

# Greenville Utilities Commission

## Community Pole Banner Permit Application

The purpose of this application is to request Permit for the installation and maintenance of decorative/informational banners by eligible applicants (Permittees) upon Greenville Utilities Commission (GUC), of the City of Greenville, North Carolina, owned street/area light poles (Poles) within its service territory. Permitted banners shall strictly adhere to GUC's [Community Pole Banner Standards](#) during the approved specified time period. Application shall be submitted at least 60 days prior to date of installation. If submitted within less than 60 days of proposed installation date, application is subject to denial. Application will be reviewed and approved or denied within 30 days of receipt by GUC. Only complete application packets will be reviewed. No work shall be performed on GUC poles without prior application approval. For revisions to initial Permitted Banners or extension request for a previously approved time period, a separate application should be submitted for GUC review.

### APPLICANT INFORMATION

Contact Name: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Type of Request:**

Initial Permit

Revision to Initial Permit

Permit Extension

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If this request is for Permit Extension, please provide the following:

Permit Number: \_\_\_\_\_

Permit Expiration Date: \_\_\_\_\_

### INSTALLER INFORMATION

Contact Name: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

## BANNER INFORMATION

**Purpose of Banner(s):**

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**Time Period to display Banner(s):**

Installation Date: \_\_\_\_\_ Removal Date: \_\_\_\_\_

Total Banners: \_\_\_\_\_

**Streets on which Banner(s) are to be displayed:**

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**Describe wording on the Banner(s) and any graphics:**

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**Application Packet**

**Following items shall be included with the application submittal:**

- Map indicating proposed banner locations along with GUC Pole ID's (if available)
- Spreadsheet or other list itemizing the proposed GUC Pole ID's, banner/attachment types, and proposed installation/removal dates
- Attachment hardware specifications/data sheet
- Photo or other imagery depicting the proposed banner design, color, text, dimensions etc.
- Copy of Permittee and Installer certificate of insurance coverage
- Executed Indemnity Agreement

**Submit Application Packet to [barnesjw@guc.com](mailto:barnesjw@guc.com)**

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The undersigned applicant agrees to abide by the provisions set forth by Greenville Utilities Commission [Community Pole Banner Standards](#) to suspend a Banner or Banner(s) during the time period requested for this permit.

\_\_\_\_\_  
Applicant: Print Name

\_\_\_\_\_  
Installer: Print Name

\_\_\_\_\_  
Applicant: Signature

\_\_\_\_\_  
Installer: Signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**PERMIT**

Permission is hereby granted to Permittee to install banners on approved GUC poles at locations during specified time period set forth within this application and in accordance with Greenville Utilities Commission [Community Pole Banner Standards](#).

Permit Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Granted By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_