hours Worked Without a Lost Workday Injury
- Restricted Workday Injuries Per 200,000 Hours Worked
- Capital Spending Ratio
- Degree of Asset Depreciation

# Corporate KPIs








## Customer

Indicator	Goal/Caution	Value	Status
Customer Satisfaction	80.00%	86.00%	✓
Billing Process Accuracy	99.800%	99.991%	✓
Install New Service (Electric)	3.00	1.16	✓
Install New Service (Gas)	15	8	✓
Install New Service (Water/Sewer)	6	5	✓
Duration of Interruptions - Electric (CAIDI)	82.00	70.53	✓
Duration of Interruptions - Electric (SAIDI)	65.00	37.56	✓
Interruptions in Service - Electric (SAIFI)	0.79	0.53	✓
Response Time to Unplanned Outages	30.00	28.54	✓
Response Time to Cut Gas Lines/Leaks	0:30:00	0:22:59	✓
Response Time to Water Leaks	1:00	0:50	✓
Typical Bill Comparison - Residential Electric	\$119	\$109	✓
Typical Bill Comparison - Residential Gas	\$73	\$76	!
Typical Bill Comparison - Residential Water	\$36	\$34	✓
Typical Bill Comparison - Residential Sewer	\$47	\$45	✓


## Financial

Indicator	Goal/Caution	Value	Status
Overtime Costs	3%	7%	✗
Bond Rating	75	85	✓
Days Operating Cash on Hand	125	140	✓
Debt Service Coverage	1.75	3.31	✓
Fund Balance (Available for Appropriation)	16.0%	23.2%	✓
Net Margin	2.75%	6.57%	✓
Return on Assets	1.60%	3.17%	✓
Return on Equity	2.50%	5.04%	✓

## Internal Business Processes

Indicator	Goal/Caution	Value	Status
Connections per Employee	337	342	
Operating Cost per Customer	\$350	\$388	
System Losses - Electric	3.00%	3.51%	
System Losses - Gas	1.50%	0.69%	
System Losses - Water (less than 13.5%)	13.5%	10.8%	
Disruption of Service- Water	6:00	1:30	
Miles Driven Without Preventable Vehicle Incident	1,000,000	627,504	

## Employee & Organizational Capacity

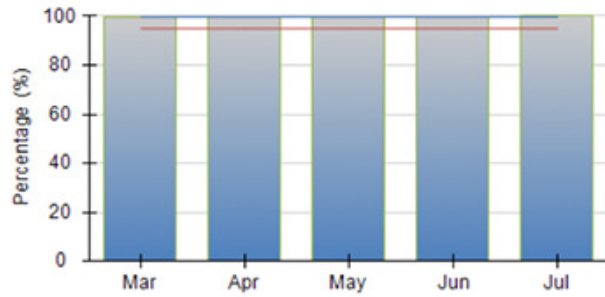
Indicator	Goal/Caution	Value	Status
Hours Worked Without a Lost Workday Injury	3,000,000	2,356,074	
OSHA Recordable Incident Rate	1.00	1.65	
Capital Spending Ratio	120%	100%	
Degree of Asset Depreciation	50%	50%	



## Billing Process Accuracy

A measure of how accurate the billing process is.

**Value:** 99.991% **Goal:** 99.80% **Warning:** 95.00%



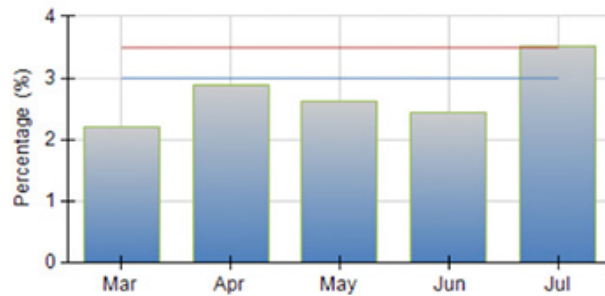
Goal  
Warning



## System Losses - Electric

The percentage of energy lost in the delivery of electricity.

**Value:** 3.51% **Goal:** 3.0% **Warning:** 3.5%



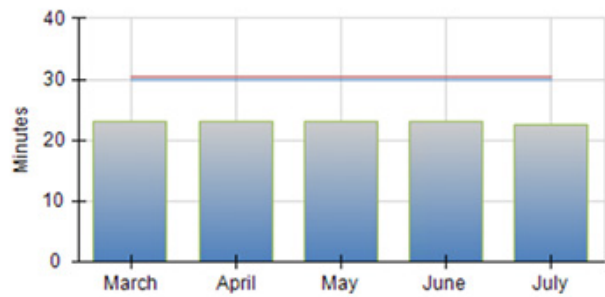
Warning  
Goal



## Response Time to Cut Gas Lines/Leaks

Monitors the average response time to gas leaks or cut gas lines (track from call to response)

**Value:** 0:22:59 **Goal:** 0:30:00 **Warning:** 0:30:30



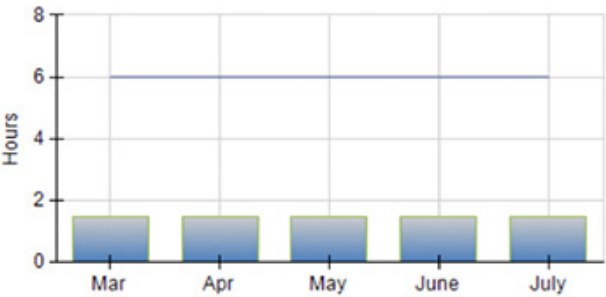
Warning  
Goal



# Disruption of Service - Water

Unplanned Disruption of Water Service due to leaks/breaks.

