

GREENVILLE UTILITIES COMMISSION

GREENVILLE, NORTH CAROLINA

PRE-PROPOSAL MEETING, 12/13/17 at 8:30 am FOR GROUNDS

MAINTENANCE SERVICES

Attending:

GUC: Greg Roberson, Brandie Whitehurst, Cleve Haddock

Vendors: See below sign in sheet

Comments, Questions & Answers of Meeting/Site Visit to be scheduled

Comments from Greg Roberson:

- Due to employee concerns, pricing is needed for work during normal business hours as well as after normal business hours
- Vendors do not have to bid for parking lot sweeping – this is an additional option, but is not required to be awarded the contract
- Currently a vendor is doing the large areas, and a separate vendor is doing the small areas
- Bid does require a site visit weekly at each site
- Be sure to fill out the equipment listing thoroughly

Questions:

1. Is the Mulch section included in the monthly price or bid out separately? Price should include labor but not material; Material will be billed separately.
2. Is it ok to not bid parts of the bid? Yes, but it would be helpful if you put n/a or an X if you are not bidding those parts
3. Is there a place to list equipment that vendors would acquire if awarded the contract? Vendors can add it in if they want to, but just be sure to include the information the bid requires.
4. If vendors do not have specific equipment, would it disqualify them? Please refer to page 3 of the bid document under 'Evaluation of Criteria'

Requested Site Visits for 3 Main Locations:

- Jamie Smith from J & J Turf Services
- Stacy House from JDR Lawn Care
- Brian Carawan from BT Carawan
- Mitchell Whitney from Platinum Mobile

