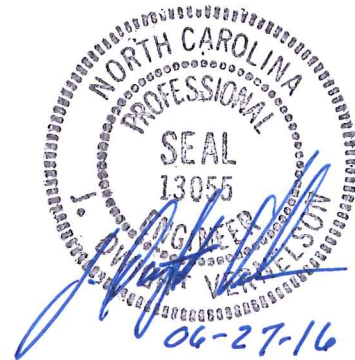


**ADDENDUM NO. 1**

**JUNE 27, 2016**

**GREENVILLE UTILITES COMMISSION  
GUC PARKING LOT: 5<sup>TH</sup> ST. & PITT ST.  
DRAWING NO. W-3679**



**A. SCOPE:**

This Addendum No. 1 consists of pages AD1-1 through AD1-15.

Bidders are hereby notified of the following changes in the specifications and/or drawings.

**B. SPECIFICATIONS:**

1. BID FORM:

Pages B-1 through B-9. Delete the "BID FORM" in its entirety, and substitute the "BID FORM", pages B-1 (AD1-3) through B-9 (AD1-11) attached hereto. The attached Bid Form, with all required attachments shall be used for submittal of the bid.

2. SECTION 02220 – TRENCHING, BACKFILLING AND COMPACTION

Page 02220-4: Under the section entitled "PIPE EMBEDMENT", delete any reference to Class F bedding, since Class F bedding will not be used.

Insert the following for "PIPE EMBEDMENT": Contractor shall use select backfill for backfilling trenches for storm sewer pipe (54" RCP), as well as irrigation and lighting conduits. On site excavated material from trench shall be disposed off site and select backfill material shall be furnished from off site borrow sources. Payment shall be included in the price of the pipe and is not considered an add alternate pay item.

**C. DRAWINGS:**

1. The original drawings for Greenville Utilities Commission – 5<sup>th</sup> & Pitt St. Parking, Rivers and Associates, Inc. Drawing # W-3679, dated 06-10-16 is deleted in its entirety and replaced with Rivers and Associates, Inc. Drawing # W-3679, Revision #1 – Addendum #1, dated 06-27-16.
2. Summary of the revisions made for Revision #1 – Addendum #1 include the following:
  - a. Sheet C1: Revised concrete island on Right-In/Right-Out driveway on Pitt St., added truncated domes at wheelchair ramps in both driveways, identified radii at

each driveway, included new sidewalk (for wheelchair ramps) on 5<sup>th</sup> Street driveway.

- b. Sheet C2: No changes.
- c. Sheet C3: Identified additional trees, parking lot, retaining walls that have been removed by others.
- d. Sheet C4: Identified Rock Inlet Sediment Barrier at each drainage structure, added concrete washout area (can be moved as deemed necessary in the field).
- e. Sheet C5: No Changes.
- f. Sheet C6: Landscaping plan updated to show revised concrete island at RightIn/RightOut driveway on Pitt St.
- g. Sheet C7: Added detail for Truncated Domes at wheelchair ramps.

**D. GENERAL:**

- 1. A Memorandum containing the minutes from the Pre-Bid Conference held on June 24, 2016 is included in this Addendum No. 1 as pages AD1-12 through AD1-15.

This ADDENDUM NO. 1 is submitted this 27<sup>th</sup> day of June, 2016. Each BIDDER is requested to acknowledge receipt of ADDENDUM NO. 1 in the space provided on the BID FORM.

