

ADVERTISEMENT FOR BIDS

Sealed proposals will be received in the Office of the Purchasing Technician, Greenville Utilities Commission, 401 S. Greene Street, Greenville, North Carolina 27834 until 2:00 PM (EDST) on September 5, 2012 and immediately thereafter publicly opened and read for the furnishing of One (1) Line Truck with Hydraulic Digger-Derrick Mounted with Utility Line Body.

Instructions for submitting bids and complete specifications will be available in the Office of the Purchasing Technician, Greenville Utilities Commission, 401 S. Greene Street, Greenville, North Carolina during regular office hours, which are 8:30AM – 5:00PM Monday through Friday.

Greenville Utilities Commission reserves the right to reject any or all bids.

SECTION I
GENERAL INSTRUCTIONS FOR FORMAL BIDS
RELATED TO THE PURCHASE OF APPARATUS, SUPPLIES,
MATERIALS, AND EQUIPMENT

1.0 NOTICE TO BIDDERS

Sealed bids, subject to the conditions made a part hereof, will be received in the Office of the Purchasing Technician, Greenville Utilities Commission, 401 S. Greene Street, Greenville, North Carolina 27834 until 2:00 PM (EDST) on September 5, 2012, the day of opening. Bids submitted in a fax or e-mail in response to this Invitation for Bids **will not be acceptable.**

1.1 PRE-BID MEETING – A Pre-Bid meeting will be held at Greenville Utilities Commission, 401 S. Greene Street, Greenville, North Carolina 27384 on Wednesday August 29, 2012 at 10:00 am (EDST).

1.1.1 The intent of the Pre-Bid Meeting is to allow the bidders an opportunity to ask questions and make clarifications prior to submitting a bid.

1.1.2 Only portions of the bid/contract will be discussed. Lack of discussion or clarifications of any portion of the bid/contract does not relieve the Bidder from conforming to the provisions of the same.

2.0 STANDARD FORMS REQUIRED

Each bidder must submit a proposal on the enclosed bid forms. **The bid must be signed by an authorized official of the firm. Return only the attached Proposal Form. Do not return the Advertisement for Bids, Instructions to Bidders or Specifications.**

3.0 PREPARATION OF BID

Bids must be in sealed envelopes clearly marked on the outside with the name of the bid and the bid opening date and time. Bid shall be addressed to PURCHASING TECHNICIAN, GREENVILLE UTILITIES COMMISSION, 401 S. GREENE STREET, GREENVILLE, NORTH CAROLINA 27834.

4.0 TIME FOR OPENING BIDS

Bids will be opened promptly and read at the hour and on the date set forth in the advertisement in the Office of the Purchasing Technician, Greenville Utilities Main Office, 401 S. Greene Street, Greenville, North Carolina. Bidders or their authorized agents are invited to be present.

5.0 DEPOSIT

A deposit is **NOT** required for this bid.

6.0 NC SALES TAX

Do **not** include NC sales taxes in bid figure; however, Greenville Utilities Commission (GUC) does pay sales tax. Sales tax should be added to the invoice as a separate item.

7.0 FEDERAL EXCISE TAX

GUC is exempt from Federal Excise Tax and will issue a Federal Exemption Certificate upon request to the successful bidder.

8.0 EXCEPTIONS TO BE CLEARLY STATED

If bid is not in strict accordance with Section II, "Specifications," bidder must list or note all exceptions **on the Request for Proposal Form**, otherwise, it is fully understood that the successful bidder will furnish equipment and/or materials exactly as specified. GUC reserves the right to accept or reject bids with noted minor deviations from specifications and to determine the lowest responsible, responsive bid from the standpoint of quality, performance, and price.

9.0 EVALUATION AND AWARD OF BIDS

GUC reserves the right to reject any and all bids, to waive any and all informalities, and to disregard all nonconforming or conditional bids or counter proposals. In evaluating bids, GUC shall consider whether the bids comply with the prescribed requirements, plus all alternates or options requested. GUC reserves the right to include or exclude any option or alternative in GUC's opinion is in GUC's best interests. If a bid is to be awarded, it will be awarded to the lowest responsible, responsive bidder whose evaluation by GUC indicates that the award will be in GUC's best interests. Only firm prices will be considered for award of this bid.

10.0 PROMPT PAYMENT DISCOUNTS

Bidders are urged to compute all discounts into the price offered. If a prompt payment discount is offered, it may be considered in the award of the contract.

11.0 NUMERICAL ERRORS

In the case of a discrepancy between a unit price and the extension (the unit price multiplied by the number of units), the unit price governs. In the case where numerical bids are stated both in numbers and in words, the words govern.

12.0 BID WITHDRAWAL

A bidder must notify GUC in writing of its request to withdraw a bid within seventy-two (72) hours after the bid opening, not including Saturdays, Sundays, or holidays. In order to justify withdrawal, the bidder must demonstrate that a substantial error exists and that the bid was submitted in good faith.

13.0 MINORITY BUSINESS PARTICIPATION PROGRAM

GUC has adopted an Affirmative Action and Minority and Women Business Enterprise Plan (M/WBE) Program. Firms submitting a proposal are attesting that they also have taken

affirmative action to ensure equality of opportunity in all aspects of employment, and to utilize M/WBE suppliers of materials and/or labor.

14.0 DELIVERY TIME

Delivery time is to be stated and will be considered in the evaluation of bids.

15.0 MANUFACTURER

Bidder is to specify the manufacturer of items being quoted.

16.0 CONTACT INFORMATION

Questions regarding this bid request should be directed to Bill Darty, Fleet Manager at (252) 551-1515, dartywe@guc.com, Cleve Haddock, Purchasing Technician at (252) 551-1533, haddocgc@guc.com.