**Value:** 1.5 **Goal:** 6.0 **Warning:** 6.0



Warning  
Goal

## GUC PERFORMANCE MEASURES

Performance Management Scorecard			Customer
Corporate Objective 16	Improve Customer Satisfaction		
Measure	Billing Process Accuracy		
Tier	1	Rationale: Measures the overall accuracy of the billing process	
Accountability: Customer Relations		Frequency: Monthly	
<b>DESCRIPTION:</b> Correct Bills is an outcome measure of the resulting accuracy of GUC’s billing process. It measures the percentage of correct bills sent to GUC customers.			
<b>NUMERATOR:</b>	Total number of correct bills		
<b>DENOMINATOR:</b>	Total number of bills sent		
<b>TARGET:</b>	99.8% or greater	<b>DATA SOURCE(S):</b> ECIS	

## GUC PERFORMANCE MEASURES

Performance Management Scorecard			Customer
Corporate Objective 16	Improve Customer Satisfaction		
Measure	Response Time to Cut Gas Lines/Leaks		
Tier	1	Rationale:	Measures the timeliness of response to cut gas lines or leaks.
Accountability: Gas		Frequency: Monthly	
<b>DESCRIPTION:</b> Response Time is the measure of time to respond to unplanned cut gas lines or leaks. Gas tracks the average time from receiving the customer call to the actual response to the site. Target response time is less than 30 minutes.			
<b>NUMERATOR:</b>	Total response time for unplanned events.		
<b>DENOMINATOR:</b>	Total number of unplanned events.		
<b>TARGET:</b>	< 30 minutes	<b>DATA SOURCE(S):</b> Excel spreadsheet	

## GUC PERFORMANCE MEASURES

Performance Management Scorecard		Internal Business Processes
Corporate Objective 10	Ensure Efficiency, Safety and Reliability of Services	
Measure	<b>System Losses - Electric</b>	
Tier	1	Rationale: Measures the annual system losses.
Accountability: Electric		Frequency: Annual
<b>DESCRIPTION:</b> System Losses – Electric measures the annual system losses		
<b>NUMERATOR:</b>	Total electric delivered minus total electric billed * 100	
<b>DENOMINATOR:</b>	Total electric billed	
<b>TARGET:</b>	< 2.75%	<b>DATA SOURCE(S):</b> CIS System and Financial Reports

## GUC PERFORMANCE MEASURES

Performance Management Scorecard		Internal Business Processes
Corporate Objective 10	Ensure Efficiency, Safety and Reliability of Services	
Measure	<b>Disruption of Service – Water</b>	
Tier	1	Rationale: Measures the disruption of water service to GUC customers
Accountability: Water Resources		Frequency: Monthly
<b>DESCRIPTION:</b> Disruption of Water Service Rate per 1,000 Customers – Ratio of number of customers experiencing disruption * 1,000 divided by number of active customer accounts.		
<b>NUMERATOR:</b>	Total number of GUC customers experiencing an unplanned water outage*1,000	
<b>DENOMINATOR:</b>	Total number of active GUC customer accounts	
<b>TARGET:</b>	2.9	<b>DATA SOURCE(S):</b> Water Main Break Report

## **COMPLIMENT RECORD**

**Date:** 7/8/2019

**Received By:** Chris Padgett, Chief Administrative Officer

**Customer's Name:** Janet Mullaney

**Remarks:** Ms. Mullaney said, "I just talked to Lynette, in Customer Service, and Shirley, in the Natural Gas Department, about a problem with my hot water heater. They were both exceptionally professional and amazingly patient. Their customer service exceeded my expectations. Please pass this on to your board and Tony."

**Employees' Names:** Shirley Peele, Staff Support Specialist III, and Lynette Smith,  
**Customer Contact Representative I**

July 24, 2019

Mr. Randall D. Emory, PE  
Greenville Utilities Commission  
PO Box 1847  
Greenville, NC 27858

Good Morning Mr. Emory,

On Saturday, July 13<sup>th</sup>, Pitt County fire departments completed a task that had never been performed before. With the assistance of Greenville Utilities Commission, every fire department in Pitt County that uses tankers to shuttle water completed a certification process performed by NC Office of State Fire Marshal. The test evaluated their abilities to dump water and fill from both wet fire hydrants and static water points. We are very pleased to say the test was a huge success!

