



MEMORANDUM

TO: Attendees and Planholders

FROM: Durk Tyson, P.E. *DT, Jr.*

SUBJECT: Pre-Bid Conference Minutes
Greenville Utilities Commission / RFB 16-35
GCP-87 Old River Road Gas Main Replacement

DATE: August 16, 2016

A Pre-Bid Conference for the subject project was held in the Engineering Center Conference Room of Greenville Utilities Commission (GUC) at 801 Mumford Road, Greenville, NC 27834 on Tuesday, August 16, 2016 at 11:00 a.m. Attendance was documented on a sign-in sheet, a copy of which is attached to this memorandum.

Following the welcome and introductions, Durk Tyson provided a short project overview and shared the following information with the attendees:

- Although the Owner and Engineer will make a sincere effort to answer all questions to the best of their ability, Bidders are reminded to rely only on written information contained in the Contract Documents and Addenda.
- Attendance at the Pre-Bid Conference is not mandatory. Minutes of the Pre-Bid will be prepared and issued to all plan holders.
- Bids will be received on Tuesday, August 30, 2016 at 11:00 a.m., in the same location as the Pre-Bid Conference (Engineering Center Conference Room at 801 Mumford Road, Greenville, NC 27834). Refer to the Advertisement to Bidders for details on submitting the Bid.
- Upon receipt of satisfactory bids, GUC expects to immediately proceed with awarding the contract and proceeding with construction. The contract time limit for this project will be 60 consecutive calendar days and liquidated damages are set at \$1,000.00 per calendar day.
- Questions that arise prior to opening of bids should be directed to the Engineer with a copy to the Owner in accordance with Article 7.02 of the Instructions to Bidders. Questions received less than seven (7) days prior to the date of the opening of Bids may not be answered.
- This will be a unit price contract (refer to Bid Schedule, Page 4 – Bid).

- Bid bond or Bid deposit in an amount equal to not less than five percent (5%) of the proposal **is required**.
- Performance bond and payment bond **are required**.
- Properly completed and executed Bid Proposal Package with original signatures and seals, is required.
- Compliance with the Greenville Utilities Commission M/WBE Program is required. The appropriate completed MB forms must be submitted with the bid.
- The scope of the project generally includes:
 - Construct, test, purge, and gas-up of the Old River Road Gas Main Replacement.
 - The proposed 8-inch PE natural gas main is approximately 1.9 miles in length. The route of the proposed gas main begins at Martin Luther King Jr Highway (US-264 Bypass) and follows Old River Road (NCSR 1401) to its terminus at Belvoir Road (NC-33). Construction is within existing road rights of way.
 - As designed, there are four (4) horizontal directional drills (HDDs), two (2) conventional bores with casing, and the remainder of the construction is designed to be performed by conventional open cut or plowing means.
 - The new gas main is to be air tested to 90 psig for a maximum allowable operating pressure (MAOP) of 60 psig.
 - Upon completion of the new gas main, the Contractor will be responsible for transferring the existing customers to the new main and abandoning the existing 4" main(s) along Old River Road and the existing 6" main near Redmond Drive.

After the Owner concluded their presentation, the floor was opened for questions:

- GUC will provide the materials listed in the Bill of Materials on Sheet 1 of the construction plans (TS 3.3.1). Any major errors in the anticipated quantities should be brought to the Owner's attention.
- In addition to the mainline pipe, the project also includes several laterals that are necessary to connect existing customers to the new pipeline.
- Abandonment of the existing gas mains is considered incidental work and will not be measured for payment (TS 3.14).
- Two 4" PE pipelines run along Old River Road from the former Greenville Paving Company site (Sheet 4) to NC-33.
- The contract does not include any provisions for rock excavation as it is not anticipated on this project. A geotechnical report is included in the bid documents.

- An 8" PE main was installed under Johnson's Mill Run during an earlier bridge replacement project. The contractor will tie into the existing pipe on both sides of the creek. Details on Sheet 4 depict the actual configuration of the existing pipes.
- There are several asphalt paving/patching firms in the Greenville and surrounding area, and GUC cannot recommend any specific one. When asked which firms we use, the answer would be Manning Landscaping & Construction (252-758-0833) and Garris Grading and Paving (252-749-1101).
- The Contractor shall submit a current copy of their Operator Qualifications (TS 1.4), Drug Testing (TS 1.5) programs in accordance with the project specifications. GUC may require Contractor's personnel to re-qualify on certain items such as fusion.
- GUC will provide personnel to inspect and collect as-built information for this project (TS 3.5.1). GUC Gas crews' normal work hours are 10 hour days / 5 days a week. The contractor may be allowed to perform non-covered tasks outside of normal work hours.
- The Contractor shall provide bore logs for all pipe installed by horizontal directional drills.
- There is no sanitary sewer along Old River Road, so no pre-construction sewer inspections are anticipated.
- Meeting was adjourned at 11:45 a.m.