17.0 TERMS AND CONDITIONS

The attached Terms and Conditions apply to all purchases made by Greenville Utilities Commission (GUC) and must be considered as part of the bid proposal.

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SECTION II
GREENVILLE UTILITIES COMMISSION
SPECIFICATIONS FOR ONE (1) LINE TRUCK
WITH HYDRAULIC DIGGER-DERRICK MOUNTED WITH UTILITY LINE BODY
SEPTEMBER 5, 2012

It is the intent of these specifications to set up minimum requirements for one (1) new and latest model line truck equipped with a 22,000-lb. rear-mounted hydraulic digger-derrick, heavy duty line service body, installed on a nominal 138" CA cab-chassis. This unit must be tested to meet or exceed the following minimum specifications. GUC may want to operate a demonstrator unit equivalent to the one being bid prior to the bid opening. Please contact Bill Darty, 252-551-1515, to see if a demonstrator is required.

All exceptions and variations must be clearly noted on the attached Exceptions/ Variation Form. A copy of this form must be signed and returned with the bid package. Failure to clearly identify all exceptions or variations, as determined by Greenville Utilities (GUC) and at the discretion of GUC, may be cause for rejection of the bid. If no exceptions are identified, and no change order approved, then it will be expected that the delivered unit will be to these exact specifications.

Complete descriptive information on all equipment quoted, i.e., aerial device and accessories, line service body, and cab-chassis shall be provided as part of the bid package at the time of bid opening. Bids submitted without adequate documentation, as determined by GUC, are not acceptable and may be rejected. The complete descriptive information will not be considered as a substitute for the Exceptions/Variations Form. All exceptions must be clearly stated on the provided Exception/Variations form

Any and all changes and/or options that are made after the bid award must be pre-approved on a change order indicating all cost and/or credits.

Line truck distributors may not quote on any brand of equipment that they have not been representing for a minimum of five (5) years.

Hydraulic Digger-Derrick

Furnish and install a 22,000-lb. rear mounted digger-derrick rated and equipped as follows:
(Note: minimum requirements unless otherwise indicated)

Capacity – 21,500 lb. minimum at 4.0 foot radius; 9,800 lb. at 10 foot radius, 4,400 lb. at 20 foot radius and 2,700 lb. at 30 foot radius. Capacities shall reflect unit with all accessories as quoted, not bare boom capacities. A custom capacity chart on the digger-derrick, as quoted, shall be furnished as part of the bid package; chart shall be furnished with unit also.

Sheave Height – 37 feet minimum with second stage fully extended; 45 feet minimum with hydraulically operated fiberglass third stage fully extended.

Sheaves – Shall permit transformer handling.

Horizontal Reach – Minimum 35 feet from centerline of rotation.

Rotation – 360-degree continuous and unrestricted rotation, provided by high efficiency worm gear drive, equipped with disc brake, driving a hardened steel ball bearing rotation gear for smooth rotation.

Elevation – Boom shall have capability of elevation from a minimum 80 degrees above horizontal to a minimum of 18 degrees below horizontal. Lower boom near turntable shall be equipped with a manual elevation indicator.

Mounting Location – Center mounted over rear axle.

Booms – Three-sectional with second and third stage hydraulically operated.

First and second stages shall be constructed of high strength steel.

Third stage shall be constructed of fiberglass having a minimum tensile strength of 70,000 psi and factory tested to 100 kvac; third stage shall have a full capacity rating. Insulation gap shall be a minimum of 44”.

All extension cylinders shall be equipped with holding valves to prevent retraction in the event of hydraulic system failure. Slide bearings of suitable material shall be provided.

Boom rests and supports, as required, shall be provided.

Hydraulic System – Hydraulic system shall be of the open-center type. Power source shall be flange-mounted hydraulic pump driven by an air-shifted or electric-shifted PTO. System shall have a minimum **48 gpm at 3,000-psi rating**.

Hydraulic reservoir is to have a minimum 60-gallon capacity and should be mounted against the bulk head of the body.

Adequate replaceable filters and strainers (10 micron) shall be provided. A red control console mounted warning light shall be provided to indicate when filter replacement is required.

A red dash mounted warning light shall be provided to indicate PTO engaged; to have air-shifted or electric-shifted PTO in cab.

Stabilizers – Two (2) main, radial type outriggers, integral with mainframe and sub-frame shall be provided, and located in the area of the unit pedestal. Minimum outrigger spread shall be 156” with minimum ground penetration of 12”.

Two (2) auxiliary outriggers mounted between cab and body shall also be provided. Auxiliary outriggers shall be A-frame.

Hydraulic extension cylinders shall be equipped with holding valves to prevent retraction, in the event of hydraulic system failure.

Outrigger controls shall be provided to signal lowering of outriggers. A red dash mounted light shall be provided to indicate outriggers down. A manual two-speed throttle located at the rear of the vehicle shall be provided.

Controls – Controls are to be turret mounted, including a ergonomic tilting riding seat and foot throttle. Electro-hydraulic or hydraulic type twin joystick controls shall allow for full metering for smooth precise response. Clear opening in front of operator for full frontal view and safe and easy access to seat.

Provisions shall be made to light the area of the controls for night use.

The controls shall provide the following minimum functions and shall be labeled as follows:

Main Boom	-	raise/lower
Derrick Rotation	-	left/right
Second Stage	-	extend/retract
Third Stage	-	extend/retract
Pole Guide	-	forward/back
Pole Grab	-	open/close
Winch	-	raise/lower
Digger	-	dig/clean
		speed – high/low
		auger – stow/release
		shake
Hydraulic Pressure Gauges (liquid filled)		
Tool Circuit (at upper controls and at rear of truck)	-	on/off, must be able to operate winch and tool circuit at same time
Remote Engine Ignition	-	On/Off/Start (key controlled)

Controls shall have suitable provisions to prevent accidental operator operation.