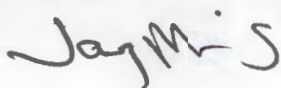
By certifying all tankers at once, NC OSFM can now use these standards for every upcoming ISO Survey throughout the county. In the past, every auto aid department which served a neighboring department had to attend each survey and repeat the certification process. While the planning, training, and practice needed for the test was significant, we can now enjoy the rewards by not having to repeat the process with each new survey.

As you can imagine, the amount of teamwork was enormous. Throughout the planning process, GUC, NC Department of Transportation, NC OSFM, Pitt County Emergency Management, and our county fire departments worked together to accomplish a goal that will impact every citizen in Pitt County and the City of Greenville.

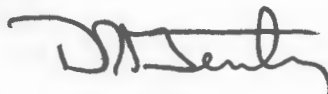
We sincerely thank you, your staff, and the GUC community for working with us and allowing us to use your municipal water system for the wet hydrant fill scenario. Scott Farmer and your staff were more than courteous and accommodating with every interaction we had. I'd also like to thank him and the others that came out in the heat for allowing us to demonstrate the certification process and giving their final approval.

Again, we thank you and everyone at GUC for the continued partnership! This is just another example of the continuing teamwork of our agencies working together for the good of the community.

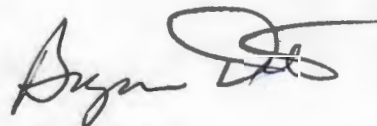
Sincerely,



Jay Morris  
Fire Marshal  
PC Emergency Management



Randy Gentry  
Director of EM  
PC Emergency Management



Bryan Dixon  
President  
PC Firefighter's Association





## Agenda Item # 7

Meeting Date: August 15, 2019

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<b>Item:</b>	<b>Board Chair's Remarks/Report</b>
<b>Contact:</b>	Chair Joel Butler
<b>Explanation:</b>	Information Only <ul style="list-style-type: none"><li>• GUC Committees for 2019-20 will be appointed by Chair Butler</li></ul>
<b>Strategic Plan Elements:</b>	Strategic Themes: <ul style="list-style-type: none"><li>• Shaping Our Future</li></ul> Objectives: <ul style="list-style-type: none"><li>• Embracing change to ensure organizational alignment and efficiency</li></ul> Core Values: <ul style="list-style-type: none"><li>• Value Employees</li><li>• Act with Integrity</li><li>• Appreciate Diversity</li></ul>
<b>Previous Board Actions:</b>	N/A
<b>Fiscal Note:</b>	N/A
<b>Recommended Action(s):</b>	N/A

## GUC Committees

August 15, 2019

### Executive

Joel Butler, Chair  
Parker Overton, Chair-Elect  
Tommy Stoughton, Secretary

Charge: Work with GUC staff on policy issues; represent GUC in joint discussions on potential growth and regionalization with regard to provision of utility services; provide continuity of knowledge for the chair position and report to the Board of Commissioners as appropriate.

### Pay/Benefits

Joel Butler  
Kelly L. Darden, Jr.

(City Council representatives: Council Member Rose Glover and Council Member Rick Smiley-as of January 2014)

Charge: Represent GUC in the discussions concerning benefits and salary adjustments and report to the Board of Commissioners as appropriate.

### Finance/Audit

Parker Overton (Chair)  
Tommy Stoughton (Vice-Chair)  
Minnie Anderson  
Peter Gieger

Charge: Provide policymaker input to GUC staff and auditors on enhancement or implementation of certain financial procedures and report to the Board of Commissioners as appropriate.

### Economic Development, Marketing and Public Relations

Tommy Stoughton (Chair)  
Minnie Anderson (Vice-Chair)  
Peter Gieger  
Lindsey Griffin

Charge: Provide policymaker input to GUC staff and consultants in the development of criteria, guidelines, and strategies for the economic development of Pitt County and report to the Board of Commissioners as appropriate.

### Legal and Legislative

Parker Overton (Chair)  
Kelly L. Darden, Jr. (Vice-Chair)  
Lindsey Griffin

Charge: Address legal and legislative matters that may impact the operations or business of the Commission that may arise from time to time. Report and recommend action to the Board of Commissioners as appropriate.

GENERAL ASSEMBLY OF NORTH CAROLINA  
SESSION 1991

CHAPTER 861  
SENATE BILL 1069

AN ACT TO AMEND AND RESTATE THE CHARTER OF THE GREENVILLE  
UTILITIES COMMISSION OF THE CITY OF GREENVILLE.

The General Assembly of North Carolina enacts:

Section 1. For the proper management of the public utilities of the City of Greenville, both within the corporate limits of the City and outside the said corporate limits, a commission to be designated and known as the "Greenville Utilities Commission", is hereby created and established.

