

GREENVILLE UTILITIES COMMISSION
GREENVILLE, NORTH CAROLINA
RFP FOR PROFESSIONAL PRINTING, MAILING AND PROCESSING
SERVICES RELATING TO UTILITY CUSTOMER BILLING

To: All Prospective Proposers and Others Concerned

Subject: Addendum No.1

The intent of this addendum is to notify all prospective proposers and others concerned that the Specifications and Documents are hereby modified as follows:

1. Replace page(s) 2 with the enclosed page(s).

The foregoing changes shall be incorporated in the Specifications and Documents.

Please acknowledge receipt of this addendum by e-mailing Cleve Haddock, Purchasing Department, Buyer II at: haddocgc@guc.com (252) 551-1533

Request For Proposal

Request for Proposal:	Utility Bill Design, Print, Mail, and Archive Services
Proposal Due Date:	January 7, 2015
Material or Service	Greenville Utilities Commission (GUC) is requesting proposals for the design, implementation, and delivery of Utility Bill and Notice Printing, Inserting and Mailing, Address Verification, Electronic Bill Presentment, and related Professional Services.

For any questions relating to this Request for Proposal (RFP), contact Cleve Haddock at (252) 551-1533, or via email at haddocgc@guc.com.

Inquiries and questions relating to this RFP must be submitted via e-mailed by or before 5:00 p.m. (EDST), on Wednesday, December 10, 2014. We will respond to all inquiries and questions no later than 5:00 p.m. (EDST), on Wednesday, December 17, 2014.

Should you elect to respond to this RFP, please inform the GUC Proposal Manager of your intent via email by Wednesday, December 10, 2014.

A signed and sealed Proposal for the services specified above shall be received in the Office of the Purchasing Department, Buyer II, Greenville Utilities Commission, 401 S. Greene Street, Greenville, North Carolina, 27834 until 11:00 a.m. (EDST) on January 7, 2015. Proposals must be in the actual possession of the Purchasing Department, Buyer II on or prior to this date and time. **Late proposals will not be accepted.**