

**GREENVILLE UTILITIES COMMISSION
ADMINISTRATION BUILDING RENOVATIONS**

Advertisement for Bids

Sealed proposals will be received in the Office of the Procurement Coordinator, Greenville Utilities Commission, 401 S. Greene Street, Greenville, North Carolina 27834 until 2:00 PM (EDST), on December 12, 2018 and immediately thereafter publically opened and read for the furnishing of labor, materials and equipment entering into the construction of

**Greenville Utilities Commission
Administration Building Renovations
401 S Greene Street
Greenville, NC**

in accordance with the documents prepared by The East Group, PA.

A Pre-Bid Conference will be held at 10:00 AM November 27th, 2018 in the third floor conference room at the project site - 401 S Greene Street.

A Site Visit will be mandatory. A site visit will be held after the Pre-Bid Conference with additional site visits available at 10:00 AM, November 29th, December 4th & 6th.

Lump sum proposals will be received for the following:

- Single Prime Bids will be received for all Contract work

Complete Plans, Specifications, and Contract Documents will be available free from the Greenville Utilities Commission Website. Full sets of printed copies will also be available from DPI, Digital Printing and Imaging, in Greenville NC **at cost of printing**, contact

**Duncan Parnell
115-A Red Banks Road
Greenville, NC 27858
252-321-3800
greenville@dpiinc.net**

All questions regarding plans are to be referred to the architect of record, Richard Johnson, AIA of The East Group, via **email** at richard.johnson@eastgroup.com . All questions shall be submitted no later than 5:00 pm December 6th, 2018.

The Owner reserves the right to reject any and/or all bids and to waive any and all defects and informalities in the submission of any bid.

Abbreviated Written Summary: Briefly and without force and effect upon the contract documents, the work of the Prime Contract can be summarized as follows:

Exterior and Interior renovations to the Greenville Utilities Commission Administration Building and Site located at 401 S Greene St, Greenville, NC

All contractors must be properly licensed under the State Laws governing their respective trades.

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than 5 percent of the proposal. In lieu thereof a bidder may offer a bid bond of 5 percent of the bid executed by a surety company licensed under the Laws of North Carolina to execute such bond conditioned that the surety will upon demand forthwith make payment to the obligee upon said bond if the bidder fails to

**November 8, 2018
Project No. 20180057**

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execute the contract in accordance with the bid bond, and upon failure to forthwith make payment, the surety shall pay to the obligee an amount equal to double the amount of said bond. Said deposits shall be retained by the Owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

Performance and Payment Bond will be required for one hundred percent (100%) of the contract price.

Payment will be made on the basis of ninety percent (90%) of monthly estimates and final payment made upon completion and acceptance of work.

A contractor Reference Form, listing 3 client references of similar work is required.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 60 days.

The Owner encourages the participation of Minority and/or Women Business Enterprise (M/WBE) firms. Refer to the project manual for specific requirements.