Sec. 2. The Greenville Utilities Commission shall consist of eight members, six of whom shall be bona fide residents of the City of whom one shall at all times be the City Manager of Greenville, and two of whom shall be bona fide residents of Pitt County but residing outside the city limits of Greenville, and all of whom shall be customers of the Greenville Utilities Commission. Each Greenville Utilities Commissioner shall hold office for an initial term of three years and, except as set forth herein, will be automatically reappointed to a single additional term of three years, with each term of three years expiring June 30 at the end of the designated term or until reappointed or replaced by the City Council. The first appointees shall hold their offices as follows: the Greenville City Council shall appoint an individual to serve until June 30, 1995; John W. Hughes, Sr. is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1995, and shall not be eligible for a second term; Bernard E. Kane is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1995; R. Richard Miller is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1994, and shall not be eligible for a second term; and the Greenville City Council shall appoint an individual to serve until June 30, 1993; all of whom are bona fide residents of the City. William G. Blount is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1993, and shall not be eligible for a second term; and the Pitt County Board of Commissioners shall nominate an individual under the procedure established in Section 3 of this act, to be appointed by the Greenville City Council to serve until June 30, 1994; both of whom are Greenville Utilities Commission customers and bona fide residents of Pitt County residing outside the Greenville city limits.

Sec. 3. The Greenville Utilities Commissioners otherwise than as herein provided shall be appointed by the City Council at their regularly monthly meeting in June of each year. It is the intention of this charter that the City Council shall appoint Greenville Utilities Commission members who have utilities expertise. Representation should include some members with financial, engineering, environmental, technical, or

development backgrounds. The two members of the Greenville Utilities Commission residing outside the city limits shall be nominated by the Pitt County Board of Commissioners and appointed by the City Council. The City Council has the right to reject any nominee(s) from the Pitt County Board of Commissioners and to request additional nominees. If the Pitt County Board of Commissioners fails to recommend a nominee to the City Council within 60 days of the original date requested by the City Council, then the City Council may appoint any individual meeting the residency requirement. No person shall be eligible for appointment to the Greenville Utilities Commission who is an officer or employee of the City or Pitt County except that the City Manager of the City of Greenville shall at all times be a full member of the Greenville Utilities Commission. In the event a Greenville Utilities Commissioner resigns, dies, or otherwise becomes incapable of performing his or her duties, the City Council shall appoint, according to the same process described herein for regular appointments, a Greenville Utilities Commissioner to fill the unexpired term at any regular or special meeting of the City Council. Any Greenville Utilities Commissioner filling an unexpired term shall be deemed to have filled said term for the full three-year term. Except as otherwise permitted herein, no Greenville Utilities Commissioner shall serve more than two three-year terms. Greenville Utilities Commissioners filling the first three-year term will automatically fill a second three-year term unless the City Council initiates the replacement process.

Sec. 4. The Greenville Utilities Commissioners shall organize by electing one of their members Chair, whose term of office as Chair shall be for one year unless the Chair's term on the Greenville Utilities Commission shall expire earlier, in which event his or her term as Chair shall expire with the Chair's term on the Greenville Utilities Commission. The Chair shall not be entitled to vote on any proposition before the Greenville Utilities Commission except in case of a tie vote and only for the purpose of breaking the tie. The members of the Greenville Utilities Commission are authorized to fix their own salaries provided, however, that said salaries shall not exceed one hundred fifty dollars (\$150.00) per month for the members and two hundred fifty dollars (\$250.00) per month for the Chair provided, however, the City Council may, at its own discretion, increase these caps from time to time as is appropriate to reflect inflation, and provided, however, the City Manager shall receive no pay as a member of the Greenville Utilities Commission other than his or her salary as City Manager. The Greenville Utilities Commission shall meet at least once each month at a designated time and place unless the Chair designates some other meeting time and so notifies the other members of the Greenville Utilities Commission. The Greenville Utilities Commission and the Greenville City Council shall meet at least once each year to discuss mutual interests of the City of Greenville and the Greenville Utilities Commission. Minutes shall be kept for all regular meetings of the Greenville Utilities Commission.

Sec. 5. The Greenville Utilities Commission shall have entire supervision and control of the management, operation, maintenance, improvement, and extension of the public utilities of the City, which public utilities shall include electric, natural gas, water, and sewer services, and shall fix uniform rates for all services rendered;

provided, however, that any person affected by said rates may appeal from the decision of the Greenville Utilities Commission as to rates to the City Council. With approval by the City Council, the Greenville Utilities Commission may undertake any additional public enterprise service which may lawfully be operated by a municipality.

Sec. 6. The Greenville Utilities Commission shall employ a competent and qualified General Manager whose duties shall be to supervise and manage the said public utilities, subject to the approval of the Greenville Utilities Commission. The General Manager, under the direction of and subject to the approval of the Greenville Utilities Commission, shall cause the said utilities to be orderly and properly conducted; the General Manager shall provide for the operation, maintenance, and improvement of utilities; the General Manager shall provide for the extension of all utilities, except sewer extensions made beyond the area regulated by the City of Greenville are subject to the approval of the City Council, and shall furnish, on application, proper connections and service to all citizens and inhabitants who make proper application for the same, and shall in all respects provide adequate service for the said utilities to the customers thereof; the General Manager shall attend to all complaints as to defective service and shall cause the same to be remedied, and otherwise manage and control said utilities for the best interests of the City of Greenville and the customers receiving service, and shall provide for the prompt collection of all rentals and charges for service to customers and shall promptly and faithfully cause said rentals and charges to be collected and received, all under such rules and regulations as the Greenville Utilities Commission shall, from time to time, adopt and in accordance with the ordinances of the City of Greenville in such case made and provided.

