

PRE-BID MEETING MINUTES

RFP for GUC Memorial Bridge Gas Main Replacement - GCP10104 (Ref. RFB 20-62)

Date and Time: January 12th, 2021 at 3:00 PM (EST) – 4:00 PM (EST)

Venue: Virtually through Microsoft Teams

Participants from Greenville Utilities Commission (Owner):

- Durk Tyson, tysonfd@guc.com, (252) 551-2048
- Dillon Wade, wadede@guc.com, (252) 551-1594
- Carl Smith, smithch@guc.com, (252) 551-1492

Participants from Kimley-Horn and Associates (Engineering):

- Ryan Clark (Project Manager), Ryan.Clark@Kimley-Horn.com, (757) 548-7353
- Kevin VanOrd (Project Engineer), Kevin.VanOrd@Kimley-Horn.com, (757) 213-8609

Participants from Potential Bidders and Company:

- Mike Smith, Scott Warren and Matthew Thompson, Southeast Connections, LLC
- Erik Vanderbilt and Tammy McFarland, Troy Construction
- Ayo Lahanmi, Payton Crawford and Jake Wallin, Mears Group
- Tony Pasquarello, ElectriCom, LLC
- Matt Pridemore, Matt McCoy and Chase Farris, Pride Utility Construction Co.
- Devin Mullens, Green Bridge Utility DBA Nixon PreCon, LLC
- JR Watts, Vector Environmental Services, LLC
- Brett Edwards, Miller Pipeline
- Dave Pierce, (252) 557-4816

1. INTRODUCTION:

Ryan Clark, project manager from Kimley-Horn (KHA), and Durk Tyson, project manager from GUC, welcomed and thanked all meeting participants. Ryan then briefed all bidders that the purpose of this meeting is to help bidders to fully understand the key requirements in the RFP. Bidders can raise questions during this pre-bid meeting. Minutes of this meeting, including bidder's question and answers, will be posted on the Greenville Utilities Commission's website so all bidders can download. In case bidders have questions after the pre-bid meeting, bidders should send all questions to Ryan Clark via email (ryan.clark@kimley-horn.com) and the answers will be posted on the Greenville Utilities Commission's website. Below are some key notes on preparing and submitting bid:

1.1. Preparing the proposal:

- Proposal validity: 60 days from submission date
- If the following forms are not filled out and submitted with your bid, the bid will not be considered:
 - E-Verify form in Section D, Article 6.02, Page 6 in the Specification document (Page 27 in PDF)
 - Diverse Business Certifications in Section F, Article 3, Page 2 of 7 in the Specification documents (Page 33 in PDF)

1.2. Bid Submission:

- Submission Deadline: **February 2nd, 2021 by 3:00 PM (EST)**
- Submission Location: **Engineering & Operations Center at 3355 US Hwy 43 North, Greenville, North Carolina 27834**
- Bids must be enclosed in a sealed envelope, addressed to the Greenville Utilities Commission and the outside of the envelope must be marked **BID FOR GCP10104 – MEMORIAL DRIVE BRIDGE REPLACEMENT / RFB 20-62**. Oral or faxed Bids are invalid and will be rejected.

2. QUESTIONS & ANSWERS:

#	QUESTIONS	ANSWERS
1	Updated on 2021.01.15 - Is there a KMZ file available for the Memorial Bridge Project?	Updated on 2021.01.15 - Yes. The KMZ file will be posted to GUC's website when these meeting minutes are released
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- Meeting minutes prepared by Kevin VanOrd