A weather resistant metal cover shall be provided over the control console. The cover shall be hinged to the front of the console and when open shall not obscure operator’s field of view.

A waterproof canvas seat cover shall be provided.

Rear Mounted Winch – A 15,000 lb. (bare drum pull) boom tip winch shall be provided and mounted at rear of boom. The winch shall be provided, with approximately 110-115’ of 1” Samson braided rope with eye in one end, shackle and hook.

Hydraulic Pole Guide – A flared, tilting pole guide with opening and closing pole grabs with double holding valves shall be provided. Pole guides shall be transferable to the third stage.

Pole grabs shall be extra long, each approximately 21” straight line from pivot point to tip and approximately 2’ 8” radially from pivot point to tip. Fully open, grabs should have an approximate 36” spread.

A removable fiberglass transformer jib approximately 4' long shall be provided. Transformer jib shall be mounted to pole guide and have provisions for angular adjustment. Storage provisions shall be provided.

Hydraulic Digger – A two speed, 8,000 ft. – lb. torque, hydraulic digger shall be provided. Additionally, an 18" auger with a 2 ½" hex shaft complete with Pengo head (1.5" hole) shall be provided. Auger storage provisions shall be furnished and shall consist of a self-latching auger storage bracket, a hydraulic storage release, and a digger transfer protection mechanism with automatic auger pickup.

Maximum digging radius shall be not less than 27'.

Hydraulic Tool Circuits – Hydraulic tool outlets shall be provided at the rear of the vehicle apron for pole puller and tamp operations; outlets shall be provided with dripless fittings Holmbury C80240 and C80241. Fittings should be able to be coupled and uncoupled without shutting truck engine off. Tool circuits shall be activated by a control console switch, or remote switch accessible to outlets. Flow shall be 6-8 gpm @ 1800 –2000 psi with maximum back pressure of 150 psi. Auxiliary throttle control at rear near outrigger controls. Unit shall be capable of operating winch while tool circuit is in use.

Derrick Protection System – All structural components shall be designed to provide a minimum three-to-one yield safety factor. Additionally, the following protection systems shall be provided:

- Sideload protection - Digger and Winch
- Boom Stow protection
- Overload protection
- Auger Stow protection

Overload protection shall allow functions necessary for recovery to operate while shutting off the following functions when an overload condition is present:

- Winch up
- Digger dig
- Second stage extension
- Third stage extension
- Boom down

Protection system on pole guides - to keep third stage from extending when pole claws are not stored.

Pivot Points – All pivot points shall be constructed of hardened steel and shall be provided with grease fittings for lubrication.

Service Manuals – Two (2) complete sets of the following manuals shall be furnished:

- Derrick Operation
- Repair
- Service
- Overhaul
- Parts

Line Service Body

Furnish and install a heavy-duty line construction body approximately 156" long, 93" wide, and 51" high with 18" deep compartments for rear mounted derrick. Body shall be installed on a 138" CA cab-chassis. Body will be equipped as follows:

Basic Body Design – The entire body shall be constructed of 16 gauge (minimum) galvaneal steel. Body doors shall be double paneled and constructed of 20 gauge (minimum) galvaneal steel. It is to be welded and riveted throughout so as to constitute a single unit. All welding shall be done in accordance with good commercial practice, and welds shall be sanded to insure a satisfactory appearance to the finished product.

Basic body shall be in prime paint. All sheared edges of the bulkheads and side paneling, including door openings, shall have lapped or rolled edges. The door flanges shall be formed in this way and not welded to the body structure. The forward portion of all door openings shall have water guards to keep out rainwater while truck is moving forward. The hinge rods shall be of stainless steel with galvaneal continuous hinge. All horizontal doors are to open 180 degrees with rubber stop bumpers, and have built in water troughs to insure the carrying off of rain or wash water which might get past the drip moldings. All doors shall be provided with flush-type door handles, slam action, spring loaded, automotive type, double catches, and cylinder locks riveted in place for easy installation. All locks shall be keyed alike. Exterior paneling of all doors shall be free of excessive waves or welding marks in the metal. Wheel housings are to be equipped with rubber fenderettes. Must have sliding rod gang lock on each side.

Leftside – Three (3) vertical compartments with standard adjustable shelving and dividers.

First vertical is to be 60" x 30" x 18" with 5 adjustable shelves each with 6 dividers.

Second vertical is to be 51" x 30" x 18" with 4 adjustable shelves each with 6 dividers.

Hot stick shelf shall be approximately 8" deep, extend through 2nd vertical with stop at 100". (see drawing)

Third vertical is to be 51" x 30" x 18" with 3 adjustable shelves each with 6 dividers. Line hose shelf should extend through third vertical with stop at 76".

Horizontal is to be 24" x 70" x 18" with 8" deep hot stick shelf, plywood lined with Astro Turf, line hose shelf, full depth, plywood lined with Astro Turf. Doors shall open up to fullest height with gas strut supports. (open beyond horizontal to approximately 120 degrees)

Compartment is to be ventilated and shall have a door at rear to access hot stick storage. Door is to open with outrigger in the stowed position.

Ladder rack with hold down straps over the left side shall be provided. Install 12" walkway above ladder storage area.

Rightside – Two (2) vertical compartments, second vertical access; both with rope hooks and bars; one (1) horizontal compartment over rear wheel with standard adjustable shelving and dividers.

First vertical approximately 60" x 30" x 18" with two (2) ¾" tool bars as shown (see drawing) and two (2) 3" x 4" J-Hooks.