Sec. 7. All monies accruing from the charges or rentals of said utilities shall be deposited into the appropriate enterprise fund of the Greenville Utilities Commission and the Greenville Utilities Commission's Director of Finance shall keep an account of the same. The Greenville Utilities Commission shall at the end of each month make a report to the City Council of its receipts and disbursements; the Greenville Utilities Commission shall pay out of its receipts the cost and expense incurred in managing, operating, improving, maintaining, extending, and planning for future improvements and expansions of said utilities; provided, however, that should the funds arising from the charges and rentals of said utilities be insufficient at any time to pay the necessary expenses for managing, operating, improving, and extending said utilities, then and in that event only, the City Council of the City of Greenville shall provide and pay into the appropriate enterprise fund of the Greenville Utilities Commission a sum sufficient, when added to the funds that have accrued from the rents and charges, to pay the costs and expenses of managing, operating, improving, maintaining, extending, and planning for future improvements and expansions of said utilities; the Greenville Utilities Commission shall pay the principal on all such funds provided by the City Council with interest thereon; provided, further, that the Greenville Utilities Commission shall annually transfer to the City, unless reduced by the City Council, an amount equal to six percent (6%) of the difference between the electric and natural gas system's net fixed assets and total bonded indebtedness plus annually transfer an amount equal to fifty percent (50%) of the Greenville Utilities Commission's retail cost of service for the City

of Greenville's public lighting. Public lighting is defined herein to mean City of Greenville street lights and City of Greenville Parks and Recreation Department recreational outdoor lighting. The preparation of a joint financial audit of the City of Greenville and the Greenville Utilities Commission operations by a single auditing firm is intended under the provisions of this charter and existing North Carolina statutes.

Sec. 8. In compliance with the time requirements of Chapter 159 of the General Statutes, the Greenville Utilities Commission shall prepare and submit to the City Council, for approval, a budget for the coming year showing its estimated revenue, expenses, capital expenditures, debt service, and turnover to the City of Greenville. In addition, the budget ordinance must identify construction projects of the Greenville Utilities Commission which include individual contracts in excess of one-half of one percent ( $\frac{1}{2}\%$ ) of the Greenville Utilities Commission's annual budget. City Council approval of the Greenville Utilities Commission's budget will constitute approval of projects so identified and the contracts contained therein. Contracts in excess of one-half of one percent ( $\frac{1}{2}\%$ ) of the Greenville Utilities Commission's annual budget not so identified and approved in the budget ordinance will require separate City Council approval.

Sec. 9. The Greenville Utilities Commission shall approve the employment and remuneration of all officers, agents, independent contractors, and employees necessary and requisite to manage, operate, maintain, improve, and extend the service of said utilities. It is, however, the intention of this Charter that the Greenville Utilities Commission and the City of Greenville will implement and maintain mutual pay plans, personnel policies, and benefits for their respective employees. The Greenville Utilities Commission may require bond in such sum as it may deem necessary, which shall be approved by the City Council, of all officers, agents, and employees having authority to receive money for the Greenville Utilities Commission. The Greenville Utilities Commission shall have the authority to name and designate a person in its employ as secretary of the Greenville Utilities Commission.

Sec. 10. The Greenville Utilities Commission shall have authority at all times to discharge and remove any officer, agent, independent contractor, or employee of the Greenville Utilities Commission.

Sec. 11. All laws and clauses of laws in conflict with this act are hereby repealed, expressly including Chapter 146 of the Public-Local Laws of 1941, entitled "AN ACT TO PROVIDE A PERMANENT UTILITIES COMMISSION FOR THE CITY OF GREENVILLE, IN PITT COUNTY, AND TO REPEAL CHAPTER TWO HUNDRED AND ELEVEN OF THE PRIVATE LAWS OF ONE THOUSAND NINE HUNDRED AND FIVE, AND AMENDMENTS THERETO, RELATING TO THE WATER AND LIGHT COMMISSION OF THE CITY OF GREENVILLE.", except that this act does not revive any act repealed by that act.

The purpose of this act is to revise the charter of the Greenville Utilities Commission and to consolidate herein certain acts concerning the Greenville Utilities Commission. It is intended to continue without interruption those provisions of prior acts which are consolidated into this act so that all rights and liabilities that have accrued are preserved and may be enforced. This act shall not be deemed to repeal,

modify, or in any manner affect any act validating, confirming, approving, or legalizing official proceedings, actions, contracts, or obligations of any kind.