RIVERS & ASSOCIATES, INC.  
107 East Second Street  
Greenville, North Carolina 27858  
NC Firm License: F-0334

**BID FORM**

**PROJECT IDENTIFICATION:**

Greenville Utilities Commission  
GUC Parking Lot – 5<sup>th</sup> St. & Pitt St.  
Contract I – General Construction  
Greenville, North Carolina  
**(Revised 06-27-16)**

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- Article 3 – Bidder’s Representations
- Article 4 – Bidder’s Certification
- Article 5 – Basis of Bid
- Article 6 – Time of Completion
- Article 7 – Attachments to This Bid
- Article 8 – Defined Terms
- Article 9 – Bid Submittal

**ARTICLE 1 – BID RECIPIENT**

1.01 This Bid is submitted to:

Greenville Utilities Commission

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 – BIDDER’S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 10 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 – BIDDER’S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

<u>Addendum No.</u>	<u>Addendum Date</u>
_____	_____
_____	_____
_____	_____

B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) that have been identified in SC-4.02 as containing reliable "technical data," and (2) reports and drawings of Hazardous Environmental Conditions, if any, at the Site that have been identified in SC-4.06 as containing reliable "technical data."

E. Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder’s safety precautions and programs.

- F. Based on the information and observations referred to in Paragraph 3.01.E above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.
- J. Bidder has correlated the information known to Bidder, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.**

#### ARTICLE 4 - BIDDER'S CERTIFICATION

##### 4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
  - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;

3. “collusive practice” means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
4. “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

**ARTICLE 5 – BASIS OF BID**

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s) **on the Bid Schedule**.

- A. All specified cash allowances are included in the price(s) set forth ~~above~~ **in the Bid Schedule** and have been computed in accordance with Paragraph 11.02 of the General Conditions.
- B. Unit Prices have been computed in accordance with Paragraph 11.03.B of the General Conditions.
- C. Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

**BID SCHEDULE**  
(Revised 06-27-16)

Item No.	<u>Qty.</u>	<u>Unit</u>	<u>Description</u>	<u>Cost</u>
1.	1	LS	Mobilization & Bonding (Not to exceed 3%)	\$ _____
2.	1	LS	Parking Lot Improvements	\$ _____
3.	1	LS	Testing Allowance	\$ <u>2,000.00</u>
<b>TOTAL BASE BID</b>				<b>\$ _____</b>

**ADD ALTERNATE ITEMS**

				<u>Unit Price</u>
A.		CY	Undercut Excavation	\$ _____
B.		CY	Off Site Select Borrow	\$ _____

**ARTICLE 6 – TIME OF COMPLETION**

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages **in the event of failure to complete the Work within the Contract Times.**

**ARTICLE 7 – ATTACHMENTS TO THIS BID**

- 7.01 The following documents are submitted with and made a condition of this Bid. **Failure to provide the documentation with the Bid may be grounds for rejection of the Bid.**

A. Required Bid security in the form of a **Bid Bond (EJCDC No. C-430) or Certified Check (circle type of security provided).**

**B-H in original EJCDC document deleted.**

**I. Add required MBE documentation:**

**In accordance with GS 143-128.2(c), Bidder shall identify on its bid the minority businesses that it will use on the project and the total dollar value of the bid that will be performed by the minority businesses.**

**Bidder shall list the good faith efforts made to solicit participation in Affidavit A.**

**A Bidder that will perform all of the work with its own workforce may submit an Affidavit B to that effect in lieu of the Affidavit A required above.**

- 1. Identification of Minority Business Participation (MB-1)**
- 2. Affidavit A, Listing of Good Faith Efforts (MB-2)**
- 3. Affidavit B, Intent to Perform Contract with Own Workforce (MB-3)**

- 7.02 After the bid opening the Owner will consider all bids and alternates and determine the lowest responsible, responsive bidder. Upon notification of being the apparent low Bidder, the Bidder shall then file within 72 hours of the notification of being the apparent lowest bidder, the following:

A. **Affidavit C (MB-4) that includes a description of the portion of work to be executed by minority businesses, expressed as a percentage of the total contract price, which is equal to or more than the goal established by the Owner and indicated in the Minority Business Guidelines, paragraph Minority Business Subcontract Goals. This affidavit shall give rise to the presumption that the bidder has made the required good faith effort; or**



B. Affidavit D (*MB-5*) of its good faith effort to meet the goal. The document must include evidence of all good faith efforts that were implemented, including any advertisements, solicitations and other specific actions demonstrating recruitment and selection of minority businesses for participation in the contract.