Second vertical cargo access.

Grab handles and step shall be provided to facilitate entry to body cargo area; step surfaces shall be covered with no-slip grip strut.

Third vertical approximately 50.5" X 35" X 18" with 3 x 6 x 3, 4" J-Hook and 3 x 0 x 3, 4" J-Hooks mounted respectively left rear right.

Horizontal – Approximately 71" X 21.5" X 18 with adjustable shelf. Doors shall open up to fullest height with gas strut supports. (open beyond horizontal to approximately 120 degrees)

Skid-proof surfaces shall be installed over both left and right side compartments.

Rear – 24" nominal apron shall be provided at rear. A single compartment through shall be provided, with drop down type doors at each end. Under body storage tunnel shall be provided, with 2 small tunnels approximately 6" x 6" and one large tunnel approximately 12" x 6". Small tunnels shall be blocked, one at 8' 1", the other at 12' 1". Large tunnel is to be blocked at 10". Under the tunnel section, provide a shelf type storage approximately 33" X 10" X 39" which will be between frame rails and from tunnel section to frame cross member.

Two fold down type steps, one on each side shall be provided. Step surfaces shall be of skid proof material.

A grounding reel (Hastings #21362) suitably bonded to the body and cab-chassis shall be provided and mounted on the right side of the apron shelf. Connections and clamp will be provided by Greenville Utilities.

Hydraulic Hose Reel: Hanney retractable hose reel, plumbed with 40', 3/8" non-conductive pressure and return line.

Cargo Area – Rack shall be provided on left side of cargo area with six (6) 6" material hooks, (at least ½" diameter heavy duty), spaced evenly along a 68" base. Four (4) Long tool shelves, approximately 5' long, shall be provided on right side extending from rear of derrick turret assembly forward into cargo area. These shelves shall measure from top to bottom 6.5", 9", 3.5", and 9" with the top two having a 3/4" lip stop. Two (2) cargo tie down hooks mounted on the top inside edge of the street side compartments, one to the forward most corner and one 18" back. Each hook shall be capable of securing 1500 lbs.

Clearance between bottom of derrick control console, or any rotating parts, and cargo deck surface shall not be less than 39". Console shall adequately clear all body compartments and accessories, including ladder rack with ladder in place.

A canopy shall be provided over the front of cargo area. Canopy shall extend across front vertical compartments, approximately 93" wide and 30" deep and shall have an overall height of 4' 8" measured from cargo deck surface to top of canopy. Canopy shall be provided with ten (10) 6" material hooks, slide type mounted on 1" pipe at front of canopy. Install fixed hook material bar in top of canopy approximately 10" from rear hook bar, 54 ¼" wide with six (6) six heavy duty hooks evenly spaced.

Access steps and grab handles shall be provided to facilitate entry to derrick control console. Access steps shall be of no-slip grip strut.

Diamond safety tread steel floor, 1/8"

Two (2) two inch receivers shall be welded on the rear frame rails, one each facing street and curb sides.

Additional Features and Equipment (to be provided)

Lights in cargo area and all body compartments with master switch in cab, ignition key controlled. All vertical compartments shall have light recessed in door. All horizontal compartments shall have light mounted in upper compartment.

Mount "area" lighting under truck to illuminate the walking perimeter around the truck.

Mount six (6) swiveling folding recessed tie downs in floor of forward cargo area. Mount two (2) in the front corners, two (2) just in front of pedestal on either side, and two (2) midway between on either side.

Two (2) rubber wheel chocks with handles and provisions for storage on left side over rear wheels.

Tow pintle hook with safety chain eyes rated and marked for 25 tons.

Warner electric brake kit with Warner plug art rear of vehicle chassis (small six round pin)

DOT FMVSS 108 light package, all body lights must be LED

Four (4) outrigger pad, Sauber #1818, with provisions for storage under body, storage shall have retaining lips and no latches.

Undercoat body

Mud flaps at rear of body

Two sets of recessed tail lights shall be provided (LED); one set in body side compartments and one set in treadplate apron. ICC light package shall also include metal guarded clearance lights.

Traffic cone rack, fabricated and installed per Fleet Manager, Bill Darty. (i.e. two inch receiver on front bumper, post off side frame rail, post on front outrigger, etc. based on chassis and body)

Water cooler rack shall be installed per Fleet Managers recommendation.

Engine start/stop capability at rear of truck located on tail board.

All electrical accessories shall be wired to a fused panel box. This box is to be energized by the ignition switch.

Cab-Chassis

Hydraulic digger-derrick, line construction body, and all other equipment supplied shall be installed on a new and latest model cab-chassis with the following specifications and features:

138" CA (nominal)

38,000 lb. GVWR

16,000 lb. front axle

22,000 lb. rear axle

16,000 lb. front springs

22,000 lb. rear springs

Auxiliary multi-leaf rear springs (2,000 lb.)

23.4 frame section modulus; "L" reinforced frame

Diesel Engine; 300 HP (minimum), Bidder must choose chassis to meet minimum specifications.

Allison MD 3060 World transmission with selector pad on dash, and cooling system

Locking differential; single speed (60-65 mph), controlled by dash switch

Vertical Exhaust

Two (2) P385 x 85R, 22.5

Four (4) 12.00 x R22.5, 16-ply rear tires (mud and snow tread)

Six (6) 22.5 x 8.25 Budd wheels

Air brakes with emergency lock, factory installed air dryer must be spin on type (Wabco System Saver 1200)

Heavy-duty cooling

Heavy-duty alternator (85 amp minimum)

Dual heavy-duty battery (85 amp minimum)

Power steering

Cab heater

Factory air-conditioning

Two-speed wiper with intermittent wipe

AM/FM radio

Tilt Steering Column

Air ride driver's seat and manual adjustable two (2) person passenger seat, (three person seating).