No provision of this act is intended nor shall be construed to affect in any way any rights or interest, whether public or private:

- (1) Now vested or accrued in whole or in part, the validity of which might be sustained or preserved by reference to law to any provisions of law repealed by this act.
- (2) Derived from or which might be sustained or preserved in reliance upon action heretofore taken pursuant to or within the scope of any provisions of law repealed by this act.

All existing ordinances of the City of Greenville and all existing rules and regulations of the Greenville Utilities Commission not inconsistent with provisions of this act shall continue in full force and effect until repealed, modified, or amended.

No action or proceeding of any nature, whether civil or criminal, judicial or administrative, or otherwise pending at the effective date of this act by or against the City of Greenville or the Greenville Utilities Commission shall be abated or otherwise affected by the adoption of this act. If any provisions of this act or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this act which can be given effect without the invalid provision or application, and to this end the provisions of this act are declared to be severable.

Sec. 12. This act is effective upon ratification.

In the General Assembly read three times and ratified this the 7th day of July, 1992.

James C. Gardner  
President of the Senate

Daniel Blue, Jr.  
Speaker of the House of Representatives

## BYLAWS OF THE GREENVILLE UTILITIES COMMISSION

These Bylaws are adopted by the Greenville Utilities Commission to implement its Charter and to establish basic rules of organization, process and procedure and to provide for the efficient and effective conduct of public business for the benefit of the ratepayers.

To The Extent The Terms & Conditions Of These Bylaws Conflict With the Terms & Conditions of The Charter, The Charter Shall Govern.

- I. Name: The name of the Commission shall be: The Greenville Utilities Commission.
- II. Individual Responsibility: Commission members have responsibility over utilities' affairs when acting as a body appropriately called to session. To request additional information concerning the functions of the Greenville Utilities Commission, Board members should contact the General Manager/CEO.
- III. Board Membership
  - A. Number of Members: The Greenville Utilities Commission shall consist of eight (8) members, all appointed by the Greenville City Council. Two of these appointees are nominated by Pitt County Board of Commissioners.
  - B. Commission Seats: Of the eight (8) members, six (6) members shall be bona fide residents of the City of whom one shall be the City Manager of Greenville, and two of whom shall be bona fide residents of Pitt County but residing outside the city limits of Greenville, who shall be customers of the Greenville Utilities Commission.
  - C. Vacancies on the Commission: In the event a Greenville Utilities Commissioner resigns, dies, or otherwise becomes incapable of performing his or her duties, at any regular or special meeting of the City Council, the City Council shall appoint, according to the same process described herein for regular appointments, a Greenville Utilities Commissioner to fill the unexpired term.
  - D. New members to the Board are required to participate in orientation and training sessions as scheduled by the General Manager/CEO. Orientation shall include such activities as:
    - 1. Workshops for new Board members conducted by the American Public Power Association.
    - 2. Discussions and visits with the General Manager/CEO, General Counsel, and other members of the staff.

3. Provision of printed and audiovisual materials on Greenville Utilities Commission and copies of administrative policies and procedures.

#### IV. Organization

- A. The Greenville Utilities Commission each year shall elect its officers on the first regularly scheduled meeting of the Commission on or after July 1 at which a quorum is present. Meetings are scheduled for the third Thursday in each month at 12:00 noon.
- B. The officers of the Commission shall be a Chair, a Chair-Elect and a Secretary, elected in that order for a term of one (1) year. The General Manager/CEO shall preside while a new Chair is being elected.
- C. Vacancies in the office of Chair, Chair-Elect or Secretary occurring during the year shall be filled by the Commission at its discretion.

#### V. Powers and Duties of the Board

The Powers and Duties of the Board shall include but not be limited to the following:

- A. The Greenville Utilities Commission shall have entire supervision and control of the management, operation, maintenance, improvement, and extension of the public utilities of the City, which public utilities shall include electric, natural gas, water, and sewer services, and shall fix uniform rates for all services rendered; provided, however, that any person affected by said rates may appeal from the decision of the Greenville Utilities Commission as to rates to the City Council. With approval by the City Council, the Greenville Utilities Commission may undertake any additional public enterprise service which may lawfully be operated by a municipality (Reference Charter Section 5).
- B. The Board shall discharge its duties and responsibilities as required by its Charter or otherwise imposed by law.
- C. The Board shall employ a General Manager/CEO whose duties shall be to supervise and manage the operations of the Greenville Utilities Commission, subject to the approval of the Board of Commissioners of the Greenville Utilities Commission, as provided in Section 6 of the Charter.
- D. The Board shall annually evaluate the performance of the General Manager/CEO as its Chief Executive Officer (CEO).
- E. Upon the recommendation of the General Manager/CEO, the board shall employ, an attorney to give counsel on matters of legal concern to the Greenville Utilities Commission. The attorney shall represent the Commission on most matters, except that the Commission may hire other expertise as warranted on a case by case basis. The General Manager/CEO shall annually review the performance and services of the General Counsel.