7.03 After the Bid opening, the Bidder will supply the information for Qualification of Bidders, as required in Article 3 of the Instructions to Bidders, within 5 days of the Owner's request.

7.04 Upon notification of being the apparent low bidder and within 72 hours after the bid opening, the apparent low bidder shall supply executed E-verify and Iran Divestment Act Certification forms included after this section.

#### ARTICLE 8 – DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

***Bid Schedule*** – The Bid Schedule includes the Bidder's prices and is part of Article 5 – Basis of Bid in the Bid Form.

**ARTICLE 9 – BID SUBMITTAL**

9.01 This Bid is submitted by:

If Bidder is:

An Individual

Name (typed or printed): \_\_\_\_\_

By: \_\_\_\_\_  
(Individual's signature)

Doing business as: \_\_\_\_\_

A Partnership

Partnership Name: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature of general partner -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

A Corporation

Corporation Name: \_\_\_\_\_ (SEAL)

State of Incorporation: \_\_\_\_\_  
Type (General Business, Professional, Service, Limited Liability): \_\_\_\_\_

By: \_\_\_\_\_  
(Signature -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_  
(CORPORATE SEAL)

Attest \_\_\_\_\_

Date of Qualification to do business in [State where Project is located]  
is \_\_\_ / \_\_\_ / \_\_\_.

A Joint Venture

Name of Joint Venture: \_\_\_\_\_

First Joint Venturer Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature of first joint venture partner--attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Second Joint Venturer Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature of second joint venture partner--attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Bidder's Business Address \_\_\_\_\_

\_\_\_\_\_

Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

E-mail \_\_\_\_\_

SUBMITTED on \_\_\_\_\_, 20\_\_\_\_.

State Contractor License No. \_\_\_\_\_

**Contractor's Classification:** \_\_\_\_\_

**Contractor's Limitation:** \_\_\_\_\_

**Employer's Tax ID No.:** \_\_\_\_\_

## MEMORANDUM

**TO:** Attendees and Planholders

**FROM:** Dwight Vernelson, P.E.

**SUBJECT:** Pre-Bid Conference  
Contract I – GUC Parking Lot – 5<sup>th</sup> & Pitt St.

**DATE:** Friday, June 24, 2016 at 2:00 PM

**LOCATION:** Greenville Utilities Commission Engineering Center  
Engineering Conference Room  
801 Mumford Road  
Greenville, NC

Following the welcome and introductions, the Engineer provided a short project overview, and shared the following information with the attendees based on items and particulars the Engineer believed notable to potential Bidders:

- Although the Engineer and Owner will make a sincere effort to answer all questions to the best of their ability, Bidders are reminded to rely only on written information contained in the Contract Documents and Addenda.
- The construction time limit for this project will be 45 consecutive calendar days.
- Bids will be received on Friday, July 1, 2016 at 2:00 p.m., in the Office of the Procurement Coordinator located at 401 S. Greene Street, Greenville, NC 27834. Refer to the Advertisement For Bids for details on submitting the Bid.
- Minority goals will be set for this project, as required by North Carolina State Construction Laws. The percentages of minority participation established in the Contract Documents are “goals”, and not set-asides. The Bidder is required to make “good faith efforts” to recruit minority participation on this construction project. These are listed in the sections titled City of Greenville / Greenville Utilities Commission, Minority and/or Women Business Enterprise (M/WBE) Program along with the required forms to be completed by the Bidder.
- The “good faith actions” established by North Carolina Construction Law includes, but are not limited to, working with minority organizations to recruit minority construction firms, notifying minorities of bidding opportunities, negotiating in good faith with minority businesses, providing financial assistance by helping with bonding or credit, entering into joint ventures, providing quick-pay agreements, and other financial assistance.
- Bidders should review the “City of Greenville / Greenville Utilities Commission, Minority and/or Women Business Enterprise (M/WBE) Program” document for the responsibilities of the Prime Contractor in this process.

