

ADVERTISEMENT FOR PROPOSALS

by

Greenville Utilities Commission of the City of Greenville, NC

for

The Greenville Utilities Commission Compressed Natural Gas Vehicle Refueling Station Greenville, North Carolina

Sealed Proposals for **Phase 1 - the Design and Construction of a Compressed Natural Gas Vehicle Refueling Station** and **Phase 2 – Operations, Maintenance, Monitoring, and Fuel Accounting Services for the Compressed Natural Gas Refueling Station** will be received by the Greenville Utilities Commission in the Engineering Center Conference Room at 801 Mumford Road, P. O. Box 1847, Greenville, NC 27835 until 2:00 p.m. on **Monday, May 16, 2011** and immediately thereafter publicly opened and read.

Proposals may be submitted for Phase 1 or Phase 2, or for both Phase 1 and Phase 2. Proposals must be enclosed in a sealed envelope, addressed to the Greenville Utilities Commission and the outside of the envelope must be marked **PROPOSAL FOR THE GUC CNG VEHICLE REFUELING STATION**. All Technical Proposals must include the information specified in the format specified in the Instructions to Proposers, and all Price Proposals must be made on blank forms provided with and included in the bound document. The name, address, and license number of the Proposer must be plainly marked thereon. Oral or faxed Proposals are invalid and will be rejected.

Each proposal submitted that includes Phase 1 must be accompanied by cash or a certified check, drawn on a bank or trust company authorized to do business in North Carolina, payable to the Greenville Utilities Commission in an amount at least equal to five percent (5%) of the total amount of the Phase 1 Price Proposal, as a guarantee that a contract will be entered into. In lieu of cash or a certified check, the Proposer may submit a bid bond in the form prescribed in G.S. 143-129 as amended by Chapter 1104 of the Public Laws of 1951. The bid security amount shall be based on five percent (5%) of the amount bid for Phase 1 without Phase 2 award.

Contractors are notified that legislative acts relating to licensing of engineers and contractors will be observed in receiving bids and awarding contracts. It is the Proposer's responsibility to ensure and to provide proof of compliance with all applicable licensing requirements.

The major items of Phase 1 Work include:

- Designing a compressed natural gas vehicle fueling station;
- Constructing the compressed natural gas vehicle fueling station on a site provided by the GUC;

- Providing all permitting required to construct and operate the station;
- Testing and commissioning the station; and
- Providing training in vehicle fueling, operating safety, and emergency procedures.

The major items of Phase 2 Work include:

- Operating and remotely monitoring the station for the GUC – the Owner;
- Maintaining the station in efficient and safe operating conditions; and
- Providing fuel accounting services for the station.

The complete Bid Package will be posted and available at <http://www.guc.com/Vendors/> for download.

The right is reserved to reject any or all Proposals, to waive informalities, and to award Contract or Contracts which, in the opinion of the Owner, appear to be in its best interest. The right is reserved to hold any or all Proposals for a period of sixty (60) days from the opening thereof.

A **Mandatory Pre-Proposal Conference** will be held at the Greenville Utilities Commission Engineering Center at 801 Mumford Road, Greenville, North Carolina 27835 on **Monday, May 9, 2011, at 10:00am**, local time.

Other critical dates:

- Anticipated RFP release date: Friday, April 15, 2011
- Deadline for submitting Intent to Respond: Friday, April 22, 2011
- Deadline for submitting Inquiries: Monday, May 10, 2011
- Deadline for submitting Proposals: Monday May 16, 2011
- Anticipated Notice of Intent to Award: Wednesday, May 25, 2011
- Anticipated Notice to Proceed: Thursday, June 23, 2011
- Commissioning: March 12, 2012

GREENVILLE UTILITIES COMMISSION
(Owner)

Mr. Ronald R. Elks
(General Manager/CEO)

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