- F. The Board shall annually review its performance. An annual review may consist of a written review and/or survey by Board members and/or a review with or by the General Manager/CEO.

VI. Duties of Officers

- A. The Chair shall preside at Board meetings. The Chair, in consultation with the Secretary and General Manager/CEO, shall review the draft agenda of regular and special meetings of the Board.
- B. The Chair shall appoint committees and designate the chairs unless otherwise directed by majority vote of the Board in session.
- C. The Chair, subject to the approval of the Commission, shall have the authority to execute any official document for and on behalf of the Commission.
- D. The Chair shall not be entitled to vote on any proposition before the Greenville Utilities Commission except in case of a tie vote and only for the purpose of breaking the tie.
- E. The Chair shall be the official spokesperson for the Board and will make, either in person or through the General Manager/CEO, every effort to communicate the Board's decision to the community through the media and any other means available.
- F. In the absence of the Chair, it shall be the duty of the Chair-Elect to preside at meetings of the Board and assume authority of the Chair.
- G. The Secretary shall record minutes of meetings and hearings and distribute minutes in advance for review and approval.
- H. It shall be the responsibility of the Secretary to maintain official minutes and records of Board proceedings and actions. Minutes may be examined by any interested citizen under the supervision of the Secretary or the Secretary's designee. Consistent with the purpose of Closed Sessions, minutes of these meetings shall be separately maintained by the Secretary. Minutes of Closed Sessions may not be examined by interested citizens except as provided by law.
- I. The Secretary shall be responsible for the proper maintenance of official documents including but not limited to Board bylaws, Board policies, and Board decisions.
- J. The Secretary shall discharge any other duties or responsibilities required by law or otherwise imposed upon the Secretary of the Board.
- K. In the absence of the Secretary, it shall be the duty of the Chair-Elect to assume duties of the Secretary.

## VII. Committees & Appointments

- A. An Executive Committee composed of the Board Chair, Chair-Elect, Past-Chair (when continuing to serve on the Board) and Secretary will work with the Greenville Utilities Commission staff on policy issues, represent Greenville Utilities Commission in joint discussions on potential growth and regionalization and provide for continuity of knowledge for the chair position.
- B. On an annual basis, the Chair shall appoint two members to a Joint Pay & Benefits Committee to meet jointly with a City Council Joint Pay & Benefits Committee to make recommendations for employee benefits and compensation issues for the upcoming fiscal year. These two members should include at least one member (if available) that served the previous year.
- C. On an annual basis, the Chair shall appoint 3–4 members to serve in conjunction with the Board Chair, on a Finance/Audit Committee to provide “policymaker” input to staff and auditors on the enhancement or implementation of financial procedures or issues. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- D. On an annual basis, the Chair shall appoint 3–4 members to serve in conjunction with the Board Chair on an Economic Development, Marketing and Public Relations Committee to provide policymaker input to staff and consultants in the development of criteria, guidelines, and strategies for the economic development of Pitt County and report to the Board of Commissioners as appropriate. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- E. On an annual basis, the Chair shall appoint 3-4 members to serve in conjunction with the Board Chair on a Legal and Legislative Committee to provide policymaker input to staff on legal and legislative matters that may impact the operations and business of the Commission and report to the Board of Commissioners as appropriate. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- F. Ad Hoc Committees of the Board shall be appointed annually by the Chair, as needed, and shall function until such time as their purpose has been accomplished. The Chair shall designate a Chair and a Vice-Chair of the Committee.
- G. The Board shall appoint an Executive Secretary and Assistant Executive Secretary from the staff. These positions are normally held by the Executive Assistant to the General Manager/CEO and Director of Financial Services and Accounting, respectively.

## VIII. Methods of Operation

- A. Board Meetings: The Board shall regularly meet on the third Thursday of each month to consider its business. Notice of the meeting and its agenda shall be made available to the media as provided by law. Other meetings, including special sessions, emergency sessions or workshop sessions may be held as needed and must follow notification provisions as described by law.

- B. Agendas: Before actions by the Board are requested or recommended, the Board should be provided with documentation to assist members in reaching decisions consistent with established goals and policies. To request additional information, Board members shall contact the General Manager/CEO. The Agenda for regular monthly meetings shall be as follows:
1. Call to order and ascertain the presence of a quorum
  2. Approval of the minutes for the previous month's meetings
  3. Any additions or deletions and acceptance of the (revised) agenda
  4. Presentations of awards and recognition of outstanding achievement
  5. Acceptance of the financial statement for the previous month
  6. Award of Bids
  7. Other items requiring action by the Board
  8. Informational items
  9. General Manager/CEO's report – This portion of the meeting is set aside for the General Manager/CEO's reports on any item of information which he wishes to present to the Board.
  10. Board Chair remarks
  11. Board members' remarks
  12. Closed Session, if required
  13. Notice of next regular or special meeting
  14. Adjournment
- C. Quorum: The Greenville Utilities Commission may only conduct business in a regular, emergency or special meeting attended by a quorum of the Board. A quorum shall consist of five (5) Board members, who are either physically present or able to participate by telephone or video-conference or other electronic means.
- D. Conduct of Meetings: Meetings shall be conducted in accordance with the Board's Bylaws and otherwise by the most recent edition of Robert's Rules of Order.
- E. Voting: The Chair of the Board shall determine the vote of any motion by asking each member to respond by voice vote or if necessary, a show of hands may be required.