Greenville Utilities Commission  
Parking Lot – 5<sup>th</sup> & Pitt St.  
Pre-Bid Conference Minutes

- The Bidders must list all their minority subcontractors on their Bids, and lowest responsible Bidder must list all other subcontractors within 3 days after being notified of being the lowest responsible Bidder.
- All Bidders must include with the Bid the “Identification of Minority/Women Business Participation” form and either “Affidavit A” that identifies the “good faith actions” undertaken by the Bidder to recruit minority participation in the Contract, or “Affidavit B” if the Bidder intends to perform the work with his own workforce. The Bidder should be aware that failure to file any required documentation is grounds for rejection of the Bid.
- Bidders informed of the importance of the Bidder Qualifications, outlined in Article 3 of “Instructions to Bidders”. The information must be submitted within five days of Owner’s request, and must be accompanied by the “CONTRACTOR’S QUALIFICATION STATEMENT”.
- Information required to be attached with the submission of a Bid is listed under Articles 7.01, 7.02 and 7.03 of the BID Section.
- Bidders should also recognize and provide the E-verify and Iran Divestment Act Certification forms provided in the Bid Documents.
- Liquidated damages have been set for this project at \$1,000.00 per consecutive day from the specified Contract completion date to the date of substantial completion, and \$1,000 per day from substantial completion to final payment. Refer to the Agreement, Article 4.03.
- Basic Horizontal and Vertical control is shown on the plans, but all other staking requirements will be the responsibility of the Contractor.
- A Construction Sequence is included on the drawings. Deviations from the proposed sequence may be proposed by the Contractor for consideration and approval by the Engineer and Owner.
- Any relocation of existing utilities should be coordinated with the owners of the utilities. The cost for utility relocations, if required, will be negotiated by change order
- There are numerous items that are considered either subsidiary obligations or are to be included in the price of paving, or other unit price items. Refer to the Payment Section – Section 01150.
- There are/will be erosion control measures that are a part of Contract I. The Payment Section outlines payment for maintenance of these measures.
- All adjacent roadways are City owned.

Greenville Utilities Commission  
Parking Lot – 5<sup>th</sup> & Pitt St.  
Pre-Bid Conference Minutes

- Addendum #1 is anticipated to provide minutes of this meeting as well as modifications to Contractor demolition requirements and City of Greenville review comments.
- Questions? Comments?
- Attendance log is attached.

**PRE-BID CONFERENCE ATTENDANCE LOG**

DATE: Friday, June 24, 2016@2:00pm  
 OWNER: Greenville Utilities Commission  
 PROJECT: GUC Parking Lot – 5<sup>th</sup> St. & Pitt St.  
 CONTRACT: I - General Construction  
 MEETING LOCATION: GUC Engineering Ctr., Engineering Conference Rm.  
 801 Mumford Rd., Greenville, NC

<u>NAME</u>	<u>AFFILIATION</u>	<u>TELEPHONE</u>	<u>EMAIL</u>
Rodney Cole	E.R. Lewis	o.252-321-1101 c.714-2689	rcole@erlewisconstruction.com
Allen Powell	W.A. Powell Const.	714-9209	wap44@aol.com
Bobby Tripp	Tripp Bros. Inc.	252-378-5284	
Rodney Strickland	Tripp Bros. Inc.	252-320-5284	
Paul Heatherington	S.T. Wooten	919-437-2319	Paul.Heatherington@stwcorp.com
Garrus Jones	Lanier Construction	252-747-8124	garrus@lanierconstruction.com
Dwight Vernelson	Rivers & Associates, Inc.	252-752-4135	dvernelson@riversandassociates.com
Greg Roberson	GUC	252-329-2156	robersag@guc.com
Kevin Keyzer	GUC	252-551-1491	keyzerkm@guc.com