Minimum 50 gallon step tank; no-slip strut on tank steps

Four (4) tow hooks; two (2) mounted to front of vehicle chassis and two (2) mounted to rear of vehicle chassis

West Coast style mirrors with convex mirrors on both sides

Fender mounted turn signal

Grab handles to assist cab entry (left and right)

Electronic backup alarm

Two (2) mounted spotlights with remote control (wireless)

Four (4) corner strobes/LED's mounted two (2) on front and two (2) on rear close to corners. Lights must have programmable flash pattern.

ICC light package

Diagnostic software for engine and transmission with interface/translator and cables/hardware to be used with a laptop computer, (USB type) must be provided at time of delivery. Where applicable, annual subscription must be supplied for diagnostic software. Cab and/or chassis software must be provided where applicable. No exceptions will be accepted for diagnostic software. Questions pertaining to software can be directed to Bill Darty, Fleet Manager @ (252) 551-1515.

NOTE: Factory line sheet must be provided on cab-chassis

Extend vehicle exhaust to left side of body; vertical above cab

(PLEASE MAKE SURE THIS REMAINS IN THE CHASSIS SECTION, AS THIS PERTAINS TO THE CHASSIS.)

Front Winch

Braden PD18-11 Feb.

Front mounted hydraulically driven

20,000 lb. capacity

Extend shaft, right side

Extend bumper with street side top opening storage box, largest available.

Plumb hydraulics, control valve in cab

Install flag holder

4-way roller

Wide mouth quick hook

300' ½" IWRC winch cable with loop

Winch guard, upper and lower

Collapsible reel "CR"

"CR" storage

Winch shall have the ability to operate with the truck in 1st gear and reverse.

Paint

Aerial device line construction body and all other equipment, as appropriate, shall be painted white to match cab & chassis.

Warranty

Two (2) year minimum warranty, parts and labor, on entire unit shall be provided. All warranty service to be no further than 80 miles from Greenville Utilities, 801 Mumford Rd, Greenville, North Carolina. All other standard manufacturer's warranties shall apply. List optional extended warranties available for unit.

Additional Instructions to Bidders

All bidders must have unit being bid available for demonstration prior to award of bid.

Successful bidder shall be required to furnish Greenville Utilities with a written guaranteed delivery date upon receipt of order.

Greenville Utilities shall reserve the right to make an inspection of unit before it goes into final painting and a pre-delivery final inspection. Supplier shall contact Jeff Byrd, Electric Distribution Engineer, (252) 551-1568 and Bill Darty, Fleet Manager, (252) 551-1515 at least ten (10) working days prior to unit being scheduled for final painting in order for arrangements to be made. All cost for travel and lodging must be included in bid.

Shop drawings shall be issued for approval by the supplier at least thirty (30) days prior to beginning final assembly. Drawings shall be forwarded to Greenville Utilities, P. O. Box 1847, Greenville, North Carolina 27835-1847, Attn: Jeff Byrd, Electric Distribution Engineer.

Completed unit shall be delivered and placed in-service at the Greenville Utilities Operation Center, 801 Mumford Rd., Greenville, North Carolina.

One (1) day of field training of Greenville Utilities personnel in Greenville, North Carolina in the safe and proper use of bidder's equipment shall be provided as part of the bid package; required prior to unit being placed in-service.

One (1) day of field service in Greenville, North Carolina to allow adjustment of unit shall be provided as part of the bid package, as required, in order to achieve optimum performance; required upon request within 90 days of date unit being placed in-service.

SUBMIT BID ON ATTACHED PROPOSAL FORM

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Vendor Name: _____

GREENVILLE UTILITIES COMMISSION

PROPOSAL FORM

The undersigned bidder hereby declares that it has carefully examined the enclosed detailed specifications for furnishing GUC with the below listed item(s). The undersigned bidder further agrees, if this proposal is accepted within thirty (30) days from the date of the opening, to furnish any or all of the item(s) upon the quoted price.

ITEM NO.	QUANTITY	DESCRIPTION	DELIVERY TIME	UNIT PRICE
1	1	Line Truck with Hydraulic Digger-Derrick Mounted with Utility Line Body		
		Total Bid	_____	\$ _____

Method of Award: Item(s) one, (1) will be awarded as a total bid.

Complete and Check All Math: It is the responsibility of the Bidder to extend bid prices and supply a total for all item(s).

Vendor Name: _____

GREENVILLE UTILITIES COMMISSION

EXCEPTION/VARIATION FORM

FOR ONE (1) LINE TRUCK

WITH HYDRAULIC DIGGER-DERRICK MOUNTED WITH UTILITY LINE BODY

Provider's Certification: This is to certify that it is our intent to furnish equipment, material, services, etc. in absolute compliance with the bid specification except where expressly noted below.

Instructions: List all exceptions or variations to these bid specifications. Providers shall identify each exception or variation by specification page. The omission of exception or variation information shall be deemed by the Commission as the Provider's intent to absolutely comply with the bid specification. If additional space is required, Provider may reproduce this form as necessary.

