

February 13, 2013

**Subject: REQUEST FOR PROPOSAL
 NATURAL GAS DISTRIBUTION SYSTEM
 LEAK DETECTION SURVEY**

Description:

Greenville Utilities Commission (GUC) requests a proposal for services to conduct a gas leak survey of the GUC natural gas distribution system. The survey will be separated into five (5) sections and will be conducted over five (5) years. One (1) survey of each area will be completed per year. GUC shall execute an annual services contract with the selected firm, renewable each year at the discretion of GUC. The GUC natural gas distribution system consists of approximately 587 miles of distribution main and 421 miles commercial, industrial, and domestic services.

Survey personal must have a compatible iOS or Android tablet/computer to complete the survey. The leak investigation forms will be submitted in electronic form using the proprietary Utility Cloud software provided by GUC. Upon award, GUC will provide access to the Utility Cloud software and provide appropriate login credentials (username, password, etc.).

Proposals will be received until Friday, March 1, 2013, 4:00 PM EDST. Proposals can be mailed or delivered to Mr. John Daughton, Gas Systems Supervisor, P. O. box 1847, 801 Mumford Road, Greenville, NC 27835-1847 or faxed to 252-551-3303. At minimum, proposals shall include the following:

- Leak survey device(s) to be used
- Tablet/compatible computer device to be used to communicate with Utility Cloud
- Survey procedures/methods to be used and general scope of work
- Anticipated work hours per section
- Price estimate per day/week for complete services
- Qualifications to perform work/work history
- Personnel to be used (general descriptions will suffice)
- Terms and Conditions not specified herein

Work history may be requested as part of the proposal evaluation.

Greenville Utilities Commission reserves the right to reject any or all proposals.

Affirmation Action; Nondiscrimination: Provider will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped and concerning the treatment of all employees, without discrimination by reason of race, color, religion, sex, national origin, or physical handicap.

To view Greenville Utilities Commission's Terms and Conditions (informal) go to: www.guc.com

The following tables contain the survey areas and mileage per year to be surveyed:

1. Total length of distribution mains in the system per survey area:

FID_1	LastUpdate	AreaID	Total Geometry Mile	Total Measurement Mile
0	10/2/2012	1	129.24	125.97
1	10/2/2012	2	125.19	119.95
2	10/2/2012	3	136.54	111.02
3	10/2/2012	4	132.67	124.27
4	10/2/2012	5	119.50	73.17

2. Total length of services in the system per survey area:

FID_1	LastUpdate	AreaID	Total Geometry Mile	Total Measurement Mile
0	10/2/2012	1	82.63	82.67
1	10/2/2012	2	98.70	97.05
2	10/2/2012	3	80.61	79.21
3	10/2/2012	4	82.85	80.98
4	10/2/2012	5	90.49	89.81

Note:

“Area ID” corresponds to Map Number (see enclosed Map).

Schedule:

Receipt of Proposals	March 1, 2013
Award of Services Contract	March, 2013
Commencement of Year 0 Survey	April, 2013
Commencement of Year 1 Survey	April, 2014
Commencement of Year 2 Survey	April, 2015
Commencement of Year 3 Survey	April, 2016
Commencement of Year 4 Survey	April, 2017

Drug Testing:

Any and all employees of the firm who will be involved with work related to the natural gas system required by this contract shall be required to participate in an anti-drug/drug testing program. This program shall be administered in accordance with Title 49 of the Code of Federal Regulations, Chapter I, Part 199 (49 CFR 199), “Drug Testing,” and Subtitle A, Part 40, “Procedures for Transportation workplace Drug Testing Programs.” The program must have been in force for no less than 12 months and the CONTRACTOR must show proof of enforcement to the Owner.

The firm shall furnish the GUC with documentation of participation in a qualified drug-testing program. Prior to the performance of any fusion, welding and/or tie-in operations, a negative (no evidence of drug use) test must be documented for all employees who will be involved with these operations.

Survey Area Map: See attached. Larger versions of mapping available upon request.