1. Each member of the Board, except the Chair, shall have one vote on any recommendation, motion, proposal, or any other action item coming before the Board.
  2. Each member, other than the Chair, must vote unless excused by the remaining members. A member who wishes to be excused from voting shall so inform the Chair who shall take a deciding vote of the remaining members present. No member shall be excused from voting except on matters involving his/her own financial interest or official conduct. In other cases, a failure to vote by a member who is physically present or has withdrawn without being excused by a majority vote of the remaining members present, shall be recorded as an affirmative vote.
- F. Closed Sessions: Closed Sessions may be called upon a motion made and adopted at an open session for any of those permitted purposes described in Section 143-318 of the General Statutes of N.C., commonly known as the "Open Meetings Law", as amended from time to time. The motion shall state the purpose of the Closed Session and must be approved by the vote of a majority of those members present.
- G. Board Members' Compensation and Reimbursement: Members of the Greenville Utilities Commission shall receive compensation for performance of official utility business at the rate of \$200 per month. The Chair shall receive \$350.00 per month. The City Council may, at its own discretion, increase these caps from time to time as is appropriate to reflect inflation. The City Manager shall receive no compensation as a member of the Greenville Utilities Commission.
- H. Public Hearings: The Greenville Utilities Commission believes that from time to time additional public opinion is necessary. This opinion is generally sought through the use of a public hearing. When such hearings are scheduled, the Greenville Utilities Commission will ensure that the date, time, and location are properly advertised well in advance of the hearing date. The Commission will receive comments and information at public hearings but not take any formal action during the public hearing. The Commission will take under advisement comments offered at the public hearing and normally consider these comments for future action.
- I. Public Expression: Upon motion of any Commissioner, and approval by a majority of the Board, any ratepayer may be allowed to address the Board within the time restrictions (and upon such other conditions) as may be set by the Chair.
- IX. Change in Bylaws: These Bylaws may be amended from time to time. The procedure for amendment is by giving notice of the proposed amendments at a regularly scheduled Board meeting. The amendments will be considered at the next regularly scheduled Board meeting and must be approved by the vote of a majority of the members.

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Adopted May 14, 1996  
Revised June 11, 1996  
Revised November 18, 1997

Revised June 9, 1998  
Revised October 11, 1999  
Revised July 18, 2000  
Revised October 16, 2007  
Revised November 18, 2008  
Revised September 15, 2011  
Revised August 21, 2014  
Revised March 19, 2015  
Revised November 16, 2017

## Motion To Go Into Closed Session

I move that we go into closed session to:

[Specify one of more of the following permitted reasons for closed sessions]

- ☐ prevent the disclosure of privileged information
  - ☐ under \_\_\_\_\_ of the North Carolina General Statutes or regulations.
  - ☐ under \_\_\_\_\_ of the regulations or laws of United States.[N.C.G.S. § 143-318.11(a)(1)]
- ☐ prevent the premature disclosure of an honorary award or scholarship.  
[N.C.G.S. § 143-318.11(a)(2)]
- ☐ consult with our attorney
  - ☐ to protect the attorney-client privilege.
  - ☐ to consider and give instructions concerning a potential or actual claim, administrative procedure, or judicial action.
  - ☐ to consider and give instructions concerning a judicial action titled \_\_\_\_\_  
v. \_\_\_\_\_.[N.C.G.S. § 143-318.11(a)(3)]
- ☐ discuss matters relating to the location or expansion of business in the area served by this body.  
[N.C.G.S. § 143-318.11(a)(4)]
- ☐ establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property.  
[N.C.G.S. § 143-318.11(a)(5)]
- ☐ establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of an employment contract.  
[N.C.G.S. § 143-318.11(a)(5)]
- ☐ consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.  
[N.C.G.S. § 143-318.11(a)(6)]
- ☐ hear or investigate a complaint, charge, or grievance by or against a public officer or employee.  
[N.C.G.S. § 143-318.11(a)(6)]
- ☐ plan, conduct, or hear reports concerning investigations of alleged criminal conduct.  
[N.C.G.S. § 143-318.11(a)(7)]

MEMORANDUM

To: Members of the Board of Commissioners

From: \_\_\_\_\_, Commissioner/Board Member

Concerning: Statement of Reasons for Abstention from Board Action pursuant to N.C. Gen. Stat. § 138A-36(b)

Date: \_\_\_\_\_

Matter before the Board: \_\_\_\_\_

*Briefly summarize reasons for abstention below:*

\_\_\_\_\_  
(Signature of Board Member)