<u>Page #</u>	<u>Exception/Variation</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Authorized Signature of Certification: _____
Print Name: _____
Firm Represented: _____
Address: _____

SECTION III

**TERMS AND CONDITIONS FOR THE PURCHASE OF
APPARATUS, SUPPLIES, MATERIALS, AND EQUIPMENT**

These Terms and Conditions, made and entered into on this the _____ day of _____, by and between GREENVILLE UTILITIES COMMISSION OF THE CITY OF GREENVILLE, PITT COUNTY, NORTH CAROLINA, with one of its principal offices and places of business at 401 S. Greene Street, Post Office Box 1847, Greenville, Pitt County, North Carolina 27835-1847, hereinafter referred to as "GUC" and _____, a _____ organized and existing under and by virtue of the laws of the State of _____, with one of its principal offices and places of business at _____, hereinafter referred to as "PROVIDER";

1.0 TAXES

No taxes shall be included in any bid prices. GUC is exempt from Federal Excise Tax. GUC is not exempt from North Carolina state sales and use tax or, if applicable, Pitt County sales and use tax. Such taxes shall be shown as a separate item on the invoice.

2.0 INVOICES

It is understood and agreed that orders will be shipped at the established contract prices and quantities in effect on dates orders are placed. Invoicing at variance with this provision may subject the contract to cancellation. Applicable North Carolina sales tax shall be invoiced as a separate line item. All invoices must bear the GUC purchase order number. Mail all invoices to Greenville Utilities Commission, Finance Department, P. O. Box 1847, Greenville, NC 27835-1847.

3.0 PAYMENT TERMS

Payments for equipment, materials, or supplies will be made after the receipt and acceptance of the equipment, materials, or supplies and after submission of a proper invoice. GUC's normal payment policy is thirty (30) days. GUC will not be responsible for any goods delivered without a purchase order having been issued. Payment will be made in U. S. currency only.

4.0 QUANTITIES

Quantities specified are only estimates of GUC's requirements. GUC reserves the right to purchase more or less than the stated quantities at prices indicated in the submitted Proposal Form based on our actual needs.

5.0 AFFIRMATIVE ACTION

The Provider will take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees, without discrimination by reason of race, color, religion, sex, national origin, or physical handicap.

6.0 CONDITION AND PACKAGING

Unless otherwise indicated in the bid, it is understood and agreed that any item offered or shipped shall be new and in first class condition, that all containers shall be new and suitable for storage or shipment, and that prices include standard commercial packaging.

7.0 SAMPLES

Samples of items, if required, must be furnished free of expense to GUC, and if not destroyed, will, upon request, be returned at the Provider's expense. Request for the return of samples must be made at the bid opening, otherwise, the samples will become GUC's property. Each individual sample must be labeled with Provider's name.

8.0 SPECIFICATIONS

Any deviation from specifications must be clearly pointed out, otherwise, it will be considered that items offered are in strict compliance with specifications, and the Provider will be held responsible. Deviations must be explained in detail. **The Provider shall not construe this paragraph as inviting deviation or implying that any deviation will be acceptable.**

9.0 INFORMATION AND DESCRIPTIVE LITERATURE

Providers are to furnish all information requested. Further, as may be specified elsewhere, each Provider must submit with its proposal: cuts, sketches, descriptive literature, and/or complete specifications covering the products offered. Reference to literature submitted with a previous bid does not satisfy this provision. Bids which do not comply with these requirements will be subject to rejection.

10.0 AWARD OF CONTRACT

As directed by statute, qualified bids will be evaluated and acceptance made of the lowest responsible, responsive bid most advantageous to GUC as determined upon consideration of such factors as prices offered, the quality of the article(s) offered, the general reputation and performance capabilities of the Provider, substantial conformity with the specifications and other conditions set forth in the bid, the suitability of the article(s) for the intended use, the related services needed, the date(s) of delivery and performance, and such other factors deemed by GUC to be pertinent or peculiar to the purchase in question.

Acceptance of the order includes acceptance of all terms, conditions, prices, delivery instructions, and specifications as shown on this set of Terms and Conditions and in this order or attached to and made a part of this order.

The conditions of this order cannot be modified except by written amendment in the form of "Amended Purchase Order," which has been approved by GUC's Purchasing Technician.

In the event of a Provider's failure to deliver or perform as specified, GUC reserves the right to cancel the order or any part thereof, without prejudice to GUC's other rights. The Provider agrees that GUC may return part of or all of any shipment at Provider's expense. GUC may charge the Provider with all reasonable expenses resulting from such failure to deliver or perform.

11.0 MEDIATION/BINDING ARBITRATION

In the event of any dispute between the Parties, the Parties agree to submit any dispute to non-binding mediation before a mutually agreeable Mediator prior to initiating litigation. If the Parties are unable to agree upon a Mediator within thirty (30) days after demand therefore, either Party may petition a Court of competent jurisdiction for the designation of a qualified Mediator for these purposes. Each Party shall bear its own costs and expenses of participating in the mediation (including, without limitation, reasonable attorneys' fees), and each Party shall bear one-half (1/2) of the costs and expenses of the Mediator. Unless otherwise agreed, the Parties will hold the mediation in Greenville, North Carolina. The matters discussed or revealed in the mediation session shall not be disclosed in any subsequent litigation.

In the event the matter is not resolved in mediation, either Party may request arbitration. The parties shall jointly select an Arbitrator, and shall be bound by the decision of the Arbitrator with respect to any dispute between the parties with respect to this Agreement. If the parties are unable to mutually agree upon an Arbitrator, the Parties shall each select an Arbitrator, and the two Arbitrators so selected shall select a third Arbitrator, and the decision of the majority of the Arbitrators shall be conclusive and binding upon the Parties. The Parties at all times agree to equally split the costs of any Arbitrator(s) selected in an effort to resolve the dispute between the Parties. Any party desiring to resolve a dispute under the terms of this Agreement shall notify the other Party in writing, and the Parties shall seek to agree upon a mutually agreed-upon Arbitrator within a period of ten (10) days from the date of such written demand. If the Parties are unable to agree within such ten (10) day period, the Parties shall each select an Arbitrator, and the two (2) Arbitrators so selected shall select a third Arbitrator within fifteen (15) days from the date of the written demand for arbitration, and a decision shall be rendered by the Arbitrator(s) so selected within five (5) days after such Arbitrator(s) is selected.

12.0 GOVERNMENT RESTRICTIONS

In the event any Governmental restrictions may be imposed which would necessitate alteration of the material, quality, workmanship, or performance of the items offered on this bid prior to their delivery, it shall be the responsibility of the successful Provider to notify the GUC Purchasing Technician, at once, indicating in its letter the specific regulation which required such alterations. GUC reserves the right to accept any such alterations, including any price adjustments occasioned thereby, or, in the sole discretion of GUC, to cancel the contract.

13.0 INSURANCE

13.1 Coverage – During the term of the contract, the Provider at its sole cost and expense shall provide commercial insurance of such type and with the following coverage and limits:

13.1.1 Workers' Compensation – The Provider shall provide and maintain Workers' Compensation Insurance, as required by the laws of North Carolina, as well as employer's liability coverage with minimum limits of \$1,000,000 each accident, covering all Provider's employees who are engaged in any work under the contract. If any work is sublet, the Provider shall require the subcontractor to provide the same coverage for any of its employees engaged in any work under the contract.

13.1.2 General Liability – Commercial Liability Coverage written on an “occurrence” basis in the minimum amount of \$1,000,000 per occurrence.

13.1.3 Automobile – Automobile Liability Insurance, to include coverage for all owned, hired, and non-owned vehicles used in connection with the contract with a minimum combined single limit of \$1,000,000 per accident.

13.2 Requirements - Providing and maintaining adequate insurance coverage is a material obligation of the Provider. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized to do business in North Carolina by the Commissioner of Insurance. The Provider shall at all times comply with the terms of such insurance policies and all requirements of the insurer under any of such insurance policies, except as they may conflict with existing North Carolina laws or this contract. The limits of coverage under each insurance policy maintained by the Provider shall not be interpreted as limiting the Provider’s liability and obligations under the contract. It is agreed that the coverage as stated shall not be canceled or changed until thirty (30) days after written notice of such termination or alteration has been sent by registered mail to GUC’s Purchasing Technician.

14.0 PATENTS AND COPYRIGHTS

The Provider shall hold and save GUC, its officers, agents, and employees, harmless from liability of any kind, including costs and expenses, including reasonable attorney fees, on account of any copyrighted articles or any patented or unpatented invention, device or appliance manufactured or used in the performance of this contract.

15.0 PATENT AND COPYRIGHT INDEMNITY

The Provider will defend or settle, at its own expense, any action brought against GUC to the extent that it is based on a claim that the product(s) provided pursuant to this agreement infringe any U.S. copyright or patent; and will pay those costs, damages, and attorney fees finally awarded against GUC in any such action attributable to any such claim, but such defense, settlements, and payments are conditioned on the following: (1) that Provider shall be notified

promptly in writing by GUC of any such claim; (2) that Provider shall have sole control of the defense of any action on such claim and of all negotiations for its settlement or compromise; (3) that GUC shall cooperate with Provider in a reasonable way to facilitate the settlement of defense of such claim; (4) that such claim does not arise from GUC modifications not authorized by the Provider or from the use of combination of products provided by the Provider with products provided by GUC or by others; and (5) should such product(s) become, or in the Provider’s opinion likely to become, the subject of such claim of infringement, then GUC shall permit Provider, at Provider’s option and expense, either to procure for GUC the right to continue using the product(s), or replace or modify the same so that it becomes non-infringing and performs in a substantially similar manner to the original product.

16.0 EXCEPTIONS

All proposals are subject to the terms and conditions outlined herein. All responses will be controlled by such terms and conditions and the submission of other terms and conditions, price catalogs, and other documents as part of a Provider's response will be waived and have no effect on this Request for Proposal or any other contract that may be awarded resulting from this solicitation. The submission of any other terms and conditions by a Provider may be grounds for rejection of the Provider's proposal. The Provider specifically agrees to the terms and conditions set forth in this set of Terms and Conditions by affixing its name on the signatory page contained herein.

17.0 CONFIDENTIAL INFORMATION

Except as provided by statute and rule of law, GUC will keep trade secrets which the Provider does not wish disclosed confidential. Each page shall be identified in boldface at the top and bottom as "CONFIDENTIAL" by the Provider. Cost information shall not be deemed confidential. The determination of whether a matter is confidential will be determined by North Carolina law.

18.0 ASSIGNMENT

No assignment of the Provider's obligations or the Provider's right to receive payment hereunder shall be permitted without the express written consent of GUC, provided however, upon written request approved by the GUC Purchasing Technician, solely as a convenience to the Provider, GUC may:

- Forward the Provider's payment check directly to any person or entity designated by the Provider, and
- Include any person or entity designated by Provider as a joint payee on the Provider's payment check.
- In no event shall such approval and action obligate GUC to anyone other than the Provider, and the Provider shall remain responsible for fulfillment of all contract obligations.

19.0 ACCESS TO PERSON AND RECORDS

GUC shall have reasonable access to persons and records of Provider as a result of all contracts entered into by GUC.

20.0 INSPECTION AT BIDDER'S SITE

GUC reserves the right to inspect, at a reasonable time, the item, plant, or other facilities of a prospective Provider prior to contract award and during the contract term as necessary for GUC's determination that such item, plant, or other facilities conform with the specifications/requirements and are adequate and suitable for the proper and effective performance of the contract. Provider may limit GUC's access to restricted areas.

21.0 AVAILABILITY OF FUNDS

Any and all payments of compensation of this specific transaction and any continuation or any renewal or extension are dependent upon and subject to the allocation of GUC funds for the purpose set forth in this Agreement.

22.0 GOVERNING LAWS

All contracts, transactions, agreements, etc., are made under and shall be governed by and construed in accordance with the laws of the State of North Carolina.

23.0 ADMINISTRATIVE CODE

Bids, proposals, and awards are subject to applicable provisions of the North Carolina Administrative Code.

24.0 EXECUTION

In the discretion of GUC, failure of a duly authorized official of Provider to sign the Signatory Page may render the bid invalid.

25.0 CLARIFICATIONS/INTERPRETATIONS

Any and all questions regarding these Terms and Conditions must be addressed to the GUC Purchasing Technician. Do not contact the user directly. **These Terms and Conditions are a complete statement of the parties' agreement and may only be modified in writing signed by Provider and the GUC Purchasing Technician.**

26.0 SITUS

The place of all contracts, transactions, agreements, their situs and forum, shall be North Carolina, where all matters, whether in contract or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

27.0 TERMINATION OF AGREEMENT

GUC or Provider may terminate this Agreement for just cause at any time. Provider will be paid for all time and expenses incurred as of the termination date. Termination for just cause by either party shall be by certified letter and shall be effective thirty (30) days after signed and acknowledged receipt of said letter. Just cause shall be based on reasonable grounds, and there must be a fair and honest cause or reason for such action. The causes for termination, include, but are not limited to: (1) Provider's persistent failure to perform in accordance with the Terms and Conditions, (2) Provider's disregard of laws and regulations related to this transaction, and/or (3) Provider's substantial violation of the provisions of the Terms and Conditions.

28.0 DELIVERY

Shipments will be made only upon releases from a purchase order issued by GUC in accordance with GUC's current needs.

Delivery of all equipment, materials, or supplies shall be made Free on Board (FOB) GUC Warehouse, 801 Mumford Road, Greenville, North Carolina 27834, unless otherwise specified. The agreed price for such equipment, materials, or supplies shall include all costs of delivery and ownership, and risks of loss shall not be transferred from Provider to GUC until express written acceptance of delivery and inspection by GUC. Delivery hours are between 8:00 AM and 4:30 PM Monday-Friday only. **GUC's purchase order number is to be shown on the packing slip or any related documents.** GUC reserves the right to refuse or return any delivery with no purchase order number or which is damaged. GUC will not be charged a restocking fee for any delivery which is refused or returned.

29.0 INDEMNITY PROVISION

Provider agrees to indemnify and save GREENVILLE UTILITIES COMMISSION of the City of Greenville, Pitt County, North Carolina, and the City of Greenville, North Carolina, its co-owners, joint venturers, agents, employees, and insurance carriers harmless from any and all losses, claims, actions, costs, expenses including reasonable attorney fees, judgments, subrogations, or other damages resulting from injury to any person (including injury resulting in death), or damage (including loss or destruction) to property of whatsoever nature of any person arising out of or incident to the performance of the terms of this Contract by Provider, including, but not limited to, Provider's employees, agents, subcontractors, and others designated by Provider to perform work or services in, about, or attendant to, the work and services under the terms of this Contract. Provider shall not be held responsible for any losses, expenses, claims, subrogations, actions, costs, judgments, or other damages, directly, solely, and proximately caused by the negligence of Greenville Utilities Commission of the City of Greenville, Pitt County, North Carolina. Insurance covering this indemnity agreement by the Provider in favor of Greenville Utilities Commission of the City of Greenville, Pitt County, North Carolina, and the City of Greenville, North Carolina, shall be provided by Provider.

30.0 FORCE MAJEURE

Neither party shall be considered in default in the performance of its obligations hereunder to the extent that the performance of any such obligation is prevented or delayed by any cause, existing or future, which is beyond the reasonable control of such party. In any such event of force majeure, the parties shall advise each other of such event, and the parties shall negotiate an equitable adjustment to their respective obligations under this Agreement.

31.0 WARRANTY(IES)

The Provider hereby includes all warranties, whether expressed or implied, including, but not limited to, the Implied Warranty of Merchantability and the Implied Warranty of Fitness for a Particular Purpose.

32.0 INTEGRATED CONTRACT

These Terms and Conditions, Instructions to Bidders, Specifications, and the selected Provider's bid represents the entire contract between the Parties. No verbal or other written agreement(s) shall be held to vary the provisions of this Agreement.

33.0 CONTRACT PROVISIONS

Each of the provisions of these Terms and Conditions shall apply to the full extent permitted by law, and the invalidity in whole or in part of any provision shall not affect the remainder of such provision or any other provisions.

34.0 NOTICES

Notices to the Parties should be sent to the names and addresses specified below:

Cleve Haddock
Purchasing Technician
Greenville Utilities Commission
P.O. Box 1847
Greenville, NC 27835-1847

Bill Darty
Fleet Manager
Greenville Utilities Commission
P.O. Box 1847
Greenville, NC 27835-1847

Vendor Specified on Page 1 of Section III when awarded.

GREENVILLE UTILITIES COMMISSION

By: _____
Anthony C. Cannon

Title: General Manager/CEO
(Authorized Signatory)

Date: _____

Attest: _____

Name (Print): Amy Carson Quinn

Title: Executive Secretary

Date: _____

(OFFICIAL SEAL)

COMPANY NAME:

By: _____

Name (Print): _____

Title: _____
(Authorized Signatory)

Date: _____

Attest: _____

Name (Print): _____

Title: Corporate Secretary

Date: _____

(CORP. SEAL)

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____
Jeff W. McCauley

Title: Chief Financial Officer

Date: _____

APPROVED AS TO FORM AND LEGAL CONTENT:

By: _____
Phillip R. Dixon

Title: Commission Attorney

